



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD – REGULAR MEETING  
March 19, 2024 6:00 PM

---

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
  - A. 2024 Local Road Program
  - B. Marshall Park Concept Plan
  - C. Central Park Pavilion Project
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
  - A. Communications
  - B. Minutes-March 5, 2024 Regular Township Board Meeting
  - C. Bills
  - D. Celebrate Meridian- Liquor License Application
  - E. Celebrate Meridian- Outdoor Gathering Permit
  - F. Celebrate Meridian-Fireworks Display Permit
  - G. Set a Public Hearing for April 2<sup>nd</sup> -Recreational Marijuana License Applications in Zones 1, 4, & 5
  - H. Set a Public Hearing for April 16<sup>th</sup> -Recreational Marijuana License Applications in Zone 3
  - I. Charitable Gaming License-The You've Got This Project
  - J. Ratification of New Police Officer Appointments
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS
12. ACTION ITEMS
  - A. Consulting Agreement One Month Extension-Maisner
  - B. 1<sup>st</sup> Quarter Budget Amendments
  - C. EDC Appointment
13. BOARD DISCUSSION ITEMS
  - A. Ordinance to Amend the Number of Members of the Planning Commission
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

---

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.  
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall  
Providing a safe and welcoming, sustainable, prime community.



9.A

**CONSENT AGENDA  
BOARD  
COMMUNICATIONS**

Heidi E. Tobash  
1633 Lake Drive, Apt. 62  
Haslett, Michigan 48840

RECEIVED

MAR 5 2024

Mach 1, 2024

Meridian Township  
Clerk's Office

Patricia Herring Jackson  
Meridian Township Board of Trustees  
5151 Marsh Road  
Okemos, Michigan 48864

Dear Ms. Jackson,

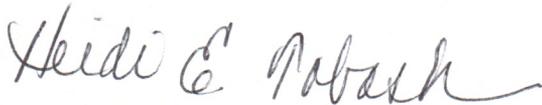
It is with great distress and frustration that I am contacting you concerning the increase of rent at my apartment complex in your township. I call the township office after receiving my notice of rent increase to inquire about a rent "cap" in the township and was advised to write a letter to the board.

I moved here from Pennsylvania March of 2020. I chose a very nice two bedroom apartment in the Benson Hills complex on Marsh Road. I am very pleased with my apartment – the size, the amenities, the location, and initially the rent all undeniably fit my needs. Since moving in 2020, however, my rent has increased a total of \$338, which is a 39.8% increase over the four years (11.5%, 13.0%, and 14.3% with each lease renewal). I find it to be an astronomical increase for a loyal tenant renewing a lease. I have a fixed income with my Social Security and small work pension, both of which increase annually according to the federal COLA, which is currently 3.2%. I find it necessary to work part-time to meet my personal expenses. I have been with company for nine years and receive an annual 3% pay raise.

My question to you as a governing board for Meridian Township is: Do you have a "cap" on rent increases in your township, and if not, would you consider establishing one? I first lived in this area as an MSU student in the 70s and 80s, and have always love it here. As a widow I decided to return to the East Lansing area when I retired. Having family and friends here made it an easy and comforting decision. I only hope that living here does not continue to be such a financial burden.

Thank you for your time and consideration.

Sincerely,



Heidi E. Tobash



**FOR IMMEDIATE RELEASE**  
**March 12, 2024**

**CONTACT:** LeRoy Harvey, Environmental Programs Coordinator  
517.853.4466 | [harvey@meridian.mi.us](mailto:harvey@meridian.mi.us)

---

**Meridian Township to Hold Sustainable Fashion Show**  
*Vendors to Offer Upcycled, Thrifted, and Eco-Friendly Clothing Options*

**Meridian Township, MI** – Meridian Township, in collaboration with other area organizations, will host a Sustainable Fashion Show on Saturday, March 16 from 10:00 am to 2:00 pm near the food court area of the Meridian Mall (1982 West Grand River Avenue, Okemos).

Various vendors will be offering upcycled and other types of sustainable clothing. The event will also feature a runway show from 11:30 am to 12:30 pm, hosted by Deb Hart from Fox 47's Morning Blend and music provided by Tunes by T.

Cristo Rey Community Center will be in attendance to accept clothing donations. Clothing for all seasons may be donated, but spring/summer clothing is preferred. The Meridian Township Green Team and the Meridian Conservation Corps (MCC) will also be at the event to provide additional information on environmentally friendly living.

Over a dozen organizations and businesses will have displays, clothing for sale (or to be modeled), and more:

- Absolute Solar
- Be Kindred Fashion & Decor
- Blue Prints
- Carousel Consignments
- Community Finery
- Cristo Rey Community Center
- FERAL
- Kellie's
- Meridian Conservation Corp
- Meridian Township Green Team
- Metro Retro
- MSU STEM Ambassadors Program
- MSU Surplus Store and Recycling Center
- Okemos High School Earth Club
- Plato's Closet
- Playmakers
- Seams Fabric
- Schuler's Books
- Tina's – Which Craft

This event was inspired by area high school and college students who are studying sustainability-related fields and is part of a monthly series of Green Meridian Events coordinated by the Meridian Township Green Team, with support from Granger Waste Services, Consumers Energy, My Green Michigan, Absolute Solar, Hammond Farms, Okemos Public Schools, and the Clerical Technical Union of MSU. For more information, visit [www.meridian.mi.us/GreenMeridian](http://www.meridian.mi.us/GreenMeridian).

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.



**CHARTER TOWNSHIP OF MERIDIAN  
SPECIAL MEETING NOTICE  
MERIDIAN TOWNSHIP BOARD SPECIAL MEETING  
SUNDAY, MARCH 17, 2024 AT 10:00 A.M.**

Notice is hereby given that the Meridian Township Board will conduct a special meeting on Sunday, March 17, at 10:00 am, in the Town Hall Room, Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI.

The purpose of this public meeting is to: (1) enter into closed session to receive and consider a confidential written legal opinion from a Township attorney; (2) take any action related to that opinion; and (3) consider any other matters that may come before the Board.

Persons with disabilities needing accommodations for effective participation in the meeting should contact Clerk Deborah Guthrie at 517.853.4324 or by email [guthrie@meridian.mi.us](mailto:guthrie@meridian.mi.us) in advance of the meeting to request visual, hearing, technological, or other assistance.

Charter Township of Meridian  
Clerk Deborah Guthrie  
517.853.4324

Posted: March 14, 2024



9.A

**CONSENT AGENDA  
BOARD  
COMMUNICATIONS**

Heidi E. Tobash



Mach 1, 2024

Patricia Herring Jackson  
Meridian Township Board of Trustees  
5151 Marsh Road  
Okemos, Michigan 48864

RECEIVED

MAR 5 2024

Meridian Township  
Clerk's Office

Dear Ms. Jackson,

It is with great distress and frustration that I am contacting you concerning the increase of rent at my apartment complex in your township. I call the township office after receiving my notice of rent increase to inquire about a rent "cap" in the township and was advised to write a letter to the board.

I moved here from Pennsylvania March of 2020. I chose a very nice two bedroom apartment in the Benson Hills complex on Marsh Road. I am very pleased with my apartment – the size, the amenities, the location, and initially the rent all undeniably fit my needs. Since moving in 2020, however, my rent has increased a total of \$338, which is a 39.8% increase over the four years (11.5%, 13.0%, and 14.3% with each lease renewal). I find it to be an astronomical increase for a loyal tenant renewing a lease. I have a fixed income with my Social Security and small work pension, both of which increase annually according to the federal COLA, which is currently 3.2%. I find it necessary to work part-time to meet my personal expenses. I have been with company for nine years and receive an annual 3% pay raise.

My question to you as a governing board for Meridian Township is: Do you have a "cap" on rent increases in your township, and if not, would you consider establishing one? I first lived in this area as an MSU student in the 70s and 80s, and have always love it here. As a widow I decided to return to the East Lansing area when I retired. Having family and friends here made it an easy and comforting decision. I only hope that living here does not continue to be such a financial burden.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads "Heidi E. Tobash".

Heidi E. Tobash



FOR IMMEDIATE RELEASE  
March 12, 2024

CONTACT: LeRoy Harvey, Environmental Programs Coordinator  
517.853.4466 | [harvey@meridian.mi.us](mailto:harvey@meridian.mi.us)

---

**Meridian Township to Hold Sustainable Fashion Show**  
*Vendors to Offer Upcycled, Thrifted, and Eco-Friendly Clothing Options*

**Meridian Township, MI** – Meridian Township, in collaboration with other area organizations, will host a Sustainable Fashion Show on Saturday, March 16 from 10:00 am to 2:00 pm near the food court area of the Meridian Mall (1982 West Grand River Avenue, Okemos).

Various vendors will be offering upcycled and other types of sustainable clothing. The event will also feature a runway show from 11:30 am to 12:30 pm, hosted by Deb Hart from Fox 47's Morning Blend and music provided by Tunes by T.

Cristo Rey Community Center will be in attendance to accept clothing donations. Clothing for all seasons may be donated, but spring/summer clothing is preferred. The Meridian Township Green Team and the Meridian Conservation Corps (MCC) will also be at the event to provide additional information on environmentally friendly living.

Over a dozen organizations and businesses will have displays, clothing for sale (or to be modeled), and more:

- Absolute Solar
- Be Kindred Fashion & Decor
- Blue Prints
- Carousel Consignments
- Community Finery
- Cristo Rey Community Center
- FERAL
- Kellie's
- Meridian Conservation Corp
- Meridian Township Green Team
- Metro Retro
- MSU STEM Ambassadors Program
- MSU Surplus Store and Recycling Center
- Okemos High School Earth Club
- Plato's Closet
- Playmakers
- Seams Fabric
- Schuler's Books
- Tina's – Which Craft

This event was inspired by area high school and college students who are studying sustainability-related fields and is part of a monthly series of Green Meridian Events coordinated by the Meridian Township Green Team, with support from Granger Waste Services, Consumers Energy, My Green Michigan, Absolute Solar, Hammond Farms, Okemos Public Schools, and the Clerical Technical Union of MSU. For more information, visit [www.meridian.mi.us/GreenMeridian](http://www.meridian.mi.us/GreenMeridian).

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.



**CHARTER TOWNSHIP OF MERIDIAN  
SPECIAL MEETING NOTICE  
MERIDIAN TOWNSHIP BOARD SPECIAL MEETING  
SUNDAY, MARCH 17, 2024 AT 10:00 A.M.**

Notice is hereby given that the Meridian Township Board will conduct a special meeting on Sunday, March 17, at 10:00 am, in the Town Hall Room, Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI.

The purpose of this public meeting is to: (1) enter into closed session to receive and consider a confidential written legal opinion from a Township attorney; (2) take any action related to that opinion; and (3) consider any other matters that may come before the Board.

Persons with disabilities needing accommodations for effective participation in the meeting should contact Clerk Deborah Guthrie at 517.853.4324 or by email [guthrie@meridian.mi.us](mailto:guthrie@meridian.mi.us) in advance of the meeting to request visual, hearing, technological, or other assistance.

Charter Township of Meridian  
Clerk Deborah Guthrie  
517.853.4324

Posted: March 14, 2024



9.B

**CONSENT AGENDA  
PROPOSED BOARD MINUTES**

**PROPOSED MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of March 5, 2024 as submitted. (1)**

**ALTERNATE MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of March 5, 2024 with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN  
REGULAR MEETING TOWNSHIP BOARD **-DRAFT-**  
5151 Marsh Road, Okemos MI 48864-1198  
517.853.4000, Township Hall Room  
Tuesday, March 05, 2024, 6:00 pm

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson and Trezise

ABSENT: NONE

STAFF: Director Schmitt, Director Gebes, Chief Grillo, Chief Hamel, Manager Walsh, Deputy Manager Opsommer, Manager Diehl, PR Specialist Rachel Stohlin.

1. CALL MEETING TO ORDER

Supervisor Jackson called the March 5, 2024, Regular Township Board meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLL CALL

Clerk Guthrie called the roll of the Board. All board members present at 6:01 pm.

4. PRESENTATION

A. Introduction of New Police Officers

Chief Grillo introduced Officer Mike Hagbom and Officer Alex Stachura. Officer Hagbom is returning to the department after a few years away in the private sector. Officer Stachura is returning to the department after a short time away from the Police Academy.

B. Prime Meridian Magazine

Specialist Stohlin thanked the directors, staff, commissioners, and board members who contributed to the publication and went over the magazine’s budget and contents with those present. She stressed the importance of physical copies to all homes to reach all residents, particularly those who may not have internet access.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened comments from the public at 6:18 pm.

Nickolas Lentz spoke to the board and community to introduce himself as a County Parks Commissioner and candidate for the Ingham County Board of Commissioners

Supervisor Jackson closed comments from the public at 6:20 pm.

6. TOWNSHIP MANAGER REPORT

Manager Walsh Talked about the following:

- Staffing attraction and retention, recognizing new officers, Specialist Stohlin, and several employee's work anniversaries.
- Planning Commission personnel numbers
- Local road bids are in
- Outdoor gathering and fireworks permit for Celebrate Meridian
- Marshall Park designs and Parks Commission review
- DDA façade program
- Increased participants at Snell-Towar center
- Central Park Pavilion bids are in
- Recreational Marijuana license applications are moving forward
- Recognizing Clerk's Office and election staff for work on election
- Copper Creek going forward with phase three and phase four
- Chrissy Scaccia retiring from Police Department

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Wilson recognized bagpiper Terry Carroll with a resolution in tribute of his contributions to the community.

Treasurer Deschaine reminded residents that delinquent real property taxes were turned over to Ingham County Treasurer on March 1<sup>st</sup>. Only 1.1% of parcels were delinquent.

Clerk Guthrie reported 482 early voters (1.36% of voters), around 7,100 absentee voters (20% of voters), around 2,400 in person (7% of voters). East Lansing School Board will have an election in May and Meridian Township will work with City of East Lansing to accommodate Township voters.

