



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD – REGULAR MEETING  
October 16, 2018 6:00 pm

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1. CALL MEETING TO ORDER
  2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
  3. ROLL CALL
  4. PRESENTATION
    - A. Green Communities Award
    - B. 3<sup>rd</sup> Quarter Report
  5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS\*
  6. TOWNSHIP MANAGER REPORT
  7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS
  8. APPROVAL OF AGENDA
  9. CONSENT AGENDA
    - A. Communications
    - B. Minutes-October 2, 2018 Regular Meeting
    - C. Bills
    - D. Citizen Survey Questions
  10. QUESTIONS FOR THE ATTORNEY
  11. HEARINGS (CANARY)
  12. ACTION ITEMS (PINK)
    - A. Rezoning #18090 (M & J Management)-**Introduction**
    - B. Rezoning #18100 (HOS Management)-**Introduction**
    - C. Rezoning #18110 (Buckley)-**Introduction**
    - D. Marsh Pointe PILOT Amendment/Property Donation
    - E. 3<sup>rd</sup> Quarter Budget Amendments
    - F. Appointments to Boards and Commissions
    - G. Downtown Development Authority Tax Increment Financing Public Noticing
  13. BOARD DISCUSSION ITEMS (ORCHID)
    - A. Urban Service Boundary Amendment-4450 & 4436 Van Atta Road
    - B. Section 61 Application-Malcangi
    - C. 6365 Newton Road Concept Plan
  14. COMMENTS FROM THE PUBLIC
  15. OTHER MATTERS AND BOARD MEMBER COMMENTS
  16. ADJOURNMENT
  17. POSTSCRIPT-BRETT DREYFUS
- 

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.  
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:  
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.  
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall



**To: Board Members**  
**From: Frank L. Walsh, Township Manager**  
**Date: October 12, 2018**  
**Re: Quarterly Report**

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On behalf of the Meridian Management Team (M-Team), I'm pleased to present you with the 3<sup>rd</sup> Quarter Report for 2018. Please review the 48 page document and let me know if you have any questions.

We have a talented team, doing incredible work.

**Attachment:**

1. 2018 3<sup>rd</sup> Quarter Report

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**FINANCE AND ACCOUNTING**

**Meridian Township Pension Board Meeting**

A Pension Board meeting is scheduled for October 17<sup>th</sup> at 6:00 pm in the administrative conference room. We will go over the actuary report and financial report for the Meridian Township Pension Plan.

**Meridian Cares**

We are on track to hit the \$10,000 goal for 2018. We have received \$8,224 to date. The Community Resource Commission has a bowling fundraiser on September 30<sup>th</sup> and Old Chicago fundraiser on October 19<sup>th</sup>.

Meridian Cares has partnered with CATA to provide reduced fee bus passes to qualified residents. Trustee Deschaine is hosting a fundraiser Saturday, September 29<sup>th</sup> during the farmers’ market to cover the cost of the bus passes.

**Credit Cards**

Finance, IT, and the Economics Directors have made a decision on a credit card vendor and finance is working with legal to finalize the contract with the vendor before we bring the recommendation to the Board for approval. The implantation process will take 5-7 weeks. This will allow the Township to accept credit cards on site for building permits and on line for utility customers.

**Budget**

The Final 2019 budget has been approved at the September 18<sup>th</sup> Board meeting. Staff is working on updating the required dashboard reports on the Township website through Munetrix.

**ASSESSING**

A table showing all currently pending Entire Tribunal appeals is provided below:

**CHARTER TOWNSHIP OF MERIDIAN**  
 MTT Status Report - Entire Tribunal (ET) Appeals  
 September 24, 2018

PARCEL NUMBER	OWNERSHIP	DOCKET NUMBER	YEAR	SEV	TV	PETITIONER'S TV	TV IN CONTENTION	STATUS	DATE
33-02-02-20-302-001	C150 2929 HANNAH LOFTS LLC	17-001966-TT	2017	20,935,800	20,565,197	15,000,000	5,565,197	ET HELD IN ABEYANCE	07/24/2017
33-02-02-20-302-001	C150 2929 HANNAH LOFTS LLC	18-001776-TT	2018	22,513,400	20,997,066	17,500,000	3,497,066	ET PREHEARING GENERAL CALL	08/31/2018
33-02-02-33-452-013	CEW LAND MANAGEMENT LLC	18-001836-TT	2018	308,100	300,558	151,900	148,658	ET PREHEARING GENERAL CALL	08/16/2018
33-02-02-22-327-008	FLAGSTAR BANK FSB	18-000987-TT	2018	734,200	714,700	300,000	414,700	ET PREHEARING GENERAL CALL	08/01/2018
33-02-02-22-101-006	MACY'S INC	18-000635-TT	2018	2,785,100	2,703,097	1,750,000	953,097	ET PREHEARING GENERAL CALL	07/02/2018
33-02-02-15-300-025	MERIDIAN MALL LP	18-001420-TT	2018	1,596,100	1,563,587	1,150,000	413,587	ET ANSWER FILED	08/27/2018
33-02-02-22-101-011	MERIDIAN MALL LP	18-001420-TT	2018	31,623,700	30,179,550	21,350,000	8,829,550	ET ANSWER FILED	08/27/2018
33-02-02-21-205-027	NATIONAL CITY BANK OF MI/IL	18-001281-TT	2018	372,100	361,659	140,800	220,859	ET PREHEARING GENERAL CALL	08/31/2018
33-02-02-33-376-016	PNC BANK	18-001287-TT	2018	458,500	452,571	314,560	138,011	ET PREHEARING GENERAL CALL	09/13/2018
33-02-02-21-226-006	S & S LLC	18-001421-TT	2018	803,500	683,164	375,000	308,164	ET ANSWER FILED	06/28/2018

NOTE: Parcels highlighted in yellow, if any, are located in a capture district (e.g., DDA, etc.). Cases with red highlights, if any, have been listed in a Prehearing General Call.

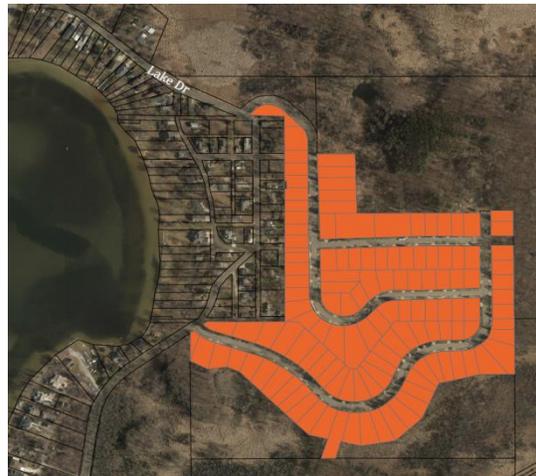
With the exception of one case which has been held in abeyance, all appeals for 2017 and prior years have been resolved. Four appeals were resolved during the third quarter. The amount of taxable value in contention for pending appeals represents a small portion (0.85 percent) of the Township’s tax base. None of the current appeals are located in the Township’s Downtown Development Authority (DDA) area. Defense of the appeals listed above is being coordinated with the Township’s legal counsel. Work will continue to resolve appeals fairly without going to trial where possible and strongly defending appeals where necessary.

### **Millage Report Request**

Following adoption of the 2019 budget and approval of the Township's 2018 millage rates by the Township Board, the Township's 2018 Form L-4029 (Millage Request Report to County Board of Commissioners) was submitted. The Township will be able to levy the millage rates needed to support the 2019 budget.

### **Re-Inspection Program**

The Assessing Department's annual re-inspection program was completed on schedule. Both field work and the associated data entry have been completed. Maps showing the areas of the re-inspection program are shown below:



### **July Board of Review**

The Township's Board of Review met on July 18, 2017 as required by statute. In addition to its March appeal meetings, the Board of Review meets on one day in July and on one day in December. The purpose of these additional meetings is to correct clerical errors or mutual mistakes of fact or other specific errors relative to the assessment of property. These meetings are also held to consider poverty exemptions, homeowner's principal residence exemptions, veterans' exemptions, and qualified agricultural property exemptions. The authority of the Board of Review does not extend to standard valuation appeals for the July and December meetings. Following the Board of Review's July meeting, notification of Board of Review actions was made to affected property owners and the treasurers of the affected taxing entities (e.g., Ingham County, local school districts, etc.).

### **COMMUNICATIONS/HOMTV**

#### **Create and Find Additional Revenue Sources**

A Studio Open House was held on September 20<sup>th</sup> to officially launch and introduce the HOMTV Program Sponsorship Opportunities to the community. These opportunities were approved by the Communications Commission to help encourage organizations and businesses to sponsor HOMTV programs and segments as an additional revenue source to generate financial support for the operations of HOMTV. Local organizations have already expressed interest and staff will continue providing presentations in an effort to secure sponsors. Sponsorship information can be found in the Municipal Building Lobby, HOMTV website and the Communications Department page on the Township website. The Studio Open House and presentation of the Program Sponsorship Opportunities was recorded and will be aired on the channel and available on the website.

#### **Develop Video Archive System & Integrate in Current System**

The new archiving and editing system was installed and staff training took place at the end of August. Workflow, folder structure and Meta tagging were established for the system. Staff is in the beginning phases of archiving old programs by digitizing them from tape or other format and tagging the programs with searchable information that will allow referencing people, places and events from the past in videos into the new system. Nearly 52 terabytes of digital data and 189 terabytes of tapes and DVDs will need to be digitized, labeled and tagged into the new system.

## **Township Website Enhancements**

The Communications Team finalized enhancing portions of information on the Economic Development page for Redevelopment Ready and Businesses. The efforts made were to comply with the Redevelopment Ready requirements including making information transparent, consistent and efficient. In doing so, edits were made to the Economic Development Page and the Community Planning Page, so development plans were easy to find. The updates were then submitted to the Redevelopment Ready group for review and the Township has fulfilled their requirement 100%. Hotels and new lodging options in Meridian Township have also been updated and highlighted on the website.

## **Criminal Sexual Conduct (CSC) Initiatives**

Brianne Randall-Gay, with the assistance of the Communications Department, created the Meridian Township Sexual Assault Prevention Facebook page to provide educational resources on sexual assault prevention as well as information on local events and programs that offer services to survivors and their families.

Sexual Assault Prevention posters were provided by Brianne Randall-Gay as a result of the efforts for the Meridian Township CSC Sexual Assault Prevention Committee. The posters have been dispersed to: local high schools, libraries, fire stations, police station and businesses in the Township who have community boards.

The Stewards of Children Training program led by Brianne Randall-Gay in October has been promoted on the Meridian Township Facebook page and website.

HOMTV hosted and televised a Public Forum on Comcast Channel 21, HOMTV.net and Facebook on September 21<sup>st</sup>. The Forum focused on the red flag behavior sexual offenders, grooming, complaint victimization and Meridian Township's Criminal Sexual Conduct (CSC) Initiatives featuring an expert panel: Brianne Randall-Gay, Nassar Survivor and Leader of Meridian Township's Sexual Assault Prevention Initiatives; Jim Clemente, Retired FBI Supervisory Special Agent/Profiler/Expert Witness; Francey Hakes, Former Federal Prosecutor, National Security and Child Protection Consulting; Ryan Schuiling, Sports Reporter covering Nassar Scandal and Ken Plaga, Meridian Township Police Chief. The Forum was moderated by Alexandra Ilitch, HOMTV Alum and WLNS Anchor/Reporter covering the Larry Nassar Scandal.

## **Marketing**

### **Media Partnerships (2)**

- Celebrate Meridian LIVE Remote 192.9 sponsored by Forsberg Real Estate
- Celebrate Meridian Drone Video Footage sponsored by Capital Area Imaging

### **Events/Sponsorships (4)**

- HOMTV Primary Election Coverage – approximately 30 Interns and Staff provided LIVE on-air coverage with in studio interviews, field interviews, analytics and results. Food sponsorships helped to fuel staff and interns during the LIVE coverage.
  - Food donations provided by Saddleback BBQ, Buddies, Henry's Place, Asian Buffet and Marco's Pizza
- HOMTV Intern Appreciation Picnic – approximately 25 Interns attended the picnic at Wonch Park, honoring and showing appreciation for all the hard work provided by the spring & summer semester interns.
  - Dessert donation provided by Culver's of Okemos
- Senior Brunch Tribute – approximately 80 seniors, Board members and staff from the Township attended the event celebrating the senior community and honoring the "Outstanding Senior" during National Senior Center Month. Table Sponsors covered the cost of the food, entertainment and venue. All proceeds will go to the Senior Center for updates and necessary improvements.
  - Table Sponsorship's included, The Willows At Okemos, Senior CommUnity Care of Michigan PACE, Eby Dental Care, Daudi & Kroll, P.C., Julie Brixie – Meridian Township Treasure, Delta Retirement Center, Meridian Garden Club and 2 42 Community Church.
- HOMTV Studio Open House – to launch New Sponsorship Opportunities. Guests were welcomed and provided tours through the Township lobby area, the Communications Department and the Studio,

which displayed information about HOMTV, the history of HOMTV and the Internship Program, as well as the HOMTV website. Guests also enjoyed entertainment in the studio, hors o'doeuvres and community support testimonials. A press kit was created for the event, including the sponsorship packet, sponsorship levels, a production services rate card and a program guide.

- Dessert donation provided by Small Cakes.

### **HOMTV/CAMTV In-kind Media Sponsorships for Community Events (2)**

- Will Goodale “King of Kickball” Fun Day – 9/8/18
- Walk to End Alzheimer’s – 9/23/18

### **HOMTV/CAMTV Paid Production Services (2)**

- PSA created for Will Goodale Memorial Foundation to promote their “King of Kickball” event
- Contract signed 8/27/18 with the Michigan Association of Senior Centers to create a PSA for their Fall Conference

### **Promotional Videos (17)**

- National Night Out
- Ballot Meridian Candidate Interviews
- Meridian Selfie Tour
- Warning Sirens
- Pickle Ball
- Gaga Ball
- Absentee Ballot Information
- Historical Village Rentals
- Celebrate Meridian
- Hartrick Park
- Lake Lansing South
- Election Inspectors
- Red Cedar River Exploration
- Blue and Grey
- Ballot Meridian Debates
- Fall Recycling Event
- Strike Out For A Cause

### **Social Media Videos (24)**

- Celebrate Meridian Food Trucks
- See the Fire Truck at Celebrate Meridian
- Did You Know: Roads Maintained in Meridian Township
- Selfie Spots in Meridian Township
- National Intern Day
- New Police Chief Swearing-In
- Community Gardens in Meridian Township
- Blue and Grey Event
- Absentee Ballot Information
- Your Vote in Important
- HOMTV Live Election Night Coverage Promos (5)
- Green Theme August 1: Wetland Banking
- 4 Corners Alliance of Okemos Redevelopment Public Forum
- Grettenberger Drain Pipe Construction
- September 2018 Green Theme Snippets
- Call for HOMTV Sports Reporters
- Ruby Tuesday Closes Interview with Chris Buck
- Back to School – Use Caution at Crosswalks
- Meridian Township Remembers 9.11
- Construction on Accessible Pathway at Lake Lansing
- Interview with Derek Perry
- Septic Smart Week in Meridian Township
- Chief Hamel teaches Stop Drop and Roll to Students
- Importance of Communicating with Firefighters During a Fire

### **Photo Albums (21)**

- Celebrate Meridian 2018
- Fire Chief Hamel Swearing- In Ceremony
- Police Chief Dave Hall Retirement
- Howl at the Moon June 2018
- Mannik Smith Group Ribbon Cutting
- UBY Police K9 dog
- Police Chief Announcement
- Police Chief Plaga Swearing In Ceremony
- Sergeants Chris Lofton & Jason Clements Promotion Ceremony
- Haslett Spirit Ribbon Cutting Ceremony
- Towner Road Park Ribbon Cutting & Will Goodale Kickball Tournament
- Peak Performance Ribbon Cutting

- Senior Center Activities
- CSC Meeting Public Comment
- iHealth Grand Opening
- Senior Brunch Tribute
- Rick Grillo Lieutenant Promotion & Brian Canen Sergeant Promotion
- Meridian Rainbow
- CSC Committee Public Comment and Public Forum
- Youth Soccer and Flag
- Fire Safety Visit at St. Martha's Parish

## Print Materials

### Flyers/Posters (25)

- Meridian Cares Fundraiser - Old Chicago
- Senior Brunch Tribute
- Yoga in The Park
- Blue and Grey Event
- Meridian Cares Fundraiser – Strike Out for A Cause
- Employee Appreciation Day
- Fall Recycling Event 2018
- HOMTV Studio Open House
- Staff Appreciation Picnic
- Closed in Observance of Labor Day
- Farmers' Market Pig Roast
- Halloween Adventures at HNC
- Halloween Adventures
- Fire Prevention Open House
- Christmas in the Village
- Parks/Animals & Nature
- Parks/Rocks and Fossils
- Parks/Things That Fly
- Parks/Water Wars
- Halloween Bingo
- HOMTV History Timeline Poster
- HOMTV Open House Welcome Sign
- HOMTV Open House Welcome Banner
- Senior Brunch Agenda
- Election Inspector Needed

### Publications/Press Kits (14)

- Fire Department Brand Standards/Letterhead & Forms
- Retirement Card/Archie Virtue
- Retirement Card/David Upchurch
- Prime Meridian Magazine
- Senior Center Newsletter
- Economic Development – Welcome Business brochure
- HOMTV Sponsorship Packet – Sponsorship Levels/Sponsorship Opportunities/Business Cards/Rate Cards/Program Guide/Intern Brochure
- Recycling Guide/Pamphlet
- Fire Business Cards
- HOMTV Brand Standards

### Graphics/Township Departments (5)

- Graphics for Report Covers
- Map Updates
- Township Brand Standard Breast Cancer Awareness Logo
- HOMTV Logos/Sponsorships & Alumni Giving
- Meridian Township Ad - Greater Lansing CVB Visitor's Guide
- Primary Election Coverage Graphics (Candidates, Social Media Banners, Maps & Results)

## Press Releases: add HOMTV pressers & number totals per month

### July (15)

- 7.2.2018 Harris Nature center Foundation Awarded \$25,000 Grant
- 7.2.2018 Meridian Township Announces Police Chief Candidates
- 7.2.2018 Voter Registration Deadline
- 7.2.2018 Meridian Senior Center Rummage Sale
- 7.2.2018 Meridian Township Blood Drive
- 7.3.2018 Meridian Township Invites Residents to Discover Local Parks

7.9.2018 Meridian Township Police Announce Citizens' Academy  
 7.9.2018 Registration for Adult Sports Summer Leagues  
 7.9.2018 Township Seeks Election Inspectors  
 7.16.2018 UPDATED Meridian Township Police Announce Citizens' Academy  
 7.16.2018 Meridian Township Pension Plan Shows Positive Growth  
 7.16.2018 Live Call-In Candidate Debates to Begin This Week  
 7.20.2018 Township Selects New Police Chief  
 7.24.2018 Senior Brunch Tribute  
 7.30.2018 August Primary Election Information

**August (10)**

8.6.2018 August Primary Election Information ReRelease  
 8.13.2018 Youth Reporters and Anchors Make Debut on HOMTV  
 8.15.2018 Live Call-In Candidate Debates Continue  
 8.15.2018 HOMTV Provides Live Election Night Results  
 8.16.2018 Water Main Break on Grand River Avenue  
 8.20.2018 Blue and Grey Event  
 8.27.2018 Public Invited to CSC Public Comment and Public Forum  
 8.27.2018 Township Hosts Stewards of Children Training  
 8.28.2018 East Lansing and Meridian Township Water Receive Clean Bill of Health  
 8.31.2018 HOMTV Recognized at Regional and National Level

**September (11)**

9.4.2018 Towner Road Park Ribbon Cutting Ceremony  
 9.4.2018 Ballot Meridian 2018 General Election Coverage Begins  
 9.4.2018 Become a Community Media Sponsor – HOMTV Hosts Studio Open House  
 9.10.2018 Regional Fall Recycling Event  
 9.17.2018 Fire Prevention Open House Event  
 9.17.2018 Meridian Cares Hosts Benefit Night Event  
 9.19.2018 Meridian Senior Center Announces Outstanding Senior Award Recipient  
 9.20.2018 East Lansing - Meridian Township Water Sewer Manager Receives Highest Award  
 9.24.2018 Celebrate Halloween with Meridian Township  
 9.24.2018 Meridian Senior Center Hosts Opioid Epidemic Discussion  
 9.24.2018 Township Begins Hydrant Flushing and Winterizing

**Media Coverage**

**Celebrate Meridian**

As a result of the efforts provided by the Communications Department involving the annual Celebrate Meridian Festival, 7 local media outlets provided event coverage including live remotes from i92.9 WLMI. HOMTV featured 7 food trucks and all three main stage bands, as well as provided live coverage throughout the event. Capital Aerial Imaging recorded drone footage at the event.

**Meridian Township Criminal Sexual Assault Conduct Initiatives Public Forum**

As a result of the continued efforts from the Communications Department covering the Township’s CSC Initiatives, 5 local media outlets, WOOD-TV8 in Grand Rapids and WDIV Local 4 in Detroit provided coverage for the CSC Public Forum on September 21<sup>st</sup>.

- Celebrate Meridian
  - WITL 100.7 Lansing Area Fireworks Listing 6.25.18
  - Lansing State Journal “More than 50 food trucks roll into Meridian Township to ‘Celebrate Meridian’” 6.27.18
  - Fox 47 “Around Town: Celebrate Meridian Bring Back the Mile” 6.27.18
  - WILX “Beating the Heat During Meridian Mile” 6.29.18

- WLNS “THIS MORNING: food trucks roll into Meridian Township this weekend” 6.29.18
- WILX “Info on Street closures and cooling centers for Meridian event” 6.29.18
- WILX “Find local cooling centers to keep from overheating” 7.2.18
- 192.9 WLMI – Podcast with Artemis before event and live remotes during the event.
- CSC Initiatives Public Forum
  - iSportsweb Mid-Michigan 9/21 forums: “Acquaintance/Nice Guy” sexual offenders — Identifying red flag behavior & warning signs 8.10.18
  - Lansing State Journal “View point: Recognize predators, even if they are ‘nice guys’ or ‘acquaintances” 9.16.18
  - WILX “LIVE: Survivors to speak at sexual assault forums” 9.21.18
  - WOOD TV 8 “Ingham Co. forums to focus on sexual abuse prevention” 9.21.18
  - WLNS “Identifying sexual predators is the focus of two seminars” 9.21.18
  - WLNS “Sexual assault prevention forum addresses concerns” 9.21.18
  - WKAR “Sexual assault survivors urge you to be aware of ‘nice guy’ offenders” 9.22.18
- Summer Reading TV
  - Capital Area Women’s Lifestyle Magazine “Summer Reading Project Gives Youth Some TV Time”
- Elections
  - Fox 47 “Your need to know information for voting in Meridian Township” 8.3.18
  - WLNS “Voting equipment takes toll on elections” 8.31.18
- Township Selects New Police Chief
  - WLNS “Meridian Township hosts public “Meet and Greet” with new police chief 7.23.18
- East Lansing/Township Water Clean Bill of Health
  - The State News “East Lansing water supply passes PFAS inspection” 8.30.18
- Blue and Grey Event
  - Fox 47 “Around Town: Blue and Grey Civil War Encampment” 9.5.18
- Towner Road Ribbon Cutting Ceremony
  - Fox 47 “New park has special meaning for Haslett family” 9.9.18

## **eMarketing**

### **July (12)**

- |   |                               |
|---|-------------------------------|
| ● Meridian Happenings June 26             | ● Summer 2018 Scoop           |
| ● All things Celebrate Newsletter June 25 | ● Meridian Happenings July 17 |
| ● HOMTV Newsletter June 29                | ● HOMTV Newsletter July 19    |
| ● Meridian Happenings July 3              | ● Meridian Happenings July 24 |
| ● HOMTV Newsletter July 5                 | ● HOMTV Newsletter July 26    |
| ● Meridian Happenings July 10             | ● Meridian Happenings July 31 |

### **August (9)**

- |                                 |                                 |
|---------------------------------|---------------------------------|
| ● HOMTV Newsletter August 2     | ● Meridian Happenings August 21 |
| ● Meridian Happenings August 7  | ● HOMTV Newsletter August 24    |
| ● HOMTV Newsletter August 9     | ● Meridian Happenings August 28 |
| ● Meridian Happenings August 14 | ● HOMTV Newsletter August 30    |
| ● HOMTV Newsletter August 17    |                                 |

### **September (7)**

- |                                    |                                    |
|------------------------------------|------------------------------------|
| ● Meridian Happenings September 4  | ● Meridian Happenings September 18 |
| ● HOMTV Newsletter September 7     | ● HOMTV Newsletter September 21    |
| ● Meridian Happenings September 11 | ● Meridian Happenings September 25 |
| ● HOMTV Newsletter September 13    |                                    |

## Social Media Performance Summary (7.1.18 - 9.23.18)

### Twitter:

	July Followers	September Followers	Change
Meridian Twp.	2,643	2,666	23
HOMTV	1,734	1,713	-21
Fire Dept.	801	825	24
Parks & Rec	1,015	1,027	12
Total	6,193	6,231	38

### Facebook:

	July Likes	September Likes	Change
Meridian Twp.	4,673	4,967	294
HOMTV	1,516	1,593	77
Fire Dept.	1,481	1,572	91
Downtown Okemos	696	704	8
Parks & Rec.	1,546	1,575	29
Senior Center	613	620	7
Green Meridian	413	425	12
CAMTV	304	303	-1
Meridian Cares	102	108	6
<b>Total</b>	<b>11,344</b>	<b>11,867</b>	<b>523</b>

### Pinterest

	July Followers	September Followers	Change	Average Impressions	Average Reach	Total Clicks
Meridian Twp	277	281	4	942	16,283	89

### Instagram

	July Followers	September Followers	Change
Meridian Township	463	565	102
HOMTV	260	276	16

### YouTube

	July Followers	September Followers	Change
Meridian Twp.	42	44	2
HOMTV	101	130	29

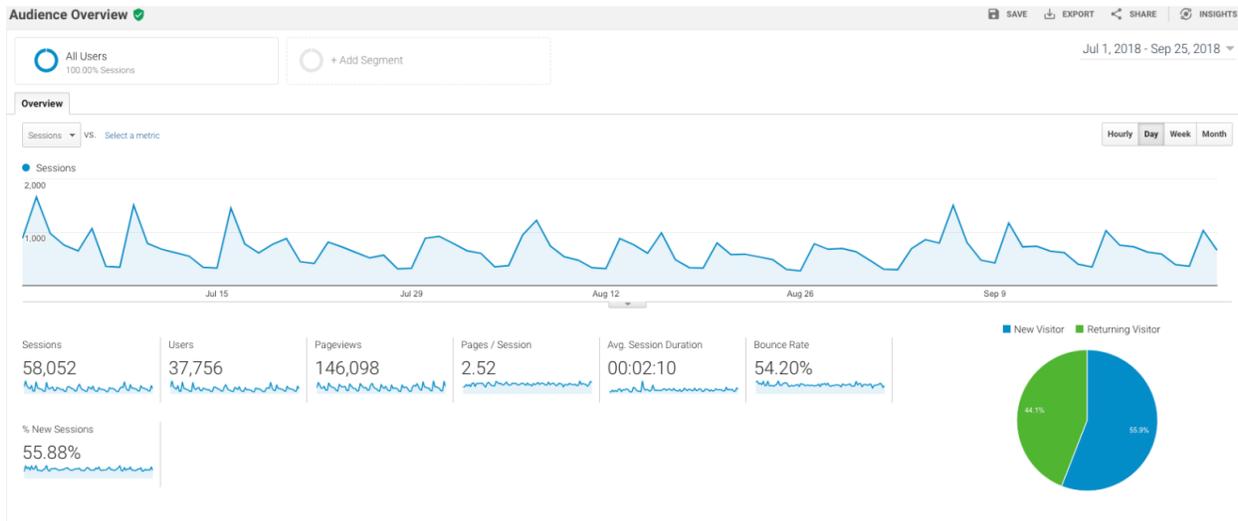
### LinkedIn

	July Followers	September Followers	Change	Page Views
Meridian Twp	333	342	9	106
HOMTV	1146	1150	4	133

## Website Tracking

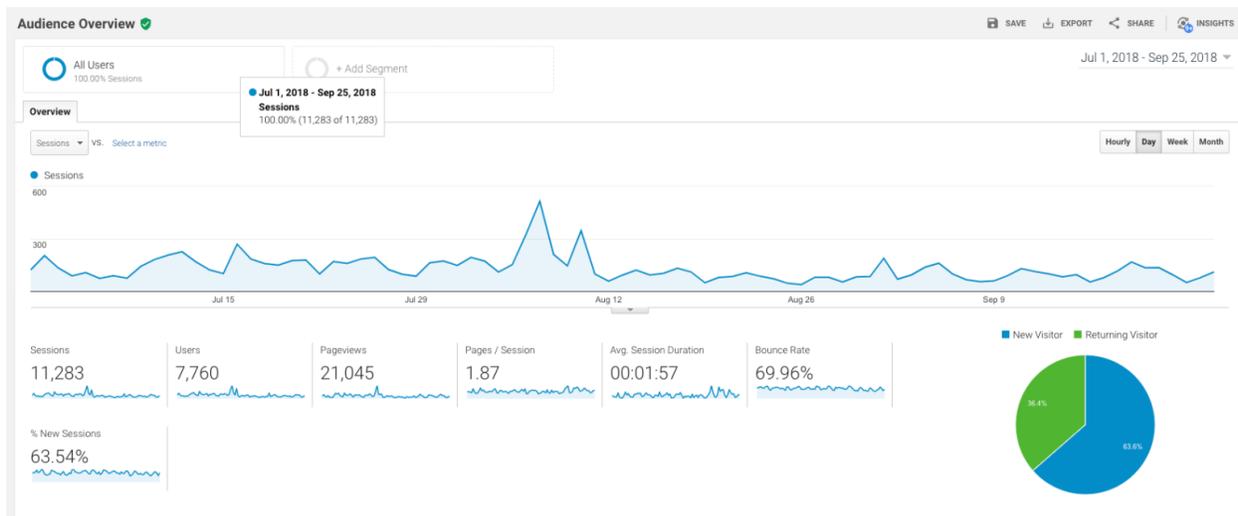
### Meridian Township Website Audience Overview

55.88% of our traffic last quarter came from new visitors to the Meridian website. The visitors are going to 2 ½ pages before leaving our site and staying around for an average of 2 minutes. Our bounce rate is at 54.20% which means over half of our page views are clicking to another section of the site before leaving it.



### HOMTV Website Audience Overview

63.54% of our traffic last quarter came from new visitors to HOMTV’s web site. The visitors are going to 1.87 pages before leaving our site and staying around for an average of 2 minutes. Our bounce rate is at 69.96% which means over half of our page views are clicking to another section of the site before leaving it.



### Programming on HOMTV

HOMTV 2018 Primary Election Coverage concluded with 5 hours of LIVE Primary Election Night Coverage which included live candidate interviews and results. Leading up to the Primary Election, 12 Candidate Interviews, 4 Candidate Statement Programs, 4 Candidate Debates, 3 Ballot Proposal Programs, 4 Special Topic Interviews were aired. HOMTV’s 2018 General Election Coverage is underway. Candidate interviews and statements will be recorded during the months of September and October and air during the month of October. Candidate debates will air live and replayed during the month of October. Programs and stories on ballot proposals, election information and social issues will also begin to air during the month of October.

Utilizing the new Xpression motion graphics software, staff has designed a RSS Feed lower third crawl to display live tweets and/or election results during productions. This additional will be implemented in the HOMTV’s 2018 General Election Coverage.

Sports Reporter Ryan Schuling has joined HOMTV as a Freelancer. He is one of the leading authorities on sports in the Lansing region. He has been providing extensive and in depth Nassar coverage. He’ll be hosting and revamping the HOMTV All Access Sports Show and providing mentorship with the HOMTV Sports Interns.

HOMTV continues success in competitions and has received honors by the National Association of Telecommunications Officers and Advisors (NATOA), Alliance for Community Media (ACM) as well as the Central States Region Chapter of ACM:

ACM - 2018 Hometown Media National Awards Competition

Category: Overall Excellence in Governmental Access - \$650,000-\$1,000,000

Title: "HOMTV Overall Excellence"

Award: 1st Place

ACM Central States Region - 2018 Philo Festival of Media Arts Competition:

Category: Public Service Announcement

Title: "Invasive Plants"

Award: 1st Place - Student Division

Category: Newscast Category

Title: "Special Report: Housing in Meridian"

Award: Finalist

Category: Overall Excellence in Combined P.E.G. Access

Title: "HOMTV Overall Excellence"

Award: Finalist

NATOA - 2018 Government Programming Awards Competition:

Category: Government Access Station Web Site

Title: "HOMTV.net"

Award: Honorable Mention

## **July**

- Meetings Televised LIVE – Township Board (2), Planning Commission (2), Environmental Commission (0) and Park Commission (1), Zoning Board of Appeals (0)
- Programs –Ballot Meridian (21), Meridian News Now (20), Inside Okemos Athletics (0), Coffee Break (0), All Access Sports (0), Senior Living (0), Throwback Thursday (0), HOM Entertainment (0), Reflections (0), Special Report (0), Who’s Who (1), and Special Feature (1)

## **August**

- Meetings Televised LIVE – Township Board (2), Planning Commission (2), Environmental Commission (1) and Park Commission (0), Zoning Board of Appeals (0)
- Programs –Ballot Meridian (2), Meridian News Now (11), Inside Okemos Athletics (0), Coffee Break (0), All Access Sports (0), Senior Living (1), Throwback Thursday (3), HOM Entertainment (1), Reflections (0), Special Report (0), Who’s Who (0), and Special Feature (0)

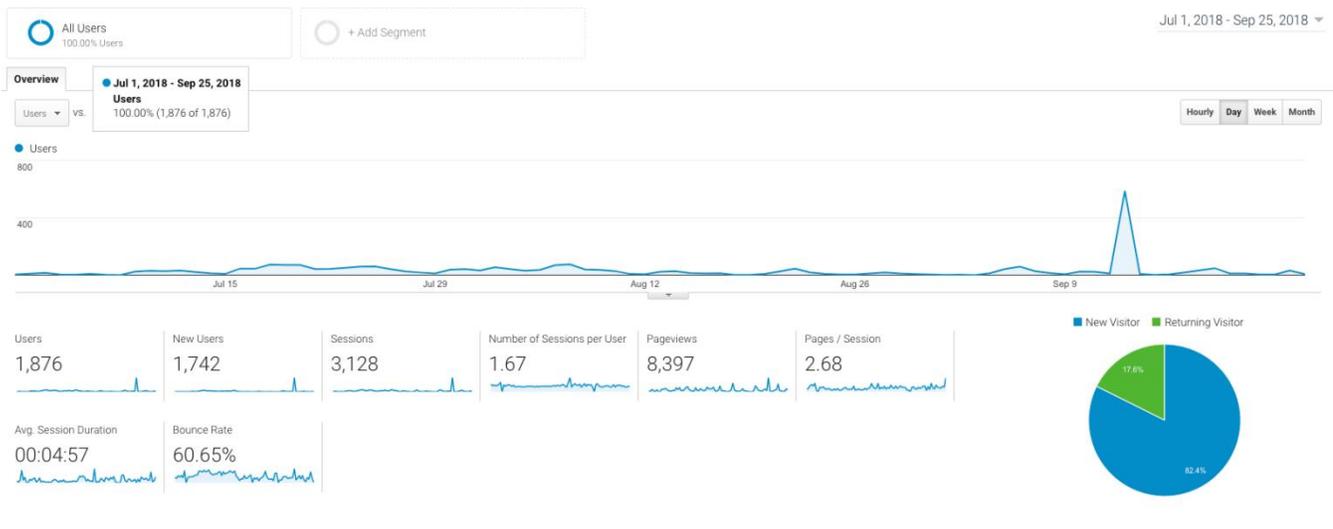
## **September**

- Meetings Televised LIVE – Township Board (2), Planning Commission (2), Environmental Commission (1) and Park Commission (0), Zoning Board of Appeals (1)
- Programs –Meridian News Now (10), Inside Okemos Athletics (2), Coffee Break (1), All Access Sports (1), Senior Living (1), Throwback Thursday (3), HOM Entertainment (1), Reflections (0), Special Report (1), Who’s Who (1), and Special Feature (1)

## **Digital Analytics**

### **HOMTV on Demand - Swagit**

82.4% of our traffic last quarter came from new visitors to Swagit’s web site. The visitors are going to 2.68 pages before leaving our site and staying around for an average of 2 minutes. Our bounce rate is at 60.65% which means over half of our page views are clicking to another section of the site before leaving it.



## Programming on CAMTV

### July

- Programs – Battle of Ideas (3), Democracy Now (3), Perils for Pedestrians (3), U of M Caucus (1), Poetry in Motion (2)

### August

- Programs – Battle of Ideas (3), Democracy Now (2), Perils for Pedestrians (3), U of M Caucus (0), Poetry in Motion (2)

### September

- Programs – Battle of Ideas (3), Democracy Now (2), Perils for Pedestrians (2), U of M Caucus (0), Poetry in Motion (2)

## Equipment

Comcast is in the process of updating and moving their fiber optic junctions throughout the area and came in to install some new equipment. This new equipment, which carries HOMTV and CAMTV signals to Comcast for on-air broadcast, will be able to reach the new junction and be more compatible with the new fiber optic systems they're in the process of installing.

The Noise Room has been experiencing HVAC issues occurring on weekends. The air conditioning has been running, but the fans to blow the air into the Studio and the Noise Room has not been running, which causes overheating. Because those rooms have so much equipment in them, having them cool is essential to keep them running properly and not breaking down. Staff has been working with the Facilities Maintenance Department to try and fix the problem as well as monitoring it on the weekends, so that the rooms don't overheat and cause an issue.

## HOMTV Stories

150 stories were written and produced for HOMTV between July and September.

## HOMTV Internship Program

The summer 2018 semester of the Internship Program ended on August 17 with a total of 26 interns. The Fall 2018 semester of the Internship Program began on September 4. The program currently has a total of 20 interns for the fall. Thirteen (13) interns returned to the program from a previous semester in 2018. The 7 new interns spent the first few weeks in hands-on training workshops learning multimedia television basic skills. The new "Rookie" interns received their first assignments on September 17 and will crew their first Township meeting on October 2.

- HOMTV interns contributed approximately 3,115 non-paid hours during the months of July and August (Summer 2018 semester) and approximately 1,160 non-paid hours during the month of September (Fall 2018 semester).
- Staff conducted 26 intern performance reviews during the Summer 2018 semester
- Staff conducted 12 intern interviews for the Fall 2018 semester
- Staff completed 56 intern examinations during the Fall 2018 semester

- Received 16 new internship applications and resumes between July-September
- 13 intern training workshops were conducted
- Staff attended the following intern recruitment speaking engagements/career fairs:
  - Michigan State University (MSU) Student Job & Internship Fair (September 5)

**COMMUNITY PLANNING AND DEVELOPMENT**

**Obtain Redevelopment Ready Community Certification**

Planning staff continues to support the Economic Development Director in the pursuit of Redevelopment Ready Certification (RRC). Staff submitted documents addressing relevant RRC evaluation criteria and have received feedback that the RRC application is complete and under review by the Michigan Economic Development Corporation (MEDC).

**Redevelopment of Haslett and Downtown Okemos**

In May, the Township Board adopted an ordinance (Zoning Amendment #18020) related to residential density and building height in Mixed Use Planned Unit Development (MUPUD) projects located in downtown Okemos and downtown Haslett.

The Economic Development Director and Planning staff met several times with an owner of the Haslett Village Square shopping center property. The owner is working on plans for a mixed use project that includes townhouses, single family residences, apartments, and commercial space.

**Adopt Form Based Code**

The Shaping the Avenue consultant team has completed the draft form-based code ordinance. The next step in the process will be to schedule a public hearing before the Planning Commission.

**Begin Meridian 2020 Master Plan Review/Update**

The Planning Commission has begun its review of the Future Land Use Map (FLUM) from the 2017 Master Plan and will proceed on a section-by-section basis until the entire map has been reviewed and updated. From there the Planning Commission will review the 2017 Master Plan and identify sections that will need updating in 2020. The goal is not to develop a new plan but to instead update specific sections as needed. The official update to the plan will not occur until 2020 unless immediate changes or errors are identified.

**Amend Outdated/Outmoded Ordinance: MUPUD, Parking, Signs**

In May, the Township Board adopted an ordinance (Zoning Amendment #18020) related to residential density and building height in Mixed Use Planned Unit Development (MUPUD) projects located in downtown Okemos and downtown Haslett. At its meeting on September 24, 2018, the Planning Commission began a comprehensive review of the entire MUPUD ordinance and established a subcommittee to facilitate the process. Review of the ordinance and development of suggested amendments will likely take a few months to complete.

**Further Establish Brownfield Redevelopment Authority (BRA)**

The BRA adopted a policy and procedures document at its meeting on September 26, 2018 that will guide the BRA in its review of brownfield proposals. The next steps are completion of a draft reimbursement agreement and local brownfield revolving fund policy.

**Optimize Community Planning & Development (CP&D) Website**

Zoning, building, and rental housing permit applications have been uploaded to the Township website. Several other documents have also been uploaded, including the adopted 2017 Master Plan, draft form-based code ordinance, and fees schedules. A checklist for commercial and residential building permit applicants has been added to assist in submitting a complete application.

**Update All Applications, Making them Easier to Use**

Applications have not yet been updated. Staff will begin by reviewing the components of current applications and looking at applications used in other communities. Part of the update will include an analysis of the application

submittal requirements as noted in the Code of Ordinances to ensure those items are included on the application for any given development process. In addition to content and formatting, brand standards will also be applied as part of the updates. Staff is also working on developing a process to inform building permit applicants about special inspections that may be required under the Building Code.

### **Develop Guides for All CP&D Processes**

As part of the RRC initiative, planning staff created a guide documenting internal staff review processes which included flowcharts identifying the steps in the development process along with corresponding timelines. The Director of Community Planning and Development is working on establishing a code enforcement reporting policy to ensure all complaints are entered appropriately in the database system and assigned accordingly.

### **Develop Intern Training Ground with MSU Planning Interns**

A sophomore from MSU's Planning program was hired in May and served as a summer intern through August. The intern spent time researching and developing policy updates to the zoning ordinance and Master Plan implementation. The ultimate goal is to establish an ongoing relationship with MSU for seasonal interns and incorporate the position into MSU's planning program.

### **Review and Update Planning, Building, and Rental Housing Procedures/Processes**

As part of the RRC initiative, planning staff created a guide documenting internal staff review processes which included flowcharts identifying the steps in the development process along with corresponding timelines. Staff is also evaluating multiple family projects that have recently been completed or are under construction to determine the workload on the two part-time rental inspectors. With the increased number of rental dwelling units, the need for an additional part-time inspector or full-time inspector may be warranted.

### **Adopt 2015 International Property Maintenance Code**

The Township Board adopted the 2015 International Property Maintenance Code (IPMC) with Township amendments on September 4, 2018. The adoption of the 2015 IPMC is consistent with the Township Board's adoption of the 2015 Michigan Building Code and the 2015 Michigan Residential Code.

### **Consider Updating "Welcome to Meridian" Signage in 2019**

The Economic Development Director and Director of Communications, with the guidance from the sign committee and Corridor Improvement Authority, have reviewed preliminary quotes for fabrication of new signage and will be considering options for funding and installation.

## **ECONOMIC DEVELOPMENT**

### **Redevelopment Ready Community**

The MEDC staff contact emailed Director Buck in early September that Meridian is 100% complete! The full 41-best practice packet is being reviewed by the MEDC Advisory Board and we expect to hear confirmation of our certification soon. Meridian will be in the "high 20's" of municipalities in the state to become certified, and the first Township to do so. As a reminder, this gives an opportunity for developers and the Township itself to solicit various state funded programs to assist in local projects. Many cities and core communities are automatically entitled to apply for these programs, now Meridian can too. This is a big step forward.

### **Redevelopment Fund**

The Redevelopment Fund has been approved by the Township Board. The Board also recently approved an additional \$130,000 so the fund now has \$700,000 available for use in downtown Okemos and downtown Haslett. Director Buck has loaded the program on the Township website and alerted land owners of its existence and we expect to see applications in the coming months.

### **Revitalize the PICA districts referenced in the Master Plan**

Director Buck recently saw a rendering of a project at Haslett Village Square and is encouraged by the progress they have made. He is hopeful we will see a project this winter or spring that he feels will be welcomed by the Board and the Haslett residents. Downtown Okemos redevelopment hinges on the rewriting of the DDA's TIF plan. The DDA

engaged a team of consultants to manage that process – Advanced Redevelopment Solutions and CIB Planning. The excessive contamination and outdated infrastructure make the development project cost prohibitive, just to get the space ready for demolition and construction. The DDA established an active subcommittee. They have a plan and are working hard to get this project of the TIF rewrite completed by December. It's becoming clearer how fortunate we are to have one developer proposing to build on all of these three critical blocks. The idea of trying to accommodate environmental clean-up and infrastructure for one small development project on perhaps a half or quarter of one of these city blocks doesn't seem possible.

### **Business Attraction & Retention Plan**

Director Buck has solicited the help of the CIA, DDA and the EDC to gather contact information of all of the existing businesses in Meridian Township. A binder, sectioned by business district, has been created. Director Buck and Michelle Prinz have begun vetting free on-line data bases like *Salesforce* to store this data and allow for filtering by business type, address among other things. This database will be able to be shared with key staff members and allows for timestamped notes of all interactions with each business. Sooner than later, director Buck plans to ask business owners to complete a survey created by the CIA board to solicit feedback and an offer to host a follow-up live event to discuss the results. A summary of these interactions will be shared with the Township Board and will help direct the path of the Attraction and Retention plan.

### **Modernize Zoning Ordinance**

The Downtown Okemos and Haslett MUPUD zoning amendment was completed in May. Recently Principle Planner Menser has reengaged the Planning Commission to revisit rewriting the MUPUD zoning ordinance in its entirety as called for in their 2018 goals.

### **Board Recruiting (plus Engagement & Training)**

Director Buck has created and implemented a recruiting, training and retention plan for the BRA, CIA, DDA, and EDC which seems to be working. The BRA, CIA and EDC are at state-required maximum membership and the DDA is more vibrant than it's been in years. There are vacancies to fill on the DDA still, but we have a new application being reviewed as we speak. The website has updated Boards & Commissions pages to encourage membership.

### **Website**

There is a new Economic Development web page which houses many of the documents the development community will need in order to invest in Meridian Township. Priority redevelopment sites, Meridian Redevelopment Fund, Shaping the Avenue/Form Based Code, the new MUPUD ordinance and other information can now be found easily on line. The Community Planning and Development page has also been updated.

### **Roads**

Director Buck has met with the Road Department many times regarding Okemos Road primarily. Chris has also engaged with MDOT regarding their plans at Okemos & Jolly as well as Saginaw Highway revisions.

