



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
January 21, 2020 6:00 pm

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Moment of Silence-Bart Wegenke
 - B. Resolution in Recognition of Ann Chapman, Haslett Library Head Librarian
 - C. Special Recognition

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS*
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes-January 7, 2020
 - C. Bills
 - D. Treasurer's Report-Phil Deschaine
 - E. Celebrate Meridian Liquor License Resolution
 - F. Charitable Gaming License-Red Cedar River Carvers Guild
 - G. Reappointment of Supervisor Pro-Tem
 - H. Board Liaison Appointment to Environmental Commission

10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - A. ZBA Appointments
 - B. Planning Commission Appointment
 - C. Rezoning #19090 (Planning Commission) Hagadorn Road-**Introduction**
 - D. Support Emergency Operations Plan Update
 - E. Sander Farm Preserved Natural Area Donation

13. BOARD DISCUSSION ITEMS (ORCHID)

14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. CLOSED SESSION-Township Manager Performance Review
17. BOARD DISCUSSION ITEMS (ORCHID)
 - A. Township Manager Contract

18. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall



**CLERK'S OFFICE
BOARD COMMUNICATIONS
January 21, 2020**

**BOARD INFORMATION
(BI)**

From: [Meridian Township, MI](#)
To: [Board](#)
Subject: Mobile food trucks
Date: Tuesday, January 14, 2020 2:26:51 PM

Message submitted from the <Meridian Township, MI> website.

Site Visitor Name: Phyllis Vaughn
Site Visitor Email: phyllis12161216@gmail.com

Please consider amending the ordinance for mobile food trucks. It would better serve the public, and I believe the original intent of ordinance 38-171 states 120 day lease consider amending to, 1 month, one location for one calendar year. This would give more businesses the opportunity to do a test market study. The original intent stated by board was to give businesses the opportunity to offer their customers a product and see how well it went. I am not opposed to the TACO truck. I am opposed to that being in same location for months.

Daria Forbes

From: phyllis vaughn <phyllis12161216@gmail.com>
Sent: Monday, January 13, 2020 9:16 PM
To: Township Board <Townshipboard@meridian.mi.us>
Subject: Clerks office.

I have sent email to the clerks office the first week in Jan. I requested information on steps to run for the board. I have called twice in past week and ask for information on what steps are required. One person asked me to leave name and number for clerk to call back. Another person who said last Mon. was her second day to call the county clerks office. It seems the Clerks office has had an unusual tern over in personel. I also would like information on helping people to register to vote. Can someone register to vote by mail or online? Thank you, Phyllis Vaughn

DTVNotification
 2068 McCulloch Blvd N
 Lake Havasu City, AZ 86403

From: WLAJ TV
 WLAJ-TV Licensee, LLC (Lansing, MI)

Date: Dec 30th, 2019

MERIDIAN, CHARTER TOWNSHIP OF
 5151 MARSH RD
 OKEMOS MI 48864-1104



Notice of Facility Change for Digital Television Station
WLAJ-TV Lansing, MI To Channel 14

You are receiving this letter because according to Federal Communications Commission records you are the licensee and/or contact of the following land mobile radio station near Lansing, MI.

MERIDIAN, CHARTER TOWNSHIP OF
 None
 WQCB271

This letter is to inform you that digital television station WLAJ-TV in Lansing, Michigan is being required by the FCC Post-Auction TV Spectrum Repacking to change the frequency of its operations from UHF Channel 25 (536-542 MHz) to UHF Channel 14 (470-476 MHz). Channel 14 (470-476MHz) is adjacent to land mobile operations that operate on frequencies 460-470MHz. According to the records of the FCC you are the licensee of one or more land mobile stations in the frequency band 460-470MHz near the Lansing, Michigan area.

WLAJ-TV is providing this notification to land mobile licensees as required by its FCC Construction Permit for the frequency change of its facility. WLAJ-TV anticipates commencing its operations on UHF TV Channel 14 no later January 17, 2019. And, it is anticipated that periodic testing on channel 14 may occur in the weeks prior to January 17, 2019.

Under authorization from the Federal Communications Commission (FCC), the station listed above will be broadcasting with the technical parameters listed below.

STATION INFORMATION:

WLAJ-TV in Lansing, Michigan

FCC File Number: 0000083456

FCC Facility ID: 36533

DTV Channel: 14

Frequency band: 470-476 MHz

Estimated broadcast date: January 17, 2019

Antenna Effective radiated power: 950 kW

Antenna Height: 560.0 meters (1,837 feet) above mean sea level (AMSL)

Antenna Location: 42° 41' 19.0"N 084° 22' 35.0 W (NAD83)

Technical Contact: Cory Cumming, WLAJ Chief Engineer, Telephone: (517) 367-2176

Email: ccumming@wlms.com

DTVNotification has been retained by the station listed above to make the required good faith notifications to applicable facilities in their service areas. This letter is to notify land mobile station licensees in the coverage area of the channel change. Should you have any technical issues or questions please contact the technical contact person listed above.

Sincerely,

Support Team
 DTVNotification.com

305 B Centennial Street, La Plata, Maryland 20646 (888)-244-0436 Ext. 1 www.dtvnotification.com



PROPOSED DRAFT MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the Regular Meeting of January 07, 2020 as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the January 07, 2020 Regular Meeting with the following amendment(s): [insert amendments]

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, January 07, 2020 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Opsommer, Wisinski, Jackson

ABSENT: Trustee Sundland

STAFF: Director of Public Works Perry, Fire Chief Hamel, Police Chief Plaga, Community Planning Director Kieselbach, Information Technology Director Gebes, Parks and Recreation Director LuAnn Maisner

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. PRESENTATIONS

A. Chief of Police Hamel introduced the newest Police Officer to Meridian Township, Wesley Talbot.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:03 pm.

Supervisor Styka closed public remarks at 6:03 pm.

6. TOWNSHIP MANAGER REPORT

Deputy Township Manager Perry spoke on the Public Hearing at the Transportation Commission Meeting on January 23, at 6 p.m. at the Central Fire Station regarding the County Road Department's proposal for the Jolly Road lane reduction project, Farmer's Market site work starting next week, Ingham County Parks Commission submitted two grants regarding Okemos Road expansion of pathway from Boardwalk North to inner urban pathway.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Clerk Dreyfus:

- Free ice skating at Suburban Ice for Meridian Township residents on January 18, from 5:00-6:30 pm, \$2 rental skates, walker devices available.
- Introduced the new Deputy Clerk, Bette Bigsby.

Treasurer Deschaine:

- Attended the Lansing Regional Chamber Meeting on December 18, 2019.
- Attended the Okemos Bridge Public Meeting at the Central Fire Station on December 19, 2019.
- Environmental Commission meeting on January 08, 2020, at 7:00 PM.
- Economic Development Corporation meeting on January 09, 2020, at 7:30 AM.
- Transportation Commission Meeting and Public Hearing on January 23, 2020, at 6:00 PM.

Supervisor Styka

- Harris Nature Center events posted on the Township website as well as in the Meridian Prime Magazine.
- Chinese New Year at the Meridian Mall on Sunday, January 26, 2020, from 1:00 pm – 4:00 pm.

8. APPROVAL OF AGENDA

Supervisor Styka noted that Discussion Item A, Trash Receptacle Ordinance, is on the table and will be removed from the Agenda unless a motion is made to take it off the table.

Treasurer Deschaine moved to approve the Agenda. Seconded by Clerk Dreyfus.

VOICE VOTE: Motion carried: 6 – 0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

Clerk Dreyfus moved to approve the Consent Agenda. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 6 – 0

A. Communications

Treasurer Deschaine moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 6 – 0

B. Minutes

- 1) December 10, 2019 Regular Meeting
- 2) December 12, 2019 Special Meeting

Treasurer Deschaine moved to approve and ratify the minutes of the Regular Meeting of December 10, 2019, and the Special Meeting of December 12, 2019 as submitted. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 6 – 0

C. Bills

Treasurer Deschaine moved to approve that the Township Board approve the Manager’s Bills as follows. Seconded by Trustee Jackson.

Common Cash		\$	955,929.36
Public Works		\$	541,891.78
Trust & Agency		\$	2,671,796.81
	Total Checks	\$	4,169,617.95
Credit Card Transactions		\$	35,461.82
Nov 14th – Nov 25th			
	Total Purchases	\$	<u>4,205,079.77</u>
ACH Payments		\$	<u>5,254,651.01</u>

Board Discussion:

- Clerk Dreyfus raised concerns regarding the \$51,000+ legal fees for one month (Nov 4 – Dec 2)
- Concern about potential excessive use of law firm for routine matters, \$51K monthly bill did not appear to include monthly retainer fee of \$10,000
- Deputy Manager Perry stated this was a two month billing and reported on the numerous matters in litigation, employee bargaining unit contract negotiations, and other matters that have resulted in an increased use of legal services
- Supervisor Styka noted importance of oversight over the legal bills.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 6 – 0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS (CANARY)

12. ACTION ITEMS (PINK)

A. Rezoning #19060 (Okemos Land Investment LLC)-**Final Adoption**

Trustee Opsommer moved to adopt the resolution for final adoption of Rezoning #19060 to rezone approximately 96 acres located on the north side of Bennett Road, east of Hagadorn Road, and west of Hulett Road from RR (Rural Residential), RAA (Single Family-Low Density), and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) with conditions. Seconded by Trustee Jackson.

Board Discussion: pros and cons of rezoning from RR to RAA & PO, single-family residences good fit for school district with school of choice enrollment, neighbor concerns were addressed regarding pathway and vehicular access cutting through the subdivision, concerns with rezoning proposal include right of use under existing zoning, rezoning and PUD could have included 20K office space without the need for spot zoning a 3 acre lot in the parcel to PO zoning, the use of confusing density comparisons, donation of land in agreement versus requirement for 50% open space under all Planned Unit Development agreements, the dangers of spot zoning, the terms of the rezoning resulted from a mediation between surrounding neighborhoods and the developer that was facilitated by the manager.

ROLL CALL VOTE: YEAS: Trustees Wisinski, Jackson, Opsommer, Treasurer Deschaine, Supervisor Styka

NAYS: Clerk Dreyfus

Motion carried: 5 – 1

B. Rezoning #19070 (Fedewa Holdings)

Treasurer Deschaine moved to refer Rezoning #19070 to the Planning Commission for a new public hearing and recommendation. Seconded by Trustee Jackson.

Board discussion: developer application sent back to Planning Commission for review with changes of three additional conditions and an increase in size of property footprint, single-family housing as a desired goal, missing middle housing to be in mixed-use corridor areas according to the future land use map and master plan, this proposal does not advance single-family homes, board member consensus for better cohesion between the Board and the recommendations/decisions of the Planning Commission according to Township goals.

VOICE VOTE: Motion failed: 1 – 5

Clerk Dreyfus moved to deny Rezoning #19070. Seconded by Trustee Opsommer.

Board discussion: rezoning denied in order to allow the developer to come up with a new proposal that will provide affordable, smaller single-family homes in that property that will better match the character of the existing adjacent neighborhoods.

ROLL CALL VOTE: YEAS: Trustees Jackson, Wisinski, Opsommer, Treasurer Deschaine
Supervisor Styka, Clerk Dreyfus

NAYS:

Motion carried: 6 – 0

C. Property Maintenance Code - **Final Adoption**

Trustee Jackson moved to approve the resolution for final adoption of Ordinance No. 2020-02, pursuant to an amendment to Chapter 14 Article III of the Code of Ordinances to adopt the 2018 International Property Maintenance Code with Township amendments. Seconded by Trustee Wisinski.

Board discussion: resolution to adopt to the newest building maintenance codes, adjustments relative to Township amendments.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Wisinski, Jackson, Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine

NAYS:

Motion carried: 6 – 0

D. 2020 Township Goals Action Plan

Trustee Opsommer moved to adopt the attached 2020 Meridian Township Action Plan. Seconded by Trustee Wisinski.

Board discussion: items discussed from previous Township Board Meeting on December 12, 2020 and amended into the language in the packet: e.g., expanding solar energy, goal to install 20KW photovoltaic in the Service Center and Central Fire Station, committee for new engine & fire truck, MSU to Lake Lansing Phase I (Bridge) and Phase II, Goal A local road improvement.

Supervisor Styka:

- Goal E: to include relocation of boundary signs for accuracy.

VOICE VOTE: Motion carried: 6 – 0

E. Park Commission Appointment

Trustee Jackson moved to support the recommendation from the Park Commission to appoint Mary Nardo-Farris to the Meridian Township Park Commission to fill the seat vacated by Annika Schaetzl on November 23, 2019. The term of the appointment will expire following the November 2020 General Election at which time the seat will be filled by popular vote. Seconded by Treasurer Deschaine.

Parks and Recreation Director LuAnn Maisner spoke on the Park Commission’s recommendation of Mary Nardo-Farris.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 6 – 0

F. 2020 Board and Commission Reappointments and Appointments

Trustee Opsommer moved to approve Supervisor Styka’s reappointments to Boards and Commissions as presented. Seconded by Treasurer Deschaine.

Board discussion: Joint meeting of Township Boards and Commissions on January, 28, 2020. The next Township Board meeting on January 21, 2020 will have appointments on the Zoning Board of Appeals and the Planning Commission, current members whose term members are expiring will serve until replaced.

ROLL CALL VOTE: YEAS: Trustees Jackson, Opsommer, Wisinski, Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine

NAYS:

Motion carried: 6 – 0

Trustee Jackson moved to appoint Deborah Guthrie as an Alternate to the Communications Commission for a 1 Year Term Ending 12/31/2020. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Wisinski, Jackson, Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:

Motion carried: 6 – 0

Treasurer Deschaine moved to appoint Rose Vadnais to the Environmental Commission for a 3 Year Term Ending 12/31/2021. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Trustees, Wisinski, Jackson, Opsommer, Supervisor Styka, Treasurer Deschaine, Clerk Dreyfus

NAYS:

Motion carried: 6 – 0

Trustee Opsommer moved to appoint Steve Thomas to the Land Preservation Advisory Board for a 4 Year Term Ending 12/31/2023. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka, Trustees Wisinski, Opsommer, Jackson

NAYS:

Motion carried: 6 – 0

13. BOARD DISCUSSION ITEMS (ORCHID)

A. Trash Receptacle Ordinance – Removed from Agenda. (Ordinance tabled at 1-7-20 Board Mtg)

B. Rezoning #19090 (Planning Commission) Hagadorn Road

Director Kieselbach provided an overview of the request to rezone 2.2 acres of 5 parcels on Hagadorn Road from (RP) Research Park to RAA (Single Family-Low Density). Planning Commission recommended approval.

Board discussion: RAA – one lot is very small, other four houses would not be conforming to RAAA due to not having enough lot area or lot width, zoning stays with the property, applicants can rezone to residential if they want to remodel since they are built in the 1920s and 1940s, not enough lot area to split them, parcel 4036 will stay the same with the rezoning, between 1960-1963 the Township initiated Research Park rezoning.

Board consensus to place this item on the agenda for action at the next Board meeting.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 7:15 pm.

Larry M. Curdy, 2710 Sophiea Parkway, Okemos, MI; spoke in support of Rezoning Request #19060 (Agenda Item 12A).

Supervisor Styka Closed Public Remarks at 7:16 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Treasurer Deschaine:

- Ribbon Cutting on Friday, January 10, 2020, at 11:30 am scheduled at the Senior Center for new exercise equipment through a grant from the Senior Center Rotary and National Rotary.
- Thanked the four HOMTV Interns: Prateek Kulkarni, Hongyuan Xu, Alex Valentini, and Courtland Jenkins.

16. ADJOURNMENT

Trustee Opsommer moved to adjourn the meeting. Seconded by Trustee Wisinski.

VOICE VOTE: Motion carried: 6 – 0

Supervisor Styka adjourned the meeting at 7:18 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK



To: Board Members
From: Miriam Mattison, Finance Director
Date: January 21, 2020
Re: Board Bills

Charter Township of Meridian
Board Meeting
1/21/2020

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	761,014.71
PUBLIC WORKS	\$	16,210.47
TRUST & AGENCY	\$	9,968,197.33
TOTAL CHECKS:	\$	10,745,422.51
CREDIT CARD TRANSACTIONS		
Jan 2- Jan 15	\$	17,689.82
TOTAL PURCHASES:	\$	<u>10,763,112.33</u>
ACH PAYMENTS	\$	<u>705,309.92</u>

01/16/2020 10:12 AM
 User: FAULKNER
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 01/21/2020 - 01/21/2020
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. 55TH DISTRICT COURT	CASH BOND- JIMMY EFFNER	200.00	102117
2. 58TH DISTRICT COURT	CASH BOND - GUSTAVO JUAREZ	125.00	102118
3. AFFORDABLE TIRE	P245/55R18 FIREHAWK PVS POLICE TIRES	1,179.12	
4. AIRGAS GREAT LAKES	MEDICAL OXYGEN - FEES	9.56	
	MEDICAL OXYGEN	112.52	
	MEDICAL OXYGEN	512.85	
	MEDICAL OXYGEN	58.97	
	TOTAL	693.90	
5. AIRGAS USA, LLC	MEDICAL OXYGEN	81.02	
6. ALLGRAPHICS CORP	T-SHIRTS FOR THE HASLETT K-1ST GRADE BASKETBALL PL	1,080.00	
7. APPLGATE INC	50% REFUND - PERMIT PM19-0927 CANCELED	55.00	
8. AT & T	FIBER TO FS1 - SERVICE DEC 11 - 31	713.80	
	FIBER TO FS1 - SERVICE FROM JAN 1 - JAN 10	357.89	
	TOTAL	1,071.69	
9. AT & T	JAN BILL - LEGACY TEL #'S	30.83	
10. AT & T	SERVICE FROM 12/2 - 1/1- THB ANALOG	164.12	
	SERVICE DEC 2 - JAN 1 - PSB	216.80	
	SERVICE FROM DEC 2 - JAN 1 - THB ANALOG	353.98	
	SERVICE FROM DEC 2 - JAN 1 -PSB ANALOG	215.48	
	SERVICE FROM DEC 2- JAN 1 - DS1 TO CENT FIRE	3,816.29	
	SERVICE FROM DEC 2 - JAN 1 DS-1	541.79	
	SERVICE FROM DEC 2 - JAN 1 DS-1 TO COEL	581.79	
	TOTAL	5,890.25	
11. AT & T MOBILITY	DISPATCH NON-EMERGENCY - JAN SERVICE	75.86	
12. AUTO VALUE OF EAST LANSING	12 V 850 CCA	18.00	
	CORE CHARGE FROM INVOICE 1329588	18.00	
	PWR PUMP W O RES	10.00	
	ALTERNATOR IMP	50.00	
	12V 670 CCA	18.00	
	HYDRAULIC FILTER , FUEL FILTER	44.60	
	CALIPER W BRKT X 2	90.00	
	WYPALL + POP UP X 9	146.52	
	CREDIT MEMO - RETURNED	(194.00)	
	CREDIT MEMO - PWR PUMP W O RES	(10.00)	
	MC BATT 385 CCA	4.00	
	MINI LAMP	1.49	
	TOTAL	196.61	
13. AVALON TECHNOLOGIES INC	2020 SAN HARDWARE SUPPORT	1,698.00	
14. AVI SYSTEMS INC	HOMTV REPLACEMENT PRODUCTION SWITCHER	23,016.00	102121
	HOMTV REPLACEMENT PRODUCTION SWITCHER	279.00	102121
	TOTAL	23,295.00	
15. BARYAMES CLEANERS	STANDING PO FOR DRY CLEANING	43.40	
16. BLUE CROSS BLUE SHIELD OF MICHIGAN	0009-BCBS PPO HEALTH INSURANCE -FEB	5,142.47	
17. BOARD OF WATER & LIGHT	2019 STREETLIGHT SERVICE DEC 1 - JAN 1	589.06	101989

01/16/2020 10:12 AM
 User: FAULKNER
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 01/21/2020 - 01/21/2020
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
18. BRD PRINTING, INC	PRIME MERIDIAN MAGAZINE (3 ISSUES)	6,811.13	
	PRIME MERIDIAN MAGAZINE (3 ISSUES)	337.34	
	TOTAL	7,148.47	
19. JEFFORY BROUGHTON	STANDING PO FOR RADIO MAINTENANCE/PARTS/EQUIP.	387.00	
20. CALIBRE PRESS	TRAINING - BRIAN CANEN - EVENT LEGALLY JUSTIFIED	199.00	
	TRAINING - MIKE HAGBOM- EVENT LEGALLY JUSTIFIED	199.00	
	TOTAL	398.00	
21. CAMCA	CAMCA- ANNUAL DUES- CLERK AND DEPUTY CLERK	80.00	101990
22. CARTERSON PUBLIC SAFETY GROUP, INC	FIRE SCENE EXAMINATION - TRAINING FI-01-1416-2020	320.00	
23. CAPITAL AREA TRANSPORTATION	FUNDS TO PURCHASE REDI-RIDE PASSES	600.00	102126
24. CGS SAFETY TRAINING INC	STREET SWEEPER AND BACKHOE SAFETY TRAINING	2,210.85	
	HEAVY EQUIPMENT-BACKHOE SAFETY TRAINING	687.50	
	TOTAL	2,898.35	
25. CINTAS CORPORATION #725	MECHANICS UNIFORM RENTAL	48.35	
	MECHANICS UNIFORM RENTAL	48.35	
	MECHANICS UNIFORM RENTAL	48.35	
	MECHANICS UNIFORM RENTAL	48.35	
	TOTAL	193.40	
26. CITY OF EAST LANSING	SHARED ASSESSOR SERVICES - DEC	6,423.02	
	4TH QUARTER MEP REVENUE	63,355.13	
	TOTAL	69,778.15	
27. CITY OF GRAND RAPIDS	MAHO WINTER SEMINAR - JOE WADE AND ANNUAL MEMBERSH	80.00	102120
28. COMCAST	SERVICE FROM JAN 1 - JAN 31 THB INT + TV	337.51	
	SERVICE FROM DEC 28 - JAN 28	197.00	
	SERVICE FROM DEC 29- JAN 28 - PSB	22.37	
	FS 91 FREE DROP - SERVICE JAN 20 - FEB 19	7.50	
	SERVICE FROM DEC 19- DEC 31 (INVOICE 8529)	54.84	
	SERVICE FROM JAN 1 - JAN 18 (INVOICE 8529)	82.01	
	TOTAL	701.23	
29. CONSUMERS ENERGY	PMT TO RESTORE UTILITY SERVICE FOR F.HILDENBRAND	411.96	102122
	PMT TO RESTORE SERVICE FOR M.PERRY	250.00	102123
	PMT TO RESTORE SERVICE FOR D.MILLER	349.84	102124
	PMT TO RESTORE SERVICE FOR L.WILLIAMS	300.00	102125
	TOTAL	1,311.80	
30. CUMMINS BRIDGEWAY LLC	INPECT W/2 HR LOAD BANK	714.74	
	INSPECT W/2 HR LOAD BANK	583.59	
	2019 SERVIEC INSPEC W/2 HR LOAD - EMBER OAKS LS	682.74	
	SERVICE 2019-INSPEC W/2 LOAD BANK - MERIDIAN FIRE	692.74	
	2019 SERVICE - GENERATOR MAINTENACE - FORE STATION	492.40	
	TOTAL	3,166.21	