8. APPROVAL OF AGENDA

**Supervisor Jackson moved to amend the agenda to add Item 12D, set a date for special session. Supported by Trustee Hendrickson.**

**VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 7 – 0**

**Trustee Wilson moved to add the tribute to Terry Carroll to the consent agenda. Supported by Trustee Hendrickson.**

**VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 7 - 0**

**Trustee Wilson moved to approve the amended agenda. Supported by Trustee Sundland.**

**VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 7 - 0**

9. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda. Asked that letter from Linda Jones be added to the consent agenda

**Trustee Hendrickson moved to approve the agenda as amended. Supported by Treasurer Deschaine.**

Trustee Hendrickson asked about the reasoning for approving the Township milage each time the Federal mileage rate changes. Manager Walsh responded that the board is permitted to approve a proposal that the Township mileage rate be the Federal rate instead of putting it on the consent agenda each time the Federal rate changes.

**ROLL CALL VOTE YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 7 - 0**

10. QUESTIONS FOR THE ATTORNEY

NONE

11. HEARINGS

NONE

12. ACTION ITEMS

- A. Ordinance 2024-02 – Rezone 5681 Shaw Street from PO, Professional and Office, to RN, Village of Nemoka Mixed Residential – Final Adoption

Director Schmitt clarified that the current building will be rehabilitated for this development.

**Trustee Wilson moved to adopt the resolution approving Ordinance 2024-02, an ordinance to rezone the property at 5681 Shaw Street (Parcel ID number 33-02-02-10-428-007) from PO, Professional Office, to RN, Village of Nemoka Mixed Residential. Seconded by Trustee Trezise.**

**ROLL CALL VOTE      YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 7 – 0**

- B. Special Use Permit – 24-002 – Okemos Gateway LLC, 1614 and 1622 W Grand River Avenue – Building Greater than 25,000 square feet.

Director Schmitt clarified that there is no marijuana related business proposed for this building. He addressed the board’s concerns from the previous meeting and asked that Board discussion should be limited to the size of the building. Ammar Alkhafaji, Okemos Gateway LLC representative, provided a packet for the board and addressed the concerns raised at the last meeting. Clerk Guthrie asked for clarification regarding drainage. Deputy Manager Opsommer explained how the Drain Commissioner’s office is being included and has responded. Trustee Hendrickson expressed concerns about the ability to shield the building from the nearby neighborhood given its height and proximity. Clerk Guthrie expressed concerns about the impact of the size of the building and parking lot on the environment, and that it does not seem to meet the infill requirements set by the board. Trustee Trezise clarified that the property is considered infill, and the view can be blocked by landscaping. Treasurer Deschaine expressed concerns about the height.

**Trustee Hendrickson moved to adopt the resolution denying Special Use Permit 24-02, a request for a building greater than 25,000 square feet at 1614 and 1622 West Grand River Avenue (Parcel ID Nos 33-02-02-22-426-001 and 33-02-02-22-401-003). The subject property is joined C2, Commercial, and the applicant is proposing a three story, climate controlled, self storage facility. Supported by Clerk Guthrie.**

**ROLL CALL VOTE      YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, and Wilson**

**NAYS: Trustee Trezise**

**Motion carried: 6 – 1**

At 7:10 pm Supervisor Jackson requested a 10-minute recess. The board reconvened at 7:18 pm

C. 2022 Order to Maintain Sidewalk Resolution #4 – Set Public Hearing for April 2, 2024

Deputy Manager Opsommer indicated that the contractors could not meet the ambitious schedule set in 2022. The work was completed in 2023 so the assessment roll is up for public hearing.

**Trustee Wilson moved to approve the 2022 Order to Maintain Sidewalk Special Assessment District #20 Resolution #4, which files the proposed special assessment roll with the office of the Township Clerk and sets the date for a public hearing on Tuesday, April 2, 2024. Supported by Treasurer Deschaine.**

**ROLL CALL VOTE YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 7 – 0**

D. Set Time for a Special Meeting to Hold a Closed Session

After board discussion, Supervisor Jackson indicated that the dates offered will not work and she will return to the participants to ask for other dates. Trustee Hendrickson asked for clarity about the need to determine the special meeting time during a board meeting. Supervisor Jackson said that the meeting time and date does not need to be set during the board meeting.

13. BOARD DISCUSSION ITEMS

A. Consulting Agreement One Month Extension-Maisner

Township Manager Walsh explained the need for extending the contract. Trustee Wilson, Treasurer Deschaine, and Trustee Sundland expressed their support. Clerk Guthrie expressed her dissent, explaining that there is time left in her current contract and that she would prefer the decision to be brought to the board at a later date. Manager Walsh explained his reasoning for the request at this time. Trustee Hendrickson asked for clarification regarding discussion with Maisner and the current agreement. Manager Walsh clarified that this is not time sensitive to this board meeting.

B. Federal Funding Request

Deputy Manager Opsommer conveyed that it is not likely that Meridian Township will not be eligible for the Federal Congressionally Directed Spending (CDS) funds. He clarified that this will not prevent the township from seeking other funds.

14. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened comments from the public at 7:52 pm

Supervisor Jackson closed comments from the public at 7:52 pm

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Supervisor Jackson read Resolutions in Support of International Women's Day and in Support of Women's History Month and requested that the Resolutions be included.

16. CLOSED SESSION

At 7:57 the board moved to enter closed session

**Trustee Hendrickson moved the Township Board enter closed session under OMA Section 8(1)(h) to consult with the Township attorney regarding a written legal opinion concerning a vendor's breach of contract. Supported by Clerk Guthrie.**

**ROLL CALL VOTE      YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 7 - 0**

At 9:01 Open Session resumed

**Trustee Hendrickson to direct counsel to move forward and file a complaint in the form presented. Supported by Treasurer Deschaine.**

**ROLL CALL VOTE      YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 7 - 0**

17. ADJOURNMENT

**Trustee Sundland moved to adjourn. Seconded by Trustee Wilson.**

**VOICE VOTE:              YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 7-0**

**The meeting adjourned at 9:02 PM**

---

Patricia Jackson  
Township Supervisor

---

Deborah Guthrie  
Township Clerk



9.C

To: Board Members  
From: Dante Ianni, Finance Director  
Date: March 19, 2024  
Re: Township Invoices/Expenses

Charter Township of Meridian  
Board Meeting  
3/19/2024

MOVED THAT THE TOWNSHIP BOARD APPROVE THE TOWNSHIP  
INVOICES/EXPENSES AS FOLLOWS:

COMMON CASH	\$	704,603.12
PUBLIC WORKS	\$	378,735.32
TRUST & AGENCY	\$	1,244.71

TOTAL CHECKS: \$ 1,084,583.15

CREDIT CARD TRANSACTIONS

02/22/2024 to 03/13/2024

\$ 19,813.33

TOTAL PURCHASES: \$ 1,104,396.48

ACH PAYMENTS

\$ 1,770,180.53

03/14/2024 04:19 PM  
 User: GRAHAM  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 03/19/2024 - 03/19/2024  
 JOURNALIZED OPEN AND PAID  
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. 56-A DISTRICT COURT	C.M. BARRERA - 56A BOND	250.00	111584
2. A T & T	FEB 28 - MAR 27 2024 - INTERNET M1	195.25	111587
	MAR 5 - APR 4 2024 - INTERNET F3 327704413	149.00	
	MAR 7 - APR 6 2024 - INTERNET F2	149.00	
	MAR 7 - APR 6 2024 - INTERNET P1	195.25	
	TOTAL	688.50	
3. ABUNDANCE CAFE LLC	FARM MARKET VENDOR	68.00	
4. ALEX & ALLISON REPP	FARMERS MARKET VENDOR	25.00	
5. ALEXANDER SKINNER	REIMB SENIOR FITNESS GROUP DONUTS & COFFEE	60.87	
6. ALLEGRA PRINT & IMAGING	2024 PRIME MERIDIAN MAGAZINE AND POSTAGE	7,459.89	
7. ALLGRAPHICS CORP	BASKETBALL CAMP T SHIRTS	1,123.02	
8. AMERICAN RENTALS	12/21/23 TO 1/21/24 - TRANSFER STATION PORTABLE TO	87.29	
	1/21/24 TO 2/21/24 - TRANSFER STATION PORTABLE TOI	88.58	
	11/21/23 TO 12/21/23 - TRANSFER STATION PORTABLE T	85.00	
	TOTAL	260.87	
9. APPLICANT PRO	3/15/24 - 3/15/25 - ONLINE EMPL APPLICATION SYSTEM	1,095.00	
10. ASAP PRINTING	BUSINESS CARDS-PHIL DESCHAINÉ	40.86	
11. AT & T	FEB 2 - MAR 1 2024 - TELEPHONE MALL	51.25	111588
	FEB 2 - MAR 1 2024 - TELEPHONE P1	139.95	111588
	FEB 2 - MAR 1 2024 - TELEPHONE F1-3	422.83	111588
	FEB 2 - MAR 1 2024 - TELEPHONE P1	56.33	111588
	FEB 2 - MAR 1 2024 - TELEPHONE S1 51734797052196	57.24	111597
	TOTAL	727.60	
12. AT & T MOBILITY	FEB 7 - MAR 6 2024 - 517.331.8841	173.02	
13. AUTO VALUE OF EAST LANSING	UNIT 675 - FLEET REPAIR PARTS	171.35	
	UNIT 675 - FLEET REPAIR PARTS	161.38	
	UNITS 680 & 125 - FLEET REPAIR PARTS	7.89	
	UNIT 28 - FLEET REPAIR PARTS	1,231.20	
	UNIT 28 - FLEET REPAIR PARTS	161.38	
	BRAKE CALIPERS - FLEET REPAIR PARTS	150.00	
	CREDIT BRAKE CALIPERS - FLEET REPAIR PARTS	(150.00)	
	UNIT 674 - FLEET REPAIR PARTS	580.21	
	UNIT 664 - FLEET REPAIR PARTS	34.82	
	UNIT 664 - FLEET REPAIR PARTS	281.91	
	SHOP SUPPLY - FLEET REPAIR PARTS	165.00	
	TOTAL	2,795.14	
14. BARTLETT PLUMBING	OVERPAYMENT OF PP24-0037 AND PP24-0036	20.00	
15. BARYAMES CLEANERS	FEB 2024 TO POLICE UNIFORM CLEANING	744.48	
16. BECKS PROPANE	PROPANE DELIVERY TO HNC 3/6/24	307.25	
17. BERNADETTE BLONDE	REIMBURSEMENT FOR EXCESS TAXES BEING APPLIED THROU	841.23	111598
18. BLUE CROSS BLUE SHIELD OF MICHIGAN	3/1/24 TO 3/31/24 BCBS PPO RETIREE HEALTH INSURANC	2,206.24	111589

03/14/2024 04:19 PM  
 User: GRAHAM  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 03/19/2024 - 03/19/2024  
 JOURNALIZED OPEN AND PAID  
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
19. BOARD OF WATER & LIGHT	12/1/23-12/31/23 STREETLIGHT SERVICE	757.39	111590
	1/1/24 - 1/31/24 STREETLIGHT SERVICE	803.14	111590
	2/1/24 - 2/29/24 STREETLIGHT SERVICE	807.90	111590
	TOTAL	2,368.43	
20. BODMAN PLC	LEGAL REVIEW WEST WELCOME SIGN EASEMENT	154.50	
21. BOUNDTREE MEDICAL	ORDER #105125797 - MEDICAL SUPPLIES AMBULANCES	722.70	
	ORDER 105128708 - MEDICAL SUPPLIES AMBULANCES	2,324.00	
	TOTAL	3,046.70	
22. BREAD BITES LLC	FARMERS MARKET	13.00	
23. BRIDGET CANNON	FEB 2024 MILEAGE REIMB	26.67	
24. BRIGHTLINE TECHNOLOGIES	JAN 2024 BRIGHTLINE QUICKHELP SUBSCRIPTION	1,421.00	
	JAN 2024 BRIGHTLINE HPE 36M II SUBSCRIPTION	2,975.00	
	AZURE & MICROSOFT 365 ANALYSIS & HARDENING	2,500.00	
	MAR 2024 BRIGHTLINE HPE 36M II SUBSCRIPTION	2,975.00	
	MAR 2024 BRIGHTLINE QUICKHELP SUBSCRIPTION	1,421.00	
	TOTAL	11,292.00	
25. BS&A SOFTWARE	TRAINING W C. POLACK 01.12.24 - BLDG/UB/TREAS	600.00	
	TRAINING W/CHRIS POLACK ON 2/29/24	600.00	
	TOTAL	1,200.00	
26. BULL ENTERPRISES	FEB 2024 - JANITORIAL SERVICES FOR TWP BLDG	8,477.00	
27. C & S FAMILY FARM	FARMERS MARKET VENDOR	36.00	
28. CDW	PD IPADS & CASES	18,943.56	
	CUST #6533836 - MICROSOFT SURFACE PRO 9 TABLET	1,353.18	
	CISCO MERAKI SYSTEMS MANAGER LICENSES FOR PD IPADS	774.80	
	AIRTAME 2 WIRELESS HDMI ADAPTER	557.07	
	IPAD CASE/KEYBOARD FOR AMBULANCE	85.80	
	TOTAL	21,714.41	
29. CHA SHER XIONG	REPLACED CKS 110726 & 111475 - FARMERS MKT	110.00	111591
30. CINTAS CORPORATION #725	2/21/24 - MECHANICS UNIFORM RENTAL	48.08	
	2/28/24 - MECHANICS UNIFORM RENTAL	48.08	
	3/6/24 - MECHANICS UNIFORM RENTAL	48.08	
	TOTAL	144.24	
31. CITY PULSE	4/26/2023 - TWP NOTICES	240.13	
	5/10/2023 - TWP NOTICES	115.44	
	2/28/24 - TWP NOTICES	543.90	
	TOTAL	899.47	
32. COLLIERS ENGINEERING & DESIGN,	ELECTRICAL ENGINEERING MUNI COMPLEX EV DESIGN - 20	2,220.00	
33. COMCAST	MAR 16 - APR 15 2024 - INTERNET + TV F1	164.85	111592
	MAR 20 - APR 19 2024 - TV F1	9.93	
	TOTAL	174.78	
34. COMCAST	MAR 14 - APR 13 2024 - INTERNET + TV HOMTV	463.77	

