



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
May 21, 2024 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. INTERIM TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes-May 9, 2024 Regular Township Board Meeting
 - C. Bills
 - D. Economic Development Corporation Appointment
 - E. Friends of Historic Meridian Event Liquor License
 - F. Disposal of Surplus Equipment
 - G. Designation of Updated Signers for the MSHDA CHILL Grant
 - H. Downtown Development Authority Annual Report
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS
12. ACTION ITEMS
 - A. Township Trustee Appointment Review Committee
 - B. Election Commission Appointment
 - C. Interim Township Manager Contract
 - D. Whitehills Lakes South #1 – Streetlight SAD Resolution 1 & 2 (Hearing for June 18, 2024)
 - E. Whitehills Lakes Subdivision #7 – Streetlight SAD Resolution 1 & 2 (Hearing for June 18, 2024)
13. BOARD DISCUSSION ITEMS
 - A. Township Manager Search Process
 - B. MSHDA Affordable Housing TIF
 - C. Draft Liquor License Ordinance
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. CLOSED SESSION-Regarding the lawsuit of *The Charter Township of Meridian v West Shore Fire, Inc., E-One, Inc., and REV Group, Inc.* now pending in the Ingham County Circuit Court as Case No: 24-0178-CB, I move to go into closed session to consult with the Township’s attorney regarding trial and settlement strategy in connection with said pending litigation since an open meeting would have a detrimental financial impact on the litigation position of the Township.
17. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Interim Township Manager Tim Schmitt, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

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A PRIME COMMUNITY
meridian.mi.us



9.A

**CONSENT AGENDA
BOARD
COMMUNICATIONS**

From: Donna Holz <[REDACTED]>

Sent: Monday, May 13, 2024 10:15 AM

To: Board <Board@meridian.mi.us>

Subject: Okemos residents need to Know: Re: Water Supply/ Water Pressure / Condition of Water Lines/ Fighting Fires/ other concerns Especially re: Village of Okemos

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Okemos: RE: FIRE Safety Water Pressure Water Supply Fighting Fires for area residents and new multi family builds. Remember the multiple water line issues at intersection of Hamilton and Okemos road the last few years? Seemed there was a crew there every few months for a while. What is the state of the water lines in Okemos? Study for this? Will water lines have adequate water and water Pressure when hundreds of new units are built? We all like new residents and more income (taxes and business) in our area. We just need to consider effects on :Parking/ Traffic/ schools/ and what our water pressure will be. What will happen to resident's water pressure and water supply when Village of Okemos adds hundreds of residents to line in that neighborhood? When Haslett American House and Other new multilevel buildings are at capacity and using many more thousands gallons of water? With combined increase use has anything been considered about future supplies? Will the well run short? Will pressure go down? Does our fire departments have any input on what their needs are regarding an old system and pressure of hundreds of more users? What will be the water pressure? Where does our water come from? Which cities are on the same lines? This is an area where we might all assume nothing will change, but might. Let's get the facts. How will pressure, supply, be affected? Is there a Study of how to continue to supply new water needs? Is Okemos water supply attached to other communities needs? Water for: Fire Mitigation? For people use? For landscape use? Costs up? Supplies down? Pressure down? Why are residents in Granger ... being asked to rip up their landscape? Biggest concern: Low water pressure/ limited availability / Water to fight fires/ Pressure to fight fires. "Water Narrowing" "Water Diets" Why are many cities limiting watering use? If residents of Granger subdivision have to rip up their gardens (Is it due to water use and costs? Will residents of Okemos pay more/ be required to use less/ have less water pressure? Important question: 1. Where are studies available for public?? (effect of parking on residents living on streets there? / effect on traffic flow and Safety! at that intersection? / Water supply/ water pressure? / Noise levels/ Pedestrian and bike traffic in that neighborhood, parking in front of residents homes on street? 2. **How do we get our concerns officially noted ? Meetings were already held and this forum (social media) is Not recognized as officially noting our concerns? 3. **Why do notifications by the city show up so late on social media so most do not have time to see them and meetings are within a few days? This results in an "information diet" . Is it planned that way? Does the city not want time for residents to read the studies? To respond? To have an Official forum (not just Nextdoor where comments are not registered ?

From: Noe Hernandez <[REDACTED]>
Sent: Monday, May 13, 2024 1:49 PM
To: Mike Devlin <devlin@meridian.mi.us>
Cc: Board <Board@meridian.mi.us>
Subject: Slowpitch softball umpiring

Mike Devlin,

You have become a difficult slowpitch softball assigner to understand. I umpired for you five years ago, had one odd call involving a drunk player, and I never heard from you again until this month. I then tell you two weeks or so ago that I'm available to umpire for you and not a word from you again. You're not easy to understand. Now I just would like to know why you're ignoring me.

Noé Hernandez De Leon

From: York, Richard <[REDACTED]>
Sent: Monday, May 13, 2024 9:56 AM
To: Board <Board@meridian.mi.us>
Subject: Special use permit #24009

Good morning,

My name is Judith Leibinger and I reside at 3612 Fairhills Dr., Okemos, MI. I am writing you to express my opposition to granting the special use permit, #24009, to Sandds Meridian LLC in preparation for the opening of a marihuana dispensary at 3520 Okemos Rd. in Okemos, MI. I will be brief.

As this site is located within a small geographical triangle whose vertices consist of three of our public schools which entail all grade levels, I think a pot shop is ill suited for this location. Furthermore, the dispensary would be adjacent to a convenience store that is frequented by children seeking snack food, etc.. Sadly, I have extended family in other states dealing with both teenager and adult over consumption of cannabis products. These products have scant regulation over their production and therefor may well have negative health ramifications. I want to minimize the exposure of this drug and the shops that encourage its use, to our youth. Please keep these dispensaries in areas that do not attract children.

Thank you,

Judith Leibinger

From: Nina Adams <[REDACTED]>
Sent: Thursday, May 16, 2024 10:44 AM
To: roads@ingham.org; PW <dpw@meridian.mi.us>; Board <Board@meridian.mi.us>
Cc: Xerem McAuley <[REDACTED]>
Subject: Traffic Light Installation Request

Dear Ingham County Road Department, Meridian Department of Public Works, and Meridian Township Board,

My name is Nina Adams and I am working with my partner Xerem McAuley, whom I have CC'ed, to request the installation of a traffic light at the T-intersection of Tihart Rd and Marsh Rd.

There have been numerous car accidents and issues that have occurred at this intersection, as well as several close calls that we have witnessed with personal experience. We have done research and have gathered official statistics from the Meridian Township Police Department, 9 crashes have happened at Tihart and Marsh between the years 2020 and 2024. Of those crashes, 5 occurred when drivers were turning out of Tihart, with 2 that involved younger drivers and 1 that involved a senior driver. This shows that this intersection causes issues for the truly vulnerable. In one of the 4 crashes unrelated to turning, a pedestrian was hit and injured while walking across Tihart Rd. A traffic light would not only slow car traffic to prevent accidents involving solely cars, but also prevent any further accidents involving pedestrians.

This intersection is a major concern for the safety of the community and students as Tihart is a road commonly used by students of Haslett High School on the way to and from school. A traffic light would greatly improve the safety of student drivers, as well as the safety of the people who live in the apartment complexes and neighborhoods surrounding Tihart Rd. We contact you all specifically because we trust in Meridian Township to assist in our goals of solving these problems before they become something bigger than they are.

Thank you for your consideration of our request,
Nina Adams and Xerem McAuley

RECEIVED

MAY - 9 2024

STATE OF MICHIGAN
OFFICE OF THE INGHAM COUNTY DRAIN COMMISSIONER
Meridian Township
Clerk's Office

In the Matter of: Unruh Drain

NOTICE OF MEETING OF BOARD OF DETERMINATION

NOTICE IS HEREBY GIVEN to you as a person liable for an assessment that the Board of Determination, comprised of Paulette Hatchett, John Leonard, Dennis Williams, and Mary Pollock (Alternate), will meet on **Monday, May 20, 2024, at 6:30 p.m. at the Meridian Charter Township Hall, 5151 Marsh Road, Okemos, MI 48864**, to hear all interested persons and evidence and to determine whether the actions prayed for in the Petition dated April 16, 2024 that the Unruh Drain be located, established and constructed under the provisions of Chapter 4 of Public Act 40 of 1956, as amended, to alleviate drainage issues in the Drainage District is necessary and conducive to the public health, convenience, or welfare in accordance with Section 72 of Act No. 40, PA 1956, as amended.

Proceedings conducted at this public hearing will be subject to the provisions of the Michigan Open Meetings Act. You are further notified that information regarding this meeting may be obtained from the Ingham County Drain Commissioner. Persons with disabilities needing accommodations for effective participation in the meeting should contact the Ingham County Drain Commissioner at the number noted below (voice) or through the Michigan Relay Center at 711 (TTY) at least 24 hours in advance of the meeting to request mobility, visual, hearing, or other assistance. Minutes of the meeting will be on file in the following office: Ingham County Drain Commissioner's Office, 707 Buhl Avenue, Mason, Michigan 48854.

YOU ARE FURTHER NOTIFIED that persons aggrieved by the decision of the Board of Determination may seek judicial review in the Circuit Court for the County of Ingham within ten (10) days after the determination. If the actions prayed for in the Petition are determined to be necessary and conducive to the public health, convenience, or welfare, a special assessment may be levied against properties that benefit from the project. A landowner, or party of interest in property to be assessed, or their agent, may appear in person to comment on the necessity of the project.

Dated: May 1, 2024



Patrick E. Lindemann
Ingham County Drain Commissioner
Phone: (517) 676-8395

EAST LANSING – MERIDIAN WATER AND SEWER AUTHORITY
2470 BURCHAM DRIVE – EAST LANSING, MICHIGAN 48823
PHONE: (517) 337-7535 FAX: (517) 337-7240

Agenda

May 16, 2024

11:00 A.M.

BOARD OF TRUSTEES

DAN OPSOMMER
Chair

RON LACASSE
Vice-Chair

BRADLEY BROGREN
Secretary

JAMES CLELAND
Trustee

JAMES ECKLUND
Trustee

BROCK HOWARD
Trustee

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JUSTIN GUIGAR
Treasurer

•

JOEL MARTINEZ
Operator/Manager

1. Roll call.
2. Approval of minutes of the April 18, 2024 meeting.
A. Motion to approve.
3. Communications.
4. Public Comments.
5. Treasurer's Report.
6. Preliminary Budget for fiscal 2024/25 Draft 3.
7. Long Term Planning update.
8. Manager's Report.
A. Expenditure list (Motion to acknowledge).
9. Other Business.
10. Adjournment.



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY
LEGAL AD NOTICE: Rezoning #24013 (Fedewa Holdings)
MONDAY, June 10, 2024

CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Rezoning #24013 (Fedewa Holdings)
Public Hearing

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, June 10, 2024 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517-853-4560) to hear all persons interested in a rezoning request. Fedewa Holdings is requesting to rezone an approximately 4.28-acre parcel located on Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling unit per acre).

Materials related to the request are available for viewing in the Department of Community Planning and Development office (5151 Marsh Road, Okemos, 48864), Monday-Friday, 8am-5pm, or on the Township website at the following location: www.meridian.mi.us/about-us/departments/community-planning-development. Written comments may be sent prior to the public hearing to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to shorkey@meridian.mi.us.

Publish: City Pulse
May 22, 2024

Deborah Guthrie
Township Clerk

1 Affidavit, please



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Special Use Permit #24012

(Consumers Energy)

MONDAY, June 10, 2024

**CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Special Use Permit #24012 (Consumers Energy)
Public Hearing**

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, June 10, 2024 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517-853-4560) to hear all persons interested in a special use permit request. Consumers Energy is proposing to construct a new natural gas regulator station at a property located on the northeast corner of Lake Lansing Road and Rutherford Drive. The approximate 0.18 acre site is zoned RB (Single-family Residential).

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday and on the Township website under Planning & Development Documents at <https://www.meridian.mi.us/about-us/departments/community-planning-development>.

Comments may be sent prior to the public hearing by writing to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, by phone at phone 517-853-4560, or by email at shorkey@meridian.mi.us. Comments may also be given in person at the public hearing.

Publish: City Pulse
May 22, 2024

Deborah Guthrie
Township Clerk

1 Affidavit, please



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

**LEGAL AD NOTICE: Zoning Amendment #2024-10
RN District Updates**

MONDAY, June 10, 2024

**CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Zoning Amendment #2024-10 – RN District Updates
Public Hearing**

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, June 10, 2024 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 to hear all persons interested in a proposed zoning amendment. The Meridian Township Planning Commission has proposed to amend several sections of the Zoning Ordinance to update the RN – Village of Nemoka district language to remove incorrect references, specify land use and dimensional regulations, and update allowed land uses.

A complete copy of the amendment may be viewed at the Community Planning and Development office, 5151 Marsh Road, Okemos, Michigan 48864-1198 (phone 517-853-4560), between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to shorkey@meridian.mi.us.

Publish: City Pulse
May 22, 2024

**Deborah Guthrie
Township Clerk**

1 Affidavit, please

Emily Stivers

BOARD MTG SPEECH (3 min)

Good evening Meridian Township, Supervisor Hutchinson, and Distinguished Board. My name is Emily Stivers, and I'm running to be your next Meridian Township Clerk.

I want to start by thanking Clerk Guthrie for her years of service. When she took office, some of the computers in the Clerk's office weren't even connected to the internet. She had to build programs, policies and procedures from scratch, and has cultivated and retained an amazing staff. With Clerk Guthrie's leadership, this team has made Meridian Township a statewide leader in voter participation.

I'm running to succeed her because **I care deeply about the work she has done**, and I want to make sure her projects continue and grow for the benefit of the Township, its residents, and our overall election integrity.

We need a qualified, experienced leader in the Clerk's office. With help from Clerk Guthrie and my mentor, East Lansing Clerk Marie Wicks, **I will be ready on Day 1** to manage the office, retain our amazing staff, defend our elections, and further expand voter participation.

~~One challenge in particular that I hope to address is improving communications with MSU students who live in Meridian Township, making sure they know when, where and how to vote.~~

I previously served on the Township Zoning Board of Appeals and Planning Commission before being elected twice to serve as

Ingham County Commissioner, where I was a leader in dispersing nearly **\$70 million in American Rescue Plan funds** efficiently, effectively and equitably.

My six years of elected and appointed government experience prepare me well to serve as part of this body, and my 22 years of experience managing projects, programs and personnel prepare me uniquely for the role of Clerk. In both roles, **I am committed to increasing transparency, fiscal responsibility, and communication with the community we serve.**

I hold a Master's degree in Public Policy, and I graduated Phi Beta Kappa with honors from MSU's James Madison College. I've volunteered and voted in every major election since 2000. I've lived in different cities and countries and studied their governments. I'm also a mom of 2 boys who attend Haslett Public Schools, and we have a girl on the way in late September.

My family could have settled anywhere in Greater Lansing, but we chose Meridian Township because we love this community. I'm eager to resume my contributions to making it even better, particularly regarding managing the Clerk's office and expanding access to the ballot. I look forward to serving amicably and professionally with the Board next year.

I hope you all will check out my website, **emilystivers.com**, and look me up on social media for updates on my campaign.

Thank you for your time and consideration!

My family could have settled anywhere in Greater Lansing, but we chose Meridian Township because we love this community. I'm eager to resume my contributions to making it even better, particularly regarding managing the Clerk's office and expanding access to the ballot. I look forward to serving amicably and professionally with the Board next year.

Debora Dantus MSW, LCSW

2172 Commons Parkway Suite C

Okemos, MI 48864

517-927-2365

Dantus@comcast.net

Dear Township Board Members:

My name is Debora Dantus, and I am writing to you in my capacity as a clinical social worker with a private practice located at the corner of Okemos and Jolly. As someone who primarily serves adolescents and children, I feel compelled to address a growing concern that has significant implications for the well-being of our youth.

In my practice, I encounter a myriad of mental health challenges faced by young individuals, including anxiety, depression, and behavioral difficulties. Among these challenges, there is a prevailing desire for quick fixes—a sentiment that I believe is exacerbated by societal factors, including the proximity of marijuana dispensaries to educational institutions.

It is with great concern that I observe the increasing normalization of marijuana use among adolescents, particularly with the establishment of dispensaries in close proximity to high schools. While some may argue for the medicinal benefits of marijuana, it is essential to recognize the detrimental effects it can have on the developing brains of young adults.

Numerous studies have demonstrated the adverse impact of marijuana use on cognitive function, memory, and mental health, particularly in adolescents. The National Institute on Drug Abuse (NIDA) reports that marijuana use during adolescence can lead to a range of negative outcomes, including impaired learning and memory, decreased IQ, and increased risk of mental health disorders such as schizophrenia and depression.

Moreover, the mere exposure to marijuana dispensaries near educational institutions sends the wrong message to our youth. Instead of promoting healthy coping mechanisms and long-term solutions, it reinforces the notion of seeking quick fixes and escaping from reality—a concerning trend that undermines the importance of resilience and self-improvement.

As a clinical social worker dedicated to the well-being of adolescents and children, I strongly urge for greater consideration of the implications of marijuana legalization and its proximity to

educational environments. We must prioritize the health and future prospects of our youth by fostering environments that promote resilience, self-improvement, and responsible decision-making.

I appreciate your attention to this matter and welcome any opportunity to collaborate on initiatives aimed at supporting the mental health and well-being of our youth. Together, we can create a safer and more conducive environment for their growth and development.

Thank you for your time and consideration.

Sincerely,

Debora Dantus Clinical Social Worker MSW, LCSW

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Articles

[🔒 Full Access](#)

Long-Term Cannabis Use and Cognitive Reserves and Hippocampal Volume in Midlife

Madeline H. Meier, Ph.D., Avshalom Caspi, Ph.D., Annchen R. Knodt, M.Sc., Wayne Hall, Ph.D., Antony Ambler, M.Sc., HonaLee Harrington, B.A., Sean Hogan, B.A., Renate M. Houts, Ph.D., Richie Poulton, Ph.D., Sandhya Ramrakha, Ph.D., Ahmad R. Hariri, Ph.D., Terrie E. Moffitt, Ph.D.

Published Online: 8 Mar 2022 | <https://doi.org/10.1176/appi.ajp.2021.21060664>

[↓ View Article](#)

Abstract

Objective:

Cannabis use is increasing among midlife and older adults. This study tested the hypotheses that long-term cannabis use is associated with cognitive deficits and smaller hippocampal volume in midlife, which is important because midlife cognitive deficits and smaller hippocampal volume are risk factors for dementia.

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Participants are members of a representative cohort of 1,037 individuals born in Dunedin, New Zealand, in 1972–1973 and followed to age 45, with 94% retention. Cannabis use and dependence were assessed at ages 18, 21, 26, 32, 38, and 45. IQ was assessed at ages 7, 9, 11, and 45. Specific neuropsychological functions and hippocampal volume were assessed at age 45.

Results:

Long-term cannabis users showed IQ decline from childhood to midlife (mean = -5.5 IQ points), poorer learning and processing speed relative to their childhood IQ, and informant-reported memory and attention problems. These deficits were specific to long-term cannabis users because they were either not present or were smaller among long-term tobacco users, long-term alcohol users, midlife recreational cannabis users, and cannabis quitters. Cognitive deficits among long-term cannabis users could not be explained by persistent tobacco, alcohol, or other illicit drug use, childhood socioeconomic status, low childhood self-control, or family history of substance dependence. Long-term cannabis users showed smaller hippocampal volume, but smaller hippocampal volume did not statistically mediate cannabis-related cognitive deficits.

Conclusions:

Long-term cannabis users showed cognitive deficits and smaller hippocampal volume in midlife. Research is needed to ascertain whether long-term cannabis users show elevated rates of dementia in later life.

In case-control studies, cannabis users exhibit subtle cognitive deficits and structural brain differences (1, 2). These findings come largely from studies of adolescents and young adults (3, 4). It is unclear whether the subtle cognitive and brain differences observed in young cannabis users might be larger in midlife and older adult cannabis users with longer histories of use (5). This issue is timely because cannabis use is increasing among baby boomers (born 1946–1964), a group who used cannabis at historically high rates as young adults (6) and who now use cannabis at historically high rates as midlife and older adults (7). This issue is important because mild cognitive deficits and greater hippocampal atrophy in midlife are risk factors for later dementia (8, 9).

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cannabis users in midlife or older adulthood (3, 10–19) (see Table S1 in the [online supplement](#)). Limitations include use of crude or retrospective measures of cannabis exposure and a lack of neuroimaging data. Further, the studies did not address four questions of policy significance. First, are all midlife and older adult cannabis users at risk? Older adults in the United States are increasingly using cannabis (7), but only 10%–15% of users are cannabis dependent (20). Distinguishing problem and non–problem users is important, because non–problem users may not differ from nonusers. Second, are cognitive deficits and brain differences among cannabis users minor compared with those observed for alcohol or tobacco users, as some proponents of cannabis legalization claim (21)? Third, do differences among cannabis users persist after cessation? If so, these differences could increase risk for dementia. Fourth, do brain differences among long-term cannabis users underlie cognitive deficits? Brain differences, if observed, are inconsistently related to cognitive deficits in adolescent and young adult cannabis users. Research is needed in midlife and older adult cannabis users.

We addressed these questions by assessing cannabis use, cognitive function, and hippocampal volume in a population-representative cohort followed prospectively from birth to age 45. We compared long-term cannabis users against five groups: 1) lifelong cannabis nonusers (to replicate the control group most often reported in the case-control literature); 2) midlife recreational cannabis users (to ascertain whether cognitive deficits and structural brain differences are apparent in non–problem users—the majority of cannabis users); 3) long-term tobacco users and 4) long-term alcohol users (to serve as benchmark comparisons for any cannabis findings and to help disentangle potential cannabis effects from tobacco and alcohol effects); and 5) cannabis quitters (to ascertain whether differences are apparent after cessation).

We also conducted tests of dose-response associations using continuously measured persistence of cannabis use, and we rigorously adjusted for numerous confounders derived from multiple longitudinal waves and data sources. Robust dose-response associations would be expected if associations were causal. Finally, we tested whether associations between continuously measured persistence of cannabis use and cognitive deficits were mediated by hippocampal volume differences, a hypothesis that is fairly ubiquitous in the literature (22–24). We focused on the hippocampus because it has a high density of

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consistently impaired cognitive domains in cannabis users), and has been shown through meta-analysis to be the brain region that most consistently emerges as smaller in cannabis users relative to comparison subjects (2).

Methods

Participants

Participants are members of the Dunedin Longitudinal Study, a representative birth cohort (N=1,037; 91% of eligible births; 52% male) born between April 1972 and March 1973 in Dunedin, New Zealand, who were eligible based on residence in the province and who participated in the first assessment at age 3. The cohort represents the full range of socioeconomic status in the general population of New Zealand's South Island (25). As adults, the cohort's members match the New Zealand National Health and Nutrition Survey on key health indicators (e.g., body mass index, smoking, physical activity, physician visits) (25) and the New Zealand Census of citizens the same age on educational attainment (26). The cohort is primarily white (93%), which matches South Island demographics. Assessments were carried out at birth and at ages 3, 5, 7, 9, 11, 13, 15, 18, 21, 26, 32, 38, and, most recently (completed April 2019), 45 years. Participants gave written informed consent. Study protocols were approved by the New Zealand Health and Disability Ethics Committee.

Measures

Measures are briefly described here, and details are provided in Table S2 in the [online supplement](#).

Long-term cannabis users and five comparison groups.

At ages 18, 21, 26, 32, 38, and 45, study members were interviewed about their substance use using the Diagnostic Interview Schedule (27, 28), and past-year substance use dependencies were assessed following DSM criteria (29, 30). This information was used to identify long-term cannabis users and five comparison groups (see Figure S1 in the [online supplement](#)).

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the past year at age 45, or were dependent on cannabis at age 45, and also used cannabis weekly or more frequently at one or more previous assessment waves. Of these, 31.4% used cannabis before age 18, 89.5% used regularly (≥ 4 days per week) at one or more waves (mean=3.4 waves, SD=1.4), and 72% met criteria for cannabis dependence at one or more waves. Frequency of use among long-term cannabis users at age 45 was a median of 300 days in the past year, with 64% using ≥ 4 days per week.

Lifelong cannabis nonusers (N=202; 41% male) never used cannabis, never had a diagnosis of any substance use disorder, and never used tobacco daily.

Long-term tobacco users (N=75; 40% male) smoked tobacco daily at age 45 and also smoked daily at one or more previous waves; were mostly free from cannabis at age 45 (Table 1); and had no history of weekly cannabis use or dependence.



TABLE 1. Sociodemographic characteristics and substance use for the full Dunedin cohort, long-term cannabis users, and five informative comparison groups^a

[Enlarge table](#)

Long-term alcohol users (N=57, 56% male) were weekly drinkers at age 45; had a diagnosis of alcohol dependence at two or more waves; were mostly free from cannabis at age 45 (Table 1); and had no history of weekly cannabis use or dependence.

Midlife recreational cannabis users (N=65; 59% male) used cannabis between 6 and 51 days per year (i.e., used more than a few times but less than weekly) in midlife (age 32, 38, or 45), and had no history of weekly cannabis use or dependence.

Cannabis quitters (N=60; 62% male) did not use cannabis at age 45 but previously either were diagnosed with cannabis dependence or used regularly (≥ 4 days per week).

Persistence of cannabis dependence and persistence of regular cannabis use.

Persistence of cannabis dependence comprised those who 1) never used cannabis (N=262), 2) used but were never diagnosed (N=498), 3) were diagnosed at one wave (N=85), 4) were diagnosed two waves (N=39), 5) were diagnosed three waves (N=32), and 6) were

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comprised those who never used cannabis ($N=262$), 2) used but never regularly ($N=518$), 3) used regularly at one wave ($N=57$), 4) two waves ($N=32$), 5) three waves ($N=33$), and 6) ≥ 4 waves ($N=30$). Agreement between the two exposures was high but not perfect (weighted kappa=0.75), because many regular users did not develop dependence (20). Persistence of tobacco dependence, alcohol dependence, and other illicit drug dependence were similarly defined (see Table S2 in the [online supplement](#)).

Cognitive tests.

Intelligence was assessed at ages 7, 9, and 11 years, before the onset of cannabis use, and again in adulthood at age 45. We report comparison of the Wechsler Intelligence Scale for Children–Revised (31), averaged across ages 7–11, and the Wechsler Adult Intelligence Scale–IV (WAIS-IV) at age 45 (32). We also report performance on the WAIS-IV working memory index, perceptual reasoning index, verbal comprehension index, and processing speed index. At age 45, additional neuropsychological tests were administered: the Rey Auditory Verbal Learning Test (33), the Months Backward Test from the Wechsler Memory Scale–III (34), the Trail Making Test (35), the Animal Naming Test (36), and the Grooved Pegboard Test (33). All testing occurred in the morning.

Informant-reported memory and attention problems.

At age 45, participants nominated people “who knew them well” as informants for the study. Informants completed mailed questionnaire checklists, which included items on whether the participant had problems with memory (e.g., forgets to do errands, return calls, pay bills) and attention (e.g., is easily distracted, gets sidetracked easily) over the past year.

Hippocampal volume.

Structural MRI was carried out at age 45 for 875 study members (93% of age 45 participants). T_1 -weighted and fluid-attenuated inversion recovery images were processed with FreeSurfer, version 6.0. Mean hippocampal gray matter volume was extracted using the automatic segmentation (*aseg*) step. Accuracy of subcortical segmentation was confirmed by visual inspection of the *aseg* labels overlaid on the volumes. Mean volumes within 12 hippocampal subfields were estimated with FreeSurfer’s hippocampal subfields

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because the hippocampus is composed of anatomically and functionally distinct subfields, and examining them could provide a more nuanced understanding of potential cannabis effects on this structure.

Covariates.

We selected covariates based on theory and documented associations with cannabis use, cognitive functioning, and brain volume: sex, persistent tobacco dependence, persistent alcohol dependence, persistent other illicit drug dependence, childhood socioeconomic status, low childhood self-control, and family substance dependence history (see Table S2 in the [online supplement](#)).

Statistical Analysis

We used t tests to compare long-term cannabis users with the five comparison groups. We used ordinary least squares regression to test dose-response associations between persistence of cannabis use (continuously measured) and outcomes, with associations adjusted for sex (model 1); sex and persistent alcohol, tobacco, and other illicit drug dependence (model 2); and these covariates plus childhood socioeconomic status, low childhood self-control, and family substance dependence history (model 3). We used path analysis to test mediation (i.e., whether the association between persistence of cannabis use and cognitive deficits arises indirectly through hippocampal volume). Mediation analyses were conducted in MPlus using maximum likelihood estimation and bootstrapped standard errors. Analyses were preregistered

(https://sites.duke.edu/moffittcaspi/projects/files/2021/07/Meier_2020.pdf).

Results

Of 997 cohort members still alive at age 45 years, 938 (94.1%) were assessed at age 45. Age 45 participants did not differ significantly from other participants on childhood socioeconomic status, childhood self-control, or childhood IQ (see Figure S2 in the [online supplement](#)). Table 1 summarizes the sociodemographic and substance use characteristics of the age 45 cohort, long-term cannabis users, and the five comparison groups.