Vendor Name	Description	Amount	Check #
31. DBI	BINDER CLIPS, PENCIL, PENS	12.17	
	PAPER 20# 8.5X11 X 3	98.70	
	PAPER X3, CALENDARS	230.03	
	PAPER, XERO - X 5	29.95	
	CLERKS OFFICE - ADDRESS LABELS X 11	241.89	
	PENS	1.92	
	PAPER, FILE STORE, CALC ROLL, PENS, RUBBERBANDS,TA	260.07	
	FILE FOLDERS , STENO BOOKS, SHEET PROTECTORS	42.44	
	STAMP PAD	1.79	
	BINDER CLIPS	2.10	
	FOLDER AND TABS	35.55	
	TOTAL	956.61	
32. DLT SOLUTIONS INC	RAPID RECOVERY/BACKUP 2020 ONGOING SUPPORT	2,217.36	
33. FAHIM A KHAN	OVER PMT FOR A PARKING TICKET	15.00	
34. FERNO	AMBULANCE COTS AND MOUNTS	5,862.76	
	AMBULANCE COTS AND MOUNTS	16,972.26	
	AMBULANCE COTS AND MOUNTS	2,769.94	
	AMBULANCE COTS AND MOUNTS	3,042.83	
	TOTAL	28,647.79	
35. FIRST AMERICAN ADMINISTRATORS	EYEMED DEC 2019 PAYMENT	1,837.42	
36. FIRST COMMUNICATIONS	LEGACY ANALOG SERVICE JAN 1 - 31	932.63	
37. FISHBECK, THOMPSON, CARR & HUBER	WDV19-12 PROFESSIONAL SERVICES RENDERED	1,242.50	
38. FORESIGHT GROUP	WATER BILL MAILING AND POSTAGE 12/13	229.88	
	WATER BILLS W BACK 12/31	485.86	
	JAN CYCLE 6 POSTAGE	304.92	
	TOTAL	1,020.66	
39. GALLAGHER BENEFIT SERVICES, INC	JAN MONTHLY CONSULTING FEE	2,777.13	
40. HALT FIRE INC	PARTS INVOICE - ENGINE 93 - UNIT 138	72.16	
	PARTS INVOICE - ENGINE 93 - UNIT 138	321.58	
	TRUCK #93 UNIT 137	4,106.71	
	TRUCK 93 UNIT 137	5,117.68	
	SERVICE INVOICE - ENGINE 93 -UNIT 138	3,872.55	
	TOTAL	13,490.68	
41. JOHN HECKAMAN	2020 WOOK BOOT REIMBURSEMENT - JOHN HECKAMAN	144.12	
42. THE HUNDRED CLUB OF GREATER LANSING	2020 MEMBERSHIP DUES	100.00	
43. INGHAM COUNTY DEPARTMENT OF	2018 AND 2019 LOCAL STREET PAVEMENT IMPROVEMENT PR	483,810.30	
44. DAN INMAN	DAN INMAN - CDL ENDORSEMENT RENEWAL	35.00	
45. KCI	MAILING OF PERSONAL PROPERTY STATEMENTS	524.52	
46. KEBS INC	DESIGN AND ENGINEERING SERVICES FOR FARMERS MARKET	2,083.75	
	DESIGN AND ENGINEERING SERVICES FOR FARMERS MARKET	970.00	
	TOTAL	3,053.75	
47. KNRCONTROL, LLC	HFRG USE OF FORCE INSTRUCTOR COURSE - AUSTIN DIETZ	550.00	
48. LANSING SANITARY SUPPLY INC	STANDING PO FOR CLEANING SUPPLIES & EQUIPMENT	402.03	
49. LEAP INC	MUNICIPALITY MEMBERSHIP 2020	15,000.00	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 01/21/2020 - 01/21/2020
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
50. MEDICAL MANAGEMENT SYSTEMS OF	AMBULANCE BILLING SERVICE	8,071.78	
51. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CHECKING FOR 1/17/2020 PAYROLL	550.69	
52. MERRILL FORD	UNIT 120 -FORD FLEET REPAIRS AND PARTS 2020	3.68	
53. MICHIGAN STATE FIREMEN'S ASSOC.	2020 DEPT MEMBERSHIP	75.00	
54. MICHIGAN ASSESSORS ASSOCIATION	MEMBERSHIP RENEWAL - JENNIFER FLOWER AND DAWN WORN	180.00	102119
55. MIDWEST POWER EQUIPMENT	BLADE CHAIN SHARPEN, POLE SAW, POLE PRUNNER	281.94	
	CHAINSaws AND BACKPACK BLOWERS FOR PARKS	907.32	
	TOTAL	1,189.26	
56. MCKESSON MEDICAL-SURGICAL	GOC SOL		
	MEDICAL EQUIPMENT/SUPPLIES	421.12	
	MEDICAL EQUIPMENT/SUPPLIES	1,495.75	
	TOTAL	1,916.87	
57. OFFICE DEPOT	APPOINTMENT BOOKS X 3	57.87	
58. ORKIN, 551-LANSING, MI	2019 PESTICIDE TREATMENT MUNICIPAL BLDG	125.00	
	2019 PESTICIDE TREATMENT MUNICIPAL BLDG	75.00	
	2020 BUILDING PESTICIDE TREATMENT	75.00	
	TOTAL	275.00	
59. PC MALL GOV	POCKETJET 7, PJ763, 300DPI THERMAL FULL PAGE PRINT	1,169.85	
	10.2-INCH IPAD (7TH GENERATION) WI-FI + CELLULAR 3	878.00	
	12MO RNWL SOPHOS UTM SW FULLGUARD PLUS 24X7 SUPPOR	4,091.33	
	HIGH YIELD TONER FOR M553X PRINTER	1,023.25	
	LANSWEEPER ASSET MGMT SOFTWARE 1000 ASSETS	775.00	
	CRADLEPOINT CELLULAR MODEM IBR900 MA5-0900120B-NNA	1,154.85	
	CRADLEPOINT CELLULAR MODEM IBR900 MA5-0900120B-NNA	19.95	
	TOTAL	9,112.23	
60. PLANET X, INC	ADVERTISEMENT TO CELEBRATE MERIDIAN 2019 EVENT - A	130.00	
61. POLICE EXECUTIVE RESEARCH FORUM	2020 PERF SUBSCRIBING MEMEBER	200.00	
62. POLICEONE.COM	TASER CEW - EDWARD BESONEN - UNIVERISTY CENTER	495.00	
	TASER CEW - MICHAEL HAGBOM - UNIVERSITY CENTER	495.00	
	TOTAL	990.00	
63. RED CEDAR FLATS	PG2018-10 SCOTT CHAPPELLE/RED CEDAR FLATS REFUND	845.87	
64. ROMANOW BUILDING SERVICES	JANITORIAL SERVICES FOR TOWNSHIP BUILDINGS -2020	7,607.77	
65. SPARROW OCCUPATIONAL	3 PHYSICALS	406.00	
	3 PHYSICALS	334.00	
	TOTAL	740.00	
66. SPARTAN BARRICADING	12/1-12/15 GRABBER CONE, SIGN ON STAND, SIDEWALK B	336.60	
67. ST MARTHA CONFERENCE OF	REIMB FOR W.YOUNG, C.MCWILLIAMS, S.ADAMS RENT	950.00	102127
68. STATE OF MICHIGAN - UI	4TH QUARTER (OCT - DEC)- UNEMPLOYMENT TAX PAYMENTS	3,620.00	
69. SWAGIT PRODUCTIONS, LLC	VIDEO STREAMING SERVICES - JULY	3,462.00	
	VIDEO STREAMING SERVICES - DEC	3,462.00	
	TOTAL	6,924.00	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 01/21/2020 - 01/21/2020
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF

Vendor Name	Description	Amount	Check #
70. T MOBILE	SERVICE FROM 11/21/19-12/20/19 -	29.63	
71. TDS	DS 1 + TELE SERVICE - SERVICE 12/28-1/27	1,516.48	
72. TEAM FINANCIAL GROUP	CONTRACT PAYMENT FOR VARIOUS EQUIPMENT	1,471.50	
73. TRITECH SOFTWARE SYSTEMS	2020 SUPPORT FOR TRITECH RMS/CAD	8,527.97	
74. VARIPRO BENEFIT ADMINISTRATORS	FLEX ADMINISTRATION 01/2020	12,805.90	
75. VERIZON CONNECT	SERVICE FROM 12/1/19-12/31/19	1,591.80	
76. VERIZON WIRELESS	VERIZON USAGE NOV 24-DEC 23	3,415.98	
77. WASTE MANAGEMENT	2 YARD DUMPSTER SERVICE - 1/01/2020	121.51	
78. ZOLL MEDICAL CORP	ZOLL SMS FIRECAD - 2020 SUPPORT	2,490.00	
TOTAL - ALL VENDORS		761,014.71	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 01/21/2020 - 01/21/2020
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: PWHZ

Vendor Name	Description	Amount	Check #
1. BLUE CROSS BLUE SHIELD OF MICHIGAN	0009- BCBS PPO HEALTH INSURANCE - FEB	526.43	
2. CGS SAFETY TRAINING INC	STREET SWEEPER AND BACKHOE SAFETY TRAINING	539.15	
	HEAVY EQUIPMENT-BACKHOE SAFETY TRAINING	687.50	
	STREET SWEEPER AND BACKHOE SAFETY TRAINING	1,375.00	
	TOTAL	2,601.65	
3. CUMMINS BRIDGEWAY LLC	INSPECT W/2 HR LOAD BANK	576.59	
	INPECT W/2 HR LOAD BANK	692.74	
	INPECT W/2 HR LOAD BANK	692.74	
	2019 SERVICE - INSPEC W/2 HR LOAD BANK - MUNICIPAL	714.74	
	TOTAL	2,676.81	
4. DIVERSIFIED NATIONAL TITLE AGENCY	HIAW-003539-0000-03 OVERPAID FINAL BILL	30.00	
5. FIRST AMERICAN ADMINISTRATORS	EYEMED DEC 2019 PAYMENT	243.12	
6. GALLAGHER BENEFIT SERVICES, INC	JAN MONTHLY CONSULTING FEE	472.87	
7. HYDROCORP	CROSS CONNECTION CONTROL PROGRAM SERVICES	2,430.00	
8. IDC CORPORATION	LIFT STATION CONTROLS MAINTENANCE 2019	1,002.00	
	LIFT STATION CONTROLS MAINTENANCE 2019	167.00	
	TOTAL	1,169.00	
9. KENNEDY INDUSTRIES INC	NEW FLYGT PUMP, SERVICE, INSTALL AND RENTAL PUMP	5,150.00	
10. REPUTATION FIRST TITLE	RNFR-004229-0000-02 OVERPAID FINAL BILL	205.00	
11. TITLE RESOURCE AGENCY	TAYL-003470-0000-03 OVERPAID FINAL BILL	212.25	
12. TITLECITY	CAVA-003722-0000-03 OVERPAID ON FINAL BILL	28.00	
13. VERIZON WIRELESS	VERIZON USAGE NOV 4TH - DEC 23RD	465.34	
TOTAL - ALL VENDORS		16,210.47	

Vendor Name	Description	Amount	Check #
1. 1305 JOLLY ROAD PROPERTIES	33-02-02-90-530-536 OVER PMT OF WINTER PROPERTY TA	10.72	12816
2. CAPITAL AREA DISTRICT LIBRARY	WINTER TAX COLLECTION	1,081,895.30	12817
3. CAPITAL REGION AIRPORT AUTHORITY	WINTER TAX COLLECTION	484,755.09	12819
4. CAPITAL AREA TRANSPORTATION	WINTER TAX COLLECTION	2,085,450.09	12818
5. CORELOGIC TAX SERVICES LLC	33-02-02-10-403-004 OVER PMT WINTER PROPERTY TAXES	100.00	12820
	33-02-02-04-451-002 OVER PMT OF WINTER PROPERTY TA	6,120.42	12820
	33-02-02-27-206-009 OVER PMT OF WINTER PROPERTY TA	2,414.26	12820
	33-02-02-17-226-016 OVER PMT OF WINTER PROPERTY TA	5,346.36	12820
	33-02-02-14-352-004 OVER PMT OF WINTER PROPERTY TA	2,464.03	12820
	33-02-02-32-276-069	3,181.49	12820
	33-02-02-05-477-008 OVER PMT OF WINTER PROPERTY TA	5,865.05	12820
	33-02-02-12-205-001 OVER PMT OF WINTER PROPERTY TA	3,990.40	12820
	33-02-02-33-278-020 OVER PMT OF WINTER PROPERTY TA	2,903.93	12820
	33-02-02-08-427-012 OVER PMT OF WINTER PROPERTY TA	56.94	12820
	33-02-02-03-253-018 OVER PMT OF WINTER PROPERTY TA	1,448.95	12820
	33-02-02-12-101-007 OVERPMT OF WINTER PROPERTY TAX	3,371.38	12820
	33-02-02-29-129-002 OVER PMT OF WINTER PROPERTY TA	2,114.22	12820
	TOTAL	39,377.43	
6. EAST LANSING PUBLIC SCHOOLS	SUMMER TAX COLLECTION	4,559.99	12822
7. HASLETT PUBLIC SCHOOLS	WINTER AND SUMMER TAX COLLECTION	1,074,403.67	12823
8. INGHAM CO TREASURER-LAND BANK BRA	WINTER 2019 33-02-02-25-276-003/GRAND RIVER	18.80	12824
9. INGHAM INTERMEDIATE SCHOOL	SUMMER TAX COLLECTION	45,362.87	12825
10. LANSING COMMUNITY COLLEGE	WINTER TAX COLLECTION	2,640,422.93	12826
11. LERETA	PARCEL 33-02-02-10-151-007 TAX TRIBUNAL REFUND	494.80	12832
	33-02-02-17-282-010 OVER PMT OF WINTER PROPERTY TA	5,811.75	12827
	33-02-02-02-431-019 OVER PMT OF WINTER PROPERTY TA	3,056.40	12827
	33-02-02-17-407-013 OVER PMT OF WINTER PROPERTY TA	1,693.89	12827
	33-02-02-26-328-025 OVER PMT OF WINTER PROPERTY TA	3,492.50	12827
	33-02-02-33-428-026 OVER PMT OF WINTER PROPERTY TA	820.31	12827
	TOTAL	15,369.65	
12. LYLE S MINDLIN TRUST	33-02-02-26-380-010 OVER PMT OF WINTER PROPERTY TA	10.00	12828
13. OKEMOS PUBLIC SCHOOLS	WINTER AND SUMMER TAX COLLECTION	2,428,306.06	12829
14. TRI-COUNTY TITLE AGENCY LLC	33-02-02-03-453-012 OVER PMT OF WINTER TAXES	86.63	12830
15. WILLIAMSTON SCHOOLS	WINTER TAX COLLECTION	68,168.10	12831
TOTAL - ALL VENDORS		9,968,197.33	

Credit Card Report 1/1/2020 to 1/15/2020

Posting Date	Merchant Name	Amount	Name
2020/01/02	ID NETWORKS INC	\$325.00	BRAD BACH
2020/01/02	SEARS ROEBUCK 1170	\$31.61	KYLE FOGG
2020/01/02	THE NATIONAL ACADEMY	\$75.00	BRANDIE YATES
2020/01/02	ASFPM MADISON WI	\$80.00	YOUNES ISHRAIDI
2020/01/02	AED SUPERSTORE	\$68.00	WILLIAM PRIESE
2020/01/02	OFFICEMAX/OFFICEDEPT#3379	\$84.33	WILLIAM PRIESE
2020/01/02	HOBBY LOBBY #360	\$112.48	WILLIAM PRIESE
2020/01/02	FIRST DUE FIRE SUPPLY CO	\$240.00	WILLIAM PRIESE
2020/01/02	THE HOME DEPOT #2723	\$53.80	WILLIAM PRIESE
2020/01/02	MEIJER # 025	\$81.51	WILLIAM PRIESE
2020/01/03	MRWA	\$225.00	CHAD HOUCK
2020/01/03	HASLETT TRUE VALUE HARDW	\$4.79	TODD FRANK
2020/01/03	THE PRINTING KING	\$599.75	BRANDIE YATES
2020/01/03	BEST BUY 00004168	\$242.97	STEPHEN GEBES
2020/01/03	MICHIGAN TOWNSHIPS ASS	\$353.00	DEREK PERRY
2020/01/03	THE HOME DEPOT #2723	\$29.97	KENNITH PHINNEY
2020/01/03	MICHIGAN ASSOCIATION OF F	\$105.00	WILLIAM PRIESE
2020/01/03	STATE EGLE WATER TEST	\$16.00	CATHERINE ADAMS
2020/01/06	CULVER S OF OKEMOS #238	\$9.95	LAWRENCE BOBB
2020/01/06	THE HOME DEPOT #2723	\$140.82	LAWRENCE BOBB
2020/01/06	AMZN MKTP US*F86A74QM3	\$71.83	BENJAMIN MAKULSKI
2020/01/06	THE HOME DEPOT #2723	\$65.83	TYLER KENNELL
2020/01/06	CEEL CENTER	\$124.95	MICHAEL HAMEL
2020/01/06	MID STATES BOLT AND SCREW	\$9.00	TODD FRANK
2020/01/06	HOBBY LOBBY #360	\$194.00	RICHARD GRILLO
2020/01/06	RUNNING AWARDS AND APPARE	\$306.00	LUANN MAISNER
2020/01/06	FBI NATIONAL ACADEMY ASSO	\$110.00	KEN PLAGA
2020/01/06	GRAINGER	\$114.60	KEITH HEWITT
2020/01/06	ETRAILER CORPORATION	\$76.00	WILLIAM PRIESE
2020/01/06	SAFETYSIGN.COM	\$101.66	CATHERINE ADAMS
2020/01/06	TOP HAT CRICKET FARM INC	\$55.40	CATHERINE ADAMS
2020/01/07	GRAINGER	(\$10.67)	TYLER KENNELL
2020/01/07	MICHIGAN METER #3373	\$34.00	CHAD HOUCK
2020/01/07	HASLETT TRUE VALUE HARDW	\$5.27	KYLE FOGG
2020/01/07	LANGUAGE LINE	\$20.06	KRISTI SCHAEING
2020/01/07	MIFMA	\$300.00	LUANN MAISNER
2020/01/07	MIFMA	\$300.00	LUANN MAISNER
2020/01/07	NFPA NATL FIRE PROTECT	\$150.00	TAVIS MILLEROV
2020/01/07	MICHIGAN MUNICIPAL LEAGUE	\$250.00	DEREK PERRY
2020/01/07	MICHIGAN MUNICIPAL LEAGUE	\$750.00	MICHELLE PRINZ
2020/01/07	AMZN MKTP US*5I7VY72Q3	\$24.99	MICHELLE PRINZ
2020/01/07	AMAZON.COM*J51H53AQ3	\$18.91	CATHERINE ADAMS
2020/01/07	STATE EGLE WATER TEST	\$16.00	CATHERINE ADAMS
2020/01/08	COMPLETE BATTERY SOURCE	\$33.91	MATTHEW WALTERS
2020/01/08	WAL-MART #2866	\$103.49	MATTHEW WALTERS
2020/01/08	OFFICEMAX/OFFICEDEPT#3379	\$27.29	WILLIAM RICHARDSON
2020/01/08	AMZN MKTP US*KL32P12L3	\$18.99	KRISTI SCHAEING
2020/01/08	QUALITY DAIRY 31280027	\$36.96	ROBIN FAUST
2020/01/08	M TECH	\$250.00	TODD FRANK
2020/01/08	MSU PAYMENTS	\$200.00	RICHARD GRILLO
2020/01/08	MICHIGAN RECREATION & PAR	\$2,720.00	LUANN MAISNER
2020/01/08	MSU PAYMENTS	\$275.00	PETER MENSER