03/14/2024 04:19 PM  
 User: GRAHAM  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 03/19/2024 - 03/19/2024  
 JOURNALIZED OPEN AND PAID  
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
35. CONSUMERS ENERGY	1030-3961-3460 - MUHAMMADI - EMERGENCY UTILITY ASS	285.41	
	1000-0426-7173 - J. PAUL - EMERGENCY UTILITY ASSIS	448.90	111599
	1000-8978-3383 - N SANTA - EMERGENCY UTILITY ASSIS	87.49	111599
	TOTAL	821.80	
36. COURTNEY WISINSKI	REIMB PARKING/MILEAGE MPARKS CONFERENCE	214.56	
37. CREATIVE PRODUCT SOURCING	DARE PRODUCTS	276.00	
38. CRYSTAL FLASH	MOTOR POOL - ACCT 97833 - FLEET FUEL	16,556.33	
39. DANTE IANNI	REIMB INSTITUTE OF INTERNAL AUDITORS MEMBERSHIP	280.00	
40. DELTA COLLEGE	E. OLGINE - 2024 WINTER POLICE ACADEMY TUITION	8,921.00	
41. DOUGHNATION BAKERY	FARM MARKET VENDOR	27.00	
42. ELECTION SOURCE	BLANK BALLOT STOCK	261.25	
43. ENVIRONMENTAL RESOURCES GROUP LLC	MOLD TESTING FOR HVAC	2,210.00	
44. FAHEY SCHULTZ BURZYCH RHODES PLC	2023 PPT - LEGAL FEES	1,215.00	
	FIRE DEPT - LEGAL FEES	748.00	
	MARIJUANA REGULATION - LEGAL FEES	944.50	
	PUBLIC WORKS - LEGAL FEES	1,615.00	
	FIRE TRUCK - LEGAL FEES	9,857.00	
	LIQUOR LICENSES - LEGAL FEES	1,622.00	
	COMMUNITY PLANNING & DEVELOPMENT - LEGAL FEES	1,348.19	
	MANAGER - LEGAL FEES	1,166.71	
	PUBLIC WORKS - LEGAL FEES	803.73	
	TWP BOARD - LEGAL FEES	103.71	
	CONTRACT REVIEWS - LEGAL FEES	1,135.02	
	COA 369541 - LEGAL FEES	585.00	
	23-001208 - LEGAL FEES	310.00	
	23-001211 - LEGAL FEES	220.00	
	23-001121 - LEGAL FEES	247.50	
	23-001333 - LEGAL FEES	222.50	
	23-001454 - LEGAL FEES	315.00	
	23-002115 - LEGAL FEES	320.00	
	GREIVANCE 23-204 - LEGAL FEES	2,660.00	
	GREIVANCES - LEGAL FEES	135.00	
	EMPLOYMENT INVESTIGATION - LEGAL FEES	2,860.37	
	MDCR #616160 - LEGAL FEES	67.50	
	POLICY RESEARCH & DRAFTING - LEGAL FEES	2,802.50	
	HR/LABOR - LEGAL FEES	1,192.64	
	TOTAL	32,496.87	
45. FIRST COMMUNICATIONS	FEB 2024 - TELEPHONE LINES 3142216	55.36	
46. FORESIGHT GROUP	WATER BILLS 1/31/2024 AND POSTAGE	1,856.87	
	WATER BILLS 3/1/2024 AND POSTAGE	1,698.28	
	DECAL VEHICLES UNIT 716	1,156.72	
	DECAL VEHICLES UNIT 717	1,156.72	
	MOTOR POOL - POLICE - DECAL VEHICLES UNIT #715	1,209.78	
	DECAL UNIT 685	179.32	
	SHOP SUPPLY - VEHICLE STICKERS	149.37	
	TOTAL	7,407.06	
47. FRANK WALSH	REIMB POSTAGE - 2024 PRIME MERIDIAN MAGAZINE	6,276.86	111585

03/14/2024 04:19 PM  
 User: GRAHAM  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 03/19/2024 - 03/19/2024  
 JOURNALIZED OPEN AND PAID  
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
48. GABRIEL, ROEDER, SMITH & COMP	GASB STATEMENT NO 68 - FEB 21 2024	2,300.00	
	RETAINER SERVICES INCL DEC 31 2023 ACTUARIAL VALUA	4,700.00	
	GASB STATEMENT NOS 74 & 75 - FEB 21 2024	7,450.00	
	TOTAL	14,450.00	
49. GALL'S INC	OFFICER FLASHLIGHTS	4,344.40	
50. GANNETT MEDIA CORP	JANUARY 2024 ELECTION NOTICES	599.60	
51. GRAMPAS PASTYS LLC	FARM MARKET VENDOR	88.00	
52. GRAND BAY ELECTRIC	80% REFUND - PROJECT CANCELED AFTER PERMIT WAS ISS	170.40	
53. GRANGER	MARCH 2024 - MUN BLDG - RECYCLING DISPOSAL SERVICE	86.96	
	MARCH 2024 - GAYLORD C SMITH - RECYCLING DISPOSAL	31.49	
	MARCH 2024 - HNC - RUBBISH DISPOSAL SERVICES	215.43	
	MARCH 2024 - TOWNHALL - RUBBISH DISPOSAL SERVICES	136.55	
	MARCH 2024 - GAYLORD C SMITH - RUBBISH DISPOSAL SE	339.20	
	MARCH 2024 - S. FIRE - RUBBISH DISPOSAL SERVICES	94.68	
	RUBBISH & RECYCLING DISPOSAL SERVICES 2024	129.83	
	TOTAL	1,034.14	
54. HASLETT-OKEMOS ROTARY	2023 4TH QTR/2024 1ST QTR ROTARY DUES - M HAMEL	300.00	
	2024 1ST QTR ROTARY DUES - F WALSH	150.00	
	TOTAL	450.00	
55. HEARTY GREENS LLC	FARMERS MARKET VENDOR	12.00	
56. HEDLUND PLUMBING	OVERPAYMENT OF 4 PERMITS PP24-0027-PP24-0030	125.00	
57. HIGHWATER FARMS	FARMERS MARKET VENDOR	39.00	
58. INGHAM COUNTY TREASURER	BOR/MTT CHANGE ORDERS FOR PRIOR YEAR TAX ROLLS	2,469.12	111586
59. JACOB FARLEY	FARM MARKET VENDOR	40.00	
60. JIMMERSON ROOFING	2023 CENTRAL FIRESTATION EXTERIOR SOFFIT AND SIDIN	10,880.00	
61. JOHNSON SIGN COMPANY	2022 WELCOME & WAYFINDING SIGN PROJECT	123,243.68	
62. JOHNSON, ROBERTS & ASSOCIATES INC	JAN 2024 BILLING	17.50	
	FEB 2024 BILLING	35.00	
	TOTAL	52.50	
63. KCI	WORK FROM 2/19/24-2/23/24	96.04	
	PRINTING OF 2024 ASSESSMENT NOTICES	3,638.12	
	TOTAL	3,734.16	
64. KIMBALL MIDWEST	MOTOR POOL - SHOP SUPPLIES	19.00	
	MOTOR POOL - SHOP SUPPLIES	138.54	
	MOTOR POOL - SHOP SUPPLIES	52.36	
	TOTAL	209.90	
65. KODIAK EMERGENCY VEHICLES	FIRE-REPAIR PARTS FOR UNITS 140 AND 663	672.23	
66. LAFONTAINE AUTOMOTIVE GROUP	MOTOR POOL-POLICE UNIT #673	189.69	
	MOTOR POOL - FIRE - REPAIR PARTS UNIT 145	180.46	
	TOTAL	370.15	

03/14/2024 04:19 PM  
 User: GRAHAM  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 03/19/2024 - 03/19/2024  
 JOURNALIZED OPEN AND PAID  
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
67. LANGUAGE LINE SERVICES	ACCT 9020508339 - FEB 2024	33.60	
68. LANSING SANITARY SUPPLY INC	CUSTODIAL SUPPLIES	501.67	
69. LANSING UNIFORM COMPANY	FIRE UNIFORM SHIRT CLASS A (HENGESBACH)	53.95	
	UNIFORMS (KOZLOWSKI, NITZ, IRVING, HAVILAND, LEWIS)	760.40	
	FIRE UNIFORMS	1,015.30	
	BOOTS - SQUIRES	379.95	
	FIRE UNIFORM ITEMS - DENNIS	59.95	
	OFFICER STOCK/HAGBOM - UNIFORM ITEMS	2,183.85	
	BOOTS - HAGBOM	149.95	
	TOTAL	4,603.35	
70. LANSING WELDING INC	MOTOR POOL - WATER - PARTS #722	22.04	
	UNIT 724 - SNOW PLOW AND INSTALLATION	7,730.02	
	UNIT 722 - SNOW PLOW FOR NEW PARKS VEHICLE	7,730.02	
	TOTAL	15,482.08	
71. LEAK PETROLEUM EQUIPMENT INC	FUEL ISLAND- GENERAL MAINTENANCE	381.93	
	MOTOR POOL - VEHICLE FUEL TAGS	175.62	
	TOTAL	557.55	
72. LEAVITT & STARCK EXCAVATING INC	REMAINING WORK ON EXISTING CONTRACT: MSU TO LAKE L	27,342.00	
73. LEXISNEXIS RISK DATA MGT LLC	2/1/2024 TO 2/29/2024 - BILLING PERIOD	200.00	
74. LOGICALIS	MAR 2024 - IT HELP DESK SERVICE	3,345.00	
75. LUANN MAISNER	REIMB EXCESS TAXES BEING APPLIED THROUGH PAYROLL	4,761.36	111600
76. LUNGHAMER FORD OF OWOSSO, LLC	2024 INTERCEPTORS UNIT 723	45,676.00	
	2024 INTERCEPTORS	45,676.00	
	2024 VEHICLES UNIT 722	52,705.00	
	2024 F250 CREW CAB UNIT 724	52,516.00	
	TOTAL	196,573.00	
77. MADISON NATIONAL LIFE INS CO	MAR 2024 - ACCT 102753800000000 - LIFE/DISABILITY	4,222.46	111593
78. MAMA C'S SAUCES	FARMERS MARKET VENDOR	7.00	
79. MANAGED SPECIALTY SERVICES LLC	PEAT SORB, QTY: 6	812.59	
80. MATTRESS FIRM INC	MATTRESSES - FIRE STATION	1,329.86	
81. MEDICAL MANAGEMENT SYSTEMS OF	FEB 2024 COLLECTION FEE FROM AMBULANCE BILLINGS	9,325.33	111594
82. MEI TOTAL ELEVATOR SERVICES	ELEVATOR MAR-MAY 2024 QUARTERLY SERVICE	562.66	
83. MI GREAT LAKES FISH COMPANY	FARMERS MARKET VENDOR	18.00	
84. MICH ASSOC CHIEFS OF POLICE	2024 ACCREDITED AGENCY FEE	1,000.00	
85. MID MICHIGAN EMERGENCY EQUIPMENT	UPFITTING INTERCEPTOR REPAIRS - UNIT 127	1,340.00	
	INTERCEPTOR UPFITTING/REPAIRS- UNIT 128	4,640.00	
	TOTAL	5,980.00	
86. MID-MICHIGAN CODE OFFICIALS ASSOC	4/1/24 TO 3/31/25 - MEMBERSHIP DUES - HECKAMAN & H	170.00	
	4/1/24 -3/31/25 - MEMBERSHIP DUES - R RAU	85.00	
	TOTAL	255.00	
87. MIKE & SON ASPHALT	MSU TO LAKE LANSING TRAIL PHASE II CONSTRUCTION	50,159.25	111583

03/14/2024 04:19 PM  
 User: GRAHAM  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 03/19/2024 - 03/19/2024  
 JOURNALIZED OPEN AND PAID  
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
88. MORRIES OKEMOS FORD	MOTOR POOL - POLICE - UNIT #680	150.00	
89. MY GREEN MICHIGAN LLC	MARCH 2024 COMPOST SERVICE MARKETPLACE	177.00	
90. NATALIE DURAN	FARMERS MARKET VENDOR	30.00	
91. NEMOKE TRAIL APARTMENTS	N. SANTA - EMERGENCY RENTAL ASSISTANCE	205.00	111601
92. NICKALUS WING	MPARKS CONF - MILEAGE REIMB	112.56	
93. NYAL NUNN	REIMB EXCESS TAXES BEING APPLIED THROUGH PAYROLL	2,869.88	111602
94. OLMSTEAD FARM	FARMERS MARKET VENDOR	28.00	
95. OVERHEAD DOOR OF LANSING	SERVICE CENTER - OVERHEAD DOOR REPAIR	899.76	
96. PLM LAKE & LAND MANAGEMENT	2024 HERBICIDE TREATMENT FOR LAKE LANSING SAD	1,600.00	
97. POSTMASTER	BRM PERMIT#90045000	320.00	
	PERMIT #90045001 - BRM ANNUAL MAINT	930.00	
	TOTAL	1,250.00	
98. PRO-COMM INC	MOTOROLA REPAIRS	31.00	
99. PROGRESSIVE AE	PROF SERV THRU NOV 24, 2023 LAKE LANSING WATERSHED	295.30	
	PROF SERV THRU FEB 23 2024 - CONCEPTUAL DESIGN OF	14,550.42	
	TOTAL	14,845.72	
100 PRO-TECH MECHANICAL SERVICES	OKEMOS LIBRARY - AC REPAIR	840.00	
101 QUALITY COATINGS	MOTOR POOL - PARKS - UNIT 722 BEDLINER	750.00	
102 RACHAEL STOHLIN	MAR 6 & MAR 8 2024 - MILEAGE REIMBURSEMENT	18.63	
103 REBEKAH KELLY	REIMB 2024 MEMBER EDUCATION DAY - MAMC CONF	50.00	
104 RONALD RAU	2024 BOOT REIMBURSEMENT	171.67	
105 ROWERDINK AUTOMOTIVE PARTS	UNIT 63 PARKS - FLEET REPAIR PARTS	218.00	
	STOCK - FLEET REPAIR PARTS	123.00	
	CREDIT CORE - FLEET REPAIR PARTS	(14.00)	
	UNIT 135 FIRE - FLEET REPAIR PARTS	66.29	
	TOTAL	393.29	
106 SAFEWARE, INC.	REGULATOR FOR AIR MONITOR	101.58	
107 SANI-VAC SERVICE INC	MOLD REMEDIATION IN DUCT 3 AND FIBERLOCK COATING/S	5,500.00	
108 SCHRAM AUTO & TRUCK PARTS INC	MOTOR POOL - POLICE - UNIT 695	175.00	
109 SIGNS BY CRANNIE	CANCELED SIGN PROJECT, 80% REFUND	120.00	
110 SPARROW OCCUPATIONAL	JAN 2024 EMPLOYEE PHYSICALS	1,207.00	
	FEB 2024 EMPLOYEE PHYSICALS	1,755.00	
	TOTAL	2,962.00	
111 SPARTAN DISTRIBUTORS	UNIT 664 - TORO MOWER REPAIR PARTS	199.64	
	UNIT 664 - TORO MOWER REPAIR PARTS	88.88	
	MOTOR POOL - PARKS - MOWER REPAIRS	614.49	
	REPAIR PARTS FOR UNIT #79	46.81	
	TOTAL	949.82	

