



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD – REGULAR MEETING  
February 5, 2019 6:00 pm

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1. CALL MEETING TO ORDER
  2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
  3. ROLL CALL
  4. PRESENTATION
    - A. Citizen Survey Results
    - B. 2018 Township Annual Report
  5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS\*
  6. TOWNSHIP MANAGER REPORT
  7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
  8. APPROVAL OF AGENDA
  9. CONSENT AGENDA
    - A. Communications
    - B. Minutes
      - (1) January 15, 2019 Joint Meeting
      - (2) January 22, 2019 Regular Meeting
    - C. Bills
    - D. Okemos Boardwalk Project Bid Approval
    - E. Georgetown #4 SAD Resolution #4
  10. QUESTIONS FOR THE ATTORNEY
  11. HEARINGS (CANARY)
  12. ACTION ITEMS (PINK)
    - A. PUD #18014 (Haslett Holding LLC) Copper Creek
    - B. Rezoning #18140 (Hitch)- **Introduction**
    - C. Medical Marihuana Non-Zoning Ordinance-**Introduction**
    - D. Resolution Commemorating Black History Month
    - E. ZBA Appointment
    - F. Resolution Approving Interlocal Tax Sharing Agreements
  13. BOARD DISCUSSION ITEMS (ORCHID)
    - A. Transportation Commission Recommendation on Local Road Millage
  14. COMMENTS FROM THE PUBLIC
  15. OTHER MATTERS AND BOARD MEMBER COMMENTS
  16. CLOSED SESSION-Review Pending Litigation
  17. ADJOURNMENT
- 

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.  
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:  
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.  
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall



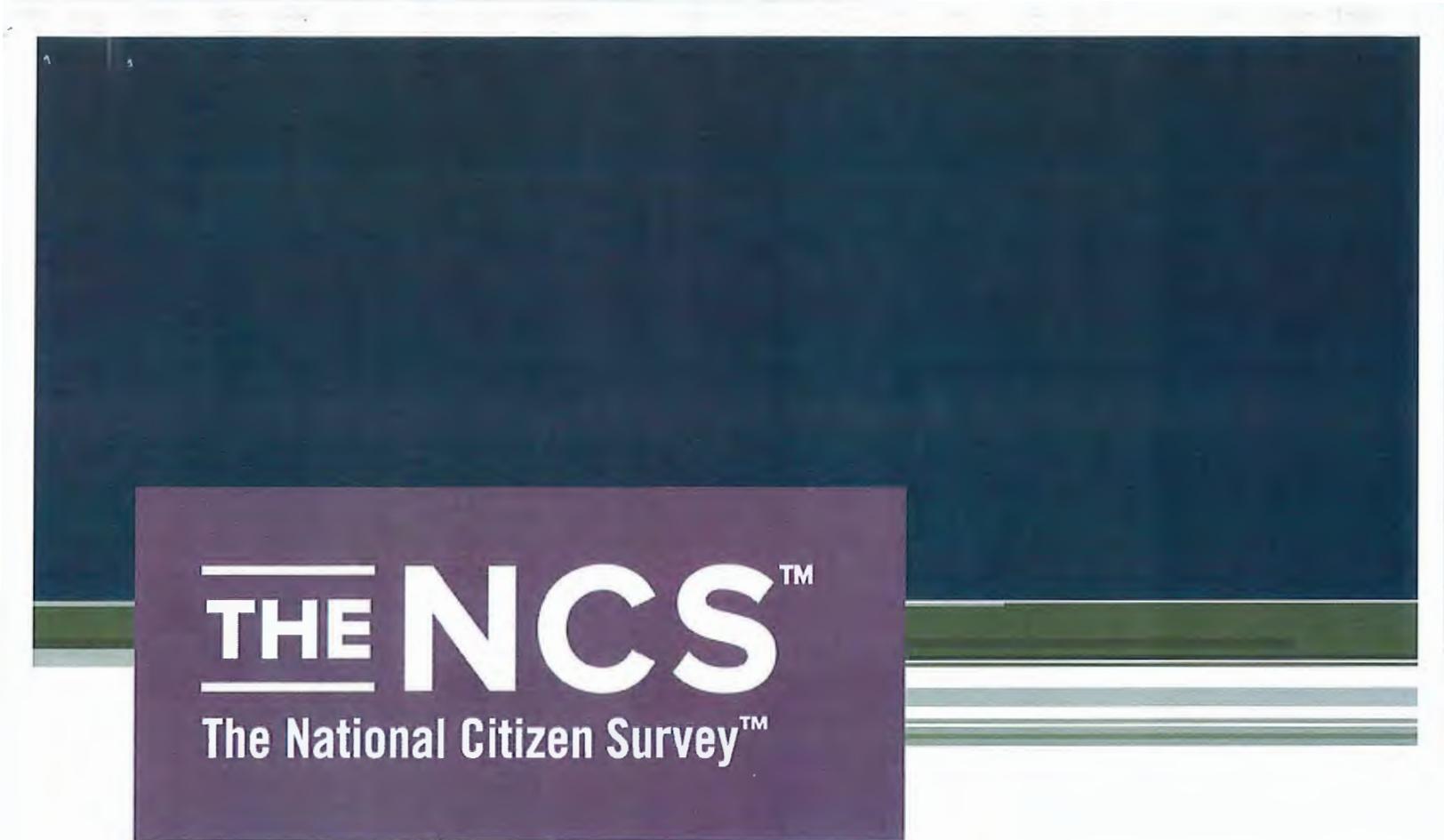
4. A.

**To:** Township Board Members  
**From:** Derek N. Perry, Assistant Township Manager  
Director of Public Works & Engineering  
**Date:** January 31, 2019  
**Re:** Citizen Survey Results

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On Tuesday, February 5, 2019, we will share with the Township Board and the community the results of the 2018 Citizen Survey.

Included with this memorandum is the Community Livability Report, Dashboard Summary of Findings and Trends over Time documents. We also have the Technical Appendices (45 pages) available electronically for review if anyone is interested.



**THE NCS**<sup>TM</sup>  
The National Citizen Survey<sup>TM</sup>

# Meridian Charter Township, MI

Community Livability Report

2018



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National Research Center Inc.

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# Contents

About.....	1
Quality of Life in Meridian Charter Township.....	2
Community Characteristics .....	3
Governance .....	5
Participation .....	7
Special Topics.....	9
Conclusions .....	12



The National Citizen Survey™  
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The NCS™ is presented by NRC in collaboration with ICMA.

NRC is a charter member of the AAPOR Transparency Initiative, providing clear disclosure of our sound and ethical survey research practices.

# About

The National Citizen Survey™ (The NCS) report is about the “livability” of Meridian Charter Township. The phrase “livable community” is used here to evoke a place that is not simply habitable, but that is desirable. It is not only where people do live, but where they want to live.

Great communities are partnerships of the government, private sector, community-based organizations and residents, all geographically connected. The NCS captures residents’ opinions within the three pillars of a community (Community Characteristics, Governance and Participation) across eight central facets of community (Safety, Mobility, Natural Environment, Built Environment, Economy, Recreation and Wellness, Education and Enrichment and Community Engagement).

The Community Livability Report provides the opinions of a representative sample of 345 residents of Meridian Charter Township. The margin of error around any reported percentage is 5% for all respondents. The full description of methods used to garner these opinions can be found in the *Technical Appendices* provided under separate cover.



# Quality of Life in Meridian Charter Township

Most residents rated the quality of life in Meridian Charter Township as excellent or good. This rating was similar to the national comparison (see Appendix B of the *Technical Appendices* provided under separate cover).



Shown below are the eight facets of community. The color of each community facet summarizes how residents rated it across the three sections of the survey that represent the pillars of a community – Community Characteristics, Governance and Participation. When most ratings across the three pillars were higher than the benchmark, the color for that facet is the darkest shade; when most ratings were lower than the benchmark, the color is the lightest shade. A mix of ratings (higher and lower than the benchmark) results in a color between the extremes.

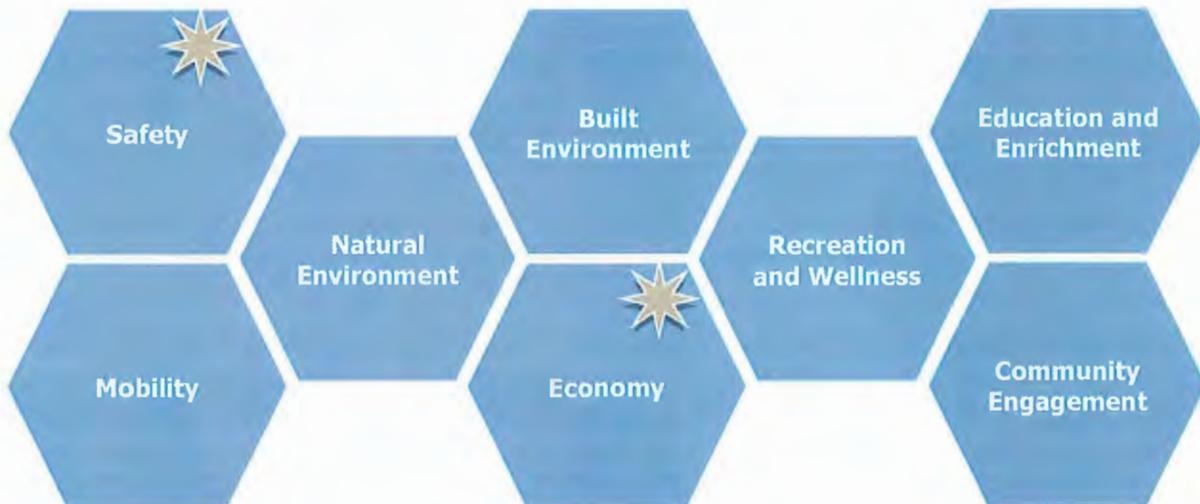
In addition to a summary of ratings, the image below includes one or more stars to indicate which community facets were the most important focus areas for the community. As in 2015, residents identified Safety and Economy as priorities for the Meridian Charter Township community in the coming two years. Ratings for these facets, as well as all other facets of community livability, were positive and similar to the national benchmarks. This overview of the key aspects of community quality provides a quick summary of where residents see exceptionally strong performance and where performance offers the greatest opportunity for improvement. Linking quality to importance offers community members and leaders a view into the characteristics of the community that matter most and that seem to be working best.

Details that support these findings are contained in the remainder of this Livability Report, starting with the ratings for Community Characteristics, Governance and Participation and ending with results for Meridian Charter Township’s unique questions.

## Legend

- Higher than national benchmark
- Similar to national benchmark
- Lower than national benchmark

\* Most important



# Community Characteristics

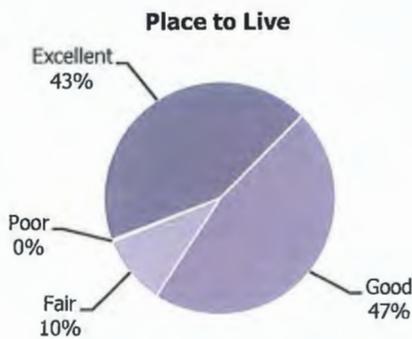
## *What makes a community livable, attractive and a place where people want to be?*

Overall quality of community life represents the natural ambience, services and amenities that make for an attractive community. How residents rate their overall quality of life is an indicator of the overall health of a community. In the case of Meridian Charter Township, 90% rated the Township as an excellent or good place to live. Respondents' ratings of Meridian Charter Township as a place to live were similar to those observed in other communities across the nation.

In addition to rating the Township as a place to live, respondents rated several aspects of community quality including Meridian Charter Township as a place to raise children and to retire, their neighborhood as a place to live, the overall image or reputation of the Township and its overall appearance. Nine in 10 residents rated Meridian Charter Township positively as a place to raise children, a rating which was higher than the national average. About 7 in 10 gave favorable marks to Meridian Charter Township as a place to retire and its overall appearance, and more than 8 in 10 were pleased with the overall image or reputation of Meridian Charter Township and their neighborhood as a place to live. However, ratings for the overall image and reputation of the Township declined from 2015 to 2018 (for more information see the *Trends over Time* report under separate cover).

Delving deeper into Community Characteristics, survey respondents rated over 40 features of the community within the eight facets of Community Livability. All aspects of Recreation and Wellness and Community Engagement received ratings on par with other communities and were rated positively by a majority of residents. Residents gave ratings higher than the national averages for several aspects of Mobility, including overall ease of travel, ease of travel by public transportation, ease of travel by car and public parking. However, ratings for public parking and traffic flow decreased from 2015 to 2018.

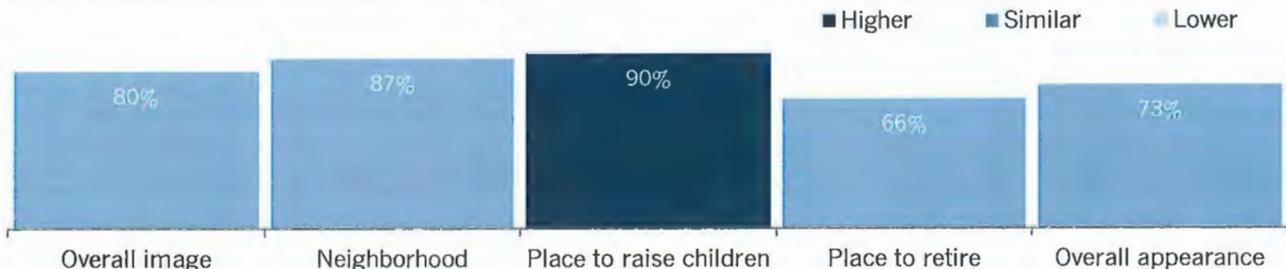
Marks for Education and Enrichment were strong, with residents giving education and enrichment opportunities, K-12 education and child care/preschool higher evaluations than other communities in the nation.



In items related to Economy and affordability, Meridian Charter Township residents rated affordable quality housing, variety of housing options and employment and shopping opportunities higher than the national benchmarks. Ratings for employment opportunities have been on the rise since 2009. However, residents gave ratings lower than the national average to vibrant downtown/commercial area, and evaluations for shopping opportunities and overall quality of business and service establishments decreased from 2015 to 2018.

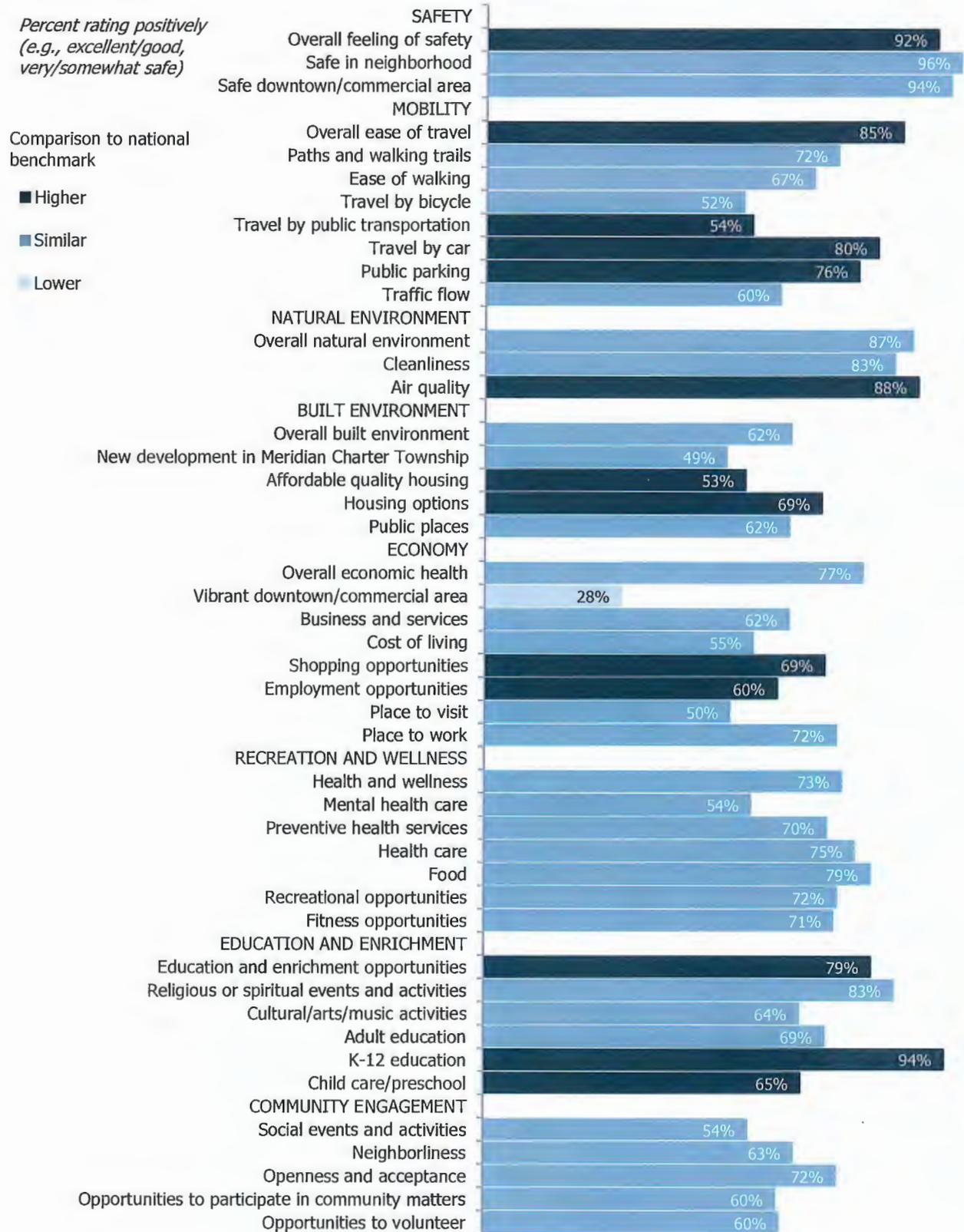
Percent rating positively (e.g., excellent/good)

Comparison to national benchmark



The National Citizen Survey™

Figure 1: Aspects of Community Characteristics



# Governance

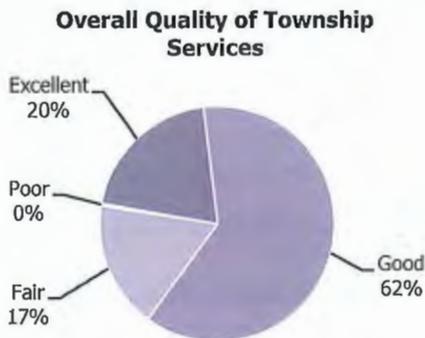
*How well does the government of Meridian Charter Township meet the needs and expectations of its residents?*

The overall quality of the services provided by Meridian Charter Township as well as the manner in which these services are provided is a key component of how residents rate their quality of life. Over three-quarters of respondents gave excellent or good ratings to the overall quality of Township services, while 45% gave excellent or good ratings to the Federal Government. Ratings for both levels of government were similar to the national benchmarks.

Survey respondents also rated various aspects of Meridian Charter Township’s leadership and governance. About 6 in 10 respondents or more gave positive ratings to all of these items and these ratings were similar to other communities across the nation. The overall quality of customer service provided by Meridian Charter Township employees received the highest ratings; 82% of respondents rated this aspect as excellent or good.

Respondents evaluated over 30 individual services and amenities available in Meridian Charter Township. All aspects of Built Environment, Economy, Recreation and Wellness, Education and Enrichment and Community Engagement were positive and similar to national averages.

At least 6 in 10 residents rated aspects of Safety positively, with crime prevention receiving ratings higher than the national average. Evaluations of fire prevention increased from 2015 to 2018.

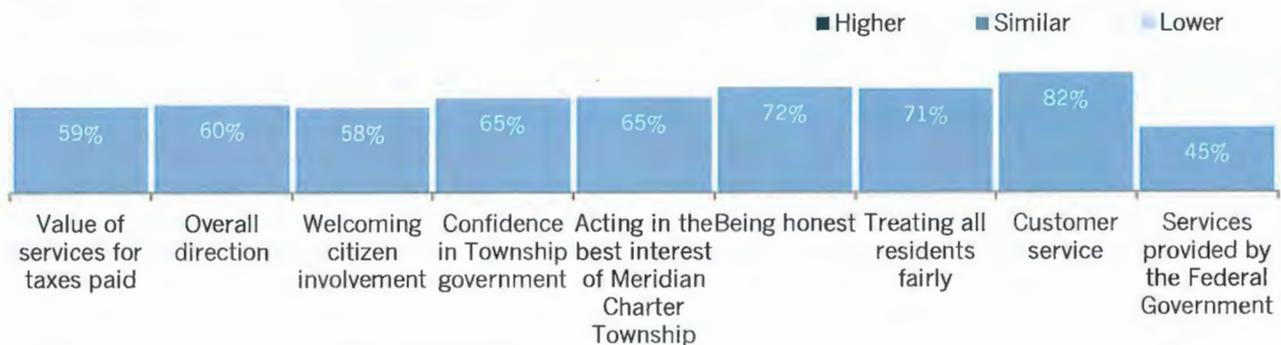


Evaluations of Mobility were mixed, with bus or transit services receiving marks higher than comparison communities, and street repair receiving marks lower than other communities.

Ratings for Natural Environment were also a mix, with natural areas preservation and open space ratings being strong and higher than national benchmarks, while the rating for yard waste pick-up was lower than the national benchmark.

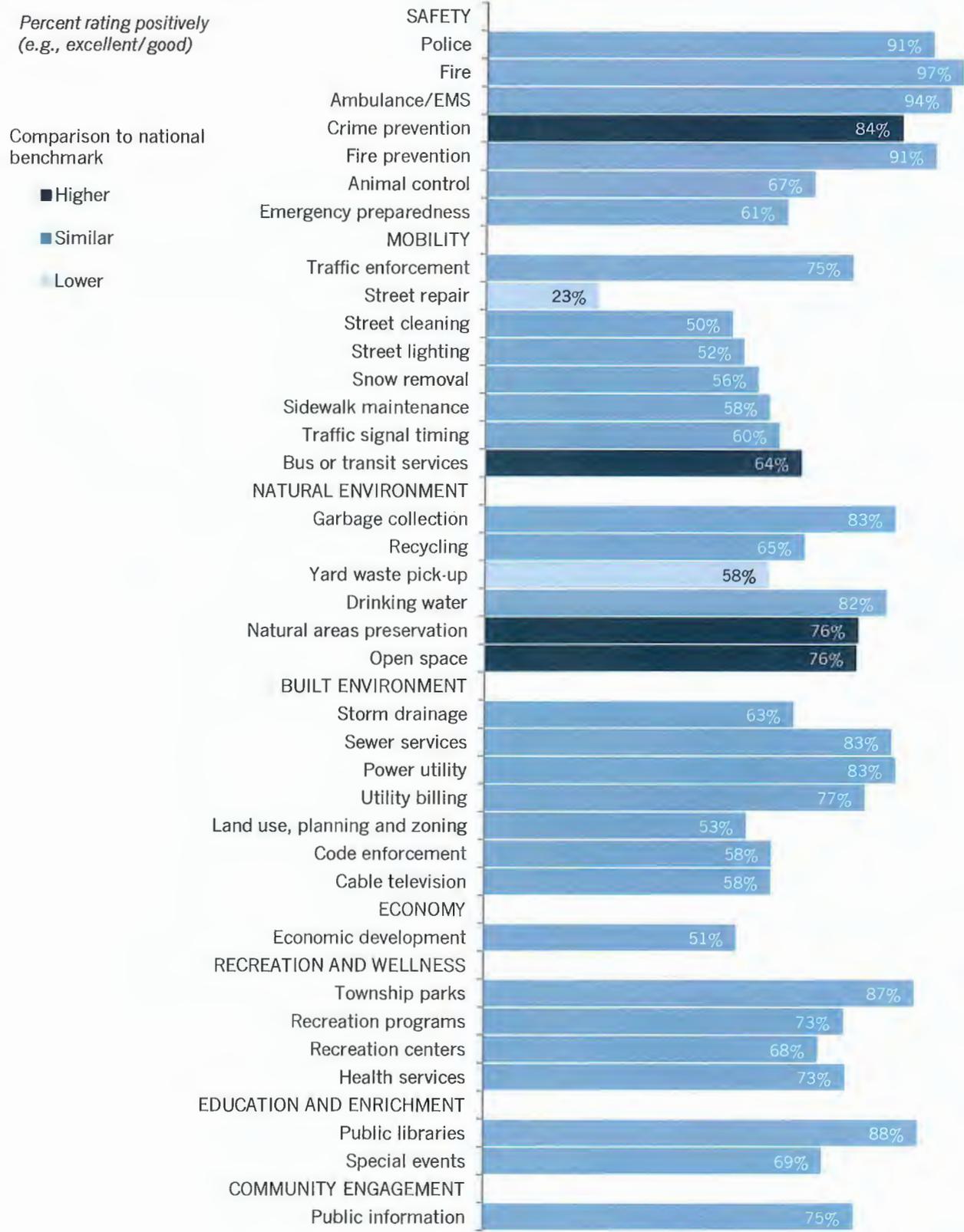
Percent rating positively (e.g., excellent/good)

Comparison to national benchmark



The National Citizen Survey™

Figure 2: Aspects of Governance



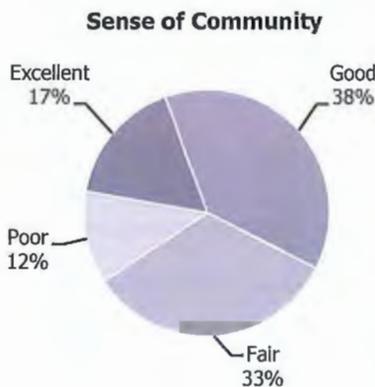
# Participation

*Are the residents of Meridian Charter Township connected to the community and each other?*

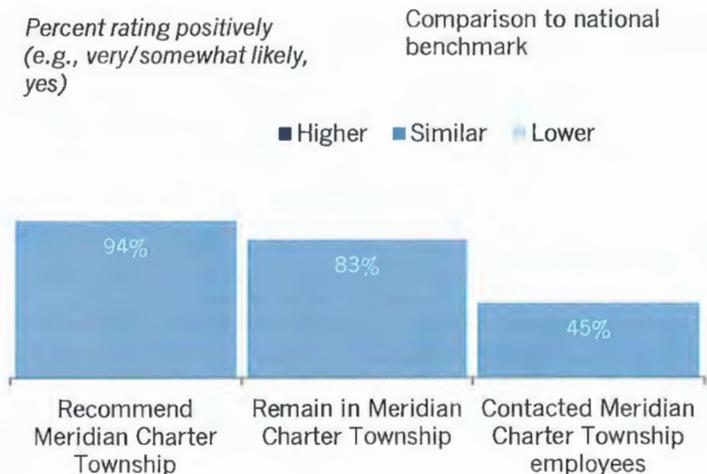
An engaged community harnesses its most valuable resource, its residents. The connections and trust among residents, government, businesses and other organizations help to create a sense of community, a shared sense of membership, belonging and history. Over half of residents rated the sense of community in the Township as excellent or good. This rating was similar to other communities in the nation. Over 9 in 10 residents recommended living in Meridian Charter Township and 8 in 10 residents planned to remain in Meridian Charter Township for the next five years. Almost half of residents had contacted Township employees in the last 12 months.

The survey included over 30 activities and behaviors for which respondents indicated how often they participated in or performed each, if at all. All aspects of Mobility, Natural Environment and Recreation and Wellness were on par with comparison communities. While at least 8 in 10 residents did not report a crime or were not a victim of a crime in the last 12 months, only one-quarter of residents had stocked supplies for an emergency, which was lower than the national average.

Virtually all residents had purchased goods or services in the Township. About one-third of residents reported that they thought the economy would have a positive impact on their income (which was similar to the benchmark) and that they worked in Meridian Charter Township (which was lower).

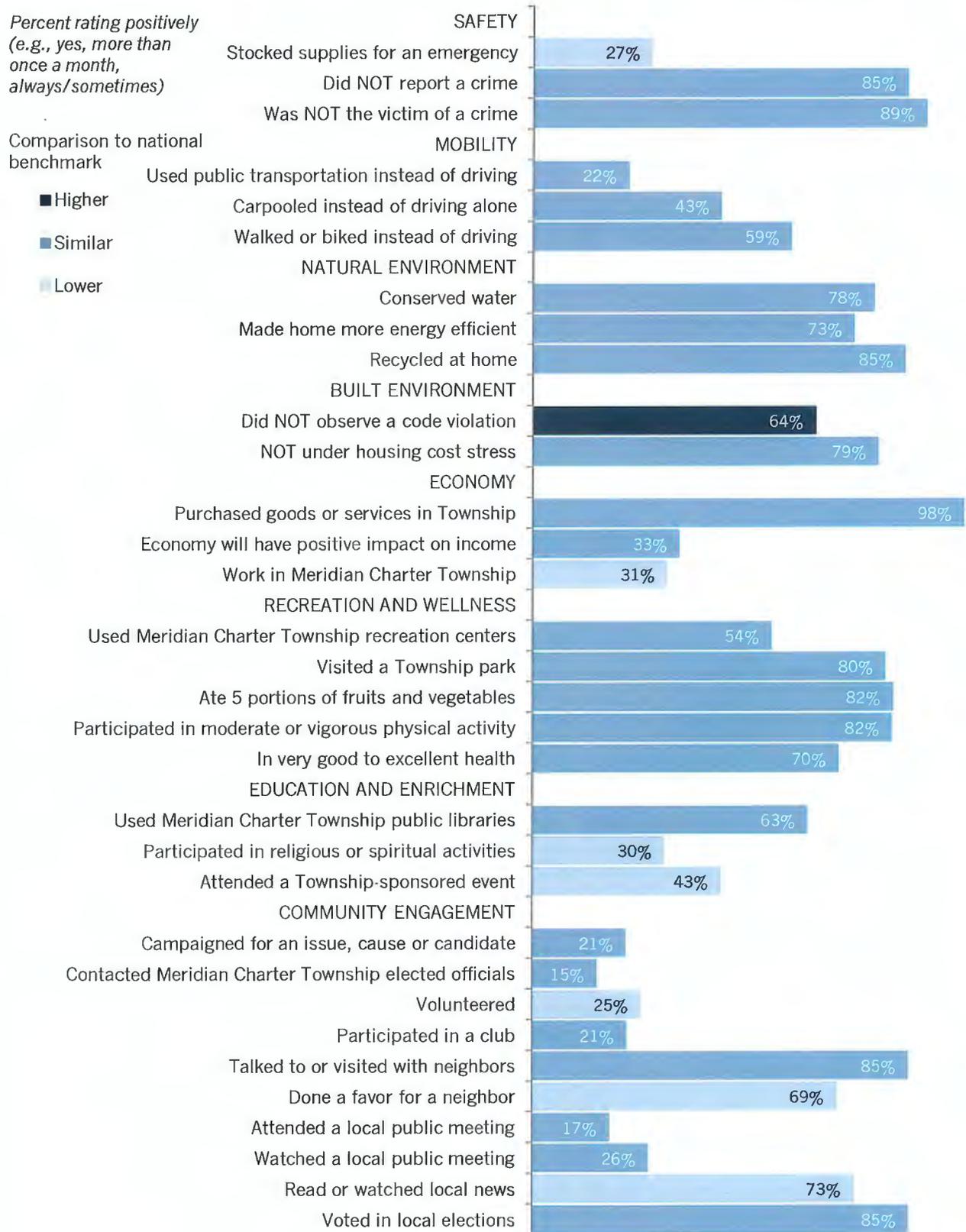


Levels of participation within Community Engagement were mixed. Over 8 in 10 residents had talked to or visited with neighbors and voted in local elections. Around 2 in 10 residents had campaigned for an issue, cause, or candidate, contacted Meridian Charter Township elected officials, participated in a club or attended or watched a local public meeting; these levels were all on par with national averages. However, reported levels of residents that had volunteered, done a favor for a neighbor or read or watched local news were lower than in comparison communities.