Cannabis and Cognitive Functioning

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Relative to the normative IQ of 100, long-term cannabis users had average IQ as children (mean=99.3) but below-average IQ as adults (mean=93.8). Their mean 5.5-point childhood-to-adulthood IQ decline was significantly larger than that observed among lifelong cannabis nonusers (mean=0.70), long-term tobacco users (mean=-1.5), and long-term alcohol users (mean=-0.50) (Table 2). Long-term cannabis users' IQ decline was not significantly larger than midlife recreational cannabis users' (mean=-3.5) or cannabis quitters' (mean=-3.3).



TABLE 2. Child IQ, adult IQ, and IQ change: comparison of long-term cannabis users and five informative subgroups in the Dunedin cohort^a

[Enlarge table](#)

To ascertain whether long-term cannabis users showed deficits in specific neuropsychological functions, we examined age 45 test performance, with estimates adjusted for sex and childhood IQ (Figure 1; see also Table S3 in the online supplement). Long-term cannabis users performed significantly worse than lifelong nonusers on most tests; worse than long-term tobacco users on tests of learning and memory (Rey total and delayed recall) and processing speed; worse than long-term alcohol users on tests of learning and memory (Rey total and recall), executive function (Wechsler Memory Scale, Trails B), perceptual reasoning index, verbal comprehension index, and processing speed; and worse than midlife recreational cannabis users on tests of learning and memory. Long-term cannabis users did not perform significantly worse than cannabis quitters on any test.

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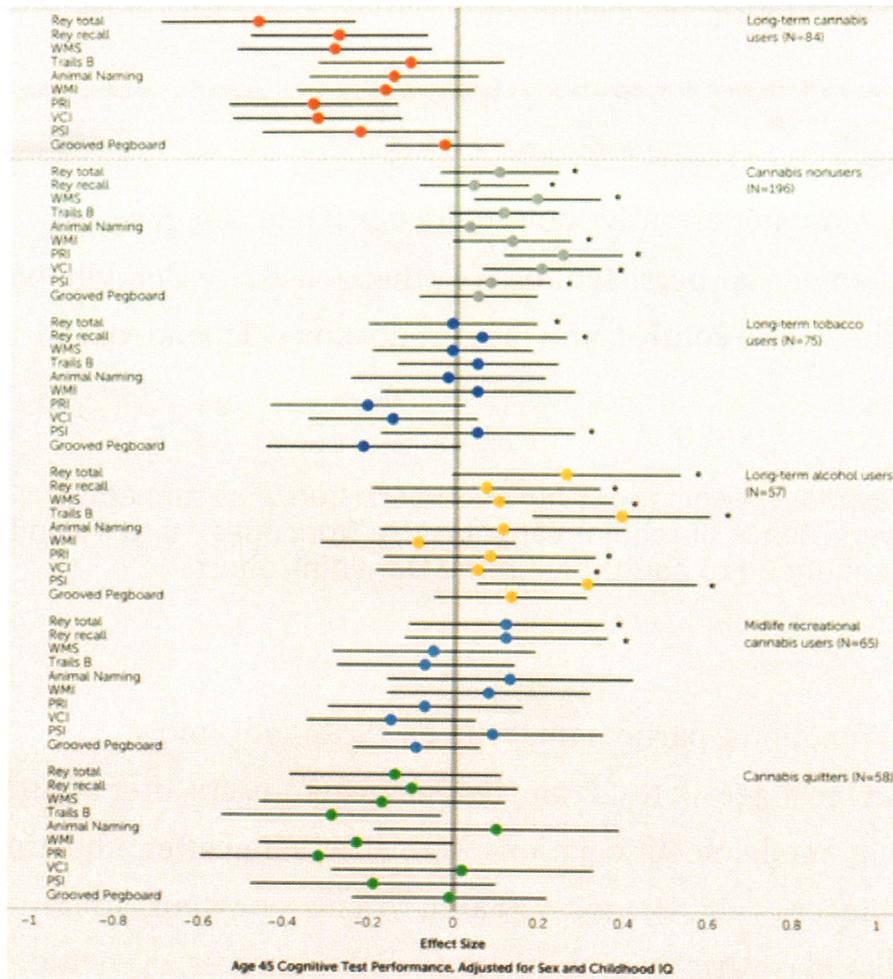


FIGURE 1. Long-term cannabis use and neuropsychological functions in the Dunedin cohort^a

^a The figure shows a comparison of long-term cannabis users with five informative subgroups on age 45 test performance across specific neuropsychological domains. Mean scores on age 45 neuropsychological tests were adjusted for sex and childhood IQ and standardized on the full cohort (mean=0, SD=1). Average normative performance is indicated by the reference line at the representative cohort mean of 0. Estimates below zero indicate poorer than average test performance. Asterisks indicate mean scores that were statistically significantly better ($p < 0.05$) as compared with long-term cannabis users, after adjustment for sex and childhood IQ. PRI=perceptual reasoning index; PSI=processing speed index; Rey recall and Rey total=Rey Auditory Verbal Learning Test delayed recall score (memory) and total

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WMS=Wechsler Memory Scale, months backward test.

Dose-response associations.

Participants who used cannabis more persistently showed greater IQ decline than less persistent users, even after adjustment for persistent use of other substances, childhood socioeconomic status, low childhood self-control, and family substance dependence history (Table 3).



TABLE 3. Dose-response associations between persistence of cannabis dependence or persistence of regular cannabis use from ages 18 to 45 and IQ change from childhood to adulthood in the Dunedin cohort

[Enlarge table](#)

For specific neuropsychological functions, participants who used cannabis more persistently performed worse on most age 45 tests than less persistent users after adjusting for sex and childhood IQ (Table 4, model 1). Associations were attenuated after adjustment for persistent use of other substances (Table 4, model 2) and, to a lesser extent, after additional adjustment for childhood covariates (Table 4, model 3). However, even after adjustment for all covariates, more persistent cannabis users performed worse than less persistent users on tests of learning (Rey total), processing speed, and, to a lesser extent, verbal memory (Rey recall) and perceptual reasoning (Table 4, model 3).



TABLE 4. Dose-response associations between persistence of cannabis dependence or persistence of regular cannabis use from ages 18 to 45 and neuropsychological test performance at age 45 in the Dunedin cohort^a

[Enlarge table](#)

Associations between persistence of cannabis use and cognitive functioning could not be explained by recent cannabis use (see Table S4 in the [online supplement](#)).

Cannabis and Informant-Reported Cognitive Problems

Long-term cannabis users and the five comparison groups.

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attention problems at age 45 than all groups except long-term tobacco users and cannabis quitters ([Table 5](#)).



TABLE 5. Comparison of long-term cannabis users and five informative subgroups on informant-reported memory and attention problems at age 45 in the Dunedin cohort^a

[Enlarge table](#)

Dose-response associations.

Participants who used cannabis more persistently had more memory and attention problems than less persistent users, according to informants, even after covariate adjustment ([Table 6](#)).

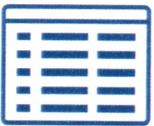


TABLE 6. Dose-response associations between persistence of cannabis dependence or persistence of regular cannabis use from ages 18 to 45 and informant-reported memory and attention problems at age 45 in the Dunedin cohort

[Enlarge table](#)

Cannabis and Hippocampal Volume

Long-term cannabis users and the five comparison groups.

Long-term cannabis users showed significantly smaller volumes than cannabis nonusers in the left and right total hippocampus and five of 12 subfields (tail, hippocampal amygdala transition area, CA1, molecular layer, dentate gyrus), and significantly smaller volumes than midlife recreational cannabis users in the left and right hippocampus and three of 12 subfields (tail, CA1, and molecular layer) ([Figure 2](#); see also [Table S5](#) in the [online supplement](#)). Long-term cannabis users generally did not show significantly smaller volumes in left and right total hippocampus or hippocampal subfields than long-term tobacco users, long-term alcohol users, or cannabis quitters.

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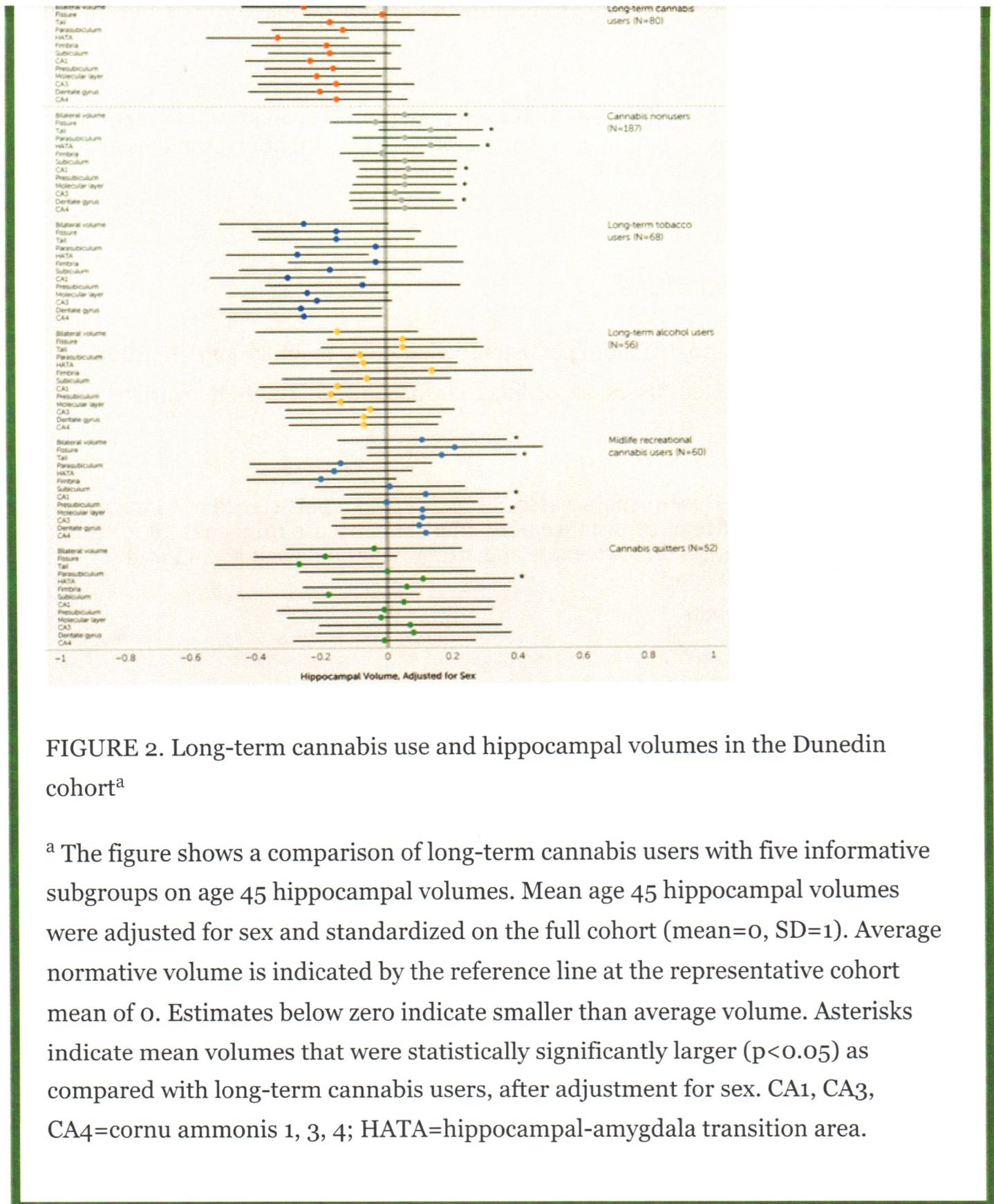


FIGURE 2. Long-term cannabis use and hippocampal volumes in the Dunedin cohort^a

^a The figure shows a comparison of long-term cannabis users with five informative subgroups on age 45 hippocampal volumes. Mean age 45 hippocampal volumes were adjusted for sex and standardized on the full cohort (mean=0, SD=1). Average normative volume is indicated by the reference line at the representative cohort mean of 0. Estimates below zero indicate smaller than average volume. Asterisks indicate mean volumes that were statistically significantly larger ($p < 0.05$) as compared with long-term cannabis users, after adjustment for sex. CA1, CA3, CA4=cornu ammonis 1, 3, 4; HATA=hippocampal-amygdala transition area.

Dose-response associations.

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users in the left and right hippocampus and numerous hippocampal subfields, after adjusting for sex. Most associations were nonsignificant after additional covariate adjustment (see Table S6 in the [online supplement](#)). Adjusting for total brain volume slightly attenuated associations (see Table S7 in the [online supplement](#)).

Test of Hippocampal Volume as a Mediator of Associations Between Persistence of Cannabis Use and Cognitive Deficits

Persistence of cannabis use was associated with cognitive deficits and, to a lesser extent, smaller hippocampal volume. Larger hippocampal volume was related to better cognitive test performance (see Table S8 in the [online supplement](#)). However, smaller hippocampal volume did not statistically mediate associations between persistence of cannabis use and cognitive deficits (see Table S9 in the [online supplement](#)).

Robustness to Unmeasured Confounding

To ascertain the robustness of associations to unmeasured confounding, we computed E-values for dose-response associations that were statistically significant after covariate adjustment (see Table S10 in the [online supplement](#)) (38). E-values were used to estimate how large a relative risk ratio would need to be between an unmeasured confounder and both persistence of cannabis use and outcomes to fully account for observed associations. E-values ranged from 1.33 to 1.56, which represent the risk ratios needed for unmeasured confounders after adjustment for measured confounders.

Discussion

This prospective study followed a population-representative birth cohort for 45 years, generating a unique evidence base for evaluating whether long-term cannabis users show cognitive deficits and smaller hippocampal volume in midlife. The longitudinal design enabled a comparison of a person's midlife cognitive abilities to their childhood cognitive abilities before cannabis initiation. The study also enabled a test of the role of hippocampal gray matter volume in mediating associations between long-term cannabis use and cognitive deficits. Six findings stand out.

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speed in midlife relative to their childhood IQ. People who knew them well described them as having memory and attention problems. These associations were not explained by prospectively assessed persistent tobacco, alcohol, and other illicit drug dependence or by childhood socioeconomic status, low childhood self-control, and family substance dependence history. Associations were also not explained by recent cannabis use. Findings were consistent across two cannabis exposures (persistence of cannabis dependence, persistence of regular use) and in tests comparing long-term cannabis users to five comparison groups (cannabis nonusers, tobacco users, alcohol users, recreational cannabis users, and cannabis quitters). (Table S11 in the [online supplement](#) summarizes findings across tests of dose-response associations and group comparisons.) This suggests that cannabis-related IQ decline, poorer learning and processing speed, and informant-reported memory and attention problems are not artifacts of analytic approach or of measured confounders, but rather are more likely to be consequences of long-term use. Cognitive childhood-to-adulthood changes such as those we observed have been shown to predict steeper cognitive decline from ages 70 to 82, and to do so better than adult cognitive level (39).

Second, long-term cannabis users showed significantly larger IQ decline, poorer learning and memory, and poorer processing speed than long-term tobacco or alcohol users. Thus, some cognitive deficits were more pronounced for long-term cannabis users than for long-term tobacco or alcohol users, contrary to some claims (21, 40).

Third, cognitive functioning among midlife recreational cannabis users was similar to representative cohort norms. This suggests that infrequent, non-problem recreational cannabis use in midlife is unlikely to compromise cognitive functioning. Our results highlight the importance of not conflating long-term and recreational cannabis users in future studies.

Fourth, cannabis quitters showed subtle cognitive deficits that may explain inconsistent findings on the benefits of cessation (11, 14, 41–45).

Fifth, long-term cannabis users showed smaller bilateral volume in total hippocampus and five of 12 structurally and functionally distinct subregions compared with nonusers, consistent with case-control studies (2).

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cognitive deficits and, to a lesser extent, smaller hippocampal volume in the representative sample, smaller hippocampal volume did not statistically mediate associations between persistence of cannabis use and cognitive deficits. Smaller hippocampal volume has been suggested as a possible mediator of cannabis-related cognitive deficits (24), because the hippocampus is rich in type 1 cannabinoid (CB1) receptors and is involved in learning and memory. However, smaller hippocampal volume may be a reductionistic explanation for cannabis-related cognitive deficits. For example, in addition to the hippocampus, other CB1-rich brain regions, including those involved in reward and motivation, may play a role (2). Further, neurobiological mechanisms likely extend beyond gray matter volume differences to include differences in structural and functional connectivity (46). Finally, social mechanisms could also play a role.

Our findings conflict with those of some studies (including one by us) that compared the cognitive functioning of twins who were discordant for cannabis use and found little evidence of cannabis-related cognitive deficits (47–50). Discordant twin comparisons represent a compelling approach to controlling for shared genetics and family background. However, a limitation is that the size of the differences between twins in cannabis use and in cognitive functioning is much smaller than between unrelated individuals. Hence, it is unclear whether associations that are attenuated in twin-difference comparisons, relative to comparisons between unrelated individuals, are an indication of true confounding or are an artifact of reduced statistical power.

In the present study, we tackled confounding by incorporating the most notable confounding variables identified in the literature, including childhood socioeconomic status, low self-control, low childhood IQ, family substance dependence history, and persistent dependence on other substances, using unusually strong measures derived from multiple waves and data sources. These obvious confounders, considered together, could not account for many of the observed associations. We also reported E-values, with larger E-values indicating that considerable unmeasured confounding would be needed to explain associations. E-values ranged from 1.33 to 1.56. These E-values represent the risk ratios needed after adjustment for measured confounders, raising the bar for unmeasured confounding to play a role.

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fear of admitting to illegal drug use is unlikely because participants were interviewed repeatedly over a lifetime and learned to trust the confidentiality guarantee. Second, some group sizes were small, raising concerns about low statistical power. These concerns were minimized through powerful tests of dose-response associations and through transparent reporting of effect sizes in a representative cohort. Third, long-term cannabis users also use tobacco, alcohol, and other illicit drugs. Disentangling cannabis effects from other substances is challenging. We did not limit analyses to cannabis-only users because they are unrepresentative of cannabis users (51). Instead, we used two complementary approaches: 1) we reported no midlife cognitive deficits for long-term tobacco and alcohol users, groups who showed polysubstance use, like long-term cannabis users, but were free from cannabis, and 2) we controlled for persistent dependence on tobacco, alcohol, and other illicit drugs in analyses of dose-response associations and found that a number of associations were robust to covariate control. Collectively, the findings suggest that use of other substances cannot fully account for the cognitive deficits observed in long-term cannabis users.

Fourth, we focused on hippocampal volume as a key MRI outcome based on theory and previous research (2). We are preparing a separate report with results of exploratory analyses of associations between long-term cannabis use and comprehensive MRI measures of global and regional gray and white matter. Fifth, the results are based on a single birth cohort who began using cannabis in the 1980s or 1990s. The concentration of THC, the psychoactive constituent of cannabis, has risen in recent years (52). Therefore, if THC exposure underlies associations, we may have underestimated effect sizes in contemporary users. Finally, observational studies cannot conclusively demonstrate causality.

This study has notable implications. First, long-term cannabis use is robustly associated with cognitive deficits in midlife. These may be consequential given that mild cognitive deficits in midlife are a risk factor for dementia (8). The deficits we observed are comparable to midlife cognitive deficits of individuals who developed dementia in the Atherosclerosis Risk in Communities Study (8). Older adults who developed dementia showed midlife cognitive deficits that ranged from 0.32 to 0.53 standard deviations below the cohort mean on tests of memory, processing speed, and word fluency. Second, research

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later life. This is important given the huge burden of dementia, and it is timely given the confluence of two trends: the growth of the aging population, and the record high rates of cannabis use among today's older adults.

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Marijuana use linked to higher risk of heart attack and stroke

By American Heart Association News



(American Heart Association)

Using cannabis – either by smoking, eating or vaping it – may raise the risk for heart attacks and strokes, new research suggests.

Survey respondents who said they use cannabis, or marijuana, had a higher risk for cardiovascular problems regardless of whether they used tobacco products or had other underlying cardiovascular risk factors, the study found. [The research](#) was published Wednesday in the Journal of the American Heart Association.

"Despite common use, little is known about the risks of cannabis use and, in particular, the cardiovascular disease risks," lead study author Dr. Abra Jeffers said in a [news release](#). Jeffers is a data analyst at Massachusetts General Hospital in Boston. "The perceptions of the harmfulness of smoking cannabis are decreasing, and people have not considered cannabis use dangerous to their health."

In addition, she said, "smoking cannabis – the predominant method of use – may pose additional risks because particulate matter is inhaled."

The number of people using marijuana has increased significantly in recent decades in the U.S., where its recreational use has been legalized in 24 states and the District of Columbia. In 2019, a [federal survey](#) showed more than 48 million people ages 12 and older reported using marijuana at least once – nearly double the number in 2002. On the federal level, marijuana use remains illegal.

Prior research on the link between marijuana use and heart attacks or strokes has been limited for several reasons. The number of people who smoke marijuana frequently is relatively low, most studies have been done in younger populations that are at low risk for cardiovascular disease, and many people who use marijuana also use tobacco products, making it difficult to look at the effects of marijuana independently.

In the new study, researchers analyzed survey data from the Centers for Disease Control and Prevention for 434,104 U.S. adults from 2016 to 2020. They investigated whether the number of days of cannabis use in the past 30 days was associated with self-reported cardiovascular outcomes, including coronary heart disease, heart attacks and strokes, among the general adult population and people who had never smoked tobacco or used e-cigarettes. Researchers also investigated these associations among men under 55 and women under 65 who were at risk for heart disease.

Any marijuana use was linked to a higher risk for heart attacks and strokes, but people who used it most frequently had the highest odds. Adults who used marijuana daily had 25% higher odds of having a heart attack and 42% higher odds of stroke than people who didn't use it at all. Smoking was the most common method of cannabis use, followed by eating or vaping it.

Among men under 55 and women under 65, using marijuana resulted in a 36% higher combined odds for coronary heart disease, heart attack or stroke, regardless of whether they also used tobacco products. The odds were higher even when researchers looked only at those who had never used tobacco products or e-cigarettes.

"Cannabis smoke is not all that different from tobacco smoke, except for the psychoactive drug: THC versus nicotine," Jeffers said. "Our study shows that smoking cannabis has significant cardiovascular risks, just like smoking tobacco. This is particularly important because cannabis use is increasing, and conventional tobacco use is decreasing."

Dr. Robert L. Page II, who chaired the writing group for a 2020 American Heart Association [scientific statement](#) on [marijuana's effects](#) on cardiovascular health, said in the release that the new findings should be a "call to action for all practitioners" about "a potentially hazardous combination." Page is a professor of clinical pharmacy, medicine and physical medicine at the Skaggs School of Pharmacy and Pharmaceutical Sciences at the University of Colorado School of Medicine in Aurora. He was not involved in the new study.

"As cannabis use continues to grow in legality and access across the U.S., practitioners and clinicians need to remember to assess cannabis use at each patient encounter in order to have a nonjudgmental, shared decision conversation about potential cardiovascular risks and ways to reduce those risks," Page said.

American Heart Association News Stories

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Related Articles



[The challenges of studying marijuana's effects on the heart and brain](#)



As e-cigarette use grows, more research needed on long-term effects of vaping



Marijuana's effects on the brain need more research



9.B

**CONSENT AGENDA
PROPOSED BOARD MINUTES**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of May 9, 2024 as submitted. (1)**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of May 9, 2024 with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD -DRAFT-
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
Thursday, May 9, 2024, 6:00 pm

PRESENT: Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee Sundland, Trustee Trezise, Trustee Wilson

ABSENT: NONE

STAFF: Chief Grillo, Interim Manager Schmitt, Director Gebes, Director Tithof, Officer LaFlair, Officer Olgine, Officer Burroughs

1. CALL MEETING TO ORDER

Supervisor Pro Tem Hendrickson called the May 9, 2024, Regular Township Board meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Pro Tem Hendrickson led the Pledge of Allegiance.

3. MOMENT OF SILENCE – Alycia Boik

Supervisor Pro Tem Hendrickson requested a Moment of Silence for Police Records Technician II Alycia Boik

4. ROLL CALL

Clerk Guthrie called the roll of the Board. Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee Sundland, Trustee Trezise, and Trustee Wilson present at 6:01 pm.

5. PRESENTATION

A. New Police Officer Introduction

Chief Grillo introduced Officers Kendall LaFlair, Elisha Olgine, and Gabriel Burroughs.

B. New Mass Notification Platform (RAVE) – Ingham County 911 Director Barb Davidson

Ingham County 911 Director Davidson gave an overview of the new notification platform, RAVE, and the reasoning behind switching from the current platform.

C. Community/Senior Center

Trustee Wilson detailed the need for a Community & Senior Center and the work that has been accomplished towards this effort. Trustee Wilson introduced Brendon Ouzoonian from Progressive AE who detailed the concept plan.

D. Tribute to Supervisor Patricia Herring Jackson

Treasurer Deschaine made a presentation highlighting Supervisor Jackson's contributions to Meridian Township and read the Resolution in Tribute to Supervisor Patricia Herring Jackson. State Representative Julie Brixie spoke about Supervisor Jackson's service to Meridian Township and presented a framed tribute.

6. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Pro Tem Hendrickson opened comments from the public at 6:38 pm.

Barbara O'Kelly, Township resident, thanked Mr. Ouzoonian from Progressive AE and expressed her concern that current users of the Senior Center have not had an opportunity to interact with Progressive AE to present their concerns and wishes.

David Ledebuhr, Township resident, spoke in support for Amsterdam, candidate for Zone 3 marijuana license. Thanked trustees for moving forward with the marijuana ordinance.

Molly Wingrove, Township resident, expressed her concern about the contract given to former Manager Walsh and gave her written comments to the Board to be placed on record.

Tricia Boerma, Mt Pleasant resident, spoke in support of Amsterdam, candidate for Zone 3 marijuana license, indicating that they are good community stewards in her community.

Suzanne Leaholia, Township resident, expressed her concern that no one has come to the Senior Center to speak with the current user. Asked the Board to come speak with users while they are at the current center. Supervisor Pro Tem Hendrickson stated that on Tuesday, May 14 the task force will be meeting at the Senior Center.

Neil Bowlby, Township resident and president of LINC, spoke in opposition to Village of Okemos plans. Expressed concern about the amount of money the Township has put into the project and that the developer keeps making changes.

Rachael Stohlin, Township resident and Township employee, expressed her disappointment with how former Manager Walsh influenced communications and that it put her position as Marketing & Public Relations Specialist for the Township into conflict. She remains concerned that she has had to react to other media outlets instead of being the primary source of information and that the process has not been and is not being made transparent. She asked that the Board proactively provide updates about the process of hiring a new manager hiring and designate a public info officer who is someone other than interim manager or future manager.

Savinder Singh, Township resident and owner of Amsterdam, applicant for Zone 3 marijuana license applicant Amsterdam, spoke in support for Amsterdam marijuana application.

Jean McDonald, Township resident and Senior Center board member, expressed her concern that board members of the Senior Center were not notified or included in the plans for the new Community & Senior Center.

Dominic Bacall, representative of DNVK, marijuana applicant for Zone 3, spoke in support for DNVK marijuana application.

Chuck Maniaci, Township resident, spoke in opposition to Village of Okemos development. Suggested creating a community gathering space in that area.

Lucy Maillette, Township resident, spoke in opposition to Village of Okemos development.

Supervisor Pro Tem Hendrickson closed comments from the public at 7:09 pm.

7. INTERIM TOWNSHIP MANAGER REPORT

Interim Township Manager Schmitt gave updates about the following:

- Marshall Park play structure has been put in place, but the turf is on backorder
- Emergency warning siren software issue has been corrected
- Blood drive will be held on May 29th
- Thanked Board for supporting him in his new role.

8. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Wilson addressed the members of the community who expressed their upset about communication in regard to the Senior Center, that the head of the Senior Center has been at most of the meetings, and expressed her disappointment that the head of the Senior Center has not relayed information.

Clerk Guthrie announced the Memorial Day event at Glendale Cemetery. She thanked directors and staff for stepping forward to speak and submit comments regarding former Manager Walsh and related her experiences as a former staff member.

Trustee Trezise stated that the Policy Review Working group is currently progressing through the employee policy manual and intend to ask for input from employees when updating employee policies. The Environmental Commission went through applications for Climate Sustainability Grants and have tentatively approved three.

Trustee Sundland attended the EDC meeting. The EDC is going through policy review.

Treasurer Deschaine thanked community members for speaking at the board meeting, informed residents about upcoming listening sessions.

9. APPROVAL OF AGENDA

Supervisor Pro Tem Hendrickson added item 10.K to the agenda.

Trustee Wilson moved to approve the agenda with the addition of item 10K. Supported by Trustee Sundland.

VOICE VOTE: YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

10. CONSENT AGENDA

Clerk Guthrie added communication items to the agenda. Supervisor Pro Tem Hendrickson listed the items to be added to the consent agenda.

Treasurer Deschaine moved to approve the agenda as amended. Supported by Trustee Wilson

**ROLL CALL VOTE YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie,
Treasurer Deschaine, Trustee Sundland, Trustee
Trezise, Trustee Wilson**

NAYS: NONE

Motion carried: 6-0

11. QUESTIONS FOR THE ATTORNEY

NONE

12. HEARINGS

A. Recreational Marijuana License Application in Zone 3

Public hearing open 7:27

Interim Manager Schmitt reviewed the process and notified the Board that the review committee has recommended DNVK application over Amsterdam application. All information has been provided to the Board.

Chris Patel, representative of Amsterdam, clarified the resubmission of the security plan and use of the space the dispensary will rent.

Dave Ledebuhr, Township resident, asked for clarity about footage calculation of site and distance to school site on Powell Rd.