2020/01/08	MICHIGAN MUNICIPAL LEAGUE	\$250.00	MICHELLE PRINZ
2020/01/08	AMZN MKTP US*UJ28H58Y3	\$25.10	MICHELLE PRINZ
2020/01/08	AMAZON.COM*123UZ40P3	\$17.42	MICHELLE PRINZ
2020/01/08	AMZN MKTP US*C85YN4CF3	\$16.11	MICHELLE PRINZ
2020/01/08	AMAZON.COM*C99959HN3	\$32.98	MICHELLE PRINZ
2020/01/08	FORESIGHT GROUP INC	\$114.00	WILLIAM PRIESE
2020/01/09	DRI*FLICKR	\$52.99	BENJAMIN MAKULSKI
2020/01/09	AMZN MKTP US*EY5OR1H43	\$31.98	KRISTI SCHAEING
2020/01/09	IN *JOHNSON, ROBERTS, & A	\$15.00	KRISTI SCHAEING
2020/01/09	THE HOME DEPOT #2723	\$39.94	TODD FRANK
2020/01/09	THE HOME DEPOT #2723	\$137.95	DAVID LESTER
2020/01/09	AMAZON.COM*IB4R96XT3	\$29.36	MICHELLE PRINZ
2020/01/09	MICHIGAN TOWNSHIPS ASS	\$353.00	MICHELLE PRINZ
2020/01/09	SIMSUSHARE.COM	\$74.95	WILLIAM PRIESE
2020/01/10	AC&E RENTALS INC	\$60.00	LAWRENCE BOBB
2020/01/10	THE HOME DEPOT #2723	\$39.60	LAWRENCE BOBB
2020/01/10	AMZN MKTP US*5R1C95K53	\$17.48	BENJAMIN MAKULSKI
2020/01/10	PAYPAL *MAMC	\$60.00	BRETT DREYFUS
2020/01/10	PAYPAL *MAMC	\$60.00	BRETT DREYFUS
2020/01/10	TRACTOR SUPPLY #1149	\$52.99	TODD FRANK
2020/01/10	SOCIETY OF PROFESSIONAL J	\$90.00	BRANDIE YATES
2020/01/10	MICHIGAN MUNICIPAL LEAGUE	\$285.00	DEREK PERRY
2020/01/10	AMAZON.COM*8Z1492ZB3	\$15.82	MICHELLE PRINZ
2020/01/10	AMZN MKTP US*SP3HZ5XK3	\$4.98	MICHELLE PRINZ
2020/01/10	AMZN MKTP US*Y34T63KF3	\$20.00	MICHELLE PRINZ
2020/01/10	MICHIGAN TOWNSHIPS ASS	\$353.00	MICHELLE PRINZ
2020/01/10	MICHIGAN TOWNSHIPS ASS	\$706.00	MICHELLE PRINZ
2020/01/10	WAL-MART #2866	\$37.88	CATHERINE ADAMS
2020/01/13	THE HOME DEPOT #2723	\$173.27	ROBERT STACY
2020/01/13	THE HOME DEPOT 2723	\$229.00	TYLER KENNEL
2020/01/13	ACTION TARGETS	\$667.83	KYLE ROYSTON
2020/01/13	PACIFIC TOOL & GAUGE	\$178.20	KYLE ROYSTON
2020/01/13	LEXISNEXIS RISK SOL EPIC	\$150.00	KRISTI SCHAEING
2020/01/13	4IMPRINT	\$198.20	ANDREA SMILEY
2020/01/13	AWWA.ORG	\$224.00	YOUNES ISHRAIDI
2020/01/13	THE HOME DEPOT #2723	\$15.98	DAVID LESTER
2020/01/13	AMAZON.COM*W789R7JA3	\$17.48	ROBERT MACKENZIE
2020/01/13	FBI NATIONAL ACADEMY	\$300.00	ANDREW MCCREADY
2020/01/13	FBI NATIONAL ACADEMY	\$350.00	ANDREW MCCREADY
2020/01/13	MICHIGAN ASSOCIATION OF P	\$79.00	DEREK PERRY
2020/01/13	MIDWEST POWER EQUIPMENT	\$45.00	KENNITH PHINNEY
2020/01/13	THE HOME DEPOT #2723	\$128.80	KEITH HEWITT
2020/01/13	EATON FARM COOP MASON	\$21.66	MATT FOREMAN
2020/01/13	AMAZON.COM*H27BQ0U83	\$27.60	MICHELLE PRINZ
2020/01/13	AMAZON.COM*YZ7HW0PN3	\$24.99	MICHELLE PRINZ
2020/01/13	AMAZON.COM*Y07PK9H63	\$8.33	MICHELLE PRINZ
2020/01/13	ETRAILER CORPORATION	(\$4.30)	WILLIAM PRIESE
2020/01/13	SOLDANS FEEDS & PET S	\$69.58	CATHERINE ADAMS
2020/01/13	MEIJER # 025	\$30.54	CATHERINE ADAMS
2020/01/14	EB THE STEWARDSHIP NE	\$250.00	LUANN MAISNER
2020/01/14	LAW ENFORCEMENT SEMINARS	\$365.00	ANDREW MCCREADY
2020/01/14	ULINE *SHIP SUPPLIES	\$252.90	CATHERINE ADAMS
2020/01/15	SIGNS.COM	(\$17.38)	ANDREA SMILEY
2020/01/15	COMCAST	\$314.51	ANDREA SMILEY
2020/01/15	COMCAST	\$312.59	ANDREA SMILEY

2020/01/15	SIGNS.COM	\$307.12	ANDREA SMILEY
2020/01/15	WENSCO SIGN SUPPLY	\$93.00	TODD FRANK
2020/01/15	SOCIETY OF PROFESSIONAL J	\$75.00	BRANDIE YATES
2020/01/15	GRAINGER	\$36.64	ROBERT MACKENZIE
2020/01/15	THE HOME DEPOT #2723	\$36.86	MATT FOREMAN
2020/01/15	THE HOME DEPOT 2723	\$99.94	MATT FOREMAN
2020/01/15	PARKING EP/PS	\$2.50	CATHERINE ADAMS

Total	\$17,689.82
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ACH Transactions

Date	Payee	Amount	Purpose
1/3/2020	ICMA	\$ 38,444.60	Payroll Deductions 1/3/2020
1/3/2020	Nationwide	\$ 4,380.93	Payroll Deductions 1/3/2020
1/3/2020	Various Financial Institutions	\$ 323,713.39	Direct Deposit 1/3/2020
1/3/2020	IRS	\$ 113,290.50	Payroll Taxes 1/3/2020
1/3/2020	Blue Care Network	\$ 129.48	Employee Health Insurance
1/8/2020	Invoice Cloud	\$ 957.45	Utility Transaction Fees
1/8/2020	Blue Care Network	\$ 6,248.47	Employee Health Insurance
1/8/2020	Blue Care Network	\$ 32,872.64	Employee Health Insurance
1/9/2020	Health Equity	\$ 50,692.72	Employee Health Savings Contribution
1/10/2020	Consumers	\$ 59,307.63	Utilities
1/13/2020	Delta Dental	\$ 14,618.66	Employee Dental Insurance
1/13/2020	MCT-Utilities	\$ 1,641.80	Water/Sewer for MCT
1/15/2020	Blue Care Network	\$ 23,234.24	Employee Health Insurance
1/15/2020	Blue Care Network	\$ 35,777.41	Employee Health Insurance
Total ACH Payments		<u><u>\$ 705,309.92</u></u>	



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TOWNSHIP BOARD MEETING

January 21, 2020

TREASURER'S REPORT

Collections

Distributions

Investments

**DELINQUENT PERSONAL PROPERTY TAX COLLECTION TOTALS FOR 2014,
2015, 2016, 2017 & 2018 TAX YEARS**

COLLECTED IN 2019	\$	34,211.29
COLLECTED IN 2020	\$	-
TOTAL REMAINING COLLECTIBLE (TO 01-14-2020)	\$	30,260.84

TOTAL 2019 TAX YEAR COLLECTIONS (TO 01-14-2020) \$ 76,828,804.89

2019 TAX YEAR DISTRIBUTION TOTALS (AS OF 12-31-19)

STATE EDUCATION TAX	\$	10,733,979.35
HASLETT SCHOOLS	\$	4,198,094.18
OKEMOS SCHOOLS	\$	11,382,639.53
WILLIAMSTON SCHOOLS	\$	270,837.00
EAST LANSING SCHOOLS	\$	2,112,964.77
INGHAM INTERMEDIATE SCHOOL DISTRICT	\$	10,721,440.21
INGHAM COUNTY	\$	16,131,104.29
MERIDIAN TOWNSHIP ADMIN	\$	727,768.43
MERIDIAN OPERATING	\$	3,661,580.80
MERIDIAN SPECIAL MILLAGES	\$	5,549,649.25
INGHAM CO LANDBANK-BROWNFIELD ELEVATION DDA	\$	89,139.47
CATA	\$	2,642,024.14
CADL	\$	1,370,712.11
AIRPORT	\$	614,162.33
LCC	\$	3,345,295.60
TOTAL DISTRIBUTION:	\$	73,551,391.46

CURRENT FIXED MATURITY INVESTMENTS

Maturity	Fund	Investment	Principal	Purc Date	Int. Rate
09/30/20	general fund	Horizon	1,000,000.00	09/30/19	1.94%
04/30/21	general fund	First Nat'l Bank of Amer	1,046,240.28	03/30/18	2.82%
09/23/21	general fund	Independent	1,022,413.86	09/23/19	1.95%
09/12/22	general fund	Wells Fargo (MBS)	90,000.00	09/12/19	2.00%
10/01/23	general fund	FNMA (MBS)	410,630.76	07/30/19	2.03%
04/01/25	general fund	FNMA (MBS)	2,100,000.00	08/12/19	2.85%
10/01/27	general fund	DDA Loan	124,500.00	08/05/10	3.00%
			<u>5,793,784.90</u>		
04/01/25	land preserve	FNMA (MBS)	150,000.00	08/12/19	2.85%
			<u>150,000.00</u>		
11/23/21	land pres res	Federal Natl Mtg (MBS)	330,000.00	05/19/16	1.50%
10/01/24	land pres res	FNMA (MBS)	892,000.00	07/30/19	2.47%
07/01/25	land pres res	FNMA (MBS)	492,354.50	09/09/19	2.60%
09/01/31	land pres res	Federal Natl Mtg (MBS)	1,000,000.00	10/28/19	2.305%
			<u>2,714,354.50</u>		
07/02/21	twp imp rev	Commercial Bank	404,144.32	7/2/2019	2.05%
			<u>404,144.32</u>		
07/27/21	water	Horizon	2,000,000.00	07/27/19	2.15%
			<u>2,000,000.00</u>		
06/30/21	road debt	US Treasury (MBS)	1,985,956.58	12/06/19	1.125%
10/31/21	road debt	US Treasury (MBS)	1,987,679.36	12/06/19	1.25%
			<u>3,973,635.94</u>		
Total Fixed Investments \$			15,035,919.66		

CURRENT NON-FIXED INVESTMENTS

12/31/2019

PURCH. DATE	FUND	INVESTMENT	PRINCIPAL	CURRENT RATE	INVESTMENT TYPE
08/01/02	GF	MBS	\$ 6,529.57	0.00%	money market
05/12/08	GF	MI Class	\$ 2,807,730.80	1.82%	pooled funds
05/20/09	GF	MSU Fed. CU	\$ 5.00	0.00%	savings
05/28/09	GF	MSU Fed. CU	\$ 753,283.17	1.20%	money market
Total			\$ 3,567,548.54		
08/01/02	LP	MBS	\$ -	0.00%	money market
04/16/03	LP	Flagstar	\$ 260,669.98	1.49%	savings
05/12/08	LP	MI Class	\$ 1,694,986.48	1.82%	pooled funds
Total			\$ 1,955,656.46		
08/01/02	LP-R	MBS	\$ -	0.00%	money market
01/16/09	LP-R	Horizon	\$ 208,076.05	1.55%	money market
05/12/08	LP-R	MI Class	\$ -	0.00%	pooled funds
Total			\$ 208,076.05		
08/01/02	PM	MBS	\$ -	0.00%	money market
09/30/08	PM	MI Class	\$ 601,449.92	1.82%	pooled funds
03/27/14	PM	Flagstar	\$ 419,602.77	1.49%	savings
Total			\$ 1,021,052.69		
08/01/02	SF	MBS	\$ -	0.00%	money market
01/08/09	SF	Flagstar	\$ 5.54	1.49%	savings
Total			\$ 5.54		
12/01/09	PA	MBS	\$ -	0.00%	money market
Total			\$ -		
02/08/13	TA	MI Class	\$ -	0.00%	pooled funds
Total			\$ -		
08/01/02	WF	MBS	\$ -	0.00%	money market
05/22/09	WF	MI Class	\$ 1,007,335.86	1.82%	pooled funds
Total			\$ 1,007,335.86		
03/09/17	BP	MI Class	\$ 421,530.10	1.82%	pooled funds
Total			\$ 421,530.10		
03/09/17	RDS	MI Class	\$ 214,088.07	1.82%	pooled funds
Total			\$ 214,088.07		
12/6/2019	RDIMP	MBS	\$ -	0.00%	money market
Total			\$ -		
Total Non-Fixed Investment:			\$ 8,395,293.31		
Total Fixed and Non-Fixed Investments			\$ 23,431,212.97		

FIXED MATURITY INVESTMENT TRANSACTIONS FOR DECEMBER 2019

12/06/19	ROAD IMPROVEMENT DEBT		
	Purchased treasury bills	\$	3,985,829.94
12/26/19	GENERAL FUND		
	Principal payment recvd on agency fund	\$	698.29
12/26/19	LAND PRESERVATION RESERVE		
	Principal payment recvd on agency fund	\$	803.25
12/31/19	TIRF		
	Record quarterly interest earned on CD	\$	2,077.47
12/31/19	GENERAL FUND		
	Record quarterly interest earned on CD	\$	7,384.13

NON-FIXED INVESTMENT TRANSACTIONS FOR DECEMBER 2019

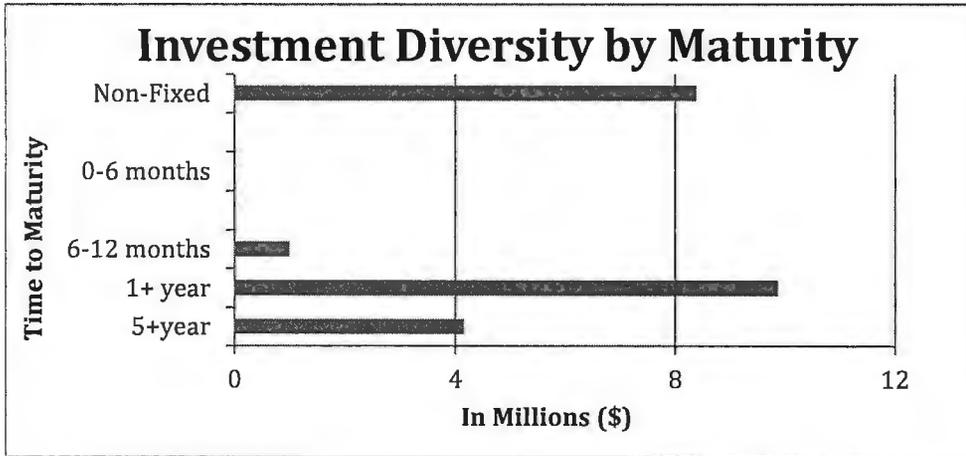
12/02/19	LAND PRESERVATION RESERVE		
	ACH'd funds from MBS money market to Horizon Checking	\$	8,180.72
12/02/19	LAND PRESERVATION		
	ACH'd funds from MBS money market to Horizon Checking	\$	368.13
12/02/19	GENERAL FUND		
	ACH'd funds from MBS money market to Horizon Checking	\$	6,684.44
12/31/19	LAND PRESERVATION		
	ACH'd funds from MBS money market to Horizon Checking	\$	356.25
12/31/19	ROAD IMPROVEMENT		
	ACH'd funds from MBS money market to Horizon Checking	\$	11,250.00
12/31/19	LAND PRESERVATION RESERVE		
	ACH'd funds from MBS money market to Horizon Checking	\$	5,598.36

Bank	Amount Fixed	Amount Non-Fixed	Total Investment
Horizon	\$ 3,000,000.00	\$ 208,076.05	\$ 3,208,076.05
Flagstar	\$ -	\$ 680,278.29	\$ 680,278.29
MBS	\$ 9,438,621.20	\$ 6,529.57	\$ 9,445,150.77
MI Class	\$ -	\$ 6,747,121.23	\$ 6,747,121.23
Commercial Bank	\$ 404,144.32	\$ -	\$ 404,144.32
MSU Federal CU	\$ -	\$ 753,288.17	\$ 753,288.17
DDA Loan	\$ 124,500.00	\$ -	\$ 124,500.00
First Nat'l Bank of Amer	\$ 1,046,240.28		\$ 1,046,240.28
Independent	\$ 1,022,413.86		\$ 1,022,413.86
Totals	\$ 15,035,919.66	\$ 8,395,293.31	\$ 23,431,212.97
% of total investment	64.17047073	35.82952927	100

Each investment institution has received and signed the Meridian Charter Township Investment Policy and Agreement to Comply.

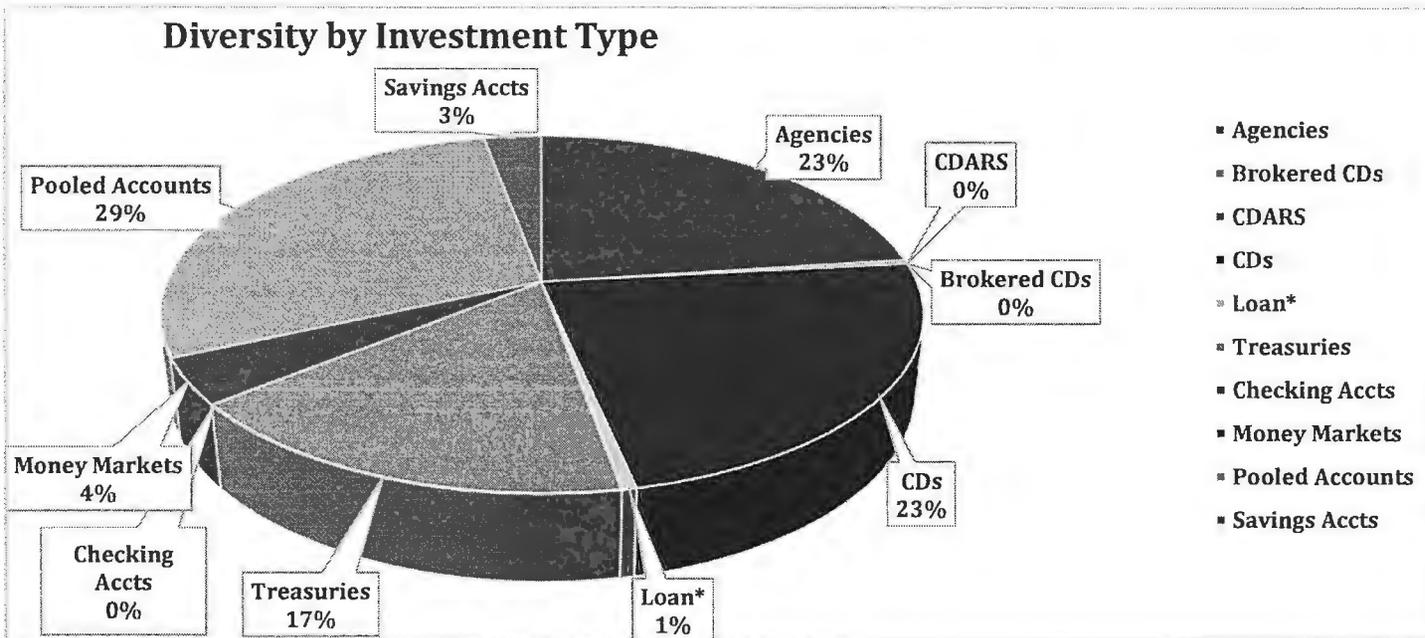
The signed agreement specifies that they are adhering to Public Act 20.

Investment Report Charter Township of Meridian



Current Investment Portfolio Size

Certificate of Deposits	\$ 5,472,798.46
CDARS	\$ -
Brokered CD's	\$ 90,000.00
Agencies	\$ 5,374,985.26
Loan*	\$ 124,500.00
Treasuries	\$ 3,973,635.94
Money Markets	\$ 967,888.79
Checking Accts	\$ -
Savings Accts	\$ 680,283.29
Pooled Funds	\$ 6,747,121.23
	\$ 23,431,212.97



* Not an official investment but reflected for tracking purposes.



9.E

To: Township Board
From: LuAnn Maisner, Director of Parks and Recreation
Date: January 21, 2020
Re: Celebrate Meridian Liquor License Resolution

Meridian Township Parks & Recreation Department is requesting Township Board approval to apply for a one-day liquor license to sell beer and wine at the Celebrate Meridian event scheduled for Saturday, June 27, 2020. The license type is a "Special License for Consumption on the Premises" which is issued by the Michigan Liquor Control Commission (MLCC), under authority from the Michigan Department of Licensing and Regulatory Affairs (LARA). A certified copy of a resolution of the Township Board authorizing the license request must be included in the application to the State.

For municipalities, the license fee for the "Special License" is \$50. The license is good for one day, with sales restricted to 7 am until 2 am. The Celebrate event will run from approximately 1 pm until midnight. The Parks & Recreation Department is prepared to provide a secure site with appropriate barriers as required by law and monitor and restrict beer/wine sales from visibly intoxicated persons and minors.

Motion for Board Consideration

MOTION TO APPROVE THE ATTACHED RESOLUTION SUPPORTING THE APPLICATION OF A ONE-DAY LIQUOR LICENSE FROM THE MICHIGAN LIQUOR CONTROL COMMISSION FOR SALE OF BEER AND WINE AT THE CELEBRATE MERIDIAN FESTIVAL ON JUNE 27, 2020.

Attachment

1. Resolution to approve license application.



To: Board Members
From: Frank L. Walsh, Township Manager
Date: January 17, 2020
Re: Charitable Gaming License-Red Cedar River Carvers Guild

The Township has received a request from the Red Cedar River Carvers Guild in Haslett for a gaming license to run a raffle. The group is a 501 (c) (7). By law, a 501(c)(7) social club must be organized for “pleasure, recreation and other similar nonprofitable purposes” under the IRS code. The organization is planning a raffle to be held on April 18, 2020.

Under state lottery laws, a local governing body must approve the function through a vote of the Board. Attached is the resolution request by the Lottery Bureau.

The following motion is prepared for Board consideration:

MOVE APPROVAL OF A REQUEST FROM THE RED CEDAR RIVER CARVERS GUILD OF MERIDIAN TOWNSHIP, INGHAM COUNTY, ASKING THAT THEY BE RECOGNIZED AS A NON-PROFIT ORGANIZATION OPERATING IN THE COMMUNITY FOR THE PURPOSES OF OBTAINING A GAMING LICENSE FOR APPROVAL, AND FURTHER THAT THE TOWNSHIP CLERK BE AUTHORIZED TO EXECUTE THE RESOLUTION FROM THE STATE OF MICHIGAN.

Attachment:

1. Resolution for Charitable Gaming License

MICHIGAN LOTTERY
CHARITABLE GAMING DIVISION
101 E. HILLSDALE, BOX 30023
LANSING, MICHIGAN 48909
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR
CHARITABLE GAMING LICENSES
(Required by MCL.432.103(K)(ii))

RESOLUTION

At a Regular meeting of the Charter Township of Meridian Board of Trustees called to order by Supervisor Styka on January 21, 2020 at 6:00 P.M.

the following resolution was offered:

Moved by _____ and supported by _____.

That the request from Red Cedar River Carvers Guild of Meridian Township, County of Ingham, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a gaming license be considered for APPROVAL.

YEAS: _____

NAYS: _____

ABSENT: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I hereby certify that the foregoing is a true and complete copy of resolution offered and adopted by the Township Board at a Regular meeting held on January 21, 2020.

Brett Dreyfus
Meridian Township Clerk
5151 Marsh Road, Okemos MI 48864



9. G

To: Board Members
From: Ronald J. Styka, Township Supervisor
Date: January 17, 2020
Re: Reappointment of Supervisor Pro-Tem

Trustee Opsommer served as Supervisor Pro-Tem in 2019. I recommend appointing him again through November 5, 2020.

The following motion has been prepared for Board consideration:

MOVE THAT THE BOARD REAPPOINT, THROUGH NOVEMBER 5, 2020, TRUSTEE DAN OPSOMMER TO ACT AS PRESIDENT PRO-TEM AT ANY MEETING OF THE TOWNSHIP BOARD WHEREIN THE SUPERVISOR IS ABSENT.