## The National Citizen Survey™

Figure 3: Aspects of Participation



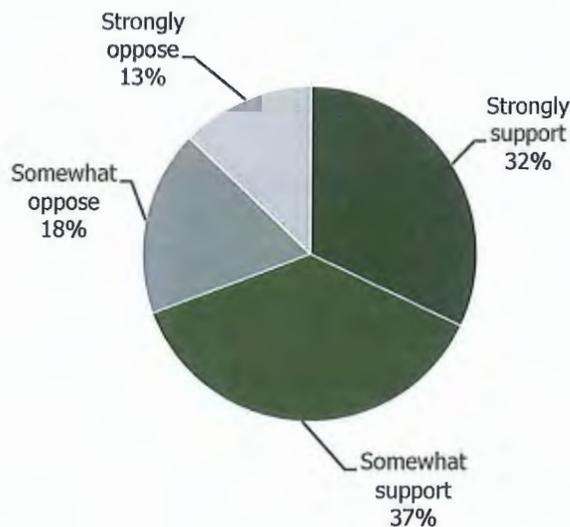
# Special Topics

Meridian Charter Township included three questions of special interest on The NCS. Meridian Charter Township residents rated their support for increased millage to fix and maintain local roads, their support for actions regarding the Township's dedicated land preservation millage and Township sources of information.

Respondents indicated their support for or opposition to increased taxes to fix and maintain local roads in Meridian Charter Township. Over 6 in 10 residents said they strongly or somewhat support increased taxes, while 13% said they strongly or somewhat oppose the increase.

Figure 4: Support for Increased Millage to Fix and Maintain Local Roads

*The Township currently has a local (neighborhood) road millage (tax) that generates an annual budget of \$424,000. Of the 147 miles of local roads, only 26% are rated good to excellent. Engineers have determined that the existing budget needs to be increased to \$3.5 million dollars per year in order to fix and maintain the local roads. This would require increasing the existing millage from 0.2479 to 2.00 mills per year (resulting in a cost of \$200 per year to the owner of a home valued at \$200,000). How much do you support or oppose this increased millage to fix and maintain the local roads?*

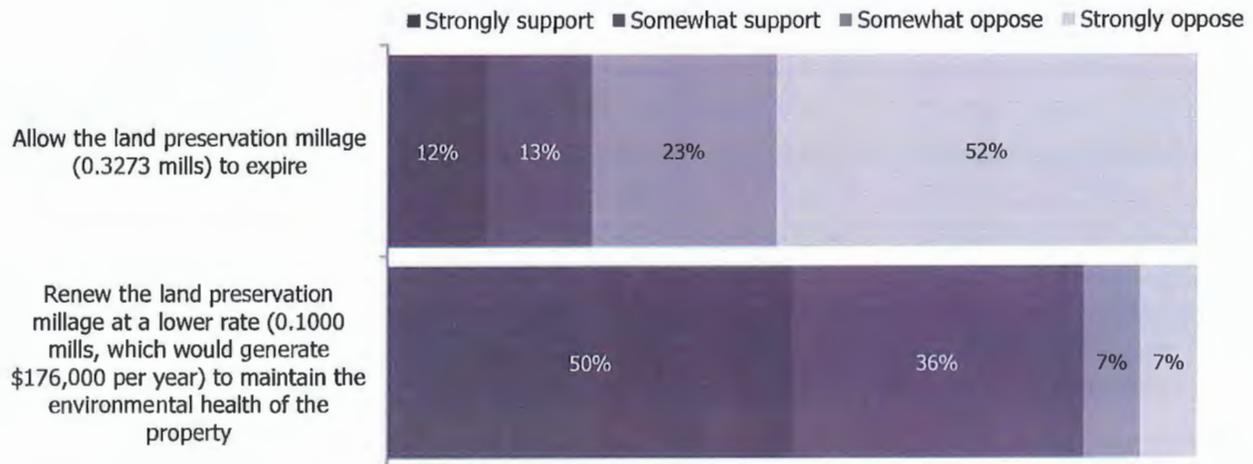


The National Citizen Survey™

Survey respondents also rated their support for two actions regarding the Township’s dedicated land preservation millage. One-quarter of residents support the action to allow the land preservation millage to expire; however, about one-quarter somewhat oppose this action and half strongly oppose this action. Over 8 in 10 residents support the action to renew the land preservation millage at a lower rate to maintain the environmental health of property.

Figure 5: Support for Actions Regarding Township’s Dedicated Land Preservation Millage

*The Township’s dedicated land preservation millage (tax), which generates an annual budget of \$559,200 per year, is set to expire in 2019. Over the past 18 years, at a cost of over \$9.4 million, 968 acres have been acquired and preserved. The original goal of the tax was to acquire 600 acres. In addition to the land preservation properties, we currently also have over 900 acres of parks. How much do you support or oppose each of the following actions regarding the Township’s dedicated land preservation millage:*

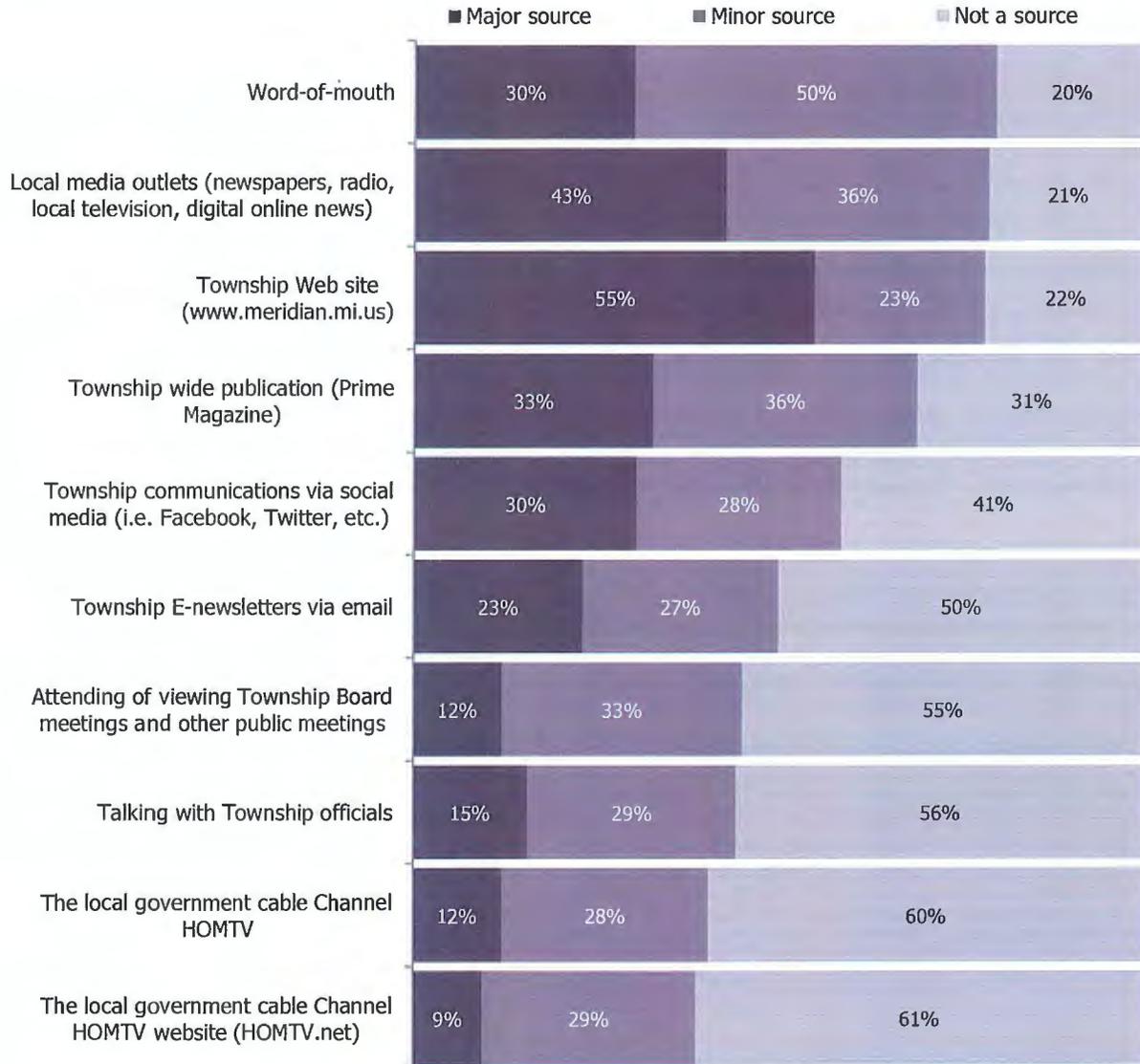


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When asked about sources used for obtaining information about Meridian Charter Township, at least 4 in 10 residents said they used each source as a major or minor source of information. Word-of-mouth, local media outlets and the Township website received the highest ratings, while the local government cable Channel HOMETV and the local government cable Channel HOMETV website received the lowest ratings.

Figure 6: Township Sources of Information

Please indicate how much of a source, if at all, you consider each of the following to be for obtaining information about the Township government and its activities, events and services:



# Conclusions

## **Residents continue to enjoy a high quality of life, with safety as an important feature that makes Meridian Charter Township a livable community.**

A majority of residents rated their overall quality of life as excellent or good, with 9 in 10 residents recommending living in Meridian Charter Township and 8 in 10 likely to remain in the Township for the next five years. About 9 in 10 residents positively viewed the Township as a place to live, their neighborhood as a place to live and as a place to raise children, the latter rating being exceptionally strong and higher than the national average. Safety was a top priority for residents and impacts the quality of life in Meridian Charter Township. Nine in 10 residents evaluated the overall feeling of safety in the community positively and 8 in 10 residents evaluated crime prevention positively; both of these ratings were higher than those given in other communities across the nation.

## **Economic health and affordability contribute to quality of life in Meridian Charter Township.**

Economy was also identified as a continued priority for the community in the coming two years. Similarly to 2015, 7 in 10 residents rated the overall economic health of Meridian Charter Township positively. Ratings for employment opportunities have been on the rise since 2009 and were higher than the national average, and 7 in 10 residents considered the Township a positive place to work. Further, Meridian Charter Township residents rated affordable quality housing, variety of housing options and shopping opportunities higher than the national benchmarks.

## **Residents are pleased with Mobility and transportation services.**

About 8 in 10 residents positively assessed the overall ease of travel, ease of travel by car and public parking in Meridian Charter Township; all of these ratings were higher than the national benchmarks. Two of these evaluations were notably strong, with overall ease of travel ranking 25th in the nation and public parking ranking 13th in the nation. Three-quarters of residents gave traffic enforcement high marks. Ratings for street repair were lower than national averages, with 23% of residents giving high marks. However, 68% of residents expressed support for increased taxes to fix and maintain local roads in Meridian Charter Township.

Marks for ease of travel by public transportation and bus or transit services were strong and outpaced comparison communities. More than 2 in 10 residents had used public transportation instead of driving in the past 12 months, a number on par with other communities in the nation.

## **The Natural Environment is appreciated by residents.**

Most residents rated the overall natural environment, cleanliness and air quality as excellent or good, with air quality positioning higher than national averages. Additional aspects that outpaced comparison communities included natural areas and open space, which were positively evaluated by more than three-quarters of residents. Residents further showed their appreciation of the natural environment with three-quarters of residents opposing the expiration of the land preservation millage, and 86% of residents supporting the renewal of the land preservation millage at a lower rate to maintain the environmental health of the property.



**THE NCS**<sup>TM</sup>  
The National Citizen Survey<sup>TM</sup>

## Meridian Charter Township, MI

Dashboard Summary of Findings

2018



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# Summary

The National Citizen Survey™ (The NCS™) is a collaborative effort between National Research Center, Inc. (NRC) and the International City/County Management Association (ICMA). The survey and its administration are standardized to assure high quality research methods and directly comparable results across The NCS communities. The NCS captures residents' opinions within the three pillars of a community (Community Characteristics, Governance and Participation) across eight central facets of community (Safety, Mobility, Natural Environment, Built Environment, Economy, Recreation and Wellness, Education and Enrichment and Community Engagement). This report summarizes Meridian Charter Township's performance in the eight facets of community livability with the "General" rating as a summary of results from the overarching questions not shown within any of the eight facets. The "Overall" represents the community pillar in its entirety (the eight facets and general).

By summarizing resident ratings across the eight facets and three pillars of a livable community, a picture of Meridian Charter Township's community livability emerges. Below, the color of each community facet summarizes how residents rated each of the pillars that support it – Community Characteristics, Governance and Participation. When most ratings were higher than the benchmark, the color is the darkest shade; when most ratings were lower than the benchmark, the color is the lightest shade. A mix of ratings (higher and lower than the benchmark) results in a color between the extremes.

Within the pillar of Community Characteristics, ratings for the facets of Mobility and Education and Enrichment were higher than the national average. In Governance, ratings for all facets tended to be positive and similar to comparison communities. Levels of participation within Built Environment tended to be higher than the national benchmarks, while those within Education and Enrichment tended to be lower. Ratings across all other facets tended to be positive and similar to the national averages. This information can be helpful in identifying the areas that merit more attention.

Table 1: Dashboard Summary

	Community Characteristics			Governance			Participation		
	Higher	Similar	Lower	Higher	Similar	Lower	Higher	Similar	Lower
Overall	14	17	1	8	10	2	5	29	7
General	1	8	0	0	3	7	0	3	0
Safety	1	2	0	2	0	0	0	2	0
Mobility	4	4	0	0	8	1	0	5	0
Natural Environment	1	2	0	2	3	1	0	5	0
Built Environment	3	2	0	0	7	0	1	1	0
Economy	2	2	1	0	8	0	0	2	1
Recreation and Wellness	0	7	0	0	8	0	0	5	0
Education and Enrichment	3	3	0	0	8	0	0	1	2
Community Engagement	0	5	0	2	8	0	0	8	0

National Benchmark	
Higher	Higher
Similar	Similar
Lower	Lower

The National Citizen Survey™

Figure 1: Detailed Dashboard

	Community Characteristics	Trend	Benchmark	Percent positive	Governance	Trend	Benchmark	Percent positive	Participation	Trend	Benchmark	Percent positive
General	Overall appearance	↓	↔	73%	Customer service	↔	↔	82%	Recommend Meridian Charter Township	↔	↔	94%
	Overall quality of life	↔	↔	86%	Services provided by Meridian Charter Township	↔	↔	82%	Remain in Meridian Charter Township	↔	↔	83%
	Place to retire	↔	↔	66%	Services provided by the Federal Government	↔	↔	45%	Contacted Meridian Charter Township employees	↔	↔	45%
	Place to raise children	↔	↑	90%								
	Place to live	↔	↔	90%								
	Neighborhood	↔	↔	87%								
	Overall image	↓	↔	80%								
Safety	Overall feeling of safety	↔	↑	92%	Police	↔	↔	91%	Was NOT the victim of a crime	↔	↔	89%
	Safe in neighborhood	↔	↔	96%	Crime prevention	↔	↑	84%	Did NOT report a crime	↔	↔	85%
	Safe downtown/commercial area	↔	↔	94%	Fire	↔	↔	97%	Stocked supplies for an emergency	↔	↓	27%
					Fire prevention	↑	↔	91%				
					Ambulance/EMS	↔	↔	94%				
					Emergency preparedness	↔	↔	61%				
Mobility	Traffic flow	↓	↔	60%	Traffic enforcement	↔	↔	75%	Carpooled instead of driving alone	↔	↔	43%
	Travel by car	↔	↑	80%	Street repair	↔	↓	23%	Walked or biked instead of driving	↔	↔	59%
	Travel by bicycle	↔	↔	52%	Street cleaning	↔	↔	50%	Used public transportation instead of driving	↔	↔	22%
	Ease of walking	↔	↔	67%	Street lighting	↔	↔	52%				
	Travel by public transportation	↔	↑	54%	Snow removal	↔	↔	56%				
	Overall ease travel	↔	↑	85%	Sidewalk maintenance	↔	↔	58%				
	Public parking	↓	↑	76%	Traffic signal timing	↔	↔	60%				
	Paths and walking trails	↔	↔	72%	Bus or transit services	↔	↑	64%				
Natural Environment	Overall natural environment	↔	↔	87%	Garbage collection	↔	↔	83%	Recycled at home	↔	↔	85%
	Air quality	↔	↑	88%	Recycling	↔	↔	65%	Conserved water	↔	↔	78%
	Cleanliness	↔	↔	83%	Yard waste pick-up	↔	↓	58%	Made home more energy efficient	↔	↔	73%
					Drinking water	↔	↔	82%				
					Open space	↔	↑	76%				
Built Environment					Natural areas preservation	↔	↑	76%				
	New development in Meridian Charter Township	↔	↔	49%	Sewer services	↔	↔	83%	NOT experiencing housing cost stress	↔	↔	79%
	Affordable quality housing	↔	↑	53%	Storm drainage	↔	↔	63%	Did NOT observe a code violation	↔	↑	64%
	Housing options	↔	↑	69%	Power utility	↔	↔	83%				
	Overall built environment	↔	↔	62%	Utility billing	↔	↔	77%				
	Public places	↔	↔	62%	Land use, planning and zoning	↔	↔	53%				
				Code enforcement	↔	↔	58%					
				Cable television	↔	↔	58%					

Legend

↑↑ Much higher    ↑ Higher    ↔ Similar    ↓ Lower    ↓↓ Much lower    \* Not available

The National Citizen Survey™

	Community Characteristics	Trend	Benchmark	Percent positive	Governance	Trend	Benchmark	Percent positive	Participation	Trend	Benchmark	Percent positive
Economy	Overall economic health	↔	↔	77%	Economic development	↔	↔	51%	Economy will have positive impact on income	↔	↔	33%
	Shopping opportunities	↓	↑	69%					Purchased goods or services in Meridian Charter Township	↔	↔	98%
	Employment opportunities	↑	↑	60%					Work in Meridian Charter Township	↔	↓	31%
	Place to visit	↔	↔	50%								
	Cost of living	↔	↔	55%								
	Vibrant downtown/commercial area	↔	↓	28%								
	Place to work	↔	↔	72%								
Recreation and Wellness	Business and services	↓	↔	62%								
	Fitness opportunities	↓	↔	71%	Township parks	↔	↔	87%	In very good to excellent health	↔	↔	70%
	Recreational opportunities	↔	↔	72%	Recreation centers	↔	↔	68%	Used Meridian Charter Township recreation centers	↔	↔	54%
	Health care	↔	↔	75%	Recreation programs	↔	↔	73%	Visited a Township park	↔	↔	80%
	Food	↔	↔	79%	Health services	↔	↔	73%	Ate 5 portions of fruits and vegetables	↔	↔	82%
	Mental health care	↔	↔	54%					Participated in moderate or vigorous physical activity	↔	↔	82%
	Health and wellness	↔	↔	73%								
Education and Enrichment	Preventive health services	↔	↔	70%								
	K-12 education	↔	↑↑	94%	Public libraries	↔	↔	88%	Used Meridian Charter Township public libraries	↔	↔	63%
	Cultural/arts/music activities	↑	↔	64%	Special events	↑	↔	69%	Participated in religious or spiritual activities	↔	↓	30%
	Child care/preschool	↔	↑	65%					Attended a Township-sponsored event	↔	↓	43%
	Religious or spiritual events and activities	↔	↔	83%								
	Adult education	↔	↔	69%								
Community Engagement	Overall education and enrichment	↔	↑	79%								
	Opportunities to participate in community matters	↔	↔	60%	Public information	↑	↔	75%	Sense of community	↔	↔	55%
	Opportunities to volunteer	↔	↔	60%	Overall direction	↔	↔	60%	Voted in local elections	↔	↔	85%
	Openness and acceptance	↔	↔	72%	Value of services for taxes paid	↔	↔	59%	Talked to or visited with neighbors	↔	↔	85%
	Social events and activities	↔	↔	54%	Welcoming citizen involvement	↑	↔	58%	Attended a local public meeting	↔	↔	17%
	Neighborliness	↔	↔	63%	Confidence in Township government	↑	↔	65%	Watched a local public meeting	↔	↔	26%
					Acting in the best interest of Meridian Charter Township	↑	↔	65%	Volunteered	↔	↓	25%
					Being honest	↔	↔	72%	Participated in a club	↔	↔	21%
					Treating all residents fairly	↑	↔	71%	Campaigned for an issue, cause or candidate	↔	↔	21%
									Contacted Meridian Charter Township elected officials	↔	↔	15%
								Read or watched local news	↔	↓	73%	
								Done a favor for a neighbor	↔	↓	69%	

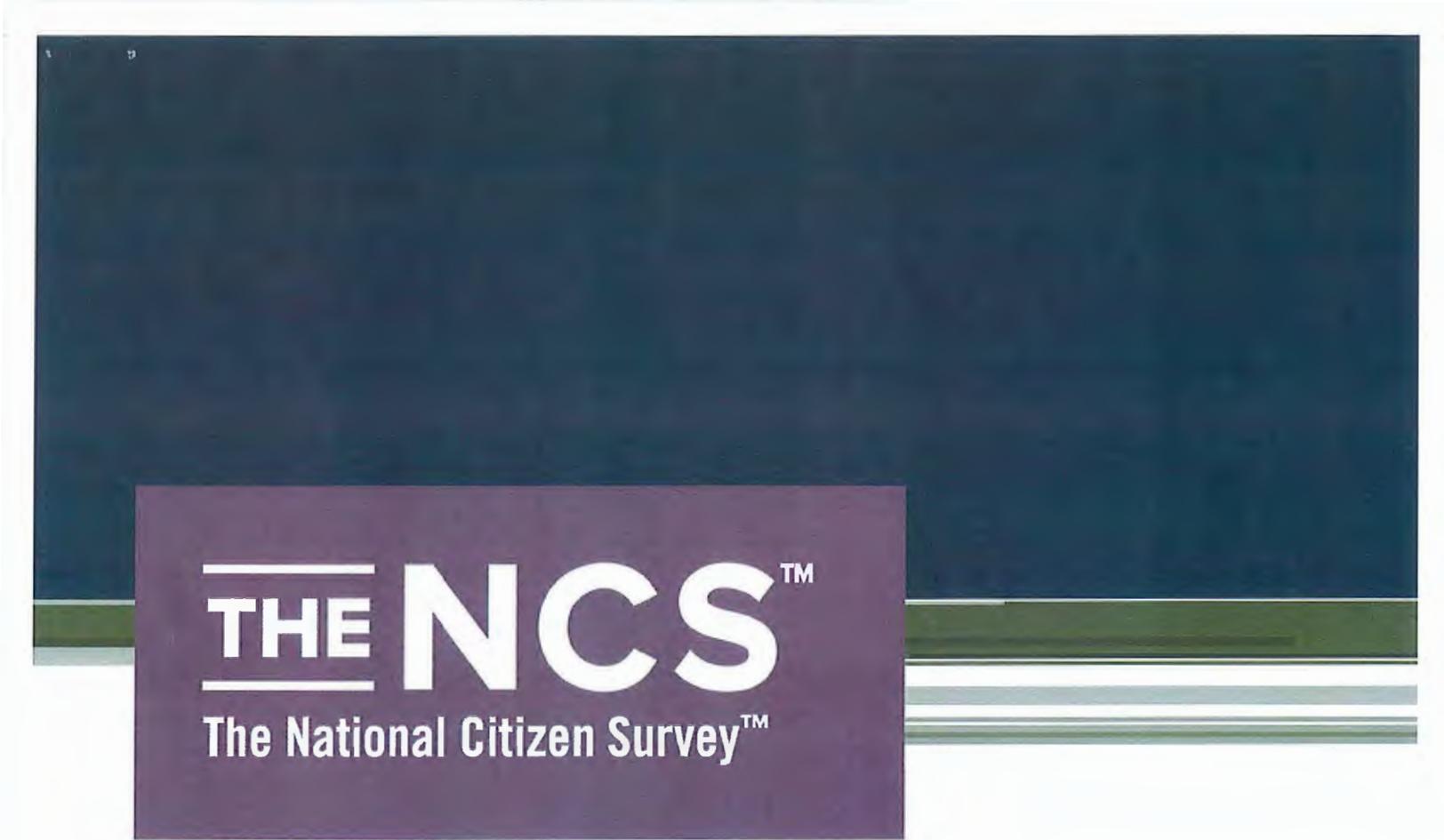
Legend

↑↑ Much higher    ↑ Higher    ↔ Similar    ↓ Lower    ↓↓ Much lower    \* Not available

# The National Citizen Survey™

## Legend

↑↑ Much higher    ↑ Higher    ↔ Similar    ↓ Lower    ↓↓ Much lower    \* Not available



**THE NCS**<sup>TM</sup>  
The National Citizen Survey<sup>TM</sup>

## Meridian Charter Township, MI

Trends over Time

2018



**NRC**  
National Research Center Inc.

2955 Valmont Road Suite 300  
Boulder, Colorado 80301  
n-r-c.com • 303-444-7863

**ICMA**

*Leaders at the Core of Better Communities*

777 North Capitol Street NE Suite 500  
Washington, DC 20002  
icma.org • 800-745-8780

# Summary

The National Citizen Survey™ (The NCS™) is a collaborative effort between National Research Center, Inc. (NRC) and the International City/County Management Association (ICMA). The survey and its administration are standardized to assure high quality research methods and directly comparable results across The NCS communities. The NCS captures residents' opinions within the three pillars of a community (Community Characteristics, Governance and Participation) across eight central facets of community (Safety, Mobility, Natural Environment, Built Environment, Economy, Recreation and Wellness, Education and Enrichment and Community Engagement). This report discusses trends over time, comparing the 2018 ratings for Meridian Charter Township to its previous survey results in 2003, 2006, 2009, 2012 and 2015. Additional reports and technical appendices are available under separate cover.

Trend data for Meridian Charter Township represent important comparison data and should be examined for improvements or declines. Deviations from stable trends over time, especially, represent opportunities for understanding how local policies, programs or public information may have affected residents' opinions.

Meaningful differences between survey years have been noted within the following tables as being "higher" or "lower" if the differences are greater than eight percentage points between the 2015 and 2018 surveys, otherwise the comparisons between 2015 and 2018 are noted as being "similar." Additionally, benchmark comparisons for all survey years are presented for reference. Changes in the benchmark comparison over time can be impacted by various trends, including varying survey cycles for the individual communities that comprise the benchmarks, regional and national economic or other events, as well as emerging survey methodologies.

Overall, ratings in Meridian Charter Township for 2018 generally remained stable. Of the 134 items for which comparisons were available, 118 items were rated similarly in 2015 and 2018, seven items showed a decrease in ratings and nine showed an increase in ratings. Notable trends over time included the following:

Within the pillar of Community Characteristics, ratings for employment opportunities and cultural/arts/music activities increased from 2015 to 2018. There were seven aspects that decreased from 2015 to 2018, including traffic flow on major streets, public parking, shopping opportunities, overall quality of business and service establishments, fitness opportunities, overall appearance and the overall image of Meridian Charter Township.

In Governance, there were seven aspects that increased from 2015 to 2018. The highest numbers of improved ratings were concentrated in the facet of Community Engagement. Among some of the ratings that increased in this facet were public information, welcoming citizen involvement, confidence in Township government, acting in the best interest of Meridian Charter Township and treating all residents fairly. Ratings for fire prevention and Township-sponsored special events also received more positive ratings in 2018.

From 2015 to 2018, levels of participation for all items remained stable in Meridian Charter Township.