03/14/2024 04:19 PM  
 User: GRAHAM  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 03/19/2024 - 03/19/2024  
 JOURNALIZED OPEN AND PAID  
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
112 STAPLES	DET 27066262 - OFFICE SUPPLIES	1,000.88	
113 STATE OF MICHIGAN	2024 MDARD COMMERCIAL APPLICATOR LICENSE EMMA CAMP	75.00	
	MDHHS - QA ASSESSMENT - 2024 1ST QUARTER	2,864.33	
	TOTAL	2,939.33	
114 STEPHANEY GUILD	MILEAGE REIMBURSEMENT	31.89	
115 SUNBELT RENTALS, INC	2024 - FLOOR SCRUBBER RENTAL- MARKETPLACE ICE RINK	332.02	
116 SUPREME SANITATION	JAN 2024 - HILLBROOK PARK - PORTABLE TOILET RENTAL	90.00	
	JAN 2024 - N MOORE PARK - PORTABLE TOILET RENTAL	90.00	
	JAN 2024 - TOWNER RD PARK - PORTABLE TOILET RENTAL	90.00	
	FEB 2024 - TOWNER RD PARK - PORTABLE TOILET RENTAL	90.00	
	FEB 2024 - N MOORE PARK - PORTABLE TOILET RENTAL	90.00	
	FEB 2024 - HILLBROOK PARK - PORTABLE TOILET RENTAL	90.00	
	TOTAL	540.00	
117 TEAM FINANCIAL GROUP	MAR 2024 - CUST #40035014 - COPIER CONTRACT	2,552.82	
118 THE BANK OF NEW YORK MELLON	APRIL 9 2024 TO APRIL 8 2025 - BOND INTERST & PRIN	750.00	
119 THE CHEESE PEOPLE OF GRAND RAPIDS	FARM MARKET VENDOR	10.00	
120 THE RAPID GROUP LLC	SEVICERS THRU 2/29/2024 - DOCUMENT DESTRUCTION	65.00	
121 TIMOTHY C. MULVANEY	ELECTRICAL UPGRADES AND NEW FLOOD LIGHT FOR HISTOR	2,900.00	
122 TRIPP'S COLLISION EAST LANSING	UNIT 685 REPAIRS	452.00	
123 UDDERLY MAGIC LLC	FARMERS MARKET VENDOR	19.00	
124 VARIPRO BENEFIT ADMINISTRATORS	2024 RETIREE MEDICARE SUPPLEMENT	14,718.95	111595
125 VERIZON CONNECT	FEB 2024 - VEHICLE DATA UPLINK MERI007	1,178.51	
126 VERIZON WIRELESS	JAN 24 - FEB 23 2024 - WIRELESS MOBILE SERVICES 68	3,253.92	
127 VERTALKA & VERTALKA	JAN 2024 - SENIOR CENTER CONSULTATION SERVICES	400.00	111596
128 WASTE MANAGEMENT	3/1/24 - 3/31/24 - GAYLORD C SMITH - DUMPSTER	227.82	
129 WAYNE BISARD INVESTIGATIONS LLC	RECRUIT BACKGROUND FEES	1,200.00	
130 WILLOW CREEK BEES	FARMERS MARKET VENDOR	17.00	
131 WINSLOW MOBILE HOME PARK	M. WEST - EMERGENCY RENT ASSISTANCE	450.00	111603
132 WOOD PRODUCT SIGNS	QR CODES FOR LAND PRESERVE SIGNS	245.00	
TOTAL - ALL VENDORS		704,603.12	

03/14/2024 04:20 PM  
User: GRAHAM  
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
EXP CHECK RUN DATES 03/19/2024 - 03/19/2024  
JOURNALIZED OPEN AND PAID  
BANK CODE: PWRZ - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. CITY OF EAST LANSING	MAR 2024 - ELMWSA OPERATING, INTERCONNECT & DEBT S	329,592.92	
2. E T MACKENZIE CO	2024 COUNTY PARK WEST SEWER REPLACEMENT PROJECT	28,278.35	
3. FERGUSON WATERWORKS #3386	WATER - HYDRANT SUPPLIES	185.70	
4. HYDROCORP	FEB 2024 - CROSS CONNECTION PROGRAM SERVICES DTD	2,673.00	
5. JACK DOHENY COMPANIES INC	RUBBER TOOTHED PAD (2)	147.20	
6. MADISON NATIONAL LIFE INS CO	MAR 2024 - ACCT 102753800000000 - LIFE/DISABILITY	585.71	29624
7. MERIDIAN TOWNSHIP RETAINAGE	E T MACKENZIE CO - 2024 COUNTY PARK WEST SEWER REP	3,142.04	
8. MISS DIG SYSTEM	2024 ANNUAL MISS DIG MEMBERSHIP FEE	13,520.53	
9. VERIZON WIRELESS	JAN 24 - FEB 23 2024 - WIRELESS MOBILE SERVICES 68	609.87	
TOTAL - ALL VENDORS		378,735.32	

03/14/2024 04:20 PM

User: GRAHAM

DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN

EXP CHECK RUN DATES 03/19/2024 - 03/19/2024

JOURNALIZED OPEN AND PAID

BANK CODE: TA - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. MICHNER, JAMES A & MARY E	WINDY HIEGHTS DR - 2023 WIN TAX REFUND	5.07	13529
2. RMPM LLC	6025 HAGADORN - 2023 WIN TAX REFUND	411.56	13526
	6025 N HAGADORN - 2023 SUM TAX REFUND	760.74	13527
	TOTAL	1,172.30	
3. SEMERLY, CHARLES G & LISA M	21007 TAMMARACK DR - 2023 WIN TAX REFUND	37.34	13528
4. STATE OF MICHIGAN	SOR - MI3392600 - MONSON	30.00	
TOTAL - ALL VENDORS		1,244.71	

### Credit Card Report 2/22/2024 to 3/13/2024

Transaction Date	Transaction Merchant Name	Transaction Amount	Account Name
2/22/2024	THE HOME DEPOT #2723	\$15.02	LAWRENCE BOBB
2/23/2024	THE HOME DEPOT #2723	\$32.92	LAWRENCE BOBB
2/26/2024	THE HOME DEPOT #2723	\$191.06	LAWRENCE BOBB
2/27/2024	THE HOME DEPOT #2723	\$64.40	LAWRENCE BOBB
2/28/2024	MENARDS LANSING SOUTH MI	\$52.99	LAWRENCE BOBB
2/29/2024	MIDWEST POWER EQUIPMENT	\$137.43	LAWRENCE BOBB
3/5/2024	244 AUTO VALUE EAST LANSI	\$19.98	LAWRENCE BOBB
3/6/2024	THE HOME DEPOT #2723	\$69.98	LAWRENCE BOBB
3/8/2024	THE HOME DEPOT #2723	\$37.92	LAWRENCE BOBB
2/28/2024	THE HOME DEPOT 2723	\$287.94	ROBERT STACY
3/5/2024	244 AUTO VALUE EAST LANSI	\$85.37	ROBERT STACY
3/8/2024	THE HOME DEPOT #2723	\$49.98	ROBERT STACY
2/22/2024	THE HOME DEPOT #2723	\$108.48	TYLER KENNEL
2/23/2024	THE HOME DEPOT #2723	\$42.14	TYLER KENNEL
2/27/2024	THE HOME DEPOT #2723	\$109.73	TYLER KENNEL
2/28/2024	MEIJER # 025 FUEL	\$40.35	TYLER KENNEL
3/4/2024	THE HOME DEPOT #2723	\$74.63	TYLER KENNEL
3/7/2024	THE HOME DEPOT #2723	\$10.54	TYLER KENNEL
2/22/2024	TST* ONE NORTH KITCHEN &	\$16.25	MICHAEL HAMEL
3/5/2024	BARYAMES CLEANERS INC 05	\$16.40	MICHAEL HAMEL
3/5/2024	SP LUMINARY GLOBAL	\$172.45	MICHAEL HAMEL
3/8/2024	OFFICEMAX/OFFICEDEPT#3379	\$21.06	MICHAEL HAMEL
3/4/2024	THE HOME DEPOT #2723	\$21.48	KYLE FOGG
2/22/2024	OFFICEMAX/OFFICEDEPT#3379	\$26.86	RYAN CAMPBELL
3/11/2024	THE HOME DEPOT #2723	\$16.47	RYAN CAMPBELL
2/24/2024	USPS PO 2569800864	\$30.45	DEBORAH GUTHRIE
2/25/2024	JIMMY JOHNS - 90055 - MOT	\$845.00	DEBORAH GUTHRIE
2/25/2024	WAL-MART #2866	\$31.18	DEBORAH GUTHRIE
2/25/2024	OFFICEMAX/OFFICEDEPT#3379	\$277.67	DEBORAH GUTHRIE
2/25/2024	OFFICEMAX/OFFICEDEPT#3379	\$53.99	DEBORAH GUTHRIE
2/26/2024	JIMMY JOHNS - 90054 -	\$258.92	DEBORAH GUTHRIE
2/25/2024	GFS STORE #1901	\$77.91	DEBORAH GUTHRIE
2/26/2024	STATE SIDE DELI	\$201.60	DEBORAH GUTHRIE
2/26/2024	STATE SIDE DELI	\$565.20	DEBORAH GUTHRIE
2/27/2024	BIGGBY COFFEE #121	\$90.96	DEBORAH GUTHRIE
2/26/2024	PARADISE BIRYANI POINTE	\$137.83	DEBORAH GUTHRIE
2/27/2024	TST* SADDLEBACK BBQ - OKE	\$366.60	DEBORAH GUTHRIE
2/27/2024	COTTAGE INN PIZZA - OK	\$65.50	DEBORAH GUTHRIE
2/27/2024	HASLETT TRUE VALUE HARDW	\$23.97	DEBORAH GUTHRIE
2/27/2024	MEIJER # 025	\$48.93	DEBORAH GUTHRIE
2/27/2024	MEIJER # 025	\$17.45	DEBORAH GUTHRIE
2/27/2024	CHICK-FIL-A #03695	\$188.25	DEBORAH GUTHRIE
2/27/2024	TST* SOCIAL SLOTH - OKEMO	\$678.00	DEBORAH GUTHRIE
3/1/2024	GFS STORE #1901	\$141.06	DEBORAH GUTHRIE
3/1/2024	PARTY CITY 492	\$57.50	DEBORAH GUTHRIE
3/6/2024	WWW.MICHIGANCLERKS.ORG	\$90.00	DEBORAH GUTHRIE
3/8/2024	MICHIGAN TOWNSHIPS ASS	\$390.00	DEBORAH GUTHRIE
3/12/2024	WWW.MICHIGANCLERKS.ORG	\$50.00	DEBORAH GUTHRIE
3/12/2024	WWW.MICHIGANCLERKS.ORG	\$85.00	DEBORAH GUTHRIE
3/12/2024	WWW.MICHIGANCLERKS.ORG	\$50.00	DEBORAH GUTHRIE
3/5/2024	CALEDONIA FARMERS ELEVATO	\$96.01	JACOB FLANNERY
3/8/2024	THE HOME DEPOT #2723	\$9.94	JACOB FLANNERY
3/10/2024	KROGER #5409	(\$1.14)	ASHLEY WINSTEAD