### **Meridian Mall**

Director Buck has been in frequent communication with the senior leadership of the Meridian Mall regarding the master plan for their property. It appears as though they are a creative ownership group with the financing to sustain themselves and fund future development. In addition to the land swap to accommodate the farmers market, the Township is engaged with the mall to discuss various components of their original CPUD like pervious/impervious ratios, parking requirements, greenspace and others. With Younkers now closed, and perhaps other big box retailers to fall next, it is imperative that communication stays strong to help this town center turn the corner for the better.

## **FIRE DEPARTMENT**

### **Smoke/CO Alarm Installation Program**

The second year of smoke detectors have been ordered. The Department will continue to install the 2<sup>nd</sup> half of

smoke detectors over the next year.

### **Personnel**

- One firefighter was terminated for violation of last chance agreement
- One long term disability firefighter returned to full status with no restrictions
- Three individuals were interviewed for part time firefighter positions. Hoping to bring them onboard in October.

### **Training**

- Advanced Cardiac Life Support (ACLS): four firefighters renewed their two year ACLS certification through American Heart Association.
- One Firefighter attended Rope Rescue Technician a four day course
- In house training on new CPR machine took place

### **Extrication Equipment**

A grant was approved and some of the equipment has arrived. When the remaining equipment arrives we will do a press conference to show equipment.

### **Firehouse Subs Grant**

A grant was written for a thermal imaging camera and positive pressure ventilation fan.

### **Annual School Fire Safety Programs**

Annual school fire safety programs have started and will continue through the end of October. We target elementary schools in Okemos and Haslett.

### **Haslet High School Football Games**

The Meridian Fire Department stages an ambulance with two paramedics at the Haslet High football games. This supports the athlete's safety as well staff, parents and fans.

## **HUMAN RESOURCES**

### **Hires**

Three (3) full-time employees have been on-boarded this quarter; Fire Chief Michael Hamel, Silva Brownlee (Community Planning and Development) and Dawn Wozniak (Appraiser/Assessing). These hires were all replacements for open positions.

Temporary Workers on-boarded: Three (3) Election Workers in the Clerk's office for the November election and four (4) in the Communications Department.

Open positions as of September 30, 2018: Farmers' Market Manager and (1) Part-time Police Records Technician II.

### **Retirement**

Three (3) retirements: Archie Virtue – Engineering Aide (collective 56 years of full-time and part-time service), Police Sergeant Lana Howell (25 years of service) and David Upchurch- Appraiser (23+ years of service).

### **Voluntary Separations**

Hussein Khanjar-Engineering Aide and Diane Helferich – Part-time Police Records Technician II.

### **Promotion of Ken Plaga to Police Chief**

First round interviews for Police Chief were conducted on June 21, 2018; final interviews were conducted July 12, 2018. Effective date of promotion July 23, 2018.

## **Union(s) Update**

MTFFA Firefighter Arbitration Award – The Arbitrator took issue with two of the four patient care protocol violations but agreed with disciplinary action to be taken, however, reduced the unpaid suspension from 24 hours to 12 hours. Considered a positive award for the Township.

New TPOAM Business Agent named to represent the Non-Supervisory Professional Group. An introductory meeting occurred 9/27/18 to review current issues and establish communication guidelines for both sides. This was a very positive meeting for both sides.

There are no current grievances from any of our seven unions.

## **Safety**

HR Director Marx and IT Director Stephen Gebes are now trained and certified by The American Heart Association for administering First Aid/CPR/AED. Eight more employees in the Municipal Building are scheduled to become trained and certified during the month of October, 2018.

## **Training**

Two (2) Michigan Freedom of Information Act (FOIA) training sessions were conducted on 9/20/18 by Steve Delie, one of our Township Attorneys, for the Police Department (6 participants) and Municipal Building employees and management (16 participants). This training provided an opportunity for an overall review of the statute and consistency in implementing our process here at the Township for identifying FOIA requests and properly responding to requests. The reviews from participants were favorable and educational for many who were less exposed to the FOIA.

## **Healthcare Benefits Update**

Our Benefits Consultant, Gallagher & Company, provided a preliminary report for the Township's 2019 renewal on 9/26/18. Looking at the Whole Group Costs (Actives and Retirees) the expected vs. actual current costs are running 1.6% under what was expected. The Self-Insured Blue Care Network (BCN) product is paying off in cost savings, particularly when evaluating the data for large claims over the \$35,000 stop loss protection. The 2019 renewal projections call for a 6.7% increase in premiums for 2019. We are predicted to remain under the PA 152 Hard Cap, using the BCN calculations which will allow for a Health Savings Account (HSA) deposit and no premium sharing for 2019 for the BCN insurance. The Township also offers a Blue Cross Blue Shield PPO (BCBSM) plan as an active employee option and for retirees residing outside of Michigan. The BCBSM PPO requires a paycheck contribution and no HSA deposit. Currently, 100% of current employees have chosen the BCN product and we expect the same for 2019. Only one retiree has elected the BCBSM PPO. Retirees, however, are not eligible for the HSA contribution for either insurance product. We continue to look at cost saving measures and will be evaluating a new product, EyeMed, to potentially replace BCBSM VSP vision, for a significant cost savings with a 4 year quote. We will remain with Delta Dental for our dental coverage as the 2019 premium increase (1.4%) is very acceptable.

## **INFORMATION TECHNOLOGY**

Report detailing efforts to support high productivity in end-user departments to promote goals & objectives:

- In the third quarter of 2018 the Township's primary file, print, cloud, phone, and other network services were available for 98% of entire three months. Significant interruptions revolved around the vendor required swap of Comcast network gear in the Town Hall building. There was a severe failure of the HVAC system controlling the Township's server environment, but technology services were maintained throughout the failure. There were hardware failures in our Storage Area Network devices, but high redundancy of the systems allowed for no significant downtime.
- Staff continues to work with Microsoft to enhance and increase use of the cloud services utilized with our Office 365 subscription.



- The third quarter of 2018 was a relatively stable period for two of the Township’s three primary Internet carriers, Verizon, & AT&T. Comcast had significant issues throughout the last half of September. A vender required network gear swap lead to socket based instability and problems with the Township’s public IP addresses. Comcast was helpful but slow in resolving all of the issues.
- We continue with significant staff training for both of our Systems Administrators.
- IT staff continues support for the Police Department to improve network performance for approximately 12 Axon in-car cameras.
- Staff assisted with the establishment of telephone conference bridges for various events throughout the organization.
- IT staff continues support of Mobiles Eyes Fire Inspection software. Infrastructure was set up to facilitate training of Fire personnel in the use of the software.
- Staff conducted a meeting of information technology professionals across Ingham County to discuss ways to better collaborate and leverage existing investments in technology. Focus was given to recent performance problems with the Motorola P1 State Records Management System and a path forward to improved performance. There was some discussion about how useful it would be to have more automated import of information such as Citations issues through the Lexis-Nexus ticketing and crash solutions.

**PARKSANDRECREATION**

**Gateway Footbridge and Restroom Building in Historical Village and Central Meridian Regional Trail Connector Projects**

The contract for engineering and design services was executed with Wolverine Engineering and Surveyors for all three of these projects. A topographical survey was completed in June and a wetland delineation, completed by Fishbeck, Thompson and Carr finished in early September which outlined areas for preservation as we moved forward in the design process. It is anticipated that all three projects will be ready to bid mid-January for 2019

construction. These three projects are funded in part through grants from the Land and Water Conservation Fund and the Park Millage.

### **North Meridian Road Park**

- Pavilion- The new pavilion was installed in North Meridian Road Park in September which will promote additional use and will be a welcome addition for park users. This project was funded in part by the Land and Water Conservation Fund. An October ribbon cutting is planned.
- Parking Lot Expansion – The parking lot at North Meridian Road Park has not been sufficient for many years, especially during spring and fall soccer seasons when people have to park along the busy roadway. The surveying and contract work has been completed for scheduled paving in October. The addition, we will add approximately twenty spaces. There are forty existing spaces currently.

### **Dog Park**

Bids were received for fencing for a small dog area in Nancy Moore Park and also a large dog area in Central Park South. A wetland delineation was conducted for both areas. Fencing bids were received staff is currently working on scheduling the concrete work for the entrance and fence installation for the small dog area in Nancy Moore Park. This work should be done by the end of October. The large dog area requires more work to prep the area and create access points. This area is being planned in coordination with the Central Meridian Trail Connector project for 2019 construction.

### **Towner Road Park**

The Grand Opening Ribbon Cutting event took place on Saturday, September 8<sup>th</sup> in conjunction with the Will Goodale Foundation Kickball event. Organized play will be scheduled for the 2019 sport seasons. Lessons and leagues are currently taking place on the Pickleball courts.

### **Eastgate Park**

The parking lot at Eastgate Park was paved in September. The erosion and constant potholes made the lot rough and actually unusable many times of the year. This will be a welcomed improvement for park users for year-around access.

### **Glendale Cemetery**

Repaving of the internal drives was completed in September.

### **Farmers' Market Relocation Project**

We are very excited that this project is moving closer to fruition as a land trade and parking easement are in the process of being executed. Keb's Engineering and Surveyors was selected to assist with engineering, design, bidding and construction oversight for this project. Meetings and surveys with market vendors has occurred along with sit-down meetings with pavilion and prefab building representatives. We also have been making site visits to other markets to help us make good decisions in the design process. We are on schedule for January bidding and 2019 construction.

### **Farmers' Market Operations**

Corey Patrick was named Farmers' Market Manager this year and has done an amazing job of managing this operation since June.

### **Grant Applications Submitted to the DNR for Park Projects**

- Towner Road Play Space and Wetland Restoration/Nature Observation Area to Michigan Natural Resources Trust Fund
- Ottawa Hills Park Play Space and Fitness Zone to Michigan Recreation Passport Fund  
We received our preliminary scores in September and submitted supplemental information to help improve our overall score. Notification of award will be made in December.

### **Deer Management Program**

Planning and implementation of the 2018 Deer Management occurred in preparation of the October 1-January 1

archery season. The program this year includes 78 hunters on 39 properties (2,329 acres).

**New Software and Web-Based Options to Improve Cemetery Services**

In an effort to upgrade and improve cemetery recordkeeping and provide a user-friendly public interface, representatives from the IT Department, Clerk’s Office and Parks and Recreation Department received presentations from Pontem and BS&A Software companies. As a follow-up to these presentations, staff put the project out to bid. A total of three bids were received. Staff will be making a request to move forward with the project in 2018. A budget amendment in the amount of \$18,000 will be necessary to implement the program.

**Recreation**

- Adult Pickleball continued at Hillbrook Park with leagues and lessons. In September, play was expanded to include Towner Road Park. Open days of play are Monday, Wednesday, Friday from 9-11 and Tuesday from 5-dusk. Lessons are scheduled on Tuesdays and Wednesdays and have been extremely popular.
- Adult Sand Volleyball Leagues - 20 teams participated in May-July and 15 teams played in the summer league July- September.
- Adult Kickball League - 7 teams participated in the Spring League and 14 teams participated in the summer program.
- Sporties for Shorties - Mike Devlin is still “Coach Mike” to the 160 4,5 and 6 year old kids who participated in sporties for shorties in July-September. You can catch Mike in action many evenings on the soccer field in Central Park.
- Youth Fall Soccer Leagues - 692 kids are participated from April – May.
- Youth Flag Football - a total of 327 boys and girls grades K-7 are playing in the Youth Flag Football program.

**Harris Nature Center**

- Nature Connection Summer Camp- 356 campers; 60 camps (Jun 19-Aug 10)
- 11 Jr. Counselors donated 192 volunteer hours during summer camp
- School Programs- 333 participants; 17 programs
- Other events and programs- 175 participants; 16 programs
- Visitors dropping in to visit the nature building- 2,428 visitors
- New stone bench was installed near the Boulder Garden as a donation from former Township Supervisor, Karlene Webster

**Parks and Grounds Maintenance**

The Park Maintenance staff did an amazing job of maintaining our parks, trails, grounds, cemeteries, pathways, sports field prep and special event work this summer!

**POLICE DEPARTMENT**

The Meridian Township Police Department responded to **4,910 calls for service.**

<b>TYPE OF REPORT</b>	<b>Year to Current</b>
Accident - Fail to Stop and Identify/Hit and Run	19
Accident - Private Property	138
Accident - Roadway	594
Alarm Response	544
Animal	22
Arrests	452
Arson	4
Assault	192
Assist Other Agency	19
Building Code Violation	0
Burglary/Possession of Stolen Property	81
Conspiracy	0

Conservation	0
Criminal Sexual Conduct	40
Damage to Property	101
Disturbing the Peace	7
Disorderly Conduct	5
Embezzlement	11
Escape/Flight	2
Extortion	1
Family (other)	25
Family-Abuse/Neglect Nonviolent	12
Fire Assist	2
Forgery/Counterfeiting	20
Fraud-False Pretense/Swindle/Confidence Game	55
Fraud-Impersonation/Identity Theft	102
Fraud -Bad Checks	8
Fraud - Credit Card/ATM	57
Fraud-Welfare	0
Fraud - Wire	5
Harassing/Obscene Communications	54
Health and Safety	0
Immigration	0
Incapacitated/Mental Health	71
Intimidation/Stalking	28
Invasion of Privacy-Other	1
Investigation (Non-Criminal)	592
Juvenile Runaway	25
Juvenile Offenses	14
K-9 Assist/Training	30
Kidnapping/Abduction	4
Larceny/Mails (Other)	15
Larceny from Building	94
Larceny from Grounds	40
Larceny from Motor Vehicle/Parts Accessories	5
Larceny from Motor Vehicle/Personal Property	249
Larceny - Purse Snatching/Pocket Picking	1
Liquor License-Establishment	0
Liquor Violations (Other)	9
Medical First Responder	448
Missing Person	10
Motor Vehicle Theft/Possess	48
Murder	0
Narcotic Equipment Violation	1
Natural Death/Investigation	28
Negligent Homicide Vehicle	0
Obscenity/Obscene Material/ Manufacture/ Publish/Exposure	16
Obstructing Justice	18
Obstruction Police	12
Operating Under the Influence-Alcohol/Drugs	46
Prostitution	0
Probation Violation/Conditional Release Violation/PPO	37

Violation	
Public Peace	0
Retail Fraud (All Violations)	235
Robbery	12
Sex Offense-Other	3
Sex Offender – Fail to Comply	0
Stolen Property	3
Suicide/Attempt	2
Suspicious Situation/Person/Vehicle	100
Tax/Revenue	0
Terrorist Activity – Other	2
Threat to Bomb/Burn	3
Traffic - Criminal	150
Trespassing/Warning	89
Vagrancy	0
Vending without a License	0
Violation of Controlled Substance/Operating	75
Weapons Offenses	8
Welfare	0
<b>TOTALS</b>	<b>5,096</b>

## Reports

- 6/16 Officers were dispatched to the 1000 block of Woodwind Trail for a dog bite complaint. Victim reported being bitten in the knee by a dog while walking her dog. Ingham County Animal Control was contacted and on scene.
- 6/16 A larceny complaint was reported at the 1900 block of Grand River Avenue. Victim reported their cell phone was stolen from their diaper bag in East Lansing. Victim located the location of the phone via satellite and contacted officers. Officers located suspect after hearing the cell phone audible “pinging” noise. Suspect identified and taken into custody. Prosecution is being sought.
- 6/17 Officers investigated a malicious destruction of property complaint at the 1600 block of Lake Drive. Victim reported their tires slashed by a known subject. Subject identified and prosecution is being sought.
- 6/17 A malicious destruction of property complaint at the 6000 block of Hart Street was handled. Victim reported their back windshield was shattered and driver’s side front and back windows were shattered. Suspect identification is being developed.
- 6/17 Officers handled a larceny from auto complaint at the 2700 block of Hannah Blvd. Victim reported an unknown suspect entered their unlocked vehicle and stole their backpack.
- 6/17 A larceny from auto complaint was investigated at the 2700 block of Hannah Blvd. Victim reported an unknown suspect entered their unlocked vehicle and stole their purse and wallet.
- 6/17 Officers responded to a larceny from auto complaint at the 2700 block of Northwind Drive. Victim reported an unknown subject entered her unlocked vehicle and stole a gift card and sunglasses.
- 6/17 A larceny from auto complaint was investigated at the 2700 block of Hannah Blvd. Victim reported an unknown suspect entered their vehicle and stole items.
- 6/17 Officers investigated a suspicious situation at the 2500 block of Overglen Court. Victim reported finding strange mail in a plastic bag on their front porch by unknown subject. The investigation is ongoing.
- 6/17 A breaking and entering complaint was investigated at the 6100 block of Farrington Court. Victim reported unknown subject entered her locked apartment and damaged their door. No items were missing. The investigation is ongoing.
- 6/19 Officers responded to a fraud complaint at the 3500 block of Okemos Road. Victim reported an unknown subject who claimed to be from Consumers Energy and demanded prepaid credit cards or the electricity would be shut off. Victim purchased prepaid cards totaling \$1,400. The investigation is ongoing.
- 6/19 A trespassing complaint was handled at the 2700 block of Grand River Avenue. Enforcement action was taken.
- 6/19 Officers were dispatched to the 1900 block of Grand River Avenue for a trespassing complaint. Enforcement action was taken.
- 6/19 A retail fraud complaint was handled at the 1900 block of Grand River Avenue. Victim reported two suspects stole \$103 in merchandise. Items recovered and prosecution is being sought.

- 6/20 An assault complaint was investigated at the 2900 block of Hannah Blvd. Victim reported being slapped by an unknown subject. Victim declined prosecution of suspect.
- 6/20 A fraud complaint was handled at the 2700 block of Grand River Avenue. Victim reported three subjects left before paying for their meals totaling \$30. Suspect identification pending and the investigation is ongoing.
- 6/20 Officers responded to an arson complaint at the 2400 block of Overglen Court. Victim reported their mailbox was burned, possibly by a fire work, by an unknown subject.
- 6/20 A threats complaint was investigated at the 6000 block of Hart Street. Victim reported receiving threatening phone messages from a known subject. The investigation is ongoing.
- 6/20 Officers were dispatched to a fraud complaint at the 2600 block of Coreopsis. Victim reported being contacted by a subject claiming to own a company and indicated they would pay for work at home services. Victim was asked to cash fraudulent checks and purchase gift cards before realizing it was a scam.
- 6/20 A larceny complaint was handled at the 5900 block of Marsh Road. Victim reported an unknown subject stealing empty beer bottles from a shed.
- 6/20 A retail fraud complaint was handled at the 2000 block of Grand River Avenue. Victim reported two suspects stole \$150 worth of liquor and fled the area. Suspects located and items recovered. Prosecution is being sought.
- 6/20 Officers were dispatched to a retail fraud complaint at the 2000 block of Grand River Avenue. Victim reported suspect stealing \$154 worth of items and attempting to leave the business. Suspect identified and prosecution is being sought.
- 6/20 A malicious destruction of property complaint was investigated at the 1700 block of Mack Avenue. Victim reported her residence was egged. The investigation is ongoing.
- 6/21 A harassment complaint was handled at the 5700 block of Ridgeway Drive. Victim reported receiving threatening phone messages from a known subject. Enforcement action taken.
- 6/21 Officers were dispatched to a retail fraud complaint at the 5100 block of Times Square Blvd. Victim reported suspect stole items and fled the area. Suspect identified and prosecution is being sought.
- 6/21 An illegal use of a credit card complaint was reported at the 2000 block of Grand River Avenue. Victim reported an unknown subject stole credit cards from her purse during work. Suspect identification in progress.
- 6/21 A retail fraud was reported at the 5100 block of Times Square Blvd. Victim reported suspect stole \$83 worth of merchandise. Merchandise recovered. Suspect identified and prosecution is being sought.
- 6/21 Officers responded to the 1200 block of Sweetwood Drive for a malicious destruction of property. Victim reported their mailbox was damaged by unknown suspects.
- 6/22 A larceny from auto complaint was investigated at the 5500 block of Woodville. Victim reported an unknown suspect entered their unlocked vehicle and stole their laptop.
- 6/22 Officers were dispatched to the 2700 block of Grand River Avenue for a trespassing complaint. Enforcement action was taken.
- 6/22 A larceny from auto complaint was investigated at the 5600 block of Cade Street. Victim reported their unlocked vehicle was gone through by an unknown subject and items were stolen.
- 6/22 A malicious destruction of property complaint was handled at the 2900 block of Hannah Blvd. Victim believed their bike tire was slashed by an unknown subject. The investigation is ongoing.
- 6/22 Officers were dispatched to the 2000 block of Grand River Avenue for a retail fraud complaint. Victim reported subject concealing alcohol in his backpack totaling \$180. Suspect identified with outstanding warrants. Suspect transported to jail. Merchandise recovered.
- 6/22 Officers were dispatched to a retail fraud complaint at the 5100 block of Times Square Blvd. Victim reported suspect stole medication totaling \$733 and attempted to flee the business. Suspect identified and prosecution is being sought.
- 6/22 A larceny from auto complaint was investigated at the 5500 block of Woodville. Victim reported an unknown suspect entered their unlocked vehicle and emptied out the glove box. Nothing reported missing.
- 6/22 Officers were dispatched to the 1900 block of Grand River Avenue for an embezzlement case. Victim reported stolen cell phones by an employee worth \$7,300. The investigation is ongoing.
- 6/22 Officers were dispatched to the 1900 block of Grand River Avenue for a retail fraud complaint. Victim reported subject stole a pair of sandals and fled the area. Suspect found and identified. Prosecution is being sought.
- 6/22 A harassment complaint was investigated at the 1700 block of Lenore Street. Victim reported receiving multiple harassing phone messages from an unknown subject regarding payment of items she did not order.
- 6/23 A breaking and entering complaint was handled at the 1600 block of Haslett Road. Victim reported the front door glass was smashed by an unknown suspect. No items were missing. The investigation is ongoing.

- 6/23 Officers responded to a vehicle theft at the 2900 block of Hannah Blvd. Victim reported their vehicle was stolen after having a party at his home. Several unknown subjects attended and the victim's wallet was also taken.
- 6/23 A larceny from auto complaint was investigated at the 1400 block of Biscayne. Victim reported their unlocked vehicle was entered by an unknown subject and gone through. One item was missing.
- 6/23 Officers responded to a larceny from mail complaint at the 5200 block of Madison. Victim reported an Amazon package was stolen from his residence. Report on file.
- 6/23 A trespassing complaint was handled at the 5000 block of Brookfield Drive. Victim reported an unwanted subject on the property. Enforcement action was taken.
- 6/23 A retail fraud complaint was handled at the 1700 block of Newman Road. Victim reported a suspect stole a GPS valued at \$149. Merchandise recovered. Suspect identified and prosecution is being sought.
- 6/24 Officers responded to a malicious destruction of property complaint at the 1500 block of Franklin Street. Victim found graffiti on the exterior brick walls. Suspect identification developing.
- 6/24 A larceny complaint was investigated at the 1100 block of Tihart Road. Victim reported jewelry stolen by a known subject. Items found and the investigation is ongoing.
- 6/24 A retail fraud complaint was handled at the 1700 block of Newman Road. Victim reported subject stole two shirts, worth \$27 and fled the area. Unable to locate. The investigation is ongoing.
- 6/24 Officers responded to a larceny complaint at the 1900 block of Grand River Avenue. Victim reported their watch was stolen from a tanning bed area. The investigation is ongoing.
- 6/24 A breaking and entering complaint was taken at the 5900 block of Marsh Road. Victim reported a glass door to the business smashed and a computer missing. The investigation is ongoing.
- 6/25 Officers were dispatched to the 4200 block of Conifer Circle for an identity theft report. Victim reported an unknown subject used his identity to fraudulently open three credit card accounts in his name.
- 6/25 A larceny from auto complaint was investigated at the 1400 block of East Pond Drive. Victim reported their unlocked vehicle was entered by an unknown subject and gone through. No items was missing.
- 6/25 Officers responded to a larceny from auto complaint at the 1400 block of Tanforan Place. Victim reported their unlocked vehicle was entered by an unknown subject and gone through and stole their vehicle title, insurance and registration card.
- 6/25 A malicious destruction of property complaint was investigated at the 2200 block of Rowley Road. Victim reported their mailbox was damaged by fireworks.
- 6/25 Officers were dispatched to the 6200 block of Carino Court for a malicious destruction of property complaint. Victim reported key scratches on the vehicle exterior by an unknown subject.
- 6/26 A larceny from auto complaint was investigated at the 2300 block of Kings Cross. Victim reported an unknown subject entered her vehicle during the evening hours and stole her lap top computer.
- 6/26 Officers responded to a trespassing complaint at the 1800 block of Grand River Avenue. Victim reported an unwanted subject approaching customers. Enforcement action was taken.
- 6/26 A larceny complaint was handled at the 3500 block of Meridian Crossing. Victim reported a pair of earrings were stolen from his room. The investigation is ongoing.
- 6/26 Officers responded to a larceny from auto complaint at the 2400 block of Barnsbury. Victim reported their unlocked vehicle was entered by an unknown subject and gone through. A backpack with playing cards was missing.
- 6/26 Officers were dispatched to the 2000 block of Grand River Avenue for a retail fraud complaint. Victim reported subject concealing alcohol and clothing in a bag totaling \$58. Suspect fled the area and was located. Merchandise recovered and prosecution is being sought.
- 6/26 Officers were dispatched to the 2000 block of Grand River Avenue for a retail fraud complaint. Victim reported three subjects stole \$206 in merchandise and attempted to flee the business. Merchandise recovered and prosecution is being sought.
- 6/27 A malicious destruction of property complaint was investigated at the 4500 block of Sandstone Drive. Victim reported a large hole in their living room window by a rock. The investigation is ongoing.
- 6/27 Officers were dispatched to the 2900 block of Hannah Blvd. for a stolen moped complaint. Victim reported their moped was missing from their parking garage. The investigation is ongoing.
- 6/27 A breaking and entering complaint was handled at the 6000 block of Shoeman Road. Victim reported a large amount of cash was stolen from the residence by an unknown suspect. The investigation is ongoing.
- 6/27 A malicious destruction of property complaint was investigated at the 2600 block of Greencliff. Victim reported their window pane was damaged by a rock. No suspects at this time.
- 6/28 Officers responded to an entry without permission complaint at the 2800 block of Northwind Drive. Victim reported

- a subject entering properties without authorization and using the facilities. Enforcement action was taken.
- 6/28 Officers were dispatched to the 1900 block of Grand River Avenue for a retail fraud complaint. Victim reported three subjects stole \$279 worth of merchandise and fled the scene in a vehicle. Unable to locate.
- 6/28 A trespassing complaint was investigated at the 1900 block of Grand River Avenue. Victim reported two subjects fighting on the property. Subjects located and enforcement action was taken.
- 6/28 Officers handled a harassment complaint at the 3800 block of Baulistrol Drive. Victim reported being harassed by a neighbor. Officers made contact with both parties and report taken.
- 6/29 A fraud complaint was investigated at the 5100 block of Times Square Blvd. Victim reported three suspects used multiple credit cards to purchase gift cards illegally. Suspects left the area and officers were unable to locate them.
- 6/30 Officers responded to a larceny from auto complaint at the 6100 block of Carriage Hill Court. Victim reported an unknown subject went through their unlocked vehicle overnight. A backpack and change was stolen.
- 6/30 A larceny report was taken at the 1800 block of Hamilton Road. Victim reported a bicycle was missing from his storage unit in his apartment building. The value of the bike is \$380. The investigation is ongoing.
- 6/30 An attempted larceny from auto complaint was investigated at the 6000 block of Carriage Hill Drive. Victim reported an unknown subject attempted to gain entry into their vehicle. No items were taken.
- 6/30 Officers responded to a larceny from auto complaint at the 6000 block of Carriage Hill Court. Victim reported an unknown subject went through their vehicle overnight. No items were taken.
- 6/30 A larceny from auto complaint was investigated at the 6100 block of Coach House Street. Victim reported an unknown subject went through two of their vehicles overnight and stole a pair of sunglasses.
- 7/1 Officers responded to the 1400 block of E Pond Drive for a larceny from auto complaint. Victim reported their unlocked vehicle was broken into and a GPS unit and cash were missing.
- 7/1 An armed robbery occurred at the 1900 block of Grand River Avenue. Victim reported two suspects stole a pair of \$60 shorts and fled the store. Victim followed the suspects and was threatened with pepper spray. Unable to locate. The investigation is ongoing.
- 7/1 Officers investigated a malicious destruction of property complaint at the 3500 block of Autumnwood. Victim reported damage to their patio table and umbrella valued at \$600. Report on file.
- 7/1 A dog bite complaint was reported at the 6000 block of Carriage Hill Drive. Victim reported being bit by a dog who was off its leash while walking their dog. Owner identified and the report forwarded to Ingham County Animal Control.
- 7/2 Officers responded to a larceny complaint at the 6000 block of Southridge Road. Victim reported their construction site trailer was broken into and \$4,000 in equipment was stolen. The investigation is ongoing.
- 7/2 A larceny complaint was investigated at the 2800 block of Grand River Avenue. Victim reported an Apple iPad Air tablet was stolen. The investigation is ongoing.
- 7/2 Officers were dispatched to the 1900 block of Grand River Avenue for a retail fraud complaint. Victim reported three suspects entered the business and stole clothing items. Suspects fled the area. Unable to locate.
- 7/2 A trespassing complaint was investigated at the 6100 block of Innkeepers Court. Victim reported six non-resident subjects swimming in the pool without authorization. Enforcement action was taken.
- 7/3 Officers responded to the 2600 block of Grand River Avenue for a trespassing complaint. Victim reported an unwanted subject sleeping in the lobby. Enforcement action was taken.
- 7/3 A retail fraud complaint was investigated at the 1700 block of Newman Road. Victim reported a suspect stole approximately \$500 in clothing items and fled the store. Suspect then entered a business at 4800 block of Marsh and stole an additional item and fled the area. Officers on scene were unable to locate. The investigation is ongoing.
- 7/3 Officers were dispatched to the 5100 block of Times Square Blvd. for a retail fraud complaint. Victim reported suspect entered the business and filled a shopping bag with items then attempted to return them at the service desk with no receipt. Suspect was given \$54 in cash for the items not purchased. Suspect fled the business. Suspect identified and prosecution is being sought.
- 7/3 A fraud complaint was investigated at the 5500 block of Star Flower Drive. Victim reported receiving a phone call from a subject claiming to be their grandson. The grandson requested bond money after being arrested in Florida. Victim purchased best buy gift cards totaling \$3,500 and provided the subject with codes off the back before realizing it was a scam. The grandson was never arrested in Florida.
- 7/3 Officers responded to a fraud complaint at the 6200 block of Ridge Street. Victim reported an unknown subject used their credit card information to purchase items at an outlet mall in Auburn Hills.
- 7/3 An identity theft complaint was investigated at the 2500 block of Koala Drive. Victim reported a suspicious message on their computer and an email from "Apple" indicating a purchase was made. Victim contacted "Apple" and gave

personal information before realizing it was a scam.

- 7/3 A retail fraud complaint occurred at the 5100 block of Times Square Drive. Victim reported suspect entered the business, picked up an item, walked to the service desk and claimed to want a refund for the item. Gift card given as an exchange and suspect apprehended. Prosecution is being sought.
- 7/4 Officers investigated a malicious destruction of property complaint at the 2600 block of Bennett Road. Victim reported a broken window valued at \$1,000. Report is on file.
- 7/5 A malicious destruction of property complaint was reported at the 4300 block of Dobie Road. Victim reported damaged to their mailbox valued at \$29. Report is on file.
- 7/5 Officers responded to the 1900 block of Grand River Avenue for a larceny complaint. Victim reported his wallet was stolen from an unlocked locker and one of the credit cards was used without authorization. The investigation is ongoing.
- 7/6 A larceny report was investigated at the 4500 block of Thistledown Place. Victim reported their car seat was stolen from their front porch during the evening hours. The value of the car seat was \$300.
- 7/6 Officers responded to a threats complaint at the 2700 block of Hannah Blvd. Victim reported a known subject threatening bodily harm. Report on file.
- 7/6 A malicious destruction of property complaint was reported at the 6100 block of Rutherford. Victim reported damage to his front window by an unknown subject. Report is on file.
- 7/6 Officers were dispatched to the 2000 block of Grand River Avenue for a retail fraud complaint. Victim reported suspect concealed a bottle of liquor worth \$12 and attempted to leave the business without paying. Suspect identified and prosecution is being sought.
- 7/6 An attempted larceny from auto complaint was investigated at the 2600 block of Raphael Drive. Victim reported marks on the driver's side door indicating someone had attempted to pry the locked door open.
- 7/7 An attempted larceny from auto complaint was investigated at the 2000 block of Mitchell Road in Williamstown Township. Victim reported hearing his car alarm in the middle of the night and observing two subjects run from his driveway. Unable to locate. No property missing or damaged.
- 7/7 Officers responded to a threats complaint at the 1900 block of Grand River. Victim reported a known subject threatening bodily harm. Report on file.
- 7/7 A harassment complaint was handled at the 6000 block of Porter Street. Victim reported receiving harassing text messages from a known subject. Report on file.
- 7/8 Officers were dispatched to a larceny of a bicycle complaint. Victim reported their bicycle was stolen from their yard. A K9 track was attempted to track the suspect. Unable to locate. The investigation is ongoing.
- 7/8 The Use of Counterfeit Money Complaint was investigated at the 3500 block of Okemos Road. Victim reported three unknown suspects passed three counterfeit \$20 and left the scene. Unable to locate.
- 7/9 Officers responded to a retail fraud complaint at the 2700 block of Grand River Avenue. Victim observed two subjects steal markers valued at \$219 and left the area. The investigation is ongoing.
- 7/9 A larceny from auto complaint was investigated at the 2300 block of Shawnee Trail. Victim reported an unknown suspect entered her unlocked vehicle and stole her purses and their contents.
- 7/9 Officers were dispatched to the 2900 block of Hannah Blvd. for a stolen moped complaint. Victim reported their moped was stolen from the parking lot area. No suspects at this time. The investigation is ongoing.
- 7/9 A stolen moped complaint was handled at the 2900 block of Hannah Blvd. Victim reported their moped was stolen from the parking lot area. No suspects at this time.
- 7/9 Officers responded to a breaking and entering complaint at the 1800 block of Hamilton Road. Victim reported their basement storage locker's door was damaged and opened and a set of golf clubs were missing. No suspects at this time.
- 7/9 A counterfeit money complaint was handled at the 2200 block of Jolly Road. Victim reported receiving a counterfeit twenty dollar bill from an unknown subject.
- 7/9 Officers were dispatched to a larceny from auto complaint at the 2100 block of Butternut Drive. Victim reported an unknown suspect entered her unlocked vehicle and found no items of value stolen.
- 7/9 An illegal use of a credit card complaint was handled at the 3900 block of Sun Rapids Drive. Victim reported an unknown subject offered to add money to their bank account for their college fund. Victim provided banking information and subject removed money from their account. The investigation is ongoing.
- 7/10 A larceny from auto complaint was investigated at the 4400 block of Oakwood. Victim reported their unlocked vehicle was broken into by an unknown subject and items were stolen.
- 7/10 Officers responded to a threats complaint at the 5100 block of Marsh Road. Victim reported being threatened via

social media by a known subject. Report on file.

- 7/10 A larceny from auto complaint was investigated at the 1400 block of Mercer. Victim reported their unlocked vehicle had been opened and gone through during the night hours. Victim reported their purse and cell phone were missing.
- 7/10 Officers responded to the 6100 block of Briarwick for a larceny from auto complaint. Victim reported an unknown suspect entered their unlocked vehicle and stole items.
- 7/10 A stolen moped complaint was investigated at the 2900 block of Hannah Blvd. Victim reported their moped was stolen from the parking garage at their apartment complex.
- 7/10 A larceny from auto complaint was investigated at the 6100 block of Coach House. Victim reported their unlocked vehicle was broken into by an unknown subject and his wallet was stolen.
- 7/10 Officers responded to a breaking and entering complaint at the 2600 block of Barnsbury. Victim reported an unknown subject entered their residence that is under construction and used spray paint on the basement walls and floors. The investigation is ongoing.
- 7/10 A larceny from auto complaint was investigated at the 4100 block of Shoals. Victim reported their vehicle had been opened and gone through during the night hours. Victim reported their Speedway card was missing.
- 7/10 A stolen moped complaint was investigated at the 4600 block of Hagadorn Road. Victim reported their moped was stolen from the bike rack at their apartment complex.
- 7/10 Officers issued a blight citation at the 200 block of Ruby Way.
- 7/10 A zoning ordinance complaint was issued at the 4900 block of Meridian Road in Williamstown Township.
- 7/10 Officers handled a fraud complaint at the 2100 block of Woodfield. Victim reported to be a treasurer of a youth foundation and sent a check for \$2,500 to a charity. The check was taken and cashed by a known subject. The investigation is ongoing.
- 7/10 A fraud complaint was taken at the 4200 block of Southport Circle. Victim reported meeting a subject on match.com who claimed to be someone else. The victim sent subject money for a period of time and found out it was a scam. Victim total loss was approximately \$20,000.
- 7/10 Officers responded to a fraud complaint at the 2300 block of Kewanee Way. Victim reported the unauthorized use of two of his gift cards totaling \$643 by an unknown subject.
- 7/11 A larceny complaint was handled at the 3800 block of Dobie Road. Victim reported cash stolen from their purse while working. The investigation is ongoing.
- 7/11 Officers were dispatched to a larceny from auto complaint at the 2000 block of Blue Lac Drive. Victim reported an unknown suspect entered his unlocked vehicle and stole \$60 worth of items.
- 7/11 A larceny complaint was investigated at the 5800 block of Marsh Road. Victim reported being distracted and leaving a \$20 bill in the ATM machine inside the business. The bill is missing and the investigation is ongoing.
- 7/11 Officers responded to the 5800 block of Okemos Road for a larceny from auto complaint. Victim reported an unknown suspect entered their vehicle and stole their vehicle registration and proof of insurance.
- 7/11 A retail fraud complaint was handled at the 4800 block of Marsh Road. Victim reported a subject stole an item worth \$5 and fled the store. Suspect located and merchandise recovered. Suspect identified and prosecution is being sought.
- 7/12 Officers responded to the 4500 block of Keweenaw Way for multiple larceny from auto complaints. Victims reported their unlocked vehicles were broken into during the night hours and items were stolen. The investigation is ongoing.
- 7/12 A bicycle larceny complaint was investigated at the 4400 block of Heritage. Victim reported their bicycle was stolen from an apartment carport and the bike lock was broken. Report on file.
- 7/12 A malicious destruction of property complaint was reported at the 1200 block of Wild Cherry Drive. Victim reported damaged to their mailbox by an explosive device. Report is on file.
- 7/12 Officers were dispatched to the 1900 block of Grand River Avenue for a retail fraud complaint. Victim reported three suspects stole clothing merchandise totaling \$460 and fled the business. Suspects located and merchandise recovered. Suspect identified and prosecution is being sought.
- 7/12 Officers responded to the 4400 block of Seneca Drive for a larceny from auto complaints. Victims reported their unlocked vehicle was broken into during the night hours and their wallet was taken. Report on file.
- 7/12 A stalking complaint was reported at the 2000 block of Lamer Lane. Enforcement action was taken.
- 7/12 Officers responded to the 2000 block of Grand River Avenue for a retail fraud complaint. Victim reported subject stole liquor valued at \$19 and fled the area. Unable to locate.
- 7/12 A retail fraud complaint occurred at the 2700 block of Grand River Avenue. Victim reported a subject left the business without paying for the framing supplies and services valued at \$58. The investigation is ongoing.

- 7/12 Officers were dispatched to the 6100 block of Buckden Way. Victim reported their bicycle was missing from a chained bike rack behind their apartment complex. The value of the bicycle is \$250.
- 7/12 A retail fraud complaint was handled at the 2000 block of Grand River Avenue. Victim reported a subject stole items worth \$287 and attempted to flee the store. Merchandise recovered. Suspect identified and prosecution is being sought.
- 7/12 Officers were dispatched to the 2300 block of Knob Hill. Victim reported their bicycle was missing from a chained bike rack outside their apartment complex. The value of the bicycle is \$99. No suspects at this time.
- 7/13 A retail fraud complaint occurred at the 5100 block of Times Square Drive. Victim reported suspect stole \$151 worth of items and attempted to flee the area. Suspect stopped and identified. Merchandise recovered and prosecution is being sought.
- 7/13 A trespassing complaint was handled at the 2000 block of Grand River Avenue. Enforcement action was taken.
- 7/13 Officers were dispatched to the 2900 block of Hannah Blvd. for a stolen moped complaint. Victim reported their moped was stolen from the parking lot area. No suspects at this time. The investigation is ongoing.
- 7/13 A check fraud complaint was handled at the 1800 block of Central Park Drive. Victim reported a subject paid for a bicycle using a closed account check for \$675. Subject identified and the investigation continues.
- 7/14 Officers responded to a breaking and entering complaint at the 5300 block of Van Atta Road. Victim reported their shed was broken into and their leaf blower was stolen. The investigation is ongoing.
- 7/14 A larceny complaint was investigated at the 2000 block of Hamilton Road. Victim reported an unknown suspect stole three bicycles from their front porch. Report on file.
- 7/14 A breaking and entering complaint was handled at the 1600 block of Lake Drive. Victim reported an unknown subject entered her residence through their sliding glass door and then left. No items missing.
- 7/16 Officers were dispatched to the 6200 block of Towar Garden Circle for a larceny complaint. Victim reported damage to their vegetable garden and stolen garden equipment valued at \$271.
- 7/16 A retail fraud complaint occurred at the 1900 block of Grand River Avenue. Victim reported five subjects stole \$2,700 worth of merchandise and fled the business. The investigation is ongoing.
- 7/16 Officers were dispatched to a retail fraud complaint at the 1700 block of Newman Road. Witness observed two subjects push merchandise in shopping carts out of parking lot and called the business. Officers located subjects and subjects fled on foot. Officers apprehended the subjects and merchandise recovered. Prosecution is being sought.
- 7/16 Officers were dispatched to the 2200 block of Haslett Road for a larceny complaint. Victim reported their statue was stolen from their front porch during the night time hours.
- 7/17 Officers responded to the 6200 block of Gossard Avenue for a larceny from auto complaint. Victim reported their unlocked vehicle was broken into during the night hours and \$235 worth of items were taken. Report on file.
- 7/17 A stalking complaint was handled at the 700 block of Sherwood in Williamstown Township. Enforcement action was taken.
- 7/17 Officers were dispatched to the 6100 block of Shoeman Road for a disturbing the peace complaint. Enforcement action was taken.
- 7/17 Officers responded to a malicious destruction of property complaint at the 1800 block of Grand River Avenue. Victim reported damage to his vehicle gas tank. The investigation is ongoing.
- 7/17 Officers responded to the 2200 block of Hamilton for a larceny from auto complaint. Victim reported their unlocked vehicle was broken into during the night hours. No items missing. Report on file.
- 7/18 A larceny from auto complaint was investigated at the 6100 block of Porter Avenue. Victim reported their unlocked vehicle was broken into during the night hours and four CD's were stolen.
- 7/18 Officers responded to a larceny from auto complaint at the 6200 block of Porter Avenue. Victims reported their unlocked vehicle was broken into and loose change was stolen. Report on file.
- 7/18 A larceny from auto complaint was investigated at the 6000 block of Hart Street. Victim reported their unlocked vehicle was broken into and their wallet was stolen. Report on file.
- 7/18 Officers responded to a larceny from auto complaint at the 6100 block of Porter Avenue. Victim reported their unlocked vehicle was broken into and several items was stolen. Report on file.
- 7/18 A larceny from auto complaint was investigated at the 6000 block of Porter Avenue. Victim reported their unlocked vehicle was broken into and two sets of keys were stolen.
- 7/18 Officers responded to the 6200 block of Porter Avenue for a larceny from auto complaint. Victim reported their unlocked vehicle was broken into during the night hours. Loose change was missing. Report on file.
- 7/18 A larceny from auto complaint was investigated at the 6200 block of Porter Avenue. Victim reported their unlocked

vehicle was broken into during the night hours and loose change and keys were found to be missing.

- 7/18 Officers responded to a larceny from auto complaint at the 6000 block of Pollard Avenue. Victims reported their unlocked vehicle was broken into and a broken phone charger was stolen. Report on file.
- 7/18 A larceny from auto complaint was investigated at the 6000 block of Porter Avenue. Victim reported their unlocked vehicle was broken into and cash and a roadside emergency tool kit were stolen.
- 7/18 A larceny from auto complaint was investigated at the 6000 block of Hart Street. Victim reported their unlocked vehicle was broken into and a key was stolen. Report on file.
- 7/18 Officers responded to a retail fraud complaint at the 1900 block of Grand River Avenue. Victim reported two subjects entered the business and stole eye wear valued at \$183 and fled the area. The investigation is ongoing.
- 7/18 A larceny was reported at the 1900 block of Grand River Avenue. Victim reported two shopping bags containing a jacket and pair of shoes were stolen while shopping. The suspect fled the area and officers were unable to locate.
- 7/18 A malicious destruction of property complaint was handled at the 6200 block of Carino Court. Victim reported a large scratch on their vehicle exterior by an unknown subject.
- 7/18 A larceny from auto complaint was investigated at the 2200 block of Knob Hill Drive. Victim reported their vehicle was broken into during the night hours and two cell phones and jewelry items were missing. Report on file.
- 7/18 Officers responded to the 6000 block of Porter Avenue for a larceny from auto complaint. Victim reported their unlocked vehicle was broken into during the night hours. No items were missing. Report on file.
- 7/18 A larceny from auto complaint was investigated at the 4400 block of Greenwood Drive. Victim reported their unlocked vehicle was broken into and a cosmetic bag and its contents were stolen.
- 7/18 Officers investigated a retail fraud at the 1900 block of Grand River Avenue. Victim reported two subjects entered the business and requested to purchase two new cell phones. Subjects subsequently walked out of the building with the phones before purchasing. The investigation is ongoing.
- 7/19 A larceny from auto complaint was handled at the 2700 block of Still Valley Court. Victim stated an unknown subject entered his unlocked vehicle and stole a lap top computer.
- 7/19 Officers responded to a larceny from auto complaint at the 5900 block of Patriots Way. Victim reported an unknown subject entered her unlocked vehicle and stole her computer, cash and notary stamp. No suspects at this time.
- 7/19 A stalking complaint was handled at the 4700 block of Hagadorn Road. Enforcement action was taken.
- 7/19 Officers were dispatched to the 6100 block of Porter for a larceny from auto complaint. Victim reported an unknown suspect entered their unlocked vehicle and stole a camera.
- 7/19 A larceny from auto complaint was investigated at the 2700 block of Northwind. Victim stated an unknown suspect smashed out her passenger door front window and stole her purse and its contents.
- 7/19 A malicious destruction of property complaint was handled at the 6100 block of Rain Drop. Victim reported an unknown subject damaged their truck by smashing the rear door window. No items were missing.
- 7/19 An attempted breaking and entering occurred at the 1400 block of E Pond Drive. Victim reported two subjects attempted to gain entry into the apartment. Unable to locate subjects.
- 7/20 Officers responded to a larceny complaint at the 2000 block of Grand River Avenue. Victim reported an unknown subject stole her purse out of the front basket of her Amigo electric chair inside the business. The investigation is ongoing.
- 7/20 An attempted stolen moped complaint was investigated at the 4600 block of Hagadorn Road. Victim reported three subjects attempting to steal their moped from the parking lot. Suspects located and taken into custody. Prosecution is being sought.
- 7/20 Officers were dispatched to a retail fraud complaint at the 2000 block of Grand River Avenue. Victim reported a suspect stole alcohol worth \$29 and fled the business. Unable to locate.
- 7/20 A larceny from auto complaint was investigated at the 4500 block of Donerail Place. Victim reported their unlocked vehicle was broken into and his wallet was stolen. The victim's credit cards were used fraudulently in Lansing and the investigation is ongoing.
- 7/20 Officers investigated a trespassing complaint at the 6100 block of Marsh Road. Enforcement action was taken.
- 7/20 A stolen moped complaint was reported at the 2900 block of Hannah Blvd. Victim reported their moped was stolen from the lower level of the complex parking ramp. Officers located the moped in a nearby wooded area. Suspect identification is being developed and prosecution is being sought.
- 7/20 Officers responded to a malicious destruction of property complaint at the 2800 block of Hannah Blvd. Victim reported scratch marks on their vehicle trunk by an unknown suspect.
- 7/20 A retail fraud complaint was investigated at the 1900 block of Grand River Avenue. Victim reported two subjects entered the business with backpacks, chose clothing items valued at \$552, filled the backpacks with merchandise

and attempted to flee the area. Suspects stopped by loss prevention and officers. Suspects identified and merchandise recovered. Prosecution is being sought.