The National Citizen Survey™

Table 1: Community Characteristics General

	Percent rating positively (e.g., excellent/good)						2018 rating compared to 2015	Comparison to benchmark					
	2003	2006	2009	2012	2015	2018		2003	2006	2009	2012	2015	2018
Overall quality of life	89%	90%	88%	87%	87%	86%	Similar	Similar	Higher	Much higher	Higher	Similar	Similar
Overall image	NA	NA	76%	79%	91%	80%	Lower	NA	NA	Much higher	Higher	Higher	Similar
Place to live	91%	92%	90%	93%	93%	90%	Similar	Higher	Higher	Higher	Higher	Similar	Similar
Neighborhood	88%	87%	88%	84%	89%	87%	Similar	Higher	Higher	Much higher	Similar	Similar	Similar
Place to raise children	89%	94%	90%	91%	93%	90%	Similar	Much higher	Much higher	Much higher	Much higher	Higher	Higher
Place to retire	56%	58%	58%	65%	66%	66%	Similar	Similar	Similar	Similar	Similar	Similar	Similar
Overall appearance	80%	75%	72%	76%	82%	73%	Lower	Higher	Higher	Higher	Similar	Similar	Similar

Table 2: Community Characteristics by Facet

	Percent rating positively (e.g., excellent/good, very/somewhat safe)						2018 rating compared to 2015	Comparison to benchmark						
	2003	2006	2009	2012	2015	2018		2003	2006	2009	2012	2015	2018	
Safety	Overall feeling of safety	NA	NA	NA	NA	92%	92%	Similar	NA	NA	NA	NA	Similar	Higher
	Safe in neighborhood	97%	97%	99%	95%	98%	96%	Similar	Higher	Higher	Much higher	Higher	Similar	Similar
	Safe downtown/commercial area	94%	93%	96%	94%	96%	94%	Similar	Higher	Higher	Much higher	Higher	Similar	Similar
	Overall ease of travel	NA	NA	NA	NA	88%	85%	Similar	NA	NA	NA	NA	Higher	Higher
	Paths and walking trails	NA	NA	63%	69%	78%	72%	Similar	NA	NA	Higher	Higher	Similar	Similar
	Ease of walking	NA	63%	65%	68%	70%	67%	Similar	NA	Similar	Higher	Similar	Similar	Similar
	Travel by bicycle	54%	53%	53%	59%	54%	52%	Similar	Similar	Similar	Higher	Higher	Similar	Similar
	Travel by public transportation	NA	NA	NA	NA	57%	54%	Similar	NA	NA	NA	NA	Similar	Higher
Mobility	Travel by car	64%	65%	64%	74%	81%	80%	Similar	Higher	Higher	Higher	Much higher	Higher	Higher
	Public parking	NA	NA	NA	NA	86%	76%	Lower	NA	NA	NA	NA	Much higher	Higher
	Traffic flow	50%	54%	55%	61%	70%	60%	Lower	NA	NA	Much higher	Much higher	Higher	Similar
	Overall natural environment	NA	NA	72%	77%	88%	87%	Similar	NA	NA	Similar	Similar	Higher	Similar
Natural Environment	Cleanliness	NA	NA	78%	80%	87%	83%	Similar	NA	NA	Higher	Higher	Higher	Similar
	Air quality	NA	NA	NA	NA	91%	88%	Similar	NA	NA	NA	NA	Higher	Higher
Built Environment	Overall built environment	NA	NA	NA	NA	67%	62%	Similar	NA	NA	NA	NA	Similar	Similar
	New development in Meridian Charter Township	NA	NA	53%	56%	47%	49%	Similar	NA	NA	Similar	Similar	Similar	Similar
	Affordable quality housing	40%	42%	50%	61%	56%	53%	Similar	Similar	Similar	Much higher	Much higher	Higher	Higher
	Housing options	NA	NA	63%	70%	75%	69%	Similar	NA	NA	Higher	Much higher	Higher	Higher

The National Citizen Survey™

	Percent rating positively (e.g., excellent/good, very/somewhat safe)						2018 rating compared to 2015	Comparison to benchmark						
	2003	2006	2009	2012	2015	2018		2003	2006	2009	2012	2015	2018	
	Public places	NA	NA	NA	NA	68%	62%	Similar	NA	NA	NA	NA	Similar	Similar
	Overall economic health	NA	NA	NA	NA	73%	77%	Similar	NA	NA	NA	NA	Similar	Similar
	Vibrant downtown/commercial area	NA	NA	NA	NA	30%	28%	Similar	NA	NA	NA	NA	Lower	Lower
	Business and services	NA	NA	69%	69%	71%	62%	Lower	NA	NA	Much higher	Higher	Similar	Similar
	Cost of living	NA	NA	NA	NA	55%	55%	Similar	NA	NA	NA	NA	Similar	Similar
	Shopping opportunities	83%	81%	71%	69%	79%	69%	Lower	Much higher	Much higher	Much higher	Much higher	Higher	Higher
	Employment opportunities	NA	NA	22%	40%	51%	60%	Higher	NA	NA	Lower	Higher	Higher	Higher
	Place to visit	NA	NA	NA	NA	58%	50%	Similar	NA	NA	NA	NA	Similar	Similar
Economy	Place to work	NA	70%	66%	67%	76%	72%	Similar	NA	Much higher	Much higher	Much higher	Higher	Similar
	Health and wellness	NA	NA	NA	NA	78%	73%	Similar	NA	NA	NA	NA	Similar	Similar
	Mental health care	NA	NA	NA	NA	58%	54%	Similar	NA	NA	NA	NA	Higher	Similar
	Preventive health services	NA	NA	NA	NA	76%	70%	Similar	NA	NA	NA	NA	Similar	Similar
	Health care	NA	NA	NA	NA	75%	75%	Similar	NA	NA	NA	NA	Higher	Similar
	Food	NA	NA	NA	NA	81%	79%	Similar	NA	NA	NA	NA	Higher	Similar
Recreation and Wellness	Recreational opportunities	64%	66%	65%	70%	68%	72%	Similar	Similar	Higher	Similar	Higher	Similar	Similar
	Fitness opportunities	NA	NA	NA	NA	80%	71%	Lower	NA	NA	NA	NA	Similar	Similar
	Education and enrichment opportunities	NA	NA	NA	NA	82%	79%	Similar	NA	NA	NA	NA	Higher	Higher
	Religious or spiritual events and activities	NA	NA	NA	76%	76%	83%	Similar	NA	NA	NA	Similar	Similar	Similar
	Cultural/arts/music activities	NA	54%	50%	56%	55%	64%	Higher	NA	Similar	Similar	Similar	Similar	Similar
	Adult education	NA	NA	NA	NA	72%	69%	Similar	NA	NA	NA	NA	Similar	Similar
Education and Enrichment	K-12 education	NA	NA	NA	NA	95%	94%	Similar	NA	NA	NA	NA	Much higher	Much higher
	Child care/preschool	NA	NA	NA	NA	71%	65%	Similar	NA	NA	NA	NA	Higher	Higher
	Social events and activities	NA	NA	61%	61%	52%	54%	Similar	NA	NA	Similar	Similar	Similar	Similar
	Neighborliness	NA	NA	NA	NA	69%	63%	Similar	NA	NA	NA	NA	Similar	Similar
	Openness and acceptance	69%	68%	73%	76%	70%	72%	Similar	Higher	Higher	Much higher	Much higher	Similar	Similar
Community Engagement	Opportunities to participate in community matters	NA	NA	59%	66%	59%	60%	Similar	NA	NA	Similar	Similar	Similar	Similar
	Opportunities to volunteer	NA	NA	63%	73%	64%	60%	Similar	NA	NA	Lower	Similar	Similar	Similar

The National Citizen Survey™

Table 3: Governance General

	Percent rating positively (e.g., excellent/good)						2018 rating compared to 2015	Comparison to benchmark					
	2003	2006	2009	2012	2015	2018		2003	2006	2009	2012	2015	2018
Services provided by Meridian Charter Township	81%	77%	73%	74%	85%	82%	Similar	Similar	Similar	Similar	Similar	Similar	Similar
Customer service	83%	84%	82%	80%	83%	82%	Similar	Higher	Much higher	Much higher	Much higher	Similar	Similar
Value of services for taxes paid	NA	57%	47%	57%	54%	59%	Similar	NA	Similar	Lower	Similar	Similar	Similar
Overall direction	47%	48%	48%	57%	59%	60%	Similar	Similar	Similar	Lower	Similar	Similar	Similar
Welcoming citizen involvement	57%	56%	47%	49%	48%	58%	Higher	Similar	Similar	Much lower	Similar	Similar	Similar
Confidence in Township government	NA	NA	NA	NA	50%	65%	Higher	NA	NA	NA	NA	Similar	Similar
Acting in the best interest of Meridian Charter Township	NA	NA	NA	NA	55%	65%	Higher	NA	NA	NA	NA	Similar	Similar
Being honest	NA	NA	NA	NA	66%	72%	Similar	NA	NA	NA	NA	Similar	Similar
Treating all residents fairly	NA	NA	NA	NA	61%	71%	Higher	NA	NA	NA	NA	Similar	Similar
Services provided by the Federal Government	49%	30%	39%	45%	42%	45%	Similar	Similar	Lower	Similar	Higher	Similar	Similar

Table 4: Governance by Facet

	Percent rating positively (e.g., excellent/good)						2018 rating compared to 2015	Comparison to benchmark						
	2003	2006	2009	2012	2015	2018		2003	2006	2009	2012	2015	2018	
Police	89%	87%	91%	84%	90%	91%	Similar	Higher	Much higher	Much higher	Higher	Similar	Similar	
Fire	96%	96%	96%	90%	97%	97%	Similar	Similar	Higher	Higher	Similar	Similar	Similar	
Ambulance/EMS	96%	94%	97%	94%	96%	94%	Similar	Similar	Much higher	Much higher	Higher	Similar	Similar	
Crime prevention	83%	85%	82%	81%	82%	84%	Similar	Much higher	Much higher	Much higher	Much higher	Similar	Higher	
Fire prevention	86%	82%	87%	82%	83%	91%	Higher	Similar	Higher	Much higher	Higher	Similar	Similar	
Animal control	NA	NA	NA	NA	65%	67%	Similar	NA	NA	NA	NA	Similar	Similar	
Safety	Emergency preparedness	NA	NA	64%	59%	62%	61%	Similar	NA	NA	Similar	Similar	Similar	Similar
Traffic enforcement	75%	66%	77%	72%	74%	75%	Similar	Higher	Higher	Much higher	Higher	Similar	Similar	
Street repair	32%	32%	9%	26%	30%	23%	Similar	Much lower	Lower	Much lower	Much lower	Lower	Lower	
Mobility	Street cleaning	49%	47%	32%	49%	53%	50%	Similar	Lower	Lower	Much lower	Much lower	Similar	Similar

The National Citizen Survey™

	Percent rating positively (e.g., excellent/good)						2018 rating compared to 2015	Comparison to benchmark					
	2003	2006	2009	2012	2015	2018		2003	2006	2009	2012	2015	2018
	Street lighting	NA	51%	52%	55%	52%	Similar	NA	Similar	Lower	Lower	Similar	Similar
	Snow removal	58%	56%	49%	49%	56%	Similar	Lower	Lower	Much lower	Much lower	Similar	Similar
	Sidewalk maintenance	59%	56%	54%	55%	57%	Similar	Similar	Similar	Similar	Similar	Similar	Similar
	Traffic signal timing	57%	58%	NA	54%	55%	Similar	Similar	Higher	NA	Similar	Similar	Similar
	Bus or transit services	NA	64%	69%	61%	67%	Similar	NA	Similar	Much higher	Higher	Similar	Higher
	Garbage collection	NA	NA	NA	NA	89%	Similar	NA	NA	NA	NA	Similar	Similar
	Recycling	53%	NA	67%	67%	62%	Similar	Much lower	NA	Lower	Lower	Lower	Similar
	Yard waste pick-up	NA	NA	NA	NA	51%	Similar	NA	NA	NA	NA	Lower	Lower
	Drinking water	81%	74%	85%	86%	87%	Similar	Higher	Higher	Much higher	Much higher	Higher	Similar
Natural Environment	Natural areas preservation	NA	NA	67%	71%	71%	Similar	NA	NA	Much higher	Much higher	Similar	Higher
	Open space	NA	NA	NA	NA	68%	Similar	NA	NA	NA	NA	Similar	Higher
	Storm drainage	71%	63%	59%	71%	61%	Similar	Higher	Similar	Similar	Higher	Similar	Similar
	Sewer services	87%	79%	85%	85%	84%	Similar	Much higher	Higher	Much higher	Much higher	Similar	Similar
	Power utility	NA	NA	NA	NA	78%	Similar	NA	NA	NA	NA	Similar	Similar
	Utility billing	NA	NA	NA	NA	74%	Similar	NA	NA	NA	NA	Similar	Similar
	Land use, planning and zoning	35%	42%	47%	51%	52%	Similar	Much lower	Similar	Higher	Similar	Similar	Similar
	Code enforcement	64%	63%	59%	51%	55%	Similar	Higher	Much higher	Much higher	Similar	Similar	Similar
Built Environment	Cable television	52%	44%	58%	58%	60%	Similar	Similar	Similar	Higher	Similar	Similar	Similar
Economy	Economic development	52%	43%	34%	41%	53%	Similar	Similar	Similar	Lower	Similar	Similar	Similar
	Township parks	87%	88%	89%	90%	89%	Similar	Higher	Much higher	Much higher	Higher	Similar	Similar
	Recreation programs	79%	85%	83%	79%	75%	Similar	Similar	Higher	Much higher	Higher	Similar	Similar
Recreation and Wellness	Recreation centers	NA	NA	NA	74%	71%	Similar	NA	NA	NA	Similar	Similar	Similar
	Health services	NA	NA	NA	NA	76%	Similar	NA	NA	NA	NA	Similar	Similar
Education and Enrichment	Special events	NA	NA	NA	NA	60%	Higher	NA	NA	NA	NA	Similar	Similar
	Public libraries	77%	81%	84%	86%	88%	Similar	Lower	Higher	Similar	Similar	Similar	Similar
Community Engagement	Public information	NA	NA	NA	68%	63%	Higher	NA	NA	NA	Similar	Similar	Similar

The National Citizen Survey™

Table 5: Participation General

	Percent rating positively (e.g., always/sometimes, more than once a month, yes)						2018 rating compared to 2015	Comparison to benchmark					
	2003	2006	2009	2012	2015	2018		2003	2006	2009	2012	2015	2018
Sense of community	58%	59%	62%	66%	60%	55%	Similar	Similar	Similar	Similar	Similar	Similar	Similar
Recommend Meridian Charter Township	NA	NA	92%	94%	93%	94%	Similar	NA	NA	Higher	Higher	Similar	Similar
Remain in Meridian Charter Township	NA	NA	77%	85%	81%	83%	Similar	NA	NA	Lower	Similar	Similar	Similar
Contacted Meridian Charter Township employees	54%	52%	51%	46%	40%	45%	Similar	NA	NA	Much lower	Lower	Similar	Similar

Table 6: Participation by Facet

		Percent rating positively (e.g., always/sometimes, more than once a month, yes)						2018 rating compared to 2015	Comparison to benchmark					
		2003	2006	2009	2012	2015	2018		2003	2006	2009	2012	2015	2018
Safety	Stocked supplies for an emergency	NA	NA	NA	NA	26%	27%	Similar	NA	NA	NA	NA	Lower	Lower
	Did NOT report a crime	NA	NA	NA	NA	89%	85%	Similar	NA	NA	NA	NA	Higher	Similar
	Was NOT the victim of a crime	88%	92%	92%	93%	96%	89%	Similar	NA	NA	Much higher	Higher	Similar	Similar
Mobility	Used public transportation instead of driving	NA	NA	NA	NA	28%	22%	Similar	NA	NA	NA	NA	Similar	Similar
	Carpooled instead of driving alone	NA	NA	NA	NA	42%	43%	Similar	NA	NA	NA	NA	Similar	Similar
	Walked or biked instead of driving	NA	NA	NA	NA	58%	59%	Similar	NA	NA	NA	NA	Similar	Similar
Natural Environment	Conserved water	NA	NA	NA	NA	73%	78%	Similar	NA	NA	NA	NA	Similar	Similar
	Made home more energy efficient	NA	NA	NA	NA	81%	73%	Similar	NA	NA	NA	NA	Similar	Similar
Built Environment	Recycled at home	73%	64%	79%	77%	79%	85%	Similar	NA	NA	Similar	Lower	Similar	Similar
	Did NOT observe a code violation	NA	NA	NA	NA	68%	64%	Similar	NA	NA	NA	NA	Higher	Higher
Economy	NOT under housing cost stress	NA	NA	72%	73%	81%	79%	Similar	NA	NA	Much higher	Much higher	Higher	Similar
	Purchased goods or services in Meridian Charter Township	NA	NA	NA	NA	97%	98%	Similar	NA	NA	NA	NA	Similar	Similar
	Economy will have positive impact on income	20%	19%	11%	20%	29%	33%	Similar	NA	NA	Much lower	Similar	Similar	Similar
	Work in Meridian Charter Township	NA	NA	NA	NA	25%	31%	Similar	NA	NA	NA	NA	Lower	Lower

The National Citizen Survey™

	Percent rating positively (e.g., always/sometimes, more than once a month, yes)						2018 rating compared to 2015	Comparison to benchmark						
	2003	2006	2009	2012	2015	2018		2003	2006	2009	2012	2015	2018	
Recreation and Wellness	Used Meridian Charter Township recreation centers	56%	54%	NA	NA	56%	54%	Similar	NA	NA	NA	NA	Similar	Similar
	Visited a Township park	90%	85%	89%	87%	82%	80%	Similar	NA	NA	Higher	Similar	Similar	Similar
	Ate 5 portions of fruits and vegetables	NA	NA	NA	NA	76%	82%	Similar	NA	NA	NA	NA	Similar	Similar
	Participated in moderate or vigorous physical activity	NA	NA	NA	NA	84%	82%	Similar	NA	NA	NA	NA	Similar	Similar
	In very good to excellent health	NA	NA	NA	NA	72%	70%	Similar	NA	NA	NA	NA	Similar	Similar
Education and Enrichment	Used Meridian Charter Township public libraries	62%	71%	68%	69%	68%	63%	Similar	NA	NA	Lower	Lower	Similar	Similar
	Participated in religious or spiritual activities	NA	NA	NA	NA	33%	30%	Similar	NA	NA	NA	NA	Lower	Lower
	Attended a Township-sponsored event	NA	NA	NA	NA	44%	43%	Similar	NA	NA	NA	NA	Similar	Lower
	Campaigned for an issue, cause or candidate	NA	NA	NA	NA	15%	21%	Similar	NA	NA	NA	NA	Similar	Similar
	Contacted Meridian Charter Township elected officials	NA	NA	NA	NA	11%	15%	Similar	NA	NA	NA	NA	Similar	Similar
Community Engagement	Volunteered	35%	34%	32%	32%	28%	25%	Similar	NA	NA	Much lower	Much lower	Lower	Lower
	Participated in a club	NA	NA	NA	NA	26%	21%	Similar	NA	NA	NA	NA	Similar	Similar
	Talked to or visited with neighbors	NA	NA	NA	NA	88%	85%	Similar	NA	NA	NA	NA	Similar	Similar
	Done a favor for a neighbor	NA	NA	NA	NA	73%	69%	Similar	NA	NA	NA	NA	Similar	Lower
	Attended a local public meeting	24%	22%	20%	20%	16%	17%	Similar	NA	NA	Much lower	Lower	Similar	Similar
	Watched a local public meeting	51%	50%	46%	34%	24%	26%	Similar	NA	NA	Similar	Lower	Similar	Similar
	Read or watched local news	NA	NA	NA	NA	79%	73%	Similar	NA	NA	NA	NA	Similar	Lower
	Voted in local elections	78%	66%	88%	74%	78%	85%	Similar	NA	NA	Much higher	Similar	Similar	Similar

**CLERK'S OFFICE BOARD  
COMMUNICATIONS  
February 5, 2019**

**BOARD INFORMATION  
(BI)**

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**Samantha Barden**

5450 Marsh Road  
Haslett, MI 48840

9th January 2019

**Meridian Township Board**

5151 Marsh Road  
Okemos, MI 48864

To whom it may concern,

This letter is in regards to the lack of a shared, social space for the community of Haslett. I understand there is a majority of easy accessible parks in the local area and the funding could be a potential issue, but I believe it would be a positive impact on our community.

Growing up my parents would always take me to Lake Lansing Park to play on the playground and meet new friends. These moments are ones I will always remember, but as I have grown older the available places for me to go with friends have decreased dramatically. This has resulted to not only myself, but a lot of my peers, falling back on technology. Having had this type of location throughout my school years would have also had a huge impact on the memories I could take with me moving onto college.

This addition to the Haslett community would consist of a social space that differs from the nearby parks and nature trails. This area would be pointed towards the younger generations, but of course would be available to all, and could potentially be a game center or activity space. I believe this is important because the majority of students/children spent most of their time on technology. Based on an article from the Joseph Rowntree Foundation, "Public spaces play a vital role in communities' social fabric... and help to create local attachments". This supports my goal of creating a positive difference in the social encounters of the community.

By providing this type of destination to those younger than me, a huge difference would be made in the highly advanced technological world we live in today. Thank you for your time, I greatly appreciate it.

Sincerely,

**Samantha Barden**





# Memo

**TO:** Friends of Greater Lansing Food Bank

**FROM:** Joe Wald, Executive Director

**DATE:** January 18, 2019

**SUBJECT:** 2019 Empty Plate Kick-Off Breakfast

**2019 Empty Plate  
Host Committee:**

Christopher Abood, MD  
Whitney Anderson-Harrell  
Tony Baltimore  
Elizabeth Battiste  
Joan Bauer  
Jeffrey Bracken  
Patricia Clark  
Bob Cleary  
Tom Cleary  
Tom Cochran  
Paula Cunningham  
Kellie Dean  
Chris Dowding-Metts  
Jennifer Elliott  
Monique Field-Foster  
Glenn Freeman III  
Sarah Garcia  
Autumn Gillard  
Catherine Gorwitz  
Karen Grannemann  
Donna Halinski Hondorp  
Joel Heberlein  
Paul Hufnagel  
Larry Lee  
Bryanna McGarry  
Luan Nguyen  
Nichol Noll-Williams  
John Pirich  
Derrick Quinney  
Kelly Rossman-McKinney  
Eric Schertzling  
Andy Schor  
Sarah Spradlin  
Pat Spyke  
Jerry Sutton  
Chris Trubac  
Sandy Wriggelsworth  
Dana Zecchino

**Greater Lansing Food Bank  
Board of Directors 2018-19**

John Pirich, Chair  
Leslie Brogan, Vice-Chair  
Nikali Luke, Treasurer  
Lavon Dennis, Secretary

Christopher Abood, MD  
Jeff Blohm  
J. Michael Busch  
Joe Chahine  
Lauren Forcia  
Glenn Freeman III  
Linda Headley  
Lupe Izzo  
Larry Lee  
Jim Savage  
Pat Spyke  
Roselyn Tantraphol  
Carrie Waggoner  
Kevin Zielke

Joe Wald, Executive Director

I am pleased to invite you to join me, GLFB Board members, and our Empty Plate Host Committee at our **2019 Empty Plate Kick-Off Breakfast taking place at our food distribution warehouse (2116 Mint Road in Lansing, Michigan) on Monday, February 18<sup>th</sup> at 8:00 a.m.**

We host this yearly event at our warehouse so members of our community can see firsthand how we put your financial contributions to work.

Please join us for breakfast as we kick off plans for the 13<sup>th</sup> annual Empty Plate Strolling Dinner and Auction. Find out more about our programming, learn how all the emergency food gets sorted and delivered to local pantries, and network with other business and community leaders. **Also joining us as a special speaker this year is Food Bank Council of Michigan's Executive Director, Dr. Phillip Knight.**

In 2018, GLFB distributed nearly 7 million meals to feed men, women and children across the seven counties we serve. Unfortunately, all indicators show that the need continues and we expect to distribute even more in this year. We also expect, in 2019, that GLFB will need to purchase well over \$1 million worth of food in addition to the food that is donated by stores, business and families.

If you are able to join me, along with members of the GLFB Board and Empty Plate Host Committee, **please RSVP by Tuesday, February 12<sup>th</sup> to Sarah Jaworski: email [sarah@glfoodbank.org](mailto:sarah@glfoodbank.org) or call 517-853-7810.**

In the meantime, feel free to visit the GLFB website at [www.glfoodbank.org](http://www.glfoodbank.org) to learn more about our mission, programming and work.

Thank you for your support and for all you do in our community.

Sincerely,

Joe Wald, Executive Director  
Greater Lansing Food Bank

*P.S. - Unable to attend the Breakfast but interested in learning more about the Empty Plate event or seeing the warehouse? Contact us at 517-853-7810 for more information or to schedule a tour!*

**Lynne S. Page  
3912 Raleigh Drive  
Okemos, MI 48864  
517-347-7403**

January 18, 2019

Township Board  
Charter Township of Meridian  
5151 Marsh Road  
Okemos, MI 48864

Re: Medical Marijuana Non-Zoning Ordinance (Opposition)

To the Township Board:

I am writing to express my opposition to the adoption of the Medical Marijuana Non-Zoning Ordinance. Even though a growing number of states have legalized certain marijuana sales, the federal government still classifies marijuana as a "Schedule 1" drug, on par with heroin. Banks that handle marijuana money can be charged with money laundering. As a result, marijuana growers, processors, and retailers must operate on a cash-only basis, which makes them targets for crime. Regardless of whether one approves of legal marijuana, allowing these businesses to operate in our community raises concerns for criminal activity, public safety, and financial transparency.

While I understand that the Township Board's intentions are to provide access to medical marijuana patients, they can be serviced by nearby municipalities that have a sustainable means of offsetting the indirect costs of serving marijuana businesses. The adjacent cities of Lansing and East Lansing can collect income taxes from commercial marijuana businesses. However, Meridian Township/Ingham County has no direct means to recoup the public costs associated with such business, such as police, fire, emergency services, and road/infrastructure maintenance. Furthermore, allowing for six (6) Commercial Medical Marijuana Facility permits is excessive given the size of our community and places a huge, unnecessary burden on our infrastructure and the demand for public safety services.

Recently, six local communities have enacted ordinances prohibiting marijuana businesses. Although Meridian Township is not presently considering any ordinances relating to recreational marijuana businesses, I am concerned that the Commercial Medical Marijuana ordinance could be the precursor to permitting further such marijuana businesses in our community, especially given the inordinately large number of facilities allowed under the current proposed ordinance.

Until the State of Michigan and/or federal government issue comprehensive regulations addressing the complexities of all commercial marijuana businesses, your premature passage of this ordinance places Meridian Township at risk. Please consider the significant negative impact that this ordinance will have on our community and vote to deny its adoption.

Sincerely,



Lynne S. Page

## Riley Millard

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**From:** Katie Waskiewicz <mcwaskiewicz@gmail.com>  
**Sent:** Friday, January 25, 2019 6:11 PM  
**To:** Board  
**Subject:** Marijuana Facilities

Dear Board Members:

I am disappointed to learn that the board voted to authorize medical marijuana facilities in Meridian Township. I live near one of the proposed districts and am concerned this will increase crime in our neighborhoods, encourage use of this dangerous drug among our children, and increase drugged driving accidents near our homes (see this factsheet: <http://fpca.com/wp-content/uploads/2016/04/Fact-Sheet.pdf>). As a mother, I do not want to take the chance that this happens in our community.

I respectfully ask that you please reconsider your decision. Had I known you were going to approve this, I would have contacted you sooner. I will be spreading the word among friends, family, and neighbors and ask them to express their opposition to your decision as well.

Thank you for your consideration.

Sincerely,

Katie Waskiewicz

## Riley Millard

---

**From:** Aislinn Deely <aedeely@umich.edu>  
**Sent:** Saturday, January 26, 2019 7:38 PM  
**To:** Board

Hello,

I support the authorization for medical marijuana facilities in Meridian Township.

Best,  
Aislinn Deely  
*Master of Science*  
*Earth and Environmental Sciences*  
*University of Michigan, Ann Arbor*  
[aedeely@umich.edu](mailto:aedeely@umich.edu)

## Riley Millard

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**From:** Julie Manson <Mansonja@hotmail.com>  
**Sent:** Saturday, January 26, 2019 7:46 PM  
**To:** Board  
**Subject:** Medical Marijuana

Hello-

I am writing to ask that you please reconsider your decision to allow medical marijuana facilities in the township and specifically near our neighborhood. I am concerned about the affect it may have on our property values, the possibility of increased crime in the area, and the possibility that an already dangerous traffic pattern will get worse (Saginaw and Towner & Saginaw and Newton)! Please look at the prospect as if it were coming to your neighborhood and make the right decision. At a minimum, please limit these to a commercial area.

Respectfully,  
Julie Manson  
Meadows subdivision

## Riley Millard

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**From:** Missy Porterfield <mmpoterfield@gmail.com>  
**Sent:** Saturday, January 26, 2019 7:48 PM  
**To:** Board  
**Subject:** Please Do Not Allow Marijuana Facilities in my Neighborhood

Dear Board Members:

I am disappointed to learn that the board voted to authorize medical marijuana facilities in Meridian Township. I live near one of the proposed districts and am concerned this will increase crime in our neighborhoods, encourage use of this dangerous drug among our children, and increase drugged driving accidents near our homes (see this factsheet: <http://fpca.com/wp-content/uploads/2016/04/Fact-Sheet.pdf>). As a mother, I do not want to take the chance that this happens in our community.

I respectfully ask that you please reconsider your decision. Had I known you were going to approve this, I would have contacted you sooner. I will be spreading the word among friends, family, and neighbors and asking them to express their opposition to your decision as well.

Thank you for your consideration.

Sincerely,  
Melisa Porterfield  
6786 English Oak Drive  
East Lansing

## Riley Millard

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**From:** heidi burkhardt <wouldhl@hotmail.com>  
**Sent:** Saturday, January 26, 2019 8:01 PM  
**To:** Board  
**Subject:** marijuana

Dear Board Members:

I am disappointed to learn that the board voted to authorize medical marijuana facilities in Meridian Township. I live near one of the proposed districts and am concerned this will increase crime in our neighborhoods, encourage use of this dangerous drug among our children, and increase drugged driving accidents near our homes (see this factsheet: <http://fpca.com/wp-content/uploads/2016/04/Fact-Sheet.pdf>). As a mother, I do not want to take the chance that this happens in our community.

I respectfully ask that you please reconsider your decision. Had I known you were going to approve this, I would have contacted you sooner. I will be spreading the word among friends, family, and neighbors and asking them to express their opposition to your decision as well.

Thank you for your consideration.

Sincerely,

Heidi Burkhardt

## Riley Millard

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**From:** Dennis Neuner <dennisneuner@hotmail.com>  
**Sent:** Saturday, January 26, 2019 10:07 PM  
**To:** Board  
**Subject:** Pot Sales

I support the regulated sale of Marijuana in Meridian Township. We've lived here for 40 years and have no fear that the sale will negatively impact the fabric of the community.

