CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING PLANNING COMMISSION
5000 Okemos Road, Okemos MI 48864-1198
517.853.4000, Central Fire Station-Community Room
Monday, February 24, 2025, 6:30 pm

PRESENT:     Chair Shrewsbury, Vice Chair Snyder, Commissioners Brooks, McConnell, McCurtis, and Romback.

ABSENT:     None

STAFF:     Planning Director Tim Schmitt

1. CALL MEETING TO ORDER

Chair Shrewsbury called the January 27, 2025, regular meeting for the Meridian Township Planning Commission to order at 6:31 pm. Commissioner Romback arrived at 6:34 pm.

2. ROLL CALL

Chair Shrewsbury called the roll of the Board. All Board members except for Commissioner Romback were present.

3. PUBLIC REMARKS

None

4. APPROVAL OF AGENDA

Chair Shrewsbury asked for approval of the agenda.

**Commissioner McConnell moved to approve the February 24, 2025, Regular Planning Commission meeting agenda. Seconded by Commissioner McCurtis. Motion passed unanimously.**

5. APPROVAL OF MINUTES

Chair Shrewsbury asked for approval of the minutes, correcting the misspelling of Commissioner McConnell's name.

**Commissioner McCurtis moved to approve Minutes of the January 27, 2025 meeting with minor amendments. Seconded by Commissioner Brooks. Motion passed unanimously.**

6. COMMUNICATIONS

None

7. PUBLIC HEARINGS

None

8. UNFINISHED BUSINESS

   None

9. OTHER BUSINESS

   A. Discussion – Sec. 86-755 – Schedule of Requirements for Parking Space

   Director Schmitt outlined the discussion that has occurred to date, noting that he would like to introduce the updates as an ordinance at the next meeting. Staff has already begun work on the next part, which will be presented in a few months.

   Commissioner McCurtis asked about the computation of spaces for multi-family residential buildings. Director Schmitt explained the reasoning behind the computation which is based on the mix of residential unit types.

   Commissioner McConnell noted that the total reduction of parking in terms of reducing impervious surface is part of the Master Plan.

   Chair Shrewsbury asked if there are maximum numbers of parking spaces stated in the code. Director Schmitt noted there is a provision for maximums.

   Commissioner Brooks asked if any businesses have been consulted as part of the process, referencing the types of businesses that will be affected by these changes. Director Schmitt indicated that the number of spaces is often tied back to the occupancy allowed for the building, and it is rare that a business requests a variance to the parking code. Commissioner Brooks clarified that he would like to see the reason behind the changes. Director Schmitt indicated that staff can provide that information.

   Chair Shrewsbury asked if notice of the hearing can be published through additional channels beyond the required notices in order to ensure that property owners are aware. Director Schmitt indicated that the EDC and CIA are aware.

10. REPORTS AND ANNOUNCEMENTS

    A. Township Board Update

    Director Schmitt noted that REZ #25001 will be presented at the next Board meeting and the Senior and Community Center decision will be made in April.

    B. Liaison Reports

    Commissioner McConnell noted that the Environmental Commission will be receiving help from staff to make progress on 2025 goals.

    Commissioner Brooks noted that the ZBA approved the variances requested in Case #24-11.

Chair Shrewsbury noted that the Planning Commission still needs to designate a Liaison to the BRA and suggested that be a consideration when filling the Planning Commission vacancy.

11. <u>PROJECT UPDATES</u>

Director Schmitt gave an overview of the projects that will be coming to the Commission in the next few months.

12. <u>PUBLIC REMARKS</u>

None

13. <u>COMMISSIONER COMMENTS</u>

Commissioners McConnell briefed the Commission on the 2025 Joint Boards & Commissions meeting.

14. <u>ADJOURNMENT</u>

Chair Shrewsbury called for a motion to adjourn the meeting at 7:03 pm

**Commissioner McConnell moved to adjourn the February 24, 2025 regular meeting of the Planning Commission. Seconded by Commissioner Romback. Motion passed unanimously.**