3/10/2024	KROGER #5409	\$86.13	ASHLEY WINSTEAD
3/13/2024	PANERA BREAD #608017 O	\$178.99	ASHLEY WINSTEAD
3/4/2024	THE HOME DEPOT #2723	\$192.42	JEFFREY ROMMECK
2/22/2024	TARGET 00003657	(\$10.00)	TIMOTHY SCHMITT
2/22/2024	TARGET 00003657	\$50.00	TIMOTHY SCHMITT
2/22/2024	MEIJER # 025	\$31.98	TIMOTHY SCHMITT
3/12/2024	INT'L CODE COUNCIL INC	\$140.00	TIMOTHY SCHMITT
3/1/2024	RADISSON PLAZA HOTEL A	\$530.10	MIKE DEVLIN
2/23/2024	JONES & BARTLETT LEARNING	\$78.95	BRIAN PENNELL
2/23/2024	JONES & BARTLETT LEARNING	\$78.95	BRIAN PENNELL
2/23/2024	AMERICAN RED CROSS	\$100.00	BRIAN PENNELL
3/1/2024	JONES & BARTLETT LEARNING	\$127.95	BRIAN PENNELL
3/4/2024	JONES & BARTLETT LEARNING	\$127.95	BRIAN PENNELL
3/4/2024	JONES & BARTLETT LEARNING	\$127.95	BRIAN PENNELL
3/7/2024	STATE OF MI EMS	\$25.00	BRIAN PENNELL
3/1/2024	HOME2SUITES - KALAMAZOO	\$500.85	COURTNEY WISINSKI
3/1/2024	HOME2SUITES - KALAMAZOO	\$520.85	COURTNEY WISINSKI
2/23/2024	MEIJER # 025	\$163.91	KATIE LOVE
2/22/2024	TST* KLAVONS - MASON	\$35.51	FRANK L WALSH
3/1/2024	CHICK-FIL-A #03695	\$747.60	FRANK L WALSH
3/1/2024	DOLLAR TREE	\$10.00	FRANK L WALSH
3/1/2024	AMZN MKTP US*RN50I3TG0	\$150.27	FRANK L WALSH
3/4/2024	AMZN MKTP US*RZ9QE7X51	\$64.00	FRANK L WALSH
3/4/2024	AMZN MKTP US*RZ7I115S1	\$35.96	FRANK L WALSH
3/10/2024	AMZN MKTP US*R64WU3VT0	\$52.98	FRANK L WALSH
2/25/2024	AMAZON.COM*RW72M3KD2	\$56.99	STEPHEN GEBES
2/27/2024	AMAZON.COM*RZ47Z2SO0	\$249.99	STEPHEN GEBES
2/27/2024	AMAZON.COM*RZ93U5K20	\$135.22	STEPHEN GEBES
3/3/2024	AMZN MKTP US*RZ53W0131	\$79.95	STEPHEN GEBES
2/23/2024	EXTENDEDSTAY 670	\$384.93	RICHARD GRILLO
2/25/2024	EXTENDEDSTAY 670	\$480.76	RICHARD GRILLO
2/29/2024	PSI - MCOLES	\$72.00	RICHARD GRILLO
3/1/2024	DELTA COLLEGE CASHIER	\$55.00	RICHARD GRILLO
3/2/2024	EXTENDEDSTAY 670	\$384.93	RICHARD GRILLO
3/3/2024	EXTENDEDSTAY 670	\$480.76	RICHARD GRILLO
3/8/2024	EXTENDEDSTAY 670	\$384.93	RICHARD GRILLO
3/10/2024	EXTENDEDSTAY 670	\$480.76	RICHARD GRILLO
3/12/2024	MEIJER # 025	\$27.02	RICHARD GRILLO
3/1/2024	FEDEX OFFIC40600004069	\$22.14	YOUNES ISHRAIDI
3/1/2024	AMERICAN WATER WORKS ASSO	\$86.00	YOUNES ISHRAIDI
2/22/2024	GRAINGER	\$37.37	ROBERT MACKENZIE
2/23/2024	ELAVON *SERVICE FEE	\$0.52	ROBERT MACKENZIE
2/23/2024	SEC OF STATE BRANCH 229	\$25.00	ROBERT MACKENZIE
2/28/2024	U-HAULEAGLE CAR WASH & SE	\$154.88	ROBERT MACKENZIE
2/28/2024	U-HAULEAGLE CAR WASH & SE	\$158.12	ROBERT MACKENZIE
3/1/2024	GRAINGER	\$35.70	ROBERT MACKENZIE
3/5/2024	AMZN MKTP US*RN6OX7900	\$386.60	ROBERT MACKENZIE
2/23/2024	(PC) 3986 ALL PHASE	\$340.12	KEITH HEWITT
2/23/2024	MIDWEST POWER EQUIPMENT	\$216.00	KEITH HEWITT
2/28/2024	MEIJER # 025 FUEL	\$48.00	KEITH HEWITT
3/5/2024	MICHIGAN ELECTRIC SUPPLY	\$78.00	KEITH HEWITT
3/5/2024	(PC) 3986 ALL PHASE	\$300.00	KEITH HEWITT
3/6/2024	THE HOME DEPOT #2723	\$22.96	KEITH HEWITT
3/8/2024	ETNA DISTRIBUTORS,LLC	\$467.29	KEITH HEWITT
2/23/2024	AMZN MKTP US*RW1C10C81	\$72.95	MICHELLE PRINZ

2/26/2024	AMZN MKTP US*RW0C83UG2	\$29.98	MICHELLE PRINZ
2/26/2024	AMZ*WSJBARRONSMW	\$2.00	MICHELLE PRINZ
2/26/2024	AMZN MKTP US*RW7A01R92	\$405.89	MICHELLE PRINZ
2/28/2024	MICHIGAN MUNICIPAL LEAGUE	\$460.00	MICHELLE PRINZ
2/28/2024	AMZN MKTP US*RZ8FG0Y90	\$26.77	MICHELLE PRINZ
2/29/2024	AMAZON RET* 111-276524	(\$411.59)	MICHELLE PRINZ
3/1/2024	MORNING STAR PUBLISHING	\$14.00	MICHELLE PRINZ
3/10/2024	AMZN MKTP US*RN9K80E51	\$27.47	MICHELLE PRINZ
3/13/2024	AMZN MKTP US*RN9DI1D41	\$219.50	MICHELLE PRINZ
2/29/2024	AMZN MKTP US*RZ81N0AL2	\$383.12	CATHERINE ADAMS
3/4/2024	AMZN MKTP US*RZ05T1RA2	\$79.00	CATHERINE ADAMS
3/5/2024	TOTAL WATER TREATMENT SYS	\$50.00	CATHERINE ADAMS
3/11/2024	AMZN MKTP US	(\$79.00)	CATHERINE ADAMS
3/12/2024	AMZN MKTP US*R69CQ6270	\$85.36	CATHERINE ADAMS
2/22/2024	CITY OF LANSING, MI	\$0.97	ED BESONEN
2/26/2024	CITY OF LANSING, MI	\$0.97	ED BESONEN
2/27/2024	CITY OF LANSING, MI	\$0.75	ED BESONEN
2/29/2024	CITY OF LANSING, MI	\$1.87	ED BESONEN
3/5/2024	CITY OF LANSING, MI	\$0.75	ED BESONEN
3/6/2024	CITY OF LANSING, MI	\$0.75	ED BESONEN
3/7/2024	MICHIGAN ASSOC OF CHIEFS	\$50.00	ED BESONEN
3/11/2024	CITY OF LANSING, MI	\$1.42	ED BESONEN
3/12/2024	CITY OF LANSING, MI	\$1.20	ED BESONEN
3/5/2024	THE HOME DEPOT #2723	\$182.23	DAVID LESTER
2/24/2024	COMCAST	\$167.73	BART CRANE
2/23/2024	LUCKY'S STEAKHOUSE - OKEM	\$32.00	PHIL DESCHAIINE
2/29/2024	AMAZON RET* 111-921719	\$47.60	PHIL DESCHAIINE
3/1/2024	AMZN MKTP US*RZ6JH2X32	\$752.76	PHIL DESCHAIINE
2/29/2024	TST* BUDDYS PIZZA - OKEM	\$31.82	PHIL DESCHAIINE
3/6/2024	OFFICEMAX/OFFICEDEPT#3379	\$64.97	PHIL DESCHAIINE
3/6/2024	TST* BUDDIES PUB AND GRIL	\$31.48	PHIL DESCHAIINE
2/23/2024	GOVT SOCIAL MEDIA LLC	\$79.00	SAMANTHA DIEHL
2/29/2024	FILMFREEWAY.COM	\$304.99	SAMANTHA DIEHL
2/26/2024	PETSMART # 0724	\$24.99	ALLISON GOODMAN
2/26/2024	NATURE- WATCH	\$63.14	ALLISON GOODMAN
3/6/2024	MEIJER STORE #025	\$66.70	ALLISON GOODMAN
3/7/2024	PET SUPPLIES PLUS 4292	\$89.94	ALLISON GOODMAN
	<b>TOTAL</b>	<b>\$19,813.33</b>	

ACH Transactions

Date	Payee	Amount	Purpose
2/23/2024	Alerus	\$ 51,328.68	Payroll Deductions 02/23/2024
2/23/2024	Nationwide	\$ 8,932.59	Payroll Deductions 02/23/2024
2/23/2024	MERS	\$ 461,792.87	Employee Retirement
2/23/2024	State of Michigan	\$ 38,147.26	MI Business Tax
2/23/2024	IRS	\$ 122,810.72	Payroll Taxes 02/23/2024
2/23/2024	Various Financial Institutions	\$ 347,668.99	Direct Deposit 02/23/2024
3/1/2024	Wageworks	\$ 93.00	Employee Health Savings
3/1/2024	Blue Care Network	\$ 91,827.97	Employee Health Insurance
3/5/2024	Consumers Energy	\$ 46,176.94	Utilities
3/5/2024	Gallagher Benefit Services	\$ 3,250.00	Employee Health Insurance
3/7/2024	First American	\$ 2,564.10	Employee Vision Insurance
3/8/2024	Consumers Energy	\$ 17,811.32	Utilities
3/8/2024	Invoice Cloud	\$ 3,451.20	Utility Transaction Fees
3/8/2024	Alerus	\$ 51,557.12	Payroll Deductions 03/08/2024
3/8/2024	Nationwide	\$ 8,949.25	Payroll Deductions 03/08/2024
3/8/2024	IRS	\$ 127,471.76	Payroll Taxes 03/08/2024
3/8/2024	Various Financial Institutions	\$ 359,026.07	Direct Deposit 03/08/2024
3/11/2024	Health Equity	\$ 2,910.20	Employee Health Savings
3/11/2024	Delta Dental	\$ 15,328.55	Employee Dental Insurance
3/11/2024	Blue Care Network	\$ 8,031.45	Employee Health Insurance
3/13/2024	MCT Utilities	\$ 660.14	Water/Sewer
3/13/2024	Health Equity	\$ 390.35	Employee Health Savings
<b>Total ACH Payments</b>		<b>\$ 1,770,180.53</b>	



**To: Township Board**  
**From: Courtney Wisinski**  
**Director, Parks & Recreation**  
**Date: March 6, 2024**  
**Re: Celebrate Meridian Festival Liquor License Resolution**

---

Meridian Township Parks & Recreation Department is requesting approval to apply for a one-day liquor license to sell beer and wine at the Celebrate Meridian Festival event scheduled for Saturday, June 29, 2023. The license type is a *Special License Application* which is issued by the Michigan Liquor Control Commission (MLCC), under authority from the Michigan Department of Licensing and Regulatory Affairs (LARA). A certified copy of a resolution of the Township Board authorizing the license request must be included in the application to the State.

For municipalities, the license fee for each “Special License” is \$50. The license is good for one day, with sales restricted to 7:00 a.m. until 2:00 a.m., the following day. The Celebrate Meridian event liquor sales will run from approximately 4:00 pm until 11:00 pm on June 29, 2024 at two locations, Marketplace on the Green and also Central Park pavilion. Parks & Recreation is prepared to provide a secure site with appropriate barriers as required per law, and monitor and restrict beer/wine sales from visibly intoxicated persons and minors.

- **MOTION TO APPROVE THE PARKS & RECREATION REQUEST TO APPLY FOR ONE-DAY LIQUOR LICENSE FROM THE MICHIGAN LIQUOR CONTROL COMMISSION (MLCC) FOR THE CELEBRATE MERIDIAN EVENT ON JUNE 29, 2024.**

**Attachment**

1. Resolution to approve Celebrate Meridian Festival special license application
2. Map of proposed Beer Tent for Celebrate Meridian Festival at Marketplace on the Green
3. Map of proposed Beer Tent for Celebrate Meridian Festival at Central Park



**Township Board**  
**March 19, 2024**  
**RE: Resolution to Approve**  
**Liquor License Request Celebrate Meridian Festival**  
**Page 2**

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 19<sup>th</sup> day of March, 2024.

---

Deborah Guthrie  
Township Clerk

Charter Township of Meridian

**Application for Outdoor Assembly License**

**I. Description of Applicant**

**Name:** Meridian Township Parks and Recreation Department

**Age:** N/A

**Residence Address:** 5151 Marsh Road, Okemos, MI 48864

**Mailing Address:** 2100 Gaylord C. Smith Court, Haslett, MI 48840

*If Applicant is a partnership or association, provide the above information for all partners, officers and directors, or other sponsors. If Applicant is a corporation, file its Articles of Incorporation, together with the names and address of all officers, directors, and shareholders having a financial interest greater than Five Hundred (\$500.00) dollars therein. Attach separate sheets containing such information.*

**II. The purpose and character of the proposed assembly is as follows:**

Celebrate Meridian Festival– a community-wide event sponsored by Meridian Township on Friday, June 28, 2024, and Saturday, June 29, 2024. Friday’s activities will be a teen night including music, food, games, and dancing. Saturday’s activities will include live music, food trucks and restaurant booths, two beer tents, games and activities for families, children’s activity area with inflatable obstacle course, kiddie carnival rides, historic village tours, Farmers’ Market, and fireworks display at approximately 10:15 pm.

**III. The proposed assembly is to be conducted at (address):**

Central Park, 5151 Marsh Road, Okemos and  
Marketplace on the Green, 1995 Central Park Drive, Okemos

**The legal description of the premises is:**

Central Park – Meridian Township Municipal Building  
Marketplace on the Green

The premises are owned by Applicant.