## Riley Millard

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**From:** Katie Tucker <katietucker@sinasdramis.com>  
**Sent:** Monday, January 28, 2019 10:12 AM  
**To:** Board  
**Subject:** Please Reconsider Authorizing Medical Marijuana Facilities in Meridian Township

Dear Board Members:

I am very disappointed to learn that the Board recently voted to authorize medical marijuana facilities in Meridian Township. I live in the Whitehills Lakes neighborhood, near one of the proposed districts, and I am quite concerned that the Board's decision will increase crime in our area, encourage use of this dangerous drug among our children, and increase drugged driving accidents near our homes. (See this factsheet: <http://fpca.com/wp-content/uploads/2016/04/Fact-Sheet.pdf>). As a mother, I do not want to see this happen in our community.

I respectfully ask that you please reconsider your decision. I will be spreading the word among friends, family, and neighbors and asking them to express their opposition to your decision as well.

Thank you for your consideration.

Sincerely,  
Katie Tucker

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**KATIE E. TUCKER**  
ATTORNEY AT LAW  
517.394.7500  
3380 Pine Tree Rd.  
Lansing, MI 48911



LANSING, MI • GRAND RAPIDS, MI • CHICAGO, IL  
[sinasdramis.com](http://sinasdramis.com) • [autonofaultlaw.com](http://autonofaultlaw.com) • [bikelawmichigan.com](http://bikelawmichigan.com)

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## Riley Millard

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**From:** Chris Coady <coadychris@comcast.net>  
**Sent:** Wednesday, January 30, 2019 8:36 AM  
**To:** Board  
**Cc:** Frank Walsh; Ronald Styka; Dan Opsommer; sundaland@meridian.mi.us  
**Subject:** Copper Creek PUD

Dear Meridian Township Board –

I am writing about the Copper Creek PUD Plan that I understand is on your agenda for approval on February 5, 2019. I had hoped to deliver these remarks in person, but will not be able to be at Tuesday's meeting.

First, I would like to state that I am in favor of the Township Board's approval of the development as outlined in this current plan with an emergency only access from Wood Knoll/Creekwood.

That statement is the result of your consideration of the concerns shared by residents of Creekwood Lane about the version of the Copper Creek PUD plan approved by the Planning Commission. It was difficult to understand how our neighborhood's concerns were not reflected in the actions of the Planning Commission. The Township Board's request to establish a working group to address these issues led to a successful outcome for all.

Personally, I was grateful to be able to be part of the process of identifying a solution to the issues surrounding access to Copper Creek. I am well aware of the benefits of a new housing development in the Haslett Public Schools District and pleased that it can go forward without detrimental impact on the Creekwood Lane neighborhood.

Thank you for working to find a way to protect the Township asset of Creekwood Lane.

Best,

Chris Coady

5639 Creekwood Lane

Haslett, MI 48840

## Riley Millard

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**From:** M.W. Casby <casbymw@yahoo.com>  
**Sent:** Wednesday, January 30, 2019 10:20 AM  
**To:** Frank Walsh; Board  
**Subject:** Copper Creek

We are pleased that a compromise could be worked out regarding the traffic plan for Creekwood and Copper Creek. It is encouraging to see that our facts and voices were heard and understood. See below a recent goodwill letter to the editor we have submitted:

“A while back we had written a letter of concern regarding the safety of a traffic plan for a Mayberry Home development proposal for Haslett/Meridian Township. It seems fair to write now, stating that an acceptable compromise between the neighborhood, developer, and Township Board has been agreed to.”

Michael W. and Elizabeth Casby  
5624 Creekwood Lane  
Haslett, MI

MWC  
sntbymysmrtphn

<b>PROPOSED BOARD MINUTES</b>
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**PROPOSED MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of January 22, 2019 as submitted.**
- (2) Move to approve and ratify the minutes of the Joint Meeting of January 15, 2019 as submitted.**

**ALTERNATE MOTION:**

- (1) Move to approve and ratify the minutes of the January 22, 2019 Regular Meeting with the following amendment(s):  
[insert amendments]**
- (1) Move to approve and ratify the minutes of the January 15, 2019 Joint Meeting with the following amendment(s):  
[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD REGULAR MEETING **-DRAFT-**  
5151 Marsh Road, Okemos MI 48864-1198  
853-4000, Township Hall Room  
TUESDAY, JANUARY 22, 2019 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer,  
Sundland, Wisinski

ABSENT:

STAFF: Township Manager Walsh, Director of Public Works Perry, Police Chief Plaga,  
Information Technology Director Gebes, Community Planning Director Kieselbach,  
Economic Development Director Buck, Fire Chief Hamel, Principal Planner Menser

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. PRESENTATIONS - NONE

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:02 pm.

Tom Garvale, 4200 Cornell Rd., Okemos; spoke in opposition of Medical Marijuana Non-Zoning Ordinance (Agenda Item 12A)

Lynne Page, 3912 Raleigh Dr., Okemos; spoke in opposition of Agenda Item 12A.

Tom Hitch, 601 Abbot Rd., East Lansing; spoke in support of Rezoning #18140 – Hitch (Agenda Item 13A)

Travis Wilson, 2180 Cider Mill Dr., Okemos; spoke in support of Agenda Item 12A.

Neil Bowlby, 6020 Beechwood, Haslett; spoke on topic of road construction, and on alleged misuse of the parliamentary procedure of Calling the Question.

Supervisor Styka closed public remarks at 6:18 pm.

6. TOWNSHIP MANAGER REPORT

Township Manager Frank Walsh reported: Annual Report for 2018, upcoming Citizen Survey results, upcoming Village of Okemos concept plans, Farmer’s Market relocation progress, Brianne Randall-Gay Investigation, Robin’s Way rezoning, Copper Creek mediation.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Clerk Dreyfus reported:

- Provided details on the Meridian Township Police “Senior Citizen Watch Program.”

Treasurer Deschaine reported:

- Announced next Transportation Commission meeting; Jan. 24 at 6:00pm.
- Completed Certified Public Funds Investment Manager certification.

Supervisor Styka reported:

- Provided details on Meridian Police Citizens Youth Academy.
- Announced January 28<sup>th</sup> Marketplace Fundraiser at Culvers.
- Noted media release regarding a warning about freezing pipes.

Trustee Opsommer reported:

- Attended CATA Board annual goal setting retreat; discussed options for service expansion.
- Provided details on the Copper Creek mediation meeting; discussed resolution for connection road.

Trustee Jackson reported:

- Park Commission ongoing Patronicity Campaign for Meridian Township Farmer’s Market.

8. APPROVAL OF AGENDA

**Treasurer Deschaine moved to approve the Agenda as amended. Seconded by Trustee Jackson.**

**Supervisor Styka moved the minutes from 9B to 12E.**

VOICE VOTE:            Motion carried            7-0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

**Clerk Dreyfus moved to adopt the Consent Agenda as presented. Seconded by Trustee Jackson.**

ROLL CALL VOTE:      YEAS: Trustee Wisinski, Jackson, Opsommer, Sunland,  
   Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried            7-0

A. Communications

**Clerk Dreyfus moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Jackson.**

ROLL CALL VOTE: YEAS: Trustee Wisinski, Jackson, Opsommer, Sunland,  
Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

~~B. Minutes~~ – MOVED TO AGENDA ITEM 12E

C. Bills

**Clerk Dreyfus moved to approve that the Township Board approve the Manager’s Bills as follows, seconded by Trustee Jackson:**

<b>Common Cash</b>		\$	247,012.40
<b>Public Works</b>		\$	2,227,693.76
<b>Trust &amp; Agency</b>		\$	9,288,901.99
	<b>Total Checks</b>	\$	11,763,608.15
<b>Credit Card Transactions</b>		\$	9,342.82
Jan. 3 <sup>rd</sup> to Jan. 17 <sup>th</sup>			
	<b>Total Purchases</b>	\$	<u>11,772,950.97</u>
<b>ACH Payments</b>		\$	<u>551,157.27</u>

ROLL CALL VOTE: YEAS: Trustee Wisinski, Jackson, Opsommer, Sunland,  
Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

D. Georgetown #3 Streetlighting SAD #425 – Resolution #5

**Clerk Dreyfus moved to approve the Georgetown #3 Public Streetlighting Improvements Special Assessment District #425 - Resolution #5, which approves the final special assessment roll, adopts the amount of \$6,747.36 as the first year assessment and the amount of \$3,298.68 (subject to adjustment) as the annual assessment thereafter. Seconded by Trustee Jackson.**

ROLL CALL VOTE: YEAS: Trustee Wisinski, Jackson, Opsommer, Sunland,  
Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

E. Georgetown #4 Streetlighting SAD #427 – Resolution #3

**Clerk Dreyfus moved to approve Georgetown #4 Public Streetlighting Improvement Special Assessment District #427- Resolution #3, which approves the construction of the public improvement, the estimate of cost, and defraying the cost by special assessment; determines the special assessment district and directs the making of an assessment roll. Seconded by Trustee Jackson.**

ROLL CALL VOTE: YEAS: Trustee Wisinski, Jackson, Opsommer, Sunland,  
Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

F. Sierra Ridge #2 & #3 Streetlighting SAD #426 – Resolution #4

**Clerk Dreyfus moved to approve Sierra Ridge #2 & #3 Public Streetlighting Improvement Special Assessment District #426 - Resolution #4, which sets a public hearing for February 19, 2019, for the purpose of reviewing and hearing objections to the special assessment roll. Seconded by Trustee Jackson.**

ROLL CALL VOTE: YEAS: Trustee Wisinski, Jackson, Opsommer, Sunland,  
Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS - NONE

12. ACTION ITEMS

A. Medical Marihuana Non Zoning Ordinance – **Final Adoption**

**Clerk Dreyfus moved to approve the resolution for final adoption of the amendment to the Code of Ordinances to add Chapter 40 - Commercial Medical Marihuana Facilities and amend the Township Fee Schedule to include an Initial Application Fee of \$5,000 and Annual/Renewal Application Fee of \$5,000. Seconded by Trustee Sundland.**

Board discussion: Medical Marijuana industry size, society transitioning past decades of prohibition, medical marijuana utilized in majority of States, number of overlay districts, types of facilities, appropriateness of provisioning centers, ratio of alcohol licenses compared to medical marijuana, possible tax revenue, controlling odor, public nuisance ordinance, cost to the Township, likelihood of local applicants, thoughtful approach to concerns, permit acquisition details, ensuring priority for local applicants.

**Trustee Opsommer moved to amend Page 5, Section 1(c)(2) to add “...that an owner of the permit owner, with 75% ownership interest or greater has maintained...” and change “6 months” to “one year.” Seconded by Clerk Dreyfus.**

VOICE VOTE ON AMENDMENT: 7-0 Motion Passed

Board discussion: benefits of medical marijuana use, separation between medical and recreational, concerns with growth operations, location and size of possible growth operations, reduction of growth permits available to match zones available, limiting future growth zoning

**Trustee Jackson moved to amend Page 3, Section 40-28 (2)(a) to read “2, regardless of type” Grower Permits instead of “6, regardless of type” Grower Permits. Seconded by Treasurer Deschaine.**

Board discussion: Current wording is simple, later designation can happen, geographic boundaries important before permits allowed is decided

VOICE VOTE ON AMENDMENT: 3-4 (Styka, Dreyfus, Sundland, Opsommer)  
Motion Failed

**Trustee Opsommer moved to amend Page 3, Section 40-28 (2)(a) to read “3, regardless of type” Grower Permits instead of “6, regardless of type” Grower Permits. Seconded by Treasurer Deschaine.**

VOICE VOTE ON AMENDMENT: 5-2 (Sundland, Dreyfus) Motion Passed

Board discussion: Where will tax revenue come from, bonus provisioning permits

**Trustee Jackson moved to strike Section 40-28 (2)(f) on Page 3, related to second Provisioning Centers in Overlay Areas. Seconded by Treasurer Deschaine.**

Board discussion: Bonus applications will allow market to expand naturally, will allow two types in one overlay as long as it meets special permit guidelines, size of overlays will not clutter facilities, possibility of overlay zone not having lease space for facility prompted bonus permits

VOICE VOTE ON AMENDMENT: 2-5 (Styka, Dreyfus, Sundland, Opsommer, Wisinski)  
Motion Failed

ROLL CALL VOTE ON ORIGINAL MOTION: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Jackson, Opsommer, Sundland, Wisinski

NAYS:

Motion carried 7-0

B. MDEQ Loan Application – Village of Okemos

**Trustee Opsommer moved to adopt the attached resolution of support for the Village of Okemos MDEQ loan application. Seconded by Trustee Jackson.**

Principal Planner Menser explained the loan and its terms.

Dave Van Haaren, Triterra Environmental Consultants, presented on details of the loan and its terms. Explained the interactions of the Meridian Township Brownfield Authority.

Board discussion: Loan terms and responsibility of developer to pay if project fails, Downtown Development Authorities involvement, non-environmental clean-up costs vs environmental clean-up costs, loan payment details.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Treasurer Deschaine, Supervisor Styka,  
Trustees Wisinski, Jackson, Opsommer, Sundland

NAYS:

Motion carried 7-0

**Supervisor Styka moved for a five-minute recess at 7:28 pm.**

**Supervisor Styka reconvened the meeting at 7:37 pm.**

C. Board and Commission Appointments

**Treasurer Deschaine moved to appoint Brian Seipel to the Communications Commission for a term ending 12/31/20. Seconded by Trustee Jackson.**

**Treasurer Deschaine moved to appoint Mike Nevells to the Communications Commission for a term ending 12/31/21. Seconded by Trustee Jackson.**

**Treasurer Deschaine moved to appoint Riti Adhi to the Communications Commission as an alternate. Seconded by Trustee Jackson.**

VOICE VOTE: Motion carried 7-0

**Trustee Opsommer moved to appoint Scott Hendrickson to the Local Officials Compensation Commission for a 5-year term ending 12/31/23. Seconded by Treasurer Deschaine.**

VOICE VOTE: Motion carried 7-0

**Trustee Jackson moved to appoint Linda Burghardt to the Environmental Commission for a 3-year term ending 12/31/21. Seconded by Trustee Opsommer.**

**Trustee Jackson moved to appoint student Aparna Krishnamurthy to the Environmental Commission for a term ending 12/31/19. Seconded by Trustee Opsommer.**

VOICE VOTE: Motion carried 7-0

**Clerk Dreyfus moved to appoint Scott Hendrickson to the Planning Commission for a 3-year term ending 12/31/21. Seconded by Trustee Opsommer.**

VOICE VOTE: Motion carried 7-0

**Trustee Sundland moved to appoint Lanny Brunette to the Board of Review for a 2-year term ending 12/31/20. Seconded by Trustee Jackson.**

VOICE VOTE: Motion carried 7-0

**Trustee Wisinski moved to appoint Kirk Lapham to the Land Preservation Advisory Board for a 4-year term ending 12/31/22. Seconded by Trustee Jackson.**

VOICE VOTE: Motion carried 7-0

**Trustee Jackson moved to appoint Kimberly Maingu to the Community Resources Commission for a 2-year term ending 12/31/20. Seconded by Trustee Opsommer.**

VOICE VOTE: Motion carried 7-0

**Trustee Opsommer moved to appoint Robert G. Lovell to the Transportation Commission for a 2-year term ending 12/31/20. Seconded by Trustee Wisinski.**

VOICE VOTE: Motion carried 7-0

Board discussion: Planning Commission vacancy

D. Supervisor Pro-Tem

**Treasurer Deschaine moved to appoint Trustee Opsommer to the position of Supervisor Pro-Tem. Seconded by Trustee Wisinski.**

VOICE VOTE: Motion carried 7-0

E. Minutes

January 8, 2019 Regular Meeting

**Trustee Deschaine moved to approve and ratify the minutes of January 8, 2019 Regular Meeting as amended. Seconded by Trustee Jackson.**

Board discussion: pros and cons of amendments submitted by Treasurer Deschaine, censorship vs. individual board member preferences, concerns about wholesale deletions of entire comments of individual Board member, Board policy regarding minutes, differences between individual Board member comment section of agenda and action/discussion items, detailed minutes for special meetings vs. conciseness and a record of actions taken.

VOICE VOTE: Motion passed 5-2 (Sundland, Dreyfus)

January 8, 2019 Special Meeting (Trustee Interview & Selection Process)

**Trustee Deschaine moved to approve and ratify the minutes of January 8, 2019 Special Meeting as submitted. Seconded by Clerk Dreyfus.**

VOICE VOTE: Motion passed 7-0

13. BOARD DISCUSSION ITEMS

A. Rezoning #18140 (Hitch)

Principal Planner Menser presented details on the rezoning request.

Board discussion: Current zoning of surrounding parcels, set-back requirements, buffers, nearest professional office (PO) zoning, PO restrictions, proposed developments, consideration given to neighbors, geographic constrictions, current zoning use possibilities, benefits of PO, differences between commercial and professional office, enhancing tree buffer between properties.

**Board consensus to place this item on for action at a future Board Meeting.**

B. Transportation Commission Recommendation on Local Road Millage

Treasurer Deschaine presented recommendation of the Transportation Commission.

Director Perry spoke on current state of roads and a proposed assessment management plan.

Board discussion: Levels of funding needed for repairs, who receives gas taxes, need for additional funds to keep roads maintained, asset management plan details, breakdown of possible plans, goal to reach pacer level 8, preservation of roads, impact of increase in construction costs.

**Board consensus to place this item on for further discussion at a future Board Meeting.**

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 8:56 pm.

Lynne Page, 3912 Raleigh Dr., Okemos; spoke in opposition of Agenda Item 12A.

Supervisor Styka Closed Public Remarks at 8:59 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Clerk Dreyfus reported:

- Noted a new State Legislature bill that requires criminal conviction before law enforcement can sell seized property. Township Board has discussed this issue extensively in the past.

16. CLOSED SESSION – Review Pending Litigation

**Clerk Dreyfus moved that the Township Board meet in closed session under Section 8 (e) and (h) to consult with its Township Attorney, including review of a confidential written legal opinion, regarding settlement strategy in connection with Meridian Mall Ltd Partnership vs Meridian Charter Township (and Michigan Department of Treasury as Co-Respondent), MTT Docket No. 18-001420. Seconded by Trustee Jackson.**

ROLL CALL VOTE: YEAS: Trustees Opsommer, Wisinski, Jackson, Sundland, Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine

NAYS:

Motion carried 7-0

**Supervisor Styka moved into closed session at 9:04 pm.**

**Treasurer Deschaine moved to exit closed session. Seconded by Trustee Jackson.**

VOICE VOTE: Motion carried 7-0

**Supervisor Styka moved the meeting out of closed session at 9:40pm**

17. ADJOURNMENT

**Trustee Opsommer moved to adjourn. Seconded by Trustee Jackson.**

VOICE VOTE: Motion carried

**Supervisor Styka adjourned the meeting at 9:41pm.**

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RONALD J. STYKA,  
TOWNSHIP SUPERVISOR

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BRETT DREYFUS,  
TOWNSHIP CLERK

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD JOINT BOARDS AND COMMISSIONS MEETING **-DRAFT-**  
5151 Marsh Road, Okemos MI 48864-1198  
853-4000, Township Hall Room  
TUESDAY, JANUARY 15, 2019 **6:00 pm**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

ABSENT: NONE

STAFF: Public Works Director/Assistant Township Manager Perry, Parks and Recreation Director Maisner, Economic Development Director Buck, Finance Director Mattison, Recycling Coordinator Harvey, Information Technology Director Gebes, Community Planning and Development Director Kieselbach, Police Chief Plaga.

**COMMUNITY RESOURCES COMMISSION**

PRESENT: Georgia Styka, Suzanne Krouse

**TRANSPORTATION COMMISSION**

PRESENT: Tim Potter, Chris Hackbarth, Steve Vagnozzi, Jon Kolbasa

**PLANNING COMMISSION**

PRESENT: John Scott-Craig, David Premoe, Alisande Shrewsbury

**ECONOMIC DEVELOPMENT CORPORATION**

PRESENT: Kim Thompson, Joel Conn, Brenda Chapman

**BOARD OF REVIEW**

PRESENT: Martha Bashore

**ZONING BOARD OF APPEALS**

PRESENT: Brian Beauchine

**COMMUNICATIONS COMMISSION**

PRESENT: Walter Benenson

**DOWNTOWN DEVELOPMENT AUTHORITY**

PRESENT: Susan Faulk

**LAND PRESERVATION ADVISORY BOARD**

PRESENT: Yu Man Lee, Roland Harms, Mark Stephens

**PARK COMMISSION**

PRESENT: Mike McDonald, Mark Stevens, Amanda Lick

**BROWNFIELD REDEVELOPMENT AUTHORITY**

PRESENT: John Scott-Craig, Joyce VanCoeving

**ENVIRONMENTAL COMMISSION**

PRESENT: Bill McConnell

**CORRIDOR IMPROVEMENT AUTHORITY**

PRESENT: Kellie Johnson, Chris Nugent, Bruce Peffers,

**PENSION BOARD**

PRESENT: Joyce VanCoevering, Kelli Martin

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:03 pm

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:05 pm.

Kiwanis Club of Okemos, presented a donation of \$25,000 to Parks and Recreation Pavilion Donation,

President of Harris Nature Center Foundation, presented on Mackinac Bridge Tower Adventure online auction opportunity set for January 26, 2019 to February 8, 2019 and upcoming brick paver program.

Supervisor Styka closed public remarks at 6:12 pm.

5. APPROVAL OF AGENDA

**Trustee Opsommer moved to approve the Agenda. Seconded by Trustee Jackson.**

VOICE VOTE:            Motion carried            7-0

6. JOINT MEETING WITH TOWNSHIP BOARDS AND COMMISSIONS

A. Reports of Activity in 2018

Township Manager Walsh presented on the 2018 Action Plan, and on the goals and objectives of the 2019 Action Plan.

B. Significant Matters Ahead in 2019

Boards and Commissions reported 2018 activities and goals for 2019.

C. Discussion

Board Discussion:

- Board members support of the missions of Township Boards and Commissions.
- Issues that boards/commissions wish the Township Board to take up:  
road millage, training
- Appreciation for the work being done by residents on boards and commissions.
- Need to fill vacancies on many boards and commissions.

6. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 7:44 pm.

Supervisor Styka Closed Public Remarks at 7:44 pm.

7. OTHER MATTERS AND BOARD MEMBER COMMENTS

8. ADJOURNMENT

**Trustee Opsommer moved to adjourn. Seconded by Trustee Deschaine.**

VOICE VOTE:            Motion carried:            7-0

**Supervisor Styka adjourned the meeting at 7:44 pm.**

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RONALD J. STYKA,  
TOWNSHIP SUPERVISOR

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BRETT DREYFUS,  
TOWNSHIP CLERK



**To: Board Members**  
**From: Miriam Mattison, Finance Director**  
**Date: February 1, 2019**  
**Re: Board Bills**

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**MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S  
BILLS AS FOLLOWS:**

COMMON CASH	\$	266,972.40
PUBLIC WORKS	\$	18,344.22
TRUST & AGENCY	\$	1,741,166.35
	<b>TOTAL CHECKS:</b>	<b>\$ 2,026,482.97</b>
CREDIT CARD TRANSACTIONS Jan 18th to Jan 31st	\$	7,181.71
	<b>TOTAL PURCHASES:</b>	<b><u>\$ 2,033,664.68</u></b>
ACH PAYMENTS	\$	<u>757,923.20</u>

02/01/2019 10:54 AM  
 User: mattison  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 02/05/2019 - 02/05/2019  
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Vendor Name	Description	Amount	Check #
1. 54-A DISTRICT COURT	CASH BOND-FORD, NATHANIEL LEE	100.00	99924
2. ACCU-TECH CORP	FIBER CONNECTION FOR BACKLOT	509.13	
3. ACTIVE911, INC.	YEARLY DEPARTMENT SUBSCRIPTION	520.00	
4. AIRGAS GREAT LAKES	STANDING PO FOR MEDICAL OXYGEN	106.66	
	MEDICAL OXYGEN	490.15	
	TOTAL	596.81	
5. AMSOIL INC	5-30 SYN OIL 55 GALLON DRUMS	3,375.35	
6. AT & T MOBILITY	MONTHLY SERVICE	74.83	
7. AUTO VALUE OF EAST LANSING	FLEET REPAIR PARTS 2019	20.94	
	FLEET REPAIR PARTS 2019	59.38	
	FLEET REPAIR PARTS 2019	16.49	
	FLEET REPAIR PARTS 2019	16.18	
	FLEET REPAIR PARTS 2019	19.38	
	TOTAL	132.37	
8. AVALON TECHNOLOGIES INC	VMWARE ESXI HOST UPGRADE TO 6.0	4,540.00	
9. AVI SYSTEMS INC	ANNUAL CONTRACT	3,708.00	
10. BARYAMES CLEANERS	STANDARD POLICE UNIFORM CLEANING	416.35	
	MONTHLY CLEANING - JAN	286.15	
	TOTAL	702.50	
11. BECKS PROPANE	PROPANE FOR HNC	201.31	99925
12. BLUE CROSS BLUE SHIELD OF MICHIGAN	BCBS PPO HEALTH INSURANCE - FEB	2,893.75	
13. CARLSON APPRAISAL CO	PROPERTY APPRAISAL SERVICE FOR 5820 OKEMOS ROAD	950.00	
14. CDW	BROTHER POCKETJET6 THERMAL PRINTERS	1,088.79	
	CDW-G POCKET JET PRINTER REPLACEMENT POWER CABLE	96.00	
	ADOBE PRO DC STANDALONE LICENSE FOR ENGINEERING AN	744.82	
	TOTAL	1,929.61	
15. CINTAS CORPORATION #725	MECHANICS UNIFORMS 2019	40.13	
	MECHANICS UNIFORMS 2019	40.13	
	TOTAL	80.26	
16. COMCAST	MONTHLY SERVICE	106.85	
	MONTHLY SERVICE	329.54	
	MONTHLY SERVICE	173.99	
	MONTHLY SERVICE	41.65	
	TOTAL	652.03	
17. CONSUMERS ENERGY	MONTHLY SERVICE - 2018	9.31	
	MONTHLY SERVICE - 2019	11.86	
	TOTAL	21.17	
18. CREATIVE PRODUCT SOURCING	DARE PRODUCTS	1,461.96	

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Vendor Name	Description	Amount	Check #
19. DAWN WOZNIAK	MILEAGE - JAN	37.24	
20. DBI	FRAME	45.76	
	OFFICE SUPPLIES	214.13	
	MISC OFFICE SUPPLIES	24.53	
	MISC OFFICE SUPPLIES	39.88	
	TOTAL	324.30	
21. DUO-SAFETY LADDER CORP	HEAT LABELS FOR LADDERS	34.28	
22. EAST LANSING POLICE DEPT	4TH QTR GRANT TRAFFIC/ALCOHOL	8,182.00	
23. FD HAYES ELECTRIC	PARTS/LABOR IN LIGHT POLES	2,426.50	
	PARTS & LABOR SERVICE GARAGE	360.00	
	LABOR OF REPLACEMENT POLE	570.00	
	TOTAL	3,356.50	
24. FIRST ADVANTAGE LNS OCC HEALTH	MDOT RANDOM DRUG TESTING	171.34	
25. FIRST AMERICAN ADMINISTRATORS	JAN CLAIMS FOR VISION	795.45	
26. FIRSTDUE FIRE SUPPLY	REPLACEMENT FIRE HOODS	765.37	
27. FORESIGHT GROUP	ENVELOPES FOR POLICE	526.96	
	ENVELOPES FOR WATER BILLS	1,561.72	
	UTILITY BILL MAILING 1-15-19	230.01	
	SELF INKING STAMPS	151.40	
	ROTARY ENGRAVED NAME PLATES	58.10	
	TOTAL	2,528.19	
28. FRIENDS OF HISTORIC MERIDIAN	2018 MAINTENANCE EXPENSES	1,990.10	
29. G & W MAYTAG HOME APPLIANCE	PARTS & LABOR-DISHWASHER	200.00	
30. H.C. BERGER COMPANY	CONTRACT & BILLING	26.65	
31. THE HARKNESS LAW FIRM PLLC	LEGAL FEES-UTC	2,747.99	
	LEGAL FEES-UTC	3,925.73	
	TOTAL	6,673.72	
32. INGHAM COUNTY HEALTH DEPT	POLLUTION PREVENTION - 2019	185.00	
	POLLUTION PREVENTION - 2020	37.00	
	POLLUTION PREVENTION SERVICE CENTER - 2019	491.70	
	POLLUTION PREVENTION SERVICE CENTER - 2020	98.30	
	TOTAL	812.00	
33. INGHAM COUNTY SHERIFF DEPT	4TH QTR GRANT TRAFFIC/ALCOHOL	7,304.00	
34. INT'L INSTITUTE MUNIC CLERKS	MEMBERSHIP B. DREYFUS	176.26	
	MEMBERSHIP B. DREYFUS	58.74	
	TOTAL	235.00	
35. KCI	PERSONAL PROPERTY STATEMENTS	273.17	
36. KEBS INC	SURVEY OF POTENTIAL LAND PRESERVE	1,600.00	
37. KEYSTONE PRINTING GROUP	TWP BUSINESS CARDS - WISINSKI	72.79	