- 7/21 Officers were dispatched to the 5100 block of Times Square Blvd. for a retail fraud complaint. Victim reported suspect entered the business and stole electronics. Suspect fled the business and officers were unable to locate.
- 7/21 A retail fraud complaint was investigated at the 2000 block of Grand River Avenue. Victim reported two subjects stole \$441 worth of liquor, meat and children's clothing and fled the area. Unable to locate. Suspect identification pending.
- 7/21 Officers responded to a fraud complaint at the 3500 block of Apple Valley Road. Victim reported being contacted on Facebook by an unknown subject pretending to be a family member. Victim was convinced to purchase \$300 in Apple gift cards and provided the code to the subject before realizing it was a scam.
- 7/21 A stolen bicycle complaint was handled at the 4600 block of Hagadorn Road. Victim reported their secured bicycle was stolen from the front of their apartment building. The bicycle was valued at \$150.
- 7/21 The Use of Counterfeit Money complaint was investigated at the 1900 block of Grand River Avenue. Victim reported an unknown suspect passed one counterfeit \$100 bill and left the scene. Unable to locate.
- 7/22 Officers were dispatched to the 1400 block of Sherwood Road in Williamstown Township for a malicious destruction of property complaint. Victim reported damaged to his mailbox by an unknown subject.
- 7/22 A retail fraud complaint was reported at the 1700 block of Newman Road. Victim reported subject entered the business and stole \$78 worth of shoes and sock items. Suspect fled the area and was unable to locate.
- 7/22 Officers responded to a larceny from auto complaint at the 2400 block of Lake Lansing Road. Victim reported her wallet was stolen from her unlocked car while attending church.
- 7/23 An identity theft complaint was investigated at the 2600 block of Cahill Drive. Victim reported an unknown subject used his credit card account to make unauthorized transactions.
- 7/23 A harassment complaint was handled at the 1600 block of Forest Hills Drive. Victim reported being harassed via phone by a known subject. Enforcement action taken.
- 7/23 Officers responded to a retail fraud at the 4900 block of Marsh Road. Victim reported two subjects entered the business and stole eyewear from the display case. Unable to locate.
- 7/24 Officers were dispatched to the 2000 block of Birch Bluff for a stolen vehicle complaint. Victim reported their vehicle was stolen from the front of her residence with her wallet left in the vehicle. Suspect used the victim's debit card to make purchases in Lansing. The investigation is ongoing.
- 7/24 A stolen sign complaint was investigated at the 1900 block of Live Oak Trail in Williamstown Township. Victim reported two political signs were stolen from a yard. Suspect identified and the investigation is ongoing.
- 7/24 An assault complaint was investigated at the 5300 block of Park Lake Road. Victim reported being assaulted by known subject who then fled the area in a vehicle. The investigation is ongoing.
- 7/25 A larceny complaint was handled at the 2400 block of Pine Hollow. Victim reported their landscaping trailer was broken into and property was missing. Suspect identification being developed.
- 7/25 Officers responded to a fraud complaint at the 5900 block of Park Lake Road. Victim reported receiving a phone call from a subject with an Indian accent who claimed to be from Medicare. Victim provided personal information and realized it was a scam. Report on file.
- 7/25 A retail fraud complaint was reported at the 2000 block of Grand River Avenue. Victim reported a suspect entered the business, stole liquor and fled the area in a vehicle. The officers were unable to locate.
- 7/25 Officers responded to a retail fraud complaint at the 2000 block of Grand River Avenue. Victim reported two subjects entered the business, selected several items and only paid for a few of the items in the self-checkout lane. Subjects fled the store with the stolen items and officers were unable to locate.
- 7/25 A larceny complaint was investigated at the 3100 block of Raindrop Road. Victim reported her registration tab on her license plate was stolen. Report on file.
- 7/26 Officers were dispatched to an identity theft complaint at the 3700 block of Chippendale Drive. Victim reported an unknown subject attempted to open a line of credit in their name.
- 7/26 A larceny complaint was investigated at the 3900 block of Van Atta Road. Victim reported their license plate was missing from their motorcycle. Report on file.
- 7/26 Officers responded to a larceny complaint at the 1700 block of Huntsville. Victim reported a known subject stole his wallet and fled the area. The investigation is ongoing.
- 7/27 Officers reported a fraud complaint at the 3700 block of Van Atta Road. Victim reported placing an item for sale on Craig's List and receiving interest from an unknown subject. Subject sent payment with extra money and instructions on how to deposit the check. Victim recognized the scam immediately and was not out any money.

- 7/27 A retail fraud complaint was investigated at the 1900 block of Grand River Avenue. Victim reported a subject entered the business and stole merchandise totaling \$148. Officers located subject in another business and recovered the merchandise. Subject arrested and prosecution is being sought.
- 7/27 Officers were dispatched to a fraud complaint at the 1700 block of Hillcurve. Victim reported being contacted by an unknown subject and told they were a winner of Publishers Clearing House and needed to purchase a \$100 iTunes gift card and provide caller with the number. Victim complied and realized after it was a scam. Report on file.
- 7/27 A larceny complaint was investigated at the 1900 block of Grand River Avenue. Victim reported four unauthorized transactions, totaling \$531 on their bank statement by an unknown suspect. The investigation is ongoing.
- 7/28 A breaking and entering complaint was investigated at the 6200 block of Gossard Avenue. Victim reported an unknown suspect entered their residence by breaking the front door glass panel. Jewelry was found to be missing and the investigation is ongoing.
- 7/29 Officers responded to a stolen vehicle complaint at the 3800 block of Beeman Road in Williamstown Township. Victim reported their unlocked vehicle was stolen during the night time hours. Vehicle located at a repossession company in Lansing. No crime committed.
- 7/29 A stolen bicycle complaint was handled at the 5900 block of Everett Road. Victim reported two bicycles stolen from their open garage, worth \$1,200. Report is on file.
- 7/29 A breaking and entering complaint was reported at the 3400 block of Taylor Drive. Victim reported being their back door was forced open and unknown subjects entered the residence. Several items were missing and the investigation is ongoing.
- 7/29 Officers were dispatched to Academic Way for a malicious destruction of property complaint. Victim reported damage to the area around the property entrance sign. Report on file.
- 7/29 A stolen moped complaint was handled at the 1600 block of Lake Drive. Victim reported their moped was stolen from their patio area of their apartment. Moped recovered and returned to victim.
- 7/29 Officers responded to a larceny from auto complaint at the 4900 block of Marsh Road. Victim reported her unlocked vehicle was entered and two pairs of shoes were stolen in the parking lot. Report on file.
- 7/29 A fraud complaint was handled at the 1500 block of W Pond Drive. Victim reported receiving a bank notification that an unauthorized user was added to her accounts. The investigation is ongoing.
- 7/30 Officers were dispatched to the 6400 block of Island Lake Drive for a barking dog complaint. Victim reported excessive barking by the neighbor's dog. Enforcement action was taken.
- 7/30 A breaking and entering complaint was handled at the 2600 block of Grand River Avenue. Victim reported an unknown subject entered the business through three locked doors and stole a safe containing cash. The investigation is ongoing.
- 7/30 Officers responded to a retail fraud complaint at the 5100 block of Times Square Blvd. Victim reported two subjects switched tags on merchandise and did not scan all of the items in their cart and proceeded to the parking lot. Suspects identified and merchandised recovered. Prosecution is being sought.
- 7/30 A retail fraud complaint was investigated at the 1700 block of Newman Road. Victim reported two suspect stole shoes and fled the store. Officers on scene were unable to locate the suspects. The investigation is ongoing.
- 7/30 A larceny complaint was reported at the 5900 block of Bois Ile Drive. Victim reported their cell phone was stolen during an outside gathering by an unknown subject. The investigation is ongoing.
- 7/31 Officers responded to a stolen vehicle complaint at the 2100 block of Woodfield Drive. Victim reported their unlocked vehicle was stolen from the street in front of the residence. Report on file.
- 7/31 A retail fraud complaint was handled at the 2000 block of Grand River Avenue. Victim reported a subject concealed two bottles of alcohol, worth \$97 and attempted to walk out of the business. Suspect identified and merchandise recovered. Prosecution is being sought.
- 7/31 Officers were dispatched to the 1800 block of Towner Road for a larceny of a license plate. Victim reported their license plate was missing off of a work truck. No suspects at this time.
- 7/31 A retail fraud complaint was handled at the 2000 block of Grand River Avenue. Victim reported two subjects entered the business, stole food and liquor items and left the business. Suspects identified and prosecution is being sought.
- 7/31 Officers responded to a larceny complaint at the 6200 block of Gossard Avenue. Victim reported several items stolen from their backpack including a passport, iPad, bank card and drill from their apartment. Report on file.
- 7/31 A larceny complaint was taken at the 1700 block of Grand River Avenue. Victim reported their cell phone was stolen from their vehicle while the car was receiving service. The value of the phone is \$800 and the investigation is ongoing.
- 7/31 Officers were dispatched to the 4800 block of Marsh Road for a fraud report. Victim reported receiving a phone call

from an unknown subject who stated he would give her \$600 if she purchased \$150 in Google Play gift cards. Victim complied and realized it was a scam afterward.

- 7/31 Officers responded to a larceny complaint at the 2400 block of Rowley Road in Williamstown Township. Victim reported their 3D Targets, valued at \$2,000 were missing from their stands in the backyard. Suspect unknown and the investigation is ongoing.
- 8/1 Officers responded to the 900 block of Haslett Road for a larceny complaint. Victim reported an unknown subject broke the lock to their donation box and stole the money inside. The investigation is ongoing.
- 8/1 An embezzlement complaint was investigated at the 1900 block of Grand River Avenue. Victim reported an employee made fraudulent returns for cash totaling \$4,500. Employee identified and prosecution is being sought.
- 8/1 A malicious destruction of property complaint was reported at the 3500 block of Autumnwood. Victim reported an unknown suspect damaged the rear lift gate on their vehicle. Report of file.
- 8/1 Officers were dispatched to a retail fraud complaint at the 1900 block of Grand River Avenue. Victim reported a suspect stole \$189 worth of merchandise and fled the area on foot. Unable to locate.
- 8/1 A retail fraud complaint was handled at the 1900 block of Grand River Avenue. Two subjects entered the business and stole \$55 worth of shoes and socks and fled the area. Unable to locate.
- 8/2 A trespassing complaint was handled at the 2000 block of Grand River Avenue. Enforcement action was taken.
- 8/2 Officers responded to a larceny from auto complaint at the 4200 block of Arbor Drive. Victim reported an unknown subject entered their unlocked vehicle and stole their laptop computer and cell phone. Report on file.
- 8/2 A fraud complaint was investigated at the 5000 block of Campus Hill Drive. Victim reported placing an advertisement for a roommate on the internet and was notified by a subject claiming to be interested. The subject sent the victim a check for more than the amount for rent. Victim was directed to deposit the check and send the extra amount to another subject. Bank reported the scam and the victim was out \$1,900.
- 8/2 Officers were dispatched to a retail fraud complaint at the 2000 block of Grand River Avenue. Victim reported a suspect stole \$84 worth of merchandise and attempted to flee the area. Suspect stopped and identified. Merchandise recovered and prosecution is being sought.
- 8/2 A larceny complaint was investigated at the 1900 block of Grand River Avenue. Victim reported losing their wallet and spotting an unknown subject walking away with the wallet. Suspect not identified. The investigation is ongoing.
- 8/2 A retail fraud complaint was handled at the 1900 block of Grand River Avenue. One subject entered the business and stole \$1,000 worth of merchandise and fled the area. Suspect identified and apprehended. Merchandise recovered and prosecution is being sought.
- 8/2 Officers responded to a larceny from auto complaint at the 6100 block of Raindrop. Victim reported leaving her cell phone and Speedway gas card on her driver's side seat in her unlocked vehicle in her driveway for a few minutes. Items missing upon return to vehicle. The investigation is ongoing.
- 8/3 Officers were dispatched to a larceny complaint at the 700 block of Putnam Drive in Williamstown Township. Victim reported their political yard signs were stolen from their yard. Report on file.
- 8/3 A larceny complaint was investigated at the 700 block of Putnam. Victim reported their political yard sign was stolen from their yard. Report on file.
- 8/3 A retail fraud complaint was handled at the 5100 block of Times Square Drive. One subject entered the business and stole \$43 worth of merchandise. Suspect identified. Merchandise recovered and prosecution is being sought.
- 8/3 Officers responded to a mail fraud complaint at the 6100 block of Golfridge Street. Victim reported an unknown subject attempted to change her mailing address through USPS.
- 8/3 Officers were dispatched to a retail fraud complaint at the 1900 block of Grand River Avenue. Victim reported a suspect stole \$624 worth of sunglasses and fled the area. Unable to locate.
- 8/3 A trespassing complaint was reported at the 2700 block of Grand River Avenue. Enforcement action was taken.
- 8/3 A retail fraud complaint was taken at the 1700 block of Newman Road. Victim reported subject stole a drone worth \$399 and left the business. Subject dropped the merchandise when stopped by loss prevention and fled to another business. Officers located and identified subject. Subject apprehended and prosecution being sought.
- 8/3 Officers were dispatched to a dog bite complaint at the 4200 block of Meridian Road. Victim reported jogging through a park and was bit by a leashed German Shepard. Owner of dog identified and contacted. Report forwarded to Animal Control.
- 8/4 A breaking and entering complaint was investigated at the 5900 block of Bois Isle Drive. Victim reported a known subject entered the residence illegally. Enforcement action was taken.
- 8/4 Officers responded to a found dog complaint at the 2100 block of Seminole Drive. Victim reported finding a dog without the owner roaming the streets. Officers transported the dog to Animal Control.

- 8/4 A larceny complaint was taken at the 4900 block of Marsh Road. Victim reported paying for items in the store and leaving behind an envelope containing cash. An unknown subject in line behind the victim stole the cash. The investigation is ongoing.
- 8/4 A trespassing complaint was reported at the 5100 block of Times Square Blvd. Enforcement action was taken.
- 8/4 Officers were dispatched to the 5100 block of Times Square Drive for a retail fraud complaint. Victim reported a subject selected an item, concealed it and fled the store without paying. Suspect identified and prosecution is being sought.
- 8/4 Officers handled a larceny from auto complaint at the 6200 block of Captains Way. Victim reported an unknown subject entered their unlocked vehicle and stole items. Report on file.
- 8/4 A malicious destruction of property complaint was investigated at the 6100 block of Raindrop Road. Victim reported their back windshield to their vehicle was broken out. Two subjects identified and enforcement action taken.
- 8/4 Officers responded to a disturbing the peace complaint at the 5600 block of Marsh Road. Victim reported an ongoing noise issue and enforcement action was taken.
- 8/5 A larceny of a bicycle complaint was investigated at the 3100 block of Raindrop. Victim reported their bicycle was stolen from his garage. The investigation is ongoing.
- 8/5 Officers responded to a fraud complaint at the 6300 block of Milenz Street. Victim reported his credit card information was stolen and used to make purchases fraudulently.
- 8/6 A breaking and entering complaint was reported at the 700 block of Grand River Avenue. Victim reported an unknown subject broke a window and entered the business and stole numerous items. The investigation is ongoing.
- 8/6 Officers responded to a breaking and entering complaint at the 1600 block of Lake Drive. Victim reported returning from out of town and unable to find a coin box and cell phones. No signs of forced entry. The investigation is ongoing.
- 8/6 An attempted fraud complaint was reported at the 6200 block of Golfridge Drive. Victim reported receiving a phone call from a subject claiming to be her grandson who was in jail. The caller requested \$8,900 for bail money. Victim went to her bank and with the help of the staff realized it was a scam. No money lost.
- 8/6 Officers were dispatched to the 6200 block of Porter for a larceny from auto complaint. Victim reported their unlocked vehicle was entered and a bag containing medication was stolen. Report on file.
- 8/6 A larceny from auto complaint was handled at the 6200 block of Captains Way. Victim reported their vehicle was entered using a pry tool and two back packs full of items were stolen. Report of file.
- 8/6 A larceny of a bicycle complaint was investigated at the 6100 block of Farrington Court. Victim reported their bicycle was stolen from their carport. Suspect identified. Bicycle returned to owner and prosecution is being sought.
- 8/6 Officers were dispatched to a larceny complaint at the 2300 block of Haslett Road. Victim reported placing clothing and a wallet in a locked locker and upon returning, found the wallet missing and lock damaged. No suspects at this time.
- 8/6 A larceny complaint was taken at the 2300 block of Haslett Road. Victim reported placing items in a locked locker and upon returning, found the lock, wallet and phone missing. Report on file.
- 8/6 Officers responded to a larceny from auto complaint at the 3300 block of Lake Lansing Road. Victim reported leaving their vehicle unlocked and entered a business. Upon returning, victim found their wallet was removed from the center console and the credit cards were fraudulently used in Lansing. The investigation is ongoing.
- 8/7 A larceny from auto complaint was handled at the 6100 block of Carino Court. Victim reported their unlocked vehicle was entered and several items were stolen. Report on file.
- 8/7 A retail fraud complaint was investigated at the 1700 block of Newman Road. Victim reported two subjects entered the business, stole items and fled the store in a van. Unable to locate.
- 8/7 Officers responded to an assault complaint at the 5100 block of Twinging Road. Victim reported being paid by the owner to perform work at the residence. Another subject was also performing work services and an argument and assault occurred. Report sent to prosecutor's office for review.
- 8/7 A larceny complaint was reported at the 4900 block of Marsh Road. Victim reported an unknown subject entered the business back room and stole an employee's wallet from their purse. Unauthorized purchases were found on the stolen credit card. The investigation is ongoing.
- 8/7 Officers were dispatched to a retail fraud complaint at the 1900 block of Grand River Avenue. Victim reported a suspect stole \$110 worth of clothing and fled the area. Unable to locate.
- 8/8 A larceny from grounds complaint was handled at the 6300 block of High Street. Victim reported a delivery package worth \$800 was stolen from his front porch. Report on file.
- 8/8 Officers responded to a breaking and entering complaint at the 4800 block of Nassau Street. Victim reported an

unknown subject was living in the residence without permission. Subject identified and prosecution declined by victim.

- 8/9 A trespassing complaint was reported at the 2000 block of Grand River Avenue. Victim reported a subject entered the business and tried to damage equipment and customer vehicles. Enforcement action taken.
- 8/9 Officers investigated a stolen vehicle complaint at the 1500 block of Thistledown Place. Victim reported their vehicle was stolen from the curb in front of their unit. The investigation is ongoing.
- 8/9 A larceny report was taken at the 1500 block of Thistledown Place. Victim reported their unlocked vehicle was entered by an unknown subject and rummaged through. No items reported missing.
- 8/9 A fraudulent check complaint was investigated at the 1800 block of Central Park Drive. Victim reported receiving a check from a customer that was declined. Numerous attempts were made to collect the owed amount by victim. Enforcement action taken.
- 8/9 Officers were dispatched to the 2800 block of Grand River Avenue for a retail fraud complaint. Victim reported two suspects entered the business and left with several unpaid items. Officers located suspects and merchandise returned. Prosecution is being sought.
- 8/9 A fraud complaint was handled at the 2100 block of Cider Mill. Victim reported being contacted by an unknown subject who claimed to be with the Chinese Embassy and Chinese Police. The subject requested access to the victim's funds to verify the accounts were not fraudulent. Victim complied and transferred money to a "custody account" before realizing it was a scam. The investigation is ongoing.
- 8/9 A larceny from auto complaint was handled at the 2900 block of Northwind Drive. Victim reported their unlocked vehicle was entered and several items were stolen. Report on file.
- 8/9 Officers were dispatched to a larceny from auto complaint at the 4500 block of Donerail Place. Victim reported an unknown subject entered their unlocked vehicle and stole items. Report on file.
- 8/10 A retail fraud complaint was investigated at the 1700 block of Newman Road. Victim reported a subject entered the business and stole several clothing items worth \$321. Suspect identified and merchandise recovered. Suspect arrested for outstanding warrants and prosecution is being sought.
- 8/10 A larceny complaint was reported at the 4100 block of Okemos Road. Victim reported their wallet and its contents were stolen while working. Suspect identified and the investigation is ongoing.
- 8/10 Officers were dispatched to a retail fraud complaint at the 1900 block of Grand River Avenue. Victim reported two suspects stole \$1223 worth of clothing and jewelry and fled the area. Unable to locate.
- 8/10 A retail fraud complaint was reported at the 4800 block of Marsh Road. Victim reported a subject entered the business, concealed DVD's and a coffee maker and exited the building without paying for the items. Subject fled in a vehicle driven by another subject. Unable to locate. The investigation is ongoing.
- 8/10 Officers were dispatched to a retail fraud complaint at the 2000 block of Grand River Avenue. Victim reported a suspect stole \$1134 worth of food and alcohol on two different days and fled the area. Unable to locate. Suspect identified and the investigation is ongoing.
- 8/11 A larceny from auto complaint was handled at the 4900 block of Campus Hill Drive. Victim reported their unlocked vehicle was entered and two pairs of sunglasses were stolen. Report of file.
- 8/11 Officers were dispatched to a retail fraud complaint at the 1900 block of Grand River Avenue. Victim reported a suspect stole \$52 worth of clothing and attempted to flee the area. Suspect identified and merchandise recovered. Prosecution is being sought.
- 8/11 A breaking and entering report was taken at the 5900 block of Park Lake Road. Victim reported an unknown subject stole clothing from his apartment. No signs of forced entry into the apartment. Report on file.
- 8/11 Officers investigated a fraud complaint at the 2000 block of Riverwood Drive. Victim reported being contacted by an unknown subject who claimed to be with Dell Support and wanted to fix the "issues" with his computer. Victim allowed subject remote access to his computer and demanded \$800 or they would destroy his documents. Victim declined to pay and the documents were deleted and subject disconnected the phone. Victim not out any money.
- 8/11 A retail fraud complaint was investigated at the 4800 block of Marsh Road. Victim reported two subjects entered the business and one of the subjects stole \$30 worth of items. Suspect identified and merchandise recovered. Prosecution is being sought.
- 8/12 Officers responded to a retail fraud at the 2000 block of Grand River Avenue. Victim reported two suspects entered the business and left with several unpaid items. Unable to locate. Prosecution is being sought.
- 8/12 A larceny complaint was handled at the 1000 block of Grand River Road in Williamstown Township. Victim reported an unknown subject entered their unlocked storage unit and stole several hunting and fishing items. Report on file.
- 8/12 Officers were dispatched to a breaking and entering complaint at the 5000 block of Campus Hill Drive. Victim

- reported an unknown subject entered her apartment and stole a television and cash. The investigation is ongoing.
- 8/13 An identity theft complaint was handled at the 2300 block of Wild Blossom. Victim reported an unknown subject opened credit cards fraudulently in their name. Report on file.
- 8/13 A larceny from auto complaint was handled at the 2300 block of Graystone Drive. Victim reported two of their unlocked vehicle was entered and stole \$20 in loose change. Report of file.
- 8/13 A retail fraud complaint was investigated at the 1700 block of Newman Road. Victim reported two subjects entered the business and stole several clothing items worth \$554. Suspects fled in a vehicle and were apprehended in the parking lot. Suspects identified and merchandise recovered. Suspects arrested for outstanding warrants and prosecution is being sought.
- 8/13 A stolen moped complaint was handled at the 4500 block of Sandown Court. Victim reported their moped was stolen by an unknown subject. Report on file.
- 8/14 Officers were dispatched to a malicious mischief complaint at the 1500 block of Mojave Court. Victim reported eggs were found on their vehicle. No suspects at this time. Report on file.
- 8/14 A larceny from auto complaint was handled at the 2000 block of Timberview Drive. Victim reported their vehicle was entered and several items were stolen by an unknown subject. Report on file.
- 8/14 An illegal dumping complaint was investigated at the 2200 block of Association Drive. Victim reported an unknown subject illegally dumped a computer hard drive into a Waste Management dumpster. Subject identified and enforcement action taken.
- 8/14 Officers responded to a retail fraud at the 2000 block of Grand River Avenue. Victim reported a suspect entered the business and attempted to leave with an icepack. Merchandise recovered, unable to locate suspect. The investigation is ongoing.
- 8/14 A counterfeit complaint was investigated at the 1800 block of Grand River Avenue. Victim reported receiving a counterfeit \$10 bill for a gas fill up transaction. The investigation is ongoing.
- 8/14 Officers were dispatched to a malicious destruction of property complaint at the 3800 block of Baulistrol Drive. Victim reported a section of their grass was bleached by a known subject. The investigation is ongoing.
- 8/14 A retail fraud complaint was investigated at the 1700 block of Newman Road. Victim reported two subjects entered the business and stole several clothing items worth \$881. Suspect fled the area on foot and one suspect was apprehended and identified. Merchandise recovered. Prosecution is being sought.
- 8/15 A breaking and entering complaint was reported at the 5000 block of Campus Hill Drive. Victim reported their apartment was entered by an unknown subject who rummaged through packing boxes. No items to be found missing. No suspects at this time.
- 8/15 An attempted internet scam was reported at the 5100 block of Marsh Road. Victim reported listing a massage mat on Craigslist and receiving an email from a subject who was interested in purchasing the item. Victim received a check in the mail from the subject for \$900 more than the purchase price. Victim requested their bank verify the check and it was found to be fraudulent. Victim not out any money. Report on file.
- 8/15 Officers were dispatched to the 700 block of Grand River Avenue for a larceny complaint. Victim reported an unknown subject removed the structure parts of a park shed and stole them. The investigation is ongoing.
- 8/15 A fraud complaint was investigated at the 4100 block of Indian Glen Drive. Victim reported being contacted by a subject who was interested in his services. The subject deposited a large amount of money into the victim's account and advised the victim to withdraw the money to purchase gift cards and send back. The victim's bank locked the accounts after noticing the suspicious activity. Suspect not identified.
- 8/15 Officers responded to a fraud complaint at the 4800 block of Nassau Street. Victim reported being contacted by a subject claiming to be an MSP trooper and was under investigation for identity theft and all of their personal and financial information was locked. Subject told the victim to wire all their money to their account to "protect" their information. Victim complied and realized it was a scam and contracted their bank to stop the transfer. Report on file.
- 8/16 An illegal use of a credit card complaint was investigated at the 2000 block of Yuma. Victim reported their wallet was missing and there were nine fraudulent transactions on their credit card account. No suspects at this time.
- 8/16 Officers were dispatched to a retail fraud complaint at the 1800 block of Grand River Avenue. Victim reported their Bluetooth speaker was stolen from an outside table during business hours. The speaker was valued at \$29.
- 8/16 A bicycle larceny complaint was handled at the 2300 block of Haslett Road. Victim reported their unlocked bicycle was stolen from the side wall of the business. Report on file.
- 8/16 A breaking and entering complaint was investigated at the 6000 block of Hagadorn Road. Victim reported one of their vacuum coin vaults was broken into and quarters were stolen. Also, a towel dispenser and coin changer were

also damaged but not entered.

- 8/16 Officers responded to a credit card fraud complaint at the 5300 block of Timber Lane. Victim reported their bank notified them of suspicious purchases on their credit card totaling \$226.
- 8/16 A harassment complaint was investigated at the 1200 block of Grand River Avenue. Victim reported being harassed repeatedly by a known subject. Enforcement action taken.
- 8/16 A retail fraud complaint was handled at the 1900 block of Grand River Avenue. Victim reported three suspects entered the business and stole approximately \$1,000 worth of merchandise. Suspects fled and dropped some of the merchandise. Unable to locate vehicle. Suspect identification being developed.
- 8/17 Officers were dispatched to the 5600 block of Edson for a larceny from auto complaint. Victim reported their locked work vehicle was broken into and several items were stolen.
- 8/17 An identity theft complaint was reported at the 2900 block of Bonita Circle. Victim reported their personal information was used to open a Verizon account by an unknown subject.
- 8/17 A retail fraud complaint was handled at the 4800 block of Marsh Road. Victim reported a subject entered the business and stole \$43 worth of property and left the business. Officers located the subject inside an adjacent store with the items. Suspect identified and prosecution is being sought.
- 8/17 Officers responded to a larceny from auto complaint at the 2700 block of Northwind Drive. Victim reported their vehicle was entered by an unknown subject and items were stolen including a Tablet and speaker.
- 8/17 A retail fraud occurred at the 2700 block of Grand River Avenue. Victim reported two subjects purchased items and then returned the items for cash. The returned items were found to be tampered with and not re-sellable. Suspects identified and prosecution declined by victim.
- 8/17 Officers were dispatched to a larceny from auto complaint at the 2700 block of Northwind Drive. Victim reported their unlocked vehicle was broken into and loose change was missing.
- 8/17 Officers investigated a fraud complaint at the 2300 block of Sapphire Lane. Victim reported being contacted by an unknown subject claiming to be with Microsoft and stated their computer was infected with viruses. Subject convinced the victim to provide her credit card number and demanded Google Play cards. Victim complied and realized it was a scam after purchasing \$1,000 in play cards and providing the numbers on the back.
- 8/18 A breaking and entering complaint was investigated at the 5900 block of Bois Ile Drive. Victim reported a known subject entered the residence through a window without permission and fled the area. Subject found and apprehended and prosecution is being sought.
- 8/18 A larceny from auto complaint was handled at the 2000 block of Timberview Drive. Victim reported their vehicle was entered and several items were stolen by an unknown subject. Report on file.
- 8/18 Officers were dispatched to a stolen vehicle complaint at the 2900 block of Hannah Blvd. Victim reported placing belongings in an unlocked locker and finding the items missing upon return. The victim's car was also stolen and found later. Victim's credit cards had unauthorized charges on them and suspect identification is being developed.
- 8/18 A larceny complaint was reported at the 6100 block of Porter Avenue. Victim reported jewelry and pottery were missing from their home. The investigation is ongoing.
- 8/19 A fraud complaint was reported at the 1400 block of Wilshire Road. Victim reported their credit card was missing from the inside of the vehicle and unauthorized purchases were found on the card. The investigation is ongoing.
- 8/19 Officers responded to a breaking and entering complaint at the 5900 block of Bois Ile Drive. Victim reported a known subject entered their apartment without permission and stole items.
- 8/19 A larceny from auto complaint was handled at the 1400 block of Wilshire Road. Victim reported their unlocked vehicle was entered and gone through by an unknown subject. No items were found to be missing. Report on file.
- 8/19 A larceny from auto complaint was handled at the 1400 block of Wilshire Road. Victim reported their unlocked vehicle was entered and gone through, in their driveway by an unknown subject. Loose change was found to be missing. Report on file.
- 8/19 A larceny from auto complaint was handled at the 1300 block of Biscayne Way. Victim reported their unlocked vehicle was entered and gone through, in their driveway by an unknown subject. Report on file.
- 8/19 Officers were dispatched to a malicious destruction of property complaint at the 2100 block of Lac Du Mont. Victim reported their vehicle tire was slashed by an unknown subject. Report on file.
- 8/20 A malicious destruction of property complaint was investigated at the 3600 block of Hulett Road. Officers reported a drinking fountain had been pulled of a wall and a drain pipe was broken in a park bathroom. No suspects at the time.
- 8/20 A stolen vehicle complaint was taken at the 1800 block of Grand River Avenue. Victim reported their fleet vehicle was missing from the parking lot. Report on file.

- 8/20 Officers responded to a larceny complaint at the 2200 block of Hampton Place. Victim reported their black hand bag was missing from their room. The investigation is ongoing.
- 8/20 Officers were dispatched to a larceny complaint at the 4500 block of Nakoma. Victim reported watches and jewelry were stolen from the residence. Suspect identification being developed and the investigation is ongoing.
- 8/20 A larceny complaint was reported at the 1900 block of Grand River Avenue. Victim reported their belongings were missing from an unlocked locker. The victim also had their vehicle rummaged through and their wallet stolen from the vehicle and their credit cards had unauthorized purchases on them. Suspect identification being developed and the investigation is ongoing.
- 8/21 An identity theft complaint was handled at the 4000 block of Okemos Road. Victim reported an unknown suspect used her social security information to obtain electricity from DTE. Report on file.
- 8/21 Officers were dispatched to the 2000 block of Grand River Avenue for a retail fraud complaint. Victim reported a subject concealed alcohol in his backpack and exited the business without paying. Suspect identified and prosecution is being sought.
- 8/21 A breaking and entering complaint was investigated at the 4900 block of Campus Hill Drive. Victim reported an unknown subject entered their apartment through a locked front door and several items were missing. The investigation is ongoing.
- 8/21 A larceny complaint was reported at the 2700 block of Grand River Avenue. Victim reported a known subject stole multiple items including \$1,000 in cash. Suspect identified and prosecution is being sought.
- 8/22 Officers were dispatched to a larceny complaint at the 6000 block of Gibson. Victim reported their unlocked bike was stolen from their driveway. Report on file.
- 8/22 An attempted fraud complaint was handled at the 2400 block of Science Parkway. Victim reported an unknown subject who claimed to be a co-worker requested a copy of pay stubs via email. Victim also reported same "co-worker" requested payroll deposit to be sent to a different bank. Bank notified the victim that the deposit was fraudulent and was stopped. Business not out any money.
- 8/22 A retail fraud complaint was handled at the 1900 block of Grand River Avenue. Victim reported an unknown subject entered the business and stole four pairs of sunglasses. Victim fled on foot and officers were unable to locate. The investigation is ongoing.
- 8/22 Officers were dispatched to a retail fraud complaint at the 1900 block of Grand River Avenue. Victim reported a subject stole a hat and fled the area. Officers unable to locate.
- 8/23 A larceny complaint was investigated at the 4300 block of Cornell Road. Victim reported items stolen from her purse while working. Victim identified and located and prosecution being sought.
- 8/23 Officers responded to a larceny complaint at the 5800 block of Blythefield. Victim reported a ski missing from their boat that was parked in the street overnight. Victim subsequently found the missing ski.
- 8/23 A larceny from auto complaint was reported at the 4800 block of Marsh Road. Victim reported their license plate was stolen from their vehicle while shopping. The investigation is ongoing.
- 8/23 Officers were dispatched to a retail fraud complaint at the 2000 block of Grand River Avenue. Victim reported a subject concealed alcohol and left the business without paying. Suspect stopped by loss prevention, dropped the merchandise and fled the area. Officers located suspect and prosecution is being sought.
- 8/23 A larceny complaint was handled at the 2600 block of Bennett Road. Victim reported their cell phone was stolen by a subject and fled while playing an outdoor game. Subject identified and returned the phone. Prosecution is being sought.
- 8/23 A retail fraud complaint was handled at the 4700 block of Hagadorn Road. Victim reported a laptop was stolen by two subjects. One subject was identified and the other subject identity is being developed. The investigation is ongoing.
- 8/23 A larceny complaint was investigated at the 2800 block of Hannah Blvd. Victim reported a cell phone, valued at \$177 that was ordered on Amazon was missing from the package that it was delivered in. The investigation is ongoing.
- 8/24 Officers were dispatched to a retail fraud complaint at the 5100 block of Times Square Drive. Victim reported a subject entered the business, selected merchandise and switched UPC stickers with other items to make them cheaper. Subject scanned the merchandise at the self-checkout for the cheaper price and left the business. Suspect identified and merchandise recovered. Prosecution is being sought.
- 8/24 A malicious destruction of property complaint was investigated at the 4300 block of Alderwood Drive. Victim reported their vehicle was shot with a paintball gun while parked on the road in front of their residence. Report on file.

- 8/24 Officers responded to an attempted breaking and entering complaint at the 4600 block of Dobie Road. Victim reported their business front door had a broken handle and an unknown subject may have attempted to enter the business. Nothing appears to have been taken. Report on file.
- 8/25 A larceny from auto complaint was reported at the 4800 block of Marsh Road. Victim reported their golf clubs were stolen from their unlocked vehicle in the business parking lot. The value of the golf clubs was \$1,500. The investigation is ongoing.
- 8/25 Officers were dispatched to a larceny from auto complaint at the 2600 block of Grand River Avenue. Victim reported an unknown subject entered her unlocked vehicle and stole a grocery bag while shopping. Report on file.
- 8/25 A breaking and entering complaint was reported at the 2900 block of Northwind Drive. Victim reported their laptop was stolen from their unlocked apartment. The investigation is ongoing.
- 8/26 A malicious destruction of property complaint was investigated at the 5200 block of Wardcliff Drive. Victim reported their mailbox was damaged by unknown subjects in the evening. The value of the mailbox is \$45 and the investigation is ongoing.
- 8/26 A larceny from auto complaint was handled at the 5700 block of Ridgeway. Victim reported their vehicle was entered and rummaged through while parked in a parking lot and items were stolen. Report on file.
- 8/26 A breaking and entering complaint was handled at the 1600 block of Lake Drive. Victim reported a known subject entered their residence without permission and damaged items. The investigation is ongoing.
- 8/26 A larceny from auto complaint was handled at the 2900 block of Northwind Drive. Victim reported their unlocked vehicle was entered and rummaged through while parked in a parking lot and items were stolen. Report on file.
- 8/27 Officers responded to a larceny from auto complaint at the 4800 block of Marsh Road. Victim reported an unknown subject entered their unlocked vehicle and stole cash while shopping. Report on file.
- 8/27 Officers were dispatched to a retail fraud complaint at the 1900 block of Grand River Avenue. Victim reported a subject stole several clothing items and fled the area. Officers unable to locate. The investigation is ongoing.
- 8/27 A credit card fraud complaint was handled at the 700 block of Grand River Avenue. Victim reported their credit card had several unauthorized purchases on it totaling \$540. The investigation is ongoing.
- 8/27 An assault complaint was investigated at the corner of Newman Road and Central Park Drive. Victim reported a road rage incident with an unknown subject who physically struck him in the head area. The investigation is ongoing.
- 8/27 Officers were dispatched to a larceny complaint at the 1900 block of Grand River Avenue. Victim reported chairs stolen from the outside back of the business by an unknown subject to fled in a vehicle. Report on file.
- 8/27 A malicious destruction of property complaint was investigated at the 2000 block of Grand River Avenue. Victim reported their vehicle was "keyed" by another unknown subject in the parking lot. The investigation is ongoing.
- 8/28 A retail fraud complaint was handled at the 4800 block of Marsh Road. Victim reported a subject entered the business and stole merchandise and fled the area in a vehicle. Officers unable to locate. The investigation is ongoing.
- 8/28 Officers investigated an illegal use of a credit card complaint at the 1700 block of Hamilton Road. Victim reported unauthorized charges on their credit card account by a known subject. The investigation is ongoing.
- 8/28 A malicious destruction of property complaint was investigated at the 2700 block of Cahill Drive. Victim reported their mailbox was damaged by unknown subjects in the evening. Report on file.
- 8/28 An identity theft complaint was handled at the 4600 block of Van Atta Road. Victim reported their personal information was used to open an account with a \$1,500 total owed. Report on file.
- 8/28 Officers were dispatched to a harassment complaint at the 2000 block of Ashland Drive. Victim reported being harassed by a known subject via social media. The investigation is ongoing.
- 8/28 Officers were dispatched to a retail fraud complaint at the 2000 block of Grand River Avenue. Victim reported a subject stole several items and fled the area. Officers located the subject and merchandise was returned. Prosecution is being sought.
- 8/29 A retail fraud complaint was investigated at the 4800 block of Marsh Road. Victim reported a subject entered the business and stole \$269 worth of items. Suspect identified by officers a day later and half of the merchandise recovered. Prosecution is being sought.
- 8/29 A fraud complaint was reported at the 1800 block of Cimarron Drive. Victim reported paying a contractor in full for indoor home repairs and the contractor neglected to provide the service. The investigation is ongoing.
- 8/29 Officers were dispatched to a retail fraud complaint at the 2000 block of Grand River Avenue. Victim reported two subjects stole more than \$200 worth of merchandise and fled the business. Officers unable to locate. The investigation is ongoing.
- 8/29 Officers responded to an armed robbery at the 1600 block of Haslett Road. Victim reported an unknown subject

entered the business, displayed a weapon and demanded money. Victim complied and subject fled the area on foot. Unable to locate. The investigation is ongoing.

- 8/30 A larceny complaint was handled at the 5100 block of Chaggal Lane. Victim reported their locked work trailer was broken into and a generator was stolen. The value of the generator is \$1,500 and no suspects at this time.
- 8/30 Officers were dispatched to a larceny complaint at the 1900 block of Grand River Avenue. Victim reported her purse and its contents were stolen from an unlocked locker and unauthorized charges were found on her credit cards. The investigation is ongoing.
- 8/30 A malicious destruction of property complaint was investigated at the 6200 block of Towar Circle. Victim reported their vehicle was found with white paint on it. The estimated cost to fix is \$100. No suspects at this time.
- 8/30 Officers responded to a larceny complaint at the 1900 block of Grand River Avenue. Victim reported their purse was stolen from an unlocked locker and her credit cards had unauthorized charges on them. The investigation is ongoing.
- 8/31 A larceny from auto complaint was investigated at the 1900 block of Grand River Avenue. Victim reported their wallet was stolen and found \$900 in unauthorized charges on their credit card. The investigation is ongoing.
- 8/31 Officers responded to a larceny from auto complaint at the 1900 block of Grand River Avenue. Victim reported two of their credit cards were stolen from their vehicle and unauthorized charges totaling \$1,200 was found. The investigation is ongoing.
- 8/31 A larceny from auto complaint was investigated at the 6300 block of Newton Road. Victim reported their service vehicles had electrical wires cut to remove side running lights and brake lights. No suspects at this time.
- 8/31 An illegal use of a credit card complaint was reported at the 1900 block of Grand River Avenue. Victim reported their credit card was used without permission and unauthorized charges were found on the card. Suspect identification being developed. The investigation is ongoing.
- 8/31 Officers were dispatched to an embezzlement complaint at the 2000 block of Grand River Avenue. Victim reported an employee embezzled \$1,600 worth of funds. Employee identified and prosecution is being sought.
- 8/31 A larceny complaint was handled at the 2500 block of Woodhill Drive. Victim reported their totem pole and a memorial plaque were stolen by two unknown subjects. The investigation is ongoing.
- 9/1 Officers responded to the 3500 block of Indiana Road for a dog bite complaint. Victim reported two dogs fighting and another dog being bit along with the victim. The investigation forwarded to Animal Control.
- 9/1 A larceny complaint was investigated at the 5900 block of Marsh Road. Victim reported their cell phone missing while working. A "locate my phone" app was used and officers responded to a residence in Haslett. Subjects identified and returned the phone. Prosecution declined by victim.
- 9/1 Officers were dispatched to a larceny from auto report at the 5900 block of Bois Ile Drive. Victim reported their back vehicle window was broken out and their back-up camera monitor was missing. The investigation is ongoing.
- 9/1 A malicious destruction of property complaint was reported at the 2100 block of Lac Du Mont. Victim reported their outdoor clay chimney was damaged during the night time hours. No suspects at this time.
- 9/1 A retail fraud complaint was handled at the 1900 block of Grand River Avenue. Victim reported four subjects entered the business and one of the subjects stole a ring. Suspects identified and all banned from the business. Prosecution declined by victim.
- 9/1 Officers responded to a credit card fraud complaint at the 1900 block of Grand River Avenue. Victim reported four subjects suspected of credit card fraud were identified and found merchandise with them but no receipts and several credit cards with multiple names listed. The investigation is ongoing.
- 9/2 A larceny from auto complaint was handled at the 3000 block of Endenhall Way. Victim reported their vehicle was entered by an unknown subject and the contents were scattered throughout the vehicle. No items were found missing.
- 9/2 Officers were dispatched to the 6200 block of Rothbury Way for a larceny from auto complaint. Victim reported their vehicle was entered by an unknown subject and several items were missing. Report on file.
- 9/2 A fraud complaint was investigated at the 2700 block of Grand River Avenue. Victim reported their credit card missing while in the business and found an unauthorized charge on card. Victim returned to the business and the card was located. The investigation is ongoing.
- 9/2 A larceny from auto complaint was handled at the 6100 block of Farrington Court. Victim reported their vehicle was entered by an unknown subject and the contents were scattered throughout the vehicle. Several items were missing.
- 9/2 Officers responded to a malicious destruction of property complaint at the 2100 block of Lac Du Mont. Victim reported spray paint damage to their vehicle. Two of the tires were flat and there was damage to a headlight and

bumper. Suspect identification being developed.