To: Board Members
From: Ronald J. Styka
Date: January 17, 2020
Re: Board Liaison to the Environmental Commission

On December 4, 2019, members of the Environmental Commission unanimously supported the recommendation to appoint a member of Meridian’s Township Board to the Environmental Commission. Trustee Courtney Wisinski is interested in serving this role.

The following motion has been prepared for Board consideration:

MOVE TO APPOINT TRUSTEE COURTNEY WISINSKI TO SERVE AS A TOWNSHIP BOARD LIAISON TO THE ENVIRONMENTAL COMMISSION FOR A TERM ENDING 11/5/2020.



To: Board Members
From: Ronald J. Styka, Township Supervisor
Date: January 17, 2020
Re: ZBA Appointments

Under the statutes, the Supervisor appoints, subject to the Board’s approval, the members of the Zoning Board of Appeals (ZBA). There is currently one vacancy and one vacancy for an alternate. Brian Shorkey is interested in serving the role as alternate to the ZBA. Don Kulhanek is interested in filling the vacancy on the Zoning Board of Appeals that will be left by Brian Beauchine. .

The following motion has been prepared for Board consideration:

MOVE TO APPROVE THE APPOINTMENT MADE BY SUPERVISOR STYKA, EFFECTIVE JANUARY 1, 2020, OF DON KULHANEK TO THE ZONING BOARD OF APPEALS FOR A 3 YEAR TERM ENDING 12/31/2022 AND BRIAN SHORKEY FOR A 1 YEAR TERM AS AN ALTERNATE TO THE ZONING BOARD OF APPEALS WITH A 1 YEAR TERM ENDING 12/31/2020 .

Attachments:

1. Applications for Public Service

Donald J. Kulhanek

Donald.kulhanek@yahoo.com • 1258 Sweetwood Dr., Okemos, MI 48864 • (517) 242-3952

Attorney and Community Development Manager with 25 years' experience, seeking to use legal and development experience on a Meridian Township board or commission.

Relevant Experience

City of Lansing, Development Manager

2015 – Present

- Manage Development Office; responsible for overall office operations, budget, and administration of federal community development programs; handle real estate transactions involving City owned property; manage relationships with grantees, partners and private developers.
- Managed over \$15 million Community Development Block Grant and other federal programs.
- Extensive knowledge of tax incentive programs, planning, zoning, and development.

City of Lansing, Office of the City Attorney

2003-2015

- Served as Assistant (2003-8), Deputy (2008-10), Chief Deputy (2010-15), and Interim City Attorney (2013).
- From 2010-2015, supervised 7-9 attorneys and 4 legal support staff; provided daily legal advice to Mayor, Council, and all City boards and commissions in private and public settings; regularly attended City Council and Council committee meetings to provide legal advice and act as parliamentarian.
- Responsible for written legal opinions provided to Mayor and City Council.
- Chief FOIA Coordinator.
- Responsible for real property development matters; responsible for real estate transactions; negotiated and drafted transactional documents, conveyances, buy/sell agreements, and complex comprehensive development agreements.
- Responsible for inter-local cooperation agreements; extensive knowledge of law and regulations related to intergovernmental cooperation; responsible for negotiation and drafting inter-local agreements, including Public Act 425 (contract annexation) agreements.
- Responsible for economic development matters.
- Knowledge of public infrastructure and drain law; experience in environmental law; extensive knowledge of public contracting and bond requirements.
- Provide counsel for both the Ethics Board and Elected Officers Compensation Commission.

Donald J. Kulhanek



Education

Wayne State University

J.D.

University of Michigan – Ann Arbor

B.A.

Professional Memberships and Bar Admissions

State Bar of Michigan

United States District Court for the Eastern District of Michigan

United States District Court for the Western District of Michigan

United States 6th Circuit Court of Appeals

United States Supreme Court

Michigan Community Development Association (MCDA)

Community Economic Development Association of Michigan (CEDAM)

Submitter DB ID 9169
IP Address 2600:1702:3ec0:1fb0:412c:b6ba:913d:582b
Submission Recorded On 12/20/2019 2:32 PM
Time to Take the Survey 8 minutes, 44 secs.

Page 1



Public Service Application Form

I am interested in service on one or more of the following public bodies as checked below:

***Special conditions restrict eligibility for appointment**

1.

Downtown Development Authority*

Economic Development Corporation

Planning Commission

Zoning Board of Appeals

2. **Occupation:**

Land Planner/Realtor

3. **Indicate areas not included above which may warrant special attention or study that are of interest to you:**

Nothing else, I would be happy to serve on any of the boards that I checked.

4. **Describe education, experience or training which will assist you if appointed:**

I have been a land planner for 20 years and am a member of the American Institute of Certified Planners (AICP). I am also an experienced Realtor and in the process of reactivating my licence, which should be complete before the first of the year.

Prior to 2008, I spent time on the City of Howell's ZBA and Planning Commission, as well as the Main Street Design Committee. I have a M.S. in Geography from Eastern Michigan University as well.

5. **Contact Information:**

Name: Brian Shorkey

Occupation: Not answered

Place of Employment: Not answered **Home Address:** 4580 Sandown Court

Phone (days): 269-615-1020

Phone (evenings): 269-615-1020

Date: 12/20/2019

Email: ravenorlock@gmail.com

6. **Attach Resume**

Resume is attached [Resume - Current.docx](#)

7. **Attach Cover Letter**

Brian J. Shorkey, AICP
4580 Sandown Court
Okemos, MI 48664
(269) 615-1020
ravenorlock@gmail.com

PROFILE

I am a land planner with almost 20 years of experience. I have several years of knowledge about personnel management, zoning enforcement, future land use planning, real estate, capital improvement planning, non-motorized planning, site plan review, transportation planning, public speaking, and GIS.

WORK HISTORY

Planning Director and Zoning Administrator – Bath Charter Township Bath, Michigan September 2016 – December 2019

- Supervised the Planning Division
- Staffed the Planning Commission, DDA, and Zoning Board of Appeals
- Interpreted and enforced the Bath Charter Township Zoning Ordinance
- Project manager for land use plans, 5-year CIP, and zoning ordinance updates
- GIS professional
- Member of the Capital Area Regional Transportation Study's Technical Committee and the Clinton County Economic Alliance

LSL Planning, a SAFEbuilt Company – Project Planner II Grand Rapids, Michigan March 2015 – December 2015

- Ongoing land planning services for municipal and private clients
- Administered City of Denver's Form Based Code
- Assisted proposals in response to RFPs

Director of Planning Services – Boone County Planning Commission Burlington, Kentucky January 2012 – April 2014

- Supervised and managed the day-to-day activities of the Planning Division
- Economic planning consultant for the Union Economic Development Committee
- Project manager for land use plans
- Successful transportation grant author
- Member of the OKI Regional Council of Government's Intermodal Coordinating Committee

Senior Planner – Georgetown-Scott County Planning Commission Georgetown, Kentucky September 2008 – January 2012

- Supervised and managed the day-to-day activities of the Planning Section
- Code Enforcement Officer responsible for interpretation and enforcement of the Georgetown – Scott County Zoning Ordinance
- Project manager for land use plans and zoning updates
- Staffed the Georgetown-Scott County Planning Commission and the Boards of Adjustments for Georgetown and Scott County
- Member of the Bluegrass Area Development District's Regional Planning Council

Transportation Planner – Washtenaw County Road Commission

Ann Arbor, Michigan

July 2005 – December 2007

- Project manager for 5-year CIP yearly updates
- Manager for the WCRC's Phase II Stormwater permit
- GIS professional
- Forecasted future road conditions and maintenance spending to the WCRC
- Member of the Southeast Michigan Council of Governments' Transportation Advisory Council

Analytics Analyst – MapInfo

Ann Arbor, Michigan

December 2003 – June 2005

- Project Manager for Home Depot retail analyses for projects ranging from approximately \$20 million to \$50 million in predicted sales
- Project Manager for several projects for food service clients, including Yum! Brands, Wendy's, and Subway
- Conducted field research and on-site analysis for Home Depot projects in twelve states
- Analyzed data regarding customer trends in the restaurant industry

Planner II – Livingston County Department of Planning

Howell, Michigan

February 2000 – December 2003

- Contracted Consultant for the Village of Pinckney and Putnam Township
- Managed county-level reviews of township rezonings and Master Plan updates
- GIS professional
- Member of the Southeast Michigan Council of Governments' Data Advisory Council and the Livingston County Human Services Collaborative Board

CERTIFICATIONS AND SKILLS

- Real Estate License, State of Michigan (2016)
- Michigan Zoning Administrator Certification (2020)
- Real Estate License (Former), State of Kentucky (2014)
- Dale Carnegie Public Speaking and Human Relations Graduate (2007)
- American Institute of Certified Planners (AICP) (2005)
- FEMA PDS Emergency Management Certification (2003)
- Michigan State Police Professional Emergency Manager (Former) (2003)

EDUCATION

- Master of Science – Geography Eastern Michigan University (2002)
- Bachelor of Science – Physical Geography University of Michigan – Flint (1997)
 - Minor in German

December 20, 2019

Delta Township
5151 Marsh Road
Okemos, MI 48864

Re: Potential Board Appointments

I have spoken to Meridian Township employees and looked up the Meridian Township website and discovered that there are vacancies on several boards, including the Planning Commission. I am interested in being appointed to any of the boards that I checked off on your application webpage.

I am very excited about this opportunity. If you have any questions or concerns, please do not hesitate to contact me at (269) 615-1020. Other contact information can be found on my attached resume and I look forward to speaking to you soon.

Sincerely,

A handwritten signature in cursive script, appearing to read "Brian J. Shorkey".

Brian J. Shorkey, AICP



12. B

To: Board Members
From: Ronald J. Styka, Township Supervisor
Date: January 17, 2020
Re: Planning Commission Appointment

The Planning Commission currently has one vacancy.

Bill McConnell submitted an Application for Public Service on November 14, 2016 to request appointment to the Planning Commission. Mr. McConnell is currently serving on the Environmental Commission and is interested in assisting her community's land use and development.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE APPOINTMENT MADE BY SUPERVISOR STYKA OF BILL MCCONNELL TO THE PLANNING COMMISSION FOR A 1 YEAR TERM ENDING 12/31/2020.

Attachment:

1. Application for Public Service

CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff Supervisor
 Brett Dreyfus Clerk
 Julie Brixie Treasurer
 Frank L. Walsh Manager



Milton L. Scales Trustee
 Ronald J. Styka Trustee
 John Veenstra Trustee
 Angela Wilson Trustee

APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- | | |
|---|---|
| <input type="checkbox"/> Assessing Board of Review* | <input type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative* | <input checked="" type="checkbox"/> Environmental Commission |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.) | <input type="checkbox"/> Land Preservation Advisory Board |
| <input type="checkbox"/> Communications Commission* | <input type="checkbox"/> Park Commission (elected/appointed) |
| <input type="checkbox"/> Community Resources Commission | <input type="checkbox"/> Pension Trustees |
| <input type="checkbox"/> Corridor Improvement Authority* | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Downtown Development Authority* | <input type="checkbox"/> Township Board (elected/appointed) |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority | <input type="checkbox"/> Transportation Commission* |
| <input type="checkbox"/> Economic Development Corporation | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other |

(*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service: PLEASE SEE ATTACHED

Describe education, experience or training which will assist you if appointed. (Attach resume if available) PLEASE SEE ATTACHED



Name: WILLIAM J. MCCONNELL
 Occupation: PROFESSOR Place of Employment: MICHIGAN STATE UNIV
 Home Address: 4376 MARITOU DR OKEMOS, MI 48864
 Phone: (days) (517) 763-7824 (evenings) (517) 763-7824 E-mail mcconn64@msu.edu
 Signature William J. McConnell Date 11/14/16

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY			
Date Received	<u>11.14.16</u>	Distro: <u>RS FW</u>	Application # <u>EC 1606</u>
Registered Voter:	<u>(Y/N)</u>	<u>MIL</u>	<u>PC 1613</u>
Date Appointed:		<u>BD MEMBERS</u>	

Revised: October 19, 2016

5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198 (517) 853-4000

www.meridian.mi.us



Summarize your reasons for applying for this type of public service:

The Township is at a crucial juncture, with the Master Plan revision taking place in the context of ongoing conversations about the future of the main East-West transportation corridor, and about balancing expansion and infill development.

I arrived in Meridian Township shortly after the adoption of the Greenspace Plan and the last revision of the Master Plan. As a member – and Chair – of the Environmental Commission for much of my time as a resident, I have participated in implementing the Greenspace Plan, leading efforts to evaluate progress in achieving its ambitious objectives, and have brought that perspective to the revision of the Master Plan. I have built a reputation as a constructive voice in community conversations, and would be pleased to have the opportunity to play a more active role in helping the community pursue its vision as a member of the Planning Commission.

Describe education, experience or training which will assist you if appointed.

I have been involved in land use planning since I was in middle school, when I participated in the public input process for the revision of the Master Plan for the City of Alameda, CA. As indicated in the attached resume, I later worked as an intern with the Planning Department of the City of Antioch, CA, compiling a land use database for the revision of that fast-growing city's Master Plan. I then received professional training in Geographic Information Systems, including project work assessing the potential impacts of sea level rise on the town of Stonington, CT. My professional work over the past 26 years has concerned land use issues, mainly in international settings. At the same time, I have always been active in the communities in which I live, including here in the Township, where I serve as President of the Tacoma Hills Homeowners Association, and as a member of the Township's Code Enforcement Committee. Both in my professional and civic life I am committed to the principle and practice of what I call 'collaborative planning' – in which residents, the business people and professional planners come together to make use of the available data to share their knowledge of their places and their visions what those places could become.

William J. McConnell
4376 Manitou Drive, Okemos, MI 48864

EDUCATION

- Ph.D.** Graduate School of Geography, Clark University. 2000.
- M.A.** Program in International Development and Social Change, Clark University. 1993.
- B.Sc.** College of Natural Resources, University of California, Berkeley. 1983.

PROFESSIONAL APPOINTMENTS

- 2015-present Associate Professor, Center for Global Change and Earth Observations,
Project Manager, Food Security and Land Use Project, and
Core Faculty, African Studies Center, Michigan State University
- 2005-2015 Assistant Professor => Associate Professor, Department of Fisheries and Wildlife
Core Faculty, African Studies Center, Michigan State University
- 2000-2005 Postdoctoral Fellow => Assistant Scientist => Associate Scientist, Anthropological Center
for Training and Research on Global Environmental Change and Center for the Study of
Institutions, Population and Environmental Change, Indiana University
- 1997-2000 Research Assistant => Lecturer, Graduate School of Geography, Clark University
- 1994-1997 Research Fellow, George Perkins Marsh Institute, Clark University
- 1993-1994 Lecturer and Manager of B.Sc. Environmental Management Degree Programme.
Department of Geography and Mapping Science, University of Luton, UK
- 1992-1993 Research Team Leader, George Perkins Marsh Institute, Clark University
- 1990-1991 Research Fellow, Pew Charitable Trusts Program in Innovative Approaches to Teaching
in Conservation and Sustainable Development
- 1988-1990 Instructor and Teaching and Research Assistant, Departments of Geography, Sociology
and Government, Clark University
- 1987 Research Assistant, Ellman, Burke and Cassidy Law Offices, San Francisco, CA
- 1986 City Planning Intern, Department of Community Development, City of Antioch, CA
- 1983-1985 Community Development Extension Agent, US Peace Corps, Republic of Mali

APPOINTED OFFICES

- User Working Group Member, Socioeconomic Data and Applications Center in NASA's Earth Observing
System Data and Information System hosted by CIESIN at Columbia University (2016 – 2020)
- Editorial Advisory Board, *Agriculture, Ecosystems and Environment* (Elsevier) (2009 – present)
- Environmental Commission, Meridian Charter Township (2008-2010; 2014-present; Chair 2015-present)
- Okemos Public Schools Facility Use Committee (2010)
- All-University Traffic and Transportation Committee, Michigan State University (Chair 2009-2010)
- Faculty Affairs Committee, Bloomington Faculty Council, Indiana University (2004-2005)

CONTRACTUAL/CONSULTING EXPERIENCE

- 1999 Tufts School of Veterinary Medicine (Uganda)
- 1997 Child Reach/Plan International (Nepal)
- 1996 United States Agency for International Development (Mali)
- 1995 Volunteers in Technical Assistance (Madagascar)
- 1994 United States Agency for International Development (Madagascar)
- 1991 United States Agency for International Development (Mali)
- 1990 United Nations Institute for Training and Research (Kenya)
- 1990 International Resources Group (Mali)
- 1988 Africa Now (Kenya)

PUBLICATIONS

Journal Articles

- Kramer, D.B., J. Hartter, A. E. Boag, M. Jain, K. Stevens, J. Liu, K. A. Nicholas and **W.J. McConnell**. *In preparation*. Top 40 Transformative Questions in Coupled Human and Natural Systems (CHANS) Research.
- Viña, Andrés, **William J. McConnell**, Hongbo Yang, Zhenci Xu and Jianguo Liu. 2016. Effects of conservation policy on China's forest recovery. *Science Advances* 2(3) e1500965. DOI: 10.1126/sciadv.1500965
- McConnell, W.**, A. Viña, C. A. Kull, and C. Batko. 2015. Forest Transition in Madagascar's Highlands: Initial Evidence and Implications. *Land* 4(4) 1155-1181; doi:10.3390/land4041155
- Zhang, Jindong, Vanessa Hull, Jinyan Huang, Shiqiang Zhou, Weihua Xu, Hongbo Yang, **William J. McConnell**, Rengui Li, Dian Liu, Yan Huang, Zhiyun Ouyang, Hemin Zhang, Jianguo Liu. 2015. Activity patterns of the giant panda (*Ailuropoda melanoleuca*). *Mammology*. First published online: 25 July 2015. DOI:10.1093/jmammal/gyv118.
- Carter, Neil, Andrés Viña, Vanessa Hull, **William McConnell**, William Axinn, Dirgha Ghimire, Jianguo Liu. 2014. "Coupled Human and Natural Systems Approach to Wildlife Research and Conservation." *Ecology and Society*. 19(3): 43. <http://dx.doi.org/10.5751/ES-06881-190343>.
- Magliocca, Nicholas R., Thomas K. Rudel, Peter H. Verburg, **William J. McConnell**, Ole Mertz, Katharina Gerstner, Andreas Heinemann, Erle C. Ellis. 2014. "Synthesis in Land Change Science: Methodological Patterns, Challenges, and Guidelines." *Regional Environmental Change*. Published online June 6, 2014. DOI 10.1007/s10113-014-0626-8
- McConnell, William J.** and Christian A. Kull. 2014. "Protecting Lemurs: Madagascar's Forests." Letter to *Science*. 25 April 2014: Vol. 344 no. 6182 p. 358. DOI: 10.1126/science.344.6182.358-a
- Liu, Jianguo, Vanessa Hull, Mateus Batistella, Ruth DeFries, Thomas Dietz, Feng Fu, Thomas W. Hertel, Roberto César Izaurrealde, Eric F. Lambin, Shuxin Li, Luiz Antonio Martinelli, **William McConnell**, Emilio F. Moran, Rosamond Naylor, Zhiyun Ouyang, Karen R. Polenske, Anette Reenberg, Gilberto de Miranda Rocha, Cynthia S. Simmons, Peter H. Verburg, Peter M. Vitousek, Fusuo Zhang, Chunquan Zhu. 2013. Framing Sustainability in a Telecoupled World. *Ecology and Society* 18 (2): 26.
- McConnell, William J.**, James D.A. Millington, Nicholas J. Reo, Marina Alberti, Heidi Asbjornsen, Lawrence A. Baker, Nicholas Brozović, Laurie E. Drinkwater, Scott A. Drzyzga, José Fragoso, Daniel S. Holland, Claire A. Jantz, Timothy A. Kohler, Herbert D.G. Maschner, Michael Monticino, Guillermo Podestá, Robert Gilmore Pontius Jr., Charles L. Redman, David Sailor, Gerald Urquhart, and Jianguo Liu. 2011. Research on Coupled Human and Natural Systems (CHANS): Approach, Challenges and Strategies. *ESA Bulletin* 92(2): 218–228. DOI:10.1890/0012-9623-92.2.218

- Vifa, A., X. Chen, W. Liu, **W. McConnell**, W. Xu, Z. Ouyang and J. Liu. 2010. Effects of natural disasters on conservation policies: The case of the 2008 Wenchuan Earthquake, China. *Ambio*. DOI: 10.1007/s13280-010-0098-0.
- Unruh, J, **B. McConnell** and J. Rodman. 2010. "Environmental change and adaptation in degraded agroecosystems: the case of highland Madagascar." *Area*. 42(3): 359–368.
- McConnell, W.**, W. Liu, M. Liu and A. Vifa. 2010. Panda Preservation: Remote sensing helps counter natural and human complications. *GeoWorld* 23(1):16-18.
- McConnell, W.** 2009. Modeling Human Agency in Land Change in Madagascar: A Review and Prospectus. *Madagascar Conservation and Development*. 4(1):13-24.
- Pontius Jr, Robert Gilmore, Wideke Boersma, Jean-Christophe Castella, Keith Clarke, Ton de Nijs, Charles Dietzel, Zengqiang Duan, Eric Fotsing, Noah Goldstein, Kasper Kok, Eric Koomen, Christopher D. Lippitt, **William McConnell**, Alias Mohd Sood, Bryan Pijanowski, Snehal Pithadia, Sean Sweeney, Tran Ngoc Trung, A. Tom Veldkamp, and Peter H. Verburg. 2008. Comparing the input, output, and validation maps for several models of land change. *Annals of Regional Science* 42(1) p.11-47. DOI 10.1007/s00168-007-0138-2.
- Young, O., E. Lambin, F. Alcock, H. Haberl, S. Karlsson, **W. McConnell**, T. Myint, C. Pahl-Wostl, C. Polsky, P. S. Ramakrishnan, M. Scouvar, H. Schroeder and P. Verburg. 2006. "A Portfolio Approach to Analyzing Complex Human-Environment Interactions: Institutions and Land Change." *Ecology and Society* 11(2): 31.
- Keys, E. and **W. McConnell**. 2005. "Global Change and the Intensification of Agriculture in the Tropics." *Global Environmental Change*. 15(4): 320-337.
- McConnell, W.** and S. Sweeney. 2005. "Challenges of Forest Governance in Madagascar." *The Geographical Journal*. 171(3): 223-238.
- McConnell, W.**, S. Sweeney and B. Mulley. 2004. "Physical and social access to land: spatio-temporal patterns of agricultural expansion in Madagascar." *Agriculture, Ecosystems and Environment*. 101(2-3): 171-184.
- McConnell, W.** 2002. "Misconstrued Land Use in Vohibazaha: Participatory Planning in the Periphery of Madagascar's Mantadia National Park." *Land Use Policy*. 19(3): 217-230.
- McConnell, W. J.** 2002. "Madagascar: Emerald Isle or Paradise Lost?" *Environment*. 44(8): 10-22.
- McConnell, W.** 2002. "Meeting in the Middle: The Challenge of Meso-Level Integration, a Report." *Land Use Policy*. 19 (2): 99-101.