*If the premises are not owned by Applicant, attach an affidavit from the owner indicating his consent to use the site for the proposed assembly.*

**IV. The dates and hours during which the proposed assembly is to be conducted are as follows:**

Friday, June 28, 2024

- Teen Night - Marketplace on the Green (6:00 pm – 9:00 pm)

Saturday, June 29, 2024

- Farmers’ Market (8:00 am – 1:00 pm)
- Arts and Crafts Fair at Central Park (4:00 pm – 9:00 pm)
- Historic Village activities (2:00 pm – 6:00 pm)
- Central Park children’s activities (4:00 pm – 9:00 pm)
- Marketplace on the Green activities starting at (4:00 pm – 12:00 am, including the cleanup)

**V. Applicant estimates that the maximum number of persons expected at the assembly for each day it is conducted is:**

250 – Teen Night, June 28, 2024

10,000 – Festival, June 29, 2024

**VI. Applicant hereby agrees to observe and obey the minimum requirements contained in Chapter 65 of the Township Code of Ordinances, except that applicant requests that the Township Board grant a waiver of the following provisions:**

Section 65-9 Provision c: waive application fee

*The reasons in support of the requested waiver are as follows:*

This is a government operated community-wide celebration.

**VII. Attach a detailed explanation, including drawings and diagrams where applicable, of Applicant’s plans to provide for the following:**

1. Police and fire protection;
2. Food and water supply and facilities
3. Health and sanitation facilities
4. Medical facilities and services, including emergency vehicles and equipment
5. Vehicle access and parking facilities;
6. Camping and trailer facilities;
7. Illumination facilities;
8. Communication facilities;
9. Noise control and abatement;
10. Facilities for clean-up and waste disposal;
11. Insurance and bonding arrangement.

In addition, attach a detailed map or maps of the overall site of the proposed assembly.

Date: March 6, 2024

\_\_\_\_\_  
Director of Parks and Recreation

Received by Township Clerk’s Office:

By: \_\_\_\_\_

Date: \_\_\_\_\_

Please submit five (5) copies of this Application and its attachments. Copies shall be forwarded to the Township Police Chief, Fire Chief, Manager and the Ingham County Health Department, for their review, investigation and findings and recommendations, within twenty (20) day of the date this Application is filed.





**To: Board Members**  
**From: Courtney Wisinski, Director of Parks and Recreation**  
**Date: March 6, 2024**  
**Re: Fireworks Display Permit – Celebrate Meridian**

---

The Meridian Township Parks and Recreation Department is organizing the annual Celebrate Meridian event on Saturday, June 29, 2024. The finale of the event will be fireworks at Central Park South. The fireworks display is planned to begin at approximately 10:20 p.m. (weather permitting).

According to state law, Township Board approval is required to grant permits for fireworks display and storage. Night Magic Displays has performed the Township fireworks display for the past 25 years and has a great working relationship with our Fire Department.

The following motion is prepared for Board consideration:

**MOVE TO APPROVE THE FIREWORKS PERMIT FOR CELEBRATE MERIDIAN FESTIVAL ON SATURDAY, JUNE 29, 2024, BY PYROTECHNIC OPERATOR NIGHT MAGIC DISPLAYS.**

**Attachment:**

1. Night Magic Displays Agreement



**To: Board Members**

**From: Timothy R. Schmitt, AICP  
Director of Community Planning and Development**

**Date: March 13, 2024**

**Re: Set a Public Hearing for April 2<sup>nd</sup> - Recreational Marijuana License Applications in Zones 1, 4, and 5**

---

The Township Board opened a Recreational Marijuana License Application window between January 9 and January 26 of this year. In that time period, five applications for licenses were received. Three of those license applications were the only license in their specific zone. The Recreational Marijuana License Review Committee, consisting of Community Planning and Development Director Schmitt, Neighborhoods and Economic Development Director Clark, and Manager Walsh's designee, Assistant Planner Chapman, have held the required public hearing and reviewed the applications for completeness against the standards established by the Township Board for review of the licenses applications.

As part of the licensure process, the Township Board is required to hold a public hearing for each zone/applicant, prior to making a final decision on issuance. At this time, Staff would ask the Township Board to set a public hearing for April 2<sup>nd</sup> for the Recreational Marijuana Licenses applications in Zones 1, 4, and 5. Staff will present our formal findings and recommendation at that meeting for discussion.

**Motion to set a public hearing for April 2<sup>nd</sup> for the Recreational Marijuana License applications in Zones 1, 4, and 5.**



**To: Board Members**

**From: Timothy R. Schmitt, AICP  
Director of Community Planning and Development**

**Date: March 13, 2024**

**Re: Set a Public Hearing for April 16<sup>th</sup> - Recreational Marijuana License Applications in Zone 3**

---

The Township Board opened a Recreational Marijuana License Application window between January 9 and January 26 of this year. In that time period, five applications for licenses were received. Two of those license applications were submitted for Zone 3, necessitating a formal competitive review process. The Recreational Marijuana License Review Committee, consisting of Community Planning and Development Director Schmitt, Neighborhoods and Economic Development Director Clark, and Manager Walsh's designee, Assistant Planner Chapman, have held the required public hearing and reviewed the applications for completeness against the standards established by the Township Board for review of the licenses applications.

As part of the licensure process, the Township Board is required to hold a public hearing for each zone/applicant, prior to making a final decision on issuance. At this time, Staff would ask the Township Board to set a public hearing for April 16<sup>th</sup> for the Recreational Marijuana Licenses applications in Zone 3. Staff will present our formal findings and recommendation at that meeting for discussion.

**Motion to set a public hearing for April 16<sup>th</sup> for the Recreational Marijuana License applications in Zone 3.**



**To: Board Members**  
**From: Frank L. Walsh, Township Manager**  
**Date: March 15, 2024**  
**Re: Charitable Gaming License-The You've Got This Project**

---

The Township has received a request from The You've Got This Project for a gaming license to run a raffle. The You've Got This Project is a 501 (c) (3) non-profit organization under the IRS code and their mission is to provide adults beginning chemotherapy and/or radiation with a Treatment Starter Pack. The organization is planning pickleball fundraiser at Towner Park on Saturday, August 3, 2024 from 9:00-3:00pm. The 50-50 raffle will be a way for non pickleball players to participate.

Under state lottery laws, a local governing body must approve the function through a vote of the Board. Attached is the resolution request by the Lottery Bureau along with the You've Got This Project IRS tax exempt letter.

A motion is prepared for Board consideration:

**MOVE APPROVAL OF A REQUEST FROM THE YOU'VE GOT THIS PROJECT OF MERIDIAN TOWNSHIP, INGHAM COUNTY, ASKING THAT THEY BE RECOGNIZED AS A NON-PROFIT ORGANIZATION OPERATING IN THE COMMUNITY FOR THE PURPOSES OF OBTAINING A GAMING LICENSE FOR APPROVAL, AND FURTHER THAT THE TOWNSHIP CLERK BE AUTHORIZED TO EXECUTE THE RESOLUTION FROM THE STATE OF MICHIGAN.**

**Attachments:**

1. Resolution for Charitable Gaming License
2. IRS Tax Exempt Letter

MICHIGAN LOTTERY  
CHARITABLE GAMING DIVISION  
101 E. HILLSDALE, BOX 30023  
LANSING, MICHIGAN 48909  
(517) 335-5780  
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR  
CHARITABLE GAMING LICENSES  
(Required by MCL.432.103(K)(ii))

**RESOLUTION**

At a Regular meeting of the Charter Township of Meridian Board of Trustees called to order by Supervisor Patricia Herring Jackson on March 19, 2024 at 6:00 P.M.

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_.

That the request from The You've Got This Project of Meridian Township, County of Ingham, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a gaming license be considered for APPROVAL.

YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_

---

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I hereby certify that the foregoing is a true and complete copy of resolution offered and adopted by the Township Board at a Regular meeting held on March 19, 2024.

\_\_\_\_\_  
Deborah Guthrie  
Meridian Township Clerk  
5151 Marsh Road, Okemos MI 48864



Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508  
Cincinnati, OH 45201

THE YOUVE GOT THIS PROJECT  
6240 TIMBERVIEW DRIVE  
EAST LANSING, MI 48823-0000

Date:  
11/23/2020  
Employer ID number:  
84-3329697  
Person to contact:  
Name: Customer Service  
ID number: 31954  
Telephone: 877-829-5500  
Accounting period ending:  
December 31  
Public charity status:  
509(a)(2)  
Form 990 / 990-EZ / 990-N required:  
Yes  
Effective date of exemption:  
August 4, 2020  
Contribution deductibility:  
Yes  
Addendum applies:  
No  
DLN:  
26053669002210

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

*Stephen A. Martin*

Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements



**To: Board Members**  
**From: Rick Grillo, Chief of Police**  
**Date: March 19, 2024**  
**Re: Ratification of New Police Officer Appointments**

---

The Township has presented a conditional offer of employment to two qualified police officer candidates. The prospective hiring will bring the staffing level of the police department to 35 sworn personnel.

Jacob Scarvey is a former MTPD police cadet. He graduated from Michigan State University with a Bachelor's Degree in Criminal Justice. He is on track to graduate from the Washtenaw Community College Police Academy on March 22, 2024

Kevin Schultz has a Bachelor's Degrees in Sociology from Central Michigan University and is working towards a second Bachelor's Degree in Information Technology and Security from Baker College. He is on track to graduate from the Washtenaw Community College Police Academy on March 22, 2024.

A motion is prepared for Board consideration:

**MOVE TO RATIFY THE APPOINTMENTS OF NATHAN WICKS AND ALEX BARBER TO THE POSITION OF POLICE OFFICERS CONTINGENT UPON SUCCESSFUL COMPLETION OF THOSE ITEMS STIPULATED IN THE CONDITIONAL OFFER OF EMPLOYMENT.**



**To:** Board Members  
**From:** Frank L. Walsh, Township Manager  
**Date:** March 15, 2024  
**Re:** Consulting Agreement One Month Extension-Maisner

---

I've attached the memo from July, 2023 regarding Meridian Township's consulting agreement with our former Parks and Recreation Director, LuAnn Maisner. You may recall, the Township Board, at the behest of the Township Manager, approved a six month agreement with Ms. Maisner to support a smooth transition to Director Courtney Wisinski. So far, the process is working well.

My concern is the potential loss of the institutional knowledge that Ms. Maisner brings to the table with our new Community/Senior Center. As you are aware, for the past 15 years, our former Director was the township's conduit to the current senior center operations and staff oversight. As I've sat through several meetings with our Community/Senior Center Task Force, it has become abundantly clear that Ms. Maisner's vast experiences with our current senior center will be invaluable as we continue to study the feasibility of a new center. I expect the first phase of the feasibility stage to take us through July. Hence, I'm requesting that the Township Board extend the current consulting agreement by an additional 30 days. Ms. Maisner has agreed to remain on through August 2, 2024.

In addition, there is an addendum to Ms. Maisner's original agreement regarding the manner in which the Township provides health care. The change does not extend Ms. Maisner's health care. The modification addresses the process to pay for her health care premiums. Prior to this amendment, Ms. Maisner paid her health care premium and the township reimbursed her. The new agreement states that the Township will pay the premium thus not requiring a monthly pay back to Ms. Maisner. Again, there is no change in the duration, or cost of Ms. Maisner's health care costs.

A motion is prepared for Board consideration:

**MOVE TO AMEND THE CURRENT MAISNER RETIREMENT AGREEMENT BETWEEN MERIDIAN TOWNSHIP AND FORMER PARKS AND RECREATION DIRECTOR LUANN MAISNER THROUGH AUGUST 2, 2024.**

**Attachments:**

1. July 2023 Township Board Memo
2. Addendum to Employment Agreement
3. Second Addendum to Employment Agreement



**To: Board Members**  
**From: Frank L. Walsh, Township Manager**  
**Date: July 11, 2023**  
**Re: Maisner Retirement Consulting Agreement**

---

As you are aware, after nearly 24 years of exemplary service, Parks and Recreation Director LuAnn Maisner has decided to retire from Meridian Township.

First of all, we are very thankful for LuAnn’s dedication and commitment to excellence.

Director Maisner’s efforts with the our 31 parks, 30 land preserves, Historical Village, Marketplace on the Green, Farmers’ Market, Celebrate Meridian, Meridian Senior Center, 90 miles of pathways, Nokomis Cultural Center, Harris Nature Center, deer management, grant oversight and serving as staff to the Parks Commission, has left an amazing footprint in Meridian Township. So much so that we strongly believe we should encapsulate as much of her leadership skills as possible. Once we learned of LuAnn’s desire to retire, we initiated conversations with her about remaining on our team beyond her January 3, 2024 retirement date. From the onset, the discussions were positive and fruitful. Within about a month, we worked with counsel and the Human Resource Department to memorialize a consulting agreement.

The agreement before you Tuesday evening maintains LuAnn’s services through June 30, 2024. Our expectations are that our new Parks and Recreation leader will be able to consult with LuAnn regarding any of the aforementioned duties. We simply cannot allow 24 years of institutional knowledge to walk out the door without solid succession planning. Our team believes that LuAnn will be an extremely valuable resource well beyond January 3, 2024.

The agreement is quite simple. The Township agrees to pay LuAnn her current salary for six months and health care for one year. On the flip side, LuAnn agrees to serve as a consultant to our new Director on an as needed basis.

A motion is prepared for Board consideration:

**MOVE TO APPROVE THE PROPOSED MAISNER RETIREMENT CONSULTING AGREEMENT BETWEEN MERIDIAN TOWNSHIP AND PARKS AND RECREATION DIRECTOR LUANN MAISNER AND AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE AGREEMENT**

**Attachment:**

1. Maisner Employment Agreement

## EMPLOYMENT AGREEMENT

This Employment Agreement (this “Agreement”) is entered into as of January 4, 2024 (the “Effective Date”), between Meridian Charter Township, whose address is 5151 Marsh Rd., Okemos, MI 48864 (“Township”) and LuAnn Maisner, whose address is 4374 Alderwood Dr., Okemos, MI 48864 (“Employee”) (collectively, the “Parties”).