- 9/2 A malicious destruction of property complaint was reported at the 6300 block of Sun Hollow Drive. Victim reported damage to their vehicle by an unknown subject. Suspect identification being developed. The investigation is ongoing.
- 9/2 Officers investigated a breaking and entering complaint at the 5400 block of Maple Ridge. Victim reported their apartment was entered through their sliding glass door by an unknown subject. No items missing and the investigation is ongoing.
- 9/2 Officers were dispatched to a larceny from auto report at the 1700 block of Oneida. Victim reported their unlocked vehicle was entered by an unknown subject while shopping and their wallet was missing. Unauthorized purchases were found on the card at a local business. The investigation is ongoing.
- 9/3 A larceny from auto complaint was handled at the 6100 block of Buckden Way. Victim reported their vehicle was entered by an unknown subject and the contents were scattered throughout the vehicle. Several items were missing.
- 9/3 Officers were dispatched to a larceny complaint at the 2800 block of Eyde Parkway. Victim reported \$800 in cash missing from their purse while working. Suspect identified and prosecution is being sought.
- 9/3 A larceny complaint was investigated at the 6000 block of Rutherford. Victim reported a known subject removed cash from their wallet multiple times. Subject identified and prosecution is being sought.
- 9/3 Officers responded to a breaking and entering complaint at the 2600 block of Blue Haven Court. Victim reported their residence was entered and property was stolen by an unknown subject. The investigation is ongoing.
- 9/3 A breaking and entering complaint was handled at the 5900 block of Park Lake Road. Victim reported an unknown subject stole credit cards from their apartment and made unauthorized purchases on them. The investigation is ongoing.
- 9/4 A larceny complaint was handled at the 1800 block of Towner Road. Victim reported their locked garage was entered and an unknown subject stole two leaf blowers and one weed whip worth \$1,400. The investigation is ongoing.
- 9/4 A larceny from auto complaint was handled at the 1400 block of Biscayne Way. Victim reported their unlocked vehicle was entered by an unknown subject and several items were missing, including a cell phone and a camera. Report on file.
- 9/4 Officers were dispatched to a larceny complaint at the 1900 block of Grand River Avenue. Victim reported their hover board, worth \$249 was missing from their display. The investigation is ongoing.
- 9/4 Officers were dispatched to a larceny from auto report at the 1900 block of Belwood Drive. Victim reported their unlocked vehicle was entered by an unknown subject and several items are missing, including golf clubs. The investigation is ongoing.
- 9/4 A larceny from auto complaint was handled at the 1900 block of Grand River Avenue. Victim reported their locked vehicle was entered by an unknown subject and several items were missing, including her purse, cell phone and credit cards. Report on file.
- 9/5 Officers responded to an unarmed robbery report at the 3800 block of Dobie Road. Victim reported being robbed and assaulted by two unknown subjects in a parking lot. The investigation is ongoing.
- 9/5 A vehicle theft was reported at the 1300 block of Biscayne Way. Victim reported their vehicle was stolen from their driveway during the night time hours. No suspects at this time.
- 9/5 A larceny from auto complaint was handled at the 3000 block of Endenhall Way. Victim reported the driver's window shattered in her vehicle and her wallet and its contents were missing. Report on file.
- 9/5 Officers were dispatched to a larceny from auto report at the 1400 block of Franklin Street. Victim reported their vehicle was entered by an unknown subject and several items were missing. Report on file.
- 9/5 A retail fraud complaint was handled at the 4800 block of Marsh Road. Victim reported a subject entered the business and stole a cell phone and then re-entered the business to pick up fraudulent prescription medication. The investigation is ongoing.
- 9/5 A larceny from auto complaint was handled at the 6200 block of Rothbury Way. Victim reported their locked vehicle was entered by an unknown subject and items were missing. Report on file.
- 9/5 Officers responded to a retail fraud complaint at the 4800 block of Marsh Road. Victim reported a subject entered the business, stole three bottles of fragrances and fled on foot. Subsequently, subject identified a few days later while stealing from another business in the same parking lot. Prosecution is being sought.
- 9/5 A credit card fraud complaint was reported at the 3800 block of Windy Heights. Victim reported unauthorized charges on their bank account totaling \$860 by an unknown subject. The investigation is ongoing.

- 9/5 Officers were dispatched to a larceny from auto report at the 6200 block of Hardy Avenue. Victim reported their vehicle was entered by an unknown subject and several items were missing, including sunglasses, a watch and gift card. Report on file.
- 9/6 A larceny from auto complaint was handled at the 1300 block of Biscayne Way. Victim reported their unlocked vehicle was entered by an unknown subject and their wallet was missing. Unauthorized charges were also found on their credit card statements as well. Report on file.
- 9/6 Officers were dispatched to a larceny from auto report at the 5600 block of Buckingham Road. Victim reported their vehicle was entered by an unknown subject and several items were missing. Report on file.
- 9/6 Officers responded to a retail fraud complaint at the 4900 block of Marsh Road. Victim reported a subject entered the business, stole items and fled the area. Suspect located and identified and prosecution is being sought.
- 9/6 A larceny complaint was investigated at the 1400 block of Grand River in Williamstown Township. Victim reported their backpack and its contents of cash and books were stolen from inside the business. The investigation is ongoing.
- 9/7 A larceny complaint was handled at the 2700 block of Grand River Avenue. Victim reported a known subject stole their cell phone and two credit cards. Suspect identified and the investigation is ongoing.
- 9/7 A retail fraud complaint was handled at the 2000 block of Grand River Avenue. Victim reported a subject entered the business and stole a television. Suspect fled the area into an awaiting vehicle. Suspect identified after being stopped by another law enforcement agency. Prosecution is being sought.
- 9/7 Officers responded to a trespassing complaint at the 1900 block of Grand River Avenue. Victim reported four subjects entered the business and refused to leave when asked. Subjects identified. Enforcement action taken.
- 9/7 A fraud complaint was handled at the 2700 block of Hannah Blvd. Victim reported losing their purse on MSU's campus and being contacted by a subject who found the purse. Victim was later contacted by their insurance carrier that an unknown subject requested to be added to the policy. Insurance company denied the subject's request. Report on file.
- 9/8 A larceny from auto complaint was handled at the 6100 block of Skyline Drive. Victim reported their unlocked vehicle was entered by an unknown subject and their wallet and a GPS device were missing. Report on file.
- 9/8 Officers were dispatched to a larceny from auto report at the 6000 block of Innkeepers Court. Victim reported their vehicle was entered by an unknown subject and a guitar pedal board was missing. Report on file.
- 9/8 A larceny from auto complaint was handled at the 6100 block of Buckden Way. Victim reported their vehicle was entered by an unknown subject and their blue tooth speaker was missing. Report on file.
- 9/8 Officers responded to a larceny complaint at the 6100 block of Carriage Hill Court. Victim reported their vehicle was entered by an unknown subject and their sunglasses and shoes were missing. Report on file.
- 9/9 A malicious destruction of property complaint was handled at the 5600 block of Cade Street. Victim reported their window screen on their residence was damaged. Report on file.
- 9/9 Officers responded to a malicious destruction of property complaint at the 6200 block of Carino Court. Victim reported their vehicle was damaged by an unknown suspect. The rear window was shattered and no items were missing. Report on file.
- 9/9 An assault complaint was reported at the 5300 block of Marsh Road. Victim reported their hat knocked off their head and threatened by a known subject. Prosecution declined by victim.
- 9/9 A larceny from auto complaint was handled at the 2500 block of Solar Way. Victim reported their unlocked vehicle was entered by an unknown subject and cash and gift cards were missing. Report on file.
- 9/9 A retail fraud complaint was handled at the 2000 block of Grand River Avenue. Victim reported a subject entered the business and stole a container of macaroni and cheese. Suspect stopped and identified and trespassed from the business.
- 9/9 Officers were dispatched to a larceny from auto report at the 6100 block of Hardy Avenue. Victim reported their vehicle was entered by an unknown subject and a backpack containing computer items were missing. Report on file.
- 9/9 A larceny from auto complaint was handled at the 6100 block of Carino Court. Victim reported their vehicle was entered by an unknown subject and several items were missing including two cell phones and phone chargers. Report on file.
- 9/10 Officers were dispatched to a larceny from auto report at the 6100 block of Hardy Avenue. Victim reported their unlocked vehicle was entered by an unknown subject and items were missing. Report on file.
- 9/10 A larceny from auto complaint was handled at the 6100 block of Farrington Court. Victim reported their unlocked vehicle was entered by an unknown subject and their sunglasses worth \$200 were missing. Report on file.
- 9/10 Officers were dispatched to a trespassing complaint at the 2900 block of Hannah Blvd. Enforcement action was

taken.

- 9/10 Officers were dispatched to a larceny from auto report at the 6200 block of Sunhollow Lane. Victim reported their unlocked vehicle was entered by an unknown subject and loose change and cigarettes were missing. Report on file.
- 9/11 A fraud complaint was handled at the 1800 block of Newman Road. Victim reported an unknown subject attempted to purchase an item and performed a quick change scam on the employee. Suspect fled the area in a vehicle with \$240 in cash. The investigation is ongoing.
- 9/11 Officers responded to a breaking and entering complaint at the 6200 block of Lake Drive. Victim reported their television missing. Suspect gained entry by an unlocked side door to the garage. The investigation is ongoing.
- 9/11 Officers were dispatched to a larceny from auto report at the 2800 block of Kittanset. Victim reported their unlocked vehicle was entered by an unknown subject while they were in a business and their cell phone was missing. Unable to locate cell phone.
- 9/12 A dog bite complaint was investigated at the 1300 block of Hatch Road. Victim reported walking their dog in front of a residence and a dog charged at them and bit her on the finger. Forward to Ingham County Animal Control.
- 9/13 Officers responded to a stolen moped complaint at the 2900 block of Northwind Drive. Victim reported their moped was stolen from under a parking ramp. The moped was not locked to any structure but the key was removed. Report on file.
- 9/13 A retail fraud complaint was investigated at the 1900 block of Grand River Avenue. Victim reported three subjects entered the business and stole \$3,000 worth of clothing and exited the store. Unable to locate. The investigation is ongoing.
- 9/14 A stolen vehicle complaint was reported at the 1900 block of Danbury. Victim reported their vehicle was stolen from the driveway of the residence. No suspects at this time.
- 9/14 An identity theft complaint was investigated at the 2000 block of Grand River Avenue. Victim reported their personal information was used to open a Best Buy credit card in their name.
- 9/14 Officers responded to a breaking and entering complaint at the 5600 block of Edson Street. Victim reported property was stolen from the business worth \$2,400. No signs of forced entry. Suspect identification being developed and the investigation is ongoing.
- 9/14 A larceny complaint was reported at the 5100 block of Times Square Drive. Victim reported their purse was stolen from their shopping cart while in the parking lot. Report on file.
- 9/14 Officers were dispatched to a larceny complaint at the 3800 block of Dobie Road. Victim reported movie tickets were stolen from envelopes on their desk by an unknown subject. Suspect identification being developed and the investigation is ongoing.
- 9/14 A stolen moped complaint was investigated at the 2900 block of Northwind Drive. Victim reported their locked moped was stolen from the complex parking ramp. Report on file.
- 9/14 Officers were dispatched to a larceny from auto report at the 100 block of Granite Drive in Williamstown Township. Victim reported their vehicle was entered by an unknown subject and sunglasses were missing. Report on file.
- 9/14 A larceny from auto complaint was handled at the 6100 block of Gossard Avenue. Victim reported their unlocked vehicle was entered by an unknown subject and items worth \$55 were missing. Report on file.
- 9/15 A stolen moped complaint was investigated at the 2900 block of Northwind Drive. Victim reported their moped was stolen from the complex parking ramp. Report on file.
- 9/15 An identity theft complaint was investigated at the 1900 block of Wilder Street. Victim reported being contacted by an unknown subject claiming to be the Social Security Office and needed their social security number. Victim provided the information and then realized it was a scam. The investigation is ongoing.
- 9/15 Officers responded to a breaking and entering complaint at the 5600 block of Edson Street. Victim reported property was stolen from the business. No signs of forced entry. Suspect identification being developed and the investigation is ongoing.
- 9/15 A larceny from auto complaint was handled at the 2600 block of Grand River Avenue. Victim reported a weed wacker was stolen from their work vehicle. The investigation is ongoing.

## **PUBLIC WORKS AND ENGINEERING**

### **Local Road Comprehensive Plan**

We have received our final report and the necessary funding level required to move our total local road system to “good” is significant. It is estimated that we would need to allocate \$3.5 million per year to get all of our 150 miles of local roads to a PASER rating of 8 (good) within a 10 year period. The Transportation Commission has started a

detailed discussion on potential funding and expects to make a recommendation on how to proceed to the Township Board soon. Our Team at this point envisions four options: continue to rely on the dedicated quarter mill for roads with annual supplements from the general fund (status quo), decrease or eliminate existing programs in the general fund to provide new funding for roads, explore a new millage/increase or rely on special assessments to provide funding for street improvements.

### **Solar Panel Project**

CBS Solar was selected by the Energy Team review committee to provide the Township with a 20 KW photovoltaic solar electric system. The system will be ground mounted and located in the southeast corner of the Municipal complex grounds (corner of Marsh Rd. and Central Park Drive). Construction of the system is underway and completion is scheduled for October 6th.

The demonstration project will potentially provide an 8% reduction in our energy costs at the Township and assist us with the Climate Sustainability Plan goal of obtaining 50% of electricity from renewable energy sources by 2025.

### **Water Main Projects**

The water main replacement project on Sirhal Drive is complete and the contractor, Mauldon Brothers Construction, has started the Grand River water main extension project. Completion of the project is expected to be done by mid-October. This extension is part of a special assessment district approved by the Township Board in the fall of 2017.

### **Grand River Sewer Interceptor Repairs**

Bids were received and opened on May 31<sup>st</sup>. The work will involve rehabilitation to the sanitary sewer interceptor main and rehabilitation work to manholes along the interceptor main. Layne Inliner will be performing the Interceptor work and Insituform Technologies will be performing the manhole work. Traffic control and piping for the bypass pumping is being completed, with repair work to commence in the next few weeks. The work will be completed by the first of November.

### **East Lansing Water Reclamation Reuse Facility (WRRF) project**

Second phase construction is ongoing. The wet spring has caused some delays, and required additional pumping, but vertical construction is well underway. The third phase of the project will focus on design, bidding and construction on the solids handling portion of the project at the facility. Design is about 60% completed. The design will include a small digester, which is in-line with our sustainability plan to reduce energy costs at the WRRF.

### **MSU to Lake Lansing Trail Project**

We have received the Trail Feasibility Study final report, which was a requirement of MDOT, in order to be eligible to pursue Transportation Alternative Project (TAP) funding. Based on the report, the original route as envisioned by the community, is feasible and preferred and will be pursued by our Department. Our TAP application has been submitted to MDOT based on the findings in the report. Based on MDOT's application and funding schedule, we anticipate a funding commitment and the beginning of construction for phase one in 2020.

### **Ingham County Trail Millage Projects**

Multiple bridge and trail repairs and replacements are being completed. The Pine Lake Drain bridge replacement on the Inter-Urban pathway has been installed and paving will start next week. Additional paving will also occur on the pathway to eliminate several bad areas. Work has also commenced on the pathway near the entrance to Central Park South. This work included a new pedestrian bridge and new paving for the trail.

In addition to the bridge and pathway work, we also received funding from the County Parks and Trail millage in the amount of \$975,000 to construct the boardwalk between Central Park Drive and the Service center. The project is slated to start in the winter of this year and be completed in the late spring of 2019. We are currently conducting core samples for our final design.

We also recently submitted a funding application for phase 2 of the MSU to Lake Lansing Trail project. We are requesting funding in the amount of \$645,000 from the County towards the \$860,000 project.

## **2018 Local Road Program**

The following roads were selected for work in 2018: Island Lake from Meadow Woods to White Hills Lake, Sleepy Hollow east and west south of Lake Lansing, Cade from Biscayne to Haslett, Biscayne from Woodville to Buckingham, Hallendale from Biscayne to Franklin, Jo Pass from Burcham to Quarry, Burcham from East Hidden Lake to Jo Pass, Starboard from Shoals to Cornell, Woodfield from Riverwood to Sugar Maple, White Owl from Woodfield to Woodfield and Sheldrake from Roxbury to Belding. The concrete work is almost complete and the paving work is expected to start in October. Residents along the streets impacted will receive a joint notification from the Township and the Ingham County Road Department.

## **RR Quiet Zone Project**

We have recently entered into an agreement with OHM Advisors to assist up with developing a feasibility and engineering study for the potential implementation of a quiet zone in the Township. OHM Advisors were the consultants used by the City of Battle Creek to implement their multi-million dollar project they funded with municipal bonds. As part of their services, they will be reviewing the preliminary report authored by Abonmarche and making recommendations on how best to proceed in Meridian Township if funding is allocated. We anticipate our first report next month.

## **2020 Census**

Our Team continues to work with the Federal Government on preparing and providing the needed maps and addresses for a successful 2020 census. They have not requested any new information in the past few months.

## **Water**

- Completed approximately 1,065 MISS Dig tickets
- Read third quarter meters for billing purposes
- Repaired 5 water service breaks
- Repaired 2 water main breaks
- Replaced 3 fire hydrant
- Installed 123 meters for new services
- Responded to 761 work orders for customer service
- Completed 1419 work orders for meter re-checks
- Completed shut-off and turn-ons for non-payment
- Mowed grass at water towers
- Completed maintenance records
- Attended trainings for Cartegraph
- Attended training for their MDEQ S-licenses
- Completed 40 repairs to Valve Boxes and Curb Boxes

## **Sewer**

- Ordered supplies for DPW departments/employees
- Continued businesses grease trap inspections
- Responded to 22 sewer calls. 3 had mainline restrictions
- 8 SCADA calls on lift stations that have been resolved
- Continued ongoing project to locate, GPS, and raise manhole castings if necessary
- Cleaned approximately 32,000 feet of sewer line
- Televised approximately 10,000 feet of sewer line
- Mowed sewer easements
- Cleaned 22 lift station wet wells
- Continued checking and flushing problem manholes
- Continued weekly lift station checks and repairs
- Removed clogged pumps and de-ragged as necessary
- Mowed grass at lift stations
- Cleaned and maintained vehicles and shop
- Assisted Buildings with work orders
- Assisted Parks and Grounds with work orders

- Assisted mechanics with fixing equipment
- Conducted NASSCO PACP training
- Completed maintenance records
- Attended trainings for Cartegraph

#### Engineering, Records Management and Permitting

- Staff applied for a grant in the amount of \$645,000 from the Ingham County trail millage to fund 75% of phase 2 of the MSU-Lake Lansing trail. The Township's match will be \$215,000 from Township's pathway millage fund. The length of phase 2 will be 1.2 miles extending from Park Lake Road and Grand River Avenue to Okemos Road just south of Gaylord C Smith Drive.
- Conducted a pre-construction meeting and issued a "Notice to Proceed" for the "Sanitary Sewer Rehabilitation -2018" contract. By-passing work is currently in progress with rehab work planned to follow, and is scheduled to be completed by November 1<sup>st</sup>. The main sanitary interceptor rehab will involve 1,735 feet of concrete pipe, along Grand River Avenue east of Dawn Avenue to the intersection of Shaw Lane and Hagadorn Road. The manhole rehab will involve nine structures including two large siphon manholes at the Red Cedar River crossing east of Hagadorn Road.
- Completed Capital Improvements Program (CIP) for 2019-2024, and submitted plan to the Community Development Department.
- Investigated and confirmed illicit sanitary sewer discharge to the storm system for a residence at Boulevard Avenue. Plans to rectify the problem will involve installation of a new sanitary lateral and redirecting the sanitary discharge to the Township's sanitary collection system. The work has been contracted with our emergency repair contractor, Barnhart Excavation, and is scheduled for early October.
- Design and permitting is ongoing for the boardwalk along Okemos Road between Central Park Drive and Gaylord C Smith Drive. A soil borings & geotechnical evaluation contract has been awarded to Wolverine Engineers, with a report expected by the first part of October. The project is on schedule for completion by spring of 2019.
- Obtained all the required permits for bridge replacement at the Pine Lake drain on the old Raby Road trail. This project has been added to the ongoing "Bridge Rehabilitation 2017". The intent is to have the bridge replaced by the end of November of this year.
- The existing single span pre-fab bridge at the Mud Lake in Central Park south has been replaced with a similar weathering steel bridge.
- Pavement repairs including sub-base and asphalt replacement are ongoing along several trails, as part of the "Bridge Rehab 2017".
- Staff has been assisting Parks department with new pavements at Eastgate and North Meridian parks.
- The non-motorized flashing beacon warning signs project at the Interurban pathway crossing on Okemos Road has been let and then awarded by MDOT to the low bidder, J. Ranck Electric, Inc. A pre-construction meeting will be held soon; the project is planned for completion during this fall.
- A pre-construction meeting for this year's concrete repair contract has been held and the Notice to Proceed was issued in early July. The contract, Kamminga & Roodvoets (K&R) has since installed concrete replacements for water & sanitary repairs; local roads' related curb & gutter and ramps; pathway repairs, and is ready to begin the "Order to Maintain" residential sidewalks' replacements.
- As part of the Municipal Separate Storm Sewer System (MS4) permit requirements, a mock audit has been held including field inspection of the service center. Also, engineering staff participated in a regional field-training for Illicit Discharge Elimination Program (IDEP). An updated Public Education Plan (PEP) has been submitted in late September to MDEQ as part of the Township's MS4 permit renewal application.
- Staff continues to represent the Township at the Tri-County's Ground Management Board Technical Committee(GMBTC), and as part of that participated in updating the Wellhead Protection Plan for ELMWSA, which included developing a new GIS based groundwater and well viewer to be used as part of site plan reviews. The viewer has been added to the Township's GIS system.
- Staff assisted with site plan review and approval of the solar panel array project at Townhall.
- Work is ongoing for the Grand River Ave. water main extension from Wellington Drive to east of Van Atta Road. Substantial completion is expected by mid-October.

- As part of Lake Lansing management plan for this year, 49 acres of Lake Lansing have been harvested in July. The main plant removed was the invasive Starry Stonewort weed. Efforts to find good sites for a natural shoreline demonstration project have yielded two possible locations. Negotiations are underway to firm up the design and agreements with site owners.
- “Approval to Use” letters will be issued for Whitehills Lakes South #2.
- Issued “Notice to Proceed” for the New Hope Church site at 6322 Newton Road.
- Inspections of underground utilities and site construction continued for the following developments: Red Cedar Flats; Okemos Pointe- Elevation site; Ingham County Medical expansion.
- Staff inspected fifty eight sewer & water connections or repairs.
- Staff inspected four sidewalk installations or repairs.
- Replaced water damaged KIP 860 printer/ scanner /copier.
- Updated Water Main and Sewer Main maps and database.
- Continue to work on Fire Hydrant and Gate Valve map in GIS.
- Continue to update Water and Sewer service cards.
- Provided the water and sewer maintenance division with new maps showing all new developments and utilities.
- Updated the Easement map and database for water, sewer and pathway.
- Assisted Parks with Legal Descriptions of Park Properties.
- Assisted Public Works field staff with several Water and Sewer issues.
- Processed sixteen sidewalk permits.
- Processed thirty four utility permits.
- Processed one hundred two SESC applications.

#### Facilities

- Repaired lights HOM-TV
- Check and repaired panic alarm Treasures Office
- Repaired lights Farmer’s Market
- Repaired office light located in Service Center
- Continued with routine room set ups and tear down
- Repaired leak in PSB ladies restroom
- Performed maintenance on all auto flush sensors
- Prepped and painted new service door for South Fire Station
- Repaired light in Clerk’s rear election area
- Performed maintenance on auto paper towel dispensers
- Repaired Municipal Building ladies restroom stall lock
- Repaired and painted wall in Fire Chief’s Office
- Continued with weekly recycle pick up
- Repaired plumbing leak within wall PSB men’s locker room
- Cleared drain issue Okemos Library
- Replaced hot water heater Okemos Library
- Replaced service doors Service Center and South Fire Station
- Repaved/stripped Police Impound Lot
- Repaved Glendale Cemetery drives
- Paved Eastgate Parking lot
- Replaced overhead doors located in Service Center
- Installed Air Hawk exhaust system South Fire Station
- Replaced entrance doors Okemos Library

#### Motor Pool

- Replaced emergency strobe lights Dump Truck 223
- Started conversion of Unit 515 to emergency air and response truck
- Continued with routine/ emergency maintenance and repair of fleet

- Replace tarp system on dump truck 223
- Replaced exhaust system unit 325
- Replaced tires and did 4 wheel alignment unit 325
- A/C/radiator repairs on backhoe 391
- Replaced tail lights dump truck 441
- A/C repair unit 463
- Replaced door switches unit 463
- Checked charging system and replaced batteries Vector unit 22-101
- Replaced emission purge valve unit 412
- Replace steering shock unit 418
- Checked charging system and replaced battery unit 214
- Replaced window Bobcat unit 308
- Replaced rims and tires Bobcat unit 308
- Replaced rear springs Bobcat unit 307
- Recovered seats unit 261
- Repaired brakes and replaced brake booster unknit 272
- Installed power inverter unit 31-106
- Replaced spindle bearing unit 314
- Replaced computer dock MPD units 60-111 and 113
- Rescuer in car camera MPD unit 60-114
- Replaced brakes Ambulance 70-101
- Replaced radiator and hoses MFD 70-101
- Replaced seat and seat belt MFD unit 501

#### Environmental Programs

- Planned for Fall Recycling Event. Fall included a new item: Household Hazardous Waste.
- Conducted a survey to gather input from apartment managers and owners about recycling and related interests.
- Helped maintain Meridian Office Recycling systems.
- Assisted with development of <http://midmichrecycles.org/>.
- Helped develop, coordinate, deliver and promote Solarize Meridian workshops geared to increase the amount of renewable energy in the Township. 250+ residents have been reached so far with information about Solar Electric – Photovoltaic (PV) systems.
- Planning occurred for a Solar Open House at Meridian Township on Oct 6, 2018.
- Work has begun on the ~20 KW solar array near the Municipal Building.
- Continued research street lighting options in collaboration with Consumers Energy.
- Helped Energy Team with plan to achieve its 100% renewable energy goals.
- Helped simplify and consolidate our utility billing with standard billing dates (possible due to new smart meters).
- Provided staff support to the Meridian Environmental Commission.
- Drafted a memo to the Township Board exploring interest in a ban on polycyclic aromatic hydrocarbons.
- Distributed 10,000+ inserts on efficient watering and lawn maintenance.
- Worked with a new social media Intern to promote “Green Themes” and other initiatives.
- Arranged speakers for monthly “Green Theme” presentations held in the Town Hall Room at 7:00pm, normally on the 1<sup>st</sup> Wednesdays.
- Published and distributed three issues of the Green Gazette.
- Began work with a new group of students from MSU’s Dept. of Community Sustainability to promote green infrastructure – benefits, awareness, and enhancement.
- Meridian received a Silver Level award in the Michigan Green Community Challenge. (Michigan Township Association, MI Municipal League, MI Assoc. of Counties, etc.).
- Responded to daily citizen calls about household hazardous waste, recycling center hours, curbside recycling, and where to recycle “stuff.”

- Provided support for local community gardens including the “Hidden River Roundabout” at Park Lake and Burcham.
- Provided support to Delta Township for a new wetland ordinance.
- Assisted in researching potential revisions to Meridian’s wetland ordinance.

**CLERK'S OFFICE BOARD  
COMMUNICATIONS  
October 16, 2018**

**BOARD INFORMATION  
(BI)**

## Riley Millard

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**From:** Jody Wesley <jjwesley@comcast.net>  
**Sent:** Monday, October 08, 2018 1:29 PM  
**To:** Board  
**Subject:** Giguere Meeting Wednesday

Despite what you may have heard to the contrary, a group from our neighborhood is ready to meet with Giguere on Wednesday to try to resolve the issues with the Robins Way property. We hope we can come to some agreement, but if not we know we will have put our best efforts forward.

Thanks!!

Jody Wesley

Sent from my iPhone

## Riley Millard

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**From:** Donna Rose <wild-rose@sbcglobal.net>  
**Sent:** Monday, October 08, 2018 10:48 PM  
**To:** Frank Walsh  
**Cc:** Board; hudson.kc@live.com; ody.norkin@gmail.com  
**Subject:** Your email regarding Redi Ride

Dear Manager Walsh,

Please include this in the next Board of Trustees packet. I am writing in response to your email to Karla Hudson in regards to her questions about Redi Ride capacity issues from 2PM until 4PM and a meeting that was to take place with CATA, Meridian Township and Okemos Schools. I understand the triangular political forces in effect here. However, school children are being given priority over other citizens when schools let out, and this is as wrong as keeping them from riding. It seldom seems like it is a first come first served system. And yes, citizens have overwhelmingly loved this service, but I have heard from many they have stopped trying to use the service in the afternoons due to the lack of available capacity. You may have forgotten about people who came and voiced their frustration about this a few years back, but it was more than 2-3 individuals who have told you this. Unfortunately we have no real political power to make anyone interested enough in this issue to help build some bridges to solutions. . It seems to me that some sort of compromised could be made among all concerned to protect a number of seats for both groups. Also, it further occurs to me a compromise might have been reached with the schools to have their buses drop students off at the driveways of some of the major destinations where many of the children seem to be going on Redi Ride, like Club Meridian and Knob Hill. The school bus from Chippewa travels right passed these locations. We have investigated at these routes and find school buses are not full and could accommodate these children. We have photos.

You might not be aware of this, but there are children in other parts of our township who have after school activities and need to be able to use this service as well, but they are served by East Lansing Public Schools and don't have a chance when trying to get to a tennis or music lesson, or any other type of activity from their home within our township because Redi Ride is only picking up Okemos School children. We also have residents with disabilities who need to travel with their children, and to use Spectran service it would cost as much as \$10 or more one way, since Spectran charges full fare for "guests" who are over a certain height or age.

I must say I was very disheartened by your response. If you were using the service yourself you would find it unacceptable that during the middle part of the day you were hampered from either going somewhere or not being able to get home from another location. Herein lies the problem. Those inexperienced can easily dismiss what they perceive as one complaint, because how do they know if it is valid? I don't feel your response adequately addresses a long standing real issue. I am disappointed, and wonder if any progress can be made when we adopt the new language for the next Redi Ride millage.

Sincerely,  
Donna Rose  
6207 Cobblers Dr.  
East Lansing, MI 48823

## Riley Millard

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**From:** Meridian Township, MI <meridian-mi@enotify.visioninternet.com>  
**Sent:** Tuesday, October 09, 2018 11:15 AM  
**To:** Board  
**Subject:** Email contact from Meridian Township, MI

Message submitted from the <Meridian Township, MI> website.

**Site Visitor Name:** Phyllis Vaughn  
**Site Visitor Email:** Vaughnp8@yahoo.com

I am urging the township board to contact the County Clerk and or State Elections Board . We need someone competent to run the Nov. elections. When I received my ballot last week and it had the additional instructions for straight ticket voting. I called the Meridian Township Clerks office and was told to follow instructions on ballot. At that time I asked why the paper was added because it didn't look official to me. the Clerk is blaming the printer. It is his job to make sure what went out was correct. It seems he always has excuse. This is a gross neglect of his job. He blamed the machines, the people who work the elections . At what point does the board take action to assure we can have a fair and accurate election?

## Riley Millard

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**From:** Brett Dreyfus  
**Sent:** Thursday, October 11, 2018 2:24 PM  
**To:** Riley Millard  
**Subject:** Redi-ride issues response from Township manager

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**From:** Karla Hudson [mailto:Hudson.KC@live.com]  
**Sent:** Monday, October 08, 2018 2:53 PM  
**To:** Ronald Styka  
**Cc:** Kathy Ann Sundland; Patricia Herring Jackson; Phil Deschaine; Brett Dreyfus; Julie Brixie; Donna Rose  
**Subject:** Redi-ride issues response from Township manager

Hi frank,

I am dissatisfied with your answer. Many individuals who I speak to regarding these services have just given up trying to use the Redi-ride system, individuals who really need the service. I am shocked that you will continue to allow this to run in such a manner and not give this the attention it needs. As I have explained before many individuals will not come forward to request change as there is a fear of losing what they have even if it is not operating smoothly. These individuals are grateful to have service even if it is mediocre. As I have indicated previously I speak for those who are unable to have a voice in low quality public transportation. The answer you have given me tells me that you are not working for the best interest of your senior citizens and persons with disabilities that reside in your community. The school district and school students have another option known as school bus transportation. An option that in many cases is traveling directly past their communities. The seniors and individuals with disabilities in your community do not have more than one option. By not addressing the school student issue you are leaving these populations vulnerable to not meeting important life needs such as getting to medical appointments, grocery shopping, ETC. I would think that allowing these populations to struggle knowing that school children have another option is not the way you would want to be known for managing your community's needs. I have watched this township go forward with huge projects related to areas where they needed to improve such as with the sexual assault program. I did not hear anything that the number of residents impacted by sexual assaults was needed to address an important need for sexual assault education in the township. In fact, only one major incident created that change. So to tell me and others like myself that given that you have only had so few complaints and that you will not continue to advocate for change is just wrong.

Let me remind you that when we first brought the Redi-ride struggle to you and the board a room filled with concerned citizens encouraged you to make changes. Let me further remind you that the township board, transportation commission and CATA all agree that we have capacity issues. In hearing your disinterest in making change with the continued school student issue will you then be taking the position of not making any changes to the upcoming Redi-ride millage? Is it once again your position to put CATA as the sole source provider in the ballot language?

As my township manager I and others, senior citizens and persons with disabilities are looking to you to make changes in a system that is substandard. If you are interested in having that room full of people come back and ask of you and the

board to revise this program and address the problems this may have to be the direction I and community members will need to take to get the point across that the current model is not meeting the needs of the most vulnerable in your township.

Regards,

Karla Hudson

**From:** Frank Walsh <walsh@meridian.mi.us>  
**Sent:** Monday, October 8, 2018 12:12 PM  
**To:** Karla Hudson (Hudson.KC@live.com) <Hudson.KC@live.com>  
**Subject:** Walnut Hills & CATA

Hi Karla,

I've discussed the Redi-Ride service with several key individuals and we have no plans to change the service or make it less attractive for students to use the service. The service is available for all township residents. We serve thousands of riders per year and we have 2 or 3 complaints regarding ridership between 2-4 PM. I realize that you are not satisfied, but CATA is serving thousands of thankful residents.

Regarding Walnut Hills, we have re-inspected the home and there are no current issues with the house. However, the pool is a different story. We are contacting the owner to demand that the pool be drained to alleviate all safety concerns.

Thank you for sharing your perspective on CATA, Walnut Hills and the intersection.

Frank



**Frank L. Walsh**  
Township Manager  
[walsh@meridian.mi.us](mailto:walsh@meridian.mi.us)  
W 517.853.4258 | F 517.853.4251  
5151 Marsh Road | Okemos, MI 48864  
[meridian.mi.us](http://meridian.mi.us)

<p><b>PROPOSED BOARD MINUTES</b></p>
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**PROPOSED MOTION:**

**Move to approve and ratify the minutes of the Regular Meeting of October 2, 2018 as submitted.**

**ALTERNATE MOTION:**

**Move to approve and ratify the minutes of the October 2, 2018 Regular Meeting with the following amendment(s):  
[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD REGULAR MEETING **-DRAFT-**  
5151 Marsh Road, Okemos MI 48864-1198  
853-4000, Township Hall Room  
TUESDAY, OCTOBER 2, 2018 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Deschaine, Jackson, Opsommer, Sundland

ABSENT:

STAFF: Township Manager Walsh, Director of Public Works Perry, Township Attorney Fahey, Police Chief Plaga, Information Technology Director Gebes, Principal Planner Menser, Community Planning Director Kieselbach, Fire Chief Hamel, Parks and Recreation Director Maisner, Human Resources Director Marx

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. PRESENTATIONS

A. CPR Life Saver Presentation-Mike Hamel, Fire Chief

Fire Chief Mike Hamel recognized numerous first responders, 911 dispatch employees, and private employee staff whose actions and use of pre-hospital treatment saved the life of a local resident.

B. Meridian Garden Club

Jody Szalankiewicz with The Meridian Garden Club presented on the Planted Pink Garden. Recounted the work the Club does and its recognition at local, state, and national levels.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:20 pm.

Brent Felton, 2470 Robins Way, Okemos; spoke in opposition to Rezoning #18080 - Giguere Homes (Agenda Item 12A).

Lance Langdon, Director of Ingham County 911, 710 E. Jolly Rd., Lansing; provided information on upcoming 911 Dispatch ballot proposal.

Mike Duffy, 734 W. Grand River, Okemos; Owner, Winslow Mobile Home Park, spoke in opposition to Urban Service Boundary Amendment (Agenda Item 13E).

Thomas Wolff, 2595 Robin's Way, Okemos; spoke in opposition to Agenda Item 12A.

Derek Lisabeth, 6200 Pine Hollow Dr., East Lansing; spoke in support of Agenda Item 12A.

Diana Kline, 6253 Fenwick Ct., East Lansing; spoke in support of Agenda Item 12A.

Jim Giguere, 6253 Fenwick Ct., East Lansing; spoke in support of Agenda Item 12A.

Travis Wilson, 2180 Cider Mill Drive, East Lansing; spoke in support of Medical Marijuana Ordinance for Meridian Township (Agenda Item 13G).

Gustavo de los Campos, 3983 Shoal Drive, Okemos; spoke on safety concerns of the Deer Management Program.

Galit Pelled, Shoals Dr., Okemos; spoke on safety concerns of the Deer Management Program.

David Pierson, 1305 S. Washington, Lansing; spoke in support of Rezoning #18090 – M & J Management (Agenda Item 13B).

Lily Levental, 636 Tarleton Ave., East Lansing; spoke on safety concerns of the Deer Management Program.

Neil Bowlby, 6020 Beechwood Dr., Haslett; spoke in support of Michigan Utility Assoc. membership (Agenda Item 9D) and commented on Agenda Item 13E.

Erica Holmen, 1422 Haslett Dr., Haslett; spoke on safety concerns of the Deer Management Program.

Assaf Gilad, 3975 Shoals Dr., Okemos; spoke on safety concerns of the Deer Management Program.

Alina Gorelik, 2577 Robins Way, Okemos; spoke in opposition of Agenda Item 12A.

Ody Norkin, 3803 Sandlewood Dr., Okemos; spoke on safety of the Deer Management Program.

Andrea Doseff, 3977 Shoals Dr., Okemos; spoke on safety concerns of the Deer Management Program.

Chad Stewart, Shoals Dr., Okemos; spoke on the safety procedures of the Deer Management Program.

Supervisor Styka closed public remarks at 7:08 pm.

6. TOWNSHIP MANAGER REPORT  
Township Manager Frank Walsh reported: Williamstown Township Police Contract, Brownfield Board meetings, Solar Project underway, Farmer's Market groundbreaking.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

A. Treasurer Quarterly Report – Julie Brixie

Board Discussion: Collected delinquencies, bankruptcies, administrative fees

Clerk Dreyfus reported:

- Recent FOIA requests
- Absentee Ballots have been mailed
- Voter registration deadline for November Election: Oct. 9<sup>th</sup> 5pm
- New high-speed tabulator has been received, setting up training dates

8. APPROVAL OF AGENDA

**Supervisor Styka added Agenda Item 12B, Board Member Appointment to Land Preservation Board, to the Agenda.**

**Trustee Opsommer moved to add Agenda Item 13H, Deer Management Program Discussion, to the Agenda. Seconded by Clerk Dreyfus.**

VOICE VOTE:            Motion carried            7-0

**Treasurer Brixie moved to approve the Agenda as amended. Seconded by Trustee Deschaine.**

VOICE VOTE:            Motion carried            7-0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

**Treasurer Brixie moved to adopt the Consent Agenda. Seconded by Clerk Dreyfus.**

ROLL CALL VOTE:    YEAS: Trustees Deschaine, Opsommer, Jackson, Sundland, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried            7-0

A. Communications

**Treasurer Brixie moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Clerk Dreyfus.**

ROLL CALL VOTE:    YEAS: Trustees Deschaine, Opsommer, Jackson, Sundland, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried            7-0

B. Minutes – September 18, 2018 Regular Meeting and September 11, 2018 Special Meeting

**(1) Treasurer Brixie moved to approve and ratify the minutes of the Regular Meeting of September 18, 2018 as submitted. Seconded by Clerk Dreyfus.**

**(2) Treasurer Brixie moved to approve and ratify the minutes of the Special Meeting of September 11, 2018 as submitted. Seconded by Clerk Dreyfus.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Opsommer, Jackson, Sundland, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

C. Bills

**Treasurer Brixie moved to approve that the Township Board approve the Manager’s Bills as follows, seconded by Clerk Dreyfus:**

<b>Common Cash</b>		\$	<b>433,643.45</b>
<b>Public Works</b>		\$	<b>27,517.79</b>
<b>Trust &amp; Agency</b>		\$	<b>8,364,436.72</b>
	<b>Total Checks</b>	\$	<b>8,825,597.96</b>
<b>Credit Card Transactions</b>		\$	<b>17,260.71</b>
Aug 30 <sup>th</sup> to Sept. 26 <sup>th</sup>			
	<b>Total Purchases</b>	\$	<b>8,842,858.67</b>
<b>ACH Payments</b>		\$	<b><u>519,811.98</u></b>

ROLL CALL VOTE: YEAS: Trustees Deschaine, Opsommer, Jackson, Sundland, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

D. Michigan Utility Association Membership

**Treasurer Brixie moved to approve the Michigan Municipal Association for Utility Issues Membership Resolution and Authorize Derek N. Perry, Assistant Township Manager and Director of Public Works & Engineering to sign the Municipal Coalition Memorandum of Understanding on behalf of the Charter Township of Meridian. Seconded by Clerk Dreyfus.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Opsommer, Jackson, Sundland, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

E. FEMA Assistance to Firefighters Grant

**Treasurer Brixie moved to authorize the Fire Department to apply for and accept an Assistance to Firefighters Grant through the Federal Emergency Management Agency in the amount of \$940,000.00 with the Township’s 10% share being \$94,000.00 (\$80,000 coming from the Equipment and Staffing Millage set aside for the ladder truck and \$14,000 coming from the 2019 General Fund). Seconded by Clerk Dreyfus.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Opsommer, Jackson, Sundland, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

10. QUESTIONS FOR THE ATTORNEY - NONE

11. HEARINGS - NONE

12. ACTION ITEMS

A. Rezoning #18080 (Giguere Homes)

**Treasurer Brixie moved to adopt the resolution to deny Rezoning Petition #18080, a request to rezone approximately 7.36 acres from RR (Rural Residential) to RA (Single Family-Medium Density) at 3760 Hulett Road. Seconded by Trustee Opsommer.**

Board discussion: Community input, developer input, density limits for various zones, comparisons to Walnut Hills development, ranges of development between past proposals, appropriateness of current zoning, risk of developer not providing adequate greenspace protection, Board members acknowledgment of unified neighborhood opposition

ROLL CALL VOTE: YEAS: Treasurer Brixie, Supervisor Styka, Clerk Dreyfus, Trustees Deschaine, Jackson, Opsommer

NAYS: Trustee Sundland  
Motion carried 6-1

B. Board Member Appointment to Land Preservation Board

**Trustee Deschaine moved to appoint Trustee Opsommer as the Township Board Representative to the Land Preservation Board. Seconded by Trustee Jackson.**

VOICE VOTE: Motion carried 7-0

13. BOARD DISCUSSION ITEMS

A. Citizen Survey Questions

Director Perry provided updated questions for the proposed 2018 Citizen Survey.

Board discussion: options provided for answers, content of questions, general wording, motivation behind questions, inherent influence in wording, keep road millage and land preservation millage questions separate.

**Board consensus to place item on the Consent Agenda at the next Board meeting.**

B. Rezoning #18090 (M & J Management)

M & J Management LLC has requested to rezone a 5 acre parcel located at 1999 Saginaw Highway from I (Industrial) to C-2 (Commercial).

C. Rezoning #18100 (HOS Management)

HOS Management has requested to rezone a 0.42 acre parcel located at 7080 Saginaw Highway from I (Industrial) to C-2 (Commercial).

Board discussion (13B/13C): Advantages of rezoning, , will rezoning allow for expanding of medical marihuana overlay, parcel boundaries, allowed usage, trends in corridor, potential developments.

**Board consensus to place both items on for action at the next Board meeting.**

D. Rezoning #18110 (Buckley)

Don and Pat Buckley have requested the rezoning of two platted lots, approximately 0.18 acres in total size, located at 5998 Martinus Street.

Board discussion: Construction plans of applicant, reasoning behind rezoning request, importance of investing in the area, rezoning compatibility with adjacent properties, current restrictions regarding development, process of joining parcels, commercial history and planning concepts regarding Marsh and Martinus.

**Board consensus to place item on for action at the next Board meeting.**

E. Urban Service Boundary Amendment & Road Abandonment Process

Township staff suggests sending Urban Service Boundary amendment requests to the Planning Commission for review and approval.

Board discussion: Use of public hearings, review form, uses of Section 61 review, other review options, Planning Commission's place in process, road abandonment issues.

**Board consensus to adopt the use of Section 61 review process.**

F. Marsh Pointe PILOT Amendment/Property Donation

Director Kieselbach described a potential land donation of approximately 9 acres of undeveloped land to Meridian Township Parks and a proposed amendment to the original tax exemption and Payment in Lieu of Taxes (PILOT) for Marsh Pointe senior living complex.

Board discussion: possible developments on property retained by donor, willingness to agree to no development on retained property, Parks Department use, amount of staff time required for upkeep, PILOT amendment details, donation contingent on amendment.

**Board consensus to put item on for action at a future meeting.**

G. Medical Marihuana Ordinance

Director Kieselbach prepared and discussed additional changes made to the proposed Medical Marihuana Ordinance after the Board Meeting of September 18<sup>th</sup>, 2018 and asked for input on what additional changes or actions are needed.

Board discussion: Final approval process, required pre-qualifications, application fee, refunds, staff time required, lottery structure, applicant investigations, costs of review, grace period to correct deficiencies, staff discretion to determine deficiencies, number of permits required/allowed, application fees, facilities under same application, overlay district adjustments.

**Board consensus to put item on for further discussion at a future meeting.**

H. Deer Management Program

Parks Director Maisner explained the Deer Management Program and addressed citizen concerns with safety of the program. Suggested informative measures to help educate the public that may be impacted by this program.

Board discussion: Bow hunting only, need for community education, property boundary buffers in bow-hunting, trajectory of projectiles, check-in process for hunters, safety initiatives, community information meeting.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 10:01 pm.

Jim Giguere, 6252 Fenwick Dr., East Lansing; spoke in support of Agenda Item 12A.

Supervisor Styka Closed Public Remarks at 10:03 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

**Brett Dreyfus moved to continue business after 10:00 pm. Seconded by Trustee Sundland.**

VOICE VOTE:                      Motion carried                      4-3 (Brixie, Opsommer, Deschaine)

**Brett Dreyfus moved to reconsider the vote on Agenda Item 12A. Seconded by Trustee Sundland.**

Board discussion: Precedence of surrounding development, timing of new proposal, reapplication option, parliamentary process, applicant concessions to protect greenspace, reduction of risk.

VOICE VOTE:                      Motion failed                      5-2 (Dreyfus, Sundland)

Treasurer Brixie reported:

- Sexual Assault Prevention Committee informational posters and flyers
- Sexual Assault Prevention training, Oct. 18<sup>th</sup> and 25<sup>th</sup> 6 pm – 8 pm

Supervisor Styka reported:

- Meridian Cares benefit Oct. 19<sup>th</sup>

16. CLOSED SESSION – Confidential Legal Opinion – Haslett Marathon

**Trustee Opsommer moved that the Board move to closed session for the Confidential Legal Opinion Haslett Marathon. Seconded by Trustee Deschaine.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland,  
Supervisor Styka, Clerk Dreyfus, Treasurer Brixie

NAYS: None  
Motion carried 7-0

Board moved into a closed session at 10:22pm.

**Clerk Dreyfus moved to return the closed session to an open session. Seconded by Trustee Deschaine.**

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Brixie, Trustees  
Opsommer, Jackson, Sundland, Deschaine

NAYS: None  
Motion carried 7-0

Supervisor Styka returned the meeting to open session at 10:39 pm.