Book Reviews

- McConnell, W.** 2008. Review of Comanagement of Natural Resources; Local learning for poverty reduction. Stephen R. Tyler. Ottawa: In-Focus Collection, International Development Research Centre. 2006. 89pp + cd-rom. *Society & Natural Resources* 21(3):273-275.
- McConnell, W.** 2003. Review of Politics, Property and Production in the West African Sahel: Understanding Natural Resources Management. T.A. Benjaminsen and C. Lund (eds.). 2001. 335p. Nordiska Afrikainstitutet, Uppsala, Sweden. *Africa Today* 50(2): 92-97.

Books, Book Chapters, Encyclopedia Entries and Conference Proceedings

- Pontius, Robert Gilmore Jr, Jean-Christophe Castella, Ton de Nijs, Zengqiang Duan, Eric Fotsing, Noah Goldstein, Kasper Kok, Eric Koomen, Christopher D. Lippitt, **William McConnell**, Alias Mohd Sood, Bryan Pijanowski, Peter Verburg and A. Tom Veldkamp. *under revision*. "Lessons and Challenges in Land Change Modeling Derived from Synthesis of Cross-Case Comparisons." in Trends in Spatial Analysis and Modelling. Springer.

- Hull, V. **W. McConnell**, M. Linderman and J. Liu and. 2016. Towards a Sustainable Future. Chapter 15 in Pandas and People; Coupling human and natural systems for sustainability. (J. Liu, V. Hull, W. Yang, A. Vifla, and X. Chen, eds.) Oxford University Press. ISBN: 9780198703549.
- McConnell, W.** 2015. "Land Change: The Merger of Land Cover and Land use Dynamics." In: James D. Wright (editor-in-chief), International Encyclopedia of the Social & Behavioral Sciences, 2nd edition, Vol 13. Oxford: Elsevier. pp. 220–223. ISBN: 9780080970868
- McConnell, William J.** and Christian A. Kull. 2014. "Deforestation in Madagascar: Debates over the island's forest cover and challenges of measuring forest change." pp. 67-104 in Conservation and Environmental Management in Madagascar. Ivan Scales, ed. London: Routledge. ISBN 978-0-415-52877-1.
- Ojima, D., **W. McConnell**, E. Moran, B.L. Turner II, J. Canadell and S. Lavorel. 2007. "The Future Research Challenge: the Global Land Project" in Terrestrial Ecosystems in a Changing World. J. Canadell, D. Pataki, and L. Pitelka (eds.), Springer Verlag, Heidelberg, Germany.
- Geist, H, **W. McConnell**, E. Moran, D. Alves and T. Rudel. 2006. "Causes and Trajectories of Land-Use/Cover Change." Chapter 3 in Land Use and Land Cover Change: Local Processes, Global Impacts. Eric Lambin and Helmut Geist (eds.). Springer Verlag, Heidelberg, Germany . pp. 41-70.
- Global Land Project (2005) Science Plan and Implementation Strategy. IGBP Report No. 53/IHDP Report No. 19. IGBP Secretariat, Stockholm. 64pp. Editors: Dennis Ojima, Emilio Moran, **William McConnell**, Mark Stafford Smith, Gregor Laumann, João Morais and Bill Young.
- McConnell, W.** and E. Keys. 2005. "Meta-Analysis of Agricultural Change in the Tropics." in Seeing the Forest and the Trees: Human-Environment Interactions in Forest Ecosystems. Emilio F. Moran and Elinor Ostrom (eds.). Cambridge, Mass.: MIT Press. pp 325-353. ISBN=0-262-13453-5.
- Unruh, J., H. Nagendra, G. Green, **W. McConnell** and N. Vogt. 2005. "Cross-Continental Comparisons: Africa and Asia." in Seeing the Forest and the Trees: Human-Environment Interactions in Forest Ecosystems. Emilio F. Moran and Elinor Ostrom (eds.). Cambridge, Mass.: MIT Press. pp. 303-324. ISBN=0-262-13453-5.
- Parker, D., T. Berger, S. Manson and **W. McConnell** (eds.). 2002. Agent-Based Models of Land-Use and Land-Cover Change: Report and review of an international workshop. Land Use and Cover Change Project Report Series No. 6. LUCC Focus 1 Office: Bloomington, IN. ISSN: 1138-7424
- McConnell, W.** 2001. "Land Use and Cover Change." in The International Encyclopedia of the Social and Behavioral Sciences, N. Smelser and P. Bates (eds.). Elsevier: Oxford, U.K. pp. 8251-5.
- McConnell, W.** and E. Moran (eds.) 2001. Meeting in the Middle: The Challenge of Meso-Level Integration. Land Use and Cover Change Project Report Series No. 5. LUCC Focus 1 Office: Bloomington, IN. ISSN: 1138-7424
- Ford, R. and **W. McConnell**. 2001. "Linking Geomatics and Participation to Manage Natural Resources in Madagascar." in Biological Diversity: Balancing Interests Through Adaptive Collaborative Management, L. Buck, *et al.* (eds.). Boca Raton, FL: CRC Press. pp. 385-405. ISBN: 0849300207
- McConnell, W.** 1996. "Local Ecological Knowledge and Agriculture in the Haute Vallee du Niger, Republic of Mali, W. Africa," in Indigenous Knowledge and Change in African Agriculture. Studies in Technology and Social Change Series, No. 26 0896-1905. W.M. Adams and Jan Slikkerveer (eds.) Ames, Iowa: Technology and Social Change Program, Iowa State University.

Theses

- McConnell, W.** 2000. Human-Environment Relations in Madagascar: The Importance of Spatial and Temporal Perspective. PhD. Dissertation Clark University, Worcester, MA.
- McConnell, W.** 1993. Local Ecological Knowledge and Environmental Management in the Haute Vallee du Niger, Republic of Mali, W. Africa. Master's Thesis Clark University, Worcester, MA.

Professional Reports

McConnell, W. 1996. "A Geographic Information Systems Strategy for the Establishment of Digital Geographic Data Standards and for the Promotion of GIS for Policy- and Decision-Support in the Republic of Mali: Report of the Consultant to the GIS Users Group." United States Agency for International Development in the Republic of Mali.

Karaska, G., R. Andriamananjara and **W. McConnell**. 1996. "Rural-Urban Dynamics in the Fianarantsoa and Mahajanga High Potential Zones." Clark University and the Institut Malgache des Techniques de Planification. Report to the United State Agency for International Development/Madagascar on Phase I of the Madagascar Regional Analyses Project.

Karaska, G., **W. McConnell** and S. Winterstein. 1995. "Analyses of the West African Long-Term Perspectives Study from the Perspective of Rural-Urban Dynamics and Incorporating Geomatics." Clark University. Report to United State Agency for International Development Global Bureau.

Karaska, G., **W. McConnell**, S. Piriou, J.M. Jolly and D. Midgarden. 1993. "Socio-Economic Conditions of Farmers in Mali: Opportunities for Success in Integrated Pest Management." Clark University. Report to United State Agency for International Development/ARTS/FARA on the Pest and Pesticide Management Practices and Policies Project.

McConnell, W. 1992. "Manantali Resettlement Project, Phase II." Project Paper Amendment No. 1. 625-0955. US Agency for International Development, Mali.

Hecht, J. and **W. McConnell**. 1990. "GIS: An Analytical Tool for Natural Resources Management in the Sahel." Report to United State Agency for International Development Global Bureau. International Resources Group and Clark University.

Abbott, V. and **W. McConnell**. 1984. "Remarques sur les foyers ameliores." US Peace Corps, Mali.

Newsletter Articles

McConnell, W. 2010. "CHANS Events at the 2010 AAG Annual Meeting." AAG Newsletter, March. Association of American Geographers.

McConnell, W. 2007. "The Center for Systems Integration and Sustainability." Global Land Project Newsletter. No. 3.

Geist, Helmut, Eric Lambin, **William McConnell**, and Diógenes Alves 2005. Causes, Trajectories and Syndromes of Land-Use/Cover Change. IHDP Update 03/05:6-7.

McConnell, W. 2004. "Forest Cover Change – Tales of the Unexpected." International Geosphere-Biosphere Programme Newsletter. No. 57: 8-11.

McConnell, W. 2003. "Trajectories of Land Change in the Tropics." Land Use and Cover Change Newsletter. No. 9: 5.

Moran, E. and **W. McConnell**. 2003. "Land Open Science Conference: Integrated Research on Coupled Human-Environmental Systems." Land Use and Cover Change Newsletter. No. 9: 8-9.

McConnell, W. 2002. "Linking Household Surveys and Remotely Sensed Data: Socio-Economic Questionnaires on the Web." Land Use and Cover Change Newsletter. No. 8: 16-17.

Geist, H., E. Lepers, **W. McConnell**, E. Lambin and N. Ramankutty. 2002. "Land Use and Land-Cover Change: Meta-analyses of the causes and synthesis of the rates of change." International Human Dimensions Programme on Global Environmental Change Update No. 4/2002: 15.

McConnell, W. 2001. "Why and How People and Institutions Matter Beyond Economy." International Geosphere-Biosphere Programme Newsletter. No. 47: 20-22.

McConnell, W. 2000. "Headed for Breakthroughs in the Understanding of Land Use Dynamics." Land Use and Cover Change Newsletter. No. 5: 5

CONFERENCE AND WORKSHOP PRESENTATIONS

- "Degradation or Rehabilitation in the Highlands of Madagascar? Challenging received wisdom" Clayton Batko, William McConnell and Andrés Viña. Poster presented at the University Undergraduate Research & Arts Forum, Michigan State University, April 10, 2015.
- "Land Change Meta-analysis: Expert Experiences & State of the Art." Global Land Project/Global Collaboration Engine Land Change Meta-analysis Workshop. de Roos, Amsterdam, May 16-17, 2012.
- "Challenges and Strategies for Interdisciplinary Research: Lessons from the International Network of Research on Coupled Human and Natural Systems." Ecological Research in Agricultural Landscapes: The 2011 KBS LTER All Scientist Meeting. MSU Kellogg Biological Station, Hickory Corners, MI. April 15, 2011.
- "Spatially Explicit Models of Land Change in Madagascar." Key Lab of Systems Ecology, Chinese Academy of Sciences, May 12, 2009. Beijing.
- "International Network of Research on Coupled Human and Natural Systems." Poster presented at the 2009 Meetings of the US Regional Association of the International Association for Landscape Ecology, Snowbird, UT. 12-16 April, 2009.
- "Coupled Human and Natural Systems Research at MSU." Environmental Science and Policy Program Networking Event." December 4, 2008.
- "Household dynamics and population growth: Impacts on water infrastructure." Dreelin, E. A., R. M. McNinch, W. J. McConnell, J. B. Rose, and J. Liu. Poster presented at 2008 World Water Congress and Exhibition, International Water Association. 7-12 September 2008. Vienna, Austria.
- "Forestation of the Post-Colonial Madagascan Highlands." Annual Meetings of the Association of American Geographers, San Francisco, CA. 2007.
- "Current progress in dynamic land change modeling." Annual Meetings of the Association of American Geographers, Chicago, IL. 2006.
- "Harmonization and standardized development of land cover data." 6th Open Meeting of the Human Dimensions of Global Environmental Change Research Community. Bonn, Germany. 2005.
- "The Global Land Project." Poster presented at the Annual Meetings of the Association of American Geographers, Denver, CO. 2005.
- "Progress and challenges in LUCC." International Workshop on Integrated Assessment of the Land System: The future of land use." Institute for Environmental Studies, Amsterdam. 2004.
- "Agricultural Trajectories in the Tropics: Evidence from the Comparative Analysis of Case Studies." 99th Annual Meetings of the Association of American Geographers, New Orleans, LA. 2003.
- "Land Use and Cover Change - Recent Activities." IGBP Land Transition Meeting, in Bilthoven, The Netherlands. 2002.
- "Introduction to LUCC Focus 1." Workshop on Ecological processes in urban ecosystems: toward an international synthesis. IGBP-GCTE. Salt Lake City, Utah, USA. 2002.
- "Land Use and Cover Change: The Importance of Harmonization." United Nations Environment Program, Food and Agriculture Organization meeting on development of the Land Cover Classification System software, and the Global Land Cover Network held in Artimino, Italy. 2002
- "Land Use and Cover Change: The Importance of Harmonization." United States Geological Survey meeting on the utility of the Land Cover Classification System, at the EROS Data Center in Sioux Falls, SD, USA. 2002.
- "Land Use and Cover Change - Recent Activities." International Symposium on LUCC Contributions to Asian Environmental Problems. Tokyo, Japan. 2001.
- "The State of Land Use and Cover Change." NASA Land Cover and Land Use Change Program Science

- Team Workshop. Adelphi, Maryland. 2001.
- “Land Use and Cover Change and Integrative Science.” Biocomplexity Workshop: Integrating Social Science into Long Term Ecological Research Programs: Census, GIS, and Historical Methods. Tempe, Arizona. 2001
- “The Land Use and Cover Change Perspective.” Human Impacts on Terrestrial Ecosystems Workshop. Bern, Switzerland. 2001.
- “Vulnerability and Land Use.” International Workshop on Vulnerability and Global Environmental Change. Stockholm, Sweden. 2001
- “Why and How People and Institutions Matter Beyond Economy.” Global Change Open Science Conference. Amsterdam, The Netherlands. 2001.
- “Human-Environment Relations in Madagascar: The Importance of Spatial and Temporal Perspective.” 16th Annual Symposium of the U.S. Chapter of International Association of Landscape Ecology, Tempe, Arizona. 2001.
- “Human-Environment Relations in Madagascar: The Importance of Spatial and Temporal Perspective.” 97th Annual Meeting of the Association of American Geographers, New York City, NY. 2001.
- “Protected Areas and Peripheral Communities, GIS in the Rift.” 94th Annual Meeting of the Association of American Geographers, Boston, MA. 1998.
- “Socio-Economic Conditions of Farmers in Mali: Opportunities for Success in Integrated Pest Management.” Dakar. 1994.
- “Local Ecological Knowledge and Agriculture in the Haute Vallée du Niger, Republic of Mali, W. Africa” Society for Conservation Biology. University of Wisconsin, Madison. 1991.

GRANTS

- A Systems Approach to Water Sustainability in Megacities under Global Change (Team Member) 2013 – 2014. Michigan State University Environmental Science and Policy Program and Center for Water Sciences Water Innovation Research Grant. \$99,991
- International Network of Research on Coupled Human and Natural Systems (Co-PI) 2008 – 2013. National Science Foundation. Award #BCS-0823003 \$499,908
- Local Ecological Knowledge and Environmental Management in the Haute Vallée du Niger (PI) 1990 Pew Charitable Trusts Program in Innovative Approaches to Teaching in Conservation and Sustainable Development \$15,000

PEER REVIEW

African Geographical Review (2009, 2010)
Agriculture, Ecosystems and Environment (2004, 2005, 2007, 2009[2], 2010, 2011, 2012, 2013, 2014[3], 2015)
Annals of the Association of American Geographers (2003, 2009)
Applied Geography (2005)
Conservation Biology (2009, 2013)
Earth Interactions (2004)
Ecological Engineering (2011)
Ecology and Society (2005, 2009)
Environmental Conservation (2006, 2007, 2011, 2016)
Environmental Management (2004, 2006, 2007, 2011, 2014)
Environmental Modeling and Software (2008, 2009)
Geographical Journal (2006, 2008, 2010)
Geophysical Research Letters (2010)
Global and Planetary Change (2004)
Global Environmental Change (2005)
International Regional Science Review (2006)
Journal of Environmental Management (2006, 2011)
Journal of Geography (1999)
Journal of Land Use Science (2008, 2011, 2014[2]), 2015[2], 2016[2])
Land Degradation and Development (2003)
Landscape and Urban Planning (2010)
Landscape Ecology (2006, 2010, 2016)
Land (2015)
Land Use Policy (2008)
Madagascar Conservation and Development (2012, 2015)
Mountain Research and Development (2003, 2007)
Photogrammetric Engineering and Remote Sensing (2002)
Population and Environment (2008, 2009, 2011)
Proceedings of the National Academy of Sciences (2005)
Progress in Physical Geography (2014[2])
Regional Environmental Change (2004, 2007, 2013, 2015)
Remote Sensing (2014)
Science (2006)
Sustainability Science (2016)

American Fisheries Society (2013)
Elsevier Academic Press (2016)
Kluwer Academic Publishers (2001)
Sage Publications (2006)
CIESIN (2005)

Deutsche Forschungsgemeinschaft (Germany) (2011, 2012)
ETH Zurich Research Commission (Switzerland) (2008)
National Science Foundation (US) (2004, 2005, 2008, 2011[2], 2012, 2014[2], 2015, 2016)
Natural Sciences and Engineering Research Council (Canada) (2009)
Nederlandse Organisatie voor Wetenschappelijk Onderzoek (Netherlands) (2009)
US Agency for International Development (2013)

=TEACHING EXPERIENCE

US Peace Corps, Republic of Mali, West Africa

Integrated Rural Development Pre-Service Training, Souban Training Facility,
Summer 1985 (12 weeks). 12 participants
Instructor

Clark University, Worcester, MA

Sociology 100: Introduction to Sociology
Fall 1988 (53 students); Spring 1989 (58 students)
Graduate Teaching Assistant for Professor Joanna Hadjicostandi
Government 205: Roots of Political Theory
Fall 1989 (26 students)
Graduate Teaching Assistant for Professor Knut Rasmussen
International Development 325: GIS for Regional Development
Spring 1990 (6 students)
Instructor

United Nations Institute for Training and Research, Nairobi, Kenya

Training of African Scientists in GIS and Image Processing for African Environmental Problems
Regional Centre for Resource Surveys and Remote Sensing
Summer 1990 (10 weeks) (10 participants)
Lead Instructor

University of Luton, Luton, UK

Mapping Sciences 02: Remote Sensing I (lecture and laboratory)
Fall 1993 (25 students); Spring 1994 (35 students)
Lecturer
Mapping Sciences 05: Remote Sensing II (lecture and laboratory)
Spring 1994 (81 students)
Lecturer

Clark University, Worcester, MA

Geography 298: Field Sampling Methods (lecture and laboratory)
Fall 1997 (12 students)
Instructor
Geography 299: Human-Environment Regional Observatory (HERO) Fellowship
Summer/Fall 1999 (5 students)
Graduate Teaching Assistant for Professor Billie Lee Turner II

Michigan State University, East Lansing, MI

ESP 804: Environmental Applications and Analysis: Coupling Human and Natural Systems
Fall 2005
Guest Lecturer
FW852: Systems Modeling and Simulation
Fall 2006
Guest Lecturer
NSC 491: Sustainability for a Shrinking Planet
Spring 2009
Guest Lecturer
FW 893: Seminar in Fisheries and Wildlife - Coupled Human and Natural Systems
Fall 2103
Guest Lecturer

STUDENT ADVISING/MENTORING

Clark University: Kathleen Miner and David Sczcebak, Final Master's Project Mentor (GIS-ID Program)

Indiana University: Benjamin Timms, PhD Committee (Geography Department)

Michigan State University: Ann Axel, PhD Committee (Department of Fisheries and Wildlife); Steve Cameron, PhD Committee (Department of Geography); Pete Richards PhD Committee (Department of Geography)

Université de Montpellier: Arthur Perrotton (Ecole Doctorale GAIA and CIRAD) PhD Committee

Panelist, Africanist Graduate Student Conference (MSU), 2007

Judge, Fisheries and Wildlife Graduate Student Organization Symposium (MSU), 2008, 2009

WORKSHOPS & SYMPOSIA ORGANIZED

Belmont Land Use and Food Security Project Science Meeting. October 5-8, 2015. Kellogg Hotel and Conference Center, Michigan State University.

Ecological Sustainability in a Telecoupled World. August 8, 2013. Symposium and Workshop at the Ecological Society of America. Minneapolis, Minnesota.

Engaging with Coupled Human and Natural Systems. December 3-5, 2012. Town Hall Meeting and Organized Sessions (Sociohydrology: Discovering Patterns in Coupled Human-Water Resource Systems, and Water Resources Management and Policy in a Changing World: Integrated Planning and Assessment; and Multi-Attribute Assessment and Decision) at the Fall Meeting of the American Geophysical Union. San Francisco, California.

Land Change Meta-analysis. May 16-17, 2012. Workshop organized in conjunction with the Global Collaboration Engine (GLOBE) project at the University of Maryland, Baltimore County at the annual meeting of the Scientific Steering Committee of the Global Land Project. Amsterdam, the Netherlands.

Telecoupling of Human and Natural Systems. February 18, 2011. Symposium at the Annual Meeting of the American Academy for Arts and Sciences. Washington, D.C.

Coupled Human and Natural Systems in China and Nepal. October 17-19, 2010. Symposium held at the Global Land Project Open Science Meeting. Tempe, Arizona.

Frontiers in Research on Coupled Human and Natural Systems (CHANS): Current Progress and Future Opportunities. April 15, 2010 National Science Foundation. Arlington, Virginia.

International Network of Coupled Human and Natural Systems. April 14-18, 2010. Nine oral, panel and illustrated paper sessions organized at the Annual Meeting of the Association of American Geographers. Washington, D.C.

Complexity in Human-Nature Interactions across Landscapes. 14 April, 2009. Symposium US Regional Association, International Association for Landscape Ecology. Snowbird, Utah. ~100 participants.

Challenges and Opportunities in Research on Complexity of Coupled Human and Natural Systems. 14 April, 2009. Workshop at the Annual Meeting of the US Regional Association, International Association for Landscape Ecology. Snowbird, Utah. ~100 participants.

Land Use Harmonization Workshop. 8-10 February 2006. United Nations Food and Agricultural Organization. Rome, Italy. 24 participants.

NSF Site Visit, Science and Technology Center Competition. September 29-October 1, 2004. Indiana

Memorial Union, Indiana University, Bloomington, IN. 70 participants.

NSF Proposal Workshop. August 31-September 2, 2004, Indiana Memorial Union, Indiana University, Bloomington, IN. 49 participants.

Trajectories of Land Change in East/Southeast Asia. 7-9 November 2003. East-West Center, Honolulu, HI. 26 participants

Trajectories of Land Change in Sub-Saharan Africa, 17-19 May 2003. De Wageningse Berg, Wageningen, The Netherlands. 26 participants.