Brandon Beathea, representative of Amsterdam, spoke in support of Amsterdam's community involvement in other areas where they operate

Ammar Alkhafaji, representative of Okemos Gateway LLC, developer for property at 1614 Grand River (DNVK), spoke in support of security plan for DNVK.

Public hearing closed at 7:35 pm

13. ACTION ITEMS

A. Recreational Marijuana License Application in Zone 4

Interim Manager Schmitt outlined the discussion that has occurred to this date regarding this applicant. Staff recommends conditional approval of the license.

Trustee Trezise asked if the applicant would have to reapply for medical marijuana. Interim Manager Schmitt confirmed that they would have to reapply for medical if they wanted to offer that service.

Trustee Trezise moved to adopt the Resolution granting CONDITIONAL APPROVAL of the recreational marijuana license application to Okemos Local Investments LLC for the proposed marijuana retailer location at 4360 Hagadorn Road. The property is zoned RP, Research Park, and is located within the Marijuana Facilities Overlay District. Supported by Trustee Wilson.

ROLL CALL VOTE YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

B. Appointment to the Ingham County Materials Management Planning Committee

Interim Manager Schmitt gave an overview of Ingham County's request and the Township's need for the appointment to this position.

Clerk Guthrie asked when the Materials Management Planning Committee meets. Interim Manager Schmitt answered that it is a new committee and meeting times have not been determined.

Supervisor Pro Tem Hendrickson asked if this committee will include one person from each Township or if this is a recommendation for the person Meridian Township would like to have involved

Trustee Sundland moved to recommend that Treasurer Deschaine apply for appointment to the Ingham County Materials Management Planning Committee as an elected official of the Township. Supported by Trustee Wilson.

ROLL CALL VOTE YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

Supervisor Pro Tem Hendrickson called for a 5-minute recess at 7:47 pm

Supervisor Pro Tem Hendrickson resumed the meeting at 7:52

14. BOARD DISCUSSION ITEMS

A. Recreational Marijuana License Applications in Zone 3

Interim Manager Schmitt gave an overview of each application in the district, comparing elements of each to the other.

Township attorney Kuschel explained the review criteria and the methodology behind the way the review committee came to their conclusions, then explained the Board's role in the process.

Supervisor Pro Tem Hendrickson asked for clarification about the distance from the Amsterdam location to the school property as follow up to the question posed in the hearing. Interim Manager Schmitt confirmed that it is greater than 1,000 feet. Supervisor Pro Tem Hendrickson asked about the timeline for approving the applications. Attorney Kuschel responded that May 25 is 120 days from complete application, however the board can ask for an extension if they need more time to deliberate.

Trustee Wilson asked if the supplemental materials made the two applications equal. She clarified that she was asking about timing. Interim Manager Schmitt clarified that the minimum application standards were met by both applicants, and both had supplemental materials to submit, that both applications were viewed as complete when submitted. Three of the five applicants across all zones very clearly laid out their information, two did not provide that clarity and Amsterdam was one of those applicants who was asked to submit more. Attorney Kuschel clarified that the applications should be reviewed qualitatively, not in terms of when they submitted the information.

Treasurer Deschaine spoke in support of Amsterdam because the developer is local, and the Township has experience with them and because the site plan reuses an existing building.

Supervisor Pro Tem Hendrickson asked Dominic Bacall, representative for DNVK if they intended to open and operate a medical marijuana facility at the location. Mr. Bacall stated that he would have to consider the economic value, that they did not move forward with the medical marijuana facility because the customer base has grown smaller.

Trustee Trezise asked Chris Patel, representative for Amsterdam, for their response. They offer a discount to people who show a medical card instead of taxing them differently.

Supervisor Pro Tem Hendrickson asked about an extension for deliberation and if the review committee would be able to meet regarding these two applicants. Attorney Kuschel responded that he would go through the review standards and determine how to extend the review period for 30 days and determine the legality of reconvening the review committee.

B. Community/Senior Center Site Selection

Trustee Wilson updated the board on the status of the plan. Asked the board for approval to move forward with better drawings and the option to purchase old Younker's suite in the Meridian Mall.

Treasurer Deschaine asked Brendon Ouzoonian about private sources of funding. Mr. Ouzoonian responded that private sources of funding are a possibility.

C. Village of Okemos Concept Plan

Interim Manager Schmitt explained the MUPD concept plan review in general, then plans for the board.

Eric Helzer, representing the Village of Okemos development, reviewed the gave an overview of the project to date.

Supervisor Pro Tem Hendrickson reiterated that the concept plan review is for clear, candid feedback.

Treasurer Deschaine expressed his displeasure at the lack of progress. He added that the DDA voted against both proposals at their most recent meeting. He stated that the township does not have a large enough redevelopment fund to support all the infrastructure the plans request. He stated that the current concept plans are not true to the original concept nor to the vision of a village that the community expects.

Clerk Guthrie asked why the Korey property is intended to be parking. The developer responded that the buildings will require additional parking than the two parcels where the buildings will be located. She asked Interim Manager Schmitt to refresh the Board's memory as to if there was a reduction of parking in the new master plan and how it may relate to these plans. Interim Manager Schmitt explained that the parking for this plan is what they would expect, regardless of the changes that may occur as the master plan is updated. Clerk Guthrie stated that she sees plenty of empty spaces in the downtown Okemos area and would like to see something other than an additional parking lot. She asked the developers if they have spoken to the owners of the adjacent properties to get their opinions about bordering a parking lot. He asked the developer what their interest is in spending a large sum of money in this area. The developer responded that they have not contacted the adjacent property owners that the expenditure is part of development and they own all the land.

Trustee Wilson expressed her disappointment in the project as it has changed from a downtown vision with traffic calming structures into apartment buildings and parking lots. She explained that the cost the Township would bear to support the infrastructure expense is more than the Township set aside when the developers first asked for Township support and the cost over that would be borne by the taxpayers.

Trustee Trezise reminded the developers that this plan appears that they are brining residential to a commercial area. Although plan A appears to be preferred by the community, it is because the only alternative given is plan C, but that the plans overall do not deliver what residents want for the area or deliver the needs of the community.

Supervisor Pro Tem Hendrickson stated that the two plans have been presented as a false choice. The plans are A, C, or something that has not been presented yet; not just plan A or plan C. He stated that this appears to be a misuse of the MUPD ordinance and that neither plan appears to meet the requirements of the ordinance. He stated that the amount of taxpayer money the developers are asking for is unreasonable.

Trustee Sundland expressed her disappointment that the plans presented do not represent the vision that was proposed at the beginning of the process. Asked that the developer focus on what residents want the Village of Okemos to be.

D. Supervisor Appointment Process

Interim Manager Schmitt outlined the process for selecting a Supervisor, noting that if they appoint a current Trustee, that they will then need to follow the process for selecting and appointing a new Trustee and that the timeline would extend by one meeting

Treasurer Deschaine asked that appointing a Supervisor be discussed during the current meeting and be an action item for the next meeting and expressed his concern that this appointment is late in the meeting for making decisions.

Clerk Guthrie stated that she would prefer to take action this meeting, particularly because it seems that Board members are interested in appointing Supervisor Pro Tem Hendrickson to the position.

Trustee Trezise concurred with Clerk Guthrie and added that Supervisor Pro Tem Hendrickson is running for the position of Supervisor in the next election, and anyone appointed at this time would likely only be serving for a short period of time.

Clerk Guthrie moved to suspend the rules to take action on this item this evening. Seconded by Treasurer Deschaine.

VOICE VOTE YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

Clerk Guthrie moved to appoint Supervisor Pro Tem Scott Hendrickson as Meridian Township Supervisor effective immediately and proceed with the Trustee vacancy application process. Seconded by Trustee Wilson.

ROLL CALL VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

Supervisor Hendrickson clarified that a person appointed to the vacancy would serve the remainder of his term but, unless they are already a candidate, they cannot run for election because the filing date has passed.

15. COMMENTS FROM THE PUBLIC

Supervisor Hendrickson opened comments from the public at 10:00 pm

Angela Demas, Democratic candidate for Meridian Township Clerk, introduced herself to the community.

Barbara O'Kelly, Township resident, returned to the podium to clarify that the Senior Center Coordinator has done an excellent job of sharing what she was allowed to share, but was not allowed to share what was called confidential. Does not feel that it is fair to have a paid

employee whose job is at stake in the Senior Center to represent the views of the users of the Senior Center. She respectfully requested that the presentation be provided to the users of the Senior Center before the meeting on Tuesday, May 14.

Ammar Alkhafaji, representative of Okemos Gateway LLC, developer for property at 1614 Grand River (DNVK), returned to the podium to clarify the differences between medical marijuana and recreational marijuana and spoke in support of the DNVK application.

Supervisor Hendrickson closed comments from the public at 10:06 pm

16. OTHER MATTERS AND BOARD MEMBER COMMENTS

NONE

17. CLOSED SESSION

At 10:06 pm the board moved to enter Closed Session

Treasurer Deschaine moved the Township Board enter closed session pursuant to MCL 15.268(1)(h) to consult with the Township attorney about a confidential written legal opinion regarding a development project. Seconded by Trustee Wilson.

ROLL CALL VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

At 10:36 pm Open Session resumed.

18. ADJOURNMENT

Treasurer Deschaine moved to adjourn. Seconded by Trustee Wilson.

VOICE VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

The meeting adjourned at 10:37 pm.

Scott Hendrickson
Township Supervisor

Deborah Guthrie
Township Clerk



9.C

To: Board Members
From: Dante Ianni, Finance Director
Date: May 21, 2024

Charter Township of Meridian
Board Meeting
5/21/2024

MOVED THAT THE TOWNSHIP BOARD APPROVE THE TOWNSHIP
INVOICES/EXPENSES AS FOLLOWS:

COMMON CASH	\$	640,189.81
PUBLIC WORKS	\$	1,499,002.30
TRUST & AGENCY	\$	166.91

TOTAL CHECKS: \$ 2,139,359.02

CREDIT CARD TRANSACTIONS

05/02/2024 to 05/15/2024

\$ 8,403.38

TOTAL PURCHASES: \$ 2,147,762.40

ACH PAYMENTS

\$ 823,279.48

05/16/2024 03:42 PM
 User: GRAHAM
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 05/21/2024 - 05/21/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. 23RD DISTRICT COURT	23RD DIST COURT - BOND - GRIMM	400.00	112042
	23RD DIST COURT - BOND - GRIMM	400.00	112042
	23RD DIST COURT - BOND - GRIMM	400.00	112042
	TOTAL	1,200.00	
2. A T & T	APR 28 - MAY 27 2024 - INTERNET M1	195.25	112052
	MAY 5 - JUN 4 2024 - INTERNET F3	149.00	112052
	MAY 7 - JUN 6 2024 - INTERNET F2	149.00	112052
	MAY 7 - JUN 6 2024 - INTERNET P1	195.25	112052
	MAY 9 - JUN 8 2024 - INTERNET F1	195.25	112052
	TOTAL	883.75	
3. ABONMARCHE	PROF SERVICES THRU 4/3/2024 - LOCAL RD PROG ENGINE	14,595.54	
	PROF SERVICES THRU 4/30/2024 - 2025 LOCAL RD PROG	1,989.00	
	TOTAL	16,584.54	
4. AED TEAM	CE-TEK 4000 ALL WEATHER AED ENCLOSURE FOR MARKETPL	1,195.00	
5. ALLGRAPHICS CORP	OKEMOS YOUTH BASEBALL JERSEYS AND HATS	622.25	
6. ASAP PRINTING	BUSINESS CARDS FOR ENGINEERING	70.89	
7. AT & T	APR 11 - MAY 10 2024 - INTERNET ASE 8310008214218	3,763.02	112053
	MAY 7 - JUN 6 2024 - TELEPHONE + INTERNET M1 83100	1,259.44	112053
	TOTAL	5,022.46	
8. AT & T	APR 2 - MAY 1 2024 - TELEPHONE MALL 51734717102014	51.13	112054
	APR 2 - MAY 1 2024 - TELEPHONE P1 51734742859240	137.88	112054
	APR 2 - MAY 1 2024 - TELEPHONE F1-3 51734760215648	414.07	112054
	APR 2 - MAY 1 2024 - TELEPHONE P1 51734768261735	55.73	112054
	APR 2 - MAY 1 2024 - TELEPHONE S1 51734797052196	57.12	112054
	TOTAL	715.93	
9. AT & T MOBILITY	MAY 5 - JUN 4 2024 - WIRELESS 287252740666 517.332	76.32	112055
	APR 7 - MAY 6 2024 - FIRSTNET 287312082574 517.331	173.06	112055
	TOTAL	249.38	
10. BARYAMES CLEANERS	4/16/2024 - 5/15/2024 - POLICE UNIFORM CLEANING	522.04	
11. BLUE CROSS BLUE SHIELD OF MICHIGAN	6-1-24 TO 6-30-24 - PPO RETIREE HEALTH INSURANCE	2,206.24	
12. BOUNDTREE MEDICAL	ORDER #105222747 - DISPOSABLE SHEATH #2 FOR UE SCO	40.58	
	ORDER 105258706 - MEDICAL SUPPLIES FOR AMBULANCES	1,515.02	
	TOTAL	1,555.60	
13. BP SERVICES INC	HEPA VAN CLEANING OF THE BASEMENT - HNC AND DUCT W	2,100.00	
14. BRIDGET CANNON	APRIL 2024 - MILEAGE REIMBURSEMENT	28.14	
15. BRIGHTLINE TECHNOLOGIES	MAY 2024 BRIGHTLINE QUICKHELP SUBSCRIPTION	1,421.00	
	MAY 2024 BRIGHTLINE HPE 36M II SUBSCRIPTION	3,424.00	
	MAY 2024 - AUVIK NETWORK & SAAS MONITORING & MANAG	1,055.00	
	TOTAL	5,900.00	

05/16/2024 03:42 PM
 User: GRAHAM
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
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 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
16. BSN SPORTS	ACCT 1878474 - ORDER 308536442 - SNELL TOWAR BASKE 2024 - ACCT 1878474 - ORDER #308588965 - BASEBALL	351.98 3,174.10	
	TOTAL	3,526.08	
17. BULL ENTERPRISES	APRIL 2024 - CENTRAL FIRE - CARPET CLEANING APRIL 2024 JANITORIAL SERVICES FOR TOWNSHIP BUILDI	350.00 8,477.00	
	TOTAL	8,827.00	
18. CAPITAL AREA TRANSPORTATION	REDI-RIDE PASSES - MERIDIAN CARES PROGRAM	600.00	
19. CDW	ORDER 1CDV7K7 - CRADLEPOINT MODEM POWER SUPPLY X2 ORDER 1CDWOZF - USB ETHERNET ADAPTER	47.04 16.33	
	TOTAL	63.37	
20. CEDAR CREEK APARTMENTS	ADESINA - EMERGENCY RENT ASSISTANCE	642.00	111962
21. CINTAS CORPORATION #725	5/1/2024 - MECHANICS UNIFORMS 5/8/24 - MECHANICS UNIFORMS	48.07 48.07	
	TOTAL	96.14	
22. CITY PULSE	4/24/2024 - TWP NOTICES 5/1/2025 - TWP NOTICES	615.50 222.00	
	TOTAL	837.50	
23. COLLIERS ENGINEERING & DESIGN,	PROF SERV THRU 4/30/24 -ELECTRICAL ENGINEERING MUN	1,816.25	
24. COMCAST	MAY 16 - JUN 15 2024 - INTERNET + TV F1 MAY 20 - JUN 19 2024 - TV F1	164.85 10.67	112056 112056
	TOTAL	175.52	
25. COMCAST	MAY 14 - JUN 13 2024 - INTERNET + TV HOMTV	463.77	
26. COREY PANT	MILEAGE REIMB - FIRE OFFICER II TEST IN BEVERLY HI	95.61	
27. COURTNEY WISINSKI	FOOD/SNACKS - LOVE A PARK DAY	65.17	
28. CULLIGAN WATER CONDITIONING	WATER SOFTENER SALT FOR HNC	25.00	
29. DEANNE MULIETT	2024 MMTA CONF MILEAGE/MEALS REIMBURSEMENT	117.82	
30. DEBORAH GUTHRIE	MILEAGE - 2024 MI ASSOC OF MUNICIPAL CLERKS CONF	93.80	
31. DESIGNS BY NATURE	NATIVE PLANT GARDEN KITS FOR SNELL-TOWAR REC CENTE	200.00	
32. DIANA TENNES	SNACKS - FARM MARKET ANNIVERSARY	526.21	
33. DONALD DOVE	SEACRUISERS 6/5/2024 - PERFORMANCE MARKETPLACE SUM	800.00	
34. EDGEWOOD VILLAGE APARTMENTS	S KHANBAI - EMERGENCY RENT ASSISTANCE	899.00	112049
35. EMILY GORDON	MILEAGE REIMB - 2024 MI ASSOC OF MUNICIPAL CLERKS DINNER - 2024 MI ASSOC OF MUNICIPAL CLERKS CONF	94.47 29.00	
	TOTAL	123.47	

05/16/2024 03:42 PM
 User: GRAHAM
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
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Vendor Name	Description	Amount	Check #
36. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES - POLICE FOIA	977.50	
	LEGAL FEES - CLERK MATTERS	585.00	
	LEGAL FEES - ENFORCEMENT MATTERS	247.50	
	LEGAL FEES - MARIJUANA REGULATION	2,370.00	
	LEGAL FEES - WINSLOW MOBILE HOMES	67.50	
	LEGAL FEES - DEFECTIVE FIRE TRUCK LITIGATION	2,483.00	
	LEGAL FEES - QUOTA LIQUOR LICENSES	3,578.50	
	LEGAL FEES - CENTRAL PARK DR DEVELOPMENT	615.00	
	LEGAL FEES - 5981 MARSH ROAD	230.00	
	LEGAL FEES - COMMUNITY PLANNING & DEVELOPMENT	204.17	
	LEGAL FEES - FOIA./OMA	357.95	
	LEGAL FEES - HR/LABOR	1,980.66	
	LEGAL FEES - MANAGER	1,308.77	
	LEGAL FEES - PUBLIC WORKS	1,063.24	
	LEGAL FEES - SUPERVISOR	143.18	
	LEGAL FEES - TOWNSHIP BOARD	167.04	
	LEGAL FEES - CONTRACT REVIEWS	524.99	
	LEGAL FEES - LAKE TRUST	90.00	
	LEGAL FEES - COMMUNITY/SENIOR CENTER TASK FORCE	337.50	
	LEGAL FEES - PT2 LLC	22.50	
	LEGAL FEES - EMPLOYMENT AGREEMENT	450.00	
	LEGAL FEES - EMPLOYMENT INVESTIGATION	8,875.00	
	TOTAL	26,679.00	
37. FAMILY GRADE & GRAVEL	2024 RECYCLING CENTER SERVICE DRIVE MAINTENANCE	9,000.00	112047
38. FIRST COMMUNICATIONS	APR 2024 TELEPHONE LINES 3142216	55.20	
39. FORESIGHT GROUP	4/1/2024 - WATER BILLS AND POSTAGE	1,462.46	
40. GRANGER	ACCT 17334070 MUN BLDG AND PSB - MAY 2024 RECYCLIN	86.96	
	ACCT 17349880 - GAYLORD C SMITH - MAY 2024 RECYCLI	31.49	
	ACCT 15896200 - N FIRE - MAY, JUNE, JULY 2024 - RU	92.04	
	ACCT 1106100/2706910 TOWNHALL & PS MAY RUBBISH & R	136.55	
	ACCT 1106300 - S FIRE - MAY 2024 RUBBISH & RECYCLI	94.68	
	ACCT 2509750 - CENTRAL FIRE - MAY 2024 RUBBISH & R	129.83	
	TOTAL	571.55	
41. HAWORTH INC	ORDER 201484172 - FILING CABINET, ADDITIONAL DESK	577.50	
42. JENNA ROESSLER	MARKETPLACE SONGWRITER SHOWCASE PERFORMER	200.00	112043
43. JOHN HINES	COCM 2024 CONFERENCE - MEALS/MILEAGE REIMBURSEMENT	162.92	
44. KARLENE B. BELYEA	REAR VIEW MIRROR - 6/19/2024 SUMMER CONCERT SERIES	500.00	
45. KATHY SUNDLAND	2024 MTA CONFERENCE BREAKFAST/MILEAGE REIMB	279.25	111963
46. LANGUAGE LINE SERVICES	APRIL 2024 - LANGUAGE LINE SERVICES	53.75	
47. LANSING SANITARY SUPPLY INC	04/08/2024 - FIRE - CUSTODIAL SUPPLYS	427.31	
48. LANSING UNIFORM COMPANY	FIRE UNIFORMS (HARRISON)	139.90	
	FIRE UNIFORMS (CARETTI, MALESKO)	419.70	
	FIRE UNIFORMS (WEBER)	255.80	
	FIRE UNIFORMS (SCHOTT)	243.80	
	OFFICER UNIFORM ITEMS	1,673.90	
	STOCK - OFFICER UNIFORM ITEMS	383.60	
	TOTAL	3,116.70	
49. LANSING WELDING INC	UNIT #10 - REPAIR HOLES IN ALUMINUM VAC TANK	270.00	
50. LAWN STAR GROUP LLC	APRIL 2024 - GLENDALE - MOWING	2,511.56	

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51. LEXISNEXIS CLAIMS SOLUTIONS INC	4/1/2024 TO 4/30/2024 MONTHLY SERVICES	200.00	
52. MANNIK AND SMITH	PROF SERV THRU JAN 26 2024 - 2023 LOCAL ROAD PROGR	1,500.75	
	PROF SERV THRU MAR 1 2024 - 2023 LOCAL ROAD PROGRA	2,501.00	
	PROF SERV THRU MAR 29 2024 - 2023 LOCAL ROAD PROGR	1,723.88	
	TOTAL	5,725.63	
53. MEDICAL MANAGEMENT SYSTEMS OF	APRIL 2024 COLLECTION FEE FROM AMBULANCE BILLINGS	8,647.62	
54. MERIDIAN TOWNSHIP RETAINAGE	MICH PAVING - 2024 MILL & FILL LOCAL ROAD PROGRAM	33,652.77	
	MIKE & SONS - MSU TO LAKE LANSING TRAIL PHASE II C	4,379.26	
	TOTAL	38,032.03	
55. MICHIGAN ASSOCIATION OF PLANNING	ANNUAL GROUP MEMBERSHIP DUES- 7/1/24 THRU 6/30/25	725.00	
56. MICHIGAN PAVING	2024 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	299,718.61	
57. MID-MICHIGAN CHIEFS OF POLICE ASSOC	GRILLO/CRANE/SQUIRES - 2024 DUES	150.00	
58. MIDWEST POWER EQUIPMENT	CUST 100072 - REC FUEL	34.74	
59. MIDWEST TREE SERVICE	REMOVE TREE TOP HUNG UP OVER THE PATHWAY IN NANCY	750.00	
60. MIKE & SON ASPHALT	MSU TO LAKE LANSING TRAIL PHASE II CONSTRUCTION	74,860.06	112048
61. MIMG CV HAMILTON TRACE LLC	DILLARD - EMERGENCY RENTAL ASSISTANCE	2,720.99	112051
62. MUNICIPAL EMERGENCY SERVICES INC	2 THERMAL IMAGING CAMERAS (SEEK THERMAL FIREPRO 30	2,094.76	
63. OKEMOS MARATHON	226589/226424/226368/226370/226716 - TOW BILLS	631.00	
64. PEOPLEFACTS LLC	APRIL 2024 EMPLOYEE PRE-EMPLOYMENT CREDIT CHECKS	47.67	
65. PETER T CLAY	BLACK BARN BAND - 6/12/2024 SUMMER CONCERT SERIES	600.00	
66. PITNEY BOWES	MAR 30 2024 TO JUN 29 2024 - ACCT #0012759105 - LE	955.47	
67. PRINTING SYSTEMS INC	AP - GF CHECKS 3RD REORDER - HORIZON BANK	191.72	
	AP - PW CHECKS 1ST REORDER - HORIZON BANK	85.02	
	MASTER CARDS, VOTER ID STOCK	94.76	
	TOTAL	371.50	
68. PROFESSIONAL HOME REPAIR LLC	50% - HASLETT STORAGE FACILITY SECURITY PROJECT -	4,805.00	
69. PROGRESSIVE AE	PROF SERV THRU APRIL 26, 2024 - 100 % COMPLETE CON	14,533.41	
70. PRO-TECH MECHANICAL SERVICES	WORK ORDER 54175 - HVAC REPAIRS	360.00	
71. PRO-TECH SECURITY SALES	AVI GEAR (5 SETS) INCLUDING VESTS, FRONT/BACK PLAT	8,615.00	
72. PURITY CYLINDER GASES INC	ORDER 0004445325-00 - MEDICAL OXYGEN	201.22	
73. QUALITY TIRE INC	MOTOR POOL - POLICE - UNIT 684 - TIRES	417.64	
	MOTOR POOL - POLICE - TIRES - UNIT 685	708.26	
	TIRES - DISPOSAL FEES	16.00	
	TOTAL	1,141.90	
74. R.C. SYSTEMS, INC	RECPRO REGISTRATION SYSTEM WEB HOSTING	700.00	
75. ROBERT C MOTYCKA	THE SHELLOUTS - 6/26/2024 SUMMER CONCERT SERIES PE	400.00	
76. RONALD RAU	2024 COCM CONF - MILEAGE/MEALS REIMBURSEMENT	168.55	

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77. ROWERDINK AUTOMOTIVE PARTS	STOCK - FLEET REPAIR PARTS	297.06	
	CORE RETURN CREDIT - FLEET REPAIR PARTS	(28.00)	
	BATTERY WARRANTY RETURN - FLEET REPAIR PARTS	(114.00)	
	UNIT #126 - FLEET REPAIR PARTS	17.10	
	POLICE UNIT #668 - FLEET REPAIR PARTS	510.74	
	STOCK - FLEET REPAIR PARTS	78.52	
	STOCK ORDER - FLEET REPAIR PARTS	638.96	
	CORE/WARRANTY RETURNS - FLEET REPAIR PARTS	(281.50)	
	POLICE UNIT #668 - FLEET REPAIR PARTS	573.30	
	STOCK - FLEET REPAIR PARTS	(14.00)	
	ENGINEERING UNIT #126 - FLEET REPAIR PARTS	181.13	
	TOTAL	<u>1,859.31</u>	
78. SPARROW OCCUPATIONAL	APRIL 2024 EMPLOYEE PHYSICALS	1,790.00	
79. ST MARTHA CONFERENCE OF	A. JACKSON - EMERGENCY RENT/UTILITIES	750.00	111964
80. ST THOMAS AQUINAS PARISH	D.S. - EMERGENCY RENT ASSISTANCE	500.00	112050
81. STAPLES	ACCT DET 27066262 - OFFICE SUPPLIES	375.11	
82. STATE OF MICHIGAN	2024 REGISTRATION TO OPERATE A SOLID WASTE PROCESS	750.00	
83. TEAM FINANCIAL GROUP	APRIL 2024 COPIER CONTRACT	2,552.82	
84. THE SHYFT GROUP USA, INC	MOTOR POOL - FIRE - UNIT #150 - REPAIRS	18,859.73	
85. US POSTAL SERVICE	POSTAGE FOR SENIOR CENTER BROCHURE MAILING	2,211.91	112045
86. VARIPRO BENEFIT ADMINISTRATORS	2024 RETIREE MEDICARE SUPPLEMENT	15,226.50	
87. VERIZON CONNECT	MARCH 2024 - VEHICLE DATA UPLINK MERI007	1,211.13	
	APRIL 2024 - VEHICLE DATA UPLINK MERI007	1,246.63	
	TOTAL	<u>2,457.76</u>	
88. VISUAL EDGE IT, INC	APRIL 2024 - COPIER USAGE	1,156.30	
89. WASTE MANAGEMENT	5/1/24 - 5/30/24 - GAYLORD C SMITH - DUMPSTER SERV	226.73	
90. WEST SHORE FIRE INC	C5 REGULATOR (QTY: 2) AND SPARE HARNESS KIT COVERE	4,427.00	
91. WOODWARD WAY APARTMENTS	K CHAREST - EMERGENCY RENT ASSISTANCE	58.70	112046
92. YEO & YEO	PROF SERVICES THRU APRIL 30 2024 - ANNUAL AUDIT EN	14,285.71	
93. YOUNG ST JOHNS CHEVROLET	MOTOR POOL - FIRE - UNIT 663 A/C REPAIRS	794.94	
TOTAL - ALL VENDORS		640,189.81	