17. ADJOURNMENT

**Trustee Opsommer moved to adjourn. Seconded by Trustee Deschaine.**

VOICE VOTE: Motion carried 7-0

Supervisor Styka adjourned the meeting at 10:40 pm.

18. POSTSCRIPT - NONE

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RONALD J. STYKA,  
TOWNSHIP SUPERVISOR

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BRETT DREYFUS,  
TOWNSHIP CLERK



9.C

**To: Board Members**  
**From: Miriam Mattison, Finance Director**  
**Date: October 16, 2018**  
**Re: Board Bills**

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MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S  
BILLS AS FOLLOWS:

COMMON CASH	\$	314,338.65
PUBLIC WORKS	\$	343,689.85
TRUST & AGENCY	\$	339,970.30
TOTAL CHECKS:	\$	997,998.80
CREDIT CARD TRANSACTIONS	\$	16,089.97
Sept 27th to Oct 10th		
TOTAL PURCHASES:	\$	<u>1,014,088.77</u>
ACH PAYMENTS	\$	<u>694,805.46</u>

Vendor Name	Description	Amount	Check #
1. ABSOLUTE ENVIRONMENTAL SOLUTIONS	SOLAR SYSTEM REPAIR @ HNS	305.00	
2. AIRGAS GREAT LAKES	STANDING PO - MEDICAL OXYGEN	127.12	
	STANDING PO - MEDICAL OXYGEN	490.15	
	STANDING PO - MEDICAL OXYGEN	57.75	
	TOTAL	675.02	
3. AT & T	MONTHLY SERVICE	30.55	
4. AT & T	MONTHLY SERVICE	128.43	
	MONTHLY SERVICE	162.54	
	MONTHLY SERVICE	281.77	
	MONTHLY SERVICE	157.56	
	MONTHLY SERVICE	372.90	
	MONTHLY SERVICE	541.79	
	MONTHLY SERVICE	581.79	
	TOTAL	2,226.78	
5. AUTO VALUE OF EAST LANSING	FLEET REPAIR PARTS 2018	28.99	
	FLEET REPAIR PARTS 2018	57.40	
	TOTAL	86.39	
6. AVI SYSTEMS INC	ARCHIVE EQUIPMENT PROJECT	2,093.34	
7. BARYAMES CLEANERS	STANDING PO FOR UNIFORM CLEANING	60.00	
8. BLOOM SLUGGETT MORGAN	PROFESSIONAL SERVICES THROUGH 9/30/18	2,181.21	
9. BOARD OF WATER & LIGHT	MONTHLY SERVICES	540.46	99028
10. BS&A SOFTWARE	COMMUNITY DEVELOPMENT - TRAINING	410.00	
11. CARTEGRAPH	CARTEGRAPH PUBLIC WORKS OMS SOFTWARE	23,750.00	
12. CATA	PAYMENT FOR REDI - RIDE PASSES	600.00	98941
13. CINTAS CORPORATION #725	MECHANICS UNIFORMS FALL 2018	40.13	
	MECHANICS UNIFORMS FALL 2018	40.13	
	TOTAL	80.26	
14. CITY OF EAST LANSING	3RD QTR MEP REVENUE	64,620.99	
15. LAURA CLARK	PARTIAL REFUND WETLAND DELINEATION	190.00	
16. CONSUMERS ENERGY	MONTHLY SERVICE	7.88	
17. COURTESY FORD	FLEET REPAIR PARTS 2018	23.29	
	FLEET REPAIR PARTS 2018	63.47	
	TOTAL	86.76	
18. CREATIVE PRODUCT SOURCING	DARE PRODUCTS	1,209.30	
19. DBI	LABELS	30.36	
	2019 CALENDARS	92.29	
	TOTAL	122.65	
20. DISCOUNT ONE HOUR SIGNS	REVISE PARKING/CODE ENFORCEMENT VEHICLE	77.51	

Vendor Name	Description	Amount	Check #
21. ELECTION SOURCE	NEW CITIZENSHIP QUESTION-APPLICATION	142.23	
22. FIRE SERVICE MANAGEMENT	STANDING PO FOR FIRE GEAR INSPECTION/CLEANING	782.25	
	RE-CERTIFY FIRE GEAR FOR USE	618.75	
	TOTAL	1,401.00	
23. FISHBECK, THOMPSON, CARR & HUBER	PROF SERVICES - WDV 17-01	68.50	
	PROF SERVICES - WDV 18-01	208.00	
	TOTAL	276.50	
24. FORESIGHT GROUP	WATER BILL MAILING 9/15	225.97	
	TREASURER RETURN ENVELOPES	180.89	
	TOTAL	406.86	
25. GLIDRS LLC	PARTIAL REFUND PG #2018-09 REMOVAL OF DRIVEWAY	2,000.00	
26. GRAINGER	BOOT BRUSH WITH SCRAPER	145.83	
27. LEROY HARVEY	REIMBURSEMENT FOR MILEAGE - SEPTEMBER	88.29	
28. JOHN HECKAMAN	WORK BOOT REIMBURSEMENT	174.98	
29. DANIELLE HUGHES	REIMB FOR MILEAGE - SEPTEMBER	11.99	
30. JOHN DEERE FINANCIAL	FLEET FUEL AUG -DEC 2018	9,717.00	
31. KAMMINGA & ROODVOETS	CONCRETE REPAIR CONTRACT 2018	14,773.97	
32. KEYSTONE PRINTING GROUP	BUSINESS CARDS	64.92	
33. KITCH DRUTCHAS WAGNER VALITUTTI	DAS/METRO LOCAL AUTHORITY-CABLE FEES/FCC	2,500.00	
34. LANSING SANITARY SUPPLY INC	STANDING PO FOR CLEANING SUPPLIES/EQUIPMENT	141.00	
35. LANSING UNIFORM COMPANY	BADGE	129.00	
	STANDARD POLICE UNIFORM PURCHASE	141.40	
	STANDARD POLICE UNIFORM PURCHASE	30.00	
	STANDARD POLICE UNIFORM PURCHASE	57.85	
	STANDARD POLICE UNIFORM PURCHASE	69.95	
	STANDARD POLICE UNIFORM PURCHASE	55.00	
	TOTAL	483.20	
36. JANET LINCOLN	ELECTION INSPECTOR - AUGUST	110.75	
37. LUKE LANDSCAPE CO	MOWING SERVICES-6227 LAKE DR	75.00	
	MOWING SERVICES-2703 GRAND RIVER	75.00	
	MOWING SERVICES-2324 RABY	65.00	
	MOWING SERVICES-5010 PARK LAKE RD	65.00	
	MOWING SERVICES-3203 BIRCH ROW	55.00	
	MOWING SERVICES-3890 OKEMOS RD	110.00	
	MOWING SERVICES-5213 BLUE HAVEN DR	65.00	
	MOWING SERVICES-2930 JOLLY RD	60.00	
	MOWING SERVICES-2940 JOLLY RD	60.00	
	MOWING SERVICES-1546 HILLSIDE DR	65.00	
	MOWING SERVICES-3518 HAGADORN RD	70.00	
	TOTAL	765.00	
38. MAULDON BROTHERS CONSTRUCTION LLC	GRAND RIVER/SIRHAL-JODON WATER MAIN 2018	36,220.00	

Vendor Name	Description	Amount	Check #
39. MCKEARNEY ASPHALT & SEALING INC	REPAVE DRIVES GLENDALE CEMETERY	48,995.00	
40. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CKING PAYROLL 10/12/18	763.61	
41. MEDICAL MANAGEMENT SYSTEMS OF	AMBULANCE BILLING SERVICE	5,359.50	
42. MEDLER ELECTRIC	DIRECT BURY POLE & POLE LIGHT REPLACEMENT	1,571.64	
	DOUBLE ENDED LED LIGHT	235.00	
	TOTAL	<u>1,806.64</u>	
43. MICHIGAN ASSOCIATION OF HOSTAGE	2 OFFICERS TRAINING FOR MAHN CONF	300.00	98942
44. MIDWEST POWER EQUIPMENT	REPLACE DRIVE PUMP ON FERRIS MOWER ESTIMATE	1,799.51	
45. MOORE MEDICAL LLC	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	1,369.52	
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	95.00	
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	979.00	
	TOTAL	<u>2,443.52</u>	
46. MICHIGAN RECYCLING COALITION	FALL RECYCLING EDUCATIONAL WORKSHOP-L. HARVEY	75.00	
47. NETWORKFLEET, INC	VEHICLE TRACKING SYSTEM	56.85	
48. OAKWOOD CONSTRUCTION	REFUND PERFORMANCE GUARANTEE - RED CEDAR FLATS	45,000.00	99029
49. OKEMOS COMMUNITY EDUCATION	FALL RECYCLING EVENT	325.00	
50. ORKIN, 551-LANSING, MI	MONTHLY PESTICIDE TREATMENT OF MUNICIPAL BUILDING	125.00	
	MONTHLY PESTICIDE TREATMENT OF MUNICIPAL BUILDING	125.00	
	TOTAL	<u>250.00</u>	
51. PARAMOUNT COFFEE CO.	COFFEE ORDER	124.40	
52. PECKHAM	JANITORIAL SERVICES PSB, HARRIS ,MB,SC 2018	6,391.99	
53. PEOPLEFACTS LLC	PROFESSIONAL SERVICES	29.94	
54. PITNEY BOWES	POSTAGE	4,171.04	98943
55. THE POLACK CORPORATION	CONTRACT SERVICE	1,408.97	
56. POSTMASTER	MAILING BALOTS	700.00	98944
57. PRINTING SYSTEMS INC	ELECTION FORMS	45.65	
	ELECTION FORMS/AV BALLOT SHEETS	391.36	
	VOTER ID CARDS	289.23	
	AV BALLOT ENVELOPES	1,338.45	
	TOTAL	<u>2,064.69</u>	
58. PROGRESSIVE AE	2018 LAKE LANSING WATERSHED MANAGEMENT	2,069.44	
59. PRO-TECH MECHANICAL SERVICES	LABOR & PARTS	488.13	
60. QUALITY TIRE INC	STATE CONTRACT BID TIRES	630.00	
	TIRES	145.00	
	TOTAL	<u>775.00</u>	
61. RECLAIMED BY DESIGN	RECYCLING CENTER OPERATION	2,000.00	

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 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 10/16/2018 - 10/16/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
62. MERIDIAN TOWNSHIP RETAINAGE	CONCRETE REPAIR 2018 KAMMINGA/ROODVOETS	1,672.11	
63. KIT RICH	REIMB FOR MILEAGE-AUG & SEPT	86.66	
64. SAFETY KLEEN	PARTS WASHER - SOLVENT	158.00	
65. SKYLINE OUTDOOR	RECYCLING EVENT BANNER, CHGS FOR NEW BRAND STANDARDS	200.00	
66. SPARROW OCCUPATIONAL	PROFESSIONAL SERVICES	518.50	
	PROFESSIONAL SERVICES	726.00	
	PROFESSIONAL SERVICES	235.00	
	TOTAL	1,479.50	
67. SPRINT	CELLULAR PHONE SERVICE FOR SGT'S VEHICLES	97.29	
68. STANDARD ELECTRIC CO	ELECTRIC SUPPLIES 2018	130.86	
	ELECTRIC SUPPLIES 2018	229.91	
	TOTAL	360.77	
69. STATE OF MICHIGAN	COMMERCIAL CERTIFICATION RENEWAL-L. BOBB	75.00	
	WATER SAMPLES CUSTOMER ID: 278128	16.00	
	TOTAL	91.00	
70. KATHY SUNDLAND	REIMB MEALS & MILEAGE FOR MML CONF	114.66	
71. SWAGIT PRODUCTIONS, LLC	CONTRACTUAL SERVICE FOR HOMTV VIDEO HOSTING LIVE STREAMING & CLOSED CAPTIONING	3,462.00	
72. TDS	MONTHLY SERVICE	1,354.31	
73. USA TODAY NETWORK	PUBLIC NOTICES	502.00	
74. VERIZON WIRELESS	MONTHLY SERVICE	2,609.28	
75. RANDALL WADE	WORK BOOT REIMBURSEMENT	105.99	
76. WEST SHORE FIRE	STANDING PO FOR SCBA FILL STATION MAINTENANCE/PARTS AGREEMENT	170.00	
77. YOUNGSTROM CONTRACTING	PATHWAY BRIDGE REHAB 2017	5,699.23	
TOTAL - ALL VENDORS		314,338.65	
FUND TOTALS:			
Fund 101 - GENERAL FUND		219,872.56	
Fund 203 - LOCAL ROADS		1,672.11	
Fund 204 - PEDESTRIAN BIKEPATH MILLAGE		26,410.70	
Fund 208 - PARK MILLAGE		119.10	
Fund 218 - POLICE RESTRICTED/DESIGNATED		300.00	
Fund 230 - CABLE TV		8,111.88	
Fund 246 - TIRF		38,289.44	
Fund 250 - COMMUNITY NEEDS FUND		600.00	
Fund 275 - REVOLVING ENERGY FUND		235.00	
Fund 661 - MOTOR POOL		18,727.86	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 10/16/2018 - 10/16/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: PW

Vendor Name	Description	Amount	Check #
1. AIRGAS GREAT LAKES	CVF8A15 KIT CONFINED SPACE VENT FAN	585.00	
2. BARNHART & SON	SEWER MAIN REPAIRS REQUIRED FOR STREET REPAIRS	4,445.25	
	SEWER MAIN REPAIRS REQUIRED FOR STREET REPAIRS	3,028.24	
	TOTAL	7,473.49	
3. BOARD OF WATER & LIGHT	HULETT RD PUMP STATION INSURANCE	5,976.30	
4. CARTEGRAPH	CARTEGRAPH PUBLIC WORKS OMS SOFTWARE	20,000.00	
5. CATHEY INDUSTRIAL SUPPLIES, CO	PARTS	35.81	
6. CITY OF EAST LANSING	OPERATING COSTS - OCTOBER	258,171.25	
7. CSX TRANSPORTATION	ANNUAL LICENSE FEE	577.17	
8. FERGUSON WATERWORKS #3386	WATER SYSTEM REPAIR PARTS 2018	720.00	
	WATER SYSTEM REPAIR PARTS 2018	342.00	
	TOTAL	1,062.00	
9. JACK DOHENY COMPANIES INC	VACTOR JET HOSE	1,829.80	
10. KAMMINGA & ROODVOETS	CONCRETE REPAIR CONTRACT 2018	275.00	
11. LAYNE INLINER, LLC	SANITARY SWR INTERCEPTOR REHAB 2018	28,350.00	
12. MICHIGAN CAT	BACKHOE LOADER THUMB OP-0070,282-5409,2214285	4,765.99	
13. MYERS PLUMBING	HASLETT HIGH SCHOOL METER UPGRADE	630.14	
14. ONE WAY ASPHALT PAVING	2017 ASPHALT REPAIRS	2,014.59	
15. ASHITH & PRATHIMA PABBATHI	REIMBURSEMENT-PGE #18-13 @ 1416 WANDERING WAY	3,104.00	
16. PERCEPTIVE CONTROLS	HMI HARDWARE AND PROGRAMMING	4,949.00	
17. MERIDIAN TOWNSHIP RETAINAGE	SANITARY SWR INTERCEPTOR-LAYNE INLINER	3,150.00	
18. STATE OF MICHIGAN	COMMERCIAL CERTIFICATION RENEWAL-R. MACKENZIE	75.00	
	COMMERCIAL CERTIFICATION RENEWAL-M. ELLIS	75.00	
	TOTAL	150.00	
19. TDS	MONTHLY SERVICE	127.78	
20. VERIZON WIRELESS	MONTHLY SERVICE	462.53	
TOTAL - ALL VENDORS		343,689.85	
FUND TOTALS:			
Fund 590 - SEWER FUND		59,735.09	
Fund 591 - WATER FUND		283,954.76	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
EXP CHECK RUN DATES 10/16/2018 - 10/16/2018  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: TA

Vendor Name	Description	Amount	Check #
1. DART BANK	REFUND-OVERP'MT OF TAXES	245.64	12410
2. EAST LANSING PUBLIC SCHOOLS	2018 SUMMER TAX COLLECTION	22,796.86	12411
3. FLAGSTAR BANK	REFUND-OVERP'MT SUMMER TAX#33-02-02-09-153-006	35.90	12412
4. HASLETT PUBLIC SCHOOLS	2018 SUMMER TAX COLLECTION	23,065.56	12413
5. INGHAM INTERMEDIATE SCHOOL	2018 SUMMER TAX COLLECTION	142,170.73	12414
6. YOUNG SUK KIM/GLORIA KIM	REFUND OVERPM'T SUMMER TAX#33-02-02-33-327-075	8.72	12415
7. HILARIE KRUMM	REFUND OVERPM'T SUMMER TAX#33-02-02-26-131-007	6.61	12416
8. LANSING COMMUNITY COLLEGE	2018 SUMMER TAX COLLECTION	580.58	12417
9. OKEMOS PUBLIC SCHOOLS	2018 SUMMER/DELINQ P PROPERTY TAX COLLECTION	144,447.15	12418
10. JOHN & MICHELLE ROGERS 111	REFUND OVERPM'T SUMMER TAX#33-02-02-09-161-003	19.36	12419
11. TRI-COUNTY TITLE AGENCY LLC	REFUND OVERPM'T SUMMER TAX#33-02-02-11-354-016	21.67	12420
12. WILLIAMSTON SCHOOLS	2018 SUMMER TAX COLLECTION	6,571.52	12421
TOTAL - ALL VENDORS		339,970.30	
FUND TOTALS:			
Fund 701 - TRUST & AGENCY		339,970.30	

### Credit Card Charges from September 27th to October 10th

Posting Date	Merchant Name	Amount	Account Name
2018/09/27	4IMPRINT	\$650.03	MICHAEL DEVLIN
2018/09/27	GRAND TRAV RESORT	\$367.80	MIRIAM MATTISON
2018/09/27	GRAND TRAV RESORT	\$449.09	MICHELLE PRINZ
2018/09/27	MEIJER INC #025 Q01	\$51.20	MICHELLE PRINZ
2018/09/27	PREMIER SAFETY	\$132.59	ROBERT MACKENZIE
2018/09/27	THE HOME DEPOT #2723	\$141.03	ROBERT STACY
2018/09/27	THE HOME DEPOT #2723	\$17.97	PETER VASILION
2018/09/27	THE HOME DEPOT #2723	\$0.98	PETER VASILION
2018/09/27	THE HOME DEPOT #2723	\$168.12	DAVID LESTER
2018/09/27	THE UPS STORE 0811	\$272.32	CHAD HOUCK
2018/09/27	TST* ATWATER BREWERY IN G	\$12.00	KYLE ROYSTON
2018/09/27	VILLA PIZZA INC	\$9.73	KYLE ROYSTON
2018/09/27	WWW.SIMPLE-T.ORG	\$519.00	MICHELLE PRINZ
2018/09/28	AMAZON.COM*MT26A6MQ2	\$88.40	MICHELLE PRINZ
2018/09/28	BEST WESTERN	\$114.95	KYLE ROYSTON
2018/09/28	FASTENAL COMPANY01	\$58.08	ROBERT STACY
2018/09/28	FLANAGANS IRISH PUB	\$11.91	KYLE ROYSTON
2018/09/28	GIH*GLOBALINDUSTRIALEQ	\$32.07	PETER VASILION
2018/09/28	OFFICEMAX/DEPOT 6194	\$26.99	BRETT DREYFUS
2018/09/28	OPTICSPLANET, INC.	\$97.98	ROBERT MACKENZIE
2018/09/28	QUALITY TIRE	\$45.00	JIM HANSEN
2018/09/28	SHAHEEN CHEVROLET	\$245.09	TODD FRANK
2018/09/28	STAPLES 00103242	\$28.99	BRETT DREYFUS
2018/09/28	STATE OF MI EMS	\$25.00	WILLIAM PRIESE
2018/09/28	THE HOME DEPOT #2723	\$72.94	TODD FRANK
2018/09/28	THE HOME DEPOT 2723	\$233.99	MATT FOREMAN
2018/09/28	W.S. DARLEY & CO	\$74.48	TODD FRANK
2018/10/01	AMZN MKTP US*MT8YD3V81	\$194.83	KATHERINE RICH
2018/10/01	COSTCO WHSE#1277	\$103.65	RICHARD GRILLO
2018/10/01	E-CONOLIGHT	\$225.97	DENNIS ANTONE
2018/10/01	FACEBK MGNB2HSMT2	\$30.00	DEBORAH GUTHRIE
2018/10/01	GFS STORE #1901	\$35.34	RICHARD GRILLO
2018/10/01	KROGER #793	\$9.52	RICHARD GRILLO
2018/10/01	MEIJER INC #025 Q01	\$14.56	SCOTT DAWSON
2018/10/01	MEIJER INC #025 Q01	\$19.99	CATHERINE ADAMS
2018/10/01	MICHIGAN PLUMBING	\$1,568.00	DEREK PERRY
2018/10/01	PARKING LANSING CENTER	\$7.00	TODD FRANK
2018/10/01	PRICERIGHT DEWITT	\$263.58	TAVIS MILLEROV
2018/10/01	PUBLIC AGENCY TRAINING	\$495.00	SCOTT DAWSON
2018/10/01	SOLDANS FEEDS & PET S	\$10.74	CATHERINE ADAMS
2018/10/01	SQ *SPARTAN BREW PU	\$800.00	RICHARD GRILLO
2018/10/01	THE HOME DEPOT #2723	\$77.82	LAWRENCE BOBB
2018/10/01	THE HOME DEPOT #2723	\$21.91	ROBERT STACY
2018/10/01	THE HOME DEPOT 2723	\$83.84	DARCIE WEIGAND
2018/10/01	WAL-MART #2866	\$6.11	RICHARD GRILLO
2018/10/02	AMAZON.COM*MT0AF7HF0	\$23.28	KRISTI SCHAEING
2018/10/02	AMAZON.COM*MT3U61B41	\$17.95	KATHERINE RICH
2018/10/02	AMZN MKTP US*MT6A21HF1	\$8.76	KRISTI SCHAEING
2018/10/02	AMZN MKTP US*MT6QH8HHO	\$15.70	KRISTI SCHAEING
2018/10/02	CITY LIMITS	\$180.00	DARLA JACKSON
2018/10/02	COSTCO WHSE#1277	\$83.94	MICHAEL DEVLIN
2018/10/02	HARBOR FREIGHT TOOLS 157	\$19.98	TYLER KENNEL

2018/10/02	TARGET 00003657	\$103.86	DEBORAH GUTHRIE
2018/10/02	TOM'S FOOD	\$7.49	SCOTT DAWSON
2018/10/03	AMWAY GRAND PLAZA HOTE	\$370.98	MIRIAM MATTISON
2018/10/03	AMWAY GRAND PLAZA HOTE	\$370.98	MIRIAM MATTISON
2018/10/03	AMWAY GRAND PLAZA HOTE	\$370.98	MIRIAM MATTISON
2018/10/03	DOMINO'S 1206	\$37.74	BENJAMIN MAKULSKI
2018/10/03	EB AIAMM AMP MMCOA IB	\$255.00	JOHN HECKAMAN
2018/10/03	FERGUSON WTRWRKS #3386	\$14.91	TYLER KENNEL
2018/10/03	HASLETT TRUE VALUE HARDW	\$70.99	TOM OXENDER
2018/10/03	HITCHES AND MORE INC	\$286.00	TODD FRANK
2018/10/03	SKILLPATH / NATIONAL	\$179.00	MIRIAM MATTISON
2018/10/03	TAPCO	\$395.00	DEREK PERRY
2018/10/03	THE HOME DEPOT #2723	\$64.95	DAVID LESTER
2018/10/03	THE HOME DEPOT #2723	\$78.76	MATT FOREMAN
2018/10/03	WAL-MART #3726	(\$13.95)	ANDREA SMILEY
2018/10/04	AMER SOC CIVIL ENGINEERS	\$273.00	YOUNES ISHRAIDI
2018/10/04	AMZN MKTP US*MT8OF88T1	\$134.76	MICHELLE PRINZ
2018/10/04	COMPLETE BATTERY SOURCE	\$80.71	TODD FRANK
2018/10/04	HAMMOND FARMSLANDS	\$136.50	TYLER KENNEL
2018/10/04	LANSING COMMUNITY COLL	\$93.50	WILLIAM PRIESE
2018/10/04	MEIJER INC #025 Q01	\$29.33	CATHERINE ADAMS
2018/10/04	THE HOME DEPOT #2723	\$67.66	LAWRENCE BOBB
2018/10/04	THE HOME DEPOT #2723	\$4.42	TYLER KENNEL
2018/10/04	WWW.SIMPLE-T.ORG	\$517.75	MICHELLE PRINZ
2018/10/05	BATTERIES PLUS - #0445	\$20.98	PETER VASILION
2018/10/05	EAST COAST GLOVE AND SUPP	\$191.97	ROBERT MACKENZIE
2018/10/05	ELLIS MIDTOWN RAMP	\$12.50	JOYCE A MARX
2018/10/05	FACEBK SWFYAGW762	\$1.82	DARCIE WEIGAND
2018/10/05	GRAINGER	\$159.86	PETER VASILION
2018/10/05	ID CARDS INSTANTCARD	\$100.00	KRISTI SCHAEING
2018/10/05	THE HOME DEPOT #2723	\$29.88	DAN PALACIOS
2018/10/08	AMWAY GRAND PLAZA HOTE	(\$20.00)	MIRIAM MATTISON
2018/10/08	AMWAY GRAND PLAZA HOTE	(\$20.00)	MIRIAM MATTISON
2018/10/08	CORAL GABLES OF EAST LANS	\$489.35	FRANK L WALSH
2018/10/08	LEXISNEXIS RISK SOL EPIC	\$117.60	KRISTI SCHAEING
2018/10/08	MEIJER INC #025 Q01	\$20.36	SCOTT DAWSON
2018/10/08	MEIJER INC #025 Q01	\$38.85	DEBORAH GUTHRIE
2018/10/08	MICHIGAN SUPPLY CO	\$197.10	ROBERT STACY
2018/10/08	MICHIGAN TOWNSHIPS ASS	\$399.00	MICHELLE PRINZ
2018/10/08	MICHIGAN TOWNSHIPS ASS	\$133.00	MICHELLE PRINZ
2018/10/08	OFFICEMAX/DEPOT 6194	\$15.98	TODD FRANK
2018/10/08	OFFICEMAX/DEPOT 6194	\$29.99	DEREK PERRY
2018/10/08	OTC BRANDS, INC.	\$248.45	CATHERINE ADAMS
2018/10/08	POWR INC	\$107.89	ANDREA SMILEY
2018/10/08	QUALITY DAIRY 31280027	\$12.67	DEBORAH GUTHRIE
2018/10/08	SOLDANS FEEDS & PET S	\$10.74	KATHERINE RICH
2018/10/08	THE HOME DEPOT #2723	\$25.43	KENNITH PHINNEY
2018/10/08	THE HOME DEPOT #2723	\$29.98	MATT FOREMAN
2018/10/08	USPS PO 2569800864	\$9.84	DARCIE WEIGAND
2018/10/08	WAL-MART #2866	\$78.50	ANDREA SMILEY
2018/10/09	AMZN MKTP US*MT0HN2KCO	\$43.08	MICHELLE PRINZ
2018/10/09	CATHEY COMPANY	\$59.11	ROBERT STACY
2018/10/09	COMPLETE BATTERY SOURCE	\$93.46	TODD FRANK
2018/10/09	D	\$66.96	MATT FOREMAN
2018/10/09	IN *KODIAK EMERGENCY EQUI	\$234.78	TODD FRANK

2018/10/09	SENTRY SAFETY SUPPLY	\$243.61	ROBERT MACKENZIE
2018/10/09	STATE OF MI EMS	\$75.00	TAVIS MILLEROV
2018/10/10	ALRO STEEL CORP	\$108.00	MATT FOREMAN
2018/10/10	AMAZON.COM*MT97A4K02	\$142.22	MICHELLE PRINZ
2018/10/10	COMPLETE BATTERY SOURCE	\$42.41	KYLE ROYSTON
2018/10/10	DISCOUNT ONE HOUR SIGNS	\$138.03	KYLE ROYSTON
2018/10/10	HASLETT TRUE VALUE HARDW	\$12.87	TODD FRANK
2018/10/10	OFFICEMAX/DEPOT 6194	\$89.98	STEPHEN GEBES
2018/10/10	THE HOME DEPOT #2723	\$8.36	LAWRENCE BOBB
2018/10/10	THE HOME DEPOT #2723	\$47.56	PETER VASILION
2018/10/10	THE HOME DEPOT #2723	\$37.30	KENNITH PHINNEY
2018/10/10	THE HOME DEPOT #2723	\$9.98	KENNITH PHINNEY
<b>TOTAL</b>		<b>\$16,089.97</b>	

### ACH Transactions

Date	Payee	Amount	Purpose
10/01/18	Financial Institution	602.13	Payroll Correction
10/08/18	Consumers Energy	26,112.09	Gas & Electric
09/27/18	Consumers Energy	30,744.28	Street Lights
10/04/18	Meridian Township	8,272.40	Utility Bills
10/02/18	Blue Care Network	12,518.03	Employee Health Insurance
10/02/18	Health Equity	497.38	Employee Health Savings Contribution
10/01/18	MERS	220,305.18	Employee Retirement
10/09/18	ICMA	35,384.09	Payroll Deductions 10/12/18 Payroll
10/09/18	IRS	92,491.88	Payroll Taxes 10/12/18 Payroll
10/09/18	Various Financial Institutions	267,878.00	Direct Deposit 10/12/18 Payroll
	<b>Total ACH Payments</b>	<u><u>694,805.46</u></u>	



9. D.

**To:** Township Board Members

**From:** Frank L. Walsh  
Township Manager

Derek N. Perry, Assistant Township Manager  
Director of Public Works & Engineering

**Date:** October 10, 2018

**Re:** Citizen Survey Questions

---

Following the discussion from the October 2, 2018 Township Board meeting, the subsequent revisions were made to the custom questions on page four (4) of the National Citizen Survey instrument.

Question #14. – No revisions.

Question #15.

- Eliminated the first option regarding a renewal.
- Added “to maintain the environmental health of the property” and eliminated any reference to roads to the second option.
- Eliminated any reference to roads to the third option.

Question #16. – No revisions.

**Recommended motion:**

**“Move to approve the 2018 Meridian Township Citizen Survey as attached, and authorize the Township Manager to proceed with the project.”**

Attachment: Meridian Charter Township 2018 Citizen Survey



# Meridian Charter Township 2018 Citizen Survey

Please complete this questionnaire if you are the adult (age 18 or older) in the household who most recently had a birthday. The adult's year of birth does not matter. Please select the response (by circling the number or checking the box) that most closely represents your opinion for each question. Your responses are anonymous and will be reported in group form only.

**1. Please rate each of the following aspects of quality of life in Meridian Charter Township:**

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Meridian Charter Township as a place to live.....	1	2	3	4	5
Your neighborhood as a place to live .....	1	2	3	4	5
Meridian Charter Township as a place to raise children .....	1	2	3	4	5
Meridian Charter Township as a place to work.....	1	2	3	4	5
Meridian Charter Township as a place to visit .....	1	2	3	4	5
Meridian Charter Township as a place to retire .....	1	2	3	4	5
The overall quality of life in Meridian Charter Township .....	1	2	3	4	5

**2. Please rate each of the following characteristics as they relate to Meridian Charter Township as a whole:**

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Overall feeling of safety in Meridian Charter Township .....	1	2	3	4	5
Overall ease of getting to the places you usually have to visit.....	1	2	3	4	5
Quality of overall natural environment in Meridian Charter Township .....	1	2	3	4	5
Overall "built environment" of Meridian Charter Township (including overall design, buildings, parks and transportation systems).....	1	2	3	4	5
Health and wellness opportunities in Meridian Charter Township .....	1	2	3	4	5
Overall opportunities for education and enrichment .....	1	2	3	4	5
Overall economic health of Meridian Charter Township .....	1	2	3	4	5
Sense of community .....	1	2	3	4	5
Overall image or reputation of Meridian Charter Township.....	1	2	3	4	5

**3. Please indicate how likely or unlikely you are to do each of the following:**

	<i>Very likely</i>	<i>Somewhat likely</i>	<i>Somewhat unlikely</i>	<i>Very unlikely</i>	<i>Don't know</i>
Recommend living in Meridian Charter Township to someone who asks.....	1	2	3	4	5
Remain in Meridian Charter Township for the next five years .....	1	2	3	4	5

**4. Please rate how safe or unsafe you feel:**

	<i>Very safe</i>	<i>Somewhat safe</i>	<i>Neither safe nor unsafe</i>	<i>Somewhat unsafe</i>	<i>Very unsafe</i>	<i>Don't know</i>
In your neighborhood during the day .....	1	2	3	4	5	6
In Meridian Charter Township's downtown/commercial area during the day .....	1	2	3	4	5	6
In your neighborhood after dark.....	1	2	3	4	5	6
In Meridian Charter Township's downtown/commercial area after dark .....	1	2	3	4	5	6

**5. Please rate each of the following characteristics as they relate to Meridian Charter Township as a whole:**

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Traffic flow on major streets .....	1	2	3	4	5
Ease of public parking .....	1	2	3	4	5
Ease of travel by car in Meridian Charter Township.....	1	2	3	4	5
Ease of travel by public transportation in Meridian Charter Township .....	1	2	3	4	5
Ease of travel by bicycle in Meridian Charter Township.....	1	2	3	4	5
Ease of walking in Meridian Charter Township .....	1	2	3	4	5
Availability of paths and walking trails .....	1	2	3	4	5
Air quality .....	1	2	3	4	5
Cleanliness of Meridian Charter Township.....	1	2	3	4	5
Overall appearance of Meridian Charter Township .....	1	2	3	4	5
Public places where people want to spend time .....	1	2	3	4	5
Variety of housing options .....	1	2	3	4	5
Availability of affordable quality housing .....	1	2	3	4	5
Fitness opportunities (including exercise classes and paths or trails, etc.).....	1	2	3	4	5
Recreational opportunities .....	1	2	3	4	5
Availability of affordable quality food .....	1	2	3	4	5
Availability of affordable quality health care .....	1	2	3	4	5
Availability of preventive health services .....	1	2	3	4	5
Availability of affordable quality mental health care .....	1	2	3	4	5

6. Please rate each of the following characteristics as they relate to Meridian Charter Township as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Availability of affordable quality child care/preschool .....	1	2	3	4	5
K-12 education .....	1	2	3	4	5
Adult educational opportunities .....	1	2	3	4	5
Opportunities to attend cultural/arts/music activities .....	1	2	3	4	5
Opportunities to participate in religious or spiritual events and activities.....	1	2	3	4	5
Employment opportunities .....	1	2	3	4	5
Shopping opportunities.....	1	2	3	4	5
Cost of living in Meridian Charter Township .....	1	2	3	4	5
Overall quality of business and service establishments in Meridian Charter Township.....	1	2	3	4	5
Vibrant downtown/commercial area .....	1	2	3	4	5
Overall quality of new development in Meridian Charter Township .....	1	2	3	4	5
Opportunities to participate in social events and activities .....	1	2	3	4	5
Opportunities to volunteer .....	1	2	3	4	5
Opportunities to participate in community matters .....	1	2	3	4	5
Openness and acceptance of the community toward people of diverse backgrounds .....	1	2	3	4	5
Neighborliness of residents in Meridian Charter Township.....	1	2	3	4	5

7. Please indicate whether or not you have done each of the following in the last 12 months.

	<i>No</i>	<i>Yes</i>
Made efforts to conserve water .....	1	2
Made efforts to make your home more energy efficient .....	1	2
Observed a code violation or other hazard in Meridian Charter Township (weeds, abandoned buildings, etc.) .....	1	2
Household member was a victim of a crime in Meridian Charter Township .....	1	2
Reported a crime to the police in Meridian Charter Township .....	1	2
Stocked supplies in preparation for an emergency .....	1	2
Campaigned or advocated for an issue, cause or candidate .....	1	2
Contacted the Township of Meridian Charter Township (in-person, phone, email or web) for help or information .....	1	2
Contacted Meridian Charter Township elected officials (in-person, phone, email or web) to express your opinion.....	1	2

8. In the last 12 months, about how many times, if at all, have you or other household members done each of the following in Meridian Charter Township?

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
Used Meridian Charter Township recreation centers or their services .....	1	2	3	4
Visited a neighborhood park or Township park .....	1	2	3	4
Used Meridian Charter Township public libraries or their services .....	1	2	3	4
Participated in religious or spiritual activities in Meridian Charter Township.....	1	2	3	4
Attended a Township-sponsored event .....	1	2	3	4
Used bus, rail, subway or other public transportation instead of driving.....	1	2	3	4
Carpooled with other adults or children instead of driving alone .....	1	2	3	4
Walked or biked instead of driving .....	1	2	3	4
Volunteered your time to some group/activity in Meridian Charter Township .....	1	2	3	4
Participated in a club .....	1	2	3	4
Talked to or visited with your immediate neighbors .....	1	2	3	4
Done a favor for a neighbor .....	1	2	3	4

9. Thinking about local public meetings (of local elected officials like City Council or County Commissioners, advisory boards, town halls, HOA, neighborhood watch, etc.), in the last 12 months, about how many times, if at all, have you or other household members attended or watched a local public meeting?

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
<u>Attended</u> a local public meeting .....	1	2	3	4
<u>Watched</u> (online or on television) a local public meeting .....	1	2	3	4

# Meridian Charter Township 2018 Citizen Survey

## 10. Please rate the quality of each of the following services in Meridian Charter Township:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Police/Sheriff services.....	1	2	3	4	5
Fire services.....	1	2	3	4	5
Ambulance or emergency medical services.....	1	2	3	4	5
Crime prevention.....	1	2	3	4	5
Fire prevention and education.....	1	2	3	4	5
Traffic enforcement.....	1	2	3	4	5
Street repair.....	1	2	3	4	5
Street cleaning.....	1	2	3	4	5
Street lighting.....	1	2	3	4	5
Snow removal.....	1	2	3	4	5
Sidewalk maintenance.....	1	2	3	4	5
Traffic signal timing.....	1	2	3	4	5
Bus or transit services.....	1	2	3	4	5
Garbage collection.....	1	2	3	4	5
Recycling.....	1	2	3	4	5
Yard waste pick-up.....	1	2	3	4	5
Storm drainage.....	1	2	3	4	5
Drinking water.....	1	2	3	4	5
Sewer services.....	1	2	3	4	5
Power (electric and/or gas) utility.....	1	2	3	4	5
Utility billing.....	1	2	3	4	5
Township parks.....	1	2	3	4	5
Recreation programs or classes.....	1	2	3	4	5
Recreation centers or facilities.....	1	2	3	4	5
Land use, planning and zoning.....	1	2	3	4	5
Code enforcement (weeds, abandoned buildings, etc.).....	1	2	3	4	5
Animal control.....	1	2	3	4	5
Economic development.....	1	2	3	4	5
Health services.....	1	2	3	4	5
Public library services.....	1	2	3	4	5
Public information services.....	1	2	3	4	5
Cable television.....	1	2	3	4	5
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations).....	1	2	3	4	5
Preservation of natural areas such as open space, farmlands and greenbelts.....	1	2	3	4	5
Meridian Charter Township open space.....	1	2	3	4	5
Township-sponsored special events.....	1	2	3	4	5
Overall customer service by Meridian Charter Township employees (police, receptionists, planners, etc.).....	1	2	3	4	5

## 11. Overall, how would you rate the quality of the services provided by each of the following?

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The Township of Meridian Charter Township.....	1	2	3	4	5
The Federal Government.....	1	2	3	4	5

## 12. Please rate the following categories of Meridian Charter Township government performance:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The value of services for the taxes paid to Meridian Charter Township.....	1	2	3	4	5
The overall direction that Meridian Charter Township is taking.....	1	2	3	4	5
The job Meridian Charter Township government does at welcoming citizen involvement.....	1	2	3	4	5
Overall confidence in Meridian Charter Township government.....	1	2	3	4	5
Generally acting in the best interest of the community.....	1	2	3	4	5
Being honest.....	1	2	3	4	5
Treating all residents fairly.....	1	2	3	4	5

13. Please rate how important, if at all, you think it is for the Meridian Charter Township community to focus on each of the following in the coming two years:

	<i>Essential</i>	<i>Very important</i>	<i>Somewhat important</i>	<i>Not at all important</i>
Overall feeling of safety in Meridian Charter Township .....	1	2	3	4
Overall ease of getting to the places you usually have to visit.....	1	2	3	4
Quality of overall natural environment in Meridian Charter Township .....	1	2	3	4
Overall "built environment" of Meridian Charter Township (including overall design, buildings, parks and transportation systems) .....	1	2	3	4
Health and wellness opportunities in Meridian Charter Township .....	1	2	3	4
Overall opportunities for education and enrichment .....	1	2	3	4
Overall economic health of Meridian Charter Township .....	1	2	3	4
Sense of community .....	1	2	3	4

14. The Township currently has a local (neighborhood) road millage (tax) that generates an annual budget of \$424,000. Of the 147 miles of local roads, only 26% are rated good to excellent. Engineers have determined that the existing budget needs to be increased to \$3.5 million dollars per year in order to fix and maintain the local roads. This would require increasing the existing millage from 0.2479 to 2.00 mills per year (resulting in a cost of \$200 per year to the owner of a home valued at \$200,000). How much do you support or oppose this increased millage to fix and maintain the local roads?

- Strongly support     Somewhat support     Somewhat oppose     Strongly oppose     Don't know

15. The Township's dedicated land preservation millage (tax) is set to expire in 2019. Over the past 18 years, at a cost of over \$9.4 million, 968 acres have been acquired and preserved. The original goal of the tax was to acquire 600 acres. In addition to the land preservation properties, we currently also have over 900 acres of parks. How much do you support or oppose each of the following actions regarding the Township's dedicated land preservation millage:

	<i>Strongly support</i>	<i>Somewhat support</i>	<i>Somewhat oppose</i>	<i>Strongly oppose</i>	<i>Don't know</i>
Renew and keep the land preservation millage at its current rate (0.3273 mills, which generates \$559,200 per year).....	1	2	3	4	5
Renew the land preservation millage at a lower rate (0.1000 mills, which would generate \$176,000 per year) <b>to maintain the environmental health of the property, and vote to use the remaining 0.2273 mills (\$383,200) to fix and maintain the local roads.</b> .....	1	2	3	4	5
Allow the land preservation millage to expire. <b>and vote to use the 0.3273 mills (\$559,200) to fix and maintain local roads</b> .....	1	2	3	4	5

16. Please indicate how much of a source, if at all, you consider each of the following to be for obtaining information about the Township government and its activities, events and services:

	<i>Major source</i>	<i>Minor source</i>	<i>Not a source</i>
Township Web site (www.meridian.mi.us) .....	1	2	3
Local media outlets (newspapers, radio, local television, digital online news) .....	1	2	3
The local government cable Channel HOMTV.....	1	2	3
The local government cable Channel HOMTV website (HOMTV.net).....	1	2	3
Township wide publication ( <i>Prime Magazine</i> ).....	1	2	3
Township E-newsletters via email .....	1	2	3
Attending or viewing Township Board meetings and other public meetings.....	1	2	3
Talking with Township officials .....	1	2	3
Township communications via social media (i.e. Facebook, Twitter, etc.) .....	1	2	3
Word-of-mouth .....	1	2	3

# Meridian Charter Township 2018 Citizen Survey

Our last questions are about you and your household. Again, all of your responses to this survey are completely anonymous and will be reported in group form only.

D1. How often, if at all, do you do each of the following, considering all of the times you could?

	Never	Rarely	Sometimes	Usually	Always
Recycle at home .....	1	2	3	4	5
Purchase goods or services from a business located in Meridian Charter Township .....	1	2	3	4	5
Eat at least 5 portions of fruits and vegetables a day .....	1	2	3	4	5
Participate in moderate or vigorous physical activity .....	1	2	3	4	5
Read or watch local news (via television, paper, computer, etc.) .....	1	2	3	4	5
Vote in local elections .....	1	2	3	4	5

D2. Would you say that in general your health is:

- Excellent       Very good       Good       Fair       Poor

D3. What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:

- Very positive       Somewhat positive       Neutral       Somewhat negative       Very negative

D4. What is your employment status?

- Working full time for pay  
 Working part time for pay  
 Unemployed, looking for paid work  
 Unemployed, not looking for paid work  
 Fully retired

D5. Do you work inside the boundaries of Meridian Charter Township?

- Yes, outside the home  
 Yes, from home  
 No

D6. How many years have you lived in Meridian Charter Township?

- Less than 2 years       11-20 years  
 2-5 years       More than 20 years  
 6-10 years

D7. Which best describes the building you live in?

- One family house detached from any other houses  
 Building with two or more homes (duplex, townhome, apartment or condominium)  
 Mobile home  
 Other

D8. Is this house, apartment or mobile home...

- Rented       Owned

D9. About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners' association (HOA) fees)?

- Less than \$300 per month  
 \$300 to \$599 per month  
 \$600 to \$999 per month  
 \$1,000 to \$1,499 per month  
 \$1,500 to \$2,499 per month  
 \$2,500 or more per month

D10. Do any children 17 or under live in your household?

- No       Yes

D11. Are you or any other members of your household aged 65 or older?

- No       Yes

D12. How much do you anticipate your household's total income before taxes will be for the current year?

(Please include in your total income money from all sources for all persons living in your household.)

- Less than \$25,000  
 \$25,000 to \$49,999  
 \$50,000 to \$99,999  
 \$100,000 to \$149,999  
 \$150,000 or more

Please respond to both questions D13 and D14:

D13. Are you Spanish, Hispanic or Latino?

- No, not Spanish, Hispanic or Latino  
 Yes, I consider myself to be Spanish, Hispanic or Latino

D14. What is your race? (Mark one or more races to indicate what race you consider yourself to be.)

- American Indian or Alaskan Native  
 Asian, Asian Indian or Pacific Islander  
 Black or African American  
 White  
 Other

D15. In which category is your age?

- 18-24 years       55-64 years  
 25-34 years       65-74 years  
 35-44 years       75 years or older  
 45-54 years

D16. What is your sex?

- Female       Male

D17. Do you consider a cell phone or land line your primary telephone number?

- Cell       Land line       Both

Thank you for completing this survey. Please return the completed survey in the postage-paid envelope to: National Research Center, Inc., PO Box 549, Belle Mead, NJ 08502



**To: Township Board**

**From: Mark Kieselbach, Director of Community Planning and Development**  
**Keith Chapman, Assistant Planner**

**Date: October 10, 2018**

**Re: Rezoning #18090 (M & J Management) - Introduction**

---

The Township Board discussed Rezoning #18090 at its last meeting on October 10, 2018. M & J Management has requested to rezone approximately five acres at 1999 Saginaw Highway from I (Industrial) to C-2 (Commercial). At the meeting the Township Board agreed to consider a resolution to approve the rezoning for introduction.