WHEREAS, Employee was employed as the Township’s Parks and Recreation Director from October 25, 1999 through January 3, 2024; and

WHEREAS, in the interest of a smooth transition and in recognition of Employee’s invaluable experience and knowledge, the Township desires to retain Employee’s services on an as-needed basis through a portion of the 2024 calendar year;

Therefore, the parties agree as follows:

1. **Employment.** The Township agrees to employ Employee as an interim, temporary advisor to its Parks and Recreation Department and the Township Manager on an at-will basis. Employee reports directly to the Township Manager.

2. **Job Duties.** Employee shall provide advice and assistance to the Township regarding any and all operations of the Township’s Parks and Recreation Department, assist in the onboarding and training of a newly hired Parks and Recreation Director, and perform any other duties as assigned by the Township Manager.

3. **Work Schedule.** Employee will have no set work schedule under this Agreement; Employee shall be available to the Township on an as-needed basis. Employee shall be available on as-needed basis for evening meetings of the Township Board or other relevant Boards and Commissions of the Township. The Township shall provide Employee with reasonable notice of the need for her attendance at evening meetings. Unless given prior authorization from the Township Manager, Employee may not work more than 40 hours in a single workweek.

4. **Term and Termination.** The term of this Agreement shall be for six (6) months (“Term”), commencing on the effective date and ending on July 3, 2024. Unless the Parties mutually agree to extend the Term, Employee’s employment will end at the expiration of the Term. This Agreement may be terminated by either party for any reason upon thirty (30) calendar days’ prior written notice to the other party.

5. **Compensation.** Township shall pay Employee a salary of \$60,000 (less applicable withholdings and deductions) over the course of the Term of this Agreement. The salary shall be paid bi-weekly according to the Township’s payroll practices.

6. **Health Insurance.** During the Term of this Agreement, the Township shall continue Employee’s healthcare benefits on the same terms as Employee enjoyed as Parks and Recreation Director. After Employee’s employment ends, the Plan Document does not permit Employee to

remain on the Township's healthcare plan. Instead, Employee will be eligible to continue coverage under COBRA. Once the Employee obtains coverage under COBRA, the Township shall reimburse Employee for the full cost of continuation of employee and spousal health benefits through COBRA until December 31, 2024. This reimbursement shall not be available if either Party terminates this Agreement before the end of the Term.

7. **No Other Benefits.** Other than health benefits as described in paragraph 6, and benefits as may be required by law, Employee shall not be eligible for any other benefits available to Township employees. This includes, but is not limited to, retirement, any paid leave, and life insurance.

8. **Expenses.** The Township shall reimburse Employee for reasonable expenses incurred in the course of performing her duties, provided, however, that all expenses shall be approved in advance by the Township. As a condition to receipt of reimbursement, Employee shall be required to submit to the Township reasonable evidence that the amount involved was both reasonable and necessary to the duties provided under this Agreement.

9. **Retirement.** The Parties acknowledge that Employee participated in a retirement plan while employed as the Parks and Recreation Director. Employee acknowledges that this Agreement could impact her present ability to receive distributions. Employee agrees to indemnify and hold the Township harmless for any consequences this Agreement may have on her retirement benefit. Employee will comply with all requirements of the MERS of Michigan as well as state and federal law as they may apply to her retirement benefit. Employee acknowledges that she was advised to speak to an independent advisor of her choosing as to this Agreement's impact (if any) on her retirement benefit.

10. **Nondisclosure of Confidential Information.**

- (a) **Agreement Not to Disclose.** Employee may encounter Confidential Information related to her role with the Township. Employee agrees not to use any Confidential Information disclosed to Employee by the Township for Employee's own use or for any purpose other than to carry out the undertaking of her job duties. Employee shall not disclose or permit disclosure of any Confidential Information of the Township to third parties who are not bound by similar confidentiality obligations. Employee agrees to take all reasonable measures to protect the secrecy of Confidential Information. Employee further agrees to notify the Township in writing of any actual or suspected misuse, misappropriation or unauthorized disclosure of the Township's Confidential Information which may come to Employee's attention.
- (b) **Exceptions.** Notwithstanding the above, Employee shall not have liability to the Township with regard to any Confidential Information of the Township that is:
  - (i) disclosed with the prior written approval of the Township;
  - (ii) disclosed pursuant to the order or requirement of a court, administrative agency, or other governmental body; provided, however, that Employee

shall provide prompt notice of such court order or requirement to the Township to enable the Township or its appropriate subsidiary to seek a protective order or otherwise prevent or restrict such disclosure.

11. **No Assignment.** Employee shall not assign any rights or delegate or subcontract any obligations under this Agreement. Any assignment shall terminate this Agreement immediately and this Agreement shall be deemed null and void.

12. **Governing Law; Consent to Jurisdiction.** The Parties agree that all rights and obligations under this Agreement are governed by the laws of the State of Michigan without giving effect to its conflicts of law provisions. Both Parties irrevocably agree and consent that any action related to this Agreement may be brought in any state or federal court that has subject matter jurisdiction and is located in, or whose district includes Ingham County, Michigan.

13. **Remedies.** No right or remedy under this Agreement conferred upon or reserved to the Township is exclusive of any other right or remedy. Each and every right or remedy is cumulative and in addition to any other right or remedy now or hereafter existing at law, in equity, or by statute.

14. **Entire Agreement.** This Agreement contains all the terms and conditions governing Employee's Services to the Township. All prior agreements, representations, and promises made by either Party, whether in writing or orally, are merged in this Agreement, which may only be modified by a writing signed by both Parties.

15. **Maximum Effect of Agreement.** If any provision of this Agreement may at any time be prohibited or unenforceable by law shall be ineffective only to the extent and for the duration of such prohibition and such enforceability shall not invalidate the remaining provisions of this Agreement.

16. **Consultation.** Both Parties have carefully read this Agreement and consulted with their respective attorneys, understand its contents, and sign as their free act and deed.

17. **Drafting.** This Agreement shall be deemed to have been drafted by all Parties.

The Parties have executed this Agreement as of the Effective Date.

**EMPLOYEE**

**MERIDIAN CHARTER TOWNSHIP**

---

LuAnn Maisner

---

Frank Walsh  
Township Manager

---

Date

---

Date

**ADDENDUM TO**  
**EMPLOYMENT AGREEMENT**

This Addendum to LuAnn Maisner's Employment Agreement (this "Addendum") is entered into as of 1/4/2024 (the "Effective Date"), between Meridian Charter Township, whose address is 5151 Marsh Rd., Okemos, MI 48864 ("Township") and LuAnn Maisner, whose address is 4374 Alderwood Dr., Okemos, MI 48864 ("Employee") (collectively, the "Parties").

WHEREAS, the Parties entered into an Employment Agreement to keep Employee on active status as a consultant through July 3, 2024; and

WHEREAS, the Parties mutually desire to clarify the continuation of healthcare benefits provided in the original Employment Agreement;

Therefore, the parties agree to modify Section 6 of the Employment Agreement to read in full:

**6. Health Insurance.** During the Term of this Agreement, the Township shall continue Employee's healthcare benefits on the same terms as Employee enjoyed as Parks and Recreation Director. After Employee's employment ends, Employee will be eligible to elect to continue coverage as a retiree on the same terms as other similarly situated eligible Township retirees except that the Township shall cover 100% of the premium cost for continuation of employee and spousal healthcare through December 31, 2024. This retiree health benefit shall not be available if either Party terminates this Agreement before the end of the Term. After December 31, 2024, Employee may elect to continue retiree health benefits at her own expense.

All other provisions of the Employment Agreement shall remain in full force and effect.

**EMPLOYEE**

**MERIDIAN CHARTER TOWNSHIP**

  
\_\_\_\_\_  
LuAnn Maisner

  
\_\_\_\_\_  
Frank Walsh  
Township Manager

1-5-24  
\_\_\_\_\_

Date

1-11-2024  
\_\_\_\_\_

Date

**SECOND ADDENDUM TO  
EMPLOYMENT AGREEMENT**

This Second Addendum to LuAnn Maisner’s Employment Agreement (this “Addendum”) is entered into as of \_\_\_\_\_ (the “Effective Date”), between Meridian Charter Township, whose address is 5151 Marsh Rd., Okemos, MI 48864 (“Township”) and LuAnn Maisner, whose address is 4374 Alderwood Dr., Okemos, MI 48864 (“Employee”) (collectively, the “Parties”).

WHEREAS, the Parties entered into an Employment Agreement to keep Employee on active status as a consultant through a portion of 2024; and

WHEREAS, the Parties desire to extend the Employment Agreement beyond its original termination date;

Therefore, the parties agree to modify Sections 4 and 5 of the Employment Agreement as follows:

**4. Term and Termination.** The term of this Agreement shall end on August 2, 2024. Unless the Parties mutually agree to extend the Term, Employee’s employment will end at the expiration of the Term. This Agreement may be terminated by either party for any reason upon thirty (30) calendar days’ prior written notice to the other party.

**5. Compensation.** Township shall pay Employee a salary of \$70,000 (less applicable withholdings and deductions) over the course of the Term of this Agreement. The salary shall be paid bi-weekly according to the Township’s payroll practices.

All other provisions of the Employment Agreement including the First Addendum shall remain in full force and effect.

**EMPLOYEE**

**MERIDIAN CHARTER TOWNSHIP**

\_\_\_\_\_  
LuAnn Maisner

\_\_\_\_\_  
Frank Walsh  
Township Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**To: Board Members**  
**From: Dante Ianni**  
**Finance Director**  
**Date: March 19<sup>th</sup> 2024**  
**Re: 2024 1<sup>st</sup> Quarter Budget Amendments**

---

The 2024 1<sup>st</sup> quarter budget amendments are detailed in the attached document. These amendments result from expenditures that were unknown during the original budget process.

Amendments to the 2024 General Fund primarily consist of changes due to lower than projected expenditures related to drain projects and increased election costs. The \$1,250,000 that was budgeted last year for the Meridian Redevelopment Fund that was not spent has been added back into the beginning fund balance.

The projected Fund Balance for the General Fund is as follows:

Fund Balance on December 31, 2023		\$9,897,828
Original budgeted to Fund Balance 2024	\$114,370	
Initial budget amendments	(\$655,804)	
1 <sup>st</sup> quarter budget amendments	(\$640)	
Projected use of Fund Balance	<u>(\$542,074)</u>	
Projected Fund Balance at December 31, 2024		<u>\$9,355,754</u>
Fund Balance/Average Monthly Expenditures		4.38

Amendments to the Special Revenue Funds consist of increased professional service costs related to roads. Requests also relate to amounts that were unspent in 2023 carried forward to 2024 with amendment. An amendment was also included to fund the Marshall Park Playground Project out of the Capital Project Fund.

The following motion is proposed:

**MOVE TO APPROVE THE ATTACHED 2024 1<sup>st</sup> QUARTER BUDGET AMENDMENTS WITH A DECREASE IN BUDGETED FUND BALANCE FOR THE GENERAL FUND IN THE AMOUNT OF \$640 WHICH PROJECTS A USE OF FUND BALANCE OF \$542,074. BASED ON 2024 RESULTS, THE PROJECTED FUND BALANCE AT DECEMBER 31, 2024, WILL BE \$9,355,754.**

**Attachment:**

1. 2024 1<sup>st</sup> Quarter Budget Amendments

**First Quarter Budget Amendments  
2024 Budget  
Charter Township of Meridian**

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>	<u>Account</u>
<b>GENERAL FUND</b>			
<i>Revenue</i>			
State Grant Revenue	\$23,000	MCOLES Grant for Police Academy Training	101-000.000-540.100-MCOLES-P A
<b>Total Revenues</b>	<b>\$23,000</b>		
<i>Expenditures</i>			
<b>General Government</b>			
Accounting - Salaries	\$ 18,750	Part time admin assistant needed for meter replacements	101-170.191-701.000
Accounting - FICA	1,434	Part time admin assistant needed for meter replacements	101-170.191-714.000
Accounting - Workers Compensation	69	Part time admin assistant needed for meter replacements	101-170.191-718.000
Clerk - Salaries - Temporary	7,000	Additional temporary help needed	101-170.262-701.080
Clerk - Operating Supplies	33,900	Additional election expenses from early voting	101-170.262-728.000-ELEC-REIMB
Environmental Program - Drains at Large	(60,564)	Not all funds needed	101-170.445-842.000
Environmental Program - Chapter 20 Drains	(18,579)	Moved a portion to interest	101-170.445-842.500
Environmental Program - Chapter 20 Drains Interest	18,579	Separated interest from principal	101-170.445-842.501
Environmental Program - Intercounty Drains - Remy Chandler Int	(7)	Not all funds needed	101-170.445-843.001
Environmental Program - Special Project Drains - Principal	(3,592)	Not all funds needed	101-170.445-843.500
Environmental Program - Special Project Drains - Interest	(21,085)	Not all funds needed	101-170.445-843.501
Police - Sick Leave Incentive Pay	2,000	Budget error	101-300.301-702.000
Police - Training	23,000	MCOLES Grant for Police Academy Training	101-300.301-831.000-MCOLES-P A
Fire - Sick Leave Incentive Pay	930	Budget error	101-300.336-702.000
Fire - Emergency Medical Training	4,600	New grant award expenditures	101-300.336-823.000-EMW 2021FG
Human Services - MERS 457 Contribution	250	Budget error	101-600.670-709.000
Human Services - Health Insurance	16,918	Budget error	101-600.670-715.000
Communications - Publications	37	Small overage for Prime Meridian Magazine	101-750.806-750.000
<b>Total Expenditures</b>	<b>\$23,640</b>		
<b>Net from Fund Balance</b>	<b>\$640</b>		