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Vendor Name	Description	Amount	Check #
1. BLACKBURN MFG CO	MARKING PAINT FOR STAKING WATER AND SEWER LINES	1,141.00	
2. CITY OF EAST LANSING	MAY 2024 - ELMWSA OPERATING, INTERCONNECT & DEBT S	329,592.92	
3. DENISE GREEN	3 CERTIFIED MAILINGS AND ONE IAAP MEMBERSHIP	278.97	
4. E T MACKENZIE CO	2024 COUNTY PARK WEST SEWER REPLACEMENT PROJECT	913,574.89	
5. FERGUSON WATERWORKS #3386	WATER - CUSTOMER INSTALL 1" METERS	2,067.36	
	5/8 X 3/4 T10 PRO R900I - METER CHANGE OUT PROJECT	164,000.00	
	CUSTOMER INSTALL PARTS - BRASS COUPLING	833.25	
	TOTAL	166,900.61	
6. HYDROCORP	DEC 2023 - CROSS CONNECTION PROGRAM SERVICES DTD	2,673.00	
	JAN 2024 - CROSS CONNECTION PROGRAM SERVICES DTD	2,673.00	
	APRIL 2024 - CROSS CONNECTION PROGRAM SERVICES DTD	2,673.00	
	TOTAL	8,019.00	
7. IDC CORPORATION	WATER - NEW M1400 PLCS SEWER - SPARE CPU AND ANALO	8,013.00	
8. JACK DOHENY COMPANIES INC	SEWER - VACTOR REPAIRS	471.73	
9. MAULDON BROTHERS CONSTRUCTION LLC	2023 TIMBERLANE WATER MAIN REPLACEMENT CONTRACT	41,525.00	
10. MERIDIAN TOWNSHIP RETAINAGE	E.T. MACKENZIE - 2024 COUNTY PARK WEST SEWER REPLA	20,284.59	
11. MICHIGAN PAVING	2024 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	3,156.30	
12. MICHIGAN WATER ENVIRONMENT	JOINT EXPO & OPERATOR DAYS - M. LOVE 2/6/24 & 2/7/	330.00	
13. YEO & YEO	ANNUAL AUDIT ENDING 12/31/2023	5,714.29	
TOTAL - ALL VENDORS		1,499,002.30	

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EXP CHECK RUN DATES 05/21/2024 - 05/21/2024
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Vendor Name	Description	Amount	Check #
1. MERIDIAN TOWNSHIP DDA	DPP PAYOUT 05.01 - 05.15.2024	106.91	
2. STATE OF MICHIGAN	SOR - MI3392600-20240429-10665675 & MI3392600-2024	60.00	
TOTAL - ALL VENDORS		166.91	

Credit Card Report 5/02/2024 to 5/15/2024

Transaction Date	Transaction Merchant Name	Transaction Amount	Account Name
2024/05/10	THE HOME DEPOT #2723	\$42.55	LAWRENCE BOBB
2024/05/14	FERGUSON ENT, INC 934	\$183.92	LAWRENCE BOBB
2024/05/14	244 AUTO VALUE EAST LANSI	\$7.90	ROBERT STACY
2024/05/07	THE HOME DEPOT #2723	\$15.94	TYLER KENNEL
2024/05/08	THE HOME DEPOT #2723	\$45.94	TYLER KENNEL
2024/05/09	THE HOME DEPOT #2723	\$112.88	TYLER KENNEL
2024/05/10	THE HOME DEPOT #2723	\$20.70	TYLER KENNEL
2024/05/07	HASLETT TRUE VALUE HARDW	\$2.98	KYLE FOGG
2024/05/03	THE UPS STORE 811	\$14.36	RUDY GONZALES
2024/05/03	SP FIRST RATE PARTS	\$853.94	RUDY GONZALES
2024/05/06	NATIONAL POSTAL FORUM	\$149.00	DEBORAH GUTHRIE
2024/05/06	MICHIGAN TOWNSHIPS ASS	\$25.00	DEBORAH GUTHRIE
2024/05/08	TST* SADDLEBACK BBQ - OKE	\$104.08	DEBORAH GUTHRIE
2024/05/02	HASLETT TRUE VALUE HARDW	\$3.98	JACOB FLANNERY
2024/05/07	USPS PO 2569800864	\$136.00	ASHLEY WINSTEAD
2024/05/12	THE HOME DEPOT #2723	\$8.96	AL DIAZ
2024/05/10	THE HOME DEPOT #2723	\$15.24	THOMAS BAKER
2024/05/06	THE HOME DEPOT #2723	\$35.98	MIKE DEVLIN
2024/05/03	WKU CPD WEB	\$295.00	BRIAN PENNELL
2024/05/14	UNIFORMS AND ACCESSORIES	\$117.71	CURT SQUIRES
2024/05/08	IN *CHIEF CART, INC.	\$750.00	COURTNEY WISINSKI
2024/05/09	FOODS FOR LIVING	\$7.50	COURTNEY WISINSKI
2024/05/13	QUALITY DAIRY#31	\$60.67	COURTNEY WISINSKI
2024/05/13	QUALITY DAIRY#31	\$3.98	COURTNEY WISINSKI
2024/05/09	AMZN MKTP US*IQ7PO5VQ3	\$147.98	STEPHEN GEBES
2024/05/06	AMAZON MAR* 113-779052	\$108.48	RICHARD GRILLO
2024/05/05	SP ASCENSION-STORE	\$101.64	RICHARD GRILLO
2024/05/08	4 ALL PROMOS	\$412.95	RICHARD GRILLO
2024/05/08	4 ALL PROMOS	\$213.59	RICHARD GRILLO
2024/05/14	LANSINGSTATE JOURNAL	\$14.99	RICHARD GRILLO
2024/05/02	DENNYS CENTRAL PARK BICY	\$58.97	YOUNES ISHRAIDI
2024/05/10	AMZN MKTP US*M44H28723	\$524.00	ROBERT MACKENZIE
2024/05/10	AMZN MKTP US*017RS8KV3	\$410.70	ROBERT MACKENZIE
2024/05/03	AMZN MKTP US*OJ4TT3XP3	\$80.90	MICHELLE PRINZ
2024/05/05	AMZN MKTP US*6N3EB7UV3	\$160.87	MICHELLE PRINZ
2024/05/05	AMAZON.COM*Y08U07SX3	\$55.20	MICHELLE PRINZ
2024/05/14	DETROITNEWS.COM	\$14.99	MICHELLE PRINZ
2024/05/14	AMZN MKTP US	(\$962.41)	MICHELLE PRINZ
2024/05/13	JACKSON FIELD TICKETS	\$1,674.00	MICHELLE PRINZ
2024/05/06	SMARTSIGN	\$43.90	CATHERINE ADAMS
2024/05/13	AMZN MKTP US*9I8W59RE3	\$133.00	CATHERINE ADAMS
2024/05/08	STELLAS LOUNGE	\$16.43	ED BESONEN
2024/05/07	SOARING EAGLE HOTEL	\$389.79	ED BESONEN
2024/05/09	COURTYARD DOWNTOWN PARKIN	\$75.00	ED BESONEN
2024/05/09	COURTYARD BY MARRIOTT	\$365.72	ED BESONEN
2024/05/14	ACTIVE ASSAILANT CONF	\$424.90	ED BESONEN
2024/05/02	THE HOME DEPOT #2723	\$78.96	DAVID LESTER
2024/05/06	MICHIGAN ASSOC OF CHIEFS	\$100.00	BART CRANE
2024/05/04	THE HOME DEPOT #2723	\$49.95	PHIL DESCHAINE
2024/05/04	THE HOME DEPOT #2723	\$9.99	PHIL DESCHAINE
2024/05/02	TITANHQ	\$376.25	DANIEL OPSOMMER
2024/05/08	THE HOME DEPOT #2723	\$16.75	DANIEL OPSOMMER
2024/05/02	FACEBK* HNHUN5UBJ2	\$15.00	SAMANTHA DIEHL

2024/05/03	FACEBK* BAUVD4YBJ2	\$15.00	SAMANTHA DIEHL
2024/05/04	FACEBK* NQZFA4LBJ2	\$25.00	SAMANTHA DIEHL
2024/05/06	FACEBK* V57FR3LCJ2	\$30.00	SAMANTHA DIEHL
2024/05/08	FACEBK* H5W3Q4QBJ2	\$30.00	SAMANTHA DIEHL
2024/05/10	HOLIDAY INN EXP & SUITES	\$176.68	SAMANTHA DIEHL
TOTAL		\$8,403.38	

ACH Transactions

Date	Payee	Amount	Purpose
5/3/2024	Alerus	\$ 66,449.48	Payroll Deductions 05/03/2024
5/3/2024	Nationwide	\$ 9,550.36	Payroll Deductions 05/03/2024
5/3/2024	IRS	\$ 154,586.06	Payroll Taxes 05/03/2024
5/3/2024	Various Financial Institutions	\$ 386,866.99	Direct Deposit 05/03/2024
5/3/2024	Blue Care Network	\$ 79,064.48	Employee Health Insurance
5/6/2024	Health Equity	\$ 18.70	Employee Health Savings
5/6/2024	Health Equity	\$ 2,544.56	Employee Health Insurance
5/8/2024	Invoice Cloud	\$ 1,690.95	Utility Transaction Fees
5/9/2024	Blue Care Network	\$ 40,903.22	Employee Health Insurance
5/10/2024	Consumers Energy	\$ 63,441.09	Utility Transaction Fees
5/13/2024	MCT Utilities	\$ 2,990.04	Water/Sewer
5/13/2024	Delta Dental	\$ 15,173.55	Employee Dental Insurance
Total ACH Payments		\$ 823,279.48	

REIMBURSEMENT TO TOWNSHIP:

Date	Employee Name	Amount	Summary of Reimbursement	Transaction Reimbursed
4/4/2024	Frank Walsh	\$15.14	Total of lunch \$47.14 at Lucky's Steakhouse. Allowed \$16.00 per person, total of \$32.00. Lunch with Dan Opsommer	Lunch with Dan Opsommer



To: Board Members
From: Scott Hendrickson, Township Supervisor
Date: May 21, 2024
Re: Economic Development Corporation Appointment

Currently, there is a vacancy on the Economic Development Corporation (EDC) and the attached application has been received for review and recommendation.

Chair Thompson spoke with Mr. Fosdick who has recently applied to join the EDC. He currently serves as the Director of Health and Human Services Office at the State of Michigan. His career in public budgeting along with his longstanding interest in the growth and development of Meridian Township would be helpful in thinking through future issues related to the economic development in the Township. He is an Okemos resident and ready to serve.

Under State law, appointments to the EDC are put forth by the Supervisor, with the advice and consent of the Township Board.

The following motion has been prepared for Board consideration:

MOVE TO APPROVE THE APPOINTMENT MADE BY SUPERVISOR HENDRICKSON OF DAVID FOSDICK TO THE ECONOMIC DEVELOPMENT CORPORATION FOR A TERM ENDING 12/31/27.

Attachment:

1. Public Service Application

* 1. I am interested in service on one or more of the following public bodies as checked below:
Economic Development Corporation

*** 2. Summarize your reasons for applying to do this type of service**

- Longstanding interest in the growth and development of Meridian Township. - A feeling that my background and experience would be helpful in thinking through future issues related to the economic development in the township.

*** 3. Describe education, experience or training which will assist you if appointed.**

- Bachelors degree in public administration, including coursework in state and local finance. - Masters degree in public policy with coursework in state and local finance, program evaluation, and urban planning. - Career in public budgeting from the state legislative and executive perspective. - Work experience in management consulting assisting clients with questions related to public management and finance.

(Attach resume if available)

Fosdick David Resume 2024 v.3.docx

* Full Name

David Fosdick

* **Occupation**

Office Director

* **Place of Employment**

State Budget Office - Michigan Department of Technology, Management, and Budget

* Home Address

* Phone (Day)

* Phone (Evening)

* **Email**

* **Please type your name in the box below as a digital signature**

David Fosdick

* **Date and Time**

04/09/2024

Other than the Downtown Development Authority Board, the Corridor Improvement Authority, and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.

David F. Fosdick

Okemos MI, 48864

Phone: (517)

SUMMARY

- Subject matter expert on structure and financing of state government health and human service programs.
- Deep understanding of appropriations process from both the Executive and Legislative perspectives.
- Effective communicator who distills complex information into actionable recommendations.

PROFESSIONAL EXPERIENCE

State Budget Office, State of Michigan

Director – Office of Health and Human Services, February 2021 – Current

Leads the office responsible for developing and monitoring Michigan's \$35 billion Department of Health and Human Services (DHHS) budget. DHHS oversees Michigan's Medicaid program and administers the state behavioral health, public health, public assistance, child welfare, and state hospital systems.

- Part of State Budget Office Executive Team, providing input on strategic and technical questions related to construction and negotiation of the state budget.
- Supervises staff responsible for budget development and monitoring. Major responsibilities include:
 - Reviewing and establishing recommendations for proposed investments and reductions in the Governor's Executive Budget Proposal.
 - Forecasting necessary adjustments related to program caseload, utilization, and inflationary changes in Michigan's health and human service entitlement programs.
- Briefs State Budget Director, Governor, and other key leaders on major health and human services budget issues, providing recommendations to meet financial and policy goals.
- Key accomplishments:
 - Completion of three Executive Budget recommendations (Fiscal Years 2023-2025).
 - Strategic and technical support to negotiation of three enacted budgets (Fiscal Years 2022-2024).
 - Trained and supervised staff who have progressed to other management positions in government.
 - Coordination of \$1.4 billion health and human services investment plan for Federal State Fiscal Relief funds which identified improvements to public health, behavioral health, and child welfare infrastructure in Michigan.

Manager – Office of Health and Human Services, January 2015- February 2021

Supervised analysts overseeing budget development and monitoring for Michigan's Medicaid program, behavioral health supports and services, state psychiatric hospitals, and public health.

- Key accomplishments:
 - Identified improvements to DHHS expenditure tracking for information technology, assisting in the elimination of a structural budget shortfall.
 - Tracked and monitored federal resources for Michigan's Coronavirus-19 public health response.
 - Designed and modeled a new \$630 million health insurance tax program approved by the federal Center for Medicare and Medicaid Services. The tax reduces state General Fund need for Medicaid by \$415 million.

- Developed and implemented a new, more rigorous, and replicable process for Medicaid expenditure forecasting, reducing year-end budget lapses.
- Established Executive budget processes to conform to Michigan's new automated budget system, reducing manual work.

Health Management Associates

Senior Consultant, January 2012 – December 2014

- Managed contract with health maintenance organization client supporting enrollment as a qualified health plan and assisted in provider network development.
- Assisted community organizations, health plans, state agencies, and physician practices with strategic planning efforts linked to implementation of Medicaid expansion.
- Supported Michigan Department of Corrections' Affordable Care Act planning process, reducing healthcare costs.

Consultant, August 2010 - December 2012

- Generated comprehensive estimates of health insurance exchange operating costs and revenues for the states of Michigan, Nebraska, and Connecticut.
- Completed research tasks related to implementation of the Affordable Care Act for state Medicaid agencies, state departments of corrections, managed care organizations and hospitals.

Senate Fiscal Agency, Michigan Senate

Fiscal Analyst, November 2004 – July 2010

- Non-partisan analyst assigned to Department of Community Health (2005-2008) and Department of Human Services (2009-2011) appropriations.
- Provided technical expertise to members of State Senate for annual budget deliberations and negotiations.
- Created annual appropriation bills and conference reports based on legislative decision making.
- Calculated estimates of the fiscal impact associated with proposed statutory changes and forecasted program caseloads in health and human services assistance programs.
- Researched and wrote issue papers and articles on technical budget and public policy questions.
- Briefed legislators on budget and policy questions. Presented in legislative hearings.

Health Management Associates

Research Associate, August 2003 - November 2004

- Worked with public sector clients to restructure employee health benefits to reduce cost growth.
- Assisted with the coordination and budgeting of Request for Proposal responses.

EDUCATION

Robert M. La Follette School of Public Affairs, University of Wisconsin-Madison

Master of Public Affairs – Public Policy Analysis, May 2002

Western Michigan University

Bachelor of Arts *Cum Laude* – Public Administration and History, May 2000



To: Township Board
From: Courtney Wisinski
Director, Parks & Recreation
Date: May 17, 2024
Re: Friends of Historic Meridian Event Liquor License

Meridian Township Parks & Recreation Department is requesting approval to apply for a one-day liquor licenses to sell beer at the Friends of the Historic Meridian Beer in the Barn event scheduled for Thursday, August 15, 2024. The site will include the Grettenberger Barn within the Meridian Historical Village. The license type is a *Special License Application* which is issued by the Michigan Liquor Control Commission (MLCC), under authority from the Michigan Department of Licensing and Regulatory Affairs (LARA). A certified copy of a resolution of the Township Board authorizing the license request must be included in the application to the State.

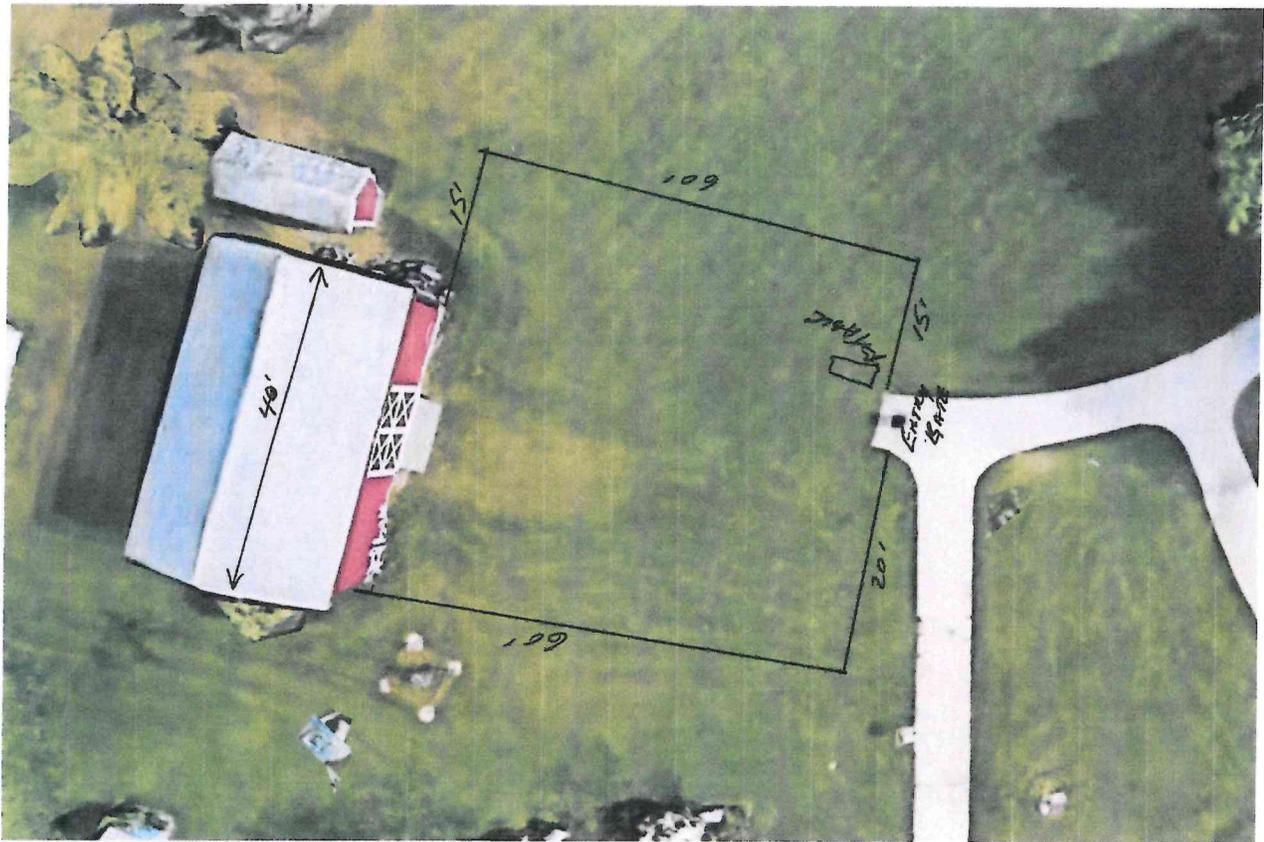
For municipalities, the license fee for the "Special License" is \$25. The license is good for one day, with sales restricted to 7:00 am until 2:00 am, the following day. The Beer in the Barn event liquor sales will run from approximately 3:30 pm until 6:30 pm on August 15, 2024. Parks & Recreation is prepared to provide a secured sites with appropriate barriers as required per law, and monitor and restrict beer/wine sales from visibly intoxicated persons and minors.

- **MOTION TO APPROVE THE PARKS & RECREATION REQUEST TO APPLY FOR ONE-DAY LIQUOR LICENSE FROM THE MICHIGAN LIQUOR CONTROL COMMISSION (MLCC) FOR BEER IN THE BARN EVENT ON AUGUST 15, 2024.**

Attachment

1. Map of proposed Beer and Wine Tent for Beer in the Barn Event

Friends of Historic Meridian Event Beer in the Barn Map





To: Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works and Engineering**

Samantha Diehl, Communications Manager

Date: May 21, 2024

Re: Disposal of Surplus Equipment

The following Motor Pool vehicles have been declared surplus by the Department of Public Works. We are requesting authorization to sell the vehicles at public auction, internet auction, direct sale to another municipality, or by sealed bid.

Unit #144
2009 Chevrolet Kodiak
VIN# 1GBE4V1979F407770

The following HOMTV office furniture have been declared surplus by the Communications Department. We are requesting authorization to sell the furniture at public auction, internet auction, direct sale to another municipality, or by sealed bid.

Five (5) office desk chairs

The following motion has been prepared for the Board's consideration:

MOVE TO APPROVE THE DISPOSAL OF SURPLUS VEHICLES AND OFFICE FURNITURE.



To: Board Members

From: Timothy R. Schmitt, AICP
Interim Township Manager
Director of Community Planning and Development

Melissa Massie
Director of Project Management & Operations

Date: May 21, 2024

Re: Michigan State Housing Development Authority – Community Development Block Grant (CDBG) Housing Improving Local Livability Program

As Staff has discussed with the Board recently, Director Massie led an effort to submit a Letter of Interest for the Michigan State Housing Development Authority's (MSHDA) Community Development Block Grant (CDBG) Housing Improving Local Livability (CHILL) program. The Township's Interest was well received and we were invited to submit a formal application for funding under the program.

Staff has applied for a Homeowner Improvement Project (HIP) grant of \$480,000. The maximum grant ask is \$500,000. Under the HIP program, a maximum of \$40,000 can be spent on any specific property and the money is to be spent on properties that are owned by low to moderate income individuals. This money is proposed to be matched by \$90,000 of local funds from the Township's American Rescue Plan allocation towards affordable housing, which will be used to pay for third party administration of the grant. Staff is recommending that we partner with Capital Area Housing Partnership (CAHP) to determine individual property eligibility. CAHP are local experts in this field and have administered similar programs in other communities.

To finalize the application, Staff is seeking the Township's Boards approval of two items, all related to the requirements for CDBG funding:

1. Designation of Interim Township Manager Tim Schmitt as the certifying officer for the National Environmental Protection Act environmental review: The Local Unit of Government's highest non-elected official is the person expected to certify this process and they must be formally named.
2. Designation of Township Supervisor Scott Hendrickson as the person authorized to sign the grant application and all attachments, as well as the person authorized to sign the grant agreement and all amendments.

Staff is recommending the following motion to move this grant application forward:

Motion to adopt the attached resolution for the Township's application to the Michigan State Housing Development Authority's CHILL program, which will do the following:

- **Designate Interim Township Manager Tim Schmitt as the Certifying Officer for**

NEPA environmental review

- **Designate Township Supervisor Scott Hendrickson as the person authorized to sign the application and all attachments, as well as the person authorized to sign the grant agreement and all amendments**

**AUTHORIZING RESOLUTION – MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
CHILL Grant**

AUTHORIZING RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 21st day of May, 2024 at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Charter Township of Meridian is seeking to apply for the Michigan State Housing Development Authority (MSHDA) CDBG Housing Improving Local Livability (CHILL) program; and

WHEREAS, the Township is proposing a Homeowner Improvement Project in the Towar Gardens neighborhood and three neighborhoods near the intersection of Lake Lansing and Marsh Roads, rehabilitating existing single-family, owner-occupied structures; and

WHEREAS, the Township is applying for \$480,000 in funding, to fund the rehabilitation of up to 12 single-family, owner-occupied homes, and is proposing to match the grant with up to \$90,000 of the Township’s American Rescue Plan Act (ARPA) funds; and

WHEREAS, at least 51 percent of the beneficiaries of the proposed project will be low- and moderate-income persons; and

WHEREAS, the proposed project is consistent with the Meridian Township’s Master Plan and the Township Board’s goals to provide affordable housing funding; and

WHEREAS, no project costs, either CDBG and non-CDBG, will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by the CDBG Project Manager; and

NOW THEREFORE, BE IT RESOLVED that the TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ESTABLISHES Tim Schmitt, Interim Township Manager, as the Certifying Officer for the NEPA Environmental Review;

BE IT FURTHER RESOLVED that the TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ESTABLISHES Supervisor Scott Hendrickson as the person authorized to sign the Application and all attachments, as well as the person authorized to sign the Grant Agreement and all amendments.

AUTHORIZING RESOLUTION – MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
CHILL Grant Application
Page 2

ADOPTED: YEAS: _____

 NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 21st day of May, 2024.

Deborah Guthrie
Township Clerk



To: Meridian Township Board Members
From: Amber Clark Neighborhoods & Economic Development Director
Date: May 21, 2024
Re: 2023 Downtown Development Authority Annual Report

The Recodified Tax Increment Financing Act (2018 PA 57, as amended, MCL 125.4101 *et seq*) requires any municipal authority capturing tax increment revenues to submit an annual report to its governing body (township board, village council, etc), the Michigan Department of Treasury, and all entities subject to tax capture.

In accordance with this requirement, attached for your review is the fiscal year 2023 report for the Meridian Township Downtown Development Authority (“DDA”). In 2020 the DDA captured \$41,851.92, in 2022 the DDA captured \$56,319.89 for a total balance of \$50,381 after the DDA streetlight removal and utility payments to Consumers Energy. It should be noted the Ingham County Drain office acquired four parcels out of the DDA and those parcels will be nontaxable moving forward. This will account for the current 2023 capture value of \$53,208.14. There was a small adjustment for properties acquired by the Drain office last year. That is accounted for in the plan.

The DDA body saw, reviewed, and approved the Annual Report for 2023 as written at their regular meeting May 6, 2024. As the statute requires, the report must be reviewed at two public meetings, making the Township Board meeting the second requirement for submittal.

The following motion is proposed for adoption:

MOVE TO APPROVE THE 2023 DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL REPORT AND APPROVE DISSEMINATION TO THE PUBLIC, STATE TREASURY, AND REQUIRED TAXING JURISDICTIONS AS REQUIRED BY THE RECODIFIED TAX INCREMENT FINANCING ACT.

Attachments:

1. 2023 Meridian Township Downtown Development Authority Annual Report



To: Board Members
From: Scott Hendrickson, Township Supervisor
Date: May 21, 2024
Re: Township Trustee Appointment Review Committee

Please see the attached outline for appointing a new Township Trustee. Nothing has changed from the outline staff presented to you on May 9, 2024, except for the naming of the three member Application Review Committee.

The application period will be two weeks, with pre-screening on May 29, 2024. Interviews will be held from 4:00 PM – 6:00 PM, preceding our June 4, 2024 Board meeting.

Motion for Township Board Consideration:

MOVE THAT THE TOWNSHIP BOARD ADOPTS THE “PROCESS FOR APPOINTING A NEW TOWNSHIP TRUSTEE” INCLUDING THE APPOINTMENT OF _____, _____ AND _____ AS THE APPLICATION REVIEW COMMITTEE, AND ADOPTS THE “APPLICATION FOR MERIDIAN TOWNSHIP TRUSTEE CANDIDATE QUESTIONAIRRE”.

Attachments:

1. Process for Appointing a New Township Trustee
2. Questionnaire for Township Trustee

Process for Appointing a New Township Trustee

May 21, 2024

With the appointment of Township Trustee Scott Hendrickson to Township Supervisor, the Board must now conduct a selection process for a new Trustee. The effective date of his resignation as Trustee was May 9, 2024. If the Township Board wishes to fill the position, they must do so Wednesday, June 23, 2024.

The proposed schedule is as follows:

May 9, 2024

At its May 9, 2024 Board meeting, the Board reviews Supervisor's proposed process for replacement.

May 10, 2024

On Friday, May 10, 2024 the township announces the vacancy and requests that interested individuals submit a public service application, with resume and 3 professional references by Wednesday, May 22, 2024. Applications must be filed with Abby Tithof, Human Resources Director.

May 21, 2024

On Tuesday, May 21, 2024 at its regular meeting the Board adopts Supervisor's proposed process for Trustee replacement including the selection of _____, _____ and _____ as the three member review committee and candidate questionnaire.

May 23, 2024

On Thursday, May 23, 2024 each committee member is provided with copies of candidate applications.

May 29, 2024

On Wednesday, May 29, 2024, the search committee convenes a special meeting to review the applicants. The committee selects the top applicants for interviews. Candidates are notified of their interview schedule by the Township Manager. Interviews shall be scheduled 30 minutes apart and consist of 8-10 questions.

June 4, 2024

On Tuesday, June 4, 2024 the Board shall have a Special Board meeting at 4:00pm, for the purpose of interviewing the finalists. The selection of a new Township Trustee shall be placed on the agenda under Action. The newly appointed Trustee will be sworn in as soon as possible and attend the June 18, 2024 Board meeting.

APPLICATION FOR MERIDIAN TOWNSHIP TRUSTEE

CANDIDATE QUESTIONNAIRE

We prefer this questionnaire to be emailed to tithof@meridian.mi.us. **Incomplete questionnaires will be disqualified. Candidates selected for an interview will be notified on Friday, June 1, 2024.**

1. Please confirm that you are available to be interviewed at the Special Meridian Township Board meeting to be held at 4:00pm, on Tuesday, June 4, 2024.
2. In your opinion what are the best qualities of Meridian Township and the areas that need improvements?
3. Please share your community activities and volunteerism in the community over the past 5-10 years.
4. A significant amount of your time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations and audit review. Please share with us your experience with, and understanding of, the aforementioned responsibilities.
5. The position of Township Trustee is an elected position, and the holder of the office must reside within the township. How long have resided in Meridian Township?
6. Have you ever served on a Board or Commission for Meridian Township? Please be specific.

7. Have you ever served as an elected official? Please be specific.

8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Supervisor's position.



To: Board Members
From: Deborah Guthrie, Township Clerk
Date: May 13, 2024
Re: Election Commission Appointment

With the appointment of Township Trustee Scott Hendrickson to Supervisor, the Township Board will need to make a Trustee appointment to the Election Commission. Charter Townships are made up of the Township Clerk and two Township Trustees appointed by the Township Board.

The Election Commission is responsible for establishing precincts, appointing precinct election inspectors, establishing Absent Voter Counting Boards and Receiving Boards and carrying out other election related duties.

The following motions have been prepared for Board consideration:

MOVE TO APPOINT TOWNSHIP TRUSTEE _____ TO THE MERIDIAN TOWNSHIP ELECTION COMMISSION.



To: Board Members
From: Supervisor Scott Hendrickson
Date: May 14, 2024
Re: Memorandum for Interim Manager Contract

As the Board knows, on April 21, 2024, this Board approved appointing Timothy Schmitt as Interim Township Manager after the resignation of Former Manager Frank Walsh. The two parties had a good faith understanding that required documented follow-up in the form of an Employment Agreement. That agreement is before this Board today.

Substantively, it contains several major provisions, which are laid out here:

1. An additional weekly salary of \$652.88 per week, which brings his total compensation to the same level as the outgoing Manager.
2. 40 hours of additional vacation time added to Mr. Schmitt's leave bank.
3. A Township cell phone for official business, noting that he will forgo any phone stipend he currently receives while he has a Township cell phone.
4. The ability for Mr. Schmitt to return to his previous position at his previous salary at the end of the Employment Agreement.
5. Six months of "For Cause" employment status following his tenure as Interim Township Manager if he returns to his previous position (as defined in the Agreement).

This agreement will last from the date he was appointed, April 21, 2024, through the point in time wherein the Board selects a permanent Township Manager, either party terminates the agreement, or November 21, 2024, whichever comes first.

Mr. Schmitt has agreed in principle to the stipulations of this contract and is awaiting Board action to sign.

The following motion has been prepared for the Board's consideration:

I MOVE TO APPROVE THE INTERIM TOWNSHIP MANAGER EMPLOYMENT AGREEMENT EFFECTIVE APRIL 21, 2024 WITH TIMOTHY R. SCHMITT AND DIRECT THE CLERK AND SUPERVISOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE TOWNSHIP.

Attachment:

1. Interim Township Manager Employment Agreement

CHARTER TOWNSHIP OF MERIDIAN
INTERIM TOWNSHIP MANAGER
EMPLOYMENT AGREEMENT

This Employment Agreement (the "Agreement") is made and entered into this [redacted] day of [redacted] 2024, between the Charter Township of Meridian ("Township") and Timothy R. Schmitt, (collectively, the "Parties").

WHEREAS, the Charter Township Act (MCL 42.10a) authorizes the Township to employ a township manager; and

WHEREAS, the Township Manger position is currently vacant; and

WHEREAS, the Township requires the services of a qualified person to serve as the Interim Manager while the Township engages in a search for its permanent Township Manager; and

WHEREAS, the Township desires to employ Timothy R. Schmitt as Interim Manager and Mr. Schmitt wishes to serve in that capacity.

NOW, THEREFORE, in consideration of the promises and mutual covenants contained in this Agreement the parties agree as follows:

Section 1. Terms of Employment

- A. Appointment by the Township Board and Duties. The Township agrees to appoint Mr. Schmitt as Interim Township Manager to perform the functions and duties specified in paragraphs (a) through (o) of MCL 42.10, and to perform other legally permissible duties as the Township shall from time-to-time assign.
- B. Personnel Policies. It is understood that Mr. Schmitt is subject to the Township's Personnel Policies except as indicated in this Agreement.
- C. Non-Discrimination. Mr. Schmitt shall not discriminate against any person seeking services with, applying for employment with, or employed by the Township because of race, color, height, weight, marital status, religion, national origin, age, sex, disability, or other legally protected classification.
- D. Compliance with the Law. Mr. Schmitt shall perform all his respective duties and obligations in compliance with all applicable Federal, State and local statutes, laws, ordinances, rules and regulations.

Section 2. Compensation & Benefits

- A. Salary. Mr. Schmitt shall receive a weekly salary in the amount of \$652.88 in addition to his current salary as Director of Community Planning and Development. This salary shall be payable

according to the Township's ordinary payroll practices and subject to all applicable and legally required withholdings.

- B. Business Expenses. Mr. Schmitt shall be reimbursed for such reasonable expenses as may be consistent with Township policy on expense reimbursement.
- C. Benefits. The Township shall maintain Mr. Schmitt benefits at the level they existed prior to his appointment as Interim Manager except as otherwise provided in this Agreement.
- D. Cell Phone. While serving as Interim Manager, Mr. Schmitt shall be provided a Township-issued cell phone at the Township's expense. He shall no longer be eligible for any phone stipend paid by the Township while utilizing a Township-issued cell phone.
- E. Vacation. Upon execution of this Agreement, forty (40) hours of vacation time will be added to Mr. Schmitt's bank.

Section 3. Term and Termination

- A. Term. This Agreement shall be effective as of April 21, 2024, the date on which Mr. Schmitt assumed the duties of Interim Manager.
- B. Termination. Mr. Schmitt is an at-will employee and serves at the pleasure of the Township Board. Mr. Schmitt will be relieved of his duties as Interim Manager at the earlier of:
 - 1. A permanent Township Manager commencing employment with the Township; or
 - 2. Either Parties' written notice to the other of its intent to immediately terminate the Agreement at any time, for any reason; or
 - 3. November 21, 2024.
- C. Obligations upon Termination. The Township shall owe any compensation due but not yet paid at the time of termination. The Township shall not owe any other compensation or benefits to the Mr. Schmitt upon termination of this Agreement. Mr. Schmitt agrees to cooperate in the transition to a permanent Township Manager.

Section 4. Future Employment

- A. Return to Prior Position. If Mr. Schmitt resigns from, or is relieved of his duties as, Interim Manager, he may elect to return to his position as Director of Community Planning and Development.
- B. Salary and Benefits Upon Return. If he elects to return to his former position, he will be entitled to the salary and benefits provided to him as of April 20, 2024.

- C. Employment Status Upon Return. If Mr. Schmitt elects to return to his former position, his employment shall not be terminated except for cause for a period of six (6) months. "For cause" as used in this subsection shall mean:
1. the conviction or guilty or no contest plea by Mr. Schmitt to a felony;
 2. an act of fraud, misappropriation of public funds, embezzlement, theft, or other comparable dishonest conduct in connection with Mr. Schmitt's job duties or in the course of his employment with the Township;;
 3. an intentional or grossly negligent action or failure to act by Mr. Schmitt in disregard for a lawful directive by the Township constituting material insubordination;
 4. harassment (in violation of federal, state, or local law) by Mr. Schmitt of employees, vendors, or citizens;
 5. unauthorized and material misuse of Township property, equipment, or facilities by Mr. Schmitt;
 6. falsification or unauthorized alteration by Mr. Schmitt of Township documents or records;
 7. improper use of leave time by Mr. Schmitt, including falsification of information to secure such leave time;
 8. willful and continued failure to perform substantially the principal aspects of Mr. Schmitt's job duties, if that failure continues after 14 days' written notice to him (other than as a result of physical or mental illness or incapacity);
 9. conduct by Mr. Schmitt of illegal activity on Employer's premises;
 10. commission by Mr. Schmitt of other material and serious violations of the Township's Personnel Policy Manual.

Section 5. Miscellaneous

- A. Complete Agreement. The Parties agree that this Agreement incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters addressed. The Parties further agree that there are no commitments, agreements, or understandings concerning the employment of Mr. Schmitt as Interim Manager that are not contained in this Agreement.
- B. Amendment. No amendment or modification of this Agreement shall be binding upon the Township unless approved by Mr. Schmitt and the Township Board.
- C. Waiver. The waiver by either party of a breach of any provision of this Agreement by the other shall not operate or be construed as a waiver of any subsequent breach by that party.
- D. Non-Assignment. The rights and obligations herein granted are personal in nature and cannot be transferred or assigned by Mr. Schmitt.

- E. Headings. The headings in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of its provisions.
- F. Drafting. This Agreement is the result of negotiations between the Parties, and the rule of construction that a contract is to be construed against its drafters is not applicable.

Date: _____, 2024

Timothy R. Schmitt

Charter Township of Meridian

Date: _____, 2024

Scott Hendrickson, Township Supervisor

Date: _____, 2024

Deborah Guthrie, Township Clerk



To: Township Board Members

From: Dan Opsommer, Deputy Township Manager
Director of Public Works & Engineering

Younes Ishraidi, Township Engineer
Deputy Director of Public Works & Engineering

Date: May 21, 2024

Re: Whitehills Lakes South #1 Public Streetlighting Improvement
Special Assessment District #428 – Resolution #1 & #2

A request was received from the property owners of Whitehills Lakes South #1 for installation and maintenance of streetlights in Whitehills Lakes South #1. The proposed plan is for four (4) LED streetlights, White bulb, Traditional fixtures with cut-off, and gray standard poles, to be installed and maintained along Silverstone Way. Please refer to the map attached to this cover memorandum.

Resolution #1 orders plans to be prepared showing the improvement, the location, and the estimate of cost. Resolution #2 files the plans and cost estimate with the Clerks Office and declares the Township Board's intention to make the improvements and tentatively designates a special assessment district and sets a public hearing on Tuesday, June 18, 2024, for hearing objections to the improvement, cost estimate, and assessment district.

The proposed first year cost for streetlighting in Whitehills Lakes South #1 is \$1,580 (\$121.54/lot) and the cost annually thereafter will be \$ 720 (\$55.39/lot) (subject to adjustment).

Proposed Motion:

MOVE TO APPROVE THE WHITEHILLS LAKES SOUTH #1 PUBLIC STREETLIGHTING IMPROVEMENT SPECIAL ASSESSMENT DISTRICT #428 – RESOLUTION #1, ORDERING PLANS TO BE PREPARED SHOWING THE STREETLIGHTING IMPROVEMENT, LOCATION, AND ESTIMATE OF COST; AND RESOLUTION #2, FILING THE PLANS SHOWING THE IMPROVEMENT, LOCATION AND ESTIMATE OF COST WITH THE CLERK'S OFFICE, TENTATIVELY DECLARING INTENTION TO INSTALL AND MAINTAIN FOUR (4) LED, WHITE BULB, TRADITIONAL W/CUT-OFF STREETLIGHTS AND DEFRAY THE COST OF INSTALLATION, OPERATION AND MAINTENANCE BY SPECIAL ASSESSMENT AGAINST THE 13 BENEFITING LOTS, AND SETTING A PUBLIC HEARING FOR TUESDAY, JUNE 4, 2024.

Attachments:

1. Resolution #1
2. Resolution #2
3. Resolution #2 Notice of Hearing

Memo to Township Board

May 21, 2024

**Re: Whitehills Lakes South #1 Public Streetlighting Improvement Special Assessment
District #428 - Resolution #1 & #2**

4. Resolution #2 Notice of Hearing Affidavit of Mailing
5. Proposed Assessment Roll
6. Authorization for change in standard lighting contract form 547
7. Prints

**WHITEHILLS LAKES SOUTH #1 PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 428**

RESOLUTION NO. 1

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000, on Tuesday, May 21, 2024 at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Township Board of the Charter Township of Meridian, Ingham County, Michigan, acting on a request from property owners of Whitehills Lakes South #1 and on its own initiative, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to install, operate and maintain streetlights in Whitehills Lakes South #1 to service the proposed special assessment district area described as:

Lots 1 through Lot 13 (inclusive), Whitehills Lakes South #1; and

WHEREAS, the public streetlighting improvement consists of installing four (4) LED streetlights, Traditional fixtures with cut-off, and gray standard poles along Southridge Road; and

WHEREAS, the Township Board desires to proceed with this public streetlighting improvement;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, AS FOLLOWS:

1. The Township’s Director of Public Works & Engineering is hereby ordered to prepare plans showing the improvements, the location thereof and estimates of the cost thereof, pursuant to the project as previously set forth in this resolution.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, May 21, 2024.

Deborah Guthrie, Township Clerk

**WHITEHILLS LAKES SOUTH #1 PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 428**

RESOLUTION NO. 2

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000, on Tuesday, May 21, 2024, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Township Board of the Charter Township of Meridian deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to install, operate and maintain the following described public streetlighting improvements:

Install, operate and maintain four (4) LED streetlights, white bub, Traditional fixtures with cut-off and gray standard poles along Southridge Road;

and to defray the cost thereof by special assessment against the properties specially benefitted thereby.

WHEREAS, the Township Board has caused to be prepared by the Township’s Director of Public Works & Engineering, plans showing the improvement and location thereof and an estimate of the cost thereof; in accordance with a resolution of the Township Board pursuant to Act 188, Public Acts of Michigan, 1954, as amended; and

WHEREAS, the same has been received by the Township Board; and

WHEREAS, the Township Board desires to proceed further with the improvements;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, AS FOLLOWS:

1. The plans showing the improvement and location thereof and an estimate of the cost thereof be filed with the Township Clerk and be available for public examination.
2. The Township Board tentatively declares its intention to make the following public streetlighting improvements: Install, operate and maintain four (4) LED streetlights, Traditional fixtures with cut-off, and gray standard poles along Southridge Road.
3. There is hereby tentatively designated a special assessment district against which the cost of said improvement is to be assessed, consisting of the lots and parcels of land described as:

Lots 1 through 13 (inclusive), Whitehills Lakes South #1

4. The Township Board shall meet in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI on Tuesday, June 18, 2024 at 6:00 p.m. at which time and place the Township Board will hear objections to the improvement and to the special assessment district therefore. All objections must be filed in writing.
5. The Township Clerk is hereby ordered to cause notice of such hearing and the fact that the Township Board is proceeding on its own initiative to be published twice prior to said hearing in a newspaper of general circulation in the Township, the first publication to be at least ten (10) days before the time of the hearing, and pursuant to Act 188, Public Acts of Michigan, 1954, as amended, shall cause said notice to be mailed by first class mail to all record owners of, or parties in interest in, property in the special assessment district, at the addresses shown on the current tax records of the Township, at least ten (10) full days before the date of said hearing.
6. Said notice shall be in substantially the following form: (See Attached)
7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ADOPTED:

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

) ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, May 21, 2024.

Deborah Guthrie, Township Clerk

**WHITEHILLS LAKES SOUTH #1 PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 428**

NOTICE OF HEARING

TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:

Lots 1 through 13 (inclusive), Whitehills Lakes South #1

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Meridian, acting on a request from property owners of Whitehills Lakes South #1 and on its own initiative, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, has determined to make the following described public streetlighting improvement:

Install, operate, and maintain four (4) LED streetlights, white bulb, Traditional fixtures with cut-off and gray standard poles along Southridge Road;

and to defray the cost thereof by special assessment against the properties specially benefitted thereby.

Plans and estimates have been prepared and are on file with the Township Clerk for public examination.

TAKE FURTHER NOTICE that the Township Board will meet Tuesday, June 18, 2024, at 6:00 p.m. at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, for the purpose of hearing objections to the improvement and the special assessment district therefore. The Township Board is also interested in hearing those that favor the proposed project.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal with 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

The Township Board may proceed with the improvement and special assessment district unless written objections from more than 20% of the property owners are filed with the Township Board at or before the hearing.

"FOR PURPOSES OF THIS HEARING, THE AMOUNT TO BE ASSESSED AGAINST YOUR PROPERTY IS ESTIMATED TO BE:

First Year Cost:	\$121.54/Lot
Annually Thereafter:	\$55.39 /Lot

Dated: _____

Deborah Guthrie, Township Clerk
CHARTER TOWNSHIP OF MERIDIAN

**WHITEHILLS LAKES SOUTH #1 PUBLIC STREETLIGHTIN IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 428**

ASSESSMENT ROLL

Lot 1 through 13 (inclusive), Whitehills Lakes South #1.

Legal Description/ Address	Property Owner & Address	First Year Cost	Annually Thereafter
3302-02-0-478-001 (Lot 1) 6098 Southridge	Stephen McNeil & Jennifer Shaheen-McNeil 6098 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-478-002 (Lot 2) 6092 Southridge	Lisa L & William G Lemanski 6092 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-478-003 (Lot 3) 6086 Southridge	Wolfgang & Diane M. Bauer 6086 Southridge Road East Lansing, Mi 48823	\$121.54	\$55.39
3302-02-05-478-010 (Lot 4) 6080 Southridge	Bradley M & Danielle J Schertzing 6080 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-478-011 (Lot 5) 6074 Southridge	Kevin & Touyen Nguyen 6074 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-478-006 (Lot 6) 6068 Southridge	Christopher D & Kimberly B Dana 6068 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-478-007 (Lot 7) 6062 Southridge	Walter L & Julie M Buzanowski 6062 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-477-011 (Lot 8) 6075 Southridge	Mathew A & Jessica L Morales 6075 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-477-010 (Lot 9) 6091 Southridge	Nihar & Pranamita Mahapatra 6091 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39

**WHITEHILLS LAKES SOUTH #1
PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 428
ASSESSMENT ROLL
Page 2**

Legal Description/ Address	Property Owner & Address	First Year Cost	Annually Thereafter
3302-02-05-477-009 (Lot 10) 6097 Southridge	Signature Land Development Corp 1188 E. Paris Avenue, Ste 100 Grand Rapids, MI 49546	\$121.54	\$55.39
3302-02-05-477-008 (Lot 11) 6103 Southridge	Sharon S Sung & Aaron M Abramovitz 6103 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-477-007 (Lot 12) 6109 Southridge	Matthew Thomas McFadden & Amber Nicole Jackson 6109 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-477-001 (Lot 13) 6115 Southridge	Peter T & Christine A Burke 6115 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39

(Subject to annual increases)



**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING
CONTRACT(COMPANY-OWNED) FORM 547**

Contract Number: 103025042856

Consumers Energy Company is authorized as of _____ by the Township of MERIDIAN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Township of MERIDIAN, dated 1/6/2016.

Lighting Type: General Unmetered Light Emitting Diode Lighting Rate GU-LED

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 1/6/2016 shall remain in full force and effect.

Notification Number(s): 1069265284

Comments:

Township of MERIDIAN

By: _____

(Signature)

(Printed)

Its: _____

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of MERIDIAN, dated 1/6/2016, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this commission council board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the Township.

STATE OF MICHIGAN
COUNTY OF INGHAM

I, _____, clerk of the Township of MERIDIAN do hereby certify that the foregoing resolution was duly adopted by the

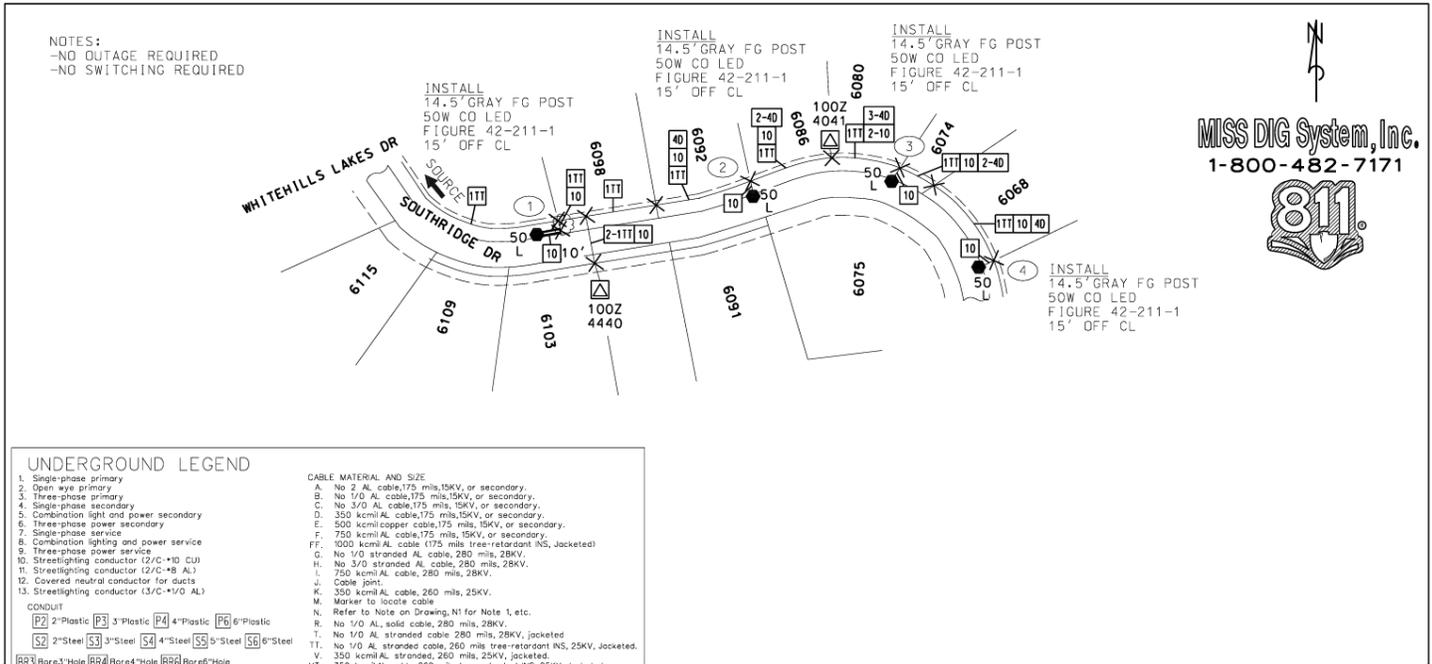
commission council board of said municipality, at the meeting held on _____.

Dated:

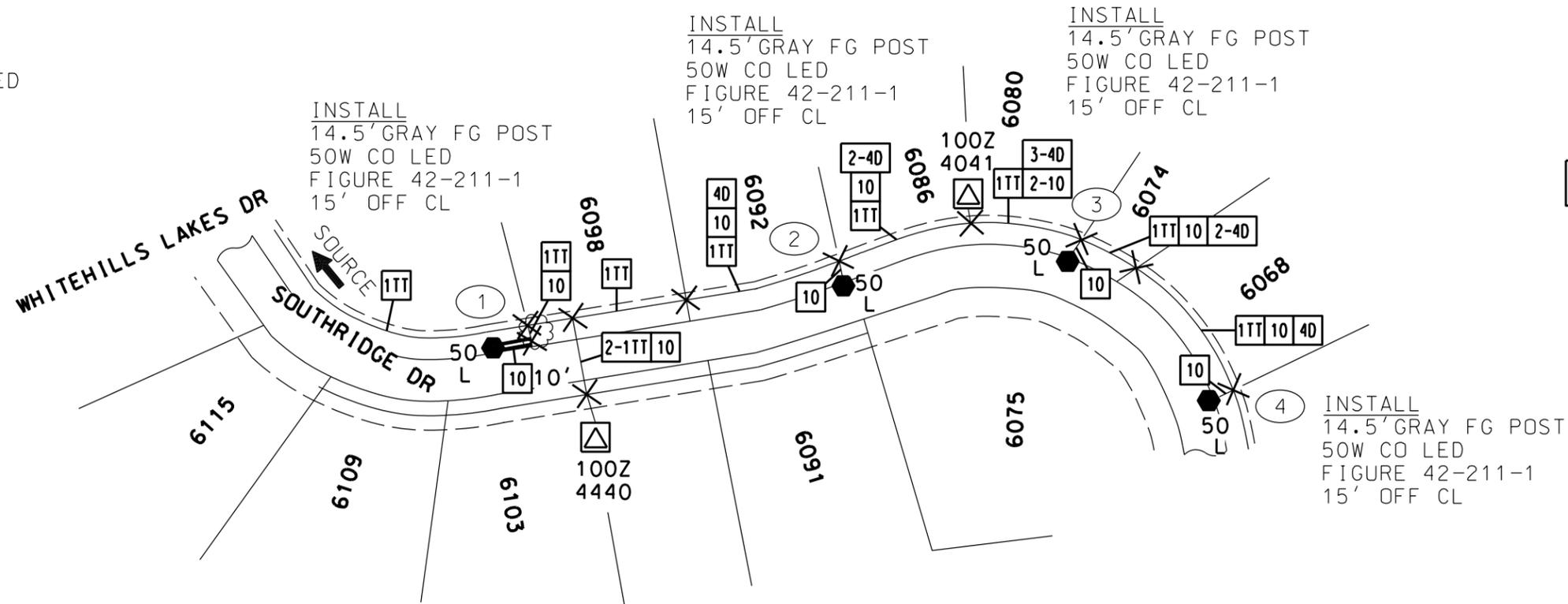
Municipal Customer Type: Township

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

- (4) 50 watt LED White Post Top Traditional to Install at location Whitehills Lakes south 1;



NOTES:
 -NO OUTAGE REQUIRED
 -NO SWITCHING REQUIRED



UNDERGROUND LEGEND

1. Single-phase primary
2. Open wye primary
3. Three-phase primary
4. Single-phase secondary
5. Combination light and power secondary
6. Three-phase power secondary
7. Single-phase service
8. Combination lighting and power service
9. Three-phase power service
10. Streetlighting conductor (2/C-•10 CU)
11. Streetlighting conductor (2/C-•8 AL)
12. Covered neutral conductor for ducts
13. Streetlighting conductor (3/C-•1/0 AL)

CABLE MATERIAL AND SIZE

- A. No 2 AL cable, 175 mils, 15KV, or secondary.
- B. No 1/0 AL cable, 175 mils, 15KV, or secondary.
- C. No 3/0 AL cable, 175 mils, 15KV, or secondary.
- D. 350 kcmil AL cable, 175 mils, 15KV, or secondary.
- E. 500 kcmil copper cable, 175 mils, 15KV, or secondary.
- F. 750 kcmil AL cable, 175 mils, 15KV, or secondary.
- FF. 1000 kcmil AL cable (175 mils tree-retardant INS, Jacketed)
- G. No 1/0 stranded AL cable, 280 mils, 28KV.
- H. No 3/0 stranded AL cable, 280 mils, 28KV.
- I. 750 kcmil AL cable, 280 mils, 28KV.
- J. Cable joint.
- K. 350 kcmil AL cable, 260 mils, 25KV.
- M. Marker to locate cable
- N. Refer to Note on Drawing, N1 for Note 1, etc.
- R. No 1/0 AL, solid cable, 280 mils, 28KV.
- T. No 1/0 AL stranded cable 280 mils, 28KV, jacketed
- TT. No 1/0 AL stranded cable, 260 mils tree-retardant INS, 25KV, Jacketed.
- V. 350 kcmil AL stranded, 260 mils, 25KV, jacketed.
- VT. 350 kcmil AL cable, 260 mils tree-retardant INS, 25KV, Jacketed.
- W. 750 kcmil AL stranded, 280 mils, 28KV, jacketed.
- WT. 750 kcmil AL cable, 260 mils tree-retardant INS, 25KV, Jacketed.