- **Move to adopt the resolution to introduce Rezoning Petition #18090 for publication and subsequent adoption.**

#### **Township Board Options**

The Township Board may approve or deny the proposed rezoning from I (Industrial) to C-2 (Commercial). If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution to approve the rezoning for introduction is provided.

#### **Attachment**

1. Resolution to approve.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ 18090 (M & J Management)\REZ 18090.tb2.doc

**RESOLUTION TO APPROVE**

**Rezoning #18090  
M & J Management  
1999 Saginaw Highway  
INTRODUCTION**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 16th day of October, 2018, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, M & J Management LLC requested the rezoning of approximately five acres located at 1999 Saginaw Highway from I (Industrial) to C-2 (Commercial); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on July 23, 2018 and recommended approval (7-0) of the request at its meeting on August 13, 2018; and

WHEREAS, the Township Board discussed the rezoning at its October 2, 2018 meeting and has reviewed the staff and Planning Commission material forwarded under a cover memorandum dated September 26, 2018; and

WHEREAS, the subject site meets or exceeds the minimum standards for lot area and lot width of the proposed C-2 (Commercial) zoning district; and

WHEREAS, the proposed rezoning to C-2 (Commercial) is consistent with changes in land use along the Saginaw Highway corridor; and

WHEREAS, sanitary sewer services are available to serve the subject site and public water is available to extend to the subject site.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION** Ordinance No. \_\_\_\_\_, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #18090 from I (Industrial) to C-2 (Commercial).

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

**Resolution to Approve - Introduction**  
**Rezoning #18090 (M & J Management)**  
**Page 2**

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 16th day of October, 2018.

\_\_\_\_\_  
Brett Dreyfus  
Township Clerk

**ORDINANCE NO. \_\_\_\_\_**  
**ORDINANCE AMENDING THE ZONING DISTRICT MAP**  
**OF MERIDIAN TOWNSHIP**  
**PURSUANT TO REZONING #18090**

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the I (Industrial) District symbol and indication as shown on the Zoning District Map, for 1999 Saginaw Highway, the property legally described as:

A parcel of land in the northwest  $\frac{1}{4}$  of Section 3, T4N, R1W, Meridian Township, Ingham County, Michigan, the surveyed boundary of said parcel describe as: Commencing at the West  $\frac{1}{4}$  corner of said Section 3; thence N01°03'17"W along the West line of Said Section 3 a distance of 1297.86 feet to the South line of the North  $\frac{1}{2}$  of said Northwest  $\frac{1}{4}$  and the Centerline of Towner Road; thence N89°25'21"E along said South line and Centerline 393.45 feet; thence N00°48'16"W parallel with the West line of the East 50 acres of the North  $\frac{1}{2}$  of said Northwest  $\frac{1}{4}$  a distance of 300.00 feet; thence N89°25'21"E parallel with said south line of the North  $\frac{1}{2}$  of said Northwest  $\frac{1}{4}$  a distance of 550.00 feet to said West line of the East 50 acres of the North  $\frac{1}{2}$  of said Northwest  $\frac{1}{4}$ ; thence N00°48'16" along said West line 444.83 feet to the point of beginning of this description; thence S89°25'21"W parallel with said South line of the North  $\frac{1}{2}$  of said Northwest  $\frac{1}{4}$  a distance of 472.12 feet; thence N01°03'17"W parallel with said West line of said Section 3 a distance of 403.28 feet to the Eastbound centerline of Saginaw Highway (M-78); thence N57°29'13"E along said centerline 252.74 feet; thence S32°31'08"E 112.00 feet; thence N89°45'32"E 200.00 feet to said West line of the East 50 acres of the North  $\frac{1}{2}$  of said Northwest  $\frac{1}{4}$ ; thence S00°48'16"E along said West line 440.74 feet to the point of beginning; said parcel containing 5.00 acres more or less; said parcel subject to right-of-way for road purposes along Saginaw Highway (M-78); said parcel subject to all easements and restrictions if any.

to that of C-2 (Commercial).

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

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Ronald J. Styka, Township Supervisor

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Brett Dreyfus, Township Clerk

Legal description confirmed by:

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Mark Kieselbach, Director  
Community Planning and Development

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William K. Fahey, Township Attorney

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ #18090 (M & J Management)\REZ 18090 TB Resolution - INTRO.doc



12.B

**To:** Township Board

**From:** Mark Kieselbach, Director of Community Planning and Development  
Justin Quagliata, Assistant Planner

**Date:** October 10, 2018

**Re:** Rezoning #18100 (HOS Management) - Introduction

---

The Township Board discussed Rezoning #18100 at its last meeting on October 10, 2018. HOS Management has requested to rezone approximately 0.42 acres at 7080 Saginaw Highway from I (Industrial) to C-2 (Commercial). At the meeting the Township Board agreed to consider a resolution to approve the rezoning for introduction.

- **Move to adopt the resolution to introduce Rezoning Petition #18100 for publication and subsequent adoption.**

#### **Township Board Options**

The Township Board may approve or deny the proposed rezoning from I (Industrial) to C-2 (Commercial). If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution to approve the rezoning for introduction is provided.

#### **Attachment**

1. Resolution to approve.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ 18100 (HOS Management)\REZ 18100.tb2.doc

**RESOLUTION TO APPROVE**

**Rezoning #18100  
HOS Management  
7080 Saginaw Highway  
INTRODUCTION**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 16th day of October, 2018, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, HOS Management requested the rezoning of approximately 0.42 acres located at 7080 Saginaw Highway from I (Industrial) to C-2 (Commercial); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on July 23, 2018 and recommended approval (7-0) of the request at its meeting on August 13, 2018; and

WHEREAS, the Township Board discussed the rezoning at its meeting on October 2, 2018 and has reviewed the staff and Planning Commission material forwarded under a cover memorandum dated September 26, 2018; and

WHEREAS, the subject site meets or exceeds the minimum standards for lot area and lot width of the proposed C-2 (Commercial) zoning district; and

WHEREAS, the proposed rezoning to C-2 (Commercial) is consistent with changes in land use along the Saginaw Highway corridor; and

WHEREAS, public water and sanitary sewer services are available for extension to the subject site.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION** Ordinance No. \_\_\_\_\_, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #18100 from I (Industrial) to C-2 (Commercial).

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

**Resolution to Approve - Introduction  
Rezoning #18100 (HOS Management)  
Page 2**

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 16th day of October, 2018.

\_\_\_\_\_  
Brett Dreyfus  
Township Clerk

**ORDINANCE NO. \_\_\_\_\_**  
**ORDINANCE AMENDING THE ZONING DISTRICT MAP**  
**OF MERIDIAN TOWNSHIP**  
**PURSUANT TO REZONING #18100**

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the I (Industrial) District symbol and indication as shown on the Zoning District Map, for 7080 Saginaw Highway, the property legally described as:

A PARCEL OF LAND IN THE NORTHWEST 1/4 OF SECTION 3, T4N, R1W, MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN, THE SURVEYED BOUNDARY OF SAID PARCEL DESCRIBED AS: COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 3; THENCE N01°03'17"W ALONG THE WEST LINE OF THE SAID SECTION 3 A DISTANCE OF 1297.86 FEET TO THE SOUTH LINE OF THE NORTH 1/2 OF SAID NORTHWEST 1/4 AND THE CENTERLINE OF TOWNER ROAD; THENCE N89°25'21"E ALONG SAID SOUTH LINE AND CENTERLINE 393.45 FEET; THENCE N00°48'16"W PARALLEL WITH THE WEST LINE OF THE EAST 50 ACRES OF THE NORTH 1/2 OF SAID NORTHWEST 1/4 A DISTANCE OF 300.00 FEET; THENCE N89°25'21"E PARALLEL WITH SAID SOUTH LINE OF THE NORTH 1/2 OF SAID NORTHWEST 1/4 A DISTANCE OF 55.00 FEET TO SAID WEST LINE OF THE EAST 50 ACRES OF THE NORTH 1/2 OF SAID NORTHWEST 1/4 ; THENCE N00°48'16"W ALONG SAID WEST LINE 885.57 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE S89°45'32"W 200.00 FEET; THENCE N32°31'08" W 42.00 FEET TO THE SOUTHERLY RIGHT-OF-WAY LINE OF SAGINAW HIGHWAY (M-78) BEING 130.00 FEET FROM THE WESTBOUND CENTERLINE OF SAID HIGHWAY; THENCE N57°29'13"E ALONG THE SOUTHERLY RIGHT-OF-WAY LINE 120.69 FEET TO THE STANDARD NORTH LINE OF SAID SECTION 3; THENCE N89°44'21"E ALONG SAID NORTH LINE 119.40 FEET TO SAID WEST LINE OF THE EAST 50 ACRES OF THE NORTH 1/2 OF SAID NORTHWEST 1/4; THENCE S00°48'16"E ALONG SAID WEST LINE 100.00 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; SAID PARCEL CONTAINING 0.42 ACRE MORE OR LESS; SAID PARCEL SUBJECT TO ALL EASEMENTS AND RESTRICTIONS IF ANY.

to that of C-2 (Commercial).

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

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Ronald J. Styka, Township Supervisor

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Brett Dreyfus, Township Clerk

Legal description confirmed by:

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Mark Kieselbach, Director  
Community Planning and Development

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William K. Fahey, Township Attorney

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ #18100 (HOS Management)\REZ 18100 TB Resolution -  
INTRO.doc



**To: Township Board**

**From: Mark Kieselbach, Director of Community Planning and Development**  
**Justin Quagliata, Assistant Planner**

**Date: October 10, 2018**

**Re: Rezoning #18110 (Buckley) - Introduction**

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The Township Board discussed Rezoning #18110 at its last meeting on October 2, 2018. Don and Pat Buckley have requested the rezoning of two platted lots, approximately 0.18 acres in total size, located at 5998 Martinus Street and an adjacent lot to the south recognized as Tax I.D. #10-205-002 from C-1 (Commercial) to RB (Single Family-High Density). At the meeting the Township Board agreed to consider a resolution to approve the rezoning for introduction.

- **Move to adopt the resolution to introduce Rezoning Petition #18110 for publication and subsequent adoption.**

#### **Township Board Options**

The Township Board may approve or deny the proposed rezoning from C-1 (Commercial) to RB (Single Family-High Density). If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution to approve the rezoning for introduction is provided.

#### **Attachment**

1. Resolution to approve.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ 18110 (Buckley)\REZ 18110.tb2.doc

**RESOLUTION TO APPROVE**

**Rezoning #18110  
Don and Pat Buckley  
5998 Martinus Street  
INTRODUCTION**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 16th day of October, 2018, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, Don and Pat Buckley requested the rezoning of two platted lots, approximately 0.18 acres in total size, located at 5998 Martinus Street and an adjacent lot to the south recognized as Tax I.D. #10-205-002 from C-1 (Commercial) to RB (Single Family-High Density); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on August 27, 2018 and recommended approval (9-0) of the request at its meeting on September 10, 2018; and

WHEREAS, the Township Board discussed the rezoning at its meeting on October 2, 2018 and has reviewed the staff and Planning Commission material forwarded under a cover memorandum dated September 25, 2018; and

WHEREAS, the proposed rezoning to RB (Single Family-High Density) is consistent with the 2017 Future Land Use Map designation of R3-Residential 1.25 to 3.5 dwelling units per acre; and

WHEREAS, the subject site is located adjacent to properties zoned RB (Single Family-High Density) to the west; and

WHEREAS, the proposed rezoning to RB (Single Family-High Density) is consistent with the existing residential land use along Martinus Street; and

WHEREAS, public water and sanitary sewer services are available to serve the subject site.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION** Ordinance No. \_\_\_\_\_, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #18110 from C-1 (Commercial) to RB (Single Family-High Density).

**Resolution to Approve - Introduction**

**Rezoning #18110 (Buckley)**

**Page 2**

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 16th day of October, 2018.

\_\_\_\_\_  
Brett Dreyfus  
Township Clerk

**ORDINANCE NO. \_\_\_\_\_**  
**ORDINANCE AMENDING THE ZONING DISTRICT MAP**  
**OF MERIDIAN TOWNSHIP**  
**PURSUANT TO REZONING #18110**

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the C-1 (Commercial) District symbol and indication as shown on the Zoning District Map, for 5998 Martinus Street and an adjacent lot to the south recognized as Tax I.D. #10-205-002, the property legally described as:

MP 2098 Lot 34 Oak Grove Park and MP 2099 Lot 35 Oak Grove Park.

to that of RB (Single Family-High Density).

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

\_\_\_\_\_  
Ronald J. Styka, Township Supervisor

\_\_\_\_\_  
Brett Dreyfus, Township Clerk

Legal description confirmed by:

\_\_\_\_\_  
Mark Kieselbach, Director  
Community Planning and Development

\_\_\_\_\_  
William K. Fahey, Township Attorney



**12.D**

**To: Board Members**

**From: LuAnn Maisner, Director of Parks and Recreation**  
**Mark Kieselbach, Director of Community Planning and Development**

**Date: October 12, 2018**

**Re: Marsh Pointe PILOT Amendment/Property Donation**

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Attached for the Board's consideration is the Real Estate Donation Agreement and the Resolution to include the remainder of the property after the donation as part of the existing Payment in Lieu of Taxes (PILOT) for Marsh Pointe. The land donation would provide approximately 9 acres of a 10 acre parcel to be added to Hillbrook Park. The remaining one acre which contains a garden area, walking trails and gazebo would become part of the Marsh Pointe PILOT. Condition number 4 was added to the Resolution stating the owner of Marsh Pointe shall not develop or build on the one acre parcel other than maintaining the existing amenities of the garden area, walking trails and gazebo.

Donation

**Move to authorize and direct the Township Manager to sign the Real Estate Donation Agreement to accept approximately 9 acres of land adjacent to Hillbrook Park.**

PILOT

**Move to approve the Resolution to add approximately one acre of land referred to as the Remainder Parcel to the tax exempt status of the Marsh Pointe Apartments as per the existing PILOT.**

**Attachments**

1. Real Estate Donation Agreement
2. Resolution to approve Tax Exemption and PILOT

## REAL ESTATE DONATION AGREEMENT

This REAL ESTATE DONATION AGREEMENT (the “Agreement”) is made this 16<sup>th</sup> day of October, 2018 by and between CHARTER TOWNSHIP OF MERIDIAN, a Michigan municipal corporation, with the address of 5151 Marsh Road, Okemos, Michigan 48864 (“Donee”) and TJ Development LLC, a Michigan limited liability company, whose address is 605 South Capital Avenue Lansing, Michigan 48933 (“Donor”), (collectively, the “Parties”).

NOW, THEREFORE, the Parties agree as follows:

1. DONATION.

1.1 Ownership. Donor is the owner of certain real property of approximately 9 acres located east of Hillbrook Park and west of Marsh Pointe Apartments, (the legal description of which is attached hereto as **Exhibit A**) (the “property”).

1.2 Transfer. Donor agrees to donate the Property of Donee and Donee agrees to accept the Property from Donor on the terms and conditions set forth herein.

1.3 Title. Title shall be transferred on the Closing Date via a warranty deed or its equivalent.

1.4 Closing Cost. Donor shall pay all costs associated with the transfer of the Property, including but not limited to all transfer or conveyance taxes, if any, agent’s fees, recording costs, and Donor’s attorney fees, if any.

1.5 Further Assurances. Donee and Donor agree to execute all instruments and documents and to take all actions reasonably necessary and appropriate to consummate the transfer and donation of the Property and shall use their best efforts to close in a timely manner.

1.6 Taxes. Taxes will be treated as if they cover the calendar year in which they are first billed. Taxes first billed in years prior to year of Closing will be paid by Seller without proration. Taxes which are first billed in year of Closing will be prorated so that Donor will pay taxes from the first of the year to Closing Date and Donee will pay taxes for balance of the year, including day of Closing. If any bill for taxes is not issued as of the date of Closing, the then current taxable value and tax rate and any administrative fee will be substituted and prorated.

1.7 Environmental Site Assessment. The Donee may, at its own expense, conduct such environmental site assessments of the Property, as it deems appropriate, including, without limitation, a process to determine the possible presence of petroleum products or other hazardous substances, a Phase I or Phase II environmental site assessment, or a Baseline Environmental Assessment. Donor

acknowledges that Donee's acceptance of the Property is contingent upon a satisfactory environmental site assessment.

1.8 Approvals. The Parties agree that Donee's acceptance of the Property may be subject to review by the Meridian Charter Township Planning Commission and approval of the Meridian Charter Township Board. If such approval has not been granted within 90 days after the date of this Agreement, either party may terminate this Agreement by written notice to the other party.

2. WARRANTIES OF DONOR. Except as otherwise provided or acknowledged in this Agreement. Donor represents and warrants to, and agrees with Donee as follows:

2.1 Donor Authority. Donor has the right, power and authority to enter into this Agreement and to transfer the Property in accordance with the terms hereof, and Donor has granted no option or right of first refusal to any other person or entity to purchase the Property and has not entered into any contract to transfer the Property as of the date of the Agreement. The individuals signing this Agreement and all other documents executed or to be executed pursuant hereto on behalf of Donor are and shall be duly authorized to sign the same on Donor's behalf and to bind donor thereto.

2.2 No Liens. Donor's interest in the Property shall be transferred to Donee free from liens, encumbrances and other unpermitted exceptions.

2.3 No Condemnation or Assessment. There is no pending or threatened condemnation or similar proceeding or assessment affecting the Property, nor to the best knowledge and belief of Donor any such proceeding or assessment contemplated by any governmental agency.

2.4 Zoning Compliance. The Property currently complies with all local and state zoning regulations and Donor has otherwise complied with all applicable laws, ordinances, regulations, statutes, rules and restrictions including zoning restrictions relating to the Property or any part thereof.

2.5 Documents and Reports. With the exception of the documents provided to the Donee, there are no reports, studies, appraisals, engineering reports, correspondence, agreements with governmental authorities, wetland studies or reports, flood plain studies or reports and/or other written information related to the Property of which Donor is aware or that are in Donor's possession or control.

2.6 Right-of-Way Access. The Property shall have been granted full and free access to and from public highways, streets or roads and, to the best knowledge and belief of Donor, there is not pending or threatened governmental proceeding which would impair or result in the termination of such access.

- 2.7 No Toxic or Hazardous Substances. Donor is without personal knowledge as to the presence in the Property of any toxic or hazardous substances or of any underground storage tanks.
3. CLOSING. The Parties agree to schedule a Closing within 10 days after all necessary approvals and after all necessary Closing documents are ready, but in no event later than December 30, 2018. If the Closing does not timely occur due to the default of Donee, Donee shall have no further right to receive the Property, and Donor may, as its sole and exclusive remedy, terminate this Agreement by giving Notice of Default to Donee. If Donee does not cure the default within 30 days, then Donor shall be free to dispose of the Property in any way it sees fit.
4. GENERAL PROVISIONS
- 4.1 Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the Parties.
- 4.2 Entire Agreement. This Agreement contains the entire agreement between the Parties concerning the Donation and sale of the Property, and supersedes all prior written or oral agreements between the Parties to this Agreement. No addition to or modification of any term or provision shall be effective unless in writing, signed by both Donor and Donee.
- 4.3 Time of Essence. Donor and Donee hereby acknowledge and agree that time is strictly of the essence with respect to each term and condition of this Agreement and that the failure to timely perform any of the terms and conditions by either party shall constitute a breach and default under this Agreement by the party failing to so perform.
- 4.4 Partial Invalidity. If any portion of this Donation Agreement shall be declared by any court of competent jurisdiction to be invalid, illegal or unenforceable, that portion shall be deemed severed from this Agreement and the remaining parts shall remain in full force as fully as though the invalid, illegal or unenforceable portion had never been part of this Agreement.
- 4.5 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the state of Michigan.
- 4.6 No Third Parties Benefits. No person other than Donor and Donee, and their permitted successors and assigns, shall have any right of action under this Agreement.
- 4.7 Waivers. No waiver by either party of any provision shall be deemed a waiver of any other provision or of any subsequent breach by either party of the same or any other provision.

- 4.8 Captions. The captions and Section numbers of this Agreement are for convenience and in no way define or limit the scope or intent of the sections of this Agreement.
- 4.9 Counterparts. To facilitate execution, this Agreement may be executed in as many counterparts as may be convenient or required. It shall not be necessary that the signature of, or on behalf of, each party, or that the signature of all persons required to bind any party, appear on each counterpart. All counterparts shall collectively constitute a single instrument. It shall not be necessary in making proof of this instrument to produce or account for more than a single counterpart containing the respective signatures of, or on behalf of, each of the Parties hereto.
- 4.10 No Presumption. This Agreement shall be construed without regard to any presumption or other rule of construction whereby any ambiguities within this Agreement would be construed or interpreted against the party causing the document to be drafted.

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the date first written above.

CHARTER TOWNSHIP OF MERIDIAN  
a Michigan municipal corporation

\_\_\_\_\_  
By: Frank Walsh  
Its: Township Manager

DONOR: TJ Development, LLC

\_\_\_\_\_  
By: Thomas L. Lapka  
Its: Member

## EXHIBIT A

Land in the Township of Meridian, Ingham County, Michigan:

That part of the Northeast 1/4 of Section 10, T4N, R1W, Meridian Township, Ingham County, Michigan, described as: Commencing at the North 1/4 corner of Section 10; thence South, 785.31 feet along the North-South 1/4 line of Section 10 to the Southwest corner of the Plat of Oak Grove Park as recorded in Liber 3 of Plats, Page 33, Ingham County Records and the point of beginning of this description; thence North  $89^{\circ}37'56''$  East along the South line of said plat a distance of 780.65 feet; thence  $S00^{\circ}34'14''$  East 91.44 feet; thence  $S51^{\circ}06'27''$  West 359.42 feet; thence  $N77^{\circ}54'36''W$ , 145.57 feet; thence  $S10^{\circ}47'51''W$ , 380.00 feet; thence  $N89^{\circ}42'29''E$ , 160.00 feet; thence  $S00^{\circ}17'31''$  East 142.22 feet; thence S 39 degrees 28'58" West 82.20 feet; thence  $N50^{\circ}47'08''W$  77.23 feet; thence  $N89^{\circ}48'40''$  West, 336.87 feet to said North-South 1/4 line; thence North along said North-South 1/4 line 809.81 feet to the point of beginning. Contains 9.05 acres.

TAXATION OF FEDERALLY-AIDED OR  
MICHIGAN STATE HOUSING  
AUTHORITY-AIDED HOUSING PROJECTS

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 16th day of October, 2018, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, the Township Board of the Charter Township of Meridian adopted a Payment in Lieu of Taxes (PILOT) Ordinance 1995-1 in February of 1995 and by further Resolution adopted on February 21, 1995 approved a tax exemption and payment in lieu of taxes for Marsh Point Apartments (the "Development"); and

WHEREAS, upon the sale of Marsh Point Apartments to TJ Marsh Pointe Limited Dividend Housing Association Limited Partnership the Township Board of the Charter Township of Meridian by Resolution adopted on September 1, 2014 continued the PILOT for the Development.

WHEREAS, the Sponsor, through its affiliate, owns an additional 10.13 +/- acres contiguous to the Development and also to Hillbrook Park and has offered to donate approximately 9.06 +/- acres of that parcel to the Charter Township of Meridian. This parcel is legally described on Exhibit A (the "Donated Parcel"); the remainder parcel of approximately 1.07 +/- acres is currently used by the residents of the Development as a community garden, walking trails and maintains a gazebo. This parcel is described on Exhibit B ("Remainder Parcel")

WHEREAS, the Sponsor is requesting that the Remainder Parcel, which will be conveyed to the Development, be included as part of the existing PILOT. The combined description of the Remainder Parcel and the existing Development Parcel is set forth on Exhibit C ("Revised Development Parcel")

WHEREAS, the Sponsor has agreed not to further develop or build upon the Remainder Parcel, other than maintaining the existing amenities of the garden area, walking trails, and gazebo.

WHEREAS, this Resolution adds the Remainder Parcel to the tax exempt status of the Development as per the existing PILOT for the Sponsor and the Development pursuant to Section 66-30 of the PILOT Ordinance No. 1995-1; and

WHEREAS, Marsh Pointe Apartments will remain an eligible housing project under Section 66-28 of the PILOT Ordinance following the transfer of ownership and rehabilitation; and

WHEREAS, the PILOT ordinance 1995-1 will continue for the same period as is described in Section 66-32 of the Ordinance; and

WHEREAS, the Service Charge will be in the same amount as is described in Section 66-31 of the PILOT Ordinance 1995-1; and

WHEREAS, this Resolution recognizes that the PILOT is a binding contract between the Charter Township of Meridian and T J Marsh Pointe Limited Dividend Housing Association Limited Partnership (as successor in interest to Marsh Pointe Limited Dividend Housing Association Limited Partnership) with the Michigan State Housing Development Authority as a third party beneficiary.

NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby adopts this Resolution which provides:

1. That the Township Board finds that, upon conveyance of the Remainder Parcel to T J Marsh Pointe Limited Dividend Housing Association Limited Partnership, the housing development identified as Marsh Pointe is of the class of housing development exempt from general ad valorem real and personal property taxes under Ordinance 1995-1 of the Code of Ordinances of the Charter Township of Meridian, Michigan, because it is a housing development sponsored by a limited dividend housing association limited partnership; a housing development not otherwise exempt from general ad valorem real and personal property taxes; a housing development that shall be subject to covenants running with the land that require that it be maintained as housing for low and moderate income persons over 62 years of age for the remainder of its economic life; and the Township determined that, without the exemption from taxes, the operation of the proposed housing development would not be feasible; and

2. That the Township Board hereby grants tax exempt status pursuant to Ordinance 1995-1 of the Code of Ordinances of the Charter Township of Meridian, Michigan, for the Remainder Parcel to the T J Marsh Pointe Limited Dividend Housing Association Limited Partnership for the housing development identified as Marsh Pointe to serve elderly persons of low and moderate income; and

3. That subject to strict compliance with the conditions and requirements of Ordinance 1995-1, a contract between the Township and T J Marsh Pointe Limited Dividend Housing Association Limited Partnership, with the Michigan State Housing Development Authority as third party beneficiary under the contract, to provide the tax exemption and accept payments of an annual service charge for public services in lieu of all property taxes, said annual

service charge to be equal to five (5%) percent of the difference between the annual shelter rents for the housing development actually collected and utilities, is effectuated by enactment of this Resolution.

4. That the Sponsor shall not develop or build upon the Remainder Parcel, other than maintaining the existing amenities of the garden area, walking trails and gazebo.

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN     )  
  )ss  
COUNTY OF INGHAM     )

I, the undersigned, the duly qualified and acting clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 16<sup>TH</sup> day of October, 2018.

\_\_\_\_\_  
Brett Dreyfus, Township Clerk

## Exhibit A

That part of the Northeast 1/4 of Section 10, T4N, R1W, Meridian Township, Ingham County, Michigan, described as: Commencing at the North 1/4 corner of Section 10; thence South, 785.31 feet along the North-South 1/4 line of Section 10 to the Southwest corner of the Plat of Oak Grove Park as recorded in Liber 3 of Plats, Page 33, Ingham County Records and the point of beginning of this description; thence North  $89^{\circ}37'56''$  East along the South line of said plat a distance of 780.65 feet; thence  $S00^{\circ}34'14''$  East 91.44 feet; thence  $S51^{\circ}06'27''$  West 359.42 feet; thence  $N77^{\circ}54'36''W$ , 145.57 feet; thence  $S10^{\circ}47'51''W$ , 380.00 feet; thence  $N89^{\circ}42'29''E$ , 160.00 feet; thence  $S00^{\circ}17'31''$  East 142.22 feet; thence  $S 39$  degrees  $28'58''$  West 82.20 feet; thence  $N50^{\circ}47'08''W$  77.23 feet; thence  $N89^{\circ}48'40''$  West, 336.87 feet to said North-South 1/4 line; thence North along said North-South 1/4 line 809.81 feet to the point of beginning. Contains 9.05 acres.

## Exhibit B

That part of the Northeast 1/4 of Section 10, T4N, R1W, Meridian Township, Ingham County, Michigan, described as: Commencing at the North 1/4 corner of Section 10; thence South, 785.31 feet along the North-South 1/4 line of Section 10 to the Southwest corner of the Plat of Oak Grove Park as recorded in Liber 3 of Plats, Page 33, Ingham County Records; thence N89°37'56"E 780.65 feet along the South line of the Plat of Oak Grove Park; thence S00°34'14"E 91.44 feet; thence S51°06'27"W, 359.42 feet to the point of beginning of the Parcel to be described; thence continuing S51°06'27"W, 70.72 feet; thence S00°17'31"E, 297.57 feet; thence S89°42'29"W, 160.00 feet; thence N10°47'51"E, 380.00 feet; thence S77°54'36"E, 145.57 feet to the Point of Beginning. Containing 1.07 acres.



**To: Board Members**  
**From: Miriam Mattison, Finance Director**  
**Date: October 11, 2018**  
**Re: 3<sup>rd</sup> Quarter Budget Amendments**

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The September 2018 Amended Budget is attached. It reflects the recommended Budget amendments that are detailed in Exhibit A. These amendments result from revenue and expenditures that were unknown during the original budget process.

Amendments to the 2018 General Fund include revenue increases for local community stabilization tax, local revenue sharing agreement, tax administration fees, and interest, totaling \$143,000. Expenditure requests are from additional OPEB payment, legal services, labor expenses, contractual services and actuarial services totaling \$134,100.

The projected Fund Balance for the General Fund is computed as follows:

Fund Balance at 12/31/17 per audit	\$6,857,233
Original Budgeted Use of Fund Balance 2018	(\$1,110,587)
Beginning-of-Year budget amendments	(\$66,725)
Amendments from September 2018	(\$134,100)
Projected Use of Fund Balance	<u>(\$1,311,412)</u>
Projected Fund Balance at 12/31/18	<u>\$5,545,821</u>
Fund Balance/Average Monthly Expenditures	<u>3.52</u>

Amendments to the special funds consists of requests from Cable TV Fund for use of \$65,500 for video production equipment that was budgeted, but not purchased last year. The Fire Restricted/Designated Fund is requesting use of carry over grant funds from the previous year of \$4,150 and The Fire Construction fund is requesting the use of the balance remaining of \$4,500.

The following motion is proposed:

**MOVE TO APPROVE THE BEGINNING-OF-YEAR 2018 BUDGET AMENDMENTS WITH A DECREASE IN BUDGETED FUND BALANCE FOR THE GENERAL FUND IN THE AMOUNT OF \$134,100 WHICH PROJECTS A USE OF FUND BALANCE OF \$1,311,412. BASED ON PRELIMINARY 2017 RESULTS, THE PROJECTED FUND BALANCE AT DECEMBER 31, 2018 WILL BE \$5,545,821.**

**Memo to Township Board**  
**October 11, 2018**  
**Re: 3<sup>rd</sup> Quarter Budget Amendments**  
**Page 2**

**Attachment:**

1. September 2018 Budget Amendment Financial Information

September  
Budget Amendments  
2018

Department	Amount	Explanation	Account
<b>General Fund</b>			
<b>Revenue</b>			
Tax Administration Fee	\$65,000	Higher than anticipated	101-000.000-447.000
Local Revenue Sharing Agreement	\$28,000	Higher than anticipated	101-000.000-576.500
Cell Tower Lease	-\$25,000	Lower than anticipated	101-000.000-667.400
Interest	\$75,000	Higher than anticipated	101-000.000-665.000
<b>Total Revenue</b>	<b>\$143,000</b>		
<b>Expenditures</b>			
General Government			
Administrative Services			
Retiree Helath Ins - OPEB	50,000	Increase requested to meet Required Contributions per Actuary	101-170.173-715.100
Postage	-20,000	Lower than anticipated due to Utility Bills postage under Accounting	101-170.173-730.000
Legal Fees	90,000	Higher than anticipated	101-170.173-808.000
Legal Fees - Labor	45,000	Higher than anticipated	101-170.173-808.200
Elections			
Salaries - Temporary	10,000	Higher than anticipated	101-170.191-701.080
Operating Supplies	2,000	Higher than anticipated	101-170.191-728.000
Operating Supplies - Aug Election	3,800	Higher than anticipated	101-170.191-728.002
Accounting			
Salaries	16,000	New part time Accountant	101-170.201-701.000
Operating Supplies	8,000	Higher than anticipated - New billing format	101-170.201-728.000
Audit	-16,000	Lower than anticipated - New audit firm	101-170.201-807.000
Professional Services	1,600	Higher than anticipated - Munetrix software	101-170.201-821.000
Assessing			
Salaries - Temporary	14,500	Higher than anticipated - Staffing turnover	101-170.209-701.080
Admin & Human Services			
Professional Conferences/Dues	5,000	Higher than anticipated	101-170.226-825.000
Actuarial Services	14,600	Higher than anticipated	101-170.226-809.000
Contractual Services	14,900	Higher than anticipated - Citizen survey	101-170.226-820.000
Treasurer			
Overtime	1,500	Higher than anticipated	101-170.253-706.000
Postage	10,200	Higher than anticipated	101-170.253-730.000
Rec&Culture			
Recycling Center			
Community Promotion	1,000	Higher than anticipated	101-170.277-880.000
Recreation			
Overtime	5,000	Higher than anticipated	101-750.754-706.000
Parks Maintenance			
Overtime	3,000	Higher than anticipated	101-750.758-706.000
Public Safety - Police			
Operating Supplies	-1,000	Lower than anticipated	101-300.301-728.000
Operating Supplies - Canine Unit	-2,000	Lower than anticipated	101-300.301-728.040
Uniforms	3,000	Higher than anticipated - New Officers	101-300.301-760.000
Legal Fees	5,000	Higher than anticipated	101-300.301-808.000
Public Safety - Fire			
Machinery and Equipment	12,000	Higher than anticipated - Donations to offset the exp.	101-300.336-979.000
<b>Total Expenditures</b>	<b>\$277,100</b>		
<b>Net to Fund Balance</b>	<b><u><u>-\$134,100</u></u></b>		

**SPECIAL REVENUE FUNDS**

**Park Millage (208)**

<i>Revenue - Interest</i>	\$13,000	Higher than anticipated	208-000.000-665.000
<i>Expenditures - Salaries - Temporary</i>	\$5,000	Higher than anticipated costs - Admin.	208-750.753-701.080
<i>Salaries - Overtime</i>	\$2,000	Higher than anticipated costs - Park Maint	208-750-758-706.000
<i>Licenses</i>	\$2,000	Higher than anticipated costs - Park Maint	208-750.758-727.000
<b>Net from Fund Balance</b>	<b><u>\$4,000</u></b>		

**Land Preservation Millage (209)**

<i>Revenue - State Grant</i>	\$462,900	Higher than anticipated	209-000.000-576.100
<i>Revenue - Interest</i>	\$15,000	Higher than anticipated	209-000.000-665.000
<i>Expenditures - Legal Fees</i>	\$20,000	Higher than anticipated	209-000.000-808.000
<b>Net from Fund Balance</b>	<b><u>\$457,900</u></b>		

**Fire Restricted/Designated Fund (214)**

<i>Revenue - Grant Revenue - Federal</i>	\$32,600 *	FEMA Grant	214-000.000-506.100
<i>Expenditures - Equipment - Grant Funds</i>	\$36,750 *	Smoke alarm/Carbon monoxide detector program	214-000.000-979.500
<b>Net from Fund Balance</b>	<b><u>-\$4,150</u></b>		

**Cable TV Fund (230)**

<i>Revenue -</i>	\$0		
<i>Expenditures - Video Production Equipment</i>	\$61,000	Not budgeted	230-750.806-980.010
<i>- Overtime</i>	\$2,000	Higher than anticipated	230-750.806-706.000
<i>- Publications</i>	\$2,500	Higher than anticipated	230-750.806-750.000
<b>Net from Fund Balance</b>	<b><u>-\$65,500</u></b>		

**Community Needs Fund (250)**

<i>Revenue -</i>	\$2,500	Higher than anticipated	250-000.000-675.060
<i>Expenditures - Emergency Fund</i>	\$2,500	Higher than anticipated need	250-000.000-956.070
<b>Net from Fund Balance</b>	<b><u>\$0</u></b>		

**Fire Station Construction Fund (454)**

<i>Revenue -</i>	\$0		
<i>Expenditures - Professional Services</i>	\$250	Bond fees	454-000.000-821.000
<i>- Construction/Improvements</i>	4,250	Finish furnishing the Central Fire Station	454-000.000-974.000
<b>Net from Fund Balance</b>	<b><u>-\$4,500</u></b>		

**PUBLIC WORKS FUNDS**

**Sewer Fund**

<i>Revenue - Insurance Recoveries</i>	\$12,950	Not budgeted - KIP printer	590-000.000-697.000
<b>Expenditures</b>			
Office Equipment & Furniture	14,650	Item not budgeted - KIP printer	590-440.447-980.000
Professional Services	17,700	Item not budgeted	590-440.447-821.010
Radio Maintenance	5,000	Item not budgeted	590-440.538-827.000
Debt Service Interst	14,650	Higher than budgeted	590-905.906-995.000
<b>Total Expenditures</b>	<b><u>\$52,000</u></b>		
<b>Net to Fund Balance</b>	<b><u>-\$39,050</u></b>		

**Water Fund**

<i>Revenue - Water Benefits</i>	\$137,500	Higher than budgeted revenue from Permits	591-000.000-634.000
<i>- Customer Installation</i>	\$17,000	Higher than budgeted revenue from Installations	591-000.000-633.000
<i>- Insurance Recoveries</i>	\$12,950	Not budgeted - KIP printer	591-000.000-697.000
<b>Expenditures</b>			
Office Equipment & Furniture	14,650	Not budgeted - KIP printer	591-440.447-980.000
Operating Supplies	2,000	Higher than budgeted	591-440.447-728.000
Professional Services	3,000	Higher than budgeted	591-440.447-821.000
Customer Installation	25,000	Higher than budgeted	591-440.537-972.000
Overtime	9,000	Higher than budgeted	591-440.537-706.000
Operating Supplies	5,000	Higher than budgeted	591-440.537-728.000
Contractual Services	20,000	Higher than budgeted	591-440.537-820.000
<b>Total Expenditures</b>	<b><u>\$78,650</u></b>		
<b>Net to Fund Balance</b>	<b><u>\$88,800</u></b>		

**INTERNAL SERVICE FUND**

**Motor Pool (661)**

*Revenue -*

*Expenditures*

Overtime	\$2,000	Higher than budgeted	661-000.000-706.000
Vehicle Repair parts	\$3,000	Higher than budgeted	661-000.000-728.101
Vehicle Accessories	\$2,000	Higher than budgeted	661-000.000-728.102
Solvents	600	Higher than budgeted	661-000.000-728.108
Gasoline	40,000	Higher than budgeted	661-000.000-865.000
<b>Total Expenditures</b>	<b>\$47,600</b>		
<b>Net from Fund Balance</b>	<b><u><u>-\$47,600</u></u></b>		

\* Previously approved by the Township Board



**To: Board Members**  
**From: Ronald J. Styka, Township Supervisor**  
**Date: October 11, 2018**  
**Re: Appointments to Boards and Commissions**

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Under the statutes, the Supervisor appoints, subject to the Board’s approval, the members of the Zoning Board of Appeals (ZBA). Rico Rios has resigned from the ZBA. Monique Field-Foster is currently serving in the role as alternate to the ZBA. She is interested in filling the vacancy on the Zoning Board of Appeals left by Rico Rios.

The following motion has been prepared for Board consideration:

**MOVE TO APPROVE THE APPOINTMENT MADE BY SUPERVISOR STYKA OF MONIQUE FIELD-FOSTER TO THE ZONING BOARD OF APPEALS FOR A 3 YEAR TERM ENDING 12/31/2020.**

Board members serve as members of, or as liaisons to, the Tri-County Regional Planning Commission, Zoning Board of Appeals (ZBA) and the Economic Development Corporation (EDC). Currently, Treasurer Brixie serves on the Tri-County Regional Planning Commission, Trustee Jackson serves on the ZBA and Trustee Deschaine serves on the EDC. I would like to make the following changes. I recommend Trustee Jackson move to Tri-County Regional Planning Commission. Trustee Deschaine move to Zoning Board of Appeals and Trustee Sundland move to the EDC.

The following motion has been prepared for Board consideration:

**MOVE TO APPOINT TRUSTEE JACKSON TO THE TRI-COUNTY REGIONAL PLANNING COMMISSION.**

The following motion has been prepared for Board consideration:

**MOVE TO APPOINT TRUSTEE DESCHAIINE TO THE ZONING BOARD OF APPEALS.**

The following motion has been prepared for Board consideration:

**MOVE TO APPOINT TRUSTEE SUNDLAND TO THE ECONOMIC DEVELOPMENT CORPORATION.**

The Downtown Development Authority (DDA) currently has four vacancies. At its October 10, 2018 meeting, the DDA recommended to the Township Board the appointment of Peter Campbell. Please see his attached application.

**MOVE TO APPOINT PETER CAMPBELL TO THE DOWNTOWN DEVELOPMENT AUTHORITY FOR A 4 YEAR TERM ENDING 12/31/2021.**

Attachment:

1. Application for Public Service

# CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

Supervisor  
Clerk  
Treasurer  
Manager



Phil Deschaine  
Patricia Herring Jackson  
Dan Opsommer  
Kathy Ann Sundland

Trustee  
Trustee  
Trustee  
Trustee

## APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- |  |   |
|--|---|
| <input type="checkbox"/> Assessing Board of Review*  | <input type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative*                              | <input type="checkbox"/> Environmental Commission                   |
| <input type="checkbox"/> Brownfield Redevelopment Authority*                                   | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and<br>Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board           |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A).                      | <input type="checkbox"/> Park Commission (elected/appointed)        |
| <input type="checkbox"/> Communications Commission*  | <input type="checkbox"/> Pension Trustees                           |
| <input type="checkbox"/> Community Resources Commission  | <input type="checkbox"/> Planning Commission                        |
| <input type="checkbox"/> Corridor Improvement Authority*                                       | <input type="checkbox"/> Township Board (elected/appointed)         |
| <input type="checkbox"/> Downtown Development Authority*                                       | <input type="checkbox"/> Transportation Commission*                 |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority                         | <input type="checkbox"/> Zoning Board of Appeals                    |
| <input type="checkbox"/> Economic Development Corporation                                      | <input type="checkbox"/> Other                                      |

(\*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

Describe education, experience or training which will assist you if appointed. (Attach resume if available)

Name: \_\_\_\_\_

Occupation: \_\_\_\_\_ Place of Employment: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone: (days) \_\_\_\_\_ (evenings) \_\_\_\_\_ E-mail \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY				
Date Received		Distro:	Application #	
Registered Voter:	Y / N			
Date Appointed:				

Revised: April 24, 2017





P R E S S R E P A I R

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**Address** 925 River Street Lansing, MI 48912 **Telephone** 517.371.1034 **Fax** 517.371.2606 **Website** [www.campbellpress.com](http://www.campbellpress.com)

September 18, 2018

Okemos DDA

Dear Chris:

I own two small parcels at the eastern edge of the DDA, 2099 and 2095 Hamilton Road. The one parcel is a house that I lived in for a few years back in the 1990's. My long-term plan for the two parcels has always been to redevelop the property to a higher and better use.

I am interested in being on the board to keep track of plans and proposals for the area and hopefully have some helpful input into the changes and plans for the growth and development of the DDA.

I appreciate your time and consideration of my application.

Sincerely,

Pete Campbell



**To: Board Members**  
**From: Chris Buck, Economic Development Director**  
**Date: October 16, 2018**  
**Re: Downtown Development Authority Tax Increment Financing Public Noticing**

---

On July 13, 2018 the Downtown Development Authority (DDA) entered into an agreement with Advanced Redevelopment Solutions to lead in the rewriting of the DDA's Tax Increment Financing (TIF) plan. The DDA's research tells them that this is a necessary step for the redevelopment of Downtown Okemos. An updated TIF plan is a generally accepted mechanism to reimburse the infrastructure and environmental improvement costs outlaid by a developer to make the area construction ready.

Since July the existing plan has been reviewed, a new plan has been drafted, tax values have been projected and meetings with taxing jurisdictions have been had. In order to meet the deadlines set by the DDA and remain in accordance with the State Act, the DDA Board is requesting the Township Board adopt the attached resolution to begin the public noticing process as outlined in the adoption schedule.

At its 10.10.2018 regular meeting, after reviewing the draft Development and Tax Increment Financing Plans document provided by the consultants, the DDA Board voted unanimously to pass a resolution to request this action of the Township Board.

The following motion has been prepared for Board consideration:

**MOVE TO ADOPT THE RESOLUTION SETTING A PUBLIC HEARING ON THE AMENDED DOWNTOWN DEVELOPMENT AUTHORITY DEVELOPMENT AND TAX INCREMENT FINANCING PLANS.**

**Attachments**

1. DDA Approved Resolution Recommending Proposed Amended DDA Plan
2. DDA TIF Plan Adoption Schedule
3. Draft Development and Tax Increment Financing Plans
4. Resolution to Initiate Public Hearings

**CHARTER TOWNSHIP OF MERIDIAN  
DOWNTOWN DEVELOPMENT AUTHORITY**

**RESOLUTION RECOMMENDING PROPOSED AMENDED DDA PLAN**

At a duly-scheduled meeting of the Charter Township of Meridian Downtown Development Authority Board, Ingham County, Michigan, held at the Meridian Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864 on October 10, 2018 at 7:30 a.m.

PRESENT: Will Randle, Scott Weaver, Jim Raynak, Bill Cawood, Susan Fulk, Supervisor  
Ron Styka and Jim Spanos

ABSENT: Renee Korrey

The following resolution was offered by Scott Weaver and supported by Jim Raynak.

**WHEREAS**, the Downtown Development Authority Act, Act 197 of 1975, as amended, (the “Act”) authorizes a township to establish a Downtown Development Authority (“DDA”) when it is in the best interests of the public to halt property value deterioration and increase property tax valuation, where possible, in its business district; to eliminate the causes of that deterioration; and to promote economic growth; and

**WHEREAS**, the Charter Township of Meridian DDA Board (“DDA Board”) has discussed the need to amend the current DDA Plan, including the Development Plan and Tax Increment Financing Plan (“Proposed Amended DDA Plan,” attached to this Resolution), to provide resources necessary for development project funding; and

**WHEREAS**, Section 18 of the Act requires that a public hearing be set and conducted by the Township Board concerning the Proposed Amended DDA Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the DDA Board that:

1. The DDA Board finds there is a public need to amend the current DDA Plan to halt property value deterioration and increase property tax valuation, where possible, in its downtown

business district; to eliminate the causes of that deterioration; and to promote economic growth; which constitute a public purpose; and

2. The Proposed Amended DDA Plan will not change the boundaries of the DDA District, of which the primary roads in and around the district include Grand River Avenue, Marsh Road and Okemos Road; and

3. The Proposed Amended DDA Plan incorporates a revised potential project list and tax capture schedule that better reflects the needs of the community and the development community; and

4. The DDA Board recommends adoption of the Proposed Amended DDA Plan based on the following considerations:

a. The Proposed Amended DDA Plan meets the requirements set forth in Sections 14 and 17(2) of the Act.

b. The proposed method of financing the development under the Proposed Amended DDA Plan is feasible and the DDA Board has the ability to arrange the financing.

c. The development under the Proposed Amended DDA Plan is reasonable and necessary to carry out the purposes of the Act.

d. The amount of captured assessed value estimated to result from adoption of the Proposed Amended DDA Plan is reasonable.

e. The Proposed Amended DDA Plan is in reasonable accord with the Township's approved master plan.

f. No changes in zoning or street levels are required by the Proposed Amended DDA Plan.