Trajectories of Land Change in Latin America. 16-18 November 2002. Center for Environmental Studies, Arizona State University, Tempe, AZ. 21 participants.

Meeting in the Middle: The Challenge of Meso-Level Integration. 17-20 October, 2000. Space Applications Institute, European Union Joint Research Center. Ispra, Italy. 23 participants.



12.C

To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development
Mackenzie Dean, Assistant Planner

Date: January 16, 2020

Re: Rezoning #19090 (Planning Commission) Hagadorn Road - Introduction

The Township Board last discussed Rezoning #19090, a request to rezone approximately 2.2 acres addressed as 4036, 4038, 4046, 4108, and 4118 Hagadorn Road from RP (Research Park) to RAA (Single Family-Low Density), at its meeting on January 7, 2020. At the meeting the Board agreed to consider a resolution to approve the rezoning for introduction.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RP (Research Park) to RAA (Single Family-Low Density). If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution to approve the requested rezoning is provided.

- **Move to adopt the resolution to approve Rezoning #19090 to rezone 2.2 acres addressed as 4036, 4038, 4046, 4108, and 4118 Hagadorn Road from RP (Research Park) to RAA (Single Family-Low Density).**

Attachment

1. Resolution to approve.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2019\REZ 19090 (Planning Commission)\REZ 19090.tb2.docx

RESOLUTION TO APPROVE

**Rezoning #19090 (Planning Commission)
4036, 4038, 4046, 4108, and
4118 Hagadorn Road
INTRODUCTION**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 21st day of January, 2020, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Planning Commission initiated the rezoning of five parcels approximately 2.2 acres in total size identified as 4036, 4038, 4046, 4108, and 4118 Hagadorn Road from RP (Research Park) to RAA (Single Family-Low Density); and

WHEREAS, the Planning Commission held a public hearing at its regular meeting on November 25, 2019 and recommended approval at its meeting on December 9, 2019; and

WHEREAS, the Township Board discussed the rezoning at its meeting on January 7, 2020 and has reviewed the staff and Planning Commission material forwarded under a cover memorandum dated January 2, 2020; and

WHEREAS, the proposed rezoning to RAA (Single Family-Low Density) is consistent with the 2017 Future Land Use Map designation of R2 Residential 0.5 – 3.5 dwelling units per acre; and

WHEREAS, the properties proposed for rezoning meet or exceed the minimum standards for lot area and lot width of the proposed RAA (Single Family-Low Density) zoning district, except the currently undeveloped parcel addressed as 4036 Hagadorn Road; and

WHEREAS, the properties included in the rezoning are developed with single family residences, except the undeveloped parcel located at 4036 Hagadorn Road, which are uses allowed by right in the proposed RAA (Single Family-Low Density) zoning district; and

WHEREAS, the area proposed for rezoning is located adjacent to properties used for single family purposes to the east and south; and

WHEREAS, the current zoning of RP (Research Park) imposes nonconforming status on the existing single family houses, requiring variances from the Zoning Board of Appeals to make improvements to the properties beyond general upkeep and limits property owners from rebuilding if the structures are removed or destroyed; and

ORDINANCE NO. _____
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #19090

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RP (Research Park) District symbol and indication as shown on the Zoning District Map, for 4036, 4038, 4046, 4108, and 4118 Hagadorn Road, the properties legally described as:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 29, T4N, R1W, MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN, ALSO KNOWN AS THE INTERSECTION OF CENTERLINES OF HAGADORN ROAD AND BENNETT ROAD, THENCE NORTH ALONG SAID CENTERLINE 711 FT. TO THE POINT OF BEGINNING, THENCE EAST 233 FT., THENCE NORTH 265 FT., THENCE WEST 26.75 FT., THENCE NORTH 223.4 FT., THENCE WEST 206.25 FT. TO THE CENTERLINE OF HAGADORN ROAD, THENCE SOUTH 488.4 FT. TO THE POINT OF BEGINNING (2.48 ACRES).

to that of RAA (Single Family-Low Density).

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Ronald J. Styka, Township Supervisor

Brett Dreyfus, Township Clerk



To: Board Members
From: Michael Hamel, Fire Chief
Date: January 16, 2020
Re: Support Emergency Operations Plan Update

Since my last communication to you regarding the Emergency Operations Plan in November, I have been working alongside Police Chief Plaga and Sgt. Besonen to completely update the Township's Support Emergency Operations Plan. The plan contains critical information that supports responding to and recovering from emergencies and/or disasters inside the Township as required by Michigan State Police Emergency Management and Homeland Security Division (EMSHD) Pub. 204. Furthermore, when specific emergency circumstances arise, the updated plan will qualify the Township for disaster assistance.

MSP/EMSHD also recommends that the municipality adopt a local Emergency Management Resolution.

PROPOSED MOTION:

Move to approve the updated Support Emergency Operations Plan, direct the named parties to sign the plan, and adopt the resolution to appoint the Ingham County Emergency Management Coordinator as the Municipal Emergency Management Coordinator.

Attachments

1. Updated Support Emergency Operations Plan
2. Resolution for Adoption

Charter Township of Meridian, Michigan

Support Emergency Operations Plan

An all-hazards plan supporting the Ingham County Emergency Operations Plan, for use in the event of disaster or severe emergency of natural, human, wartime, technological or terrorism origin.

January 21, 2020



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Promulgation Document

Officials of the Township of Meridian, in conjunction with Ingham County and the State of Michigan Emergency Management Agencies, have developed this Support Emergency Operations Plan that will enhance the local emergency response capability.

This plan, when used properly and updated, will assist local government officials to accomplish their primary responsibilities of protecting lives and property in their community. This plan and its provision will become official when it has been signed and dated below by the Chief Executive Official (Supervisor) of the Township of Meridian.

Ronald J. Styka
Township of Meridian Supervisor
Chief Executive Official

Date

Approval and Implementation

The Support Emergency Operations Plan, referred to in this document as the Support EOP, describes how Meridian Township will handle Emergencies in cooperation with the Ingham County Emergency Management Program. The Support EOP assigns responsibilities to agencies for coordinating emergency response activities before, during, and after any type of emergency or disaster. The Support EOP does not contain specific instructions as to how each department will respond to an emergency; these can be found in the plan annexes or separate Standard Operating Procedures.

The goal of the Support EOP is to coordinate emergency response efforts to save lives, reduce injuries, and preserve property. The Support EOP addresses emergency issues before and after an emergency, but its primary goals are to assemble, mobilize and coordinate a team of responders that can respond to any emergency, and describe response procedures in relation to the county response procedures.

The Support EOP will use a graduated response strategy that is in proportion to the scope and severity of an emergency. The Township of Meridian will plan, prepare and activate resources for local emergencies that affect the local area and/or widespread disasters that affect the entire state and/or nation.

The Meridian Township Local Planning Team (LPT) developed this Support EOP. The LPT consists of key departments covering emergency functions such as law enforcement, fire, public works, and others as needed. The team works to establish and monitor programs, reduce the potential for hazard events in the Township through planning, review, and training, and assists the Ingham County Office of Emergency Management Program in developing and maintaining the County EOP.

The current Township of Meridian Supervisor must sign the support EOP each time it is updated, with the exception of the following activities:

1. Minor updates e.g. changing system names, grammar, spelling or layout changes
2. Updates to the annexes

The following individuals may update these activities in the plan without the Supervisors signature:

1. Township Manager
2. Emergency Management Liaison
3. Department head responsible for an annex

Homeland Security Presidential Directive (HSPD) 5 facilitates a standard management approach to major incidents, the National Incident Management System (NIMS). NIMS is administered as part of the National Response Framework (NRF), which integrates the federal government into a single, all discipline, and all-hazards plan. NIMS will provide a nationwide approach that enables federal, state, tribal and local government agencies to “work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity.” This Support EOP has integrated NIMS concepts, including the Incident Command

Basic Plan

I. Purpose

Meridian Township has elected to be incorporated into the Ingham County Emergency Management Program. By becoming part of the County Emergency Management Program, Meridian Township and Ingham County have certain responsibilities to each other. This Support Emergency Operations Plan (EOP) developed in accordance with Section 19 of the Michigan Emergency Management Act (Public Act 390 of 1976, as amended). Activation of this plan at the beginning of a disaster or emergency also establishes eligibility to receive state assistance for disaster related expenses incurred during a State of Emergency or Disaster declared by the Governor, for which federal assistance is unavailable.

II. Scope

The Charter Township of Meridian Support EOP is an adaptable document that can be applied to all hazards. Due to the unique nature of emergencies, it may become necessary to deviate from the contents of the plan when responding to an incident. Departments that have been assigned supporting roles in this plan have developed and will maintain policies that provide systematic instructions for accomplishing their assigned functions. Meridian Township conducts additional activities, such as personnel training, participation in exercises, public information, land-use planning, etc., to support emergency preparedness, mitigation, and response efforts. To facilitate emergency management operations, Meridian Township continues to implement the NIMS.

A. Authority of local officials during an emergency:

- 1. Emergency Management Act PA 390, as amended**
- 2. Meridian Township, Local Emergency Management Resolution**
- 3. Meridian Township, adoption of Support EOP**
- 4. Executive Directive No. 2005-09, the state adoption of the NIMS**
- 5. The Robert T. Stafford Disaster Relief and Emergency Assistance Act**

B. References used to develop this Support EOP

- 1. National Incident Management System (NIMS)**
- 2. National Response Framework (NRF)**
- 3. Michigan Emergency Management Plan (MEMP), Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMSHD)**
- 4. Support Emergency Operations Plan Guide, Pub. 204 (MSP/EMSHD)**

III. Plan Development and Maintenance

To ensure that this Support EOP addresses the needs of the community and is consistent with the Ingham County EOP, this document was developed in a cooperative, whole community effort between municipal government, local community, and the County Emergency Management Program. The Support EOP is updated after every change of the municipal CEO or update to the County EOP. After the plan is adopted by resolution of the Charter Township of Meridian Board and approved by the Supervisor, it is forwarded to the County Emergency Management program. The plan will be

implemented, tested through exercises and maintained in accordance with the standards and currentness of the Ingham County EOP.

This plan has been provided to all municipal departments, local elected officials, the County Emergency Management program and all agencies tasked with the document. It includes this Basic Plan, which provides an overview of the Townships preparedness and response strategies, and functional annexes that describe the actions, roles and responsibilities of participating organizations.

IV. Situation Overview

- A.** The Township of Meridian has taken various preparedness and incident management steps to enhance capabilities in responding to incidents including:
 - 1.** The mitigation of potential hazards
 - 2.** Identification of emergency response agencies and mechanism that will protect life and property before, during and after an emergency.
 - 3.** Tasking departments, agencies, organizations, and individuals with specific functions and responsibilities relative to emergency operations. Assigned tasks are explained in further detail under “Assignment of Responsibilities”.
- B.** Integration with the Ingham County EOP, County Hazard mitigation plan, and Township policies.
- C.** Community Profile: The Charter Township of Meridian is located in northwest Ingham County. The community has a population of approximately 43,318 residents. The Township consists primarily of residential homes. In addition, there are many senior care centers, a large central commercial corridor, and many rental units due to the close proximity of Michigan State University. The Township’s industry includes Meridian Mall and Delta Dental Insurance Headquarters, employing and attracting thousands of people.
- D.** Hazard and threat analysis: According to the County’s Hazard Mitigation Plan, the community is most vulnerable to many common hazards such as but not limited to fire, hazardous material, severe weather, flooding, transportation, and pandemics. More information regarding hazard vulnerability can be found in the Tri-County’s Regional Hazard Mitigation Plan (2015).
- E.** Relationship between Charter Township of Meridian and Ingham County Emergency Management Program:

Emergency management and response are primarily local responsibilities. However, disasters and emergencies can exhaust the resources and capabilities of local governments. Therefore, the Township of Meridian has chosen to incorporate into the Ingham County Emergency Management Program. To coordinate the emergency management related matters with the County Emergency Management Program, the Township of Meridian has appointed the Fire Chief to serve as the Emergency Management Liaison. The Emergency Management Liaison facilitates communication and coordination between the Township of Meridian and Ingham County, and is the local point of contact for the County Emergency Management Coordinator.

V. Planning Assumptions

- A.** The proper implementation of this plan will result in saved lives, incident stabilization, and property protection in the Township of Meridian.
- B.** Some incidents occur with enough warning, planning time, that necessary notification can be issued to ensure the appropriate level of preparation. Other incidents occur with no advanced warning.
- C.** Depending upon the severity and magnitude of the situation, local resources may not be adequate to deal with an incident. It may be necessary to request assistance through mutual aid agreement, private sector, volunteer organization, and/or county, state and federal resources. When provided, these will supplement, not substitute for, relief provided by local jurisdictions.
- D.** All emergency response agencies within the Township of Meridian that have been tasked in the plan are considered to be available to respond to emergency incidents. Agencies will work to save lives, protect property, relieve human suffering, sustain survivors, stabilize the incident, repair essential facilities, restore services and protect the environment.
- E.** When a jurisdiction receives a request to assist another jurisdiction, reasonable actions will be taken to provide the assistance as requested.
- F.** Emergency planning is a work-in-progress; the Support EOP is consistently reviewed and updated.
- G.** During an emergency or disaster, parts of the plan may need to be improvised or modified, if necessary, based on the situation.

VI. Concept of Operations

- A.** Activation of the Support EOP and declaration of a local state of emergency:

When a threat is perceived, the Emergency Management Liaison activates the Support EOP and the local Emergency Operations Center (EOC) to facilitate activities that ensure the safety of the people, property and environment. Pursuant to 1976 PA 390, as amended, the Supervisor designated by Meridian Township may declare a local state of emergency for Meridian Township if circumstances indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property exists. In the absence of the Supervisor pursuant to the local legislation, the Township Manager or designee is authorized to declare a local state of emergency. Upon a local declaration, PA 390 authorizes the Chief Executive Official to issue directives as to travel restrictions on local roads. To facilitate activities that ensure the safety of people, property and environment, a local declaration also activates this Support EOP and the Township's Emergency Operations Center (EOC). A local state of emergency shall not be continued or renewed for a period in excess of seven (7) days except with the consent of the governing body of the municipality.

- B.** The following procedures are conducted and coordinated with the county in response to an incident:
- 1.** The Emergency Management Liaison will perceive the threat, assess the hazard and ensure that the elected officials and executive group and County Emergency Management Coordinator are notified of the situation.
 - 2.** Departments assess the nature and scope of the emergency or disaster.
 - 3.** If the situation can be handled locally, the following guidelines are used:
 - i.** The Emergency Management Liaison advises the Manager and coordinates all local emergency response actions.
 - ii.** The Emergency Management Liaison will activate the EOC. The EOC is located at the Central Fire Station, 5000 Okemos Road, Okemos. If this location is unavailable, an alternate EOC location will be decided by the Executive group.
 - iii.** The Township Supervisor declares a local state of emergency. The Emergency Management Liaison notifies the County EMC and forwards the declaration to the County Emergency Management Program.
 - iv.** Emergency response departments are notified by the Emergency Management Liaison to report to the EOC through telephone, smart messaging, and Everbridge.
 - v.** The Township Manager directs departments to respond to the emergency in accordance with the guidelines outlined in this plan and its annexes, and issues directives as to protective actions and travel restrictions on local roads.
 - vi.** The Emergency Management Liaison keeps the County Emergency Management Coordinator informed of the situation and actions taken.
- C.** If the emergency is beyond local control, Township resources become exhausted, or special resources are needed, county assistance is requested through the County Emergency Management Coordinator.
- D.** If county assistance is requested, the County Emergency Management Coordinator assesses the situation and makes a recommendation on the type and level of assistance. The county will also take the following steps:
- 1.** Activate county EOC and EOP
 - 2.** Respond with county resources
 - 3.** Activate Mutual Aid to supplement county resources
 - 4.** Notify MSP/EMHSD District Coordinator
 - 5.** Make incident information available to MSP/EMHSD and statewide agencies via the Michigan Critical Incident Management System (MI CIMS) online platform, by submitting and maintaining applicable MI CIMS boards and logs.
- E.** If the county resources and capabilities are exhausted, the county requests the Governor to declare a State of Emergency or State of Disaster in accordance with procedures set forth in 1976 PA 390, as amended. If the emergency occurs solely within the confines of the Township of Meridian, the county shall not request state assistance or the Declaration of a State of Disaster or Emergency unless requested to do so by the Township of Meridian Supervisor.

VII. Organization and Assignment of Responsibilities

A. Emergency Management Organization

1. The Charter Township of Meridian emergency management organization consists of eight (8) departments responsible for conducting activities in response to emergencies within the community. These eight (8) departments have been assigned to ten (10) specific emergency functions that the municipality has identified necessary in order to provide an effective response to secure the safety of people, property, and the environment. Each department is responsible for implementing pre-disaster activities to help prevent and/or prepare for various hazards that the community is vulnerable to such as: chronic diseases, flooding, hazardous material spills, inclement weather, tornadoes, and public disturbance; a complete list can be found in the County's Hazard Mitigation Plan/Analysis. Prevention and preparedness activities include: awareness training, exercising, hygienic practices to prevent spreading of infectious diseases, stockpiling equipment, and educating people to care for themselves in an emergency.
2. The Manager serves as the incident manager for municipal coordination. At his/her side includes the Emergency Management Liaison and six (6) department contacts.
3. The table lists the functions, assigned departments, primary point of contact, and phone number.

Function	Department	Primary Contact	Phone
Direction and Control	Township Administration	Frank Walsh	
Fire Services	Fire Department	Michael Hamel	
Law Enforcement	Police Department	Ken Plaga	
Warning and Communications	Fire Department	Michael Hamel	
Public Information	Communications Department	Frank Walsh	
Damage Assessment	Building Department	John Heckaman	
Public Works	Public Works	Derek Perry	
Emergency Medical Services	Fire Department	Bill Priese	
Human Services	Human Services	Darla Jackson	
Finance	Accounting & Budgeting	Miriam Mattison	

4. The following is a list of the 2nd and 3rd alternates for each department identified in the plan to maintain the emergency tasks assigned.

Department	2 nd Alternate	3 rd Alternate	
Township Administration	Derek Perry	Joyce Marx	
Fire Department	Bill Priese	Mark Vroman	
Police Department	Brad Bach	Rick Grillo	
Communications Department	Brandie Yates	Andrea Smiley	
Building Department	Ron Rau	Mark Kieselbach	
Public Works	Rob MacKenzie	Younes Ishraidi	
Human Services	Miriam Mattison	Carol Hasse	

5. The Township of Meridian maintains several fulltime departments. All departments contribute to the safety and welfare of the community. Each department employs qualified emergency personnel and maintains equipment that can be used in emergency response. A list of resources available for utilization during incidents can be requested through the Emergency Management Liaison. If resource needs exceed the capabilities of Meridian Township, the Supervisor may activate mutual aid agreements and pre-disaster contracts, or it may become necessary to request county assistance.

B. Responsibilities:

1. The following guidelines are general to the municipality, all agencies, and individuals who have an assigned responsibility in responding to an emergency within the community and coordinated by Meridian Township.
 - i. Report to the local emergency operations center when activated for scheduled exercises or disasters, or delegate another individual to staff the Emergency Operations Center (EOC) and implement the plan.
 - ii. Implement mutual aid agreements or contracts with other organizations to supplement local resources that have been exhausted.
 - iii. Ensure compliance with this plan and the County EOP, and any pertinent procedures and documents issued, which impact the provision of emergency services in the municipality.
 - iv. Train department emergency personnel in emergency management functions and NIMS/Incident Command System (ICS) concepts.
 - v. Assist in the development, review and maintenance of the plan and of the County EOP.
 - vi. Develop and maintain standard operating procedures for specific functions or actions identified in the plan.
 - vii. Maintain a list of resources available by the departments.
 - viii. Protect records and other resources deemed essential for continuing government functions and each department's emergency operations in accordance to procedures and policies.
 - ix. Train personnel in emergency management functions and NIM/ICS concepts.
 - x. Participate in the review and update of this emergency operations plan, in accordance to a schedule identified by the Municipal Emergency Management Liaison and the County EMC.
 - xi. Conduct pre-disaster public awareness activities including education classes, self-care guidelines, communications plans, and protocols.
 - xii. Make recommendations to the Manager regarding protective actions.
 - xiii. Continuously conduct emergency planning activities as it is a work-in-progress, periodically reviewing and updating.
 - xiv. All emergency response departments are considered available to respond.
2. The annexes attached to this plan further describe ten emergency support functions and their associated responsibilities in mitigation, preparedness, prevention, response and recovery. Annexes include the organization that are responsible for carrying out the emergency functions, and assign tasks associated with each function.

VIII. After Action Report

The After Action Reports are an essential part of the recovery phase of an emergency. Every declared state of emergency will have a Post Incident Analysis (PIA) completed with involvement from all the following assigned functions: Direction, Control, and Coordination, Fire Services, Law Enforcement, Warning and Communications, Public Information, Damage Assessment, Public Works, Emergency Medical Services, Human Services and Finance. The recovery phase allows the Township to recognize strengths and weaknesses to adjust training, exercising and potential policy changes.

Annexes

Annexes Overview

The annexes attached to the Basic Plan describe all-hazard functions and include the roles and responsibilities that each department should consider during an emergency for which the Support EOP has been activated. Each annex contains the departments responsible for carrying out a function, their assigned tasks, and the concept of operations.

The annexes attached to this plan include the following functions if assistance is requested; the County EMC assesses the situation and makes recommendations on the type/level of assistance. The County will also take the following steps:

- 1)** Activate the County EOC.
 - 2)** Activate the County EOP/Emergency Action Guidelines.
 - 3)** Respond with County resources as requested.
 - 4)** Activate mutual aid agreements.
 - 5)** Coordinate County resources with municipal resources.
 - 6)** Notify MSP/EMHSD District Coordinator.
 - 7)** Develop a jurisdiction situation report and a damage and injury assessment report and submit to the MSP/EMHSD.
 - 8)** Assist the municipality with prioritizing and allocating resources.
-
- a)** If County resources are exhausted, the County makes a request to the Governor to declare a state of emergency or state of disaster in accordance with procedures set forth in PA 390 of 1976, as amended. The County shall not request state assistance or a declaration of a state of disaster or a state of emergency unless requested to do so by the Meridian Township Manager if the situation occurs solely within the confines of the municipality.
 - b)** If state assistance is requested, the MSP/EMHSD District Coordinator, in conjunction with the County EMC and Municipal Emergency Management Liaison, assess the disaster or emergency and recommends the necessary resources that are required for its prevention, mitigation, or relief efforts.
 - c)** After completing the assessment, the MSP/EMHSD District Coordinator immediately notifies the State Director of MSP/EMHSD of the situation.
 - d)** The State Director of MSP/EMHSD notifies the Governor and makes recommendations.
 - e)** If state assistance is granted, procedures are followed in accordance to the Michigan Emergency Management Plan and the County EOP.

Annex A: Direction, Control, and Coordination

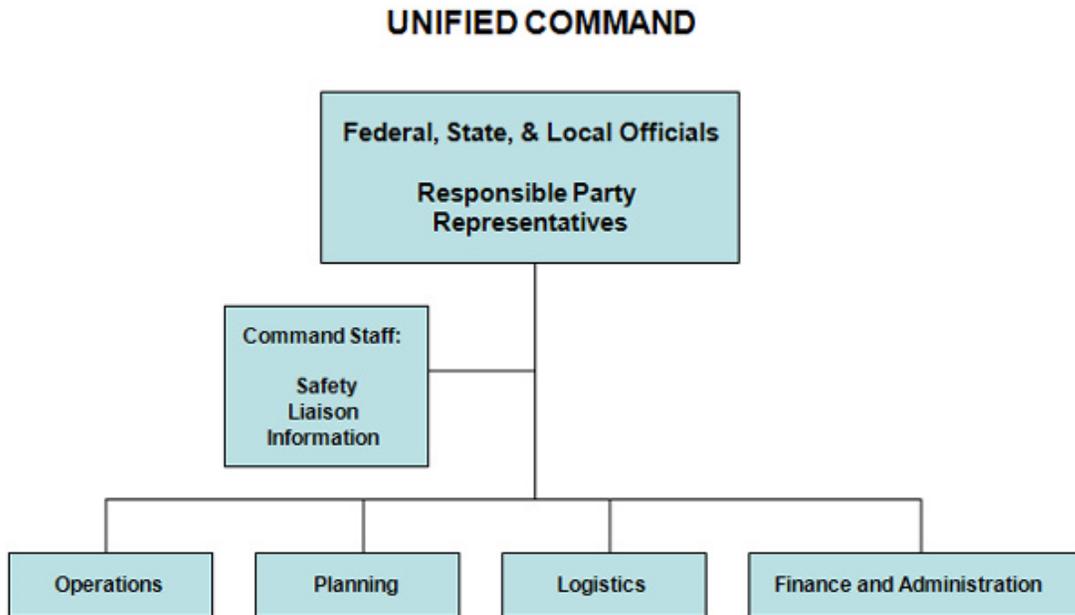
The Direction, Control, and Coordination function is responsible for the activation, organization and operation of the local EOC, the facilitation of the incident management, response, and recovery efforts, and coordination with the County Emergency Management Program.

Direction, Control, and Coordination officials will maintain and coordinate emergency management and response activities with the Direction, Control and Coordination function at the County level.

Direction, Control, and Coordination Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	EOC Operations
	Activate the EOC and ensure that appropriate staff is notified
	Establish a system of coordination, such as ICS, within the EOC. (Field operations at the ICP are required to Utilize ICS.
	Maintain administrative materials for the EOC, i.e., pencils, paper, maps, and status boards
	Ensure copies of the Support EOP and EOC guidelines are available to EOC staff
	Determine if EOC security is needed
	Local Authority
	Direct and coordinate response activities in accordance with this plan, including prioritizing allocation of scarce resources
	Relieve jurisdiction employees of normal duties and temporarily reassign them to emergency duties, and employ temporary workers, as necessary
	Declare a local state of emergency
	Issue directives as to travel restrictions on municipal roads
	Recommend appropriate protective measures to ensure the health and safety of people and property
	Assistance to Other Agencies
	Ensure all resources are made available for response
	Formulate specific assistance requests to adjacent jurisdictions and the county
	Active MAA/MOUs and contracts with other jurisdictions and organizations
	Provide aid to other communities as provided by MAA/MOU's
	Ensure staff maintains logs of actions taken and financial records

Figure 1. ICS Incident Management Structure



Direction, Control, and Coordination

The following is responsible for this annex:

DEPARTMENT	TITLE OF CONTACT
Township Administration	Township Manager

The line of succession for the CEO for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE	DEPARTMENT

The line of succession for the Emergency Management Liaison for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Fire Chief	Fire Department
Police Chief	Police Department

The CEO and Emergency Management Liaison are responsible for reporting and delegating an individual from their department to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Direction, Control, and Coordination function.

SIGNATURE OF MANAGER	DATE

Frank L. Walsh

SIGNATURE OF EMERGENCY MANAGEMENT LIAISON	DATE

Michael R. Hamel

Annex B: Communication and Warning

The Communication and Warning function is responsible for alerting and notification of Key Officials, receiving and disseminating warning and critical emergency information to the public, and the establishment, maintenance, and coordination of communication protocols and links between the EOC and other incident departments.

The Communications and Warning official will maintain liaison and coordinate emergency management and response activities with the Communication and Warning functions at the County level.

Communications and Warning Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the Township to staff the EOC and implement the plan
	Communication Link
	Ensure lines of communication have been established between all departments represented in the Meridian Township EOC, their department offices and their staff at the incident site. Available channels for established communications includes (communication channels, e.g. telephone, cell phone, radios etc.)
	Coordinate communications between municipal and county EOC. Available channels for establishing communications include (communication channels, e.g. telephone, cell phone, radios etc.)
	Establish communications links with the adjacent communities and higher levels of government
	Coordinate warning frequencies and procedures with adjacent communities and other government agencies
	Disaster warning and information
	Activate public warning systems when instructed to do so by CEO or Emergency Management Liaison. Warning methods include (warning methods, e.g., sirens, door-to-door notification, Everbridge, etc.)
	Ensure that warning messages received through the Law Enforcement Information Network (LEIN), National Warning System (NAWAS), Emergency Alert System (EAS), National Weather Service, or other verifiable means are issued in a timely manner.
	Determine which facilities are endangered by the incident and contact those facilities. Ensure they are contacted when protective actions are rescinded
	Notify Special locations (e.g., schools, hospitals, nursing homes, major industry, institutions, and places of public assembly)
	Ensure that public warning systems provide notification to residents with access and functional needs, such as the elderly, hearing impaired, non-English speakers, individuals with mobility limitations, etc.
	Official notification
	Ensure that all necessary officials have been notified and/or updated about the incident
	Notify neighboring jurisdictions of impending hazard and hazardous situations when instructed to do so by the Manager or Emergency Management Liaison.

Communication and Warning

The following department is responsible for this annex:

Department	Title of Contact
Fire	Fire Chief

The line of succession for representing the Communications and Warning function during a response to an emergency or disaster situation is:

Title	Department

The Township Manager is responsible for reporting or delegating another individual from the Township to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Communication and Warning Function.

SIGNATURE OF COMMUNICATIONS AND WARNING OFFICIAL	DATE

Michael R. Hamel

Annex C: Damage Assessment

The Damage Assessment (DA) function is concerned with the process of documenting damage from the emergencies in the Township. Information gathered may be used to determine the extent of damage and impact on the community resulting from an incident to justify future federal funding, declarations of emergency and disaster proclamations. An accurate damage assessment is a necessary part of the recovery phase and determines qualification for state and federal disaster aid.

The Damage Assessment Official will maintain liaison and coordinate emergency management and response activities with the DA function at the county level.

Damage Assessment Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan
	Damage assessment
	Maintain current list of DA field team members
	Maintain damage assessment field team supplies for contingency purposes, i.e., MSP/EMHSD Pub 901 Michigan Damage Assessment Handbook, blank forms, flashlights, cameras, pencils, paper, maps, IPAD, Tablet, and Tough Book.
	Activate DA field teams
	Collect both public and private damage assessment information
	Record initial information on damages from first responders (Windshield surveys)
	Augment DA field teams, as the situation dictates
	Dissemination of DA information
	Provide an initial DA to EOC staff
	Provide and verify DA information to the Manager
	Prominently display DA information in the EOC, include maps, situation updates and assessment data
	Provide the PIO with current DA information for release to the public
	Provide DA data to the Emergency Management Liaison. The Emergency management Liaison will forward information to the County EMP for submission in MI CIMS
	Logistics
	Maintain a status list of requesting resources
	Compile and maintain a record of expenditures for personnel, equipment, supplies, etc.

Damage Assessment

The following agency is responsible for this annex:

Department	Title of Contact
Community Planning & Development - Building Division	Chief Building Inspector

The line of succession for the CEO for representing the Damage Assessment function during a response to an emergency or disaster situation is:

TITLE	DEPARTMENT

The individual responsible for reporting and delegating an individual from their department to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Damage Assessment function.

SIGNATURE OF DAMAGE ASSESSMENT OFFICIAL	DATE

John Heckaman

Annex D: Fire Services

The Fire Service function is concerned with detecting and suppressing rural and urban fires, EMS, Hazardous materials, and any of these that result from, or occur coincidentally with, an incident response.

The Fire Service Official will maintain liaison and coordinate emergency management and response activities with the Fire Services function at the County Level.

Fire Services Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Response activities
	Coordinate fire response and search and rescue activities with appropriate personnel at the County Emergency Management program, including assistance to regional special teams such as Region 1 Technical Response teams (USAR/HAZMAT/AVI)
	Respond to hazardous materials spills
	Coordinate with the County EMC and the State of Michigan in the decontamination of affected citizens and emergency workers after exposure to CBRNE hazards
	Assist in searching for bombs and explosive in connection with terrorism or weapons of mass destruction (WMD) events as directed by Law enforcement
	Assistance to other agencies
	Advise EOC staff about fire and rescue activities
	Provide communication and other logistical supplies, as needed
	Assist with evacuations
	Assist in Damage Assessment operations
	Assist in warning the population. Loud speakers on fire vehicles or door-to-door warning may be utilized
	Assist in salvage operations and debris clearance

Fire Services

The following agency is responsible for this annex:

Department	Title of Contact
Fire	Fire Chief

The line of succession for the CEO for representing the Fire Service function during a response to an emergency or disaster situation is:

TITLE	DEPARTMENT
EMS/Training Chief	Fire
Fire Inspector	Fire
Battalion Chief	Fire

The individual responsible for reporting and delegating an individual from their department to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Fire services.

SIGNATURE OF FIRE SERVICES OFFICIAL	DATE

Michael R. Hamel

Annex E: Law Enforcement

The Law Enforcement function is concerned with ensuring the safety of all citizens, maintaining law and order, protecting public and private property and providing protection for essential industries, supplies and facilities.

The Law Enforcement will maintain liaison and coordinate emergency management and response activities with the Law Enforcement function at the county level.

Public Safety Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the department to staff the EOC and implement the plan.
	Response activities
	Provide security and access control at critical facilities and incident sites
	Implement any curfew ordered by the governor or CEO.
	Enforce evacuation orders and assist in evacuations.
	Ensure prisons and jails are notified of potential threat and determine whether proper safety and security precautions are being taken.
	Investigate incident and provide intelligence information to county, state and federal officials.
	Enforce evacuation orders and assist in evacuations.
	Transportation
	Secure unusable roads. (use fire services and public works for support, if necessary)
	Identify routes that need barricades and signs. Request necessary assistance from Public works
	Ensure vehicles on evacuation routes are removed. If necessary, request that Public Works agencies move vehicles off the road. Maintain record of where vehicles are being taken.
	Coordinate with the Ingham county Road Commission or Public Works in rerouting traffic and putting the appropriate signs in place.
	Assistance to other agencies
	Assist Warning function in warning the public, when necessary
	Assist the medical examiner with mortuary services
	Assist families isolated by the effects of the disaster

The following agency is responsible for this annex:

Department	Title of Contact
Police	Police Chief

The line of succession for director for representing the Law Enforcement function during a response to an emergency or disaster situation is:

TITLE	DEPARTMENT

The individual responsible for reporting and delegating an individual from their department to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Law Enforcement function.

SIGNATURE OF DAMAGE ASSESSMENT OFFICIAL	DATE

Ken Plaga

Annex F: Public Works

The Public Works function is responsible for conducting pre- and post-incident assessments; ensuring critical services are met through existing contracts, providing technical assistance and engineering expertise and construction management, providing emergency repair of damaged public infrastructure and critical facilities, and the clearing of debris from public roads.

The Public Works Official will maintain liaison and coordinate emergency management and response activities with the Public Works function at the county level.

Public Works Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the department to staff the EOC and implement the plan
	Response activities
	Coordinate debris removal activities
	Coordinate activities designed to control the flow of floodwater
	Damage assessment
	Provide engineering expertise to inspect public structures and determine if they are safe to use
	Provide DA information for roads, bridges, buildings, infrastructure, etc. to DA function
	Transportation
	Provide barricades and signs for road closures and boundary identification (to include activating MAA/MOU's if additional barricades are needed)
	Provide technical expertise in road weight limits, road capacity, etc., to determine whether evacuation routes are adequate for traffic flow
	Notify law enforcement of location(s) of disabled vehicles
	Contact appropriate Michigan Department of Transportation (MDOT) and county transportation officials to request travel restrictions on state and county roads, if necessary
	Assistance to other agencies
	Assist in identifying access control areas
	Assist with urban search and rescue activities, if necessary
	Maintain contact with local utilities to determine the extent and cause of damage and outages. Report this information and restoration schedules to EOC
	Coordinate with Utility companies in the restoration of essential services
	Logistics
	Provide vehicles and personnel to transport essential goods, such as food and medical supplies, when directed by the EOC
	In conjunction with public health, help identify sources of potable water
	Assist in identifying and obtaining the appropriate construction equipment to support disaster response and recovery operations
	Provide emergency generators and lighting

The following agency is responsible for this annex:

Department	Title of Contact
Public Works	Deputy Manager / Director of Public Works

The line of succession for director for representing the Public Works function during a response to an emergency or disaster situation is:

TITLE	DEPARTMENT

The individual responsible for reporting and delegating an individual from their department to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public works function.

SIGNATURE OF PUBLIC WORKS OFFICIAL	DATE

Derek Perry

Annex G: Public Health and Medical Services

The Public Health and Medical Services function is responsible for assessing public health and medical needs, health surveillance, and provision of medical care personnel, supplies and equipment.

The Public Health and Medical Services Official will maintain liaison and coordinate emergency management and response activities with the Public Health and Medical Services function at the county level.

Public Health and Medical Services Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the department to staff the EOC and implement the plan
	Patient Care
	Coordinate with medical providers and shelter managers to staff medical personnel at shelters
	Identify the transportation resources and personnel needs to transport disaster survivors to temporary care centers
	Provide transportation of patients to hospitals with transfer of patients
	Ensure identification and notification of disaster survivors and emergency responders in need of crisis counseling and/or debriefing
	Coordinate the monitoring of disaster survivors and emergency responders for exposure to chemical, radiological, or biological contaminants, and assist in their decontamination.
	Public Health
	If necessary, identify a site for a temporary morgue. Note: The medical examiner is responsible for identifying the deceased. Law enforcement and EMS may provide additional support in collecting and transporting
	Assist with animal and pet control and support the County Animal Control Unit in the quarantine and disposal of diseased animals

The following agency is responsible for this annex:

Department	Title of Contact
Fire	EMS/Training Chief

The line of succession for director for representing the Public Health and Medical Services function during a response to an emergency or disaster situation is:

TITLE	DEPARTMENT

The individual responsible for reporting and delegating an individual from their department to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Health and Medical Services function.

SIGNATURE OF PUBLIC HEALTH AND MEDICAL SERVICES OFFICIAL	DATE

Bill Priese

Annex H: Public Information

The Public Information function ensures accurate, coordinated, timely, and accessible information is disseminated to governments, media, the general public, and the private sector throughout the prevention, preparedness, mitigation, response, and recovery phases of disasters and emergencies.

The Public Information Official will maintain liaison and coordinate emergency management and response activities with the Public Information function at the county level.

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the department to staff the EOC and implement the plan
	Pre-disaster public education
	Assist the Emergency Management Liaison in developing educational materials on the hazards facing the community and explaining what people can do to protect themselves to recover from incidents
	Ensure that written materials are developed for non-English speaking individuals or others who require FNSS
	Disaster warning and information
	Develop and release updated Emergency Alert System (EAS) messages based on incoming information
	Document which EAS messages have been delivered over radio and television
	Ensure that accurate information is disseminated describing such items as the locations of shelter, missing persons information hotline, volunteer hotline, rumor control hotline, etc.
	Distribute prepared public education materials
	Media Coordination
	Establish and maintain contact with the EOC and/or the ICP
	Prepare press releases and ensure that all press releases and official information is reviewed by Township Manager or designee
	Verify that information is accurate before releasing it to the media
	Schedule media briefings
	Establish a Public Information Center as the central point from which municipal news releases are issued at (location determined during emergency)
	Assist the county in establishing a Joint Information Center (JIC; the JIC can be used by agency representatives for releasing information to the news media
	Coordinate public information activities with the County PIO and the JIC
	Schedule interviews between Elected officials etc.
	Monitor all forms of media, both traditional and social, for rumors, and address rumors as soon as possible

Public Information

The following agency is responsible for this annex:

Department	Title of Contact
Communications	Township Manager

The line of succession for director for representing the Public Information function during a response to an emergency or disaster situation is:

TITLE	DEPARTMENT
Director	Communications

The individual responsible for reporting and delegating an individual from their department to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Information function.

SIGNATURE OF PUBLIC INFORMATION OFFICIAL	DATE

Frank L. Walsh

Annex I: Finance

The Finance function is responsible for managing all financial aspects of an incident. Documentation of all expenditures and donations associated with the declared state of emergency

The Finance Official will maintain liaison and coordinate emergency management and response activities with the finance functions at the county level.

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the department to staff the EOC and implement the plan
	Disaster Related Needs
	Responsible for contracts with vendors, leases, and fiscal agreements associated with emergency
	Responsible for ensuring the accurate recording of daily personnel time and compliance with agency time recording policies.
	Ensures the proper identification of all equipment and personnel requiring payment; records all costs data; analyzes and prepares estimated of incident costs; and maintains accurate records of incident costs.

The following agency is responsible for this annex:

Department	Title of Contact
Accounting & Budgeting	Finance Director

The line of succession for representing the Finance function during a response to an emergency or disaster situation is:

TITLE	DEPARTMENT

The individual responsible for reporting and delegating an individual from their department to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Finance function.

SIGNATURE OF FINANCE OFFICIAL	DATE

Miriam Mattison

Annex J: Mass Care, Emergency Assistance, Housing, and Human Services

This function is concerned with issues related to the provision of mass care, emergency assistance, housing, and human services to disaster survivors, including those that require FNSS, throughout the prevention, preparedness, mitigation, response, and recovery phases of disasters and emergencies.

The Mass Care, Emergency Assistance, Housing, and Human Services Official will maintain liaison and coordinate emergency management and response activities with the Mass Care functions at the county level.

Mass Care, Emergency Assistance, Housing, and Human Services Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the department to staff the EOC and implement the plan
	Disaster-related needs
	Coordinate activities of municipal departments that provide mass care and human services
	Coordinate with Ingham county Emergency Management, the American Red Cross and other agencies to distribute food, water, and clothing, and meet other basic needs of disaster survivors and emergency responders
	Coordinate to provide transportation for disaster survivors and emergency responders
	Arrange for the provision of crisis counseling to disaster survivors and emergency responders
	Coordinate procedures for the tracking go family members and reunification of families
	Identify and account for personal property that may be lost during a disaster
	Coordinate with the County EOC to establish procedures for the registration and management of volunteers and donations
	Coordinate with agencies in the community that work with individuals with access and functional needs to ensure disaster related needs are met.
	Protective action
	Coordinate the provision of transportation for evacuation
	Provide staff and resources to manage open shelters
	Coordinate care for individuals at shelters and for those who have been sheltered-in-place
	Determine whether shelters must be opened long or short-term
	Provide guidance/policies for the care of household pets that are brought to shelters by evacuees (only service animals are allowed into ARC shelters)
	Pre-identified shelter locations include: 5000 Okemos Road

The following agency is responsible for this annex:

Department	Title of Contact
Human Services	Human Services Specialist

The line of succession for director for representing the Mass Care, Emergency Assistance, Housing, and Human Services function during a response to an emergency or disaster situation is:

TITLE	DEPARTMENT

The individual responsible for reporting and delegating an individual from their department to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Mass Care, Emergency Assistance, Housing, and Human Services function.

SIGNATURE OF MASS CARE, EMERGENCY ASSISTANCE, HOUSING, AND HUMAN SERVICES OFFICIAL	DATE

Darla Jackson

MERIDIAN TOWNSHIP VULNERABLE POPULATIONS

NAME	ADDRESS	PHONE
BICKFORD COTTAGE	3830 OKEMOS RD	517-507-3965
BROOKDALE MERIDIAN	5250 MARSH RD	517-803-2678
BROOKDALE SENIOR LIVING	5346 MARSH RD	517-381-8700
CARRIAGE LANE APARTMENTS	3882 DOBIE RD	517-349-1643
GRANGE ACRES	MARSH & HILLCURVE	517-339-9321
HOME SWEET HOME TOO	5917 EDSON	517-339-7278
INGHAM COUNTY EXTENDED CARE	3860 DOBIE RD	517-381-6100
MARSH POINTE	5895 MARSH RD	517-339-0440
MARQUETTE (HOLIDAY RETIREMENT)	5968 PARK LAKE	517-339-1532
MEDILODGE OF CAMPUS AREA	2815 NORTHWIND	517-332-0817
MEDILODGE OF OKEMOS	5211 MARSH RD	517-319-1400
MERIDIAN STRATFORD PLACE	2790 SIRHAL	517-333-2472
NEW LIFE ASSISTED LIVING CENTER	5905 EDSON	517-339-3677
NEW LIFE ASSISTED LIVING CENTER	2077 HASLETT	517-339-2390
SAFE HAVEN ASSISTED LIVING	981 JOLLY (ALAIEDON)	517-574-4579
WILLOWS AT OKEMOS	4830 CENTRAL PARK	517-349-3600

Human Services: Resources and Support Services

TRANSPORTATION RESOURCES	TYPE
Information provided at the EOC	

SHELTERS	MAXIMUM OCCUPANCY
Information provided at the EOC	

FOOD AND FAMILY CARE RESOURCES	TYPE OF SERVICE
Information provided at the EOC	

SPECIAL/FUNCTIONAL NEEDS CARE SERVICES	TYPE OF SERVICE
Information provided at the EOC	

HOUSING FOR ADDITIONAL EMERGENCY WORKERS	TYPE OF SERVICE
Information provided at the EOC	
Local Fire Stations	housing
Local Shelters	housing
Willows at Okemos - background checks required prior to placement	housing

Annex K: After Action Report Template



Municipality

[Pick the date]

[Year]

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EXPLANATION OF TERMS

Examples:

AAR	After Action Report
CAD	Computer Aided Dispatch
DA	Damage Assessment
EOC	Emergency Operations Center
IC	Incident Command
ICS	Incident Command System
MTFD	Meridian Township Fire Department
MTPD	Meridian Township Police Department
NIMS	National Incident Management System
OEM	Office of Emergency Management
PSD	Public Service Department
PIO	Public Information Officer

INTRODUCTION

Include brief synopsis of incident here.

Sequence of events:

Include detailed sequence of events here, if available.

AFTER ACTION REPORT OVERVIEW

This report is a compilation of information from the different departments/organizations and staff who participated in the response to *[list incident/exercise/event here]*. The information was gathered by *[list departments here and various sources of information for the report]*

The recommendations in this AAR should be viewed with considerable attention to the needs for the safety of Meridian Township. In some cases, departments may determine that the benefits of implementation are insufficient to outweigh cost. In other cases, departments may identify alternative solutions that are more effective. However, each department should review the recommendations and determine the most appropriate action and time needed for implementation.

The issues addressed in this AAR are being requested to be reviewed and thoroughly examined for the appropriation of needed resources to ensure the functions of incident response; stabilization and notification are efficient and effective.

Incident Overview:

Township of Meridian – *[Insert incident/exercise/event location here]*

Duration:

[Insert incident/exercise /event time]

Sponsor:

[Insert Sponsor here, if applicable]

Funding Source:

[Insert funding source here or if no funding, insert “No funding allocated”]

Focus (Check appropriate area(s) below):

- Prevention:
- Response
- Recovery
- Other

Classification (Check appropriate area(s) below):

- Unclassified
- For Official Use Only (FOUO)
- By Invitation Only

Activity or Scenario (Check appropriate area(s) below):

- Fire
- Severe Weather
- Flood
- Hazardous Material Release
- Bomb Threat
- Medical Emergency
- Power Outage
- Evacuation
- Lockdown
- Special Event
- Exercise/Drill
- Other

Location:

[Insert incident/exercise/event location here]

Participating Organizations:

[Insert organizations here]

STRENGTHS

List strengths here.

AREAS OF IMPROVEMENT

List Areas of Improvement here.

RECOMMENDATIONS

List Recommendations here.

CONCLUSION AND NEXT STEPS

Insert Conclusion here.

IMPROVEMENT PLANNING MATRIX

IMPROVEMENT PLANNING MATRIX

<u>Area of Improvement</u>	<u>Improvement Action</u>	<u>Responsible Party/Areas</u>	<u>Targeted Completion Date</u>	<u>Status</u>
1)				
2)				
3)				
4)				
5)				
6)				
7)				
8)				
9)				
10)				
11)				
12)				
13)				
14)				
15)				
16)				
17)				
18)				



**MERIDIAN TOWNSHIP
EMERGENCY MANAGEMENT COORDINATOR
RESOLUTION**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 21st day of January 2020, at 6:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____ and supported by _____.

WHEREAS, Public Act 390 of 1976, as amended, states that “each municipality with a population of 25,000 or more shall either appoint a municipal emergency management coordinator or appoint the coordinator of the county as the municipal emergency management coordinator”; and

WHEREAS, Public Act 390 of 1976, as amended, further states that “the coordinator shall act for and at the direction of the chief executive official of the municipality or the official designated in the municipal charter in the coordination of all matters pertaining to emergency management, disaster preparedness, and recovery assistance within the municipality”; and

WHEREAS, Ingham County employs a full-time Police Sergeant as their Emergency Management Coordinator; and

WHEREAS, the Township Supervisor has appointed the Fire Chief as liaison for the purpose of assisting the County Emergency Management Coordinator with emergency management activities within the municipality; and

WHEREAS, the liaison will supply a regularly updated Support Emergency Operations Plan to the County Emergency Management Coordinator following Township Board approval of said plan; and

WHEREAS, the Charter Township of Meridian is committed to ensuring the safety and security of all those living and visiting within its boundaries.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, that Meridian Township does hereby appoint the Ingham County Emergency Management Coordinator responsible for coordination of all matters pertaining to emergency management in the Township of Meridian, including mitigation, preparedness, response, and recovery.



To: Board Members
From: LuAnn Maisner CPRP, Director of Parks and Recreation
Date: January 15, 2020
Re: Property Donation – Maureen Sander

Meridian Township residents have enjoyed use of a 31.9 acre natural area on Dobie Road for the last twenty plus years due to the generosity of Dr. Maureen Sander. Her longstanding agreement with Meridian Township through an open space easement allowed public access for public enjoyment.

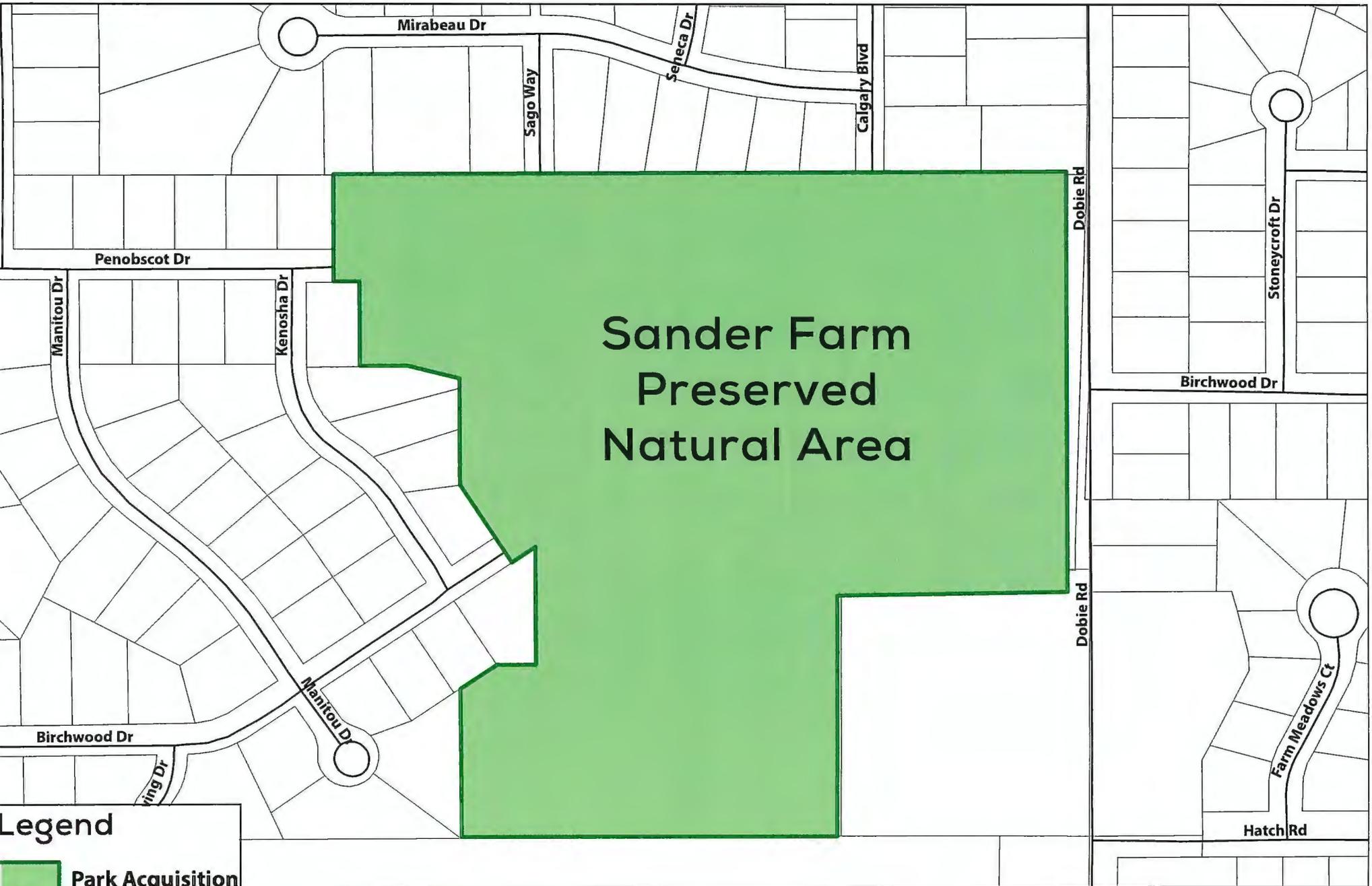
In 2019, Dr. Sander passed away and left this space for township residents to enjoy in perpetuity. We were able to close on the property at the end of 2019.

The following motion is prepared for Board consideration:

ACCEPT WITH GRATITUDE THE GENEROUS DONATION OF 31.9 ACRES OF OPEN SPACE FROM DR. MAUREEN SANDER PROPERTY NUMBER 33-02-02-27-177-007 AND RATIFY THE DECEMBER 31, 2019 EXECUTED DONATION AGREEMENT.

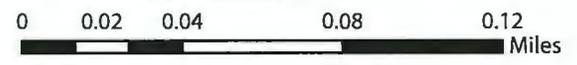
Meridian Township Park Acquisition

N



Legend

-  Park Acquisition
-  Street



REAL ESTATE DONATION AGREEMENT

This REAL ESTATE DONATION AGREEMENT (the "Agreement") is made December 31, 2019, by and between the CHARTER TOWNSHIP OF MERIDIAN, a Michigan municipal corporation, with an address of 5151 Marsh Road, Okemos, Michigan 48864 ("Donee") and MARGARET SANDER, as Personal Representative of the ESTATE OF CARLA MAUREEN SANDER, deceased (Ingham County Probate Court File No 19-639-DE), whose address is 1134 Chestnut Drive, Harrisonburg, Virginia 22801 ("Donor"), (collectively, the "Parties").

NOW, THEREFORE, the Parties agree as follows:

1. DONATION.

- 1.1 Ownership. Donor is the owner of certain real property of approximately 31 acres located west of Dobie Road commonly known as 4344 Dobie Road, Okemos MI 48864, (the legal description of which is attached hereto as **Exhibit A**) (the "Property").
- 1.2 Transfer. Donor agrees to donate the Property to Donee and Donee agrees to accept the Property from Donor on the terms and conditions set forth herein.
- 1.3 Title. Title shall be transferred on the Closing Date via a fiduciary deed or its equivalent.
- 1.4 Closing Costs. Donor shall pay all costs associated with the transfer of the Property, including but not limited to all transfer or conveyance taxes, if any, agent's fees, recording costs, and Donor's attorney fees, if any. Donee may order title insurance at its expense.
- 1.5 Further Assurances. Donee and Donor agree to execute all instruments and documents and to take all actions reasonably necessary and appropriate to consummate the transfer and donation of the Property and shall use their best efforts to close in a timely manner. In the event Donor elects to seek a federal or state tax deduction for a charitable contribution, Donee shall cooperate with Donor.
- 1.6 Taxes. Taxes will be treated as if they cover the calendar year in which they are first billed. Taxes first billed in years prior to year of Closing will be paid by Donor without proration. If any bill for taxes is not issued as of the date of Closing, the then current taxable value and tax rate and any administrative fee will be substituted and prorated. Donor has paid the Summer 2019 tax bill as issued. Donee will pay the Winter 2019 tax bill as issued, upon receipt of the same from Donor.
- 1.7 Environmental Site Assessment. The Donee may, at its own expense, conduct such environmental site assessments of the Property, as it deems appropriate, including, without limitation, a process to determine the possible presence of petroleum products

or other hazardous substances, a Phase I or Phase II environmental site assessment, or a Baseline Environmental Assessment. Donor acknowledges that Donee's acceptance of the Property is contingent upon a satisfactory environmental site assessment.

1.8 Approvals. The Parties agree that Donee's acceptance of the Property may be subject to review and ratification by the Township Board of the Charter Township of Meridian. If the Township Board refuses to ratify this Agreement and Donation within 60 days after the date of this Agreement, this Agreement and the transfer shall be void.

1.9 Property Usage. The Property will be used in accordance with the included deed restrictions.

2. WARRANTIES OF DONOR. Except as otherwise provided or acknowledged in this Agreement, Donor represents and warrants to, and agrees with Donee as follows:

2.1 Donor Authority. Donor has the right, power and authority to enter into this Agreement and to transfer the Property in accordance with the terms hereof, and Donor has granted no option or right of first refusal to any other person or entity to purchase the Property and has not entered into any contract to transfer the Property as of the date of the Agreement. The individuals signing this Agreement and all other documents executed or to be executed pursuant hereto on behalf of Donor are and shall be duly authorized to sign the same on Donor's behalf and to bind Donor thereto.

2.2 No Liens. Donor's interest in the Property shall be transferred to Donee free from liens, encumbrances and other unpermitted exceptions except as stated on the deed itself which are consistent with the current use of the Property.

2.3 No Condemnation or Assessment. There is no pending or threatened condemnation or similar proceeding or assessment affecting the Property, nor to the best knowledge and belief of Donor any such proceeding or assessment contemplated by any governmental agency.

2.4 Zoning Compliance. The Property currently complies with all local and state zoning regulations and Donor has otherwise complied with all applicable laws, ordinances, regulations, statutes, rules and restrictions including zoning restrictions relating to the Property or any part thereof.

2.5 Documents and Reports. With the exception of the documents provided to the Donee, there are no reports, studies, appraisals, engineering reports, correspondence, agreements with governmental authorities, wetland studies or reports, flood plain studies or reports and/or other written information related to the Property of which Donor is aware or that are in Donor's possession or control.

2.6 Right-of-Way Access. The Property shall have been granted full and free access to and from public highways, streets or roads and, to the best knowledge and belief of Donor, there is not pending or threatened governmental proceeding which would

impair or result in the termination of such access.

2.7 No Toxic or Hazardous Substances. Donor is without personal knowledge as to the presence in the Property of any toxic or hazardous substances or of any underground storage tanks.

2.8 Hold Harmless & Good Faith. Donor is aware that the Property is or has been included in the Farmland and Open Space Preservation program of the State of Michigan under Part 361 of Act 451 of 1994 ("PA 116"). Donor acknowledges that a copy of the PA 116 Agreement for the Property has not been provided to Donee. Donor will indemnify and hold Donee harmless from any tax liabilities or obligations arising out of or in connection with the PA 116 agreement made known or discovered within three months of the effective date of this Agreement. The Donor agrees to work in good faith with Donee to maintain the PA 116 status of the Property as determined by Donee and execute all instruments and documents and to take all actions reasonably necessary and appropriate to maintain compliance with PA 116.

3. CLOSING. The Parties agree to schedule a Closing within 10 days after all necessary approvals and after all necessary Closing documents are ready, but no later than December 31, 2019, unless extended by mutual agreement of the Parties. If the Closing does not timely occur, Donor may, as its sole and exclusive remedy, give written Notice of Default to Donee. If Donee does not cure the default within 30 days, then Donor may terminate and void this Agreement.

4. GENERAL PROVISIONS

4.1 Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the Parties.

4.2 Entire Agreement. This Agreement contains the entire agreement between the Parties concerning the Donation and sale of the Property, and supersedes all prior written or oral agreements between the Parties to this Agreement. No addition to or modification of any term or provision shall be effective unless in writing, signed by both Donor and Donee.

4.3 Time of Essence. Donor and Donee hereby acknowledge and agree that time is strictly of the essence with respect to each term and condition of this Agreement and that the failure to timely perform any of the terms and conditions by either party shall constitute a breach and default under this Agreement by the party failing to so perform.

4.4 Default. If either party believes the other to be in default or material breach of this Agreement, then the non-defaulting party shall give written Notice of Default to the defaulting party. If the defaulting party does not cure the default within 30 days, then non-defaulting party may terminate this Agreement. If the default occurs within one year of the effective date of this agreement, then the non-defaulting party may void

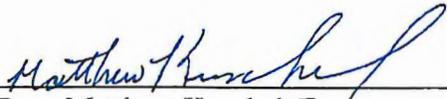
this Agreement *ab initio* and rescind the transfer of the Property.

- 4.5 Partial Invalidity. If any portion of this Agreement shall be declared by any court of competent jurisdiction to be invalid, illegal or unenforceable, that portion shall be deemed severed from this Agreement and the remaining parts shall remain in full force as fully as though the invalid, illegal or unenforceable portion had never been part of this Agreement.
- 4.6 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the state of Michigan.
- 4.7 No Third Parties Benefits. No person other than Donor and Donee, and their permitted successors and assigns, shall have any right of action under this Agreement.
- 4.8 Waivers. No waiver by either party of any provision shall be deemed a waiver of any other provision or of any subsequent breach by either party of the same or any other provision.
- 4.9 Captions. The captions and Section numbers of this Agreement are for convenience and in no way define or limit the scope or intent of the sections of this Agreement.
- 4.10 Counterparts. To facilitate execution, this Agreement may be executed in as many counterparts as may be convenient or required. It shall not be necessary that the signature of, or on behalf of, each party, or that the signature of all persons required to bind any party, appear on each counterpart. All counterparts shall collectively constitute a single instrument. It shall not be necessary in making proof of this instrument to produce or account for more than a single counterpart containing the respective signatures of, or on behalf of, each of the Parties hereto.
- 4.11 No Presumption. This Agreement shall be construed without regard to any presumption or other rule of construction whereby any ambiguities within this Agreement would be construed or interpreted against the party causing the document to be drafted.

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the date first written above.

DONEE: Charter Township of Meridian
a Michigan municipal corporation

DONOR: MARGARET SANDER, as
Personal Representative of the ESTATE OF
CARLA MAUREEN SANDER


By: Matthew Kuschel, Esq.
Its: Attorney and Authorized Signor

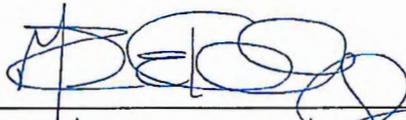

By: Mark E. Kellogg
Its: Attorney (w/ permission)

EXHIBIT A

Vacant land situated in the Township of Meridian, Ingham County, Michigan, consisting of approximately thirty-one (31) acres, described as:

The South one-half (1/2) of the Northwest fractional one-quarter (1/4) except that part lying South and West of Red Cedar River; and also the West one-half (1/2) of the Southwest one-quarter (1/4) of the Northeast one-quarter (1/4) of Section 27, T4N, R1W, Meridian Township, Ingham County, Michigan; excepting therefrom that part embracing the Plats of Sander Tacoma Hills, Sander Tacoma Hills No. 2, Sander Tacoma Hills No. 3, and described as: Beginning at the Southwest corner of the Northwest 1/4 of the Northwest 1/4 of Section 27, T4N, R1W, Meridian Township, Ingham County, Michigan, said point being 1,320 feet East and 1,345 feet South 1°37'00" West and 1,331.49 feet North 89°57'00" West of the Northwest corner of said Section 27, thence South 00°16'13" West 491.06 feet, thence South 29°09'17" East 260.58 feet thence South 14°16'54" East 385.08 feet, thence North 89°24'30" East 332.06 feet, thence North 40°24'39" East 289.03 feet, thence South 29°32'30" East 55.00 feet, thence North 89°24'30" East 400.00 feet, thence North 27°39'29" East 170.48 feet, thence North 33°00'12" West 433.72 feet, thence North 83°39'30" East 221.34 feet, thence North 00°02'30" West 165.71 feet, thence North 89°57'30" East 60.00 feet, thence North 00°02'30" West 60.00 feet, thence South 89°57'30" West 15.25 feet, thence North 00°02'30" West 145.96 feet, thence North 89°57'00" West 1,273.49 feet to the point of beginning; beginning at a point 1320.00 feet East, and

1345.00 feet South 01°37'00" West of the Northwest corner of Section 27, T4N, R1W, said point being the Southeast corner of Tacoma Hills No. 4; thence North 89°45'00" East 442.03 feet, thence South 00°02'30" East 207.48 feet; thence South 89°57'30" West 104.75 feet, thence South 00°02'30" East 165.71 feet; thence South 89°57'30" West 190 feet; thence South 00°02'30" East 70.00 feet; thence South 42°27'48" East 359.53 feet; thence South 34°22'30" East 210.24 feet; thence South 06°46'40" East 67.15 feet; thence South 33°27'30" East 150 feet; thence North 56°32'30" East 113.77 feet; thence South 00°35'30" East 290.13 feet; thence South 89°24'30" West 1720.15 feet on the East-West 1/4 line of Section 27, T4N, R1W to the Easterly bank of the Red Cedar River; thence North 21°31'00" West 243.56 feet along the Red Cedar River; thence along the Southerly and Easterly line of the Plat of Sander Tacoma Hills as follows: North 89°24'30" East 332.06 feet; thence North 40°24'39" East 289.03 feet; thence South 29°32'30" East 55.00 feet; thence North 89°24'30" East 400.00 feet; thence North 27°39'29" East 170.48 feet; thence North 33°00'12" West 433.72 feet; thence North 83°39'30" East 221.34 feet, thence North 00°02'30" West 165.71 feet; thence North 89°57'30" East 60.00 feet, thence North 00°02'30" West 60.00 feet; thence South 89°57'30" West 15.25 feet; thence North 00°02'30" West 145.96 feet to the South line of Tacoma Hills No. 4; thence South 89°57'00" East 58.00 feet on the South line of Tacoma Hills No. 4 to the point of beginning; and beginning at the NW Corner of Section 27, T4N, R1W; thence East 1320.00 feet on the North line of said Section 27; thence S01°37'00" W, 1345.00 feet on the West 1/8 line of Section 27; thence N89°45'00"E, 442.03 feet on the North line of Sander Tacoma Hills No. 2 to the NE Corner of said Sander Tacoma Hills No. 2, thence S00°02'30"E, 207.48 feet on the East line of Lot 329 of Sander Tacoma Hills No. 2 to the SE Corner of the East and of Penobscot Drive in Sander Tacoma Hills No. 2, being the point of beginning of said Sander Tacoma Hills No. 3; thence N 89°57'30"E, 61.25 feet; thence S00°02'30"E, 165.71 feet; thence N89°57'30"E, 95.00 feet; thence S76°21'22"E, 102.66 feet; thence S00°02'30"E, 209.24 feet; thence S33°27'30"E, 188.81 feet; thence N56°32'30"E, 55.13 feet; thence S00°02'30"E, 230.00 feet;

thence S89°57'30"W, 76.22 feet; thence S56°32'30"W, 200.00 feet to the NE Corner of Lot 313 of Sander Tacoma Hills No. 2; thence along the Easterly line of Sander Tacoma Hills No. 2 as follows: N33°27'30"W, 150.00 feet; N06°46'40"W, 67.15 feet; N34°22'30"W, 210.24 feet; N42°27'48"W, 359.53 feet; N00°02'50"W, 70.00 feet; N89°57'30"E, 190.00 feet; N00°02'30"W, 165.71 feet; and N89°57'30"E, 98.75 feet to the point of beginning; and also excepting therefrom the south 526 feet of the east 485 feet of the