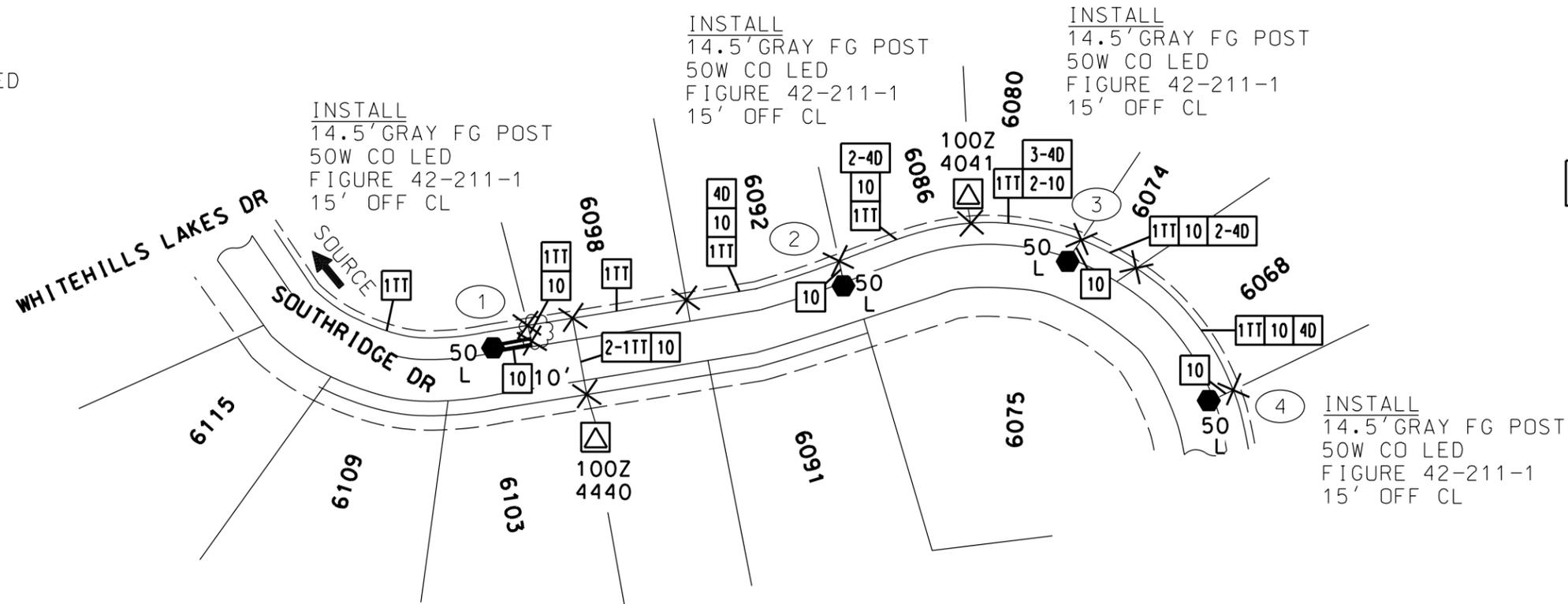
- CONDUIT
- [P2] 2" Plastic [P3] 3" Plastic [P4] 4" Plastic [P6] 6" Plastic
 - [S2] 2" Steel [S3] 3" Steel [S4] 4" Steel [S5] 5" Steel [S6] 6" Steel
 - [BR3] Bore 3" Hole [BR4] Bore 4" Hole [BR6] Bore 6" Hole
 - ===== PROP. ELEC. CONDUCTORS ONLY
 - ===== PROP. ELEC. AND GAS LINES ONLY
 - PROP. GAS LINE ONLY
 - ===== PROP. ELEC., GAS AND TELECOMMUNICATIONS
 - ===== EXIST. ELEC. CONDUCTORS ONLY
 - EXIST. GAS LINE ONLY
 - ===== FUTURE ELECTRIC TRENCH

- EX: [3R] - No. 1/0 solid AL cable for three-phase primary
- [3G40] - No. 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary
- ✕ CONDUCTOR CHANGE

SUBSTATION	WD NO.	METER ORDER NUMBER	METER NUMBER	READ	METER LOCATION
LAKE LANSING	0194				
CIRCUIT	CKT NO.	TLM NUMBER	# OF RODS	OHMS	Whitehills Lakes south #1 ECNC STL
WHITE HILLS	02	0401054441			CM NO. 100007482850
 A CMS Energy Company ELECTRIC	CE STAKING REQ'D	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	FORESTRY REQ'D	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
ORDER TYPE	MAT. TYPE	NOTIFICATION NUMBER	DESIGN NUMBER	ORDER NUMBER	
ECNC	STL	1069265284	11603654		

JOB PURPOSE: MUNICIPALITY REQUESTED INSTALL STREETLIGHTS		
UPSTREAM SECTIONALIZING DEVICE: 522-100A	CONSUMERS ENERGY CONTACTS	
LOCATION: CORNER OF WHITEHILLS LK DR AND PARK LK RD	DEPARTMENT	NAME
	COORDINATOR	NUMBER
	DESIGNER	TANYA GILROY ROB GOODWIN
		616-251-0574 517-749-3000

NOTES:
 -NO OUTAGE REQUIRED
 -NO SWITCHING REQUIRED



UNDERGROUND LEGEND

- 1. Single-phase primary
- 2. Open wye primary
- 3. Three-phase primary
- 4. Single-phase secondary
- 5. Combination light and power secondary
- 6. Three-phase power secondary
- 7. Single-phase service
- 8. Combination lighting and power service
- 9. Three-phase power service
- 10. Streetlighting conductor (2/C-•10 CU)
- 11. Streetlighting conductor (2/C-•8 AL)
- 12. Covered neutral conductor for ducts
- 13. Streetlighting conductor (3/C-•1/0 AL)

- CABLE MATERIAL AND SIZE**
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 - B. No 1/0 AL cable, 175 mils, 15KV, or secondary.
 - C. No 3/0 AL cable, 175 mils, 15KV, or secondary.
 - D. 350 kcmil AL cable, 175 mils, 15KV, or secondary.
 - E. 500 kcmil copper cable, 175 mils, 15KV, or secondary.
 - F. 750 kcmil AL cable, 175 mils, 15KV, or secondary.
 - FF. 1000 kcmil AL cable (175 mils tree-retardant INS, Jacketed)
 - G. No 1/0 stranded AL cable, 280 mils, 28KV.
 - H. No 3/0 stranded AL cable, 280 mils, 28KV.
 - I. 750 kcmil AL cable, 280 mils, 28KV.
 - J. Cable joint.
 - K. 350 kcmil AL cable, 260 mils, 25KV.
 - M. Marker to locate cable
 - N. Refer to Note on Drawing, N1 for Note 1, etc.
 - R. No 1/0 AL, solid cable, 280 mils, 28KV.
 - T. No 1/0 AL stranded cable 280 mils, 28KV, jacketed
 - TT. No 1/0 AL stranded cable, 260 mils tree-retardant INS, 25KV, Jacketed.
 - V. 350 kcmil AL stranded, 260 mils, 25KV, jacketed.
 - VT. 350 kcmil AL cable, 260 mils tree-retardant INS, 25KV, Jacketed.
 - W. 750 kcmil AL stranded, 280 mils, 28KV, jacketed.
 - WT. 750 kcmil AL cable, 260 mils tree-retardant INS, 25KV, Jacketed.

- CONDUIT**
- [P2] 2" Plastic [P3] 3" Plastic [P4] 4" Plastic [P6] 6" Plastic
 - [S2] 2" Steel [S3] 3" Steel [S4] 4" Steel [S5] 5" Steel [S6] 6" Steel
 - [BR3] Bore 3" Hole [BR4] Bore 4" Hole [BR6] Bore 6" Hole
 - ===== PROP. ELEC. CONDUCTORS ONLY
 - ===== PROP. ELEC. AND GAS LINES ONLY
 - PROP. GAS LINE ONLY
 - ===== PROP. ELEC., GAS AND TELECOMMUNICATIONS
 - ===== EXIST. ELEC. CONDUCTORS ONLY
 - EXIST. GAS LINE ONLY
 - ===== FUTURE ELECTRIC TRENCH

- EX: [3R] - No. 1/0 solid AL cable for three-phase primary
 [3G40] - No. 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary
 X ----- CONDUCTOR CHANGE

SUBSTATION LAKE LANSING	WD NO. 0194	METER ORDER NUMBER	METER NUMBER	READ	METER LOCATION
CIRCUIT WHITE HILLS	CKT NO. 02	TLM NUMBER 0401054441	# OF RODS	OHMS	Whitehills Lakes south #1 ECNC STL
 A CMS Energy Company ELECTRIC		CE STAKING REQ'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ORDER TYPE ECNC	MAT. TYPE STL	NOTIFICATION NUMBER 1069265284
		FORESTRY REQ'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	DESIGN NUMBER 11603654	ORDER NUMBER	

JOB PURPOSE: MUNICIPALITY REQUESTED INSTALL STREETLIGHTS		
UPSTREAM SECTIONALIZING DEVICE: 522-100A	CONSUMERS ENERGY CONTACTS	
LOCATION: CORNER OF WHITEHILLS LK DR AND PARK LK RD	DEPARTMENT	NAME
	COORDINATOR DESIGNER	NUMBER
	TANYA GILROY ROB GOODWIN	616-251-0574 517-749-3000



To: Township Board Members

From: Dan Opsommer, Deputy Township Manager
Director of Public Works & Engineering

Younes Ishraidi, Township Engineer
Deputy Director of Public Works & Engineering

Date: May 21, 2024

Re: Whitehills Lakes #7 Public Streetlighting Improvement
Special Assessment District #429 – Resolution #1 & #2

A request was received from the property owners of Whitehills Lakes #7 for installation and maintenance of streetlights in Whitehills Lakes #7. The proposed plan is for two (2) LED streetlights, White bulb, Acorn fixtures with cut-off, and black fluted poles, to be installed and maintained along Fenwick Court. Please refer to the map attached to this cover memorandum.

Resolution #1 orders plans to be prepared showing the improvement, the location, and the estimate of cost. Resolution #2 files the plans and cost estimate with the Clerk's Office and declares the Township Board's intention to make the improvements and tentatively designates a special assessment district and sets a public hearing on Tuesday, June 18, 2024, for hearing objections to the improvement, cost estimate, and assessment district.

The proposed first year cost for streetlighting in Whitehills Lakes #7 is \$6,332 (\$1,055.34/lot) and the cost annually thereafter will be \$ 360 (\$60/lot) (subject to adjustment). Please note this cost is higher due to the type of streetlights being installed.

Proposed Motion:

MOVE TO APPROVE THE WHITEHILLS LAKES #7 PUBLIC STREETLIGHTING IMPROVEMENT SPECIAL ASSESSMENT DISTRICT #429 – RESOLUTION #1, ORDERING PLANS TO BE PREPARED SHOWING THE STREETLIGHTING IMPROVEMENT, LOCATION, AND ESTIMATE OF COST; AND RESOLUTION #2, FILING THE PLANS SHOWING THE IMPROVEMENT, LOCATION AND ESTIMATE OF COST WITH THE CLERK'S OFFICE, TENTATIVELY DECLARING INTENTION TO INSTALL AND MAINTAIN TWO (2) LED STREETLIGHTS, WHITE BULB, ACORN FIXTURES W/CUT-OFF AND BLACK FLUTED POLES AND DEFRAY THE COST OF INSTALLATION, OPERATION AND MAINTENANCE BY SPECIAL ASSESSMENT AGAINST THE SIX (6) BENEFITING LOTS, AND SETTING A PUBLIC HEARING FOR TUESDAY, JUNE 18, 2024.

Attachments:

1. Resolution #1

Memo to Township Board

May 21, 2024

**Re: Whitehills Lakes #7 Public Streetlighting Improvement Special Assessment District
#429 – Resolution #1 & #2**

2. Resolution #2
3. Resolution #2 Notice of Hearing
4. Resolution #2 Notice of Hearing Affidavit of Mailing
5. Proposed Assessment Roll
6. Streetlight Map
7. Authorization for change in standard lighting contract form 547
8. Prints

**WHITEHILLS LAKES #7 PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 429**

RESOLUTION NO. 1

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000, on Tuesday, May 21, 2024 at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Township Board of the Charter Township of Meridian, Ingham County, Michigan, acting on a request from property owners of Whitehills Lakes #7 and on its own initiative, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to install, operate and maintain streetlights in Whitehills Lakes #7 to service the proposed special assessment district area described as:

Lots 147 through Lot 152 (inclusive), Whitehills Lakes #7; and

WHEREAS, the public streetlighting improvement consists of installing two (2) LED streetlights, white bulb, Acorn fixtures with cut-off, and black fluted poles along Fenwick Court; and

WHEREAS, the Township Board desires to proceed with this public streetlighting improvement;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, AS FOLLOWS:

1. The Township’s Director of Public Works & Engineering is hereby ordered to prepare plans showing the improvements, the location thereof and estimates of the cost thereof, pursuant to the project as previously set forth in this resolution.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, May 21, 2024.

Deborah Guthrie, Township Clerk

**WHITEHILLS LAKES #7 PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 429**

RESOLUTION NO. 2

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000, on Tuesday, May 21, 2024, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Township Board of the Charter Township of Meridian deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to install, operate and maintain the following described public streetlighting improvements:

Install, operate and maintain two (2) LED streetlights, white bub, Acorn fixtures with cut-off and black fluted poles along Fenwick Court; and

To defray the cost thereof by special assessment against the properties specially benefited thereby.

WHEREAS, the Township Board has caused to be prepared by the Township's Director of Public Works & Engineering, plans showing the improvement and location thereof and an estimate of the cost thereof; in accordance with a resolution of the Township Board pursuant to Act 188, Public Acts of Michigan, 1954, as amended; and

WHEREAS, the same has been received by the Township Board; and

WHEREAS, the Township Board desires to proceed further with the improvements;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, AS FOLLOWS:

1. The plans showing the improvement and location thereof and an estimate of the cost thereof be filed with the Township Clerk and be available for public examination.
2. The Township Board tentatively declares its intention to make the following public streetlighting improvements: Install, operate and maintain two (2) LED streetlights, white bulb, Acorn fixtures with cut-off, and black fluted poles along Fenwick Court.
3. There is hereby tentatively designated a special assessment district against which the cost of said improvement is to be assessed, consisting of the lots and parcels of land described as:

Lots 147 through 152 (inclusive), Whitehills Lakes #7

- 4. The Township Board shall meet in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI on Tuesday, June 18, 2024 at 6:00 p.m. at which time and place the Township Board will hear objections to the improvement and to the special assessment district therefore. All objections must be filed in writing.
- 5. The Township Clerk is hereby ordered to cause notice of such hearing and the fact that the Township Board is proceeding on its own initiative to be published twice prior to said hearing in a newspaper of general circulation in the Township, the first publication to be at least ten (10) days before the time of the hearing, and pursuant to Act 188, Public Acts of Michigan, 1954, as amended, shall cause said notice to be mailed by first class mail to all record owners of, or parties in interest in, property in the special assessment district, at the addresses shown on the current tax records of the Township, at least ten (10) full days before the date of said hearing.
- 6. Said notice shall be in substantially the following form: (See Attached)
- 7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ADOPTED:

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

) ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, May 21, 2024.

Deborah Guthrie, Township Clerk

**WHITEHILLS LAKES #7 PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 429**

NOTICE OF HEARING

**TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY
CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:**

Lots 147 through 152 (inclusive), Whitehills Lakes #7

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Meridian, acting on a request from property owners of Whitehills Lakes #7 and on its own initiative, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, has determined to make the following described public streetlighting improvement:

Install, operate, and maintain two (2) LED streetlights, white bulb, Acorn fixtures with cut-off and black fluted poles along Fenwick Court; and

To defray the cost thereof by special assessment against the properties specially benefitted thereby.

Plans and estimates have been prepared and are on file with the Township Clerk for public examination.

TAKE FURTHER NOTICE that the Township Board will meet Tuesday, June 18, 2024, at 6:00 p.m. at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, for the purpose of hearing objections to the improvement and the special assessment district therefore. The Township Board is also interested in hearing those that favor the proposed project.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal with 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

The Township Board may proceed with the improvement and special assessment district unless written objections from more than 20% of the property owners are filed with the Township Board at or before the hearing.

**"FOR PURPOSES OF THIS HEARING, THE AMOUNT TO BE ASSESSED AGAINST YOUR PROPERTY
IS ESTIMATED TO BE:**

First Year Cost:	\$1,055.34/Lot
Annually Thereafter:	\$ 60.00/Lot

Dated: _____

Deborah Guthrie, Township Clerk
CHARTER TOWNSHIP OF MERIDIAN

**WHITEHILLS LAKES #7 STREETLIGHTING
SPECIAL ASSESSMENT DISTRICT**

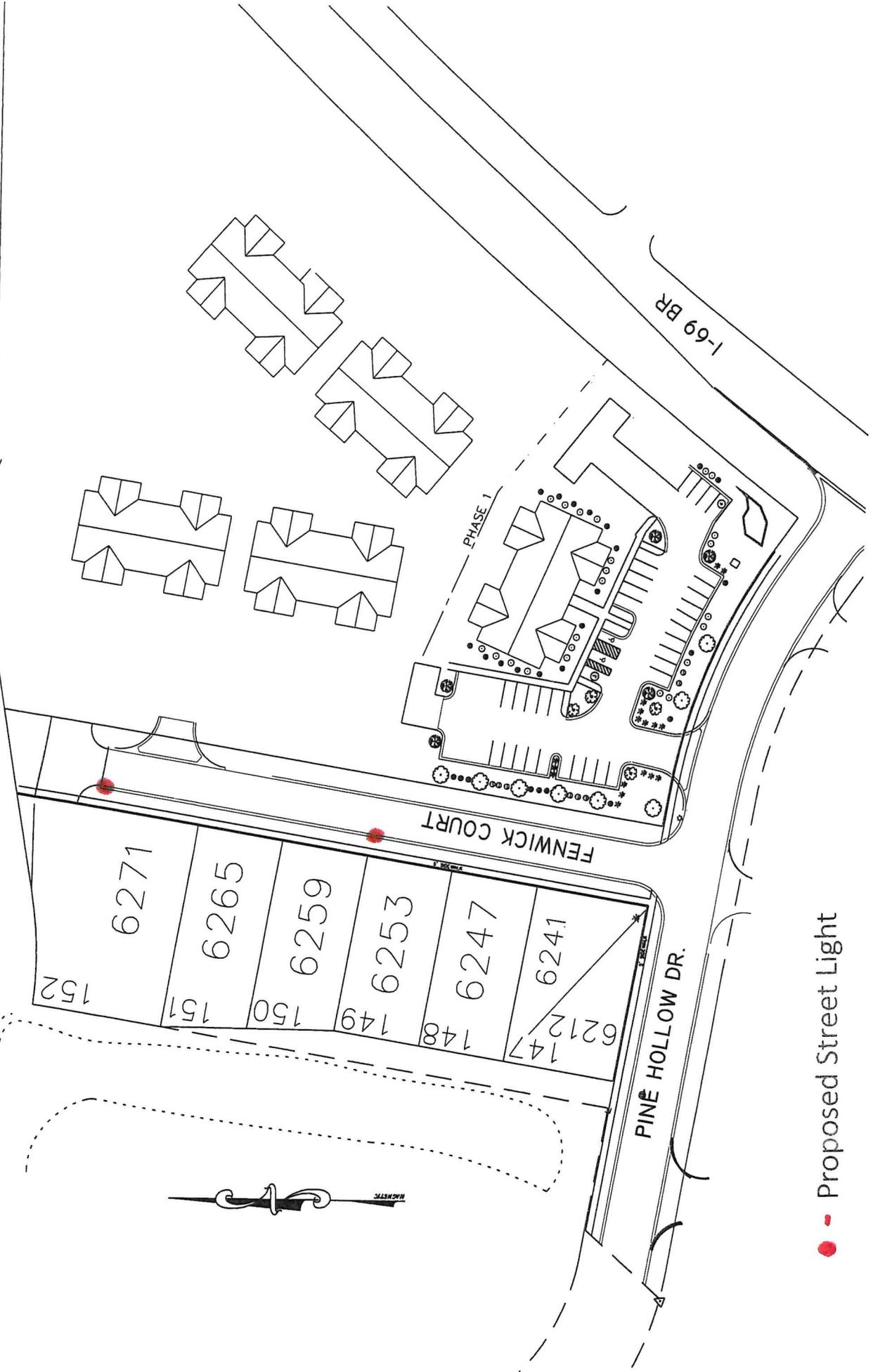
PROPOSED SPECIAL ASSESSMENT ROLL

2 8500 lumen HPS, Acorn fixtures with cut-off, on black fluted poles.

LEGAL DESCRIPTION	PROPERTY OWNER & ADDRESS	FIRST YEAR	ANNUALLY THEREAFTER
3302-02-04-301-008 (Lot 147) 6241 Fenwick Court	William L. & Florella R. Mueller 6241 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-009 (Lot 148) 6247 Fenwick Court	Khanuja Revocable Trust 6247 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-010 (Lot 149) 6253 Fenwick Court	Xiaohui He 6253 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-011 (Lot 150) 6259 Fenwick Court	Taejung Kim & Eunjin Han 6259 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-012 (Lot 151) 6265 Fenwick Court	Kiffi Y Ford 6265 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-013 6271 Fenwick Court	Valerie J. Bartalone Trust 6271 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00

WHITEHILLS LAKES #7

SAD #429



• Proposed Street Light



**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING
CONTRACT(COMPANY-OWNED) FORM 547**

Contract Number: 103025042856

Consumers Energy Company is authorized as of _____ by the Township of MERIDIAN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Township of MERIDIAN, dated 1/6/2016.

Lighting Type: General Unmetered Light Emitting Diode Lighting Rate GU-LED

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 1/6/2016 shall remain in full force and effect.

Notification Number(s): 1069265289

Comments:

Township of MERIDIAN

By: _____

(Signature)

(Printed)

Its: _____

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of MERIDIAN, dated 1/6/2016, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this commission council board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the Township.

STATE OF MICHIGAN
COUNTY OF INGHAM

I, _____, clerk of the Township of MERIDIAN do hereby certify that the foregoing resolution was duly adopted by the

commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: Township

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

- (2) 80 watt LED White Post Top Acorn to Install at location Whitehills Lakes;

NOTES-
 -NO OUTAGE REQUIRED
 -NO SWITCHING REQUIRED
 -LOC 1 IS BURIED. MET SERVICE WORKER ON SITE TO LOCATE.
 -LOC 2 IS COILED ABOVE GROUND AND MARKED WITH A METAL CONDUIT.

UNDERGROUND LEGEND

- 1. Single phase primary
- 2. Three phase primary
- 3. Single phase secondary
- 4. Three phase secondary
- 5. Termination light and power secondary
- 6. Termination light and power primary
- 7. Single phase service
- 8. Three phase service
- 9. Termination lighting and power service
- 10. Streetlighting conductor (2/C-10 CU)
- 11. Streetlighting conductor (2/C-8 AL)
- 12. Streetlighting conductor (2/C-10 AL)
- 13. Streetlighting conductor (2/C-10 AL)

CONDUIT

- P2 2" Plastic
- P3 3" Plastic
- P4 4" Plastic
- P6 6" Plastic
- S2 2" Steel
- S3 3" Steel
- S4 4" Steel
- S5 5" Steel
- S6 6" Steel

Bore Hole

- BH4 Bore 4" Hole
- BH5 Bore 5" Hole
- BH6 Bore 6" Hole
- BH7 Bore 7" Hole
- BH8 Bore 8" Hole
- BH9 Bore 9" Hole
- BH10 Bore 10" Hole
- BH11 Bore 11" Hole
- BH12 Bore 12" Hole
- BH13 Bore 13" Hole
- BH14 Bore 14" Hole
- BH15 Bore 15" Hole

PROP. ELEC. AND GAS LINES ONLY

- GE PROP. GAS LINE ONLY
- GP PROP. GAS LINE ONLY
- GE PROP. ELEC. GAS AND TELECOMMUNICATIONS
- GP PROP. ELEC. GAS AND TELECOMMUNICATIONS
- EXS. ELEC. CONDUCTORS ONLY
- EXS. GAS LINE ONLY
- EXS. TELECOMMUNICATIONS ONLY
- EXS. FUTURE ELEC. TRENCH

CABLE MATERIAL AND SIZE

- A. No. 1/0 AL cable, 280 mbs, 28KV, or secondary.
- B. No. 1/0 AL cable, 175 mbs, 15KV, or secondary.
- C. No. 3/0 AL cable, 175 mbs, 15KV, or secondary.
- D. 500 kcmil AL cable, 175 mbs, 15KV, or secondary.
- E. 500 kcmil AL cable, 175 mbs, 15KV, or secondary.
- F. 750 kcmil AL cable, 175 mbs, 15KV, or secondary.
- G. 1000 kcmil AL cable, 175 mbs, 15KV, or secondary.
- H. No. 1/0 AL cable, 280 mbs, 28KV.
- I. No. 3/0 AL cable, 280 mbs, 28KV.
- J. No. 1/0 solid AL cable, 280 mbs, 28KV.
- K. 350 kcmil AL cable, 280 mbs, 28KV.
- L. 350 kcmil AL cable, 280 mbs, 28KV.
- M. Marker to locate cable
- N. Refer to Note on Drawing, N1 for Note 1, etc.
- O. No. 1/0 AL, solid cable, 280 mbs, 28KV.
- P. No. 1/0 AL, stranded cable, 260 mbs, tree-retardant INS, 25KV, jacketed.
- Q. No. 1/0 AL, stranded cable, 260 mbs, tree-retardant INS, 25KV, jacketed.
- R. No. 1/0 AL, stranded cable, 260 mbs, tree-retardant INS, 25KV, jacketed.
- S. 350 kcmil AL, stranded cable, 260 mbs, tree-retardant INS, 25KV, jacketed.
- T. 350 kcmil AL, stranded cable, 260 mbs, tree-retardant INS, 25KV, jacketed.
- U. 350 kcmil AL, stranded cable, 260 mbs, tree-retardant INS, 25KV, jacketed.
- V. 350 kcmil AL, stranded cable, 260 mbs, tree-retardant INS, 25KV, jacketed.
- W. 750 kcmil AL, stranded cable, 260 mbs, tree-retardant INS, 25KV, jacketed.
- X. 750 kcmil AL, stranded cable, 260 mbs, tree-retardant INS, 25KV, jacketed.
- WT. 750 kcmil AL, stranded cable, 260 mbs, tree-retardant INS, 25KV, jacketed.

EX: 30 - No. 1/0 solid AL cable for three phase primary and 350 AL cable for 1-phase secondary

30 - CONDUCTOR CHANGE

METER NUMBER		METER LOCATION		METER ORDER NUMBER		CONSUMERS ENERGY CONTACTS	
WD NO.	CT NO.	DEPARTMENT	NAME	COMPUTER DES/OPER	PHONE	DEPARTMENT	NUMBER
0194	03	WPI	WPI ILS LONGS #7 ECNC STL	WPI CITY	914-261-2074	CONSUMERS ENERGY	917-149-3000
JOB PURPOSE:		ORDER NUMBER		JOB PURPOSE:		ORDER NUMBER	
TLM NUMBER		JOB PURPOSE:		JOB PURPOSE:		JOB PURPOSE:	
0401043247		INSTALL 2 SHEET LIGHTS		INSTALL 2 SHEET LIGHTS		INSTALL 2 SHEET LIGHTS	
ECNC STL 106926528911603980		UPSTREAM SECTIONALIZING DEVICE:		UPSTREAM SECTIONALIZING DEVICE:		UPSTREAM SECTIONALIZING DEVICE:	
CE STAKING REQ'D <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		LOCATION:		LOCATION:		LOCATION:	
FORESTRY REQ'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		INTERSECTION OF PINE		INTERSECTION OF PINE		INTERSECTION OF PINE	
INGHAM CO		MERIDIAN TWP		DAN R OJW		SEC. 04	

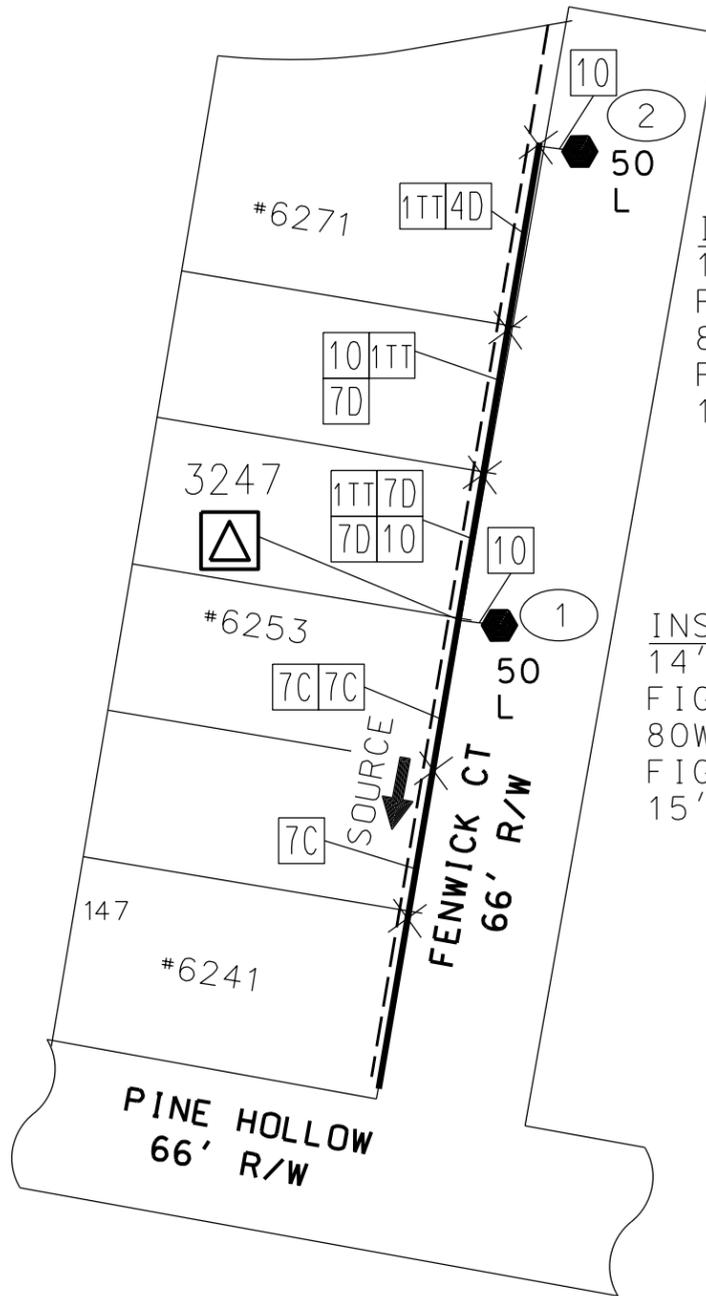
Consumers Energy
 A ONE ENERGY COMPANY
 ELECTRIC

SHEET B | SHEET 1 OF 1 | SCALE 1"=80'
 PROJECT: 02600 - 3A, 8000 - 05, W00 - 0490204499.gpr
 03-13-2024 15:22:42

NOTES-
 -NO OUTAGE REQUIRED
 -NO SWITCHING REQUIRED
 -LOC 1 IS BURIED. MET SERVICE WORKER ON SITE TO LOCATE.
 -LOC 2 IS COILED ABOVE GROUND AND MARKED WITH A METAL CONDUIT.



MISS DIG System, Inc.
 1-800-482-7171



INSTALL
 14' FLUTED FG POLE
 FIGURE 42-212-3
 80W ACORN CO LED
 FIGURE 42-215-5
 15' OFF CL

INSTALL
 14' FLUTED FG POLE
 FIGURE 42-212-3
 80W ACORN CO LED
 FIGURE 42-215-5
 15' OFF CL

UNDERGROUND LEGEND

1. Single-phase primary
2. Open wye primary
3. Three-phase primary
4. Single-phase secondary
5. Combination light and power secondary
6. Three-phase power secondary
7. Single-phase service
8. Combination lighting and power service
9. Three-phase power service
10. Streetlighting conductor (2/C-#10 CU)
11. Streetlighting conductor (2/C-#8 AL)
12. Covered neutral conductor for ducts
13. Streetlighting conductor (3/C-#1/0 AL)

CONDUIT

P2 2"Plastic **P3** 3"Plastic **P4** 4"Plastic **P6** 6"Plastic

S2 2"Steel **S3** 3"Steel **S4** 4"Steel **S5** 5"Steel **S6** 6"Steel

BR3 Bore3"Hole **BR4** Bore4"Hole **BR6** Bore6"Hole

- PROP. ELEC. CONDUCTORS ONLY
- PROP. ELEC. AND GAS LINES ONLY
- PROP. GAS LINE ONLY
- PROP. ELEC., GAS AND TELECOMMUNICATIONS
- EXIST. ELEC. CONDUCTORS ONLY
- EXIST. GAS LINE ONLY
- FUTURE ELECTRIC TRENCH

CABLE MATERIAL AND SIZE

- A. No 2 AL cable,175 mils,15KV, or secondary.
- B. No 1/0 AL cable,175 mils,15KV, or secondary.
- C. No 3/0 AL cable,175 mils,15KV, or secondary.
- D. 350 kcmil AL cable,175 mils,15KV, or secondary.
- E. 500 kcmil copper cable,175 mils, 15KV, or secondary.
- F. 750 kcmil AL cable,175 mils, 15KV, or secondary.
- FF. 1000 kcmil AL cable (175 mils tree-retardant INS, Jacketed)
- G. No 1/0 stranded AL cable, 280 mils, 28KV.
- H. No 3/0 stranded AL cable, 280 mils, 28KV.
- I. 750 kcmil AL cable, 280 mils, 28KV.
- J. Cable joint.
- K. 350 kcmil AL cable, 260 mils, 25KV.
- M. Marker to locate cable
- N. Refer to Note on Drawing, N1 for Note 1, etc.
- R. No 1/0 AL, solid cable, 280 mils, 28KV.
- T. No 1/0 AL stranded cable 280 mils, 28KV, jacketed
- TT. No 1/0 AL stranded cable, 260 mils tree-retardant INS, 25KV, Jacketed.
- V. 350 kcmil AL stranded, 260 mils, 25KV, jacketed.
- VT. 350 kcmil AL cable, 260 mils tree-retardant INS, 25KV, Jacketed.
- W. 750 kcmil AL stranded, 280 mils, 28KV, jacketed.
- WT. 750 kcmil AL cable, 260 mils tree-retardant INS, 25KV, Jacketed.

EX: **3R** = No. 1/0 solid AL cable for three-phase primary

3G4D = No. 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary

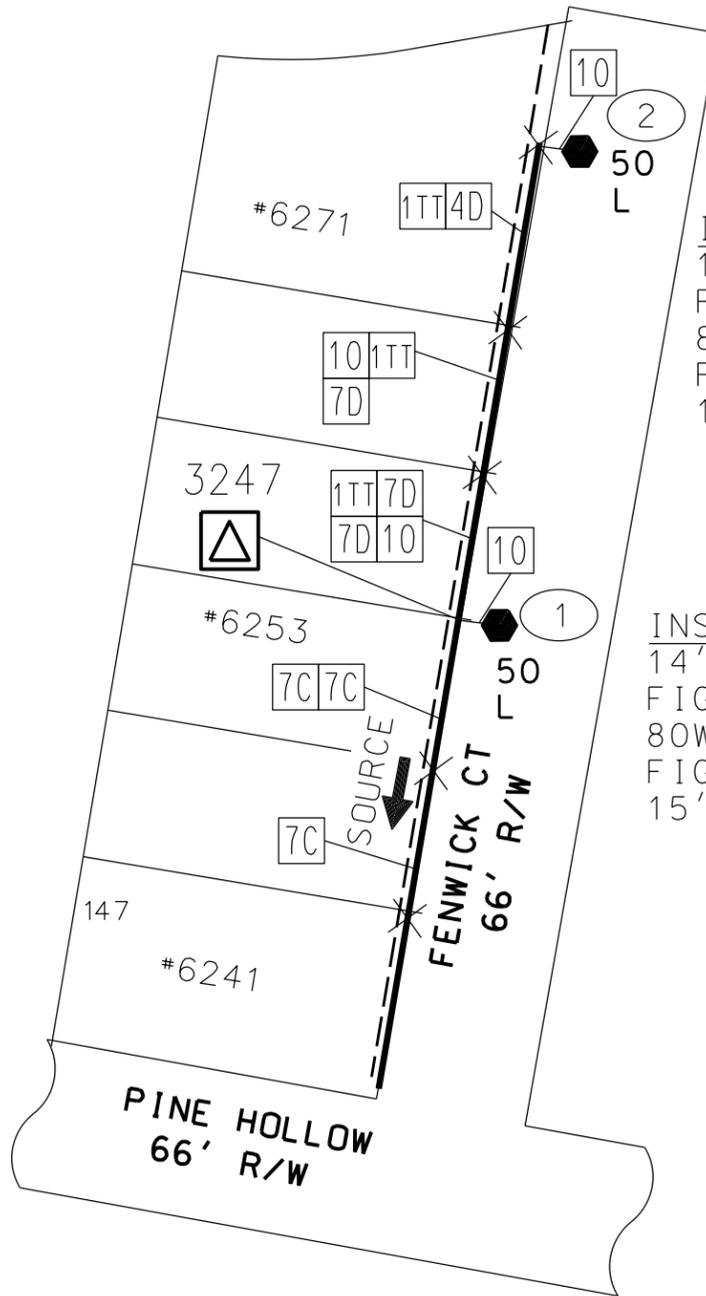
CONDUCTOR CHANGE

		METER NUMBER	METER ORDER NUMBER		CONSUMERS ENERGY CONTACTS		
		READ			DEPARTMENT	NAME	NUMBER
SUBSTATION	WD NO.	METER LOCATION			COORDINATOR	TANYA GILROY	616-251-0574
LAKE LANSING	0194	Whitehills Lakes #7 ECNC STL			DESIGNER	ROB GOODWIN	517-749-3000
CIRCUIT	CKT NO.	TLM NUMBER	# OF RODS	OHMS	CM NO.	JOB PURPOSE:	
BURCHAM	03	0401043247			100007482796	MUNICIPALITY REQUESTED INSTALL STREETLIGHTS	
 A CMS Energy Company ELECTRIC		CE STAKING REQ'D <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			ORDER TYPE	MAT. TYPE	NOTIFICATION NUMBER
		FORESTRY REQ'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			ECNC	STL	1069265289
					ORDER NUMBER	UPSTREAM SECTIONALIZING DEVICE:	
						447-100A	
						LOCATION:	
						INTERSECTION OF PINE HOLLOW DR AND 69	
SHEET B	SHEET 1 OF 1	SCALE 1"=80'	INGHAM CO		MERIDIAN TWP	T 04N R 01W SEC. 04	

NOTES-
 -NO OUTAGE REQUIRED
 -NO SWITCHING REQUIRED
 -LOC 1 IS BURIED. MET SERVICE WORKER ON SITE TO LOCATE.
 -LOC 2 IS COILED ABOVE GROUND AND MARKED WITH A METAL CONDUIT.



MISS DIG System, Inc.
 1-800-482-7171



INSTALL
 14' FLUTED FG POLE
 FIGURE 42-212-3
 80W ACORN CO LED
 FIGURE 42-215-5
 15' OFF CL

INSTALL
 14' FLUTED FG POLE
 FIGURE 42-212-3
 80W ACORN CO LED
 FIGURE 42-215-5
 15' OFF CL

UNDERGROUND LEGEND

1. Single-phase primary
2. Open wye primary
3. Three-phase primary
4. Single-phase secondary
5. Combination light and power secondary
6. Three-phase power secondary
7. Single-phase service
8. Combination lighting and power service
9. Three-phase power service
10. Streetlighting conductor (2/C-#10 CU)
11. Streetlighting conductor (2/C-#8 AL)
12. Covered neutral conductor for ducts
13. Streetlighting conductor (3/C-#1/0 AL)

CONDUIT

[P2] 2"Plastic [P3] 3"Plastic [P4] 4"Plastic [P6] 6"Plastic

[S2] 2"Steel [S3] 3"Steel [S4] 4"Steel [S5] 5"Steel [S6] 6"Steel

[BR3] Bore3"Hole [BR4] Bore4"Hole [BR6] Bore6"Hole

- PROP. ELEC. CONDUCTORS ONLY
- PROP. ELEC. AND GAS LINES ONLY
- PROP. GAS LINE ONLY
- PROP. ELEC., GAS AND TELECOMMUNICATIONS
- EXIST. ELEC. CONDUCTORS ONLY
- EXIST. GAS LINE ONLY
- FUTURE ELECTRIC TRENCH

CABLE MATERIAL AND SIZE

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- B. No 1/0 AL cable,175 mils,15KV, or secondary.
- C. No 3/0 AL cable,175 mils,15KV, or secondary.
- D. 350 kcmil AL cable,175 mils,15KV, or secondary.
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- F. 750 kcmil AL cable,175 mils, 15KV, or secondary.
- FF. 1000 kcmil AL cable (175 mils tree-retardant INS, Jacketed)
- G. No 1/0 stranded AL cable, 280 mils, 28KV.
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- I. 750 kcmil AL cable, 280 mils, 28KV.
- J. Cable joint.
- K. 350 kcmil AL cable, 260 mils, 25KV.
- M. Marker to locate cable
- N. Refer to Note on Drawing, N1 for Note 1, etc.
- R. No 1/0 AL, solid cable, 280 mils, 28KV.
- T. No 1/0 AL stranded cable 280 mils, 28KV, jacketed
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- V. 350 kcmil AL stranded, 260 mils, 25KV, jacketed.
- VT. 350 kcmil AL cable, 260 mils tree-retardant INS, 25KV, Jacketed.
- W. 750 kcmil AL stranded, 280 mils, 28KV, jacketed.
- WT. 750 kcmil AL cable, 260 mils tree-retardant INS, 25KV, Jacketed.

EX: [3R] = No. 1/0 solid AL cable for three-phase primary

[3G|4D] = No. 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary

CONDUCTOR CHANGE

		METER NUMBER	METER ORDER NUMBER		CONSUMERS ENERGY CONTACTS					
				DEPARTMENT		NAME	NUMBER			
		READ		COORDINATOR		TANYA GILROY	616-251-0574			
				DESIGNER		ROB GOODWIN	517-749-3000			
SUBSTATION	WD NO.	METER LOCATION		Whitehills Lakes #7 ECNC STL						
LAKE LANSING	0194			CM NO.100007482796						
CIRCUIT	CKT NO.	TLM NUMBER	# OF RODS	OHMS	ORDER TYPE	MAT. TYPE	NOTIFICATION NUMBER	DESIGN NUMBER	ORDER NUMBER	JOB PURPOSE:
BURCHAM	03	0401043247			ECNC	STL	1069265289	11603980		MUNICIPALITY REQUESTED INSTALL STREETLIGHTS
 <small>A CMS Energy Company</small> ELECTRIC		CE STAKING REQ'D <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		UPSTREAM SECTIONALIZING DEVICE: 447-100A LOCATION: INTERSECTION OF PINE HOLLOW DR AND 69						
		FORESTRY REQ'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
SHEET B	SHEET 1 OF 1	SCALE 1"=80'		INGHAM CO		MERIDIAN TWP		T 04N R 01W SEC. 04		



To: Board Members

From: Timothy R. Schmitt, *AICP*
Interim Township Manager &
Director of Community Planning and Development

Dan Opsommer, Deputy Township Manager
Director of Public Works & Engineering

Date: May 21, 2024

Re: Township Manager Search Process

With the separation between the Township and the former Township Manager, the Board needs to begin a search process for a new Township Manager. We anticipate this process will take the better part of summer and fall to complete. The following is a rough outline of the process we would like to propose to the Board:

- **Late May:** The Board's initial discussion regarding the process, hiring a search firm, and general parameters of the process. After this discussion, staff will prepare and publish an RFP for search firm services.
- **June:** The Township puts out an RFP to solicit proposals from search firms.
- **July:** Proposals would be due in early July, which would allow for the Board to make a decision on which firm to contract with at your second Board meeting in July.
- **Early August:** At the Board's first meeting in August, the Board would make a decision regarding when to begin the search process. Presuming that the Board would like to proceed immediately with the search, the remainder of the process would follow the schedule below. However, if the Board were to decide to delay the search until a new Township Board is seated, we would postpone the remaining schedule until the new Board takes office.
- **Late August:** The Board would meet with the search firm to discuss the parameters of the search, minimum qualifications, preferred qualifications, and take input from the public to help inform and improve the search process. During July and August, the Township could also utilize our Communications Department to seek public input, if the Board believes that would be beneficial.
- **September:** The posting for the position would go live and the search firm would begin their work in earnest. This portion of the process would be very opaque to the public, as under Michigan law, any applicant can request that their application not be made public unless they are selected for an interview.

Above and beyond the requirements in state law, in order to attract the best candidate pool

Memo to Township Board
May 21, 2024
Township Manager Search Process

possible, it is common for executive searches of this nature to be confidential for the applicants until we are near the end of the process when the Board selects the final 2-3 candidates who are still under consideration. Most prospective applicants do not want their name released publicly unless they are under significant consideration for the position.

- **Early October:** The search firm will anonymize the potential applicants and bring forward the most qualified applicants for the Board's review. The Board will select among the anonymized applicants whom they would like to interview. You would typically choose 2-3 applicants at this stage in the process for the reasons previously stated. Those candidates will then be made public.

Interviews would then be scheduled. Based on various factors, the interviews could push into November. Additionally, the Board and search firm may choose to utilize an 'open house' or 'town hall' style meeting to help vet the potential candidates, once they are selected for an interview.

- **Late October/Early November:** The Board will select a new Township Manager after interviews are completed. Contract negotiations would then begin. It is highly likely that the new Township Manager will not be on board until December, at the earliest.

Staff is seeking any input, changes, or concerns that the Township Board has with the above process.

If the Board has no major concerns, staff will begin preparation of the RFP and kick off this monumentally important process to bring on a new Township Manager.

We look forward to having this conversation and moving forward in as transparent a way as possible over the course of the next six months.



To: Meridian Township Board Members

From: Neighborhoods & Economic Development Director Amber Clark

&

Interim Manager Tim Schmitt

Date: May 21, 2024

RE: MSHDA Housing TIF Incentives and Policy Changes

The Michigan State Housing Development Authority Board approved the MSHDA Housing Tax Increment Financing Program Statement in September 2023. The program is more flexible in the eligible activities that qualify for a “**Brownfield**” incentive including vertical construction of housing development. The developments can be single-family or multi-family if the developer is committed to an approved Workplan that supports brownfield work, or transformational brownfield work if they include affordable and or subsidized housing projects that request reimbursement for eligible housing development activities.

Eligible Property for MSHDA Review

Work plans may be created under either a brownfield plan or a transformational brownfield plan. An “**eligible property**” includes housing property for which eligible activities are identified under a brownfield plan, including personal property located on the property, to the extent of the plan.

“**housing property**” is further defined to mean 1 or more of the following: a. A property on which 1 or more units of residential housing are proposed to be constructed, rehabilitated, or otherwise designed to be used as a dwelling. b. One or more units of residential housing proposed to be constructed or rehabilitated and located in a mixed-use project.

Types of Permitted Housing Development Activities

“**Housing development activities**” means 1 or more of the following:

a. Reimbursement provided to owners of rental housing units for qualified rehabilitation, which under Section 2(vv) is defined as “rehabilitation of existing structures that is necessary to make a housing unit suitable for sale to an income qualified purchaser household or rent to an income qualified renting household. Qualified rehabilitation also includes proposed rehabilitation that will bring the structure into conformance with



minimum local building code standards for occupancy or improve the livability of the units while meeting minimum local building code standards. In this subsection, “existing structures” includes any structure designed to be used as a dwelling.” b. Costs for infrastructure available for public use and safety improvements necessary for a housing project.

c. Costs of demolition and renovation of existing buildings and site preparation, to the extent necessary to accommodate an income qualified purchaser household or income qualified renting household.

d. Temporary household relocation costs for an income qualified household for a period not to exceed 1 year.

e. Acquisition cost for blighted or obsolete rental units, to the extent the acquisition would promote rehabilitation or adaptive reuse of the blighted or obsolete rental unit to accommodate an income qualified purchaser household or income qualified renting household.

f. Reimbursement provided to a developer to fill a financing gap associated with the development of housing units priced for income qualified households and to assist with costs related to infrastructure improvements and site preparation that are not a response activity and that are necessary for new housing development for income qualified households on eligible property.

Additional Eligible Activities

All eligible properties, including housing properties, eligible activities may include any of the following:

a. Reasonable costs of environmental insurance.

b. Reasonable costs incurred to develop and prepare brownfield plans, combined brownfield plans, or work plans for the eligible property, including legal and consulting fees that are not in the ordinary course of acquiring and developing real estate.

c. Reasonable costs of brownfield plan and work plan implementation, including, but not limited to, tracking and reporting of data and plan compliance, including costs to implement, monitor, and maintain compliance with the income and price monitoring responsibilities associated with housing development activities.



d. Demolition of structures or site improvements that are not a response activity, including removal of manufactured debris composed of discarded, unused, or unusable manufactured by-products left on the site by a previous owner.

e. Lead, asbestos, or mold abatement.

f. Pursuant to Section 2(o)(ii), for housing property located in a community that has identified a specific housing need included in the brownfield plan, eligible activities may include:

1. Infrastructure improvements that are necessary for housing property and supports housing development activities.

2. Site preparation that is not a response activity and that supports housing development activities.

To support the general activities associated with Brownfield work plans and address the requests of SP Holding LLC, the development team of Haslett Village Square redevelopment, or the Village of Okemos LLC development team, we need to create a MSHDA Housing TIF Policy, Process for approval and application. This will also require a change to the Brownfield Redevelopment Authority's policy. The new policy will have added language that specifies the new eligibility requirements, and review selection criteria that will support redevelopment. Our mission is to create these policies separate from the requests from developers for specific projects.

MOTION: Move to authorize staff to change/modify the Brownfield Redevelopment Authority policy to incorporate PA 90 of 2023 which amended the Brownfield Act to include certain housing development activities as eligible activities.



To: Township Board Members

From: Amber Clark, Neighborhoods and Economic Development Director

Date: May 21, 2024

RE: Liquor License Ordinance Update and New Process Discussion

January 23, 2024, the Meridian Township Board set a moratorium on the review of new liquor license requests that require local unit government approval for all non-special day event liquor licenses. The Moratorium was established to grant time to staff and the Township’s legal team to create/update the current liquor license ordinance and process. The attached draft is being proposed for adoption by the Township Board. The updated ordinance institutes a process for new license requests, transfer requests, and renewal requests. The ordinance also institutes a process to allow the Township to revoke a license if a license holder has an issue. License fees can be determined by resolution and can be included in the budget cycle.

The request before the Township Board is to review the updated ordinance for substances related to the approval of liquor licenses in the Township. A new application and agreement document will be created to supply any applicant with accurate information for our process. Establishment of review criteria as this will also be a competitive review for licenses. Meridian Charter Township Licenses current quota:

Quota Name	Type	Allowed	Issued	Available	Allocated
MERIDAIN TWP. – Retail – On Premises (Class C)		29	26	3	0
MERIDAIN TWP. – Retail – SDD - Off Premises		15	14	0	1
MERIDAIN TWP. – Retail – SDM -Off Premises		44	20	20	4

(LARA) requires local government authorization to begin their review and potential approval of a new request for a liquor license. Local units of government are also authorized to accept transfers of licenses from other communities. The notice of transfer is submitted to the local government for their authorization. Once a license is issued, the license holder has an asset to support that business during its operation. Licenses not actively supporting a business can be held in escrow by LARA and remain in the custody of the license holder for 5 years. Issued licenses can be transferred out of Meridian Township and would be a draw in another community. The transfer of a license does not increase the number of available licenses.



The current ordinance and process to gain approval from the Township for a new liquor license is outdated. The current ordinance does not consider the license as an asset to the community for development. The PICA redevelopment locations are priority sites identified in the MasterPlan. The Board may consider when approving a license location, redevelopment sites, and investment of the applicant, type of business, site improvements, and more as a competitive review. The 120-day moratorium elapses on May 23, 2024, and we are presenting this draft ordinance to institute the new process in an efficient timely manner. We have had several requests for liquor licenses, and we are limited in the number of available licenses. We are addressing the Board this evening to understand the qualitative and quantitative items you want to be used as criteria to review and recommend an applicant to the Board. There is no action required of the Board this evening.

Attachments:

Draft Liquor License Ordinance

Comments of Staff related to Draft Liquor License Ordinance



Memo To: Township Board

From: Community Planning, Meridian Police, Meridian Fire, and Economic Development departments

RE: Comments on the draft liquor license ordinance

Renewals:

The Township in past years has conducted “sting” operations on liquor license holders to establish a base monitoring/evaluation program, check in on establishments that have served minors in the past, and continue safety engagement with establishments going forward. [State law requires 55 percent of all retail liquor license fees collected in Michigan to be returned to local law enforcement agencies specifically for use in enforcing the liquor law and rules.](#) This is typically an annual payment via our SIGMA account from MLCC in July or August. A new process at LARA now has payments issued at the time of annual renewal at the end of March. This year Meridian received \$32,915.85. We are recommending an annual renewal process for active license holders in the Township.

The Ordinance has established an annual review. An internal policy for the review of annual licenses can be created. Before the annual state renewal date of April 30, license holders of a particular type or all license holders will be evaluated.

Transfers:

Transfers are permitted and unless the Local Government Unit LGU, submits a letter to MLCC requesting the denial of the license, MLCC will begin investigating the request. A transfer does not increase or decrease the number of quota licenses to issue. The new process would include an application fee, a review of applicants through iChat, and potential approval by the Township Board.

New License Issuances:

New licenses issued by the Township are a granting of a Township asset to a new entity to increase and bolster the tourism and hospitality industry. Applications for requests for Meridian Township licenses will be reviewed as they are received, with competitive criteria created by Township staff, the Township Board, and the Township’s legal team. The application will be reviewed based on the presentation of the application review criteria, and ordinance requirements. A recommendation from staff will be presented to the Township Board.



Review Criteria:

While all of the criteria outlined in this ordinance are relevant to the decision of whether to grant a license, an applicant must demonstrate that the proposed facility:

1. Proximity to other license holders
2. Proximity to similar license holders
3. Location in a PICA
4. Proximity to a PICA
5. Number of licenses within a 1-mile radius of the requested location
6. Investment of the Applicant
7. Applicants' demonstration of an identifiable benefit to the Township and its inhabitants
8. Applicant will provide a service, product, or function not currently available in the Township or that would be unique in an identifiable area
9. Establishment will foster or generate economic development or growth within the Township
10. Applicant represents an added financial investment on a long-term (more than 10 years) business or resident with recognized ties to the Township and local community.

The weight of each criterion and determination of whether an applicant meets/satisfies the criteria is intended to be the sole discretion of the Township Board. Several other criteria are listed in the ordinance and will be used on a competitive review basis.

Process:

1. Applications for New for quota on-premises or transfer of a license into the Township, are to be submitted with payment to the Economic Development Director. All application information should be included, completely with any other information pertinent to the application, operation, or facility to be included.
2. A nonrefundable application fee based on the application type must accompany the application. No review of an application is performed before receipt of payment. Fees will be established to sufficiently cover the costs of investigation, review, and inspection.
3. The Economic Development Director shall after review of the application for completeness, shall issue the application in its entirety to the following departments for review:



Department of Community Planning & Development, Police Department,

Fire Department, and such other departments as required by the Township Manager, which departments shall make their recommendations prior? to consideration by the Township Board.

4. All comments submitted by the departments, application materials, and pertinent information are submitted on the next upcoming Board Agenda.
5. A recommendation, conditional recommendation from staff shall be included with a recommendation for approval or denial. The Township Board may then move to approve, conditionally approve, or deny a request. Any denied requests for a license will be accompanied by a letter to the Michigan Liquor Control Commission for our reasoning behind the denial.

Fees:

Annual fees for liquor licenses can be adopted through a general policy approval and do not need to have a change of ordinance. Annually or Biennially the Board may wish to execute a review of fees from similar-sized communities in comparison to the fees the State of Michigan requires for licensing. After review the Board can update the associated fees for liquor licenses via voice vote and policy change. A liquor license fee schedule will need to be created.

Reg ion ↑	Cou nty: Cou nty ↑	LGU ↑	Business ID	Licensee: Account Name	DBA	Address	Type	Licen se	Total Payment Amount	Portion Returnable 55%	Lgu Cou nt	Paid to County	Count y Code	Ret.Fees per LGU
		191, MERIDIAN TWP	00022450	LEOMAY,	LEO'S SPIF	2085 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00022450	LEOMAY,	LEO'S SPIF	2085 W G	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			0260795	7-ELEVEN,	7-ELEVEN	3500 Oke	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			0260795	7-ELEVEN,	7-ELEVEN	3500 Oke	Specially Designated Distributor	L-000	\$417.00	\$229.35	1	FALSE	33	
			0274676	ST. JOSEPH	SINH DU R	4790 S Ha	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00021259	WAL-MAR	WAL-MAR	5110 Time	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00000977	THE KROC	KROGER S	4884 Mar	Specially Designated Distributor	L-000	\$1,377.00	\$757.35	1	FALSE	33	
			00000587	SISTERS RI	BUDDIE'S	1937 W G	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00000587	SISTERS RI	BUDDIE'S	1937 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00000977	THE KROC	KROGER S	4884 Mar	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00024186	YI WANG	ASIAN BU	4924 Mar	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00024186	YI WANG	ASIAN BU	4924 Mar	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00024658	SPEEDWA	SPEEDWA	1659 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00013221	NINE IRON	MERIDIAN	1018 Hasl	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00013221	NINE IRON	MERIDIAN	1018 Hasl	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00000876	THE AMEF	THE AMEF	1487 Hasl	Club	L-000	\$619.00	\$340.45	1	FALSE	33	
			00000876	THE AMEF	THE AMEF	1487 Hasl	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00013221	NINE IRON	MERIDIAN	1018 Hasl	Class C	L-000	\$350.00	\$192.50	1	FALSE	33	
			00016569	FINK, INC	MARK'S W	5965 Mar	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			0266583	BUDDY'S I	BUDDY'S I	2010 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			0266583	BUDDY'S I	BUDDY'S I	2010 W G	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00024711	MEIJER, I	N MEIJER G	2055 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00000932	MEIJER, I	N MEIJER #2	2055 W G	Specially Designated Distributor	L-000	\$5,538.00	\$3,045.90	1	FALSE	33	
			00024992	KJ ENDEA	OLD CHIC	1938 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00024992	KJ ENDEA	OLD CHIC	1938 W G	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00000932	MEIJER, I	N MEIJER #2	2055 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00021259	WAL-MAR	WAL-MAR	5110 Time	Specially Designated Distributor	L-000	\$702.00	\$386.10	1	FALSE	33	
			00024628	EXIT 76 C		3010 E Lal	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00023229	H & M OF	HONG CHI	3030 E Lal	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00023229	H & M OF	HONG CHI	3030 E Lal	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00024865	FIESTA CH	FIESTA CH	5900 Park	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00000449	SPAGNUO	SPAGNUO	662 W Gr	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00000449	SPAGNUO	SPAGNUO	662 W Gr	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00022235	WALNUT I	WALNUT I	2874 E Lal	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00022235	WALNUT I	WALNUT I	2874 E Lal	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00001005	TOM'S PA		2778 E Gr	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00001005	TOM'S PA		2778 E Gr	Specially Designated Distributor	L-000	\$2,079.00	\$1,143.45	1	FALSE	33	
			00023848	HANNAH I		2841 Han	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00023848	HANNAH I		2841 Han	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00022862	PURE F2T	RED HAVE	4480 Hag	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00022862	PURE F2T	RED HAVE	4480 Hag	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00024036	ALDI INC.	ALDI INC.	5155 Mar	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00024935	SADDLEB	SADDLEB	1754 Cent	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00024935	SADDLEB	SADDLEB	1754 Cent	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00024633	BLARNEY	EAST LAN	1831 E Gr	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			01066314	MERIDIAN			Special 24-hr License	L-000	\$50.00	\$27.50	1	FALSE	33	
			01066314	MERIDIAN			Special 24-hr License	L-000	\$50.00	\$27.50	1	FALSE	33	
			00000768	LITTLE CA	LITTLE CA	2020 W G	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			0258947	KINGSTON		4749 Cent	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			0258947	KINGSTON		4749 Cent	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00000687	DUSTY'S R	DUSTY'S C	1857 W G	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00000687	DUSTY'S R	DUSTY'S C	1857 W G	Class C	L-000	\$350.00	\$192.50	1	FALSE	33	
			00000687	DUSTY'S R	DUSTY'S C	1857 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			264570	HIGH CALI		1982 W G	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			264570	HIGH CALI		1982 W G	Class C	L-000	\$350.00	\$192.50	1	FALSE	33	
			264570	HIGH CALI		1982 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00000169	VAN-TESS	CORAL GA	2838 E Gr	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00000169	VAN-TESS	CORAL GA	2838 E Gr	Class C	L-000	\$350.00	\$192.50	1	FALSE	33	
			00000169	VAN-TESS	CORAL GA	2838 E Gr	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00022119	OUTBACK	OUTBACK	4880 Mar	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00022119	OUTBACK	OUTBACK	4880 Mar	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00023176	HH&LL LL	LIMIT POC	2800 E Gr	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			0274122	BRINKER F	CHILI'S GR	5055 Mar	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			0274122	BRINKER F	CHILI'S GR	5055 Mar	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00022944	CELEBRAT	STUDIO C	1999 Cent	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	
			00022944	CELEBRAT	STUDIO C	1999 Cent	Class C	L-000	\$350.00	\$192.50	1	FALSE	33	
			0269931	NEW ORIE	ORIENTAL	2800 E Gr	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33	
			00017755	MAC REST	COURTSID	2900 Han	Class C	L-000	\$600.00	\$330.00	1	FALSE	33	

00017755	MAC REST	COURTSID	2900 Han	Class C	L-000	\$700.00	\$385.00	1	FALSE	33		
00023366	ALL SPICE	PERSIS INC	3536 Mer	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00023366	ALL SPICE	PERSIS INC	3536 Mer	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00024747	KRISH KRI	MOBIL	2139 Hasl	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00024925	PHG LANC	COURTYA	3545 Mer	B-Hotel	L-000	\$855.00	\$470.25	1	FALSE	33		
00022537	COMO, LL	CITY LIMIT	2120 E M	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00022537	COMO, LL	CITY LIMIT	2120 E M	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00020249	LEON OF P	CANCUN F	2398 Jolly	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00020249	LEON OF P	CANCUN F	2398 Jolly	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
0262788	SWG OKEI	STILLWAT	3544 Mer	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
0262788	SWG OKEI	STILLWAT	3544 Mer	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00022975	CHOU, SH	AKAGI SU	1754 Cent	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00022975	CHOU, SH	AKAGI SU	1754 Cent	Tavern	L-000	\$250.00	\$137.50	1	FALSE	33		
00023393	ROCK'S M	ON TH RO	3050 E La	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00023393	ROCK'S M	ON TH RO	3050 E La	Specially Designated Distributor	L-000	\$3,375.00	\$1,856.25	1	FALSE	33		
0275897	DOUBLE P	X-GOLF LA	4946 Mar	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
0275897	DOUBLE P	X-GOLF LA	4946 Mar	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00024109	M & R LIQ	LAKESIDE	1573 Lake	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00024109	M & R LIQ	LAKESIDE	1573 Lake	Specially Designated Distributor	L-000	\$1,119.00	\$615.45	1	FALSE	33		
00023073	DECKER-P	MERT'S SF	1870 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00019789	SANSU CC	SANSU	4750 S Ha	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00019789	SANSU CC	SANSU	4750 S Ha	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00024407	MARATHC	MARATHC	1619 Hasl	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00024407	MARATHC	MARATHC	1619 Hasl	Specially Designated Distributor Re	L-000	\$741.00	\$407.55	1	FALSE	33		
00021976	FOODS FC	FOODS FC	2655 E Gr	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00000044	MAYFAIR	MAYFAIR	1577 Lake	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00000044	MAYFAIR	MAYFAIR	1577 Lake	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00000044	MAYFAIR	MAYFAIR	1577 Lake	Class C	L-000	\$350.00	\$192.50	1	FALSE	33		
00000133	SISTERS R	BUDDIES I	3048 E La	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00023748	WHOLE FC	WHOLE FC	2758 E Gr	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00023748	WHOLE FC	WHOLE FC	2758 E Gr	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00024925	PHG LANC	COURTYA	3545 Mer	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00014378	PIZZA HOI	PIZZA HOI	4790 S Ha	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00014378	PIZZA HOI	PIZZA HOI	4790 S Ha	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00001343	QUALITY I		5930 Mar	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00001247	QUALITY I	QUALITY I	3332 E La	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00001247	QUALITY I	QUALITY I	3332 E La	Specially Designated Distributor	L-000	\$441.00	\$242.55	1	FALSE	33		
0269674	LMG LIQU	BIG 10-OK	2950 Jolly	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
0269674	LMG LIQU	BIG 10-OK	2950 Jolly	Specially Designated Distributor	L-000	\$1,968.00	\$1,082.40	1	FALSE	33		
00000934	QUALITY I	QUALITY I	1699 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00000934	QUALITY I	QUALITY I	1699 W G	Specially Designated Distributor	L-000	\$852.00	\$468.60	1	FALSE	33		
00001554	RITE AID C	RITE-AID C	1664 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00001805	RITE AID C	RITE AID #	1589 Hasl	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00015493	IACM, INC	CANCUN F	1754 Cent	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00001805	RITE AID C	RITE AID #	1589 Hasl	Specially Designated Distributor Re	L-000	\$525.00	\$288.75	1	FALSE	33		
0258945	GOLDEN Y	Golden W	2755 E GR	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
0260588	LUCKY'S C		3554 Okei	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
0260588	LUCKY'S C		3554 Okei	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00022563	TOM'S FO	TOM'S FO	1619 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00022563	TOM'S FO	TOM'S FO	1619 W G	Specially Designated Distributor	L-000	\$1,125.00	\$618.75	1	FALSE	33		
00024594	BURCHAN		2700 Burc	Continuing Care Retirement Cente	L-000	\$600.00	\$330.00	1	FALSE	33		
00001554	RITE AID C	RITE-AID C	1664 W G	Specially Designated Distributor	L-000	\$243.00	\$133.65	1	FALSE	33		
00021765	MARU RE	MARU SU	5100 Mar	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00021765	MARU RE	MARU SU	5100 Mar	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00022757	WALGREE	WALGREE	2131 W G	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00015493	IACM, INC	CANCUN F	1754 Cent	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
0268669	MANRAJ C		2929 HAN	Specially Designated Distributor	L-000	\$1,221.00	\$671.55	1	FALSE	33		
0268669	MANRAJ C		2929 HAN	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00022406	TARGET C	TARGET #	4890 Mar	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
0266824	FG RESTAI		2360 Jolly	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
0266824	FG RESTAI		2360 Jolly	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
0266824	FG RESTAI		2360 Jolly	Class C	L-000	\$350.00	\$192.50	1	FALSE	33		
00000379	UKAI REST	UKAI REST	2167 W G	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00000307	PLUM CR/	BLUE GILL	1591 Lake	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00000307	PLUM CR/	BLUE GILL	1591 Lake	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00000307	PLUM CR/	BLUE GILL	1591 Lake	Class C	L-000	\$350.00	\$192.50	1	FALSE	33		
00019303	UKAI REST	AI FUSION	2827 E Gr	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
00019303	UKAI REST	AI FUSION	2827 E Gr	Class C	L-000	\$600.00	\$330.00	1	FALSE	33		
00022190	PIKE ENTE	GRAND PE	743 W Gr	Specially Designated Merchant	L-000	\$100.00	\$55.00	1	FALSE	33		
Subtotal	Sum					\$59,847.00	\$32,915.85	1	0		\$32,915.85	\$0.00
	Count	137									\$32,915.85	\$0.00



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall – 525 W. Allegan, Lansing, MI 48933
Mailing Address: PO Box 30005, Lansing, MI 48909
Toll Free 866-813-0011 – www.michigan.gov/lcc

Class C Licensing Requirements & General Information

A Class C license, as defined by MCL 436.1107(2), is a place licensed to sell, at retail, beer, wine, mixed spirit drink, and spirits for consumption on the premises.

Bars or restaurants selling beer, wine, spirits, and mixed spirit drink products require a Class C license in order to sell alcoholic liquor to patrons at their establishment.

How to Apply

All applicants requesting new Class C license, seeking to transfer ownership of a Class C license, or transferring interest (stock or membership interest) in a Class C license must submit the following:

- **Application Form**

For a new Class C license or to transfer a Class C license - [On-Premises Retailer License & Permit Application \(Form LCC-100a\)](#)

To transfer interest in a Class C license – [License Interest Transfer Application \(LCC-101\)](#)

- **Inspection Fee** - A \$70.00 nonrefundable inspection fee is required for each license requested in an application. For example, if an applicant has requested to transfer a Class C license that has a Specially Designated Merchant (SDM) license in conjunction, the inspection fee would be \$140.00.
- **License & Permit Fees** – The initial and annual renewal fee for a Class C license is \$600.00. Additional fees will vary based upon whether additional licenses and permits are requested in conjunction with a Class C license.
- **Livescan Fingerprints** – Applicants that have never been licensed through the Michigan Liquor Control Commission must submit fingerprints through the Livescan fingerprinting process - [Livescan Fingerprint Background Request Form](#).
- **Purchase Agreement** – Applicants requesting to transfer a license from another licensee must submit an executed purchase agreement or other documentation signed by both the applicant and the current licensee, which details the sale of the liquor license(s) and other business assets.

RE: Local Government Unit Renewal Notification

(LARA) [REDACTED] >

Fri 4/26/2024 9:57 AM

To: Amber Clark <clark@meridian.mi.us>

Amber,

Unless the legislative body of a local governmental unit specifically objects to a renewal at least 30 days before the renewal deadline each year, then the MLCC would not deny the renewal. The local legislative body would have to hold a hearing to give the licensee rudimentary due process and the reason for the objection to the renewal would have to be for something specifically laid out in the local ordinance.

[REDACTED]

DAVID MARVIN

Michigan Liquor Control Commission
Executive Services Division

From: Amber Clark <clark@meridian.mi.us>

Sent: Friday, April 26, 2024 9:52 AM

To: [REDACTED] >

Subject: Local Government Unit Renewal Notification

CAUTION: This is an External email. Please send suspicious emails to abuse@michigan.gov

Hi David,

We are close to updating our ordinance at the local level and we wanted to get a better understanding of the annual renewal process. If we make it mandatory for an inspection of our Class C On-premise locations prior to annual renewal, would MLCC deny a license holder if they don't receive a recommendation from us? Also, what sort of notification is required from the LGU to MLCC for the annual renewals?

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**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN
LIQUOR LICENSE ORDINANCE**

Ordinance No. _____

At a meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building on _____, 2024, at 6:00 p.m., Township Board Member _____ moved to introduce for first reading and subsequent adoption the following Ordinance, which motion was seconded by Board Member _____:

An ordinance to regulate the issuance, transfer, renewal, and revocation of liquor licenses in Meridian Township to preserve the public health, safety, and welfare of the citizens of and visitors to the Township.

THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN ORDAINS:

Section 1: Scope and intent.

This ordinance governs applications for all licenses to sell beer, wine, or spirits for on-premises consumption within the Township, including, but not limited to, Class B licenses, Class C licenses, resort licenses, tavern licenses, club licenses, hotel licenses, and tasting rooms operated by manufacturers including, but not limited to, brewers, micro-brewers, wine makers, small wine makers, distillers, small distillers, mixed drink spirit manufacturers, and brandy manufacturers. This ordinance does not apply to applications for SDM and SDD licenses, special licenses granted by the Michigan Liquor Control Commission, or one-day permits as allowed by statute.

Section 2: Licensing policy.

This ordinance establishes an application and review process for the issuance of both new licenses and the transfer of existing licenses into the Township or between or among applicants. The process is intended to ensure that the individuals and entities seeking licenses from, or charged with operating licensed establishments within, the Township meet certain minimum requirements as to criminal history, past conduct, and ongoing business operation standards. It requires Township Board review of application information in light of certain criteria that is established for purposes of identifying the kinds of facilities that qualify for a license. It reserves to the Township any and all discretion afforded it under applicable law relating to the issuance of licenses.

As a general matter of policy, applicants for a license will need to demonstrate an identifiable benefit to the Township and its inhabitants resulting from the granting of the license. While all of the criteria set forth in this ordinance are relevant to the decision whether to grant a license, an applicant must demonstrate in particular that the proposed facility:

- (1) Will provide a service, product, or function that is not presently available within the Township or that would be unique to the Township or to an identifiable area within the Township;
- (2) Is of a character that will foster or generate economic development or growth within the Township, or an identifiable area of the Township, in a manner consistent with the Township's policies; or

- (3) Represents an added financial investment on the part of a long-term business or resident with recognized ties to the Township and the local community.

The weight to be given to each item of the criteria identified in this ordinance, and the determination whether a particular applicant meets or satisfies those criteria is intended to be within the sole discretion of the Township Board.

Section 3: Definitions.

The following definitions shall apply to this ordinance:

Alcoholic beverages. This terms shall mean any spirituous, vinous, malt, or fermented liquor, liquid or compound, whether or not medicated, proprietary, or patented, and by whatever name called, containing one-half (½) of one (1) percent or more of alcohol by volume which are fit use for beverage purposes.

Applicant shall mean and include all persons and entities proposed to be owners of the license and/or of the licensed premises, all key personnel involved in the management of the licensed business, and all persons and entities proposed to be involved in the finance of the license and/or licensed premises. In the case of a partnership, "applicant" shall include all partners in the partnership. In the case of a corporation other than a corporation with publicly-traded stock, "applicant" shall include all shareholders. In the case of a limited liability company, "applicant" shall include all members.

On-premises license means a liquor license to sell alcoholic liquor at retail for consumption on the licensed premises, including, but not limited to, Class B licenses, Class C licenses, resort licenses, tavern licenses, club licenses, hotel licenses, and tasting rooms operated by manufacturers including, but not limited to, brewers, micro-brewers, wine makers, small wine makers, distillers, small distillers, mixed drink spirit manufacturers, and brandy manufacturers.

Person, firm, or corporation. These terms include any person or legal entity of whatsoever kind or nature, either charitable or profitable, that desires to have or is already possessed of any license issued by the State of Michigan for the sale and dispensation of alcoholic beverages pursuant to a liquor license of any variety within Meridian Township.

Terms not otherwise defined herein shall have the meaning assigned in the Michigan Liquor Control Code (MCL 436.1101 et seq.).

Section 4: Applications for on-premises license.

- (a) *Application required.* Every applicant for a new on-premises liquor license, or for the transfer **into** the Township of an on-premises liquor license, shall submit to the Economic Development Director a fully completed "Meridian Township Liquor License Application" on a form furnished by the Economic Development Director, along with all additional documents and materials referred to in the application form or otherwise required under this ordinance.
- (b) *Required information.* The application shall include at least the following information:
 - (1) *Name and address of applicant.* If the applicant is a partnership, the name and address of each partner shall be provided, and a copy of any partnership agreement attached. If the applicant is a privately-held corporation, the names and addresses of all corporate officers, members of the board of directors, and stockholders shall be provided, and a

copy of the articles of incorporation attached. If the applicant is a publicly-held corporation, the names and addresses of all corporate officers, members of the board of directors, and stockholders who own ten (10) percent or more of the corporate stock shall be provided. If the applicant is a limited liability company, the names and addresses of all members, managers and assignees of membership interests shall be provided, and a copy of the articles of organization attached.

- (2) Type of license desired.
 - (3) The address and legal description of the property where the license is to be located.
 - (4) If the facility is to be located in a proposed building for which site plan approval has not yet been obtained, or in an existing building that is to be remodeled, and conceptual plan showing the relationship of the building to the surrounding properties and uses; proposed building elevations; floor plans; seating arrangements; site dimensions, including parking areas.
 - (5) A written statement as to the applicant's character, experience, and financial ability to meet the obligations and business undertakings for which the license is to be issued.
 - (6) A written statement demonstrating that the location proposed and the methods of operation will not detrimentally and unreasonably impact nearby property owners, businesses, and residents.
 - (7) Information and documents within the applicant's knowledge or control regarding the criteria listed in subsection (g) below.
 - (8) Any other information pertinent to the applicant and operation of the proposed facility as may be required by this ordinance, including.
- (c) *Nonrefundable application fee.* The application shall be accompanied by a deposit of a nonrefundable fee, in an amount determined by the Township Board, to be sufficient to cover the costs of investigation, review, and inspection.
- (d) *Recommendations from Township departments.* Following the receipt of the fully completed application, fees, and other such information as may be requested by the Township, the Economic Development Director shall forward the application to the Department of Community Planning & Development, Clerk's Office, Police Department, Fire Department, and such other departments as required by the Township Manager, which departments shall make their recommendations prior to consideration by the Township Board. In making its review, the Township may request from the applicant other pertinent information.
- (e) *Placement upon Township Board agenda.* Upon receipt by the Economic Development Director of the recommendations of all the departments identified above, the Economic Development Director shall submit the application and recommendations for placement upon the agenda of the Township Board.
- (f) *Township Board action required.* All applications are subject to the final approval of the Township Board. The Township Board may grant the requested license, conditionally grant the requested license, postpone consideration for a reasonable period, or deny the license. If the license is either approved or denied, the Township Board shall cause its decision to be transmitted to the Michigan Liquor Control Commission and promptly give notice of the decision to the applicant, in writing.

- 1) Unless otherwise indicated by the Township Board, all approvals are contingent upon the applicant obtaining any required building permits and any other permits, licenses, or approvals from the Township or other regulatory agencies within sixty (60) days from the date of such conditional approval.
 - 2) The construction of new buildings and alterations of existing buildings shall commence within six (6) months after the date of the conditional approval, with a completion date of no more than one (1) year after the issuance of the relevant building permit. Extensions for completion of construction or alteration may be granted by the Township Board for good cause.
 - 3) Failure to comply any contingency shall render the license subject to revocation.
- (g) *Review criteria.* In making its determination pursuant to subsection (f), the Township Board shall consider whether the applicant's proposal is reasonable when measured against any and all of the criteria listed below. For purposes of this review, an "applicant" shall be considered to include all officers, partners, members, and managers of an entity applying for a license.
- (1) *General information regarding applicant:*
 - a. The applicant's management experience in the alcohol or liquor business.
 - b. The applicant's general business management experience.
 - c. The applicant's general business reputation.
 - d. The applicant's financial status and its ability to build or operate the proposed facility on which the proposed liquor license is to be located.
 - e. Past criminal convictions of the applicant for crimes involving moral turpitude, violence, or alcoholic liquors.
 - (2) *Information related to the facility or building to which the license would apply:*
 - a. The recommendations of the Police Department, Building Department, Department of Community Planning & Development, or Fire Department with regard to the proposed facility.
 - b. Whether the facility to which the proposed liquor license is to be issued complies, or will comply, with the applicable building, plumbing, electrical and fire prevention codes, zoning ordinance, or other ordinances applicable in the Township.
 - c. The effects that the business facility to which the proposed license is to be issued would have upon vehicular and pedestrian traffic in the area.
 - d. The effects that the business facility to which the proposed license is to be issued would have upon the surrounding neighborhood and/or business establishments, including impacts upon residential areas and church and school districts or uses.
 - e. The availability of utilities to serve the facility.
 - f. The proximity of the proposed business facility to other similarly situated licensed liquor facilities.
 - g. The proximity to complementary uses, such as office and commercial development.

- h. Availability of adequate parking, taking all circumstances of the location into consideration.

(3) *Benefits to community:*

- a. The effects that the issuance of a license would have upon the economic development of the Township or the surrounding area.
- b. The effects that the issuance of a license would have on the health, welfare, and safety of the general public.
- c. Whether the applicant has demonstrated a public need or convenience for the issuance of the liquor license for the business facility at the location proposed, taking into consideration the following, together with other factors deemed relevant by the Township Board:
 - 1. The total number of licenses for similar establishments and/or operations in the Township, considered both in terms of whether such number of similar establishments is needed and whether there may be a need for other types of establishments that could go unmet if the requested license were granted;
 - 2. The proximity of the establishment to other licensed liquor establishments, the type of such establishments, whether such other establishments are similar to that proposed, and the anticipated impact of all such determinations;
 - 3. Whether the proposed location is in an area characterized as developed, redeveloping, or undeveloped, and the anticipated impact of approving the newly proposed establishment in light of such character, taking into consideration the need for any type of additional licensed establishment in the area, and the need the particular type of establishment proposed;
 - 4. The impact of the establishment on Township policing and code enforcement activities;
 - 5. The overall benefits of the proposed establishment to the Township;
 - 6. The overall detriments of the proposed establishment to the Township; and
 - 7. Any other factors that may affect the health, safety, and welfare relative to the need for or the convenience of the proposed establishment in the Township.
- d. The uniqueness of the proposed facility when contrasted against other existing or proposed facilities, and the compatibility of the proposed facility to surrounding architecture and land use.
- e. The permanence of the establishment in the community, as evidenced by the prior or proposed contributions to the Township or community by the applicant or business, and the extent to which the issuance of the license will assist in the further investment of the applicant or business in the Township or the community.
- f. The character and extent of investment in improvements to the building, premises, and general area.
- g. Such other considerations as the Township Board may deem proper, provided such considerations are reasonable under all of the circumstances.

- (h) *Restrictions on issuance of licenses.* No license shall be issued to or approved for:

- (1) A person whose liquor license has been revoked or not renewed for cause under this ordinance, or a comparable Township ordinance, other local ordinance, or state law, whether in Michigan or otherwise.
 - (2) A co-partnership or partnership, unless all the members of such co-partnership or partnership shall qualify to obtain a license.
 - (3) A corporation, other than a public corporation, if any officer, manager, or director thereof, or stockholder owning in the aggregate more than ten (10) percent of the stock of such corporation would not be eligible to receive a license hereunder for any reason.
 - (4) A limited liability company, if any member, manager or assignee owing a ten (10) percent membership interest or more would not be eligible to receive a license hereunder for any reason.
 - (5) A person who has been convicted of a crime punishable by death or imprisonment in excess of one (1) year under the law which he was convicted; a crime involving theft, dishonesty, or false statement (including tax evasion) regardless of punishment; or a crime or administrative violation of a federal or state law concerning the manufacture, possession, or sale of alcoholic beverages or controlled substances.
 - (6) For premises where there exists a violation of the applicable building, electrical, mechanical, plumbing, fire, or other codes; applicable zoning regulations; applicable public health regulations; or any other applicable Township ordinance.
 - (7) A person who cannot establish that the license will be used by the licensee within six (6) months of Township approval and will not be held for investment.
 - (8) Any person for any premises where the Township Board determines that the proposed location is inappropriate because of the compatibility with adjacent uses of the land; traffic safety; accessibility to the site from abutting roads; capability of abutting roads to accommodate the commercial activity; proximity to schools; proximity of an inconsistent zoning classification; or accessibility from primary roads or state highways.
 - (9) Any person for any premises where any personal property taxes, real property taxes, or any other obligations are due and payable to the Township.
 - (10) Any applicant who omits or falsifies any information required by this ordinance.
- (i) *Changes in plans, drawings, etc.* After receipt of a conditional approval by the Township Board, no floor plan, building elevation, site plan, seating arrangement, kitchen lay-out, or other pertinent facts, drawings or documents submitted to the Township Board may be changed except as provided for by minor or major site plan review and modification.
 - (j) *Recommendation for approval of liquor license.* Upon completion of the building and in accordance with the prior conditional approval of the Township Board, the Township Board shall then thereupon recommend, above all others, the applicant for approval of the liquor license to the Liquor Control Commission of the State of Michigan.
 - (k) *Reservation of authority.* No applicant for a liquor license has a right to the issuance of such license to him, her, or it, and the Township Board reserves the right to exercise reasonable discretion to determine who, if anyone, shall be entitled to the issuance of such licenses.

Section 5: Transfer of existing licenses.

- (a) The transfer of any existing on-premises liquor license to another individual or entity, from a location in the Township to another location in the Township, or from a location outside the Township into the Township, shall require approval of the Township Board before any use and occupancy of the facility to which the license is being transferred is permitted. An applicant for approval of a license transfer and the use and occupancy of such a facility shall:
 - (1) Submit an application with all of the information required for an on-premises liquor license;
 - (2) Pay the application fees established by the Township Board for the granting of a new liquor license; and
 - (3) Furnish any necessary authorization to permit the Township's access to any and all files which may be in the Michigan Liquor Control Commission's possession regarding that commission's investigation of the transferee as a present licensee, or as a previous licensee, or in which transferee currently has or has had a partial interest.
- (b) Transfers that involve the following circumstances may be placed on a Township Board agenda for consideration without payment of a fee and without the necessity of furnishing the information required for new licenses:
 - (1) The exchange of the assets of a licensed sole proprietorship, licensed general partnership, or licensed limited partnership for all outstanding shares of stock in a corporation in which the sole proprietor, all members of the general partnership, or all members of the limited partnership are the only stockholders of that corporation.
 - (2) The removal of a member of a firm, a stockholder, a member of a general partnership or limited partnership, or association of licensees from a license.
 - (3) The occurrence of any of the following events:
 - a. A corporate stock split of a licensed corporation.
 - b. To an existing member or stockholder holding more than 10% of a licensed corporation or company, the issuance of previously unissued stock or ownership interest to that member or stockholder as compensation for services performed.
 - c. The redemption by a licensed corporation of its own stock.
 - d. A corporate public offering.
- (c) Existing permits ancillary to liquor licenses are transferred with the liquor license unless cancelled in writing. Transferees must present plans regarding the operation they intend to conduct using the particular permit.

Section 6: Prohibition on profiteering by Class C liquor license holders.

The Township Board has determined that profiteering by Class C liquor license holders is contrary to the best interests of the Township. Accordingly, in order to prevent profiteering, to the full extent authorized by law, the Township Board shall not approve the transfer of a Class C liquor license issued as a new license under this ordinance within three (3) years of the date of the original issuance of the license. An agreement between the applicant and the Township, following

recommendation by the Township attorney may be prepared and agreed upon to give effect to this provision prior to final action being taken by the Township Board on an application. The Township Board may, but is not required to, excuse the above anti-profiteering limitation for any of the following reasons:

- (1) If the license holder is a natural person, he or she dies or becomes incapacitated.
- (2) If the license holder is a corporation, the majority shareholder dies or becomes incapacitated, or the corporation dissolves for reasons other than to transfer the license.
- (3) If the license holder is a limited liability company, the company dissolves for reasons other than to transfer the license.
- (4) The license holder and the proposed license transferee establish in writing, that the transfer of the Class C liquor license shall not result in profiteering.
- (5) The application of this anti-profiteering limitation will subject the applicant to financial hardship due to no fault of the applicant, such as a change in the business climate, illness or death, labor or supply problems, or other factors outside the applicant's control.

The agreement shall provide that, unless excused by the Township Board as provided above, in the event a license is proposed for transfer within three (3) years from the date of issuance, the applicant agrees that the Michigan Liquor Control Commission shall terminate the license and the Township Board may approve the issuance of a new license to a new applicant without any compensation to the licensee who placed the license into escrow, and that a licensee waives any property interest in such license upon placement of the license into escrow within such three-year period; provided, however, prior to the approval of such issuance to a new applicant, the person or entity who placed the license into escrow shall be afforded written notice and an opportunity to be heard, and all objections raised at the hearing shall be resolved (at the Michigan Liquor Control Commission or in the circuit court if necessary) prior to issuance of the license to a new applicant.

Section 7: Objections to renewal and requests for revocation.

- (a) *Generally.* The Township Board may object to a renewal of any liquor license or request the revocation of any liquor license with the Michigan Liquor Control Commission.
- (b) *Procedure.* Before filing an objection to the renewal or request for revocation of a license with the Michigan Liquor Control Commission, the Township Board shall serve the license holder, by first class mail, mailed not less than ten (10) days prior to the hearing, a notice of such hearing, which notice shall contain the following information:
 - (1) Notice of the proposed action.
 - (2) Reasons for the proposed action.
 - (3) Date, time and place of such hearing.
 - (4) A statement that the licensee may present evidence and testimony, and may confront witnesses and may be represented by a licensed attorney.
- (c) *Hearing and final decision.* Such hearing may be conducted by the Township Board as a whole, or by a hearing officer appointed by the Township Board for such purposes. It shall be the duty of the Township Board—or the hearing officer, if appointed—to undertake such hearing, hear and take evidence and testimony from the interested parties, especially including

from the licensee or witnesses on its behalf, in opposition thereto. If appointed, the hearing officer shall make a recommendation in writing to the Township Board. The Township Board shall have ultimate final review and decision and may adopt, adopt with modifications, or reject the recommendation of the hearing officer. The Township Board shall submit to the license holder, and the Michigan Liquor Control Commission, a written statement of its ultimate findings and determination.

- (d) *Criteria for non-renewal or revocation.* The Township Board may recommend non-renewal or request revocation of a license upon a determination by it that, based upon a preponderance of the evidence presented at the hearing, any of the following exists:
- (1) A violation of any applicable building, electrical, mechanical, plumbing, or fire code; applicable zoning regulations; applicable public health regulations; applicable rules and regulations of the county health department; or any other applicable Township Code provision.
 - (2) Maintenance of a nuisance upon the premises.
 - (3) A material change in those conditions, statements or representations contained in the written application by the licensee, upon which the Township Board based its recommendation for approval, when that change is found to be contrary to the best interest of the Township residents, in the judgment of the Township Board.
 - (4) A holder of a license or permit has been convicted of any federal or state law concerning the manufacture, possession, or sale of alcoholic liquor or a controlled substance.
 - (5) The premises do not or will not reasonably soon have adequate off-street parking, lighting, refuse disposal facilities, screening, noise control, or nuisance control where a nuisance does or will exist.
 - (6) A violation of any section of this ordinance or of the rules and regulations of the liquor control commission.