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38. LANSING POLICE DEPARTMENT	4TH QTR TRAFFIC GRANT	3,491.00	
39. LANSING UNIFORM COMPANY	STANDARD POLICE UNIFORM PURCHASES	131.85	
	STANDARD POLICE UNIFORM PURCHASE	110.00	
	STANDARD POLICE UNIFORM PURCHASES	125.00	
	POLICE UNIFORM PURCHASE - SHOES AND BOOTS	300.00	
	TOTAL	666.85	
40. MADISON NATIONAL LIFE INS CO	PREMIUM FOR FEB	3,629.00	
41. MAPLEGROVE PROPERTY MANAGEMENT LLC	REFUND OVERP'T MERIDIAN APARTMENTS	100.00	
42. MAULDON BROTHERS CONSTRUCTION LLC	GRAND RIVER/SIRHAL-JODON WATER MAIN 2018	22,048.25	
43. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CK FOR 2-1-19 PAYROLL	870.23	
44. MERIDIAN TOWNSHIP RETAINAGE	PATHWAY BRIDGE REHAB 2017	4,710.50	
45. MOORE MEDICAL LLC	STANDING PO FOR EMS SUPPLIES/EQUIPMENT	45.00	
	MISC MEDICAL SUPPLIES	520.05	
	MISC MEDICAL SUPPLIES	265.19	
	STANDING PO FOR EMS SUPPLIES/EQUIPMENT	16.98	
	STANDING PO FOR EMS SUPPLIES/EQUIPMENT	799.00	
	STANDING PO FOR EMS SUPPLIES/EQUIPMENT	75.58	
	STANDING PO FOR EMS SUPPLIES/EQUIPMENT	139.00	
	STANDING PO FOR EMS SUPPLIES/EQUIPMENT	589.64	
	STANDING PO FOR EMS SUPPLIES/EQUIPMENT	174.91	
	TOTAL	2,625.35	
46. MSU POLICE DEPT	4TH QTR GRANT TRAFFIC/ALCOHOL	4,198.00	
47. NAPA	FLEET REPAIR PARTS 2019	823.17	
	FLEET REPAIR PARTS 2019	123.42	
	SHOP TOOLS	33.98	
	FLEET REPAIR PARTS 2019	51.66	
	FLEET REPAIR PARTS 2019	108.96	
	FLEET REPAIR PARTS 2019	40.69	
	FLEET REPAIR PARTS 2019	439.25	
	SHOP SUPPLIES	23.88	
	FLEET REPAIR PARTS 2019	(152.67)	
	FLEET REPAIR PARTS 2019	194.76	
	SHOP SUPPLIES	23.88	
	FLEET REPAIR PARTS 2019	(34.00)	
	SHOP TOOL	14.99	
	FLEET REPAIR PARTS 2019	69.90	
	FLEET REPAIR PARTS 2019	40.13	
	TOTAL	1,801.99	
48. OFFICE DEPOT	MISC SUPPLIES	62.17	
49. OVERHEAD DOOR OF LANSING	COMMERCIAL DOOR REPAIR	250.00	
50. PHOENIX SAFETY OUTFITTERS	FIRE GEAR FOR FF KOZLOWSKI	2,764.95	
51. PHYSIO-CONTROL INC	SERVICE AGREEMENT FOR LUKAS 2 PRORATED 2019	675.17	

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52. POSTMASTER	CYCLE 6 WATER BILLS	1,690.47	99926
	PERMIT #90045000	235.00	
	PERMIT #90045001	710.00	
	TOTAL	2,635.47	
53. POWLESS BROTHERS PHOTOGRAPHY	MERIDIAN TWP BOARD MEMBER PORTRAITS	480.00	
54. PRO-TECH SALES	1 BALLISTIC VEST (DUTY)	839.00	
55. QUALITY TIRE INC	STATE CONTRACT FLEET TIRES 2019	145.10	
56. RECLAIMED BY DESIGN	2019 MONTHLY OPERATION OF RECYCLING CENTER	2,000.00	
57. RESERVE ACCOUNT	ACCT#247 088 51 TWP POSTAGE	7,500.00	
58. HASLETT-OKEMOS ROTARY	1ST QTR - PLAGA	140.00	
59. ROWERDINK AUTOMOTIVE PARATS	BATTERY AND CORE CHARGE	98.80	
	HUB ASY - 16 TAURUS	122.07	
	FLEET REPAIR PARTS 2019	24.26	
	TOTAL	245.13	
60. SOLDAN'S FEED & PET SUPPLIES	CANINE SUPPLIES FOR TWO DOGS	26.00	
61. SPARROW OCCUPATIONAL	EMPLOYEE PHYSICALS	318.00	
	PROFESSIONAL SERVICES	78.00	
	TOTAL	396.00	
62. STATE OF MICHIGAN	3 YR LICENSE RENEWAL FOR PESTICIDE	75.00	99927
	WATER SAMPLES FOR MERIDIAN RD PARK	16.00	
	TOTAL	91.00	
63. SUPREME SANITATION	PORTABLE TOILET RENTAL	160.00	
64. TDS	MONTHLY SERVICE - JAN	1,340.83	
65. TRITECH SOFTWARE SYSTEMS	TRITECH INFORM MOBILE SUPPORT FOR 2019 YEAR	621.63	
	TRITECH INFORM MOBILE SUPPORT FOR 2019 YEAR	7,461.12	
	TOTAL	8,082.75	
66. URBAN LAND INSTITUTE	2019 MEMBERSHIP M. KIESELBACH	396.00	
67. US BANK EQUIPMENT FINANCE	LEASE PAYMENT	1,191.30	
68. VARIPRO BENEFIT ADMINISTRATORS	FLEX ADMINISTRATION XX/XX	175.00	
69. WEST SHORE FIRE	STANDING PO FOR SCBA FILL MAINTENANCE	729.60	
70. WOLVERINE ENGINEERS & SURVEYORS	CENTRAL PARK GATEWAY BRIDGE AND HISTORICAL VILLAGE	2,242.00	
	CENTRAL PARK REGIONAL TRAIL CONNECTOR PROJECT	6,617.00	
	TOTAL	8,859.00	
71. MARCUS WOURMAN	INSTRUCTOR FEE BASKETBALL CAMP	1,400.00	
72. YOUNGSTROM CONTRACTING	PATHWAY BRIDGE REHAB 2017	124,415.58	
TOTAL - ALL VENDORS		266,972.40	

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Vendor Name	Description	Amount	Check #
1. AMERICAN WATER WORKS ASSOC			
	MEMBERSHIP D. PERRY	69.20	
	MEMBERSHIP DUES D. PERRY	13.80	
	TOTAL	<u>83.00</u>	
2. AYLES TREE SERVICE INC			
	EMERGENCY TREE REMOVAL AND GRIND BIRCH ROW & HARDY	720.00	
3. BLUE CROSS BLUE SHIELD OF MICHIGAN			
	BCBS HEALTH INSURANCE - FEB	1,078.68	
4. FERGUSON WATERWORKS #3386			
	WATER SYSTEM REPAIR PARTS OPEN FALL 2018	66.50	
5. FIRST AMERICAN ADMINISTRATORS			
	JAN - VISON CLAIMS	62.55	
6. GA HUNT EXCAVATING			
	REFUND OVERPMT PERMIT #6038/2191 HAMILTON RD	40.00	
7. LTSCHAEFER			
	INTERIOR REPAIRS TO HOME CAUSED BY WATERMAIN BREAK	7,356.50	
8. MADISON NATIONAL LIFE INS CO			
	PREMIUMS FOR FEB	420.36	
9. MAULDON BROTHERS CONSTRUCTION LLC			
	GRAND RIVER/SIRHAL-JODON WATER MAIN 2018	6,200.00	
10. MERIDIAN TOWNSHIP RETAINAGE			
	GRAND RIVER/SIRHAL-JODON WATER MAIN 2018	1,486.75	
11. MICHIGAN WATER ENVIRONMENT			
	MEMBERSHIP DUES D. PERRY	6.00	
	MEMBERSHIP DUES D. PERRY	64.00	
	TOTAL	<u>70.00</u>	
12. TDS			
	MONTHLY SERVICE - JAN	123.43	
13. CARISSA TERBUSH			
	REFUND OVERP'T FINAL #LKLA-003142-0000-08	166.67	
14. TRI TITLE AGENCY LLC			
	OVER PAYMENT OF UTILITY ON 6069 SKYLINE DR.	219.78	
	REFUND OVERP'T FINAL #ACAD-0012020000-01	250.00	
	TOTAL	<u>469.78</u>	
TOTAL - ALL VENDORS		18,344.22	

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Vendor Name	Description	Amount	Check #
1. CAPITAL AREA DISTRICT LIBRARY	WINTER & DELINQ PP COLLECTION	178,646.84	12503
2. CAPITAL REGION AIRPORT AUTHORITY	WINTER & DELINQ PP TAX COLLECTED	80,044.35	12505
3. CATA	WINTER & DELINQ PP TAXES COLLECTED	344,357.57	12504
4. EAST LANSING PUBLIC SCHOOLS	2018 SUMMER TAX COLLECTION	1,221.91	12511
5. HASLETT PUBLIC SCHOOLS	SUMMER & WINTER TAX COLLECTION	180,537.48	12512
6. INGHAM CO TREASURER-LAND BANK BRA	WINTER 2018 LAND BANK BROWNFIELD CAPTURE	13.66	12507
7. INGHAM INTERMEDIATE SCHOOL	SUMMER TAX & DELINQ PP TAX COLLECTED	5,853.60	12506
8. LANSING COMMUNITY COLLEGE	WINTER & DELINQ PP TAX COLLECTED	435,996.79	12508
9. OKEMOS PUBLIC SCHOOLS	WINTER/SUMMER & DELINQ PP TAX COLLECTED	491,647.62	12509
10. WILLIAMSTON SCHOOLS	WINTER 2018 TAX COLLECTED	22,846.53	12510
TOTAL - ALL VENDORS		1,741,166.35	

Posting Date	Merchant Name	Amount	Name
2019/01/31	244 AUTO VALUE EAST LANSI	\$9.69	KENNITH PHINNEY
2019/01/28	ADOBE *ACROPRO SUBS	\$15.89	DEREK PERRY
2019/01/23	AMAZON.COM*MB69U51Y2	\$43.35	MICHELLE PRINZ
2019/01/28	AMAZON.COM*MB99H4D80	\$65.98	MICHELLE PRINZ
2019/01/22	AMZN MKTP US*MB0DG7B30	\$51.51	KRISTI SCHAEING
2019/01/23	AMZN MKTP US*MB0TI9890	\$79.47	KRISTI SCHAEING
2019/01/23	AMZN MKTP US*MB2MG18Y0	\$12.94	KRISTI SCHAEING
2019/01/29	AMZN MKTP US*MB2UG3HO2	\$120.00	MICHELLE PRINZ
2019/01/22	AMZN MKTP US*MB3X30BJ0	\$7.79	MICHELLE PRINZ
2019/01/21	AMZN MKTP US*MB59J25C0	\$17.99	MICHELLE PRINZ
2019/01/29	AMZN MKTP US*MB6KB15H2	\$82.12	MICHELLE PRINZ
2019/01/21	AMZN MKTP US*MB8MJ5TL2	\$17.48	MICHELLE PRINZ
2019/01/28	AMZN MKTP US*MB9506DH0	\$9.25	MICHELLE PRINZ
2019/01/31	BELLE TIRE 044	\$180.00	JIM HANSEN
2019/01/21	BEST BUY 00004168	\$9.99	MICHAEL DEVLIN
2019/01/28	BEST BUY 00004168	\$46.99	MICHAEL DEVLIN
2019/01/18	C AND T HYDRAULICS INC	\$284.96	TODD FRANK
2019/01/28	CMS COMMUNICATIONS INC	\$105.00	STEPHEN GEBES
2019/01/22	CROWN AWARDS INC	\$68.86	DEBORAH GUTHRIE
2019/01/21	DUSTY'S CELLAR CORP	\$50.00	DARCIE WEIGAND
2019/01/23	EB 2019 MRPA LOCAL AG	\$60.00	NYAL NUNN
2019/01/21	EXOTIC AUTOMATION&SUPPLY	\$77.47	TODD FRANK
2019/01/21	FACEBK.BGSY8J6862	\$50.00	DARCIE WEIGAND
2019/01/25	FROGGY'S FOG LLC	\$227.59	WILLIAM PRIESE
2019/01/25	FS *JUDYSAPPS	\$19.95	STEPHEN GEBES
2019/01/21	GLOBALTEST SUPPLY	\$175.60	WILLIAM PRIESE
2019/01/18	GRAND TRAVERSE PIE COM	\$22.51	MICHAEL DEVLIN
2019/01/18	HARBOR FREIGHT TOOLS 157	\$117.94	MATT FOREMAN
2019/01/18	HOBBY LOBBY #360	\$19.22	CATHERINE ADAMS
2019/01/21	INT'L ASSOC OF ADMIN PRO	\$150.00	KRISTEN COLE
2019/01/21	JETS PIZZA - MI-053 - MOT	\$47.16	MATTHEW WALTERS
2019/01/28	JETS PIZZA - MI-053 - MOT	\$36.76	ROBERT MACKENZIE
2019/01/28	KROGER #793	\$125.16	DARCIE WEIGAND
2019/01/21	KROGER #852	\$10.17	MICHAEL DEVLIN
2019/01/28	KROGER #852	\$6.97	MICHAEL DEVLIN
2019/01/23	KROGER FUEL #9793	\$54.37	DEREK BURCHAM
2019/01/23	KROGER FUEL #9793	\$41.39	DEREK BURCHAM
2019/01/21	KROGER FUEL #9793	\$34.83	WILLIAM RICHARDSON
2019/01/21	KROGER FUEL #9793	\$51.69	WILLIAM RICHARDSON
2019/01/23	KROGER FUEL #9793	\$68.14	KENNITH PHINNEY
2019/01/30	LANSING COMMUNITY COLL	\$181.50	WILLIAM PRIESE
2019/01/25	LARRY CUSHION TROPHIES	\$50.00	DARCIE WEIGAND
2019/01/28	MARCOS PIZZA - 1235	\$106.02	KATHERINE RICH
2019/01/24	MEIJER INC #025 Q01	\$100.00	LAWRENCE BOBB
2019/01/24	MEIJER INC #025 Q01	\$100.00	LAWRENCE BOBB
2019/01/24	MEIJER INC #025 Q01	\$54.00	LAWRENCE BOBB
2019/01/18	MEIJER INC #025 Q01	\$8.98	BRAD BACH
2019/01/28	MEIJER INC #025 Q01	\$79.70	KATHERINE RICH
2019/01/28	MEIJER INC #025 Q01	\$50.99	BRANDIE YATES
2019/01/21	MEIJER INC #025 Q01	\$17.17	CATHERINE ADAMS
2019/01/30	MERIDIAN AREA BUSINESS AS	\$125.00	PHIL DESCHAIINE
2019/01/30	MICHIGAN CAT LANSING	\$150.42	DAVID LESTER
2019/01/28	MICHIGAN ECONOMIC DEVELOP	\$110.00	CHRIS BUCK
2019/01/24	MICHIGAN SUPPLY CO	\$17.24	ROBERT STACY

2019/01/21	MICHIGAN TOWNSHIPS ASS	\$35.00	DEREK PERRY
2019/01/21	MICHIGAN TOWNSHIPS ASS	\$35.00	MICHELLE PRINZ
2019/01/25	MTU-CASHIERS OFFICE WEB	\$10.00	NYAL NUNN
2019/01/21	OFFICEMAX/OFFICEDEPT#3379	\$59.98	LAWRENCE BOBB
2019/01/25	OFFICEMAX/OFFICEDEPT#3379	\$41.98	TYLER KENNEL
2019/01/28	OFFICEMAX/OFFICEDEPT#3379	\$24.46	MICHAEL DEVLIN
2019/01/30	OLD BURDICKS BAR & GRILL	\$42.04	LUANN MAISNER
2019/01/30	OLD BURDICKS BAR & GRILL	\$92.11	MICHAEL DEVLIN
2019/01/31	OLD BURDICKS BAR & GRILL	\$27.43	MICHAEL DEVLIN
2019/01/21	OTC BRANDS, INC.	\$67.02	CATHERINE ADAMS
2019/01/28	PARKING EP/PS	\$2.50	CATHERINE ADAMS
2019/01/29	PAYPAL *MICHIGANSTO	\$200.00	NYAL NUNN
2019/01/29	PAYPAL *MICHIGANSTO	\$200.00	YOUNES ISHRAIDI
2019/01/25	PET SUPPLIES PLUS #193	\$49.98	MATT FOREMAN
2019/01/25	ROWERDINK INC.	\$157.56	JIM HANSEN
2019/01/25	SENTRY SAFETY SUPPLY	\$29.06	ROBERT MACKENZIE
2019/01/25	SLICE	\$14.58	MIKE ELLIS
2019/01/23	SOARING EAGLE WTR LILY	\$19.86	MIKE ELLIS
2019/01/21	SOLDANS FEEDS & PET S	\$10.14	CATHERINE ADAMS
2019/01/28	SOLDANS FEEDS & PET S	\$10.74	CATHERINE ADAMS
2019/01/30	STATE OF MI EMS	\$25.00	WILLIAM RICHARDSON
2019/01/30	STATE OF MI EMS	\$25.00	WILLIAM PRIESE
2019/01/31	STATE OF MI EMS	\$25.00	WILLIAM PRIESE
2019/01/18	SUNRISE AGGREGATES LLC	\$149.14	ROBERT STACY
2019/01/21	TARGET 00003657	\$9.79	MICHELLE PRINZ
2019/01/21	THE HOME DEPOT #2723	\$64.85	LAWRENCE BOBB
2019/01/28	THE HOME DEPOT #2723	\$7.66	LAWRENCE BOBB
2019/01/25	THE HOME DEPOT #2723	\$21.91	ROBERT STACY
2019/01/28	THE HOME DEPOT #2723	\$124.18	ROBERT STACY
2019/01/28	THE HOME DEPOT #2723	\$29.95	ROBERT STACY
2019/01/31	THE HOME DEPOT #2723	\$6.20	ROBERT STACY
2019/01/28	THE HOME DEPOT #2723	\$27.98	CHAD HOUCK
2019/01/23	THE HOME DEPOT #2723	\$8.83	WILLIAM RICHARDSON
2019/01/21	THE HOME DEPOT #2723	\$21.89	DAVID LESTER
2019/01/24	THE HOME DEPOT #2723	\$40.86	DAVID LESTER
2019/01/28	THE HOME DEPOT #2723	(\$29.22)	ROBERT MACKENZIE
2019/01/28	THE HOME DEPOT #2723	\$27.63	ROBERT MACKENZIE
2019/01/28	THE HOME DEPOT #2723	\$29.22	ROBERT MACKENZIE
2019/01/24	THE HOME DEPOT #2723	\$28.42	CATHERINE ADAMS
2019/01/21	THE HOME DEPOT #2723	\$43.04	MATT FOREMAN
2019/01/21	THE HOME DEPOT 2723	\$498.00	LAWRENCE BOBB
2019/01/24	THE HOME DEPOT 2723	\$81.34	ROBERT STACY
2019/01/31	THE HOME DEPOT 2723	\$235.27	DAVID LESTER
2019/01/23	USA BLUE BOOK	\$232.84	CHAD HOUCK
2019/01/25	VERIZON WRLS 0381201	\$459.98	STEPHEN GEBES
2019/01/18	WAL-MART #2866	\$27.41	CATHERINE ADAMS
2019/01/31	WAL-MART #2866	\$34.77	CATHERINE ADAMS
2019/01/22	WWW.VISTAPRINT.COM	(\$111.85)	JANE GREENWAY
2019/01/21	ZORO TOOLS INC	\$79.98	WILLIAM PRIESE

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Total	\$7,181.71
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ACH Transactions

Date	Payee	Amount	Purpose
01/22/19	Delta Dental	12,710.58	Employee Dental Insurance
01/23/19	Consumers Energy	52,184.05	Utility Bills
01/28/19	MERS	227,844.77	Pension
01/29/19	Blue Care Network	20,424.51	Employee Health Insurance
02/01/19	Blue Care Network	49,986.65	Employee Health Insurance
02/01/19	ICMA	38,747.94	Payroll Deductions 2/01/19 Payroll
02/01/19	IRS	93,331.10	Payroll Taxes 2/01/19 Payroll
01/18/19	Various Financial Institutions	<u>262,693.60</u>	Direct Deposit 02/01/19
	<b>Total ACH Payments</b>	<u><u>757,923.20</u></u>	

**The Harkness Law Firm, PLLC**

**INVOICE**

4121 Okemos Rd., Suite 17  
 Okemos, MI 48864  
 Phone (517) 381-246

INVOICE #012419  
 DATE: JANUARY 24, 2019

**TO:**  
 Mr. Frank Walsh, Twp Manager  
 Meridian Charter Township  
 5151 Marsh Rd.  
 Okemos, MI 48864

**FOR:**  
 Prosecution Services, January 2019  
 Diversion Program Administration  
 1 of 1

DESCRIPTION	QTY	RATE	AMOUNT
Prosecution Services	1	\$5,416.67	\$5,416.67
Diversion Program(s)	1	\$1,250.00	\$1,250.00
12/28/18:			
Letters of Acceptance RE: San Su Thi, RF3, to Def, Walmart, MTPD	3	\$0.47	\$1.41
Letters of Acceptance RE: Chad Wickham, RF3, to Def, Walmart, MTPD	1	\$0.47	\$0.47
Letter to MTPD Enclosing Fees	1	\$0.47	\$0.47
01/16/19:			
Letters of Investigation RE: Shamarie Coley, RF3, to Def, Hollister, MTPD	3	\$0.47	\$1.41
Letters of Investigation RE: Aubrey Friedrich, RF3, to Def, Zumiez, MTPD	2	\$0.47	\$0.94
Letters of Investigation RE: Jonathan Young, RF3, to Def, Walmart, MTPD	2	\$0.47	\$0.94
Letters of Investigation RE: Nikolaus Rocha, RF3, to Def, Meijer, MTPD	2	\$0.47	\$0.94
Letters of Investigation RE: Jennifer Tanto, RF3, to Def, Meijer, MTPD	1	\$0.47	\$0.47
TOTAL			\$6,673.72

*Handwritten:* =2747.99

*Handwritten:* =3925.73

*Handwritten:* ✓

*Handwritten:* 101-170.173-808.100

*Handwritten:* mmm  
1-24-19

Make all checks payable to The Harkness Law Firm, PLLC  
 Please remit payment to the address above by February 15, 2019.

**Thank you for your business!**



**To:** Township Board Members

**From:** Derek N. Perry, Assistant Township Manager  
Director of Public Works & Engineering  
Younes Ishraidi, P.E., Chief Engineer

**Date:** February 5, 2019

**Re:** Okemos Road Boardwalk Contract

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In April of 2018, the Ingham County Board of Commissioners approved our grant application for the construction of the Okemos Road Boardwalk. We received \$975,000 of the total \$1.3 million needed for the project. The remaining balance will be provided through our local dedicated pathway millage. Funding for the Ingham County grants are provided by the voters of the County as part of the 2014 Ingham County Parks and Trails millage program.

The boardwalk project will eliminate a significant, and unsafe gap (approx. 1,300 feet) in our Okemos Road pathway between Central Park Drive and Gaylord C. Smith Court. Users of the pathway will no longer have to risk walking on the narrow roadway shoulder at the drain crossing between the two roads as they currently do now.

Besides eliminating this unsafe gap, it will also create one of our longest uninterrupted sections of the pathway system. Upon completion this summer, residents and visitors will be able to walk or bike safely on a pathway from Jolly Road all the way north to Lake Lansing Road along the east side of Okemos Road.

On January 10, 2019, the Department of Public Works received the following bid proposals for the project:

Eastern MI Contracting, Ubly, MI	\$ 886,620
Miller-Davis Company, Kalamazoo, MI	\$1,147,920
Cross Lake Construction, Horton, MI	\$1,159,625
Anlaan Corporation, Grand Haven, MI	\$1,180,252
L.J. Construction, Clifford, MI	\$1,045,160
Riverworks Construction, Holland, MI	\$1,284,555

As part of the County grant agreement, all bidders will be required to pay prevailing wages. Based on their ability to perform the work, reference checks, and pricing, we are recommending that the low bid in the amount of \$886,620 from Eastern MI Contracting be approved. This contract is budgeted under account: 204-440.450-974.000.

**Recommended Motion:**

**“Move to approve the 2019 Okemos Road Boardwalk project contract to Eastern MI Contracting in the amount of \$886,620.00, and authorize Assistant Township Manager, Derek Perry, to sign the contract.”**



9.E.

**To:** Township Board Members

**From:** Derek N. Perry, Assistant Township Manager  
Director of Public Works & Engineering

Younes Ishraidi, P.E., Chief Engineer

**Date:** February 5, 2019

**Re:** Georgetown #4 Public Streetlighting Improvement  
Special Assessment District #427 - Resolution #4

---

A request was received from the property owners of Georgetown #4 for installation and maintenance of streetlights in Georgetown #4. The proposed plan was for eight (8) streetlights, Traditional fixtures with cut-off, and black standard poles, to be installed and maintained along Chaggal Lane (see attached map). The streetlights have been installed and energized.

Resolution #4 sets a public hearing for March 5, 2019 for reviewing and hearing objections to the special assessment roll.

The cost for the streetlighting is \$2,263.28 (\$121.06/lot) for the First Year and \$1,256.64 (\$57.12/lot) for the Annually Thereafter.

**Proposed Motion:**

**“Move to approve Georgetown #4 Public Streetlighting Improvement Special Assessment District #427- Resolution #4, which sets a public hearing for March 5, 2019, for the purpose of reviewing and hearing objections to the special assessment roll.”**



**GEORGETOWN #4 PUBLIC STREETLIGHTING IMPROVEMENTS  
SPECIAL ASSESSMENT DISTRICT NO. 427  
RESOLUTION NO. 4**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 on Tuesday, February 5, 2019, at 6:00 p.m.

**PRESENT:** \_\_\_\_\_  
\_\_\_\_\_

**ABSENT:** \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_  
and supported by \_\_\_\_\_.

**WHEREAS**, the Township Board pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended, did on January 22, 2018, adopt a resolution approving the installation, operation and maintenance of certain public streetlighting improvements along Chaggal Lane, and approving the establishment of a special assessment district for the purpose of paying the cost thereof, which special assessment district is more specifically described as:

**Lots 137 through 158 (inclusive), Georgetown #4**

**WHEREAS**, the Supervisor has prepared and reported to the Township Board a special assessment roll assessing the cost of said improvements to the property benefited thereby with the proper certificate attached thereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN**, as follows:

1. Said special assessment roll shall be filed with the Office of the Township Clerk and shall be available for public examination during regular working hours on regular working days.
2. The Township Board shall meet at 6:00 p.m. on Tuesday, March 5, 2019, at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan, in the Charter Township of Meridian, for the purpose of reviewing and hearing objections to the special assessment roll.
3. The Township Clerk shall cause notice of such hearing and the filing of the assessment roll to be published twice in a newspaper of general circulation in the Township, prior to the date of the hearing with the first publication being not less than ten (10) days before the hearing. The Clerk shall also cause notice of such hearing to be mailed by first class mail to all property owners in the special assessment district shown on the current assessment rolls of the Township, at least ten (10) full days before the date of said hearing. Said notice as published and mailed shall be in substantially the following form: (SEE ATTACHED)

**Georgetown #4 Public Streetlighting Improvements  
Special Assessment District #427 Resolution #4  
February 5, 2019  
Page 2**

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

**ADOPTED:**

**YEAS:** \_\_\_\_\_

\_\_\_\_\_

**NAYS:** \_\_\_\_\_

Resolution declared adopted.

**STATE OF MICHIGAN )**

**) ss.**

**COUNTY OF INGHAM )**

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, February 5, 2019.

\_\_\_\_\_  
Brett Dreyfus, Township Clerk

**NOTICE OF PUBLIC HEARING ON THE SPECIAL ASSESSMENT ROLL**  
**for**  
**GEORGETOWN #4 PUBLIC STREETLIGHTING IMPROVEMENTS**  
**SPECIAL ASSESSMENT DISTRICT NO. 427**  
Charter Township of Meridian  
Ingham County, Michigan

**TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:**

**Lots 137 through 158 (inclusive), Georgetown #4**

and excluding road right of way and other lands deemed not benefited and excluding all streets and other land deemed not benefited.

**PLEASE TAKE NOTICE** that a special assessment roll for the Georgetown #4 Public Streetlighting Improvements Special Assessment District No. 427 (install, operate, and maintain streetlights along Chaggal Lane has been prepared and is on file in the Office of the Township Clerk for public examination. Said special assessment roll has been prepared for the purpose of assessing the cost of the above described public improvements to the property benefited therefrom. All questions and/or concerns should be directed to Meridian Township Department of Public Works & Engineering at (517) 853-4440.

**TAKE FURTHER NOTICE** that the Township Board will meet on **Tuesday, March 5, 2019, at 6:00 p.m.**, at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, for the purpose of reviewing said special assessment roll and hearing objections thereto. Said roll may be examined at the office of the Township Clerk during regular business hours and may be examined at the public hearing.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal with 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

The Township Board may proceed with the improvement and special assessment district unless written objections from more than 20% of the property owners are filed with the Township Board at or before the hearing.

Your special assessment is proposed to be **\$121.06/lot** for the first year and **\$57.12/lot** annually thereafter, subject to annual increases.

Date: \_\_\_\_\_

\_\_\_\_\_  
Brett Dreyfus, Township Clerk  
Charter Township of Meridian



**AFFIDAVIT OF MAILING**

STATE OF MICHIGAN )

) s.s.

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Michigan, Ingham County, Michigan, depose and say that I personally prepared for mailing and mailed by first class mail, on \_\_\_\_\_, a notice of hearing, a true copy of which is attached hereto and made a part hereof, to each property owner of or party in interest in property located within the special assessment district described in the attached notice, whose name appears upon the last local tax assessment records for ad valorem tax purposes, which has been reviewed by the local board of review as supplemented by any subsequent changes in the names or the addresses of such owners or parties listed thereon; that I personally checked each envelope against the list of such owners or parties in interest shown by said tax assessment roll and that each envelope was properly addressed to each owner or party in interest as shown on said tax assessment roll; that each such envelope had contained therein the appropriate notice of the aforesaid hearing, was securely sealed, with postage fully prepaid thereon for first-class delivery, and was properly addressed; that I personally placed all of said envelopes in a United States Post Office receptacle in Okemos, Michigan, on said date; that said notice referred to a hearing scheduled for March 5, 2019 before the Board of the Charter Township of Meridian.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Brett Dreyfus, Township Clerk

\_\_\_\_\_  
Notary Public, Ingham County  
Acting in Ingham County, Michigan  
My Commission Expires: \_\_\_\_\_

**Georgetown #4 Public Streetlighting Improvement Special Assessment District No. 427**

	<u>Parcel #</u>	<u>Property Address</u>	<u>Lot #</u>	<u>Property Owner</u>	<u>Owner Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>First Year Assessment</u>	<u>Annually Thereafter</u>
1	3302-02-14-379-002	Chaggal 5134	137	Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$57.12
2	3302-02-14-379-003	Chaggal 5128	138	Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$57.12
3	3302-02-14-379-004	Chaggal 5122	139	Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$57.12
4	3302-02-14-379-005	Chaggal 5116	140	Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$57.12
5	3302-02-14-379-006	Chaggal 5100	141	Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$57.12
6	3302-02-14-379-007	Chaggal 5094	142	Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$57.12
7	3302-02-14-379-008	Chaggal 5088	143	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$57.12
8	3302-02-14-379-009	Chaggal 5082	144	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$57.12
9	3302-02-14-379-010	Chaggal 5076	145	Suman Thirumani & Asha Latha Mamidi	2715 Trappers Cove Trail, 3C	Lansing	MI	48910	\$121.06	\$57.12
10	3302-02-14-379-011	Chaggal 5067	146	Jinping Chen & Yun Cao	1445 E. Pond Dr, #33	Okemos	MI	48864	\$121.06	\$57.12
11	3302-02-14-379-012	Chaggal 5073	147	Alpesh & Heema N Patel	15810 S US Highway 27	Lansing	MI	48906	\$121.06	\$57.12
12	3302-02-14-379-013	Chaggal 5079	148	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$57.12
13	3302-02-14-379-014	Chaggal 5085	149	Eyde Ltd Fam Ptrshp, L & G	P.O.Box 4218	East Lansing	MI	48826	\$121.06	\$57.12
14	3302-02-14-379-015	Chaggal 5091	150	Stephen M & Aimee M Houghton	2624 Elderberry Drive	Okemos	MI	48864	\$121.06	\$57.12
15	3302-02-14-379-016	Chaggal 5097	151	Wen Huang & Nanye Long	5097 Chaggal Lane	Okemos	MI	48864	\$121.06	\$57.12
16	3302-02-14-379-017	Chaggal 5115	152	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$57.12
17	3302-02-14-379-018	Chaggal 5121	153	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$57.12
18	3302-02-14-379-019	Chaggal 5127	154	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$57.12
19	3302-02-14-379-020	Chaggal 5133	155	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$57.12
20	3302-02-14-379-021	Chaggal 5139	156	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$57.12
21	3302-02-14-379-022	Chaggal 5145	157	Warren & Tessa Krueger III	1298 Starboard Drive	Okemos	MI	48864	\$121.06	\$57.12
22	3302-02-14-379-023	Chaggal 5151	158	Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$57.12



12.A

**To: Township Board**

**From: Mark Kieselbach, Director of Community Planning & Development**  
**Peter Menser, Principal Planner**

**Date: January 29, 2019**

**Re: PUD #18014 (Haslett Holding LLC) Copper Creek.**

---

The Township Board held the public hearing for the Copper Creek PUD at its meeting on December 11, 2018. Since the public hearing, a group consisting of neighbors, representatives of the Township Board, Township staff, and the property owner met on January 14, 2019 to address concerns over the proposed vehicular connection from the new development to the Wood Ridge subdivision. The group was able to identify a compromise whereby the property owner would limit the connection between the neighborhoods to emergency vehicles only. The 24 foot wide paved drive will run from the Wood Knoll Drive stub street in Wood Ridge to a cul-de-sac in Copper Creek. A crash gate will be installed at one end of the emergency access drive.

With the elimination of the proposed vehicular access, the overall PUD proposal was increased by two lots, for a total of 90 single family homes on 44.70 acres. The first phase of the project includes 30 lots.

### **Township Board Options**

The Township Board may approve or deny the proposed planned unit development project. If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution to approve the PUD subject to conditions is provided.

- **Motion to adopt the resolution approving Planned Unit Development #18014.**

### **Attachment**

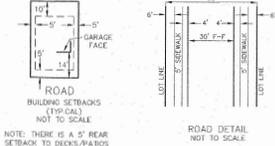
1. Revised site plan prepared by Kebs, Inc. dated February 1, 2018 (revision date January 18, 2019) and received by the Township on January 18, 2019.

G:\Community Planning & Development\Planning\PLANNED UNIT DEVELOPMENTS (PUD)\2018\PUD 18014 Copper Creek\PUD 18014.tb2.docx

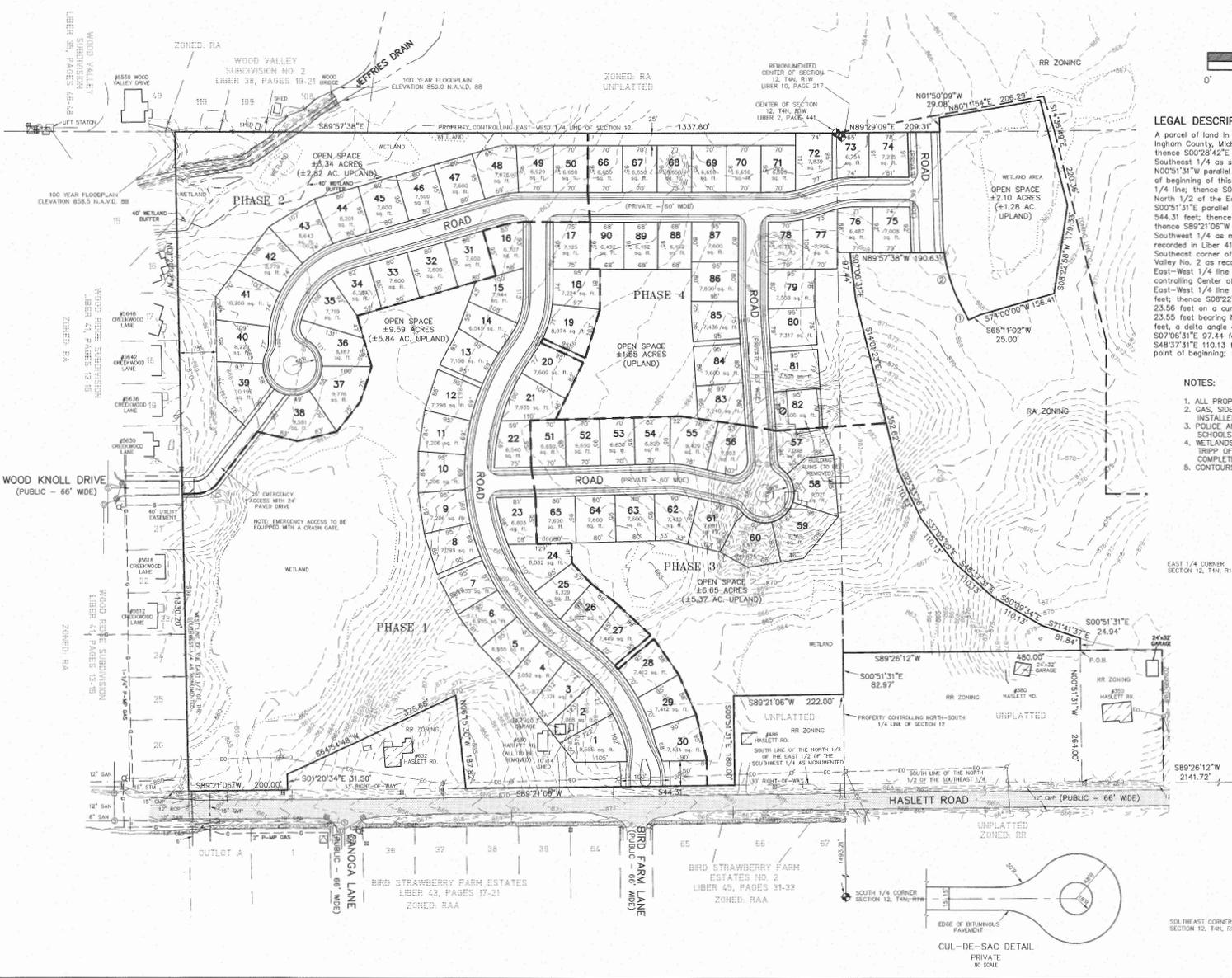
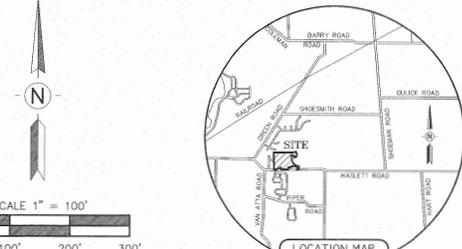
**OWNER/DEVELOPER:**  
MAYBERRY HOMES  
1650 KENDALE BOULEVARD  
EAST LANSING, MI 48823  
(517) 371-5000  
CONTACT: BOB SCHROEDER

**ENGINEER/SURVEYOR:**  
KEBS, INC.  
2116 HASLETT RD.  
HASLETT, MI 48840  
PH: (517) 339-1014  
FAX: (517) 339-8047

**NOTE:**  
100 YEAR FLOOD ELEVATION = 808.5-850.0 N.A.V.D. 88  
BASED ON MODELING AS APPROVED BY MDDO IN LETTER  
DATED JANUARY 29, 2015.



P.U.D. PLAN  
**COPPER CREEK CONDOMINIUM**  
A SUBDIVISION OF PART OF THE NORTHEAST 1/4, SOUTHEAST 1/4 & SOUTHWEST 1/4 OF SECTION 12, T4N, R1W, MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN



**LEGAL DESCRIPTION:**  
A parcel of land in the Northeast 1/4, Southeast 1/4, and the Southwest 1/4 of Section 12, T4N, R1W, Meridian Township, Ingham County, Michigan, the boundary of said parcel described as: Commencing at the East 1/4 corner of said Section 12; thence S00°28'42"E along the East line of said Section 12 a distance of 1332.81 feet to the South line of the North 1/2 of said Southeast 1/4, as surveyed and the North line of Haslett Road; thence S89°26'12"W along said North line 2141.72 feet; thence N00°51'31"W parallel with the property controlling North-South 1/4 line of said Section 12 a distance of 264.00 feet to the point of beginning of this description; thence S89°26'12"W parallel with said North line 480.00 feet to a point on said North-South 1/4 line, thence S00°51'31"E along said North-South 1/4 line 82.97 feet; thence S89°21'06"W parallel with the South line of the North 1/2 of the East 1/2 of the Southwest 1/4 as monumented and the North line of Haslett Road 222.00 feet; thence S00°51'31"E parallel with said North-South 1/4 line 180.00 feet to said North line; thence S89°21'06"W along said North line 544.31 feet; thence N06°15'00"W 187.82 feet; thence S64°54'48"W 375.88 feet; thence S01°20'34"E 315.50 feet to said North line; thence S89°21'06"W along said North line 200.00 feet to a point on the West line of the East 1/2 of the North 1/2 of said Southwest 1/4 as monumented, said line also being the East line and it's extension South of Wood Ridge Subdivision, as recorded in Liber 41 of Plats Pages 13-15, Ingham County Records; said point also being S01°20'17"E 27.00 feet from the Southeast corner of Lot 26 of said Subdivision; thence N01°20'17"W along said West line 1330.20 feet to the property controlling East-West 1/4 line of said Section 12, thence S89°57'38"E along said East-West 1/4 line 1337.60 feet to the property East-West 1/4 line of said Section 12, thence N82°09'09"E continuing along said East-West 1/4 line 1330.20 feet to the center of Section 12 as recorded in Liber 2 of corners, Page 441; thence N82°09'09"E continuing along said East-West 1/4 line 209.31 feet; thence N01°50'09"W 29.08 feet; thence N80°11'54"E 206.29 feet; thence S14°36'49"E 220.36 feet; thence S08°22'58"W 179.33 feet; thence S74°00'00"W 156.41 feet; thence S65°11'02"W 25.00 feet; thence Northwesterly 23.56 feet on a curve to the left, said curve having a radius of 263.00 feet, a delta angle of 4°48'11" and a chord length of 23.55 feet bearing N27°12'04"W; thence Northwesterly 122.15 feet on a curve to the right, said curve having a radius of 317.00 feet, a delta angle of 2°20'43" and a chord length of 121.40 feet bearing N18°32'48"W; thence N89°57'38"W 190.63 feet; thence S07°05'31"E 97.44 feet; thence S14°01'23"E 352.62 feet; thence S25°33'26"E 110.13 feet; thence S37°02'21"E 110.13 feet; thence S48°31'31"E 110.13 feet; thence S60°09'34"E 110.13 feet; thence S71°41'37"E 81.84 feet; thence S00°51'31"E 24.94 feet to the point of beginning; said parcel containing 44.70 acres more or less; said parcel subject to all easements and restrictions if any.

- NOTES:**
- ALL PROPOSED UNITS ARE FOR SINGLE FAMILY RESIDENTIAL PURPOSES.
  - GAS, SIDEWALKS, STREET LIGHTS & STREET TREES WILL BE INSTALLED FOR ALL UNITS IF REQUIRED.
  - POLICE AND FIRE PROTECTION BY MERIDIAN TOWNSHIP & SCHOOLS BY THE CITY OF HASLETT.
  - WETLANDS AS SHOWN ARE BASED ON DELINEATION BY ELISE TRIPP OF FISHBECK, THOMPSON, GARR & HUBER, INC. COMPLETED ON 11-20-17.
  - CONTOURS ARE BASED ON N.A.V.D. 88 DATUM
- LEGEND**
- = SET 1/2" BAR WITH CAP
  - = FOUND FROM AS NOTED
  - = BOUNDARY LINE
  - = PHASE LINE
  - - - = CURRENT ZONING LINE
  - = DISTANCE NOT TO SCALE
  - = FENCE
  - = ASPHALT
  - = CONCRETE
  - = GRAVEL
  - = EXISTING SPOT ELEVATION
  - = EXISTING CONTOUR ELEVATION
  - = WETLAND LINE
  - = SANITARY SEWER
  - = STORM SEWER
  - = WATER LINE
  - = GAS LINE
  - = OVERHEAD WIRES
  - = EDGE OF WOODS
  - = SANITARY MANHOLE
  - = DRAINAGE MANHOLE
  - = ELECTRIC MANHOLE
  - = TELEPHONE MANHOLE
  - = CATCHBASIN
  - = SANITARY CLEANOUT
  - = FIRE HYDRANT
  - = VALVE
  - = UTILITY POLE
  - = LIGHT POLE
  - = GUY WIRE
  - = UTILITY PEDESTAL
  - = TRANSFORMER
  - = HANDHOLE
  - = SIGN

**LAYOUT INFORMATION:**

MINIMUM LOT SIZE = 6,289 S.F. (LOT 34)  
BUILDABLE AREA = 4,564 S.F.  
MINIMUM LOT FRONTAGE = 49.3' (53.9' AT 5' SETBACK LINE) (LOT 38)  
MAXIMUM LOT SIZE = 10,260 S.F. (LOT 41)  
BUILDABLE AREA = 7,847 S.F.  
MAXIMUM LOT FRONTAGE = 113.3' (LOT 15)

TOTAL ACREAGE = 44.70 ACRES  
TOTAL WETLAND/FLOODPLAIN ACREAGE = ±6.37 ACRES  
TOTAL BUILDABLE AREA = ±38.33 ACRES  
TOTAL UPLAND OPEN SPACE = ±19.51 ACRES  
TOTAL PROPOSED UNITS = 90

CURVE	LENGTH	RADIUS	DELTA	CHORD	BEARING
1	23.56'	263.00'	4°48'11"	23.55'	N27°12'04"W
2	122.15'	317.00'	2°20'43"	121.40'	N18°32'48"W

REVISIONS	COMMENTS
7/1/18	ORIGINAL
2/27/18	REVISE OPEN SPACE HATCHING
7/16/18	REVISE LAYOUT
8/22/18	ADD BUFFERS REVISE LAYOUT
8/31/18	ADD BOULEVARDS REVISE LAYOUT
1/19/19	FINAL LOT LAYOUT

**KEBS, INC. ENGINEERING AND LAND SURVEYING**  
2116 HASLETT ROAD, HASLETT, MI 48840  
PH: 517-339-1014 FAX: 517-339-8047  
WWW.KEBS.COM

Marshall Office - Ph. 269-781-9800

DRAWN BY: KDB SECTION: 12, T4N, R1W  
FIELD WORK BY: DATE: JOB NUMBER:  
SHEET 1 OF 2 90535.SUB-PUD

**RESOLUTION TO APPROVE**

**Planned Unit Development #18014  
(Haslett Holding LLC)**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 5th day of February, 2019, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, Haslett Holding LLC has submitted a request to establish a planned unit development (PUD) identified as Copper Creek; and

WHEREAS, the proposed planned unit development includes the construction of 90 single family residential lots on 44.70 acres located on the north side of Haslett Road, east of Creekwood Lane; and

WHEREAS, the subject site is appropriately zoned RA (Single Family-Medium Density), which allows for a planned unit development; and

WHEREAS, the Planning Commission held a public hearing at its regular meeting on August 13, 2018, and has reviewed staff material forwarded under cover memorandums dated August 6, 2018, August 24, 2018, September 6, 2018, and October 18, 2018; and

WHEREAS, the Township Board held a public hearing on the proposal at its regular meeting on December 11, 2018 and has reviewed staff material forwarded under cover memorandums dated December 7, 2018 and January 29, 2019; and

WHEREAS, the proposed planned unit development provides adequate buffering between the development and adjacent residential land uses to the west; and

WHEREAS, the proposed planned unit development meets the minimum PUD performance objective to preserve at least 50% of the project area, excluding wetlands and floodplains, as open space; and

WHEREAS, the proposed planned unit development will be harmonious and similar in character with the existing residential developments to the west, south, and north of the subject site; and

WHEREAS, the requested waivers for lot size, lot frontage, and building setbacks are necessary to facilitate preservation of open space; and

WHEREAS, the proposed planned unit development will be adequately served by public water and sanitary sewer; and

**Resolution to Approve  
PUD #18014 (Haslett Holding LLC)  
Page 2**

WHEREAS, the proposed planned unit development meets the minimum PUD performance objectives as stated in Section 86-439(b) of the Code of Ordinances; and

WHEREAS, the proposed development is consistent with Objective E of Goal 2 of the 2017 Master Plan to preserve open space and natural areas by utilizing the planned unit development ordinance for the project; and

WHEREAS, the proposed planned unit development is consistent with Objectives A and B of Goal 1 of the 2017 Master Plan to preserve and strengthen residential neighborhoods by ensuring new residential developments meet high standards of visual attractiveness, health and safety, and environmental sensitivity.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Planned Unit Development #18014, subject to the following conditions.

1. Approval is in accordance with the submitted site plan prepared by Kebs, Inc., dated February 1, 2018 (revision date January 18, 2019) and received by the Township on January 18, 2019.
2. The waivers requested for lot size, lot frontage, and building setbacks are approved as depicted on the submitted site plan prepared by Kebs, Inc., dated February 1, 2018 (revision date January 18, 2019) and received by the Township on January 18, 2019.
3. The proposed 24 foot wide paved emergency access drive shall be constructed to support emergency vehicles and is subject to approval of the Township Fire Department and Public Works and Engineering Department.
4. The final location and style of the crash gate on the emergency access drive shall be subject to the approval of the Director of Community Planning and Development and Township Fire Department.
5. The applicant shall obtain all necessary permits, licenses, and approvals from the Ingham County Road Department, Ingham County Drain Commissioner, Michigan Department of Environmental Quality, and the Township, as applicable. Copies of all permits and approval letters shall be submitted to the Department of Community Planning and Development.
6. The utility, grading, and storm drainage plans for the site are subject to the approval of the Director of Public Works and Engineering and Ingham County Drain Commissioner and shall be completed in accordance with the Township Engineering Design and Construction Standards.
7. No grading or land clearing shall take place on the site until the site plan has been approved by the Director of Community Planning and Development and grading and soil erosion and sedimentation control (SESC) permits have been issued for the project.
8. The proposed roads in the development shall be built to Ingham County Road Department construction standards and shall be subject to the approval of the Director of Public Works and Engineering.
9. Construction traffic for development of the property shall only access the site from Haslett Road.





**To:** Township Board

**From:** Mark Kieselbach, Director of Community Planning and Development  
Justin Quagliata, Assistant Planner

**Date:** January 30, 2019

**Re:** Rezoning #18140 (Hitch) - Introduction

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The Township Board discussed Rezoning #18140 at its last meeting on January 22, 2019. While the Board agreed to consider a resolution to approve the rezoning for introduction at its next meeting, there was a request for additional information related to the types of uses that could locate on the property under the current RA zoning.

The primary land use allowed in the RA zoning district is detached single family housing. Section 86-654 of the Code of Ordinances allows additional land uses, identified as non-residential uses in residential zoning districts, subject to approval of a special use permit by the Planning Commission. These uses include institutions for human care (clinics, hospitals, nursing homes, etc.), religious institutions, educational and social institutions (adult and child care centers, places of public assembly), and public utility buildings. Most of the allowed non-residential uses require a site with at least two acres. The two parcels proposed for rezoning, if combined, would be 2.52 acres in total size. There are exceptions to the two acre minimum for clinics, group adult and child care centers, and public utility buildings, which instead are required to meet the minimum lot size and lot width of the underlying zoning district. The current RA zoning requires a minimum of 80 feet of lot width and 10,000 square feet (0.23 acre) of lot area.

### **Township Board Options**

The Township Board may approve or deny the proposed rezoning from RA (Single Family-Medium Density) to PO (Professional and Office). If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution to approve the rezoning for introduction is provided.

- **Move to adopt the resolution to introduce Rezoning Petition #18140 for publication and subsequent adoption.**

### **Attachment**

1. Resolution to approve.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ 18140 (Hitch)\REZ 18140.tb2.doc

**RESOLUTION TO APPROVE**

**Rezoning #18140  
Hitch  
2530 and 2540 Jolly Road  
INTRODUCTION**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 5th day of February, 2019, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, Thomas Hitch requested the rezoning of two unplatted lots, approximately 2.52 acres in total size, located at 2530 and 2540 Jolly Road from RA (Single Family-Medium Density) to PO (Professional and Office); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on December 10, 2018 and recommended approval (7-2) of the request at its meeting on December 17, 2018; and

WHEREAS, the Township Board discussed the rezoning at its meeting on January 22, 2019 and has reviewed the staff and Planning Commission material forwarded under a cover memorandum dated January 16, 2019; and

WHEREAS, the subject site meets or exceeds the minimum standards for lot area and lot width of the proposed PO (Professional and Office) zoning district; and

WHEREAS, the proposed rezoning would result in a logical and orderly development pattern by providing a transition between Jolly Road commercial activity to the east and adjacent single family residential uses to the north and west; and

WHEREAS, public water and sanitary sewer services are available to serve the subject site.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION** Ordinance No. \_\_\_\_\_, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #18140 from RA (Single Family-Medium Density) to PO (Professional and Office)."

**Resolution to Approve - Introduction**

**Rezoning #18140 (Hitch)**

**Page 2**

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 5th day of February, 2019.

\_\_\_\_\_  
Brett Dreyfus  
Township Clerk

**ORDINANCE NO. \_\_\_\_\_**  
**ORDINANCE AMENDING THE ZONING DISTRICT MAP**  
**OF MERIDIAN TOWNSHIP**  
**PURSUANT TO REZONING #18140**

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RA (Single Family-Medium Density) District symbol and indication as shown on the Zoning District Map, for 2530 and 2540 Jolly Road, the property legally described as:

A PARCEL OF LAND IN THE SOUTHEAST ¼ OF SECTION 32, T4N, R1W, MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN, THE SURVEYED BOUNDARY OF SAID PARCEL DESCRIBED AS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 32; THENCE S89°53'54"W ALONG THE SOUTH LINE OF SAID SECTION 32 A DISTANCE OF 20.00 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE S89°53'54"W CONTINUING ALONG SAID SOUTH LINE 475.00 FEET; THENCE N00°28'35"W PARALLEL WITH THE EAST LINE OF SAID SECTION 32 A DISTANCE OF 264.00 FEET; THENCE N89°53'54"E PARALLEL WITH SAID SOUTH LINE 475.00 FEET; THENCE S00°28'35"E PARALLEL WITH SAID EAST LINE 264.00 FEET THE POINT OF BEGINNING; SAID PARCEL CONTAINING 2.87 ACRES, MORE OR LESS, INCLUDING 0.35 ACRE, MORE OR LESS, PRESENTLY IN USE AS PUBLIC RIGHT OF WAY; SAID PARCEL SUBJECT TO ALL EASEMENTS AND RESTRICTIONS IF ANY.

to that of PO (Professional and Office).

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

\_\_\_\_\_  
Ronald J. Styka, Township Supervisor

\_\_\_\_\_  
Brett Dreyfus, Township Clerk

Legal description confirmed by:

\_\_\_\_\_  
Mark Kieselbach, Director  
Community Planning and Development



12.C

**To: Township Board**

**From: Mark Kieselbach, Director of Community Planning and Development**

**Date: January 31, 2019**

**Re: Medical Marihuana Non-Zoning Ordinance – Introduction**

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The changes made to the ordinance by the Township Board at its meeting on January 22, 2019 were determined to be substantial by the Township attorney. The revised ordinance is attached. The following motion has been provided for the Board:

- **Move to approve the resolution for the introduction of the amendment to the Code of Ordinances to add Chapter 40 Commercial Medical Marihuana Facilities and amend the Township Fee Schedule to include an Initial Application Fee of \$5,000 and Annual/Renewal Application Fee of \$5,000.**

**Attachments**

1. Resolution for Introduction.
2. Non-Zoning Ordinance.

G:\Community Planning & Development\Planning\Medical Marihuana\Medical Marihuana Non-Zoning Ordinance.tb9.docx

**RESOLUTION TO APPROVE**

**Commercial Medical Marihuana Facilities  
(Township Board)  
INTRODUCTION**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 5th day of February, 2019, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, the Township Board initiated an amendment to the Code of Ordinances to authorize the establishment of Commercial Medical Marihuana Facilities within the Township; and

WHEREAS, it is the Township Board’s desire to regulate Commercial Medical Marihuana Facilities by requiring a permit and compliance with requirements as provided in the proposed ordinance, in order to maintain the public health, safety and welfare of the citizens, business owners and visitors to the Township; and

WHEREAS, the proposed amendment provides standards and procedures for the review, issuance, renewal and revocation of Township issued permits for such facilities; and

WHEREAS, the Township Board deems it to be in the best interest of the residents, business owners and visitors to the Township to regulate the cultivation, distribution and use of Medical Marihuana permitted under the Michigan Medical Marihuana Act, Initiated Law 1 of 2008 in order to maintain public health, safety and welfare; and

WHEREAS, the Township Board amends the Township Fee Schedule to include an initial application fee of \$5,000 and annual or renewal fee of \$5,000 to defray the cost incurred by the Township for administration and enforcement of the Commercial Medical Marihuana Facilities Ordinance.

NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION** Ordinance No. \_\_\_\_\_, entitled “Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, by adding Chapter 40, Commercial Medical Marihuana Facilities.”

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

**Resolution to Approve (Introduction)**

**Township Board (February 5, 2019)**

**Page 2**

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

)ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 5th day of February, 2019.

\_\_\_\_\_  
Brett Dreyfus, Clerk  
Charter Township of Meridian

ORDINANCE NO. \_\_\_\_\_

**ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP OF MERIDIAN,  
INGHAM COUNTY, MICHIGAN BY ADDING CHAPTER 40 COMMERCIAL MEDICAL  
MARIHUANA FACILITIES**

**THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:**

Section 1. Amendment to the Code of Ordinances by adding Chapter 40. The code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to add Chapter 40 entitled Commercial Medical Marihuana Facilities to read as follows:

**Chapter 40  
COMMERCIAL MEDICAL MARIHUANA FACILITIES**

**ARTICLE I  
In General**

**Section 40-1. through 40-25. (Reserved)**

**ARTICLE II  
Commercial Medical Marihuana Facilities**

**Section 40-26. Title.**

This Chapter shall be known and cited as the "Commercial Medical Marihuana Facilities Ordinance of the Charter Township of Meridian."

**Section 40-27. Definitions.**

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where context clearly indicates a different meaning:

APPLICATION means an Application for a Permit under this Chapter and includes all supplemental documentation attached or required to be attached thereto; the Person filing the Application shall be known as the Applicant.

DIRECTOR OF COMMUNITY PLANNING AND DEVELOPMENT means the Charter Township of Meridian Director of Community Planning and Development or his/her designee.

COMMERCIAL MEDICAL MARIHUANA FACILITY or FACILITY means one of the following:

- (1) Provisioning Center, as that term is defined in the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016 (MMFLA);
- (2) Processor, as that term is defined in the MMFLA;
- (3) Secure Transporter, as that term is defined in the MMFLA;

(4) Grower, including Class A, Class B and Class C, as those terms are defined in the MMFLA;

(5) Safety Compliance Facility, as that term is defined in the MMFLA.

DEPARTMENT means the Michigan State Department of Licensing and Regulatory Affairs or any authorized designated Michigan agency authorized to regulate, issue or administer a Michigan License for a Commercial Medical Marihuana Facility.

LICENSE means a current and valid License for a Commercial Medical Marihuana Facility issued by the Department.

LICENSEE means a Person holding a current and valid Michigan License for a Commercial Medical Marihuana Facility.

MARIHUANA means that term as defined in Section 7106 of the Michigan Public Health Code, 1978 PA 368, MCL 333.7106.

MEDICAL MARIHUANA means that term as defined in MCL 333.26423.

PARAPHERNALIA means drug paraphernalia as defined in section 7451 of the Michigan Public Health Code, 1978 PA 368, MCL 333.7451, that is or may be used in association with Medical Marihuana.

PATIENT means a “registered qualifying patient” or a “visiting qualifying patient” as those terms are defined by MCL 333.26421, et seq.

PERMIT means a current and valid Permit for a Commercial Medical Marihuana Facility issued under this Chapter, which shall be granted to a Permit Holder only for and limited to a specific Permitted Premises and a specific Permitted Property. Said Permit shall be in addition to the special use permit required to be obtained under the Township Zoning Ordinance.

PERMIT HOLDER means the Person that holds a current and valid Permit issued under this Chapter.

PERMITTED PREMISES means the particular building or buildings within which the Permit Holder will be authorized to conduct the Facility’s activities pursuant to the Permit.

PERMITTED PROPERTY means the real property comprised of a lot, parcel or other designated unit of real property upon which the Permitted Premises is situated.

PERSON means a natural person, company, partnership, profit or non-profit corporation, limited liability company, or any joint venture for a common purpose.

PUBLIC PLACE means any area in which the public is invited or generally permitted in the usual course of business.

REGISTRY IDENTIFICATION CARD means the document issued to a Patient or a Primary Caregiver and defined under MCL 333.26423(i).

**Section 40-28. Permit Required; Number of Permits Available; Eligibility; General Provisions.**

1. The Township hereby authorizes the operation of the following types of Commercial Medical Marihuana Facilities, subject to the number of available Permits issued in this Section:
  - a. Growers, Class A
  - b. Growers, Class B
  - c. Growers, Class C
  - d. Processors
  - e. Provisioning Centers
  - f. Safety Compliance Facilities
  - g. Secure Transporters
2. The number of Commercial Medical Marihuana Facility Permits in effect at any time shall not exceed the following maximums within the Township:
  - a. Grower Permits, Class A, Class B, and Class C: 3, regardless of type
  - b. Processor Permits: 6
  - c. Provisioning Center Permits: 6
  - d. Safety Compliance Facility Permits: 6
  - e. Secure Transporter Permits: 6
  - f. No more than one Provisioning Center shall be located in any single Overlay Area except that if any Overlay Area has zero Provisioning Centers granted or under renewal and zero conditionally approved at the time set for the lottery, then a second Provisioning Center may be added to another Overlay Area. No Overlay Area shall have more than two Provisioning Centers.
3. No Person shall operate a Commercial Medical Marihuana Facility at any time or any location within the Township unless a currently-effective Permit for that Person at that location has been issued under this Chapter.
4. Commercial Medical Marihuana Facilities shall operate only as allowed under this Chapter.
5. The requirements set forth in this Chapter shall be in addition to, and not in lieu of, any other licensing or permitting requirements imposed by applicable federal, state or local laws, regulations, codes or ordinances.

6. An Applicant shall pay Application fees, annual fees, renewal fees and inspection fees for Permits to the Township to defray the costs incurred by the Township for inspection, administration and enforcement of the local regulations regarding Commercial Medical Marihuana Facilities. The Township Board shall by resolution set the fees in an amount not to exceed any limitations imposed by Michigan law.
7. A Permit and a Renewal Permit shall not confer any vested rights or reasonable expectation of subsequent renewal on the Applicant or Permit Holder, and shall remain valid for one year immediately following its approval.
8. Each year, any pending Applications for renewal or amendment of valid, unexpired Permits shall be reviewed and granted or denied before Applications for new Permits are considered.
9. It is the sole and exclusive responsibility of each Permit Holder or Person applying to be a Permit Holder at all times during the Application period and during its operation to immediately provide the Township with all material changes in any information submitted on an Application and any other changes that may materially affect any License or its Permit.
10. No Permit issued under this Chapter may be assigned or transferred to any Person unless the assignee or transferee has submitted an Application and all required fees under this Chapter and has been granted a Permit by the Director of Community Planning and Development. No Permit issued under this Chapter is transferrable to any other location except for the Permitted Premises on the Permitted Property.
11. The original Permit issued under this Chapter shall be prominently displayed at the Permitted Premises in a location where it can be easily viewed by the public, law enforcement and administrative authorities.
12. Acceptance by the Permit Holder of a Permit constitutes consent by the Permit Holder and its owners, officers, managers, agents and employees for any state, federal or local law enforcement to conduct random and unannounced examinations of the Facility and all articles of property in that Facility at any time to ensure compliance with this Chapter, any other local regulations, and with the Permit.
13. A Permit Holder may not engage in any other Commercial Medical Marihuana Facility in the Permitted Premises or on the Permitted Property, or in its name at any other location within the Township, without first obtaining a separate Permit.

**Section 40-29. Other Laws and Ordinances.**

In addition to the terms of this Chapter, any Commercial Medical Marihuana Facility shall comply with all Township Ordinances, including without limitation the Township Zoning Ordinance, and with all other applicable federal, state and local ordinances, laws, codes and regulations. To the extent that the terms of this Chapter are in conflict with the terms of any other applicable federal, state or local ordinances, laws, codes or regulations, the terms of the most restrictive ordinance, law, code or regulation shall control.

**Section 40-30. Application for and Renewal of Permits.**

1. Application. An Application for a Permit for a Facility shall be submitted to the Director of Community Planning and Development per permitted premise, and shall contain the following information:
  - a. The name, address, phone number and e-mail address of the proposed Permit Holder and the proposed Commercial Medical Marihuana Facility.
  - b. The names, home addresses and personal phone numbers for all owners, directors, officers and managers of the Permit Holder and the Commercial Medical Marihuana Facility.
  - c. One (1) copy of all the following:
    - 1) To encourage both local industry and also well-qualified applicants, at least two of the following items:
      - i) An official statement issued by the Department indicating that the Applicant has successfully completed prequalification for a License, if any. Copies of Entity/Individual Prequalification Packets and Supplemental Applicant Prequalification Packets or investigations conducted by the Department (if available) shall be provided.
      - ii) Documentation sufficient to prove that an owner of the Permit Holder with 75% ownership interest or greater has maintained residency within the Township for at least twelve months prior to the submission of the Application, if any, satisfactory to the Township. Sufficient documentation includes, but is not limited to, lease documents, deeds, utility bills (such as water, electric, or gas bills), and being a registered elector in the Township. Majority shareholders, managing members, or managing partners must submit the same information.
      - iii) Applicant's Certification on a form provided by the Township restricting transfer of the Permit and subsequent renewed Permits, and restricting the transfer of any interest in the Permit Holder for a period of not less than 30 months after issuance of the Permit. This commitment shall be enforceable severally or jointly by the Township against the Applicant, Permit Holder, and any members or shareholders thereof.

- 2) All documentation showing the proposed Permit Holder's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a notarized statement from the owner of such property authorizing the use of the property for a Commercial Medical Marihuana Facility. All documentation establishing that the Permitted Premises and Permitted Property are within an overlay area with available permits.
- 3) If the proposed Permit Holder is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, it must indicate its legal status, attach a copy of all company formation documents (including amendments), proof of registration with the State of Michigan, and a certificate of good standing with the State of Michigan.
- 4) A valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Facility.
- 5) Evidence of a valid sales tax license for the business if such a license is required by state law or local regulations.
- 6) Application for Sign Permit, if any sign is proposed.
- 7) Non-refundable Application fee.
- 8) Business and Operations Plan, showing in detail the Commercial Medical Marihuana Facility's proposed plan of operation, including without limitation, the following:
  - i. A description of the type of Facility proposed and the anticipated or actual number of employees.
  - ii. A security plan meeting the requirements of Section 40-31(3) of this Chapter, which shall include a general description of the security systems(s), current centrally alarmed and monitored security system service agreement for the proposed Permitted Premises, and confirmation that those systems will meet State requirements and be approved by the State prior to commencing operations.
  - iii. A description by category of all products to be sold.
  - iv. A list of Material Safety Data Sheets for all nutrients, pesticides, and other chemicals proposed for use in the Commercial Medical Marihuana Facility.

- v. A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no odor will be detectable from outside of the Permitted Premises.
  - vi. A plan for the disposal of Marihuana and related byproducts that will be used at the Facility.
- 9) An identification of any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Facility.
  - 10) Whether any Applicant has ever applied for or has been granted any commercial license or certificate issued by a licensing authority in Michigan or any other jurisdiction that has been denied, restricted, suspended, revoked, or not renewed and a statement describing the facts and circumstances concerning the application, denial, restriction, suspension, revocation, or nonrenewal, including the licensing authority, the date each action was taken, and the reason for each action.
  - 11) Signed and sealed (by Michigan registered architect, surveyor or professional engineer) site plan and interior floor plan of the Permitted Premises and the Permitted Property.
  - 12) Information regarding any other Commercial Medical Marihuana Facility that the Licensee is authorized to operate in any other jurisdiction within the State, or another State, and the Applicant's involvement in each Facility.
  - 13) Applicant and all related Persons consent to a background check conducted by the Township or any agency used by the Township to complete such checks.
- d. Any other information reasonably requested by the Township to be relevant to the processing or consideration of the Application.
  - e. If the Director of Community Planning and Development identifies or is informed of a deficiency in an Application, the Applicant shall have five (5) business days to correct the deficiency after notification by the Director of Community Planning and Development.
  - f. Information obtained from the Applicant or proposed Permit Holder is exempt from public disclosure under state law.

2. Receipt of Applications.

- a. The Director of Community Planning and Development shall accept Applications for new permits during normal business hours on the second Tuesday in January at the Township Hall. Notice of the day, time, and place shall be given by publication once in a newspaper of general circulation within the Township, which shall be at least 10 days before the date set to accept the Applications. The notice shall also be posted on the Township's website, if any.
- b. Notwithstanding Section 40-30(2)(a), the Director of Community Planning and Development may accept Applications for new permits on dates, times, and places as he deems appropriate. Before accepting any Applications on a date other than permitted by Section 40-30(2)(a), notice of the day, time, and place shall be given by publication twice in a newspaper of general circulation within the Township, the first of which shall be at least 10 days before the date set to accept the Applications. The notice shall also be posted on the Township's website, if any.

3. Denial of Application.

- a. The Director of Community Planning and Development shall reject any Application that does not meet the requirements of the MMFLA or this Chapter. The Director of Community Planning and Development shall reject any Application that contains any false, misleading, or incomplete information.
- b. An Applicant whose Application is rejected or denied because of missing, incomplete, erroneous, false, or misleading information, or because of a lack of submission of the full amount of the fees due, does not have a right to an administrative appeal of the decision.

4. Issuance of Conditional Approval.

- a. Complete Applications for a Commercial Medical Marijuana Facility Permit determined to be in full compliance with the requirements of this Chapter shall be issued conditional approval in accordance with the procedures specified in this Section.
- b. The Director of Community Planning and Development shall issue a conditional approval if:
  - 1) The background checks are complete and satisfactory;
  - 2) The Applicant has submitted satisfactory proof in two of the three following categories:
    - i. Official statement issued by the Department, pursuant to Section 40-30(1)(c)(1)(i).

ii. Proof of residency within the Township pursuant to Section 40-30(1)(c)((1)(ii).

iii. A certificate pursuant to Section 40-30(1)(c)(1)(iii).

3) All other information available to the Township verifies that the Applicant as a grower, processor, provisioning center, safety compliance facility, secure transporter has submitted a full and complete Application and is in compliance with the Township Code of Ordinances and any other applicable law, rule, or regulation.

c. A conditional approval only means that the Applicant has submitted a valid Application for a Commercial Medical Marihuana Facility Permit and is eligible for the lottery.

d. Within (30) thirty days from the issuance of a conditional approval the Applicant shall submit proof to the Township that the Applicant has applied for prequalification for a state operating license or has submitted a full application for such license, unless such information was provided in the Application. If the Applicant fails to submit such proof, the conditional approval shall be void, the application denied, and any lottery position void.

e. A conditional approval and any lottery selection shall be void if an Applicant is denied prequalification for a state operating license or is denied a state operating license. Such denial shall be provided immediately to the Director of Community Planning and Development.

f. A conditional approval does not prevent the Director of Community Planning and Development from requesting additional documentation, as required or permitted under this Chapter.

5. Lottery; Order of Special Use Permit Applications.

a. After all Applications have been either granted conditional approval or denied, then the Director of Community Planning and Development shall sort the Applications by the type of facility permit requested.

b. Each conditionally approved application will be entered in a lottery by facility type to determine which Applications may submit special use permit applications. Each facility type shall be drawn by random lottery as follows:

- 1) For Provisioning Centers, the applications shall be additionally sorted by their zoning overlay area. For each overlay area, the Director of Community Planning and Development shall randomly draw the name or number of each Provisioning Center Applicant until all conditionally approved applications are drawn in each overlay area. The Applicant of each first Provisioning Center drawn in each overlay area may then apply for a special use permit. If any bonus second provisioning center is available under Section 40-28(2)(f), then each overlay area with more than one conditionally approved provisioning center application shall itself be drawn by random lottery until all bonus second provisioning center overlay areas have been awarded. The Applicant of each second Provisioning Center drawn in each overlay area awarded a bonus may then apply for a special use permit.
  - 2) For each other facility type, the Director of Community Planning and Development shall randomly draw the name or number of the Applicants until all conditionally approved applications are drawn.
  - 3) The number of special use permit applications submitted may not exceed the number of available Permits under this Chapter. In each facility type, the number of Applicants drawn equal to the available Permits under this Chapter at the time of the lottery may apply for a special use permit. Applicants drawn after the number of available Permits will retain that lottery position as provided in this Chapter.
  - 4) The Director of Community Planning and Development shall maintain a record of the lottery results and order of drawing for each facility type until December 31 of the year in which the lottery occurred. Lottery positions do not confer any right to a Permit under this Chapter.
  - 5) All lottery drawings shall be conducted publicly by the Director of Community Planning and Development with the date and time published on the Township's website and all entrants provided notice.
- c. All special use permit applications must be submitted within 60 days of the lottery or notice under this sub-section. If the Applicant does not submit a special use permit application or a special use permit is denied and all appeals are exhausted, then the Director of Community Planning and Development may consult the lottery results and notify the next Applicant that they may apply for a special use permit.

6. **Renewal Application.** The same requirements that apply to all new Applications for a Permit, except for special use permit and lottery requirements, shall apply to all Renewal Applications. Renewal Applications shall be submitted to and received by the Director of Community Planning and Development not less than ninety (90) days prior to the expiration of the annual Permit, except that an Application requesting a change in the location of the Permitted Premises shall be submitted and received not less than one hundred twenty (120) days prior to the expiration of the Permit. A Permit Holder whose Permit expires and for which a complete Renewal Application has not been received by the expiration date shall be deemed to have forfeited the Permit under this Chapter. The Township will not accept Renewal Applications after the expiration date of the Permit.
  
7. **Issuance of Commercial Medical Marihuana Facilities Permit.**
  - a. An inspection of the proposed Commercial Medical Marihuana Facility by the Township shall be required prior to issuance of the Permit. Such inspection shall occur after the premises are ready for operation, but prior to the stocking of the business with any medical marihuana, and prior to the opening of the business or commencement of operations. The inspection is to verify that the business facilities are constructed and can be operated in accordance with the Application submitted and the applicable requirements of this Chapter, the Special Use Permit, and any other applicable law, rule, or regulation.
  - b. After verification the facilities are constructed and can be operated in accordance with the Application submitted and the applicable requirements of this Chapter, the Special Use Permit, and any other applicable law, rule, or regulation, and the issuance of a permanent certificate of occupancy for the facility, the Director of Community Planning and Development shall issue the Permit for a term of one (1) year.
  - c. Maintaining a valid marihuana facility license issued by the State is a condition for the issuance and maintenance of the Permit issued under this Chapter and the continued operation of any marihuana facility.
  - d. An Applicant or Permit Holder has a duty to notify the Director of Community Planning and Development in writing of any pending criminal charge, and any criminal conviction of a felony or other offense involving a crime of moral turpitude by the Applicant, any owner, principal officer, director, manager, or employee within ten (10) days of the event.

- e. An Applicant or Permit Holder has a duty to notify the Director of Community Planning and Development in writing of any pending criminal charge, and any criminal conviction, whether a felony, misdemeanor, petty offense, or any violation of a local law related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marihuana, the MMMA, the MMFLA, any building, fire, health or zoning statute, code or ordinance related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marihuana by the Applicant, any owner, principal officer, director, manager, or employee within (10) ten days of the event.
8. Applications for new Permits where no building is as yet in existence. Any Applicant for a Commercial Medical Marihuana Facility Permit whose building is not yet in existence at the time of the Township's initial approval shall have one year immediately following the date of the Township's initial approval to complete construction of the building, in accordance with applicable zoning ordinances, building codes, and any other applicable state or local laws, rules or regulations, and to commence business operations.
9. Duty to Supplement. If, at any time before or after a Permit is issued pursuant to this Chapter, any information required in the Application, the MMFLA, or any rule or regulation promulgated thereunder, changes in any way from that which is stated in the Application, the Applicant or Licensee shall supplement such information in writing within ten (10) days from the date upon which such change occurs.
10. Permit Forfeiture. In the event that a Commercial Medical Marihuana Facility does not commence operations within one year of issuance of a Township Permit, the Permit shall be deemed forfeited; the facility may not commence operations and the Permit is not eligible for renewal.

**Section 40-31. Operational Requirements – Commercial Medical Marihuana Facilities.**

A Commercial Medical Marihuana Facility issued a Permit under this Chapter and operating in the Township shall at all times comply with the following operational requirements, which the Township Board may review and amend from time to time as it determines reasonable.

1. *Scope of Operation.* Commercial Medical Marihuana Facilities shall comply with all respective applicable codes of the local zoning, building, fire, and health departments. The Facility must hold a valid unexpired Permit and State Commercial Medical Marihuana Facility License for the type of Commercial Medical Marihuana Facility intended to be carried out within the Permitted Premises on the Permitted Property. The Facility operator, owner, Permit Holder, or Licensee must have documentation available that local and State sales tax requirements, including holding any licenses, if applicable, are satisfied.

2. *Required Documentation.* Each Commercial Medical Marihuana Facility shall be operated from the Permitted Premises on the Permitted Property. No Commercial Medical Marihuana Facility shall be permitted to operate from a moveable, mobile or transitory location, except for a Permitted and Licensed Secure Transporter when engaged in the lawful transport of Marihuana. No Person under the age of eighteen (18) shall be allowed to enter into the Permitted Premises without a parent or legal guardian.
3. *Security.* Permit Holders shall at all times maintain a security system that meets state law requirements, and shall also include the following:
  - a. Security surveillance cameras installed to monitor all entrances, along with the interior and exterior of the Permitted Premises.
  - b. Robbery and burglary alarm systems which are professionally monitored and operated 24 hours a day, 7 days a week.
  - c. A locking safe permanently affixed to the Permitted Premises that shall store all Marihuana and cash remaining in the Facility overnight.
  - d. All Marihuana in whatever form stored at the Permitted Premises shall be kept in a secure manner and shall not be visible from outside the Permitted Premises, nor shall it be grown, processed, exchanged, displayed or dispensed outside the Permitted Premises.
  - e. All security recordings and documentation shall be preserved for at least 48 hours by the Permit Holder and made available to any law enforcement upon request for inspection.
4. *Operating Hours.* No Provisioning Center shall operate between the hours of 8:00 p.m. and 8:00 a.m.
5. *Required Spacing.* No Commercial Medical Marihuana Facility shall be located within one-thousand (1,000) feet from any public or private K-12 school, five hundred (500) feet from any church, place of worship or other religious facility, and five hundred (500) feet from any library, preschool, or nearest child care center, with the minimum distance between uses measured horizontally between the nearest property lines.
6. *Amount of Marihuana.* The amount of Marihuana on the Permitted Property and under the control of the Permit Holder, owner or operator of the Facility shall not exceed that amount permitted by the state License or the Township's Permit.
7. *Sale of Marihuana.* The Marihuana offered for sale and distribution must be packaged and labeled in accordance with state law. The Facility is prohibited from selling, soliciting or receiving orders for Marihuana or Marihuana Products over the internet.

8. *Sign Restrictions.* No pictures, photographs, drawings or other depictions of Marihuana or Marihuana Paraphernalia shall appear on the outside of any Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property. The words “Marihuana,” “cannabis” and any other words used or intended to convey the presence or availability of Marihuana shall not appear on the outside of the Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property.
9. *Use of Marihuana.* The sale, consumption or use of alcohol or tobacco products on the Permitted Premises is prohibited. Smoking or consumption of controlled substances, including Marihuana, on the Permitted Premises is prohibited.
10. *Indoor Operation.* All activities of Commercial Medical Marihuana Facilities, including without limitation, distribution, growth, cultivation, or the sale of Marihuana, and all other related activity permitted under the Permit Holder’s License or Permit must occur indoors. The Facility’s operation and design shall minimize any impact to adjacent uses, including the control of any odor by maintaining and operating an air filtration system so that no odor is detectable outside the Permitted Premises. Mobile facilities and drive-through operations are prohibited.
11. *Unpermitted Growing.* A Patient may not grow his or her own Marihuana at a Commercial Medical Marihuana Facility.
12. *Distribution.* No person operating a Facility shall provide or otherwise make available Marihuana to any person who is not legally authorized to receive Marihuana under state law.
13. *Permits.* All necessary building, electrical, plumbing, and mechanical permits must be obtained for any part of the Permitted Premises in which electrical, wiring, lighting or watering devices that support the cultivation, growing, harvesting or testing of Marihuana are located.
14. *Waste Disposal.* The permit holder, owner and operator of the Facility shall use lawful methods in controlling waste or by-products from any activities allowed under the License or Permit.
15. *Transportation.* Marihuana may be transported by a Secure Transporter within the Township under this Chapter, and to effectuate its purpose, only:
  - a. By Persons who are otherwise authorized by state law to possess Marihuana for medical purposes;
  - b. In a manner consistent with all applicable state laws and rules, as amended;
  - c. In a secure manner designed to prevent the loss of the Marihuana;

- d. No vehicle used for the transportation or delivery of Marihuana under this Chapter shall have for markings the words “Marihuana,” “cannabis” or any similar words; pictures or other renderings of the Marihuana plant; advertisements for Marihuana or for its sale, transfer, cultivation, delivery, transportation or manufacture, or any other word, phrase or symbol indicating or tending to indicate that the vehicle is transporting Marihuana.
  - e. No vehicle may be used for the ongoing or continuous storage of Marihuana, but may only be used incidental to, and in furtherance of, the transportation of Marihuana.
16. Additional Conditions. The Director of Community Planning and Development may impose such reasonable terms and conditions on a Commercial Medical Marihuana Facility special use as may be necessary to protect the public health, safety and welfare, and to obtain compliance with the requirements of this Chapter and applicable law.

**Section 40-32. Penalties and Consequences for Violation.**

In addition to any other penalties or legal consequences provided under applicable federal, state and local law, regulations, codes and ordinances:

- 1. Violations of the provisions of this Chapter or failure to comply with any of the requirements of this Chapter shall constitute a misdemeanor. Any Person who violates this Chapter or fails to comply with any of the requirements of this Chapter shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be fined not more than \$500.00, or imprisoned for not more than 90 days, or both, and, in addition, shall pay all costs and expenses involved. Each day the violation continues shall be considered a separate offense.
- 2. Violations of the provisions of this Chapter or failure to comply with any of the requirements of this Chapter shall be subject to and found responsible for a municipal civil infraction. The fine for any municipal civil infraction shall be one thousand dollars (\$1,000.00) plus court costs, attorney fees and abatement costs of each violation, together with all other remedies pursuant to MCL 600.8701, et seq. Each day a violation continues shall be deemed a separate municipal civil infraction.
- 3. Increased civil fines shall be imposed for repeated violations of any requirement of this Chapter. As used in this subsection, the term “repeat offense” means a second (or any subsequent) municipal civil infraction violation of the same requirement or provision committed within any six-month period and found to be responsible. The increased fine for a repeat offense shall be as follows:
  - a. The fine for any offense which is a first repeat offense shall be two thousand five hundred dollars (\$2,500).
  - b. The fine for any offense which is a second repeat offense or any subsequent repeat offense shall be five thousand dollars (\$5,000).

4. The owner of record or tenant of any building, structure or premises, or part thereof, and any architect, builder, contractor, agent or Person who commits, participates in, assists in or maintains such violation may each be found guilty or responsible of a separate offense and suffer the penalties and fines provided in subsections (1) and (2) of this section, except as excluded from responsibility by state law.
5. In addition to any other remedies, the Township may institute proceedings for injunction, mandamus, abatement or other appropriate remedies to prevent, enjoin, abate or remove any violations of this Chapter. The rights and remedies provided herein are both civil and criminal in nature. The imposition of any fine, jail sentence or forfeiture shall not exempt the violator from compliance with the provisions of this Chapter.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall become effective immediately upon its publication.

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Ronald J. Styka, Township Supervisor

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Brett Dreyfus, Township Clerk

ORDINANCE NO. \_\_\_\_\_

**ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP OF MERIDIAN,  
INGHAM COUNTY, MICHIGAN BY ADDING CHAPTER 40 COMMERCIAL MEDICAL  
MARIHUANA FACILITIES**

**THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:**

Section 1. Amendment to the Code of Ordinances by adding Chapter 40. The code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to add Chapter 40 entitled Commercial Medical Marihuana Facilities to read as follows:

**Chapter 40  
COMMERCIAL MEDICAL MARIHUANA FACILITIES**

**ARTICLE I  
In General**

**Section 40-1. through 40-25. (Reserved)**

**ARTICLE II  
Commercial Medical Marihuana Facilities**

**Section 40-26. Title.**

This Chapter shall be known and cited as the "Commercial Medical Marihuana Facilities Ordinance of the Charter Township of Meridian."

**Section 40-27. Definitions.**

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where context clearly indicates a different meaning:

APPLICATION means an Application for a Permit under this Chapter and includes all supplemental documentation attached or required to be attached thereto; the Person filing the Application shall be known as the Applicant.

DIRECTOR OF COMMUNITY PLANNING AND DEVELOPMENT means the Charter Township of Meridian Director of Community Planning and Development or his/her designee.

COMMERCIAL MEDICAL MARIHUANA FACILITY or FACILITY means one of the following:

- (1) Provisioning Center, as that term is defined in the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016 (MMFLA);
- (2) Processor, as that term is defined in the MMFLA;
- (3) Secure Transporter, as that term is defined in the MMFLA;

(4) Grower, including Class A, Class B and Class C, as those terms are defined in the MMFLA;

(5) Safety Compliance Facility, as that term is defined in the MMFLA.

DEPARTMENT means the Michigan State Department of Licensing and Regulatory Affairs or any authorized designated Michigan agency authorized to regulate, issue or administer a Michigan License for a Commercial Medical Marihuana Facility.

LICENSE means a current and valid License for a Commercial Medical Marihuana Facility issued by the Department.

LICENSEE means a Person holding a current and valid Michigan License for a Commercial Medical Marihuana Facility.

MARIHUANA means that term as defined in Section 7106 of the Michigan Public Health Code, 1978 PA 368, MCL 333.7106.

MEDICAL MARIHUANA means that term as defined in MCL 333.26423.

PARAPHERNALIA means drug paraphernalia as defined in section 7451 of the Michigan Public Health Code, 1978 PA 368, MCL 333.7451, that is or may be used in association with Medical Marihuana.

PATIENT means a “registered qualifying patient” or a “visiting qualifying patient” as those terms are defined by MCL 333.26421, et seq.

PERMIT means a current and valid Permit for a Commercial Medical Marihuana Facility issued under this Chapter, which shall be granted to a Permit Holder only for and limited to a specific Permitted Premises and a specific Permitted Property. Said Permit shall be in addition to the special use permit required to be obtained under the Township Zoning Ordinance.

PERMIT HOLDER means the Person that holds a current and valid Permit issued under this Chapter.

PERMITTED PREMISES means the particular building or buildings within which the Permit Holder will be authorized to conduct the Facility’s activities pursuant to the Permit.

PERMITTED PROPERTY means the real property comprised of a lot, parcel or other designated unit of real property upon which the Permitted Premises is situated.

PERSON means a natural person, company, partnership, profit or non-profit corporation, limited liability company, or any joint venture for a common purpose.

PUBLIC PLACE means any area in which the public is invited or generally permitted in the usual course of business.

REGISTRY IDENTIFICATION CARD means the document issued to a Patient or a Primary Caregiver and defined under MCL 333.26423(i).

**Section 40-28. Permit Required; Number of Permits Available; Eligibility; General Provisions.**

1. The Township hereby authorizes the operation of the following types of Commercial Medical Marihuana Facilities, subject to the number of available Permits issued in this Section:
  - a. Growers, Class A
  - b. Growers, Class B
  - c. Growers, Class C
  - d. Processors
  - e. Provisioning Centers
  - f. Safety Compliance Facilities
  - g. Secure Transporters
2. The number of Commercial Medical Marihuana Facility Permits in effect at any time shall not exceed the following maximums within the Township:
  - a. Grower Permits, Class A, Class B, and Class C: 3, regardless of type
  - b. Processor Permits: 6
  - c. Provisioning Center Permits: 6
  - d. Safety Compliance Facility Permits: 6
  - e. Secure Transporter Permits: 6
  - f. No more than one Provisioning Center shall be located in any single Overlay Area except that if any Overlay Area has zero Provisioning Centers granted or under renewal and zero conditionally approved at the time set for the lottery, then a second Provisioning Center may be added to another Overlay Area. No Overlay Area shall have more than two Provisioning Centers.
3. No Person shall operate a Commercial Medical Marihuana Facility at any time or any location within the Township unless a currently-effective Permit for that Person at that location has been issued under this Chapter.
4. Commercial Medical Marihuana Facilities shall operate only as allowed under this Chapter.
5. The requirements set forth in this Chapter shall be in addition to, and not in lieu of, any other licensing or permitting requirements imposed by applicable federal, state or local laws, regulations, codes or ordinances.

6. An Applicant shall pay Application fees, annual fees, renewal fees and inspection fees for Permits to the Township to defray the costs incurred by the Township for inspection, administration and enforcement of the local regulations regarding Commercial Medical Marihuana Facilities. The Township Board shall by resolution set the fees in an amount not to exceed any limitations imposed by Michigan law.
7. A Permit and a Renewal Permit shall not confer any vested rights or reasonable expectation of subsequent renewal on the Applicant or Permit Holder, and shall remain valid for one year immediately following its approval.
8. Each year, any pending Applications for renewal or amendment of valid, unexpired Permits shall be reviewed and granted or denied before Applications for new Permits are considered.
9. It is the sole and exclusive responsibility of each Permit Holder or Person applying to be a Permit Holder at all times during the Application period and during its operation to immediately provide the Township with all material changes in any information submitted on an Application and any other changes that may materially affect any License or its Permit.
10. No Permit issued under this Chapter may be assigned or transferred to any Person unless the assignee or transferee has submitted an Application and all required fees under this Chapter and has been granted a Permit by the Director of Community Planning and Development. No Permit issued under this Chapter is transferrable to any other location except for the Permitted Premises on the Permitted Property.
11. The original Permit issued under this Chapter shall be prominently displayed at the Permitted Premises in a location where it can be easily viewed by the public, law enforcement and administrative authorities.
12. Acceptance by the Permit Holder of a Permit constitutes consent by the Permit Holder and its owners, officers, managers, agents and employees for any state, federal or local law enforcement to conduct random and unannounced examinations of the Facility and all articles of property in that Facility at any time to ensure compliance with this Chapter, any other local regulations, and with the Permit.
13. A Permit Holder may not engage in any other Commercial Medical Marihuana Facility in the Permitted Premises or on the Permitted Property, or in its name at any other location within the Township, without first obtaining a separate Permit.

**Section 40-29. Other Laws and Ordinances.**

In addition to the terms of this Chapter, any Commercial Medical Marihuana Facility shall comply with all Township Ordinances, including without limitation the Township Zoning Ordinance, and with all other applicable federal, state and local ordinances, laws, codes and regulations. To the extent that the terms of this Chapter are in conflict with the terms of any other applicable federal, state or local ordinances, laws, codes or regulations, the terms of the most restrictive ordinance, law, code or regulation shall control.

**Section 40-30. Application for and Renewal of Permits.**

1. Application. An Application for a Permit for a Facility shall be submitted to the Director of Community Planning and Development per permitted premise, and shall contain the following information:
  - a. The name, address, phone number and e-mail address of the proposed Permit Holder and the proposed Commercial Medical Marihuana Facility.
  - b. The names, home addresses and personal phone numbers for all owners, directors, officers and managers of the Permit Holder and the Commercial Medical Marihuana Facility.
  - c. One (1) copy of all the following:
    - 1) To encourage both local industry and also well-qualified applicants, at least two of the following items:
      - i) An official statement issued by the Department indicating that the Applicant has successfully completed prequalification for a License, if any. Copies of Entity/Individual Prequalification Packets and Supplemental Applicant Prequalification Packets or investigations conducted by the Department (if available) shall be provided.
      - ii) Documentation sufficient to prove that an owner of the Permit Holder with 75% ownership interest or greater has maintained residency within the Township for at least twelve months prior to the submission of the Application, if any, satisfactory to the Township. Sufficient documentation includes, but is not limited to, lease documents, deeds, utility bills (such as water, electric, or gas bills), and being a registered elector in the Township. Majority shareholders, managing members, or managing partners must submit the same information.
      - iii) Applicant's Certification on a form provided by the Township restricting transfer of the Permit and subsequent renewed Permits, and restricting the transfer of any interest in the Permit Holder for a period of not less than 30 months after issuance of the Permit. This commitment shall be enforceable severally or jointly by the Township against the Applicant, Permit Holder, and any members or shareholders thereof.

- 2) All documentation showing the proposed Permit Holder's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a notarized statement from the owner of such property authorizing the use of the property for a Commercial Medical Marihuana Facility. All documentation establishing that the Permitted Premises and Permitted Property are within an overlay area with available permits.
- 3) If the proposed Permit Holder is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, it must indicate its legal status, attach a copy of all company formation documents (including amendments), proof of registration with the State of Michigan, and a certificate of good standing with the State of Michigan.
- 4) A valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Facility.
- 5) Evidence of a valid sales tax license for the business if such a license is required by state law or local regulations.
- 6) Application for Sign Permit, if any sign is proposed.
- 7) Non-refundable Application fee.
- 8) Business and Operations Plan, showing in detail the Commercial Medical Marihuana Facility's proposed plan of operation, including without limitation, the following:
  - i. A description of the type of Facility proposed and the anticipated or actual number of employees.
  - ii. A security plan meeting the requirements of Section 40-31(3) of this Chapter, which shall include a general description of the security systems(s), current centrally alarmed and monitored security system service agreement for the proposed Permitted Premises, and confirmation that those systems will meet State requirements and be approved by the State prior to commencing operations.
  - iii. A description by category of all products to be sold.
  - iv. A list of Material Safety Data Sheets for all nutrients, pesticides, and other chemicals proposed for use in the Commercial Medical Marihuana Facility.

- v. A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no odor will be detectable from outside of the Permitted Premises.
  - vi. A plan for the disposal of Marihuana and related byproducts that will be used at the Facility.
- 9) An identification of any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Facility.
  - 10) Whether any Applicant has ever applied for or has been granted any commercial license or certificate issued by a licensing authority in Michigan or any other jurisdiction that has been denied, restricted, suspended, revoked, or not renewed and a statement describing the facts and circumstances concerning the application, denial, restriction, suspension, revocation, or nonrenewal, including the licensing authority, the date each action was taken, and the reason for each action.
  - 11) Signed and sealed (by Michigan registered architect, surveyor or professional engineer) site plan and interior floor plan of the Permitted Premises and the Permitted Property.
  - 12) Information regarding any other Commercial Medical Marihuana Facility that the Licensee is authorized to operate in any other jurisdiction within the State, or another State, and the Applicant's involvement in each Facility.
  - 13) Applicant and all related Persons consent to a background check conducted by the Township or any agency used by the Township to complete such checks.
- d. Any other information reasonably requested by the Township to be relevant to the processing or consideration of the Application.
  - e. If the Director of Community Planning and Development identifies or is informed of a deficiency in an Application, the Applicant shall have five (5) business days to correct the deficiency after notification by the Director of Community Planning and Development.
  - f. Information obtained from the Applicant or proposed Permit Holder is exempt from public disclosure under state law.

2. Receipt of Applications.

- a. The Director of Community Planning and Development shall accept Applications for new permits during normal business hours on the second Tuesday in January at the Township Hall. Notice of the day, time, and place shall be given by publication once in a newspaper of general circulation within the Township, which shall be at least 10 days before the date set to accept the Applications. The notice shall also be posted on the Township's website, if any.
- b. Notwithstanding Section 40-30(2)(a), the Director of Community Planning and Development may accept Applications for new permits on dates, times, and places as he deems appropriate. Before accepting any Applications on a date other than permitted by Section 40-30(2)(a), notice of the day, time, and place shall be given by publication twice in a newspaper of general circulation within the Township, the first of which shall be at least 10 days before the date set to accept the Applications. The notice shall also be posted on the Township's website, if any.

3. Denial of Application.

- a. The Director of Community Planning and Development shall reject any Application that does not meet the requirements of the MMFLA or this Chapter. The Director of Community Planning and Development shall reject any Application that contains any false, misleading, or incomplete information.
- b. An Applicant whose Application is rejected or denied because of missing, incomplete, erroneous, false, or misleading information, or because of a lack of submission of the full amount of the fees due, does not have a right to an administrative appeal of the decision.

4. Issuance of Conditional Approval.

- a. Complete Applications for a Commercial Medical Marihuana Facility Permit determined to be in full compliance with the requirements of this Chapter shall be issued conditional approval in accordance with the procedures specified in this Section.
- b. The Director of Community Planning and Development shall issue a conditional approval if:
  - 1) The background checks are complete and satisfactory;
  - 2) The Applicant has submitted satisfactory proof in two of the three following categories:
    - i. Official statement issued by the Department, pursuant to Section 40-30(1)(c)(1)(i).

ii. Proof of residency within the Township pursuant to Section 40-30(1)(c)((1)(ii).

iii. A certificate pursuant to Section 40-30(1)(c)(1)(iii).

3) All other information available to the Township verifies that the Applicant as a grower, processor, provisioning center, safety compliance facility, secure transporter has submitted a full and complete Application and is in compliance with the Township Code of Ordinances and any other applicable law, rule, or regulation.

c. A conditional approval only means that the Applicant has submitted a valid Application for a Commercial Medical Marihuana Facility Permit and is eligible for the lottery.

d. Within (30) thirty days from the issuance of a conditional approval the Applicant shall submit proof to the Township that the Applicant has applied for prequalification for a state operating license or has submitted a full application for such license, unless such information was provided in the Application. If the Applicant fails to submit such proof, the conditional approval shall be void, the application denied, and any lottery position void.

e. A conditional approval and any lottery selection shall be void if an Applicant is denied prequalification for a state operating license or is denied a state operating license. Such denial shall be provided immediately to the Director of Community Planning and Development.

f. A conditional approval does not prevent the Director of Community Planning and Development from requesting additional documentation, as required or permitted under this Chapter.

5. Lottery; Order of Special Use Permit Applications.

a. After all Applications have been either granted conditional approval or denied, then the Director of Community Planning and Development shall sort the Applications by the type of facility permit requested.

b. Each conditionally approved application will be entered in a lottery by facility type to determine which Applications may submit special use permit applications. Each facility type shall be drawn by random lottery as follows:

- 1) For Provisioning Centers, the applications shall be additionally sorted by their zoning overlay area. For each overlay area, the Director of Community Planning and Development shall randomly draw the name or number of each Provisioning Center Applicant until all conditionally approved applications are drawn in each overlay area. The Applicant of each first Provisioning Center drawn in each overlay area may then apply for a special use permit. If any bonus second provisioning center is available under Section 40-28(2)(f), then each overlay area with more than one conditionally approved provisioning center application shall itself be drawn by random lottery until all bonus second provisioning center overlay areas have been awarded. The Applicant of each second Provisioning Center drawn in each overlay area awarded a bonus may then apply for a special use permit.
  - 2) For each other facility type, the Director of Community Planning and Development shall randomly draw the name or number of the Applicants until all conditionally approved applications are drawn.
  - 3) The number of special use permit applications submitted may not exceed the number of available Permits under this Chapter. In each facility type, the number of Applicants drawn equal to the available Permits under this Chapter at the time of the lottery may apply for a special use permit. Applicants drawn after the number of available Permits will retain that lottery position as provided in this Chapter.
  - 4) The Director of Community Planning and Development shall maintain a record of the lottery results and order of drawing for each facility type until December 31 of the year in which the lottery occurred. Lottery positions do not confer any right to a Permit under this Chapter.
  - 5) All lottery drawings shall be conducted publicly by the Director of Community Planning and Development with the date and time published on the Township's website and all entrants provided notice.
- c. All special use permit applications must be submitted within 60 days of the lottery or notice under this sub-section. If the Applicant does not submit a special use permit application or a special use permit is denied and all appeals are exhausted, then the Director of Community Planning and Development may consult the lottery results and notify the next Applicant that they may apply for a special use permit.

6. **Renewal Application.** The same requirements that apply to all new Applications for a Permit, except for special use permit and lottery requirements, shall apply to all Renewal Applications. Renewal Applications shall be submitted to and received by the Director of Community Planning and Development not less than ninety (90) days prior to the expiration of the annual Permit, except that an Application requesting a change in the location of the Permitted Premises shall be submitted and received not less than one hundred twenty (120) days prior to the expiration of the Permit. A Permit Holder whose Permit expires and for which a complete Renewal Application has not been received by the expiration date shall be deemed to have forfeited the Permit under this Chapter. The Township will not accept Renewal Applications after the expiration date of the Permit.
  
7. **Issuance of Commercial Medical Marihuana Facilities Permit.**
  - a. An inspection of the proposed Commercial Medical Marihuana Facility by the Township shall be required prior to issuance of the Permit. Such inspection shall occur after the premises are ready for operation, but prior to the stocking of the business with any medical marihuana, and prior to the opening of the business or commencement of operations. The inspection is to verify that the business facilities are constructed and can be operated in accordance with the Application submitted and the applicable requirements of this Chapter, the Special Use Permit, and any other applicable law, rule, or regulation.
  - b. After verification the facilities are constructed and can be operated in accordance with the Application submitted and the applicable requirements of this Chapter, the Special Use Permit, and any other applicable law, rule, or regulation, and the issuance of a permanent certificate of occupancy for the facility, the Director of Community Planning and Development shall issue the Permit for a term of one (1) year.
  - c. Maintaining a valid marihuana facility license issued by the State is a condition for the issuance and maintenance of the Permit issued under this Chapter and the continued operation of any marihuana facility.
  - d. An Applicant or Permit Holder has a duty to notify the Director of Community Planning and Development in writing of any pending criminal charge, and any criminal conviction of a felony or other offense involving a crime of moral turpitude by the Applicant, any owner, principal officer, director, manager, or employee within ten (10) days of the event.

- e. An Applicant or Permit Holder has a duty to notify the Director of Community Planning and Development in writing of any pending criminal charge, and any criminal conviction, whether a felony, misdemeanor, petty offense, or any violation of a local law related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marihuana, the MMMA, the MMFLA, any building, fire, health or zoning statute, code or ordinance related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marihuana by the Applicant, any owner, principal officer, director, manager, or employee within (10) ten days of the event.
8. Applications for new Permits where no building is as yet in existence. Any Applicant for a Commercial Medical Marihuana Facility Permit whose building is not yet in existence at the time of the Township's initial approval shall have one year immediately following the date of the Township's initial approval to complete construction of the building, in accordance with applicable zoning ordinances, building codes, and any other applicable state or local laws, rules or regulations, and to commence business operations.
9. Duty to Supplement. If, at any time before or after a Permit is issued pursuant to this Chapter, any information required in the Application, the MMFLA, or any rule or regulation promulgated thereunder, changes in any way from that which is stated in the Application, the Applicant or Licensee shall supplement such information in writing within ten (10) days from the date upon which such change occurs.
10. Permit Forfeiture. In the event that a Commercial Medical Marihuana Facility does not commence operations within one year of issuance of a Township Permit, the Permit shall be deemed forfeited; the facility may not commence operations and the Permit is not eligible for renewal.

**Section 40-31. Operational Requirements – Commercial Medical Marihuana Facilities.**

A Commercial Medical Marihuana Facility issued a Permit under this Chapter and operating in the Township shall at all times comply with the following operational requirements, which the Township Board may review and amend from time to time as it determines reasonable.

1. *Scope of Operation.* Commercial Medical Marihuana Facilities shall comply with all respective applicable codes of the local zoning, building, fire, and health departments. The Facility must hold a valid unexpired Permit and State Commercial Medical Marihuana Facility License for the type of Commercial Medical Marihuana Facility intended to be carried out within the Permitted Premises on the Permitted Property. The Facility operator, owner, Permit Holder, or Licensee must have documentation available that local and State sales tax requirements, including holding any licenses, if applicable, are satisfied.

2. *Required Documentation.* Each Commercial Medical Marihuana Facility shall be operated from the Permitted Premises on the Permitted Property. No Commercial Medical Marihuana Facility shall be permitted to operate from a moveable, mobile or transitory location, except for a Permitted and Licensed Secure Transporter when engaged in the lawful transport of Marihuana. No Person under the age of eighteen (18) shall be allowed to enter into the Permitted Premises without a parent or legal guardian.
3. *Security.* Permit Holders shall at all times maintain a security system that meets state law requirements, and shall also include the following:
  - a. Security surveillance cameras installed to monitor all entrances, along with the interior and exterior of the Permitted Premises.
  - b. Robbery and burglary alarm systems which are professionally monitored and operated 24 hours a day, 7 days a week.
  - c. A locking safe permanently affixed to the Permitted Premises that shall store all Marihuana and cash remaining in the Facility overnight.
  - d. All Marihuana in whatever form stored at the Permitted Premises shall be kept in a secure manner and shall not be visible from outside the Permitted Premises, nor shall it be grown, processed, exchanged, displayed or dispensed outside the Permitted Premises.
  - e. All security recordings and documentation shall be preserved for at least 48 hours by the Permit Holder and made available to any law enforcement upon request for inspection.
4. *Operating Hours.* No Provisioning Center shall operate between the hours of 8:00 p.m. and 8:00 a.m.
5. *Required Spacing.* No Commercial Medical Marihuana Facility shall be located within one-thousand (1,000) feet from any public or private K-12 school, five hundred (500) feet from any church, place of worship or other religious facility, and five hundred (500) feet from any library, preschool, or nearest child care center, with the minimum distance between uses measured horizontally between the nearest property lines.
6. *Amount of Marihuana.* The amount of Marihuana on the Permitted Property and under the control of the Permit Holder, owner or operator of the Facility shall not exceed that amount permitted by the state License or the Township's Permit.
7. *Sale of Marihuana.* The Marihuana offered for sale and distribution must be packaged and labeled in accordance with state law. The Facility is prohibited from selling, soliciting or receiving orders for Marihuana or Marihuana Products over the internet.

8. *Sign Restrictions.* No pictures, photographs, drawings or other depictions of Marihuana or Marihuana Paraphernalia shall appear on the outside of any Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property. The words “Marihuana,” “cannabis” and any other words used or intended to convey the presence or availability of Marihuana shall not appear on the outside of the Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property.
9. *Use of Marihuana.* The sale, consumption or use of alcohol or tobacco products on the Permitted Premises is prohibited. Smoking or consumption of controlled substances, including Marihuana, on the Permitted Premises is prohibited.
10. *Indoor Operation.* All activities of Commercial Medical Marihuana Facilities, including without limitation, distribution, growth, cultivation, or the sale of Marihuana, and all other related activity permitted under the Permit Holder’s License or Permit must occur indoors. The Facility’s operation and design shall minimize any impact to adjacent uses, including the control of any odor by maintaining and operating an air filtration system so that no odor is detectable outside the Permitted Premises. Mobile facilities and drive-through operations are prohibited.
11. *Unpermitted Growing.* A Patient may not grow his or her own Marihuana at a Commercial Medical Marihuana Facility.
12. *Distribution.* No person operating a Facility shall provide or otherwise make available Marihuana to any person who is not legally authorized to receive Marihuana under state law.
13. *Permits.* All necessary building, electrical, plumbing, and mechanical permits must be obtained for any part of the Permitted Premises in which electrical, wiring, lighting or watering devices that support the cultivation, growing, harvesting or testing of Marihuana are located.
14. *Waste Disposal.* The permit holder, owner and operator of the Facility shall use lawful methods in controlling waste or by-products from any activities allowed under the License or Permit.
15. *Transportation.* Marihuana may be transported by a Secure Transporter within the Township under this Chapter, and to effectuate its purpose, only:
  - a. By Persons who are otherwise authorized by state law to possess Marihuana for medical purposes;
  - b. In a manner consistent with all applicable state laws and rules, as amended;
  - c. In a secure manner designed to prevent the loss of the Marihuana;

- d. No vehicle used for the transportation or delivery of Marihuana under this Chapter shall have for markings the words “Marihuana,” “cannabis” or any similar words; pictures or other renderings of the Marihuana plant; advertisements for Marihuana or for its sale, transfer, cultivation, delivery, transportation or manufacture, or any other word, phrase or symbol indicating or tending to indicate that the vehicle is transporting Marihuana.
  - e. No vehicle may be used for the ongoing or continuous storage of Marihuana, but may only be used incidental to, and in furtherance of, the transportation of Marihuana.
16. Additional Conditions. The Director of Community Planning and Development may impose such reasonable terms and conditions on a Commercial Medical Marihuana Facility special use as may be necessary to protect the public health, safety and welfare, and to obtain compliance with the requirements of this Chapter and applicable law.

**Section 40-32. Penalties and Consequences for Violation.**

In addition to any other penalties or legal consequences provided under applicable federal, state and local law, regulations, codes and ordinances:

- 1. Violations of the provisions of this Chapter or failure to comply with any of the requirements of this Chapter shall constitute a misdemeanor. Any Person who violates this Chapter or fails to comply with any of the requirements of this Chapter shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be fined not more than \$500.00, or imprisoned for not more than 90 days, or both, and, in addition, shall pay all costs and expenses involved. Each day the violation continues shall be considered a separate offense.
- 2. Violations of the provisions of this Chapter or failure to comply with any of the requirements of this Chapter shall be subject to and found responsible for a municipal civil infraction. The fine for any municipal civil infraction shall be one thousand dollars (\$1,000.00) plus court costs, attorney fees and abatement costs of each violation, together with all other remedies pursuant to MCL 600.8701, et seq. Each day a violation continues shall be deemed a separate municipal civil infraction.
- 3. Increased civil fines shall be imposed for repeated violations of any requirement of this Chapter. As used in this subsection, the term “repeat offense” means a second (or any subsequent) municipal civil infraction violation of the same requirement or provision committed within any six-month period and found to be responsible. The increased fine for a repeat offense shall be as follows:
  - a. The fine for any offense which is a first repeat offense shall be two thousand five hundred dollars (\$2,500).
  - b. The fine for any offense which is a second repeat offense or any subsequent repeat offense shall be five thousand dollars (\$5,000).

4. The owner of record or tenant of any building, structure or premises, or part thereof, and any architect, builder, contractor, agent or Person who commits, participates in, assists in or maintains such violation may each be found guilty or responsible of a separate offense and suffer the penalties and fines provided in subsections (1) and (2) of this section, except as excluded from responsibility by state law.
5. In addition to any other remedies, the Township may institute proceedings for injunction, mandamus, abatement or other appropriate remedies to prevent, enjoin, abate or remove any violations of this Chapter. The rights and remedies provided herein are both civil and criminal in nature. The imposition of any fine, jail sentence or forfeiture shall not exempt the violator from compliance with the provisions of this Chapter.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall become effective immediately upon its publication.

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Ronald J. Styka, Township Supervisor

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Brett Dreyfus, Township Clerk



12. D

**To: Board Members**  
**From: Ronald J. Styka, Township Supervisor**  
**Date: February 1, 2019**  
**Re: Resolution Commemorating Black History Month**

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Black history month is an annual observance in the United States during the month of February. The attached document has been drafted by staff members for Township Board approval. Our diversity is something we welcome, embrace and celebrate in Meridian Township.

A motion is prepared for Board consideration:

**MOVE TO APPROVE THE RESOLUTION COMMEMORATING BLACK HISTORY MONTH.**

**Attachment:**

1. Resolution Commemorating Black History Month

**RESOLUTION COMMEMORATING BLACK HISTORY MONTH**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held on the 5<sup>th</sup> day of February 2019, at 6:00 p.m. local time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_

**WHEREAS**, Meridian Township acknowledges the contributions of African Americans to the history of the United States and that all people of the United States benefit from the inclusion of African American contributions to US history; and

**WHEREAS**, In February, Meridian Township recognizes Black History Month as an opportunity to reflect on the contributions of black history to Township history, Michigan history and US history; and

**WHEREAS**, Meridian Township encourages learning from the past in order to understand and improve the experiences that shape the United States; and

**WHEREAS**, African Americans engage and serve the United States at all levels of American life including government, military, academia, and industry; and

**WHEREAS**, During Black History Month Meridian Township acknowledges and commemorates the importance of African American citizenship, engagement and resilience; and

**WHEREAS**, In Meridian Township, Gilbert Sherman was the first African American to serve on the Township Board, appointed Township Treasurer in 1999. In 2000, Gilbert Sherman was the first African American to run for the office of Treasurer and thus for a Township Board seat; and

**WHEREAS**, Milton L. Scales was the first African American elected to the Township Board in 2012. He served from 2012-2016; and

**WHEREAS**, Since 2015, the Meridian Township Board has adopted a recurring commitment to increased diversity in all aspects of Township function, and specifically in it's "Board Goals and Objectives"; and

**WHEREAS**, In November 2016, Patricia Herring Jackson, became the first African American female elected to the Township Board, as a Trustee.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN**, that Meridian Township commemorates Black History Month to pay tribute to the generations of African Americans who struggled with adversity and to celebrate the accomplishments, contributions, and history of African Americans.

ADOPTED: YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN        )  
                                      ) ss  
COUNTY OF INGHAM        )

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 5<sup>th</sup> day of February 2019.

\_\_\_\_\_  
Brett Dreyfus, Clerk  
Meridian Charter Township



**To: Board Members**  
**From: Ronald J. Styka, Township Supervisor**  
**Date: February 1, 2019**  
**Re: ZBA Appointment**

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Under the statutes, the Supervisor appoints, subject to the Board's approval, the members of the Zoning Board of Appeals (ZBA). Monique Field-Foster has moved from ZBA alternate to a ZBA regular member. This leaves a vacancy in the role of ZBA alternate. Rick Shafer is interested in serving in the role as alternate to the ZBA.

The following motion has been prepared for Board consideration:

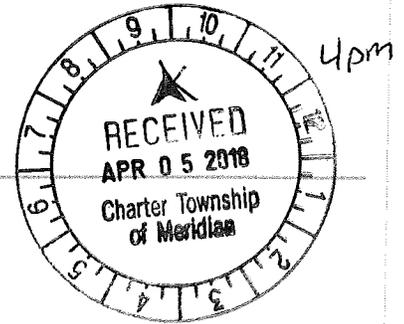
**MOVE TO APPROVE THE APPOINTMENT MADE BY SUPERVISOR STYKA OF RICK SHAFER, AS AN ALTERNATE, TO THE ZONING BOARD OF APPEALS FOR A 3 YEAR TERM ENDING 12/31/2021.**

**Attachment:**

1. Public Service Application

I am interested in service on one or more of the following public bodies as checked below:

\*Special conditions restrict eligibility for appointment



1. [x] Zoning Board of Appeals

2. Occupation: Higher Education Administration

3. Indicate areas not included above which may warrant special attention or study that are of interest to you: I am particularly interested in making Meridian Township a "Quiet Zone", per Federal Railroad Administration guidelines. I presume that the crossing on Hulett is among the most significant challenges when it comes to mitigating risk, but other communities have found solutions. In a community full of thoughtful, educated and civic minded people, we should be able to as well. For our friends and neighbors, who are awakened EVERY night by the trains, we must do something.

4. Describe education, experience or training which will assist you if appointed: I am a proud, 2-time (BA & MA) alum of MSU, with 25+ years of higher education administration experience. As such, I am familiar of working in a large organization, and within representative governance structures. During my time at 4 public Universities (Ball State, Indiana, Ferris and MSU), my primary responsibilities have centered around compliance with community standards, with an emphasis on policy development, implementation, and enforcement. In my current role, I oversee the Student Conduct & Conflict Resolution program, and have chaired and/or served on the Behavioral Intervention Team (lower level threats) and the Behavioral Threat Assessment Team (higher level threats). My real expertise is in the areas of peaceful conflict resolution and the use of Restorative Justice (RJ) in higher education. With respect to the Zoning Board of Appeals, my extensive experience as an adjudicator (~10,000 cases in 25 years) seems to be most relevant to the related work. To this end, my professional life has been guided, at least in part, by the wisdom of the late Alfred P. Murrah, "Hear the case before you decide it".

PLEASE NOTE THAT MY RESUME IS NOT ENTIRELY UP TO DATE

5. Contact Information:

<b>Name:</b>	Rick Shafer	<b>Occupation:</b>	Higher Education Administration
<b>Place of Employment:</b>	Michigan State University	<b>Home Address:</b>	3969 W. Sunwind Drive
<b>Home Address:</b>	Not answered	<b>Phone (days):</b>	5173880205
<b>Phone (evenings):</b>	5173880205	<b>Date:</b>	4/4/2018

6. Attach Resume and Cover Letter

Resume is attached [-1859979946\(1\).pdf](#)

Thank you,  
Meridian Township, MI

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.



12. F

**To: Township Board**  
**From: Chris Buck, Economic Development Director**  
**Date: February 5, 2019**  
**Re: Resolution Approving Interlocal Tax Sharing Agreements**

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Now that the Township Board has adopted the 2018 Downtown Development Authority (DDA) Tax Increment Financing (TIF) plan and all taxing jurisdictions have made their decisions to join or not join our tax sharing request, the final step is to execute a tax sharing agreement between Meridian Township, the Meridian DDA and each taxing jurisdiction. These agreements have, or will have been, reviewed by the DDA consultant, Township staff, Township attorneys and the taxing jurisdiction staff and attorneys. By the time staff is prepared to ask for signatures, all parties will have agreed that these documents are satisfactory.

This resolution signifies that the Township Board approves the Supervisor and Clerk to execute the legal agreements. The DDA Board has reviewed the same type of resolution at their meeting yesterday.

Motion for Board Consideration:

**MOVE TO ADOPT THE RESOLUTION APPROVING INTERLOCAL TAX SHARING AGREEMENTS.**

**Approve DDA and Taxing Jurisdiction  
Tax Sharing Agreements  
(Township Board)**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864 on February 5, 2019 at 6:00 p.m.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, the Meridian Township Downtown Development Authority (“DDA”) was incorporated in 2005 pursuant to the Downtown Development Authority Act, as amended and recodified at MCL 125.4201 *et seq.* (“Act”); and

**WHEREAS**, the DDA is permitted by the Act to capture certain tax revenue from various Taxing Jurisdictions which are authorized to levy taxes on property within the established downtown district; and

**WHEREAS**, the Development Plan and Tax Increment Financing Plan Amendments (the “Plan” and “Plan Amendments”) were adopted by the DDA on October 10, 2018 and the Township Board on December 4, 2018, in accordance with the Act, and set forth the plans, projects, and improvements to be undertaken by the DDA in the District, the taxes and revenues resulting from the assessed valuation and tax revenue captured by the DDA from properties located within the District, and authorize the DDA to enter into tax sharing agreements with affected tax jurisdictions; and

**WHEREAS**, the Plan and Plan Amendments were presented to the Capital Area Transportation Authority, Capital Region Airport Authority, Ingham County, and Lansing Community College (“Taxing Jurisdictions”); and

**WHEREAS**, the Township has not opted out of the Plan and Plan Amendments and its millage is subject to capture by the DDA in accordance with the Act; and

**WHEREAS**, the Act allows agreements to share a portion of the captured assessed value of the District to be made between the DDA, each Taxing Jurisdiction, and the Township; and

**WHEREAS**, in accordance with Sections 203 and 214 of the Act (MCL 125.4203 and MCL 125.4214), the parties desire to enter into Inter-Local Agreements Granting Limited Waivers of Exemption of Property Taxes from Capture by Meridian Charter Township Downtown Development Authority (“Agreements”) to provide for the capture by the DDA of a portion of each Taxing Jurisdiction’s taxable value within the DDA District, subject to the terms and conditions set forth in the Agreements.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of the Charter Township of Meridian, Ingham County, Michigan that the Township Board approves and authorizes the Agreements between and with the DDA and the Taxing Jurisdictions; and

**BE IT FURTHER RESOLVED** that the Township authorizes its agents and attorneys to finalize and approve specific terms requested by each Taxing Jurisdiction; and

**BE IT FURTHER RESOLVED** that Supervisor Ronald J. Styka and Clerk Brett Dreyfus are authorized to execute the finalized Agreements with the Taxing Jurisdictions.

All resolutions or parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN     )  
  ) ss  
COUNTY OF INGHAM     )

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 5<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
Brett Dreyfus, CMMC,  
Township Clerk



**13. A.**

**To: Township Board Members**

**From: Derek N. Perry, Assistant Township Manager  
Director of Public Works & Engineering**

**Mark Kieselbach, Director of Community Planning & Development**

**Date: February 1, 2019**

**Re: Transportation Commission Recommendation on Local Road Millage**

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This item has been placed on the agenda for additional discussion of a potential road millage increase to sufficiently fund our local (neighborhood) street program. Please bring your material from the January 22, 2019 Township Board meeting.