# DRAFT

## Downtown Okemos DDA Plan Amendment - Adoption Schedule (as of October 4, 2018)

Date	Action Required
Tuesday, September 11, 2018	Start Meeting with taxing jurisdictions
Wednesday, October 10, 2018	SPECIAL DDA Board Meeting - DDA <b>Resolution</b> Approving DDA Plan Amendment, requesting the Township Board to call for a public hearing regarding the Plan Amendment, and to notify taxing jurisdictions and provide an opportunity for a meeting regarding the Plan Amendment.
Tuesday, October 16, 2018	<p>Township Board adopts a <b>Resolution</b> calling for a public hearing on the adoption of an <b>Ordinance</b> approving the Plan Amendment. The Public Hearing Notice must be published twice in the newspaper not less than 20 days or more than 40 days prior to the Public Hearing. Possible publication dates are:</p> <ul style="list-style-type: none"> <li>· Publish on 10/28/2018; Paper deadline 10/23/18</li> <li>· Publish on 11/11/2018; Paper deadline 11/6/18</li> </ul> <p>Not less than 20 days prior to the public hearing, a Notice of Public Hearing must be: 1) posted in at least 20 conspicuous and public places in the downtown district; 2) mailed to all tax payers of record in the District via first class mail; and 3) mailed to the governing body of each taxing jurisdiction levying taxes subject to capture via certified mail.</p>
Friday, October 19, 2018	Finish Meetings with taxing jurisdictions
Tuesday, November 20, 2018	Township Board holds a Public Hearing on the DDA Plan Amendment
Tuesday, November 20, 2018	First Reading of <b>Ordinance</b> adopting DDA Plan Amendment (if acceptable to Township Board with 12/4/18 as a back-up date)
Sunday, December 09, 2018	Publication of the adopting <b>Ordinance</b> in final form, prior to second reading & verify with paper beforehand that this submission date is acceptable..
Tuesday, December 11, 2018	Second Reading of <b>Ordinance</b> adopting DDA Plan Amendment
Sunday, December 16, 2018	Notice of DDA Plan Update adoption is published in the paper per MCL 42.22; submit to paper on morning 12/12/18 & verify with paper beforehand that this submission date is acceptable.

# DEVELOPMENT AND TAX INCREMENT FINANCING PLANS

## Meridian Township Downtown Development Authority

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DRAFT: 10/10/18

# ACKNOWLEDGEMENTS

The Meridian Township Downtown Development Authority was established in 2006, pursuant to the Downtown Development Authority Act (Act 197 of 1975). The purpose of the Authority is to correct and prevent deterioration and promote economic growth within Meridian Township's principal business district.

For their vision and support, the following community leaders should be recognized:

## TOWNSHIP BOARD

- RONALD J. STYKA, SUPERVISOR
- BRETT DREYFUS - CLERK, CMMC, CLERK
- JULIE BRIXIE, TREASURER
- PHIL DESCHAIINE, TRUSTEE
- PATRICIA HERRING JACKSON, TRUSTEE
- DAN OPSOMMER, TRUSTEE
- KATHY ANN SUNDLAND, TRUSTEE

## DDA BOARD OF DIRECTORS

- SUSAN FULK, CHAIR
- RENEE KORREY, VICE CHAIR
- DEMETRIOS JAMES SPANOS, SECRETARY
- BILL CAWOOD, BOARD MEMBER
- WILL RANDLE, BOARD, MEMBER
- JAMES RAYNAK, BOARD MEMBER
- SCOTT WEAVER, BOARD MEMBER
- RONALD STYKA (TOWNSHIP BOARD LIAISON)

Chris Buck, Economic Development Director  
Mark Kieselbach, Community Planning & Development Director  
David Lee, Township Assessor

This Plan was prepared with assistance from:

## **CIB Planning**



## **Advanced Redevelopment Solutions**



ADOPTED BY AUTHORITY BOARD: \_\_\_\_\_  
ADOPTED BY TOWNSHIP BOARD: \_\_\_\_\_

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# BACKGROUND AND PURPOSES

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## GENERAL OVERVIEW

The Meridian Township Downtown Development Authority (DDA) and corresponding DDA/TIFA Plan was created in 2005. A DDA is governed by a Board of Directors whose primary purpose is to correct and prevent deterioration and promote economic growth within Meridian Township's principal business district. Other purposes of a DDA include reversing declining property values, improving the overall business climate, and increasing employment opportunities. A primary benefit of forming a DDA is the ability to capture the incremental increase in property taxes that result from improvements in the district. These tax revenues are used to finance improvement projects or activities within the district, which furthers the goal of economic growth.

A Development Plan is one tool the DDA relies upon for identifying and implementing projects and activities aimed at spurring new private investment. The goals, objectives and recommended actions presented in this document are intended to plan and prioritize projects/activities and ensure that development and redevelopment within the DDA District occurs in an orderly manner. Recommendations also ensure that improvements match the available revenues and can enable the DDA to become eligible for other funding sources at the Federal, State and local levels. This Plan was prepared in accordance with the Downtown Development Authority Act, PA 197 of 1975.

A DDA can capture new tax increment in the district (TIF) and use it to pay for improvements that otherwise could not be afforded by either local businesses or township government. Moreover, creation of a TIF district does not take away current tax revenue; it just captures any new increment that results from improvements to property or an increase in value.

## LEGAL BASIS OF THE PLAN

The Development Plan and Tax Increment Financing Plan are prepared pursuant to the requirements of Sections 17 and 18 of the Downtown Development Authority Act (Act 197 of 1975), as amended. More specifically, Section 17 of the Act states that “When a board decides to finance a project in the downtown district by the use of revenue bonds as authorized in section 13 or tax increment financing as authorized in sections 14, 15, and 16, it shall prepare a development plan.”

## DEVELOPMENT PLAN REQUIREMENTS

Section 17 also indicates that the Development Plan shall contain all of the following:

**A. THE DESIGNATION OF BOUNDARIES OF THE DEVELOPMENT AREA IN RELATION TO HIGHWAYS, STREETS, STREAMS, OR OTHERWISE.**

The boundaries for the corridor improvement district are shown on Map 1. The primary roads in and around the district include Grand River Ave., Marsh Road and Okemos Road. The legal description is found in Appendix A, Development Area Boundary, along with the amendment ordinance.

**B. THE LOCATION AND EXTENT OF EXISTING STREETS AND OTHER PUBLIC FACILITIES WITHIN THE DEVELOPMENT AREA, DESIGNATING THE LOCATION, CHARACTER, AND EXTENT OF THE CATEGORIES OF PUBLIC AND PRIVATE LAND USES THEN EXISTING AND PROPOSED FOR THE DEVELOPMENT AREA, INCLUDING RESIDENTIAL, RECREATIONAL, COMMERCIAL, INDUSTRIAL, EDUCATIONAL, AND OTHER USES, AND INCLUDING A LEGAL DESCRIPTION OF THE DEVELOPMENT AREA.**

As indicated in the property description, the district encompasses a wide variety of land uses including office, retail, residential, service and open space. Existing Land Uses are shown on Map 2: Existing Land Use.

**C. A DESCRIPTION OF EXISTING IMPROVEMENTS IN THE DEVELOPMENT AREA TO BE DEMOLISHED, REPAIRED, OR ALTERED, A DESCRIPTION OF ANY REPAIRS AND ALTERATIONS, AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION.**

The description of existing improvements to be demolished and associated schedule for implementation is provided in this Plan under the heading “Proposed Improvements.”

**D. THE LOCATION, EXTENT, CHARACTER, AND ESTIMATED COST OF THE IMPROVEMENTS INCLUDING REHABILITATION CONTEMPLATED FOR THE DEVELOPMENT AREA AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION.**

To expand upon what was indicated above, the location, character and estimated cost/timing of the improvements is provided below:

## PROPOSED IMPROVEMENTS

The Meridian Township DDA adopted a Tax Increment Finance and accompanying Development Plan (Plan) which captures new incremental tax revenues beginning in 2006 and concluding in 2026. Over the past few years the economy has shifted significantly, and the township has identified Downtown Okemos as:

- a critical redevelopment area in need of blight elimination;
- an area with businesses shuttering, resulting in a dwindling tax base;
- having parcels with environmental contamination that pose as a threat to human health and the environment and are barriers to support safe and economical redevelopment, and;
- an area where previously proposed redevelopment projects have failed on key District blocks due to the aforementioned issues.

Further, the Meridian Township DDA and has identified specific projects within the DDA District (District) that need funding. These projects will help position Downtown Okemos toward becoming a great downtown destination and place to live, shop and work. This update and corresponding amendment will reset the base year to 2018 with the first year of taxable capture to 2019 with a target conclusion date of 2039.

As such, it is necessary to review the eligible activities to be included in the Plan. Eligible activities are categories or projects which the DDA is eligible to spend tax increment revenue for enhancing, improving or redeveloping the District. Funds can also be utilized for marketing the District. Below is a description of eligible activities and a projection of their estimated costs, also called proposed improvements.

- 1. Marketing and Development Studies** – Destination branding, and marketing have a key relationship with successful downtown districts. It is an important task to complete once the DDA has identified redevelopment goals and has established its identity within the greater region. These studies can also be utilized as tools to attract specific development types or specific developers. **\$160,000.**
- 2. Streetscape** – Having an attractive, well designed streetscape strengthens the public realm within downtown corridors. It can enhance the image of the community, adds landscaping and other artistic elements and is complimentary to the pedestrian environment. Streetscape enhancements include but are not limited to planter boxes, waste receptacles, benches, brick pavers, decorative fencing, trees and tree grates, sculptures and other pieces of art and costs related to improving the street itself. **\$1,000,000.**
- 3. Façade Improvements** – Typically, DDA’s utilize a portion of tax increment revenue funds to assist business owners with façade improvements for buildings in need of repair or upgrade within the District. This is usually set up as a low interest loan or competitive grant program with match requirements. These programs work great for improving the image of the buildings within the DDA District. **\$500,000.**
- 4. Park Improvements** – Parks within downtowns can be gathering places and focal points for community events within the downtown. It is important to maintain parks and program events within the parks to draw pedestrians to the downtown and enhance the District. **\$250,000.**

5. **Property Acquisition** – This involves the acquisition of property to accomplish the goals set forth by the DDA. There are times when key pieces of property become available for purchase within the DDA District, which require the DDA to purchase said properties for redevelopment or public purposes. This can also be a tool to assist with blight removal and demolition within the District. **\$1,000,000.**
6. **Master Planning/Urban Design Plans** – Downtown plans and urban design help to guide the built environment of the downtown District. Many times, these plans focus on form and design elements to enhance the function of the District. Results of these plans can lead to new development projects that have be thoughtfully crafted to create vibrancy and increase density within the District core. These plans also generally result with the development of design-based guidelines for redevelopment of existing sites or development of new sites. **\$100,000.**
7. **Promotions** – In order for downtowns to function at their peak, they require a critical mass of people. Regular programming of events such as concerts, art walks, farmers markets, and other events all assist with creating that critical mass but require promotions to reach specific target audiences which the District is trying to attract. This could include print content, web content, radio and television content and other forms of promotion to spread the message of the DDA. **\$100,000.**
8. **Demolition** – Occasionally, development opportunities require demolition of existing sites and structures. The DDA can participate in the costs of the demolition process when it is appropriate to spur new development opportunities. **\$500,000.**
9. **Lead & Asbestos and Mold Abatement** – Several buildings in pre-developed centers utilized lead-based materials or asbestos materials in their construction process. Additionally, buildings that have been blighted or become functionally obsolete incur water damage that leads to mold. As part of any redevelopment process, these materials must be abated prior to new development occurring. These are a costly and methodical necessity for redevelopment to succeed. **\$500,000.**
10. **Public Infrastructure Improvements** – Public improvements covers a wide array of projects including street lighting, streetscape enhancements, water and sewer improvements, electrical improvements, burying of existing and new utilities, storm water improvements, parking improvements and generally anything else that falls within the public right-of-way, easement or public realm. **\$9,000,000.**
11. **Public Spaces** – Many people equate public spaces to parks, but they can also include public alleys, community centers, non-park public owned green spaces and many more. Projects that can enhance these spaces all fall under the eligible activity expenses of the DDA. **\$1,000,000.**
12. **Private Infrastructure Improvements** – As part of redevelopment, developers are often required to improve private infrastructure or anything on a private property (not in a public right-of way). The DDA is able to assist with offsetting these costs, specifically when it comes to integrated parking structures such as vertical and underground parking, utilities, water and sewer tap fees, soft costs and others that support density in accordance with local zoning, master plans and township goals but may be cost prohibitive to complete the project. Although these improvements are considered private for funding purposes, they have public benefit and support the redevelopment efforts of the township and DDA. **\$20,000,000.**

**13. Site Preparation** – Costs associated with site preparation can be significant for both public and private investment. These costs include such activities as clearing & grubbing, compaction and sub-base preparation, cut and fill operations, dewatering, excavation for unstable material, foundation work to address special soil concerns, retaining walls, temporary sheeting/shoring, specific and unique activities, etc.) anything on private property not in a public right-of-way to support density and prohibitive costs to allow for greater density in accordance with local zoning, master plans and township goals. **\$1,000,000.**

**14. Environmental Activities** – Environmental Activities would include activities beyond what may be supported by the Michigan Department of Environmental Quality (MDEQ) under an approved Brownfield Plan and Act 381 Work Plan to protect human health and the environment, off-set cost prohibitive environmental costs and insurance needs, etc. **\$500,000.**

**15. Gap Funding** – Recognizing that the cost of mixed-use, traditional development is higher than it is for undeveloped sites, the Township may, at its own discretion, commit project-specific future tax increment capture back to private projects for a specified period of time. The goal is to provide funding to close the “gap” that prevents the project from becoming a reality due to financial feasibility. For example, if the pro-forma for a project indicates that it cannot generate enough income to cover the cost of construction and a reasonable rate of return for a developer/investor, future tax increment can be committed to that development to make is feasible. It can also be used as a tool to attract companies and businesses to the township to create new employment opportunities within the DDA District. **\$2,500,000.**

**16. Consultation and Operational Expenditures** – The Consultation and Operational Expenditures category provides for professional services and operational activities relating to the DDA. This category is relatively variable and is subject to the level and complexity of future activities taken on by the DDA. Professional services may be required to implement the proposals within this Plan and to manage and operate the DDA. This may include, but is not limited to, this Plan’s writing, grant writing and administration, planning and architectural design, engineering, inspections & construction management services, environmental assessment & mitigation planning. DDA operational activities may include but are not limited to, public notices, mailings, office supplies, administrative support, equipment usage/rental, etc. **\$700,000.**

**Total Estimated Cost of All Projects: \$38,810,000**

**E. A STATEMENT OF THE CONSTRUCTION OR STAGES OF CONSTRUCTION PLANNED, AND THE ESTIMATED TIME OF COMPLETION OF EACH STAGE.**

The specific projects to be undertaken by the DDA are not known at this time. The “Proposed Improvements” table above will be updated to show the construction planned, and the estimated time of completion, for each project as this information is known.

**F. A DESCRIPTION OF ANY PARTS OF THE DEVELOPMENT AREA TO BE LEFT AS OPEN SPACE AND THE USE CONTEMPLATED FOR THE SPACE.**

Future land uses for DDA District are shown on Map #3 and it identifies existing and proposed open space.

**G. A DESCRIPTION OF ANY PORTIONS OF THE DEVELOPMENT AREA THAT THE AUTHORITY DESIRES TO SELL, DONATE, EXCHANGE, OR LEASE TO OR FROM THE MUNICIPALITY AND THE PROPOSED TERMS.**

At the present time the Authority has no plans to lease, own, or otherwise control property in its own name. Should acquisition of property be required in the future to accomplish the objectives of the DDA, or should the Authority receive property by donation, through purchase, or by any other means of acquisition, the Authority will establish and formally adopt appropriate procedures for property disposition, subject to applicable Federal, State, and local regulations.

**H. A DESCRIPTION OF DESIRED ZONING CHANGES AND CHANGES IN STREETS, STREET LEVELS, INTERSECTIONS, TRAFFIC FLOW MODIFICATIONS, OR UTILITIES.**

The Mixed Use Planned Unit Development (MUPUD) zoning district has already been adopted to coincide with the DDA District and anticipated form of development. It is not anticipated that the location of the road network will change significantly, although there will be physical improvements to the roads and underground utilities. Proposed changes in infrastructure such as streets, sidewalks, utilities, etc. are not known at this time but will also be added to the Appendix.

**I. AN ESTIMATE OF THE COST OF THE DEVELOPMENT, A STATEMENT OF THE PROPOSED METHOD OF FINANCING THE DEVELOPMENT, AND THE ABILITY OF THE AUTHORITY TO ARRANGE THE FINANCING.**

A description, including cost estimate and schedule of implementation, for each improvement project that will be completed within the district is contained in the project schedule and budget in this Plan under "Proposed Improvements." In addition to TIF tax capture, the DDA reserves the ability to utilize the following financing options for DDA projects/activities:

- a. Millage of up to two (2) mills;
- b. Special assessments;
- c. Revenue bonds;
- d. Revenues from property owned or leased by the DDA;
- e. Donations to DDA;
- f. Grants to DDA; and
- g. Contributions from the local unit of government.

**J. DESIGNATION OF THE PERSON OR PERSONS, NATURAL OR CORPORATE, TO WHOM ALL OR A PORTION OF THE DEVELOPMENT IS TO BE LEASED, SOLD, OR CONVEYED IN ANY MANNER AND FOR WHOSE BENEFIT THE PROJECT IS BEING UNDERTAKEN IF THAT INFORMATION IS AVAILABLE TO THE AUTHORITY.**

Information concerning the names of people for whom benefits may accrue is unknown at this time and will not be available until phases of implementation are underway.

**K. THE PROCEDURES FOR BIDDING FOR THE LEASING, PURCHASING, OR CONVEYING IN ANY MANNER OF ALL OR A PORTION OF THE DEVELOPMENT UPON ITS COMPLETION, IF THERE IS NO EXPRESS OR IMPLIED AGREEMENT BETWEEN THE AUTHORITY AND PERSONS, NATURAL OR CORPORATE, THAT ALL OR A PORTION OF THE DEVELOPMENT WILL BE LEASED, SOLD, OR CONVEYED IN ANY MANNER TO THOSE PERSONS.**

All such procedures will follow both township and state law and at the present time there are no commitments made.

**L. ESTIMATES OF THE NUMBER OF PERSONS RESIDING IN THE DEVELOPMENT AREA AND THE NUMBER OF FAMILIES AND INDIVIDUALS TO BE DISPLACED. IF OCCUPIED RESIDENCES ARE DESIGNATED FOR ACQUISITION AND CLEARANCE BY THE AUTHORITY, A DEVELOPMENT PLAN SHALL INCLUDE A SURVEY OF THE FAMILIES AND INDIVIDUALS TO BE DISPLACED, INCLUDING THEIR INCOME AND RACIAL COMPOSITION, A STATISTICAL DESCRIPTION OF THE HOUSING SUPPLY IN THE COMMUNITY, INCLUDING THE NUMBER OF PRIVATE AND PUBLIC UNITS IN EXISTENCE OR UNDER CONSTRUCTION, THE CONDITION OF THOSE UNITS IN EXISTENCE, THE NUMBER OF OWNER-OCCUPIED AND RENTER-OCCUPIED UNITS, THE ANNUAL RATE OF TURNOVER OF THE VARIOUS TYPES OF HOUSING AND THE RANGE OF RENTS AND SALE PRICES, AN ESTIMATE OF THE TOTAL DEMAND FOR HOUSING IN THE COMMUNITY, AND THE ESTIMATED CAPACITY OF PRIVATE AND PUBLIC HOUSING AVAILABLE TO DISPLACED FAMILIES AND INDIVIDUALS.**

At the present time, no known relocation of families or individuals will take place within the scope of this proposed Development Plan or Tax Increment Financing Plan. Should said displacement be planned during implementation of the Plan, the above information will be gathered accordingly.

**M. A PLAN FOR ESTABLISHING PRIORITY FOR THE RELOCATION OF PERSONS DISPLACED BY THE DEVELOPMENT IN ANY NEW HOUSING IN THE DEVELOPMENT AREA.**

At the present time, no known relocation of families or individuals will take place within the scope of this proposed Development Plan or Tax Increment Financing Plan.

**N. PROVISION FOR THE COSTS OF RELOCATING PERSONS DISPLACED BY THE DEVELOPMENT AND FINANCIAL ASSISTANCE AND REIMBURSEMENT OF EXPENSES, INCLUDING LITIGATION EXPENSES AND EXPENSES INCIDENT TO THE TRANSFER OF TITLE, IN ACCORDANCE WITH THE STANDARDS AND PROVISIONS OF THE UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES ACT OF 1970, PUBLIC LAW 91-646, 84 STAT. 1894.**

At the present time, no known relocation of families or individuals will take place within the scope of this proposed Development Plan or Tax Increment Financing Plan.

**O. A PLAN FOR COMPLIANCE WITH THE FEDERAL UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES ACT OF 1970 AND ACT 227 OF THE PUBLIC ACTS OF 1972.**

At the present time, no known relocation of families or individuals will take place within the scope of this proposed Development Plan or Tax Increment Financing Plan.

**P. OTHER MATERIAL THAT THE AUTHORITY, LOCAL PUBLIC AGENCY, OR GOVERNING BODY CONSIDERS PERTINENT.**

Such other material will be identified or added as the need arises.

DRAFT

# MAP I: DDA BOUNDARIES

The District as currently established will be left unchanged with no removal or addition of parcels. Below is a map with the shaded area identify the DDA District.



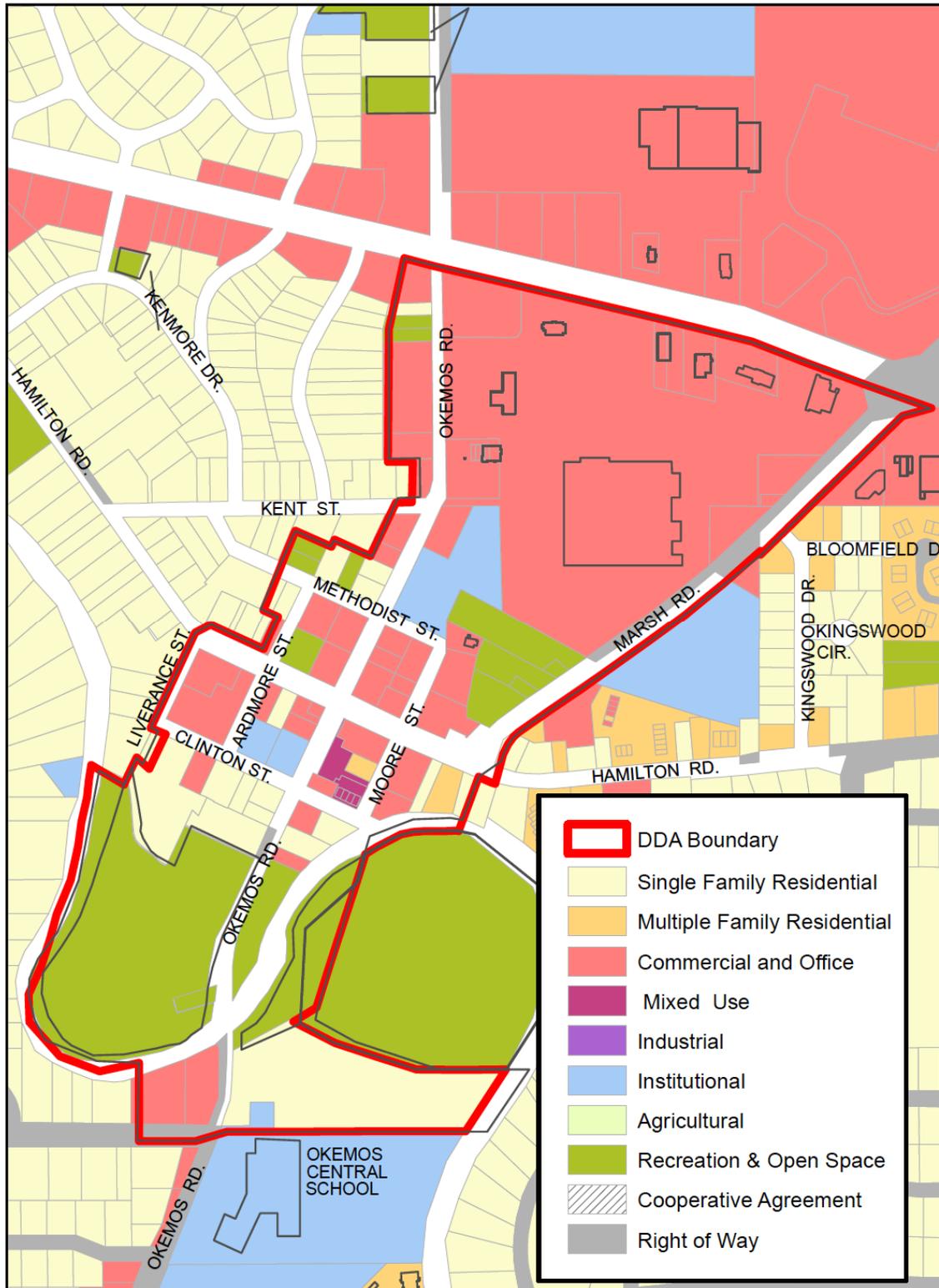
## Downtown Development Authority (DDA) Map 2006



Map Source: Meridian Township Web Page, Meridian DDA Map (dated 2006)

**MAP 2: EXISTING LAND USE**

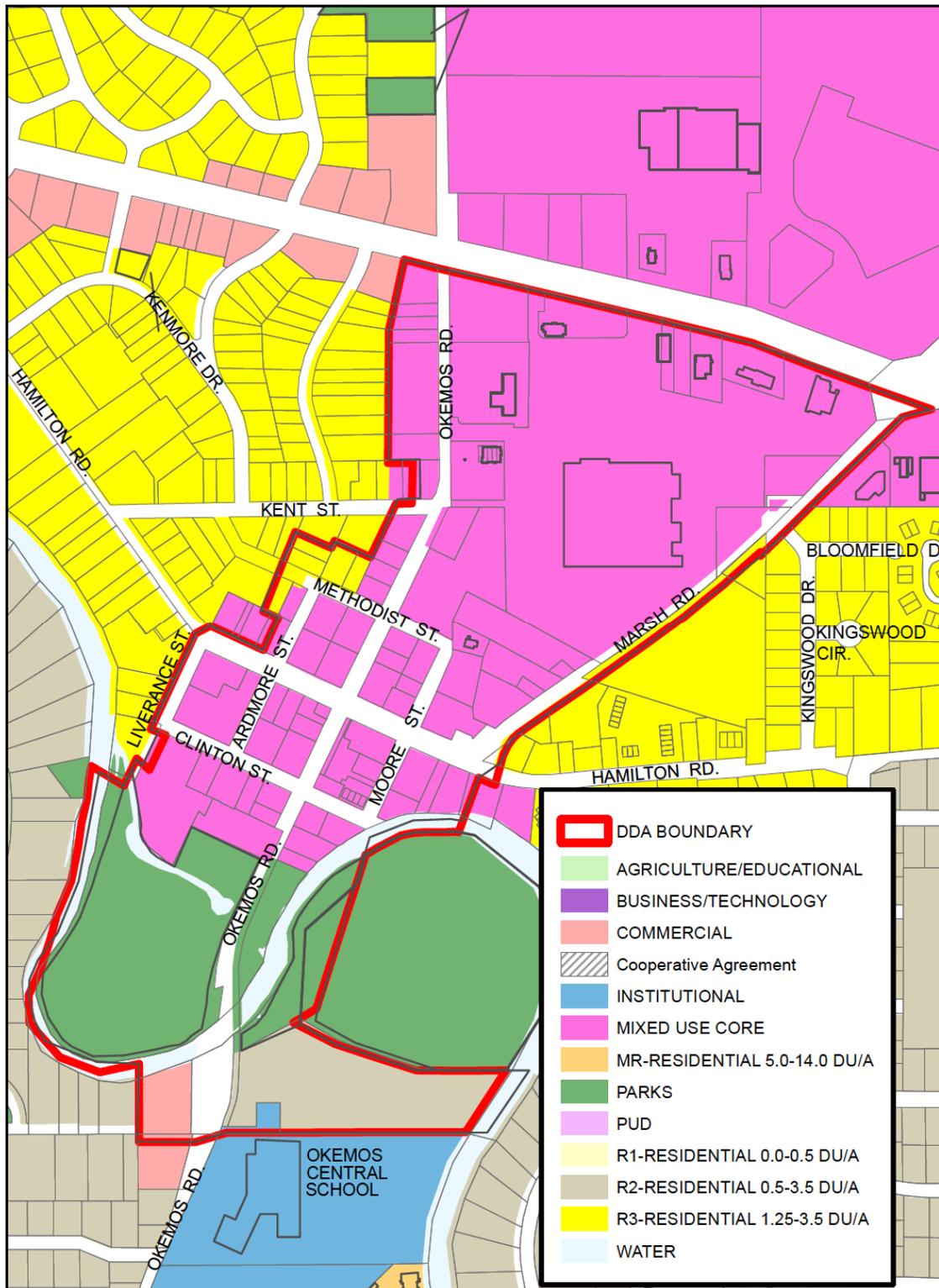
**DDA Boundary with Existing Land Use**



Map Source: 2017 Meridian Township Master Plan (dated 9/22/18 and as may be amended by the Township)

**MAP 3: FUTURE LAND USE**

**DDA Boundary with Future Land Use**



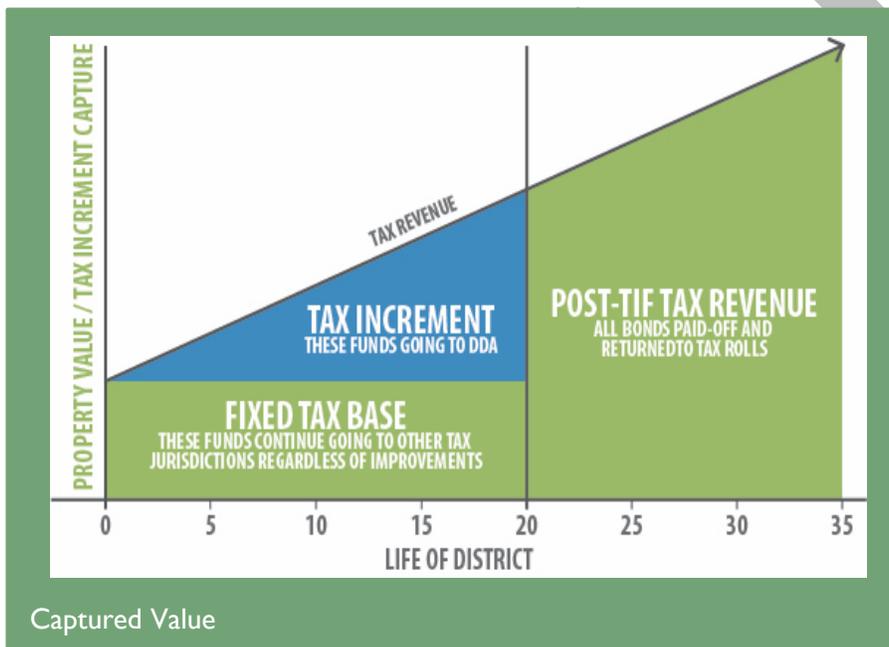
Map Source: 2017 Meridian Township Master Plan (dated 9/22/18 and as may be amended by the Township)

# TAX INCREMENT FINANCING PLAN

## EXPLANATION OF THE TAX INCREMENT PROCEDURE

Tax Increment Financing (TIF financing) is a method of funding public investments in an area slated for (re)development by capturing, for a time, all or a portion of the increased tax revenue that may result from increases in property values, either as a result of (re)development or general market inflation. The concept of tax increment financing is applied only to the Development Area for which a Development Plan has been prepared by the Downtown Development Authority and adopted by the Township Board.

As provided in PA 197 of 1975, as amended, tax increment financing is an effective tool for financing redevelopment and planning of designated development areas within a Downtown Development Authority District. TIF financing can be used to fund facilities, structures, or improvements within the district and to: 1) market businesses within the district; 2) plan for property within the district; 3) acquire land; 4) improve sites; 5) construct buildings; and 6) administer the Development Plan. Because TIF financing involves capture of tax revenue for certain parcels, TIF dollars must be used for improvements that will generally benefit those same parcels.



“Captured Assessed Value” can be described as the difference in amount in any year of the Plan in which the current assessed value exceeds the initial assessed value. “Current Assessed Value” is the amount of value upon which taxes are based for the current year, also called the Taxable Value. “Initial Assessed Value” represents the assessed value of properties at the time the DDA was established or amended, in this case 2018. Tax exempt properties are represented as a zero value in the Plan, since no tax increments will be collected for that site, regardless of

increases in actual property value. The difference between the initial assessed value (base year total) and the current assessed value (current year total) is the value of property for which taxes can be captured and (re)invested by the DDA.

**I. Increase in taxable value.** The initial assessed value (“SEV”) for this Plan is the assessed value of all real and personal property in the development area as determined on December 31, 2018 and finally equalized by the state in May of 2019. This is commonly considered the SEV for 2018. As shown in Table I, the base value of real property in the district is \$19,462,787.

**Table 1**  
**Estimated Taxable Value Increase <sup>(1)</sup>**  
 ESTIMATED TAX CAPTURE VALUE 2019 - 2038

Fiscal Year	Base Value	Taxable Value Increase from 2.14% Inflationary Increase <sup>(2)</sup>	Taxable Value with Inflationary Increase <sup>(3)</sup>	Taxable Value with Increases from Inflation and 3 Block Area Project <sup>(4)</sup>
Base Year: 2018	\$19,462,787	\$0	\$19,462,787	\$19,462,787
2019	\$19,462,787	\$174,595	\$19,637,382	\$19,637,382
2020	\$19,462,787	\$352,919	\$19,815,706	\$25,256,667
2021	\$19,462,787	\$535,049	\$19,997,836	\$31,559,878
2022	\$19,462,787	\$721,068	\$20,183,855	\$33,786,258
2023	\$19,462,787	\$911,059	\$20,373,846	\$35,623,052
2024	\$19,462,787	\$1,105,106	\$20,567,893	\$40,182,889
2025	\$19,462,787	\$1,303,295	\$20,766,082	\$46,787,790
2026	\$19,462,787	\$1,505,716	\$20,968,503	\$50,339,621
2027	\$19,462,787	\$1,712,459	\$21,175,246	\$54,168,198
2028	\$19,462,787	\$1,923,616	\$21,386,403	\$59,522,232
2029	\$19,462,787	\$2,139,281	\$21,602,068	\$61,877,753
2030	\$19,462,787	\$2,359,550	\$21,822,337	\$62,957,908
2031	\$19,462,787	\$2,584,522	\$22,047,309	\$64,061,125
2032	\$19,462,787	\$2,814,298	\$22,277,085	\$65,187,895
2033	\$19,462,787	\$3,048,979	\$22,511,766	\$66,338,722
2034	\$19,462,787	\$3,288,670	\$22,751,457	\$67,514,119
2035	\$19,462,787	\$3,533,479	\$22,996,266	\$68,714,610
2036	\$19,462,787	\$3,783,514	\$23,246,301	\$69,940,732
2037	\$19,462,787	\$4,038,888	\$23,501,675	\$71,193,032
2038	\$19,462,787	\$4,299,714	\$23,762,501	\$72,472,069

(1) This table assumes taxable value based on a proposed redevelopment project across a three (3) Block Area in Downtown Okemos with a 2.14% Inflation Rate Multiplier on Base Taxable Values - No new development or increase in value due to improvements beyond the proposed three (3) Block Area. New development outside of three (3) Block Area would increase taxable value.

(2) (a) Property Value Increase Used: 20-Year Average Inflation Rate Multiplier 2.14% growth/year. Per the Michigan Department of Treasury annual Bulletin "Consumer Price Level (CPL/CPI)" Memo at: [https://www.michigan.gov/documents/treasury/Bulletin\\_16\\_of\\_2017\\_-\\_Inflation\\_Rate\\_Multiplier\\_for\\_2018\\_604882\\_7.pdf](https://www.michigan.gov/documents/treasury/Bulletin_16_of_2017_-_Inflation_Rate_Multiplier_for_2018_604882_7.pdf)

(b) Inflationary Percentage (%) Change In Future Taxable Values (TV) is on Building(s) and Land Improvements (but not Personal Property)

(3) Taxable Value with Annual 2.14% Inflationary Increase on Base Taxable Value.

(4) Taxable Value Increase from the proposed redevelopment project across a three (3) Block Area in Downtown Okemos with a 2.14% Inflationary Increase on Base Taxable Values.

The purpose of the Tax Increment Financing Plan is to ensure that revenues from tax increment capture will be sufficient to cover anticipated costs, especially when it comes to bond debt. Therefore, some assumptions are

involved in order to project property values into the future to determine anticipated revenues. These assumptions are identified in the footnotes for each of the tables.

2. **Capturable Taxable Value.** A specific amount of development is expected over the entire DDA District, based upon Development Scenarios assembled by the DDA using current and potential future project proposals for Downtown Okemos. For projection purposes of this Plan, the below Table 2 assumes taxable value based on a proposed redevelopment project across a three (3) Block Area in Downtown Okemos with a 2.14% Inflation Rate Multiplier on Base Taxable Values. The Plan does not project any other new development or increases in value due to private investments/improvements beyond the proposed three (3) Block Area. However, new private development outside of three (3) Block Area in the District would result in added private investment/improvements thus increasing taxable value and increasing potential tax increment revenue capture for Plan Projects/Activities. Estimates of taxable value capture amount from the proposed redevelopment project across a three (3) Block Area in Downtown Okemos does not include the base taxable value or the 2.14% Inflationary Increase on base taxable values.

In order to afford the taxing jurisdictions the ability to meet their annual budgetary needs and for these jurisdictions to remain whole with the existing taxes they are currently receiving from the parcels in the District, this Plan will pass-through the existing base taxes paid (Base Year 2018) of all parcels in the District and a portion (2.14% property value increase) of the increase on the base taxes paid due to any new private development within the District that results in added private investment/improvements thus increasing taxable values on those specific parcels. The property value increase used on the base taxable value is the current 20-Year Average Inflation Rate Multiplier of 2.14% growth/year (per the Michigan Department of Treasury annual Bulletin "Consumer Price Level (CPL/CPI)" Memo).

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**Table 2**  
**Estimated Taxable Value Capture <sup>(1)</sup>**

ESTIMATED TAX CAPTURE VALUE 2019 - 2038

Fiscal Year	Base Value	Taxable Value Increase from 2.14% Inflationary Increase <sup>(2)</sup>	Taxable Value with Inflationary Increase <sup>(3)</sup>	Taxable Value with Increases from Inflation and 3 Block Area Project <sup>(4)</sup>	Taxable Value Capture Amount Not Including Inflationary Increase on Base Taxable Value or Base Taxable Value <sup>(5)</sup>
Base Year: 2018	\$19,462,787	\$0	\$19,462,787	\$19,462,787	\$0
2019	\$19,462,787	\$174,595	\$19,637,382	\$19,637,382	\$0
2020	\$19,462,787	\$352,919	\$19,815,706	\$25,256,667	\$5,440,961
2021	\$19,462,787	\$535,049	\$19,997,836	\$31,559,878	\$11,562,042
2022	\$19,462,787	\$721,068	\$20,183,855	\$33,786,258	\$13,602,403
2023	\$19,462,787	\$911,059	\$20,373,846	\$35,623,052	\$15,249,207
2024	\$19,462,787	\$1,105,106	\$20,567,893	\$40,182,889	\$19,614,996
2025	\$19,462,787	\$1,303,295	\$20,766,082	\$46,787,790	\$26,021,708
2026	\$19,462,787	\$1,505,716	\$20,968,503	\$50,339,621	\$29,371,118
2027	\$19,462,787	\$1,712,459	\$21,175,246	\$54,168,198	\$32,992,952
2028	\$19,462,787	\$1,923,616	\$21,386,403	\$59,522,232	\$38,135,829
2029	\$19,462,787	\$2,139,281	\$21,602,068	\$61,877,753	\$40,275,685
2030	\$19,462,787	\$2,359,550	\$21,822,337	\$62,957,908	\$41,135,571
2031	\$19,462,787	\$2,584,522	\$22,047,309	\$64,061,125	\$42,013,815
2032	\$19,462,787	\$2,814,298	\$22,277,085	\$65,187,895	\$42,910,810
2033	\$19,462,787	\$3,048,979	\$22,511,766	\$66,338,722	\$43,826,956
2034	\$19,462,787	\$3,288,670	\$22,751,457	\$67,514,119	\$44,762,662
2035	\$19,462,787	\$3,533,479	\$22,996,266	\$68,714,610	\$45,718,345
2036	\$19,462,787	\$3,783,514	\$23,246,301	\$69,940,732	\$46,694,431
2037	\$19,462,787	\$4,038,888	\$23,501,675	\$71,193,032	\$47,691,357
2038	\$19,462,787	\$4,299,714	\$23,762,501	\$72,472,069	\$48,709,568
					\$635,730,415

(1) This table assumes taxable value capture based on a proposed redevelopment project across a three (3) Block Area in Downtown Okemos not including the Base Taxable Value and not including a 2.14% Inflation Rate Multiplier on Base Taxable Values - No new development or increase in value due to improvements beyond the proposed three (3) Block Area. New development outside of three (3) Block Area would increase taxable value.

(2) (a) Property Value Increase Used: 20-Year Average Inflation Rate Multiplier 2.14% growth/year. Per the Michigan Department of Treasury annual Bulletin "Consumer Price Level (CPL/CPI)" Memo at: [https://www.michigan.gov/documents/treasury/Bulletin\\_16\\_of\\_2017\\_-\\_Inflation\\_Rate\\_Multiplier\\_for\\_2018\\_604882\\_7.pdf](https://www.michigan.gov/documents/treasury/Bulletin_16_of_2017_-_Inflation_Rate_Multiplier_for_2018_604882_7.pdf)

(b) Inflationary Percentage (%) Change In Future Taxable Values (TV) is on Building(s) and Land Improvements (but not Personal Property)

(3) Taxable Value with Annual 2.14% Inflationary Increase on Base Taxable Value.

(4) Taxable Value Increase from the proposed redevelopment project across a three (3) Block Area in Downtown Okemos with a 2.14% Inflationary Increase on Base Taxable Values.

(5) Taxable Value Capture amount from the proposed redevelopment project across a three (3) Block Area in Downtown Okemos. Taxable Value Capture does not include the Base Taxable Value or the 2.14% Inflationary Increase on Base Taxable Values.

**3. Tax Increment Capture.** Beginning with the 2019 tax collection, and for each year within the term of the Plan, municipal and county treasurers transmit directly to the DDA, the applicable portion of the tax levy set by

the taxing units on the real property in the development area, including that portion of any commercial facilities tax levied pursuant to P.A. 255 of 1978 and that portion on an industrial facilities tax levied pursuant to PA 198 of 1974. Voted and separately identified debt millage revenues do not come to the DDA, but instead go directly to the intended taxing units.

“Tax increment revenues” means the amount of ad valorem property taxes and specific local taxes attributable to the application of the levy of all taxing jurisdictions upon the captured assessed value of real and personal property in the Development Area. Tax increment revenues do not include any of the following:

- a. Taxes under the state education tax act, 1993 PA 331, MCL 211.901 to 211.906.
- b. Taxes levied by local or intermediate school districts.
- c. Ad valorem property taxes attributable either to a portion of the captured assessed value shared with taxing jurisdictions within the jurisdictional area of the authority or to a portion of value of property that may be excluded from captured assessed value or specific local taxes attributable to the ad valorem property taxes.
- d. Ad valorem property taxes excluded by the tax increment financing plan of the authority from the determination of the amount of tax increment revenues to be transmitted to the authority or specific local taxes attributable to the ad valorem property taxes.
- e. Ad valorem property taxes exempted from capture under section 18(5) or specific local taxes attributable to the ad valorem property taxes.
- f. Ad valorem property taxes specifically levied for the payment of principal and interest of obligations approved by the electors or obligations pledging the unlimited taxing power of the local governmental unit or specific taxes attributable to those ad valorem property taxes.

To utilize tax increment financing, the DDA must prepare a Development Plan and a tax increment financing plan. Both plans are submitted to the Township Board, who must approve the plans. These plans may be amended in the future to reflect changes desired by the DDA or the Township. All amendments must follow the procedures of the Act.

## **MAXIMUM AMOUNT OF BONDED INDEBTEDNESS TO BE INCURRED**

The Downtown Development Authority may explore the possibility of bonding against future revenues to supply the funds required to accomplish larger public improvement projects. The extent of the indebtedness and the timing of the debt retirement will be determined by the extent of the tax increment revenues. The maximum indebtedness, as stated in PA 197 of 1975, cannot exceed the ability to service the debt from tax increments. Only 80% of projected revenues are available as debt service funds. There is currently no bonded indebtedness for the DDA. Future Plan updates will consider outstanding debt as it plans for continued investment in the district.

## **DURATION OF THE DEVELOPMENT PROGRAM**

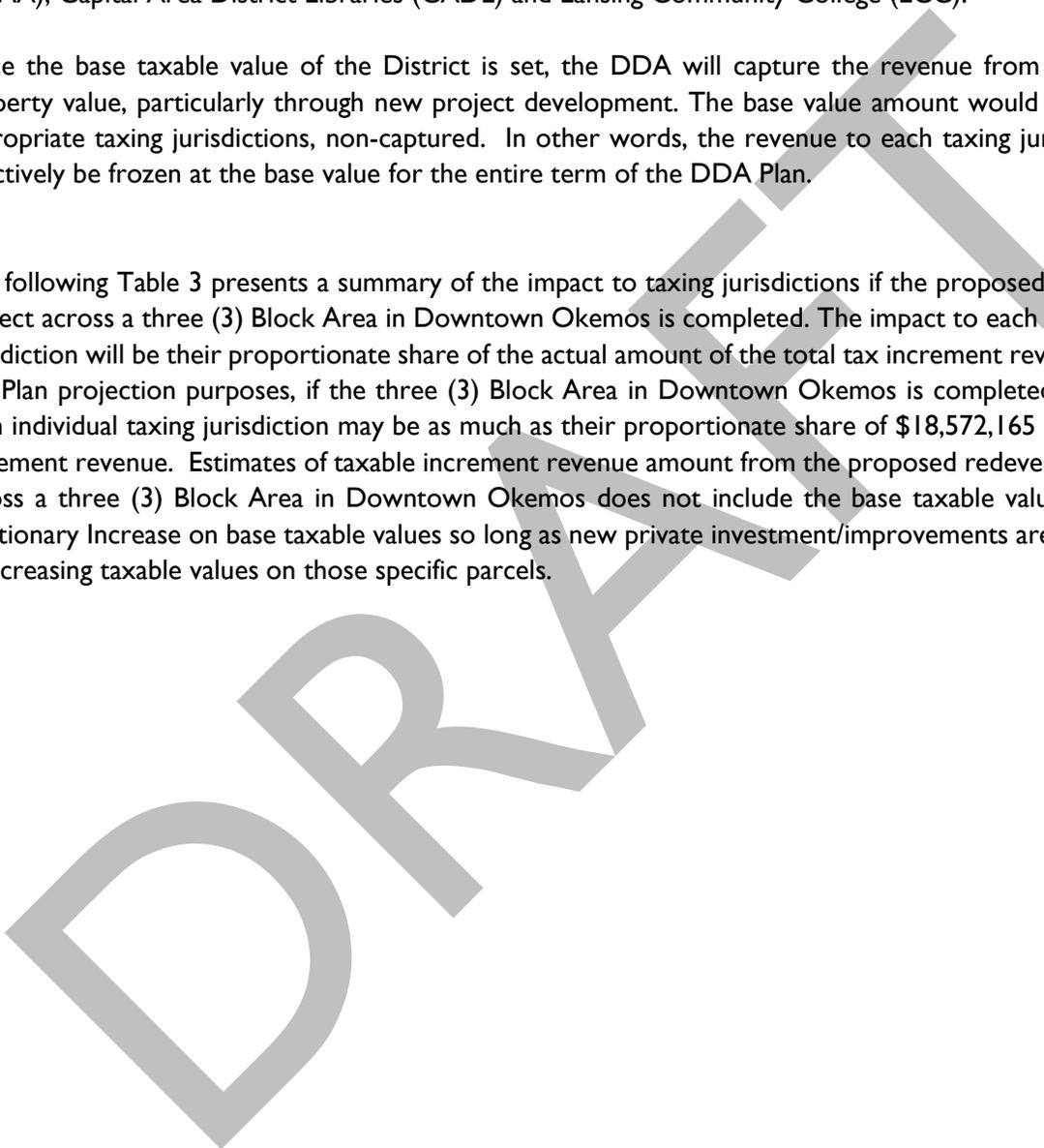
The duration of the tax increment financing plan is twenty (20) years, commencing in 2019 and will cease with tax collections due in December 2038, unless this Plan is amended to extend or shorten its duration.

## **STATEMENT OF THE ESTIMATED IMPACT OF TAX INCREMENT FINANCING ON TAXING JURISDICTIONS IN WHICH THE DEVELOPMENT AREA IS LOCATED.**

In addition to Meridian Township, the DDA is eligible to capture tax increment revenues from Ingham County, Capital Area Transportation Authority (CATA), Lansing Community College, Capital Region Airport Authority (CRAA), Capital Area District Libraries (CADL) and Lansing Community College (LCC).

Once the base taxable value of the District is set, the DDA will capture the revenue from any increase in property value, particularly through new project development. The base value amount would still flow to the appropriate taxing jurisdictions, non-captured. In other words, the revenue to each taxing jurisdiction would effectively be frozen at the base value for the entire term of the DDA Plan.

The following Table 3 presents a summary of the impact to taxing jurisdictions if the proposed redevelopment project across a three (3) Block Area in Downtown Okemos is completed. The impact to each individual taxing jurisdiction will be their proportionate share of the actual amount of the total tax increment revenues captured. For Plan projection purposes, if the three (3) Block Area in Downtown Okemos is completed, the impact to each individual taxing jurisdiction may be as much as their proportionate share of \$18,572,165 in projected tax increment revenue. Estimates of taxable increment revenue amount from the proposed redevelopment project across a three (3) Block Area in Downtown Okemos does not include the base taxable value or the 2.14% Inflationary Increase on base taxable values so long as new private investment/improvements are made resulting in increasing taxable values on those specific parcels.



**Table 3**  
**Estimated Tax Increment Revenue Capture by Taxing Jurisdiction**  
 ESTIMATED TAX CAPTURE VALUE 2019 - 2038

Fiscal Year	Meridian Township	Ingham County	Capital Region Airport Authority	Capital Area Transportation Authority	Capital Area District Libraries	Lansing Community College	Total Estimated Tax Increment Revenues Captured
<i>Millage Rates</i>	<b>8.8007</b>	<b>11.3400</b>	<b>0.6990</b>	<b>3.0070</b>	<b>1.5600</b>	<b>3.8072</b>	<b>29.2139</b>
Base Year:							
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2019	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2020	\$47,884	\$61,700	\$3,803	\$16,361	\$8,488	\$20,715	\$158,952
2021	\$101,754	\$131,114	\$8,082	\$34,767	\$18,037	\$44,019	\$337,772
2022	\$119,711	\$154,251	\$9,508	\$40,902	\$21,220	\$51,787	\$397,379
2023	\$134,204	\$172,926	\$10,659	\$45,854	\$23,789	\$58,057	\$445,489
2024	\$172,626	\$222,434	\$13,711	\$58,982	\$30,599	\$74,678	\$573,031
2025	\$229,009	\$295,086	\$18,189	\$78,247	\$40,594	\$99,070	\$760,196
2026	\$258,486	\$333,068	\$20,530	\$88,319	\$45,819	\$111,822	\$858,045
2027	\$290,361	\$374,140	\$23,062	\$99,210	\$51,469	\$125,611	\$963,853
2028	\$335,622	\$432,460	\$26,657	\$114,674	\$59,492	\$145,191	\$1,114,096
2029	\$354,454	\$456,726	\$28,153	\$121,109	\$62,830	\$153,338	\$1,176,610
2030	\$362,022	\$466,477	\$28,754	\$123,695	\$64,171	\$156,611	\$1,201,730
2031	\$369,751	\$476,437	\$29,368	\$126,336	\$65,542	\$159,955	\$1,227,387
2032	\$377,645	\$486,609	\$29,995	\$129,033	\$66,941	\$163,370	\$1,253,592
2033	\$385,708	\$496,998	\$30,635	\$131,788	\$68,370	\$166,858	\$1,280,356
2034	\$393,943	\$507,609	\$31,289	\$134,601	\$69,830	\$170,420	\$1,307,692
2035	\$402,353	\$518,446	\$31,957	\$137,475	\$71,321	\$174,059	\$1,335,611
2036	\$410,944	\$529,515	\$32,639	\$140,410	\$72,843	\$177,775	\$1,364,126
2037	\$419,717	\$540,820	\$33,336	\$143,408	\$74,399	\$181,571	\$1,393,251
2038	\$428,678	\$552,366	\$34,048	\$146,470	\$75,987	\$185,447	\$1,422,996
	\$5,594,873	\$7,209,183	\$444,376	\$1,911,641	\$991,739	\$2,420,353	<b>\$18,572,165</b>

**Methodology for this Table:** Total capture amount for each year was taken from the "Taxable Value Capture Amount Not Including Inflationary Increase on Base Taxable Value or Base Taxable Value" column in the Estimated Taxable Value Capture Table 3. Those amounts were then divided by 1000 and multiplied by the millage rates above to establish the tax capture for each taxing agency.

## PLAN FOR THE EXPENDITURE OF CAPTURED ASSESSED VALUE BY THE AUTHORITY

- I. **Estimate of Tax Increment Revenues.** Table 3 above summarizes the estimated capturable tax increment revenues by year. The projected annual growth in taxable value is estimated at 2.14% annually and is shown in Tables 1 and 2 above. Additional increases in the assessed valuation for the Development Area and consequent tax increment revenues may result from other new construction, rehabilitation, expansion, or additional appreciation in property values beyond the estimated 2.14% figure. These increases are beyond those projected in this Plan but if such increases occur, the tax increment revenues

will be captured and used in accordance to this Plan to accelerate the implementation and success of this Plan and the proposed improvements.

**2. Expenditure of Tax Increment Revenues.** Any additional tax increment revenues beyond those projected in this Plan will:

- a. be used to expedite any debt service, or
- b. further the implementation of the proposed improvements.

Should the tax increment revenues be less than projected, the DDA may choose to:

- a. Collect and hold the captured revenues until a sufficient amount is available to implement specific improvements,
- b. Consider implementing improvement projects/activities based upon the ability to match existing funds with expenditures while seeking out additional funding sources,
- c. Amend the Development Plan and/or tax increment financing plan to allow for alternative projects/activities and funding.

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## APPENDIX A: BASE PARCEL DATA

**TABLE 4  
PARCELS IN THE DDA DISTRICT**

TAX ID # / ADDRESS
33-02-02-21-254-016/4837 OKEMOS ROAD
33-02-02-21-254-017/OKEMOS ROAD
33-02-02-21-254-018/4825 OKEMOS ROAD
33-02-02-21-254-030/4767 OKEMOS ROAD
33-02-02-21-254-031/4787 OKEMOS ROAD
33-02-02-21-254-032/4815 OKEMOS ROAD
33-02-02-21-254-037/2131 GRAND RIVER AVENUE
33-02-02-21-276-003/2041 GRAND RIVER AVENUE
33-02-02-21-276-005/2037 GRAND RIVER AVENUE
33-02-02-21-276-006/2049 GRAND RIVER AVENUE
33-02-02-21-276-009/2045 GRAND RIVER AVENUE
33-02-02-21-276-011/2085 GRAND RIVER AVENUE
33-02-02-21-276-012/2055 GRAND RIVER AVENUE
33-02-02-21-276-014/2075 GRAND RIVER AVENUE
33-02-02-21-276-015/2055 GRAND RIVER AVENUE
33-02-02-21-277-001/4780 OKEMOS ROAD, #1
33-02-02-21-277-002/4780 OKEMOS ROAD, #2
33-02-02-21-277-003/4780 OKEMOS ROAD, #3
33-02-02-21-277-004/4780 OKEMOS ROAD, #4
33-02-02-21-402-007/METHODIST STREET
33-02-02-21-402-008/4217 ARDMORE AVENUE
33-02-02-21-403-003/2154 METHODIST STREET
33-02-02-21-403-004/METHODIST STREET
33-02-02-21-403-007/4733 OKEMOS ROAD
33-02-02-21-403-008/4731 OKEMOS ROAD
33-02-02-21-403-009/4717 OKEMOS ROAD
33-02-02-21-403-011/4747 OKEMOS ROAD
33-02-02-21-404-001/2188 HAMILTON ROAD
33-02-02-21-404-002/4705 ARDMORE AVENUE
33-02-02-21-404-007/2160 HAMILTON ROAD
33-02-02-21-405-005/2148 HAMILTON ROAD
33-02-02-21-405-008/4700 ARDMORE AVENUE
33-02-02-21-405-009/4695 OKEMOS ROAD
33-02-02-21-405-010/2138 HAMILTON ROAD
33-02-02-21-406-001/4708 OKEMOS ROAD
33-02-02-21-406-002/4696 OKEMOS ROAD

33-02-02-21-406-003/4703 MOORE STREET
33-02-02-21-406-004/MOORE STREET
33-02-02-21-406-005/4690 OKEMOS ROAD
33-02-02-21-406-006/2114 HAMILTON ROAD
33-02-02-21-408-001/2175 HAMILTON ROAD
33-02-02-21-408-009/4663 ARDMORE AVENUE
33-02-02-21-409-001/2153 HAMILTON ROAD
33-02-02-21-409-002/2149 HAMILTON ROAD
33-02-02-21-409-003/2143 HAMILTON ROAD
33-02-02-21-409-004/2137 HAMILTON ROAD
33-02-02-21-409-006/2150 CLINTON STREET
33-02-02-21-409-008/4661 OKEMOS ROAD
33-02-02-21-409-009/4675 OKEMOS ROAD
33-02-02-21-410-007/4646 OKEMOS ROAD
33-02-02-21-410-008/4659 MOORE STREET
33-02-02-21-410-010/OKEMOS ROAD
33-02-02-21-410-012/2119 HAMILTON ROAD
33-02-02-21-410-015/CLINTON STREET
33-02-02-21-411-001/2177 CLINTON STREET
33-02-02-21-411-002/2165 CLINTON STREET
33-02-02-21-412-002/2149 CLINTON STREET
33-02-02-21-412-003/4633 OKEMOS ROAD
33-02-02-21-412-004/4625 OKEMOS ROAD
33-02-02-21-412-005/4619 OKEMOS ROAD
33-02-02-21-412-006/2155 CLINTON STREET
33-02-02-21-413-001/2120 CLINTON STREET
33-02-02-21-413-002/2122 CLINTON STREET
33-02-02-21-413-003/2124 CLINTON STREET
33-02-02-21-413-004/2126 CLINTON STREET
33-02-02-21-413-100/CLINTON STREET
33-02-02-21-426-001/4750 OKEMOS ROAD
33-02-02-21-426-012/4649 MARSH ROAD
33-02-02-21-426-013/4657 MARSH ROAD
33-02-02-21-426-014/4663 MARSH ROAD
33-02-02-21-426-015/4669 MARSH ROAD
33-02-02-21-426-016/4675 MARSH ROAD
33-02-02-21-426-020/2110 METHODIST STREET

33-02-02-21-426-021/4704 MOORE STREET
33-02-02-21-426-022/2104 HAMILTON ROAD
33-02-02-21-426-023/4734 OKEMOS ROAD
33-02-02-21-427-001/4737 MARSH ROAD
33-02-02-21-428-006/2086 HAMILTON ROAD
33-02-02-21-429-003/4650 MOORE STREET
33-02-02-21-429-004/2099 HAMILTON ROAD
33-02-02-21-429-005/2095 HAMILTON ROAD
33-02-02-21-429-027/2109 HAMILTON ROAD
33-02-02-21-451-005/4555 OKEMOS ROAD
33-02-02-21-452-001/2248 MT. HOPE ROAD
33-02-02-21-452-002/OKEMOS ROAD (RIGHT-OF-WAY)
33-02-02-21-453-005/OKEMOS ROAD
33-02-02-21-453-006/4622 OKEMOS ROAD
33-02-02-21-453-007/4612 OKEMOS ROAD
33-02-02-21-453-008/4632 OKEMOS ROAD
33-02-02-21-453-009/2123 CLINTON STREET
33-02-02-21-454-002/CONSUMERS ENERGY CO. RIGHT-OF-WAY
33-02-02-21-454-007/4534 OKEMOS ROAD
33-02-02-22-152-001/4775 MARSH ROAD
33-02-02-22-152-002/MARSH ROAD

*Data Source: Meridian Township Assessing Office*

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## APPENDIX B: LEGAL DESCRIPTION OF DISTRICT

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The Authority shall exercise its power within the boundaries of the Downtown District, which are described as follows:

DDA located in parts of the E ½ of section 21 and W ½ of section 22, Meridian Charter Township, T4N, R1W, Ingham County, Michigan, beginning at the intersection of the east right of way of Marsh Road and the south right of way of Grand River Avenue, thence northwesterly along said south right of way to the intersection of the northwest corner of lot 21, Cedar Bend Heights subdivision, thence southwest 322.9 ft. along back lot lines to the northwest corner of lot 17, Cedar Bend Heights subdivision, thence south 550 ft. along back lot lines to the southwest corner of lot 8, Cedar Bend Heights subdivision, thence east 130 ft. along south line of lot 8, thence south 165 ft. to the north right of way line of Kent Street, thence west 94.9 ft. along said right of way line, thence southwest 263.6 ft. to the northwest corner of lot 3, Chas Bray's Addition, thence northwest 165 ft. to the centerline of vacated Ardmore Avenue, thence southwest 33 ft. along said centerline, thence northwest 165 ft. to the northwest corner of lot 12, Chas Bray's Addition, thence southwest 132 ft. to the north right of way line of Methodist Street, thence continuing southwest 231 ft. to the northwest corner of lot 7, Block 4, Hamilton plat, thence southeast 82.5 ft, thence southwest 165 ft. to the north right of way line of Hamilton Road, thence northwest 247.49 ft. to the intersection of the north right of way line of Hamilton Road and the centerline of the vacated Liverance Street, thence southwest to the intersection of the west right of way line of Liverance Street and the south right of way line of Hamilton Road, thence southwest along said west right of way line to the intersection of the west right of way line of Liverance Street and the south right of way line of Clinton Street, thence southeast to the centerline of the vacated portion of Liverance Street, thence southwest along said centerline to the north right of way line of the vacated Water Street, thence northwest to the intersection of the north right of way of the vacated Water Street and the west right of way line of the vacated Liverance Street, thence southeast to the southeast corner of lot 60, Supervisor's Plat #2 of Okemos, thence northwest along the south line of said lot line to the centerline of the Red Cedar River, thence along said centerline of river to the intersection of said centerline and the north-south section line, section 21, thence southeast 80 ft.+/- across the Red Cedar River to a point 9.4 ft. east and 262.2 ft. north of the south corner of section 21, thence south 295.2 ft. to the south right of way line of Mount Hope Road, thence east along said south right of way line to the intersection of the west right of way line of Okemos Road and the south right of way line of Mount Hope Road, thence northeast to the intersection of the south line of section 21 and the east right of way line of Okemos Road, thence 342.39 ft. east along said south section line to the centerline of the Red Cedar River, thence northeast 380 ft. +/-along said centerline of the Red Cedar River, to a point on intersecting a sanitary sewer easement centerline recorded in Uber 815, Page 846, Ingham County Register of Deeds, thence S 89°56'18"W 384.18 ft., thence N 72°09'00"W 366.09 ft., thence N 61°07'12"W 192.5 ft. to a point intersecting said easement centerline and a point on the south line of Ferguson Park, thence N 59°16'45"E 40 ft., thence north 450 ft.+/-to the centerline of the Red Cedar River, thence along said centerline of River to a point extended parallel to and 73.5 ft. westerly of the east line of lot 2, Supervisor's plat #1 of Okemos, thence northeast along said line to the south right of way line of Hamilton Road, thence northeast 120 ft. +/- to the intersection of the east right of way line of Marsh Road and the north right of way line of Hamilton Road, thence northeast along the east right of way line of Okemos Road, thence 342.39 ft. east along said south section line to the centerline of the Red Cedar River, thence northeast 380 ft. +/-along said centerline of the Red Cedar River, to a point on intersecting a sanitary sewer easement centerline recorded in Uber 815, Page 846, Ingham

County Register of Deeds, thence S 89°56'18"W 384.18 ft., thence N 72°09'00"W 366.09 ft., thence N 61°07'12"W 192.5 ft. to a point intersecting said easement centerline and a point on the south line of Ferguson Park, thence N 59°16'45"E 40 ft., thence north 450 ft. +/- to the centerline of the Red Cedar River, thence a long said centerline of River to a point extended parallel to and 73.5 ft. westerly of the east line of lot 2, Supervisor's plat #1 of Okemos, thence northeast along said line to the south right of way line of Hamilton Road, thence northeast 120 ft. +/- to the intersection of the east right of way line of Marsh Road and the north right of way line of Hamilton Road, thence northeast along the east right of way line of Marsh Road to the beginning.



**CHARTER TOWNSHIP OF MERIDIAN  
RESOLUTION SETTING PUBLIC HEARING ON AMENDED DDA PLAN**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864 on October 16, 2018 at 6:00 p.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, the Charter Township of Meridian DDA Board (“DDA Board”) has discussed the need to amend the current DDA Plan, including the Development Plan and Tax Increment Financing Plan (“Proposed Amended DDA Plan”), to provide resources necessary for development project funding; and

**WHEREAS**, the DDA Board passed a resolution recommending adoption of a Proposed Amended DDA Plan, which was attached to said resolution; and

**WHEREAS**, the Proposed Amended DDA Plan does not propose to amend the development area for the DDA; and

**WHEREAS**, Section 18 of the Downtown Development Authority Act, Act 197 of 1975, (the “Act”) requires that a public hearing be set and conducted by the Township Board concerning the Proposed Amended DDA Plan; and

**WHEREAS**, the Township Board is required to hold a public hearing regarding the Proposed Amended DDA Plan and notify the taxing jurisdictions, providing an opportunity to meet with the Township concerning the Proposed Amended DDA Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board that:

1. A public hearing on the Proposed Amended DDA Plan be held on November 20, 2018 during the regularly scheduled Township Board meeting in compliance with Section 18 of the Act. All aspects of the Development Plan and Tax Increment Financing Plan will be open for discussion at the public hearing. Prior to and at the public hearing, maps, plats, and a description of the Development Plan, including the method of relocating families and individuals who may be displaced from the area, shall be made available for public inspection.

2. Notice of the time and place of the public hearing shall be twice published in a newspaper of general circulation. Notice shall be mailed to all property taxpayers of record in the district area and by certified mail to the governing body of each taxing jurisdiction subject to capture. Notice shall be posted in at least 20 conspicuous and public places in the district area.

3. All resolutions or parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

**ADOPTED:**

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT/ABSTAIN: \_\_\_\_\_

**CERTIFICATION**

STATE OF MICHIGAN     )  
  ) ss  
COUNTY OF INGHAM     )

I, Brett Dreyfus, Township Clerk of the Charter Township of Meridian hereby certify this to be a true and complete copy of the above Resolution, duly adopted at a regular meeting of the Township Board held on the 16th day of October, 2018.

\_\_\_\_\_  
Brett Dreyfus, Township Clerk

**NOTICE OF PUBLIC HEARING  
CHARTER TOWNSHIP OF MERIDIAN  
PROPOSED AMENDMENTS TO DDA DEVELOPMENT PLAN  
AND TAX INCREMENT FINANCING PLAN**

**PLEASE TAKE NOTICE** that the Township Board of the Charter Township of Meridian will conduct a public hearing on proposed Amendments to the Charter Township of Meridian Downtown Development Authority (“DDA”) Development Plan and Tax Increment Financing Plan (the “Plan Amendments”), on the November 20, 2018, at 6:00 p.m., at the Meridian Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864. At the public hearing, interested persons may be heard on the Plan Amendments and may present communications in writing with reference thereto. The public hearing will provide the fullest opportunity for expression of opinion, for argument on the merits, and for introduction of documentary evidence pertinent to the Plan Amendments.

The primary roads in and around the DDA development area include Grand River Avenue, Marsh Road, and Okemos Road. The Plan Amendments do not propose to amend the DDA development area. Maps, plats, and a description of the Development Plan, including the method of relocating families and individuals who may be displaced from the area, are available for public inspection at the office of the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864, during normal business hours. Written comments may be sent prior to the public hearing to Chris Buck, Economic Development Director, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to [buck@meridian.mi.us](mailto:buck@meridian.mi.us).

Individuals with disabilities requiring accommodation, auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or (517) 853-4258 not less than ten days in advance of the public hearing.

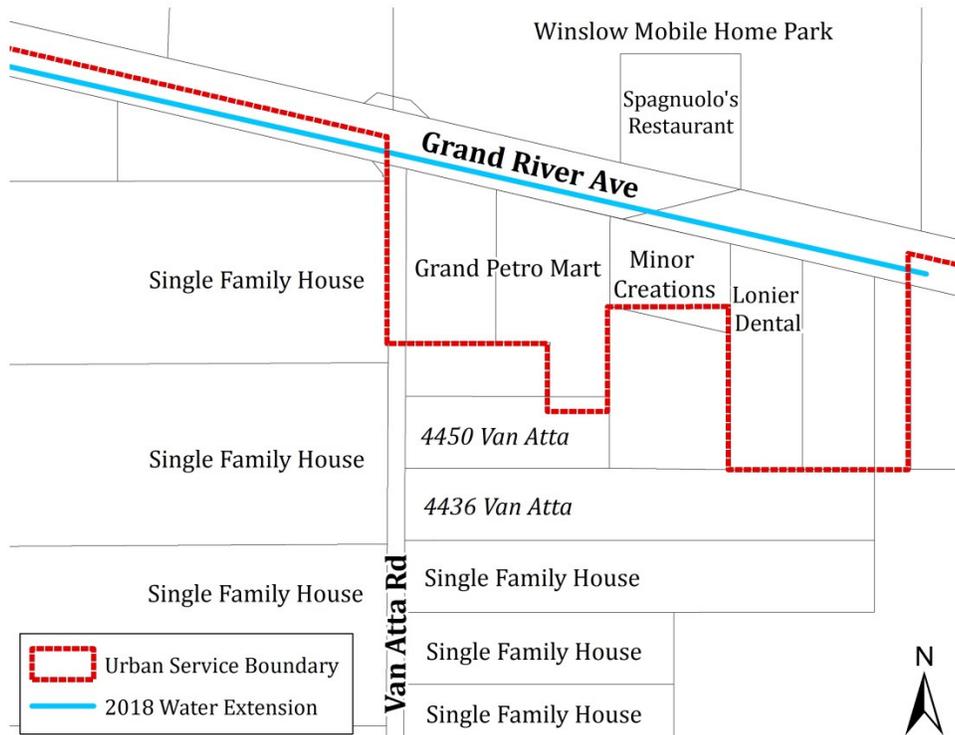
Brett Dreyfus, Township Clerk  
Charter Township of Meridian  
517-853-4300



**To:** Township Board  
**From:** Mark Kieselbach, Director of Community Planning and Development  
Peter Menser, Principal Planner  
**Date:** October 11, 2018  
**Re:** Urban Service Boundary Amendment - 4450 & 4436 Van Atta Road

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A request has been received to extend water services to properties located outside of the urban service boundary (USB) at 4450 and 4436 Van Atta Road. The request would include an approximate 685 foot extension of the water main to the south along Van Atta Road to service two single family houses. A 12 inch water main would be installed along Van Atta Road, running south off of the 16 inch water main that was installed along Grand River Avenue in 2018. The following map shows the location of the properties in relation to the urban service boundary and existing water main along Grand River Avenue.



**Urban Service Boundary Amendment - 4450 & 4436 Van Atta Road  
Township Board (October 16, 2018)  
Page 2**

At its last meeting on October 2, 2018 the Township Board agreed to consider urban service boundary (USB) amendment requests using the Section 61 review process identified in the Michigan Planning Enabling Act (the "MPEA," Public Act 33 of 2008). The MPEA does not require a public hearing for Section 61 reviews however the Township Board indicated a preference for the Planning Commission to hold a public hearing for USB amendment requests.

The Section 61 review process begins by the Township Board referring the request to the Planning Commission. If the Board is not in favor of the request, it can choose not to refer it to the Planning Commission. If the request is referred, the Planning Commission will discuss and then either approve or deny the request. If the Planning Commission denies the request and the Township Board disagrees with the decision it can overrule the Planning Commission by a 2/3 majority vote.

**Township Board Options**

The Township Board may choose whether or not to refer the USB amendment request to the Planning Commission for a public hearing and consideration under Section 61 of the Michigan Planning Enabling Act. A motion to refer the request will be provided at a future meeting.

**Attachment**

1. Letter from Warren Armstrong dated August 28, 2018.

G:\Community Planning & Development\Planning\Urban Service Boundary\USB Amendment requests\2018\4450\_4436 Van Atta USB request.tb1.docx

Meridian Township Planning Department  
August 28, 2018

RECEIVED  
AUG 28 2018

Re: Request for Urban Service Boundary change for 4450 and 4436 Van Atta

My name is Warren Armstrong I would like to see if it's possible to connect my house at 4450 Van Atta to the water mains currently being extended along Grand River. I have spoken to all the adjacent property owners, but of them only David and Jennifer Kennedy, 4436 Van Atta, want to hook up immediately, so I have restricted this request to our two properties.

First, I would like to say that we all strongly support the intent of the Urban Service Boundary - to retain the rural aspect of our township.

I have spoken to Nyal Nunn and Younes Ishaidi who say there are no technical difficulties to providing water to these two houses, providing an exception to the USB is granted. I think this request is timely because construction is currently underway on the water main extension and coordinating these hookups with that work may minimize construction and road repaving costs.

Additionally, I have spoken to Mike Hornel, the Fire Chief, about possibly coordinating this work with providing a fire hydrant some distance south of Grand River, improving fire protection to an additional dozen or so properties - and improving the ISO rating of the Township.

Arguments in favor of the requested USB exemption:

- These two properties (4450 and 4436 Van Atta) are existing properties, both over 50 years old, on lots not suitable for division and thus would not result in additional residential construction. Additionally, they are adjacent to property currently receiving municipal water.
- Perhaps the biggest concern is possible well contamination from the adjacent gasoline station. This station has existed for many years and there have been numerous revisions to the tanks and underground lines. The subsoil here is sand and a contamination plume would spread quickly and widely.

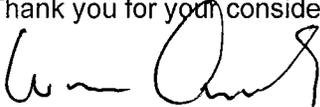
In addition to the normal concerns about underground tanks, the station owners have been improperly storing gas pumps and other petroleum handling equipment in a pole barn south of the station - directly adjacent to 4450 (refer to accompanying parcel map). We have previously reported this to the Township. I want to be clear that there is at this time no known contamination - but neither has any testing been conducted.

**We think that with Michigan's experience with groundwater contamination that allowing these two properties to hook up to municipal water, now that it is available, would be prudent.**

**Other arguments:**

- Our homes are in the SE corner of Van Atta and Grand River. Granting this USB change would provide us the same services granted to the NE and NW corners of this intersection - specifically municipal water and private sewer. These properties include the Wellington Estates subdivision, Spagnola's restaurant, the Willows trailer park and others - as well the gas station.
- Water from our existing wells is of an extremely poor quality - the softening equipment, and particularly the iron filters many of us use, can exceed \$5000 and require costly maintenance. Municipal water would be a blessed relief!
- Independent from the water service requested, considering the current construction underway, it might be a good opportunity to provide improved fire protection to this area.

Thank you for your consideration in this matter!



Warren Armstrong

[wami1812@gmail.com](mailto:wami1812@gmail.com)

313 686-2464

**Attachments:**

Meridian Township parcel map showing affected properties and site of gasoline station and pole barn.

**Cc:**

Adjacent property owners:

David and Jennifer Kennedy, 4436 Van Atta

Dee Ann Morgan, 4433 Van Atta

Jeff and Leta O'connor, 4451 Van Atta



**To: Board Members**  
**From: LuAnn Maisner, Director of Parks and Recreation**  
**Date: October 10, 2018**  
**Re: Section 61 Application**

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The Land Preservation Advisory Board (LPAB) is requesting the Township Board to forward a request to the Planning Commission for approval of revisions to the Township's comprehensive development plan as required by MCL 125.39 (section 61 review).

Property interest:

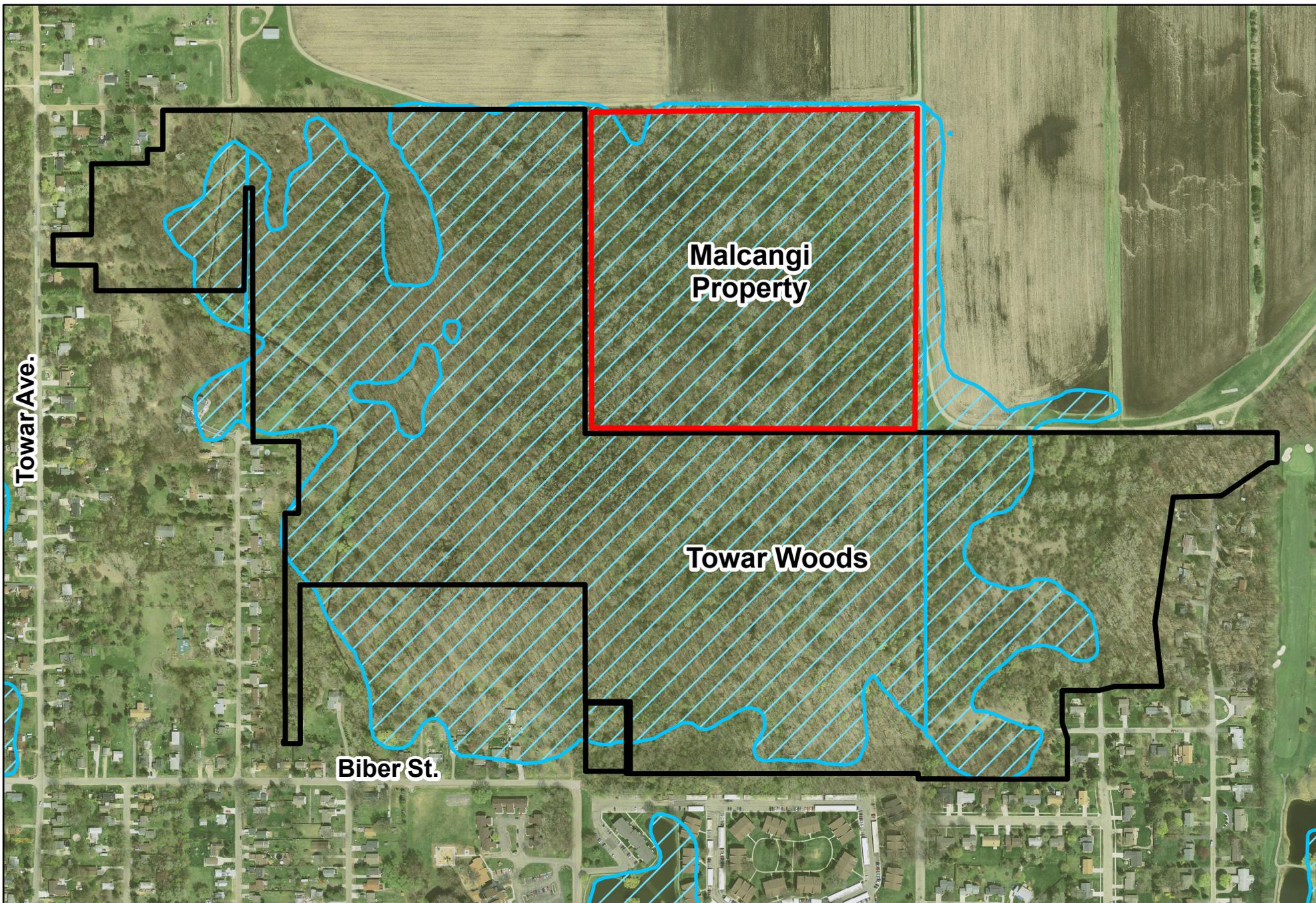
- Malcangi – East Lansing, MI 48823
  - Adjacent to the northern portion of the Towar Woods Land Preserve
  - Parcel number 32-02-02-06-226-001
  - Area: 40 acres
  - Provides a large, contiguous buffer to an area that is already protected (Towar Woods Land Preserve)
  - 100% forested property

The Land Preservation program was created in 2000 to preserve and protect in perpetuity greenspace in Meridian Township. This property has undergone an ecological screening criteria devised by the Land Preservation Advisory Board to ensure the property aligns with the goals of the program. The property has been reviewed and has passed a majority vote by the LPAB.

Acquisition of these properties supports the greenspace plan and Township Goals and Objectives from the 2017 Master Plan: Goal 2: Preserve Open Spaces and Natural Areas.

**Attachment:**

1. Map of Malcangi Property



**Legend**

-  Land Preserve
-  Wetland





13.C

**To: Township Board**

**From: Mark Kieselbach, Director of Community Planning and Development**  
**Peter Menser, Principal Planner**

**Date: October 11, 2018**

**Re: 6365 Newton Road Concept Plan**

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M78 Insite Ventures, LLC has submitted a revised concept plan to develop the property at 6365 Newton Road using the mixed use planned unit development (MUPUD) ordinance. The Township Board previously discussed a concept plan for the property at its meeting on September 4, 2018. The submitted revised conceptual site plan depicts a project with a horizontal mix of retail and multiple family uses. The site was rezoned from RD (Multiple Family) to C-2 (Commercial) in 2018. In addition to MUPUD approval, a special use permit (SUP) would be required for any building or group of buildings over 25,000 square feet in size.

The mixed use planned unit development (MUPUD) ordinance includes a provision for an applicant to submit a concept plan for concurrent review by the Planning Commission and Township Board. The review provides an opportunity to offer comments and suggestions on the project design prior to a MUPUD application. The review is informal; therefore a public hearing and associated noticing are not required. The Planning Commission reviewed and provided comments on the concept plan at its August 27, 2018 meeting.

The MUPUD process requires public hearings with both the Planning Commission and Township Board. The Planning Commission makes a recommendation on the project with the Township Board having final approval.

#### **Attachments**

1. Project narrative submitted by the property owner and received by the Township on August 22, 2018.
2. Revised conceptual site plan received by the Township on October 11, 2018.

G:\Community Planning & Development\Planning\MIXED USE PLANNED UNIT DEVELOPMENTS (MUPUD)\CONCEPT PLANS\2018\6365 Newton Road\Newton Road concept plan.tb2.docx

## **NEWTON / SAGINAW MUPUD CONCEPT NARRATIVE**

M78 Insite Ventures, LLC (M78 Insite), acquired the subject Property in January, 2016, from National Amusement, Inc. National Amusement owned the property for over 40 years and were the operators of the drive in theater which first opened in 1969 with 2 screens and later added a third screen. The property had a capacity of almost 2,100 cars and operated from 1969-1992. Then for a short period of year, National Amusement opened and ran a 12 screen, second run movie theater until closing for good early 2000's. The building was demolished and the property has sat vacant, overgrown and unsightly ever since.

The property consist of 41.04 acres and is currently zoned C2.

M78 Insite now comes before the Township Board and Planning Commission with the logical request to rezone the Property to Mixed Use Planned Unit Development (MUPUD) which is ideal for the area and the Township as well as all of the neighboring residential.

The purpose of the MUPUD is to create a more walkable pedestrian oriented development by promoting mixed use within one development. All PUD's in Meridian Township require the incorporation of amenities to benefit the community.

The proposed MUPUD plan combines both multifamily residential and commercial uses within one large overall project that re-develops a site that has sat idle/vacant for many years. An amenity to the environment, this project would rehabilitate a degraded site. The site is a prime location for a "gateway" type of development at the beginning of the Saginaw Highway corridor that offers the opportunity to incorporate numerous amenities that would be beneficial to both the residents, customers, and the township. The combination of multiple uses within a single development will allow for a comprehensive and cohesive overall design.

The multifamily component is approximately 20 acres with 288 units in low-rise buildings (14.5 du/acre).

The larger retailer component provides regional draw for customers, and provides opportunities for out-lot ancillary retail development. This occupies the remaining 20 acres of the site.

There appears to be pockets of existing wetlands on the site that has potential to be incorporated into a water features linking pedestrian and bicycle friendly recreation system. These linkages provide opportunities for other recreation activities such as ball courts, picnic areas, dog parks and play grounds. Access to Township recreation opportunities would be provide where appropriate, including pedestrian-ways within the retail development.

Modern and technological amenities being considered include electric car charging, low-impact site design elements, LED site lighting and charging stations for wireless technology. New storm water management facilities will be incorporated into the design framework. Use of current BMP's would help increase perviousness in paved areas, and allow for greater infiltration opportunities.

Other site designs being considered are extensive landscaping and use of canopy style street trees would help reduce the "heat island" effect, and increase shade for parked cars. Park-like areas and additional landscape would enhance and extend the surrounding woodlands, and buffer the impacts of the development from surrounding residents and uses.

Access management and traffic control onto and along Saginaw Highway are improved with the use of shared, existing curb cuts to the west. Additional access to the property is diverted to Newton Road, a secondary collector road, and off the main flow of through traffic.

Collection points within the retail component would provide linkages to public transit systems, and provide areas for covered/enclosed bicycle storage. Pedestrian friendly connections between retail uses will be incorporated, as well as outdoor seating/gathering spaces.

**Requested zoning is consistent with the Townships Master Plan:**

The Master Plan calls for MR-Residential, 5-14 units per acre. A C2/MUPUD zoning is consistent with the current residential allowance but would also generate the opportunity to add retail services, office and other commercial uses all of which are fitting in this area.

**Requested rezoning is compatible with other existing and proposed uses surrounding the site:**

Saginaw/M78 is a main County artery road running east-west. The area surrounding the subject property is primarily residential. With Meijer approximately 1.0 mile east and a new Cosco approximately 1.5 mile to the west, the area has proved to be low on supply of retail services. Dividing the property into commercial/retail on the road frontage with a residential buffer to the Neighborhood on the north is a compatible use for the surrounding area.

**Requested rezoning would not result in significant adverse impacts on the natural environment:**

Based on initial inspections by design professionals, mapping, local knowledge, and a survey work, there appears to be small pockets of wetlands located through-out the site, most notably, the detention basin located along the perimeter of the site.

The majority of the site has been impacted by a parking lot that covered almost the entire site to provide parking for the theater operation. Experts have concluded that most if not all of the quality of the plant life has been diminished by past commercial uses and the proliferation of invasive species.

Based on the available information, there does not appear to be any concern for re-development of the site as all of the possible wetland areas are along the perimeter and of those, only one would possibly be a regulated wetland. Prior to site plan approval, an updated wetland delineation will be performed to determine if the wetlands shown on the original survey are still present or if any additional wetland areas have emerged and what if any wetlands would be regulated.

**Requested rezoning would not result in significant adverse impacts on traffic circulation, water and sewer systems, education, recreation or other public services:**

**UTILITIES:**

The site has adequate space to provide above ground detention. Domestic Water is provided along the east side of Newton Road. Sanitary Sewer is provided in the ROW along the north side of Saginaw Street and at a depth suitable to the proposed development. All other private utilities appear to be adequate and available to the site without offsite improvements.

**STORM WATER:**

- There are multiple potential outlet locations
- The site is not located within a FEMA floodplain
- Detention and water quality will be required and engineered for the site.
- The existing detention ponds could be utilized for detention if desired. New outfall structures would need to be designed and installed.

**WATER:**

- Water is currently on-site and located in a loop around the former Cinema Building location.
- The existing system will need to be relocated to accommodate the location of the proposed buildings.

**SANITARY SEWER:**

- The sanitary sewer in the Saginaw Street ROW is 10" and approximately 12 feet deep.
- The existing system is sized to accommodate the proposed development.

**TRAFFIC STUDY:**

- A traffic impact study will be required with the scope to determine the impacts on Newton Road and the intersection with Saginaw Street.
- MDOT has performed its own studies due to the increase in traffic from current and existing proposed developments.
- The TIS will dictate the offsite roadway improvements, necessary turn lanes, light or signal improvements, and the potential reconstruction of Newton Road, entrances tapers and/or bypass lanes.

**Requested rezoning addresses a proven community need:**

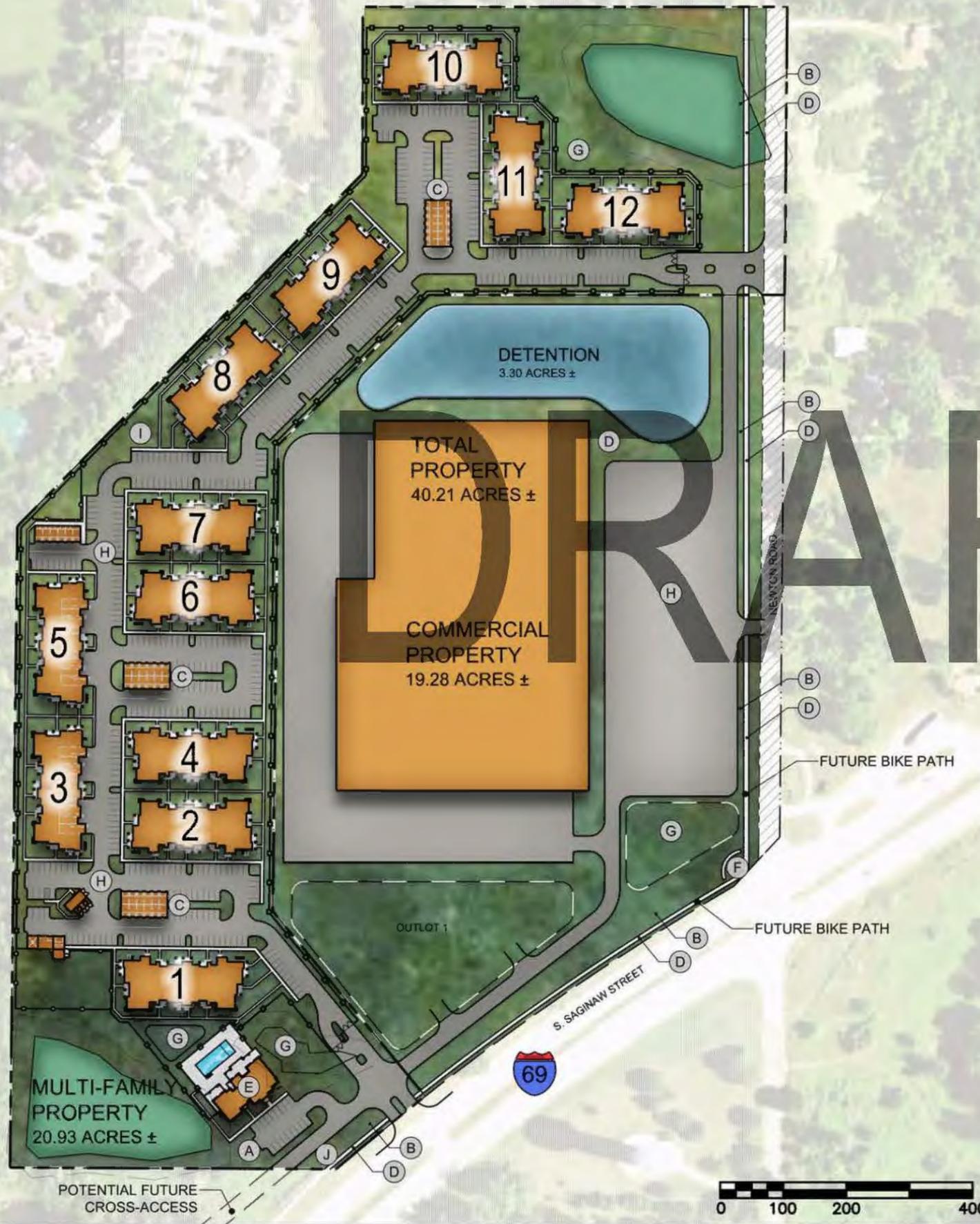
There is a strong need for retail and community services as well as multi-family residential product that can be offered in this northern portion of the Township.

**Requested rezoning results in logical and orderly development in the Township:**

The area of the subject site is significantly under developed from a standpoint of road improvements, lighted intersection, curb, gutters, street lights, and other natural landscaping effects that would support the significant neighborhoods in close proximity. The C2/MUPUD zoning requested would allow the right mix of uses such as a multi-family complex, small to medium, and large big box retail and office.

**Requested rezoning will result in better use of Township land, resources and properties and therefore more efficient expenditure of Township funds for public improvements and services:**

1. Increase tax basis from the development
2. Increase draw from the regional population
3. Increase in overall population
4. Better services
5. One-of-a-kind development to help make Meridian Township's northern boundary area, and the Saginaw Highway gateway more attractive.



# M-78 MIX-USE MASTER PLAN

**A** CAR CHARGING STATION



**F** PUBLIC BENCHES



**B** LARGE CALIPER TREES



**G** RAIN GARDEN



**C** BIKE STORAGE



**H** LED LIGHTING



**D** PUBLIC PATH



**I** PORCHES/BENCHES



**E** CLUB/POOL



**J** BIKE REPAIR STATION