Department	Amount	Explanation	Account
<b>SPECIAL REVENUE FUNDS</b>			
<b>Local Roads</b>			
<i>Expenditures</i>			
Professional Services	\$150,000	Increase by \$150,000 for construction inspection hours to complete the 2023 roads.	204-000.000-821.000
Construction/Improvements	350,000	Roll over \$350,000 from the 2023 funding to complete Blue Haven Dr and Timberlane St from the 2023 LRP contract.	204-000.000-974.000
<b>Total Expenditures</b>	<b>\$500,000</b>		
<b>Net from Fund Balance</b>	<b>\$500,000</b>		
<b>Park Restricted/Designated</b>			
<i>Expenditures</i>			
Farm Market	\$22,500	Budget error	211-000.000-956.080
<b>Total Expenditures</b>	<b>\$22,500</b>		
<b>Net from Fund Balance</b>	<b>\$22,500</b>		
<b>Pedestrian Bikepath Millage</b>			
<i>Expenditures</i>			
Construction/Improvements	\$1,000,000	Increase by 1,000,000. Construction of Phase I and II of the MSU to Lake Lansing Trail was delayed by EGLE permitting.	216-440.450-974.000
<b>Net from Fund Balance</b>	<b>\$1,000,000</b>		
<b>Land Preservation Millage</b>			
<i>Expenditures</i>			
Salaries	\$17,340	Additional Stewardship Field Assistant Needed	217-000.000-701.000
FICA	1,326	Additional Stewardship Field Assistant Needed	217-000.000-714.000
Workers Compensation	106	Additional Stewardship Field Assistant Needed	217-000.000-718.000
<b>Net from Fund Balance</b>	<b>\$18,772</b>		
<b>Police Restricted/Designated</b>			
<i>Revenues</i>			
Police Training PA 302	\$969	Additional funding received	232-000.000-674.050
<i>Expenditures</i>			
Police Training Fund PA 302	\$969	Additional funding received	232-000.000-956.040
<b>Net to Fund Balance</b>	<b>\$0</b>		
<b>Brownfield Redevelopment Authority Fund</b>			
<i>Revenues</i>			
BRA - Elevation - Current Property Taxes	\$333,796	Did not originally budget for capture revenue	243-000.000-402.000-BRA#3-ELEV
BRA - Jolly - Current Property Taxes	32,368	Did not originally budget for capture revenue	243-000.000-402.000-BRA#4JOLLY
BRA - Haslett - Current Property Taxes	10,869	Did not originally budget for capture revenue	243-000.000-402.000-BRA#5-HASL
BRA - American - Current Property Taxes	64,196	Did not originally budget for capture revenue	243-000.000-402.000-BRA#6-AMER
<b>Total Revenues</b>	<b>\$441,229</b>		
<i>Expenses</i>			
BRA - Elevation - Developer Reimbursement	\$300,416	Unknown during original budget process	243-700.707-801.000-BRA#3-ELEV
BRA - Jolly - Developer Reimbursement	29,132	Unknown during original budget process	243-700.707-801.000-BRA#4JOLLY
BRA - Haslett - Developer Reimbursement	9,783	Unknown during original budget process	243-700.707-801.000-BRA#5-HASL
BRA - American - Developer Reimbursement	57,777	Unknown during original budget process	243-700.707-801.000-BRA#6-AMER
<b>Total Expenditures</b>	<b>\$397,108</b>		
<b>Net to Fund Balance</b>	<b>\$44,121</b>		

Department	Amount	Explanation	Account
<b>Community Needs Fund</b>			
<b>Revenues</b>			
Donations - HRC Emergency Services Consumers Energy	\$2,500	New grant awarded from Consumers Energy	272-000.000-674.060-24CONSENER
<b>Total Revenues</b>	<b>\$2,500</b>		
<b>Expenditures</b>			
Emergency Fund Consumers	\$2,500	New grant awarded from Consumers Energy	272-000.000-956.070-24CONSENER
<b>Total Expenditures</b>	<b>\$2,500</b>		
<b>Net to Fund Balance</b>	<b>\$0</b>		
<b>American Rescue Plan Act Fund</b>			
<b>Expenditures</b>			
* Professional Services	\$ 200,000	Roll over \$200,000 in unspent funds from 2023.	285-900.901-821.000-ARPASENIOR
Construction/Improvements	27,087	Increase by \$27,086.88. The \$27,086.84 in funding is from three sources: \$87.84 in unspent funds from the FD power cots, \$102 in unspent funds from the Marketplace Wind Screen project, and \$26,897.04 in unspent funds from the Public Safety Building Locker room project.	285-900.901-974.000
* Construction/Improvements	63,954	Roll over \$63,954 in unspent funds from 2022 and 2023.	285-900.901-974.000-ARPAHISVIL
* Software	60,000	Roll over \$60,000 in unspent funds from 2023.	285-900.901-978.000
Machinery and Equipment	(87)	Reduced based on actual cost of power cots	285-900.901-979.000
* Network Upgrades	244,816	The Board approved \$970,248 for the IT Dept on 6/3/22. We spent \$705,776.90 in 2022 and 2023. We have appropriated \$19,655 for 2024. Therefore, we need to increase this by \$244,816, for a total appropriation of \$264,471 in the 2024 budget.	285-900.901-980.040
<b>Total Expenditures</b>	<b>\$ 595,770</b>		
<b>Net from Fund Balance</b>	<b>\$ 595,770</b>		
<b>CAPITAL PROJECTS FUND</b>			
<b>Capital Project Fund</b>			
<b>Expenditures</b>			
* Construction/Improvements	\$ 150,000	Increase budget for previously approved Marshall Park Play Structure	401-900.901-974.000
Construction/Improvements	6,000	Increase by \$6,000 to paint the mailroom cabinets in addition to the other three banks of cabinets that were included in the 2024 budget. The mailroom cabinets were mistakenly omitted during the budget process.	401-900.901-974.000-23BLDGRENO
* Construction/Improvements	195,000	Increase by \$195,000. PSB Flooring Project that was not completed by the end of 2023. The project will be completed by mid April.	401-900.901-974.000-23PDACCFL0
<b>Total Expenditures</b>	<b>\$ 351,000</b>		
<b>Net from Fund Balance</b>	<b>\$ 351,000</b>		
<b>ENTERPRISE FUNDS</b>			
<b>Sewer Fund</b>			
<b>Expenses</b>			
Water/Sewer Admsintration - Professional Conferences/Dues	\$ 500	Budget error	590-440.441-825.000
<b>Net from Fund Balance</b>	<b>\$ 500</b>		
<b>Water Fund</b>			
<b>Expenses</b>			
Engineering - Sick Leave Incentive Pay	\$1,000	Inrease by \$1,000. New sick leave policy, adopted after the budget, went into effect and was utilized.	591-440.447-702.000
Engineering - MERS 457 Contribution	13	Budget error	591-440.447-709.000
<b>Total Expenses</b>	<b>\$1,013</b>		
<b>Net from Fund Balance</b>	<b>\$1,013</b>		
<b>Internal Service Fund</b>			
<b>Motor Pool Fund</b>			
<b>Expenses</b>			
Uniforms	\$500	Budget error	661-000.000-760.000
Insurance	115	Budget error	661-000.000-812.000
<b>Total Expenses</b>	<b>\$615</b>		
<b>Net from Fund Balance</b>	<b>\$615</b>		

\* Previously approved by the Township Board



**To: Board Members**  
**From: Patricia Herring Jackson, Township Supervisor**  
**Date: March 15, 2024**  
**Re: Economic Development Corporation Appointment**

---

Currently, there are five vacancies on the Economic Development Corporation (EDC) and the attached application has been received for review and recommendation.

Nathan Ide, Meridian Township resident and owner of Ideal Mortgage in Haslett, has recently applied to serve on the EDC. Director Clark has met with the local business owner, and he is eager to support the EDC. It is her recommendation that Mr. Ide would be a great addition to the EDC.

The following motion has been prepared for Board consideration:

**MOVE TO APPOINT NATHAN IDE TO THE ECONOMIC DEVELOPMENT CORPORATION FOR A SIX YEAR TERM ENDING 12/31/29.**

**Attachment:**

1. Public Service Application

\* 1. I am interested in service on one or more of the following public bodies as checked below:  
Economic Development Corporation

**\* 2. Summarize your reasons for applying to do this type of service**

I have been a self employed business owner in meridian township since 2006. I have lived in Haslett my whole life and would like to give back to the community. I recently became an alternative on the tax board of appeals so I am looking to become more involved within the community that I serve. I think I would be a good fit for this position as I know many business owners, friends and clients within the community that I can relate to and hopefully help.

**\* 3. Describe education, experience or training which will assist you if appointed.**

I have a hospital business degree from Michigan State University. So my background is in business and I have the real life experience of owning and operating a business right here in Meridian Township. I think my many years of being a small business owner in the township will provide insights for others that will help me serve on this board, if elected.

(Attach resume if available)

[resume.doc](#)

\* Full Name  
NATHAN IDE

\* **Occupation**  
Mortgage Broker

\* **Place of Employment**  
Ideal Mortgage Services, LLC

\* Home Address  
1257 HASLETT ROAD  
HASLETT, MI 48840  
HASLETT 48840

\* Phone (Day)  
517.303.3012

\* Phone (Evening)  
517.303.3012

\* **Email**  
nide@idealmortgage.org

\* **Please type your name in the box below as a digital signature**  
NATHAN JOHN IDE

\* **Date and Time**  
03/08/2024

Other than the Downtown Development Authority Board, the Corridor Improvement Authority, and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.

# RESUME

Nathan Ide, President  
Ideal Mortgage Services, LLC.  
1257 Haslett Road  
Haslett, MI 48840  
Ph: 517-339-5300  
Fax: 517-339-5301  
Email: nide@idealmortgage.org

**I currently own and operate Ideal Mortgage Services, LLC. since March 7, 2006**

- \*February 2005 to February 2006 ~ Loan Originator, Providence Mortgage; Lansing, MI.
- \*December 2001 to February 2005 ~ Loan Originator, Aztec Mortgage; Okemos, MI.
- \*August 2000 to December 2001 ~ Loan Originator, Ameriquest Mortgage Co.; Okemos, MI.
- \*May 2000 to August 2000 ~ Looking for a career job
- \*December 1999 to May 2000 ~ Loan Officer, Premier Mortgage Co.; Lansing, MI. 48910
- \*August 1998 to December 1999 ~ Foodservice Director, ARAMARK; Kalamazoo, MI.
- \*September 1996 to August 1998 ~ Waiter and Manager, University Club; Lansing, MI.
- \*May 1996 to August 1996 ~ College Internship, ARAMARK Food Service; Auburn Hills, MI.
- \*May 1991 to May 1996 ~ Assistant Manager, Burger King; Okemos, MI.

## AFFILIATIONS

- \*National Association of Mortgage Brokers (NAMB), Member
- \*Meridian Area Business Association (MABA), Membership Committee
- \*Business Network International (BNI), Vice President

~REFERENCES UPON REQUEST



**To:** Township Board

**From:** Timothy R. Schmitt, *AICP*  
Director of Community Planning and Development

**Date:** March 14, 2024

**Re:** Text Amendment #2024-03 – Planning Commission Membership Standards Ordinance

---

Text Amendment #2024-03 is an ordinance that would update the number of members of the Planning Commission. The current ordinance calls for nine members of the Planning Commission. State enabling legislation allows communities to have between five and eleven members, depending on the type of government agency. Meridian Township has had a nine-member Planning Commission based on the old Michigan Planning Enabling Act, from prior to 2008. When the State updated the Act in 2008, the Township discussed changing the number of members to the Planning Commission to seven and the original draft of the ordinance showed seven members, but this change did not make the final ordinance at that time.

The Supervisor and the Planning Commission chair and vice chair met recently to discuss the matter and generally thought changing to seven members would not cause major issues, for several reasons. The Planning Commission has operated with less than nine members for multiple stretches over the course of the last several years, due to temporary vacancies. There was no major loss in productivity or perspective with only seven members at the table. After the recent Town Hall technology upgrades there are only eight seats at the dais, making seating nine persons extremely difficult. When we have had a full complement of Commissioners in the past year, one either stands or sits at the staff table, leading to an extremely awkward layout. The Township has also added two other planning adjacent boards since 2008, the Corridor Improvement Authority and the Brownfield Redevelopment Authority.

In terms of surrounding communities, many still have nine-member Planning Commissions, in large part because the pre-2008 enabling legislation required it and dropping to seven can realistically only happen when you have multiple vacancies. Some communities have shifted to seven and Lansing actually has a ward/at large based system, mirroring the City Council. Ultimately each community is free to choose the number of Commissioners that serve their specific needs, within the framework of the Planning Enabling Act.

### **Township Board Options**

A draft Ordinance is attached reducing the number of Planning Commissioner’s from nine to seven. The Township Board may approve, deny, modify the proposed text amendment. A resolution for Introduction will be provided at a future meeting.

### **Attachments**

1. Draft Planning Commission Membership standards Ordinance

ORDINANCE NO. 2022-03

AN ORDINANCE TO AMEND SECTION 2-287, MEMBERSHIP, OF THE CHARTER TOWNSHIP OF MERIDIAN CODE OF ORDINANCES TO MODIFY THE NUMBER OF REQUIRED MEMBERS OF THE PLANNING COMMISSION

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 2-287, Membership, is hereby amended to read as follows:

(a) Number; community representation; holding of other offices; terms of office; removal. The Planning Commission shall consist of ~~nine~~-seven members who shall be appointed by the Township Supervisor, subject to the approval by a majority vote of the Township Board, elected and serving. The members shall represent important segments of the community in accordance with the major interests as they exist in the local unit of government, such as agriculture, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership shall have geographical representation of the local unit of government to the extent practicable. Members of the Planning Commission shall be qualified electors in the Township, except that one Planning Commission member may be an individual who is not a qualified elector in the Township. No member of the Planning Commission shall be an elected officer or employee of the Township. One member may be a member of the Zoning Board of Appeals. The term of each member shall be three years. All members shall hold office until their successors are appointed. Members may, upon written charges and after a public hearing, be removed by the Township Board for misfeasance, malfeasance, or nonfeasance in office.

- (b) [UNCHANGED]
(c) [UNCHANGED]
(d) [UNCHANGED]

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective thirty (30) days following the date of publication.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this XXth day of XXXXXXX, 2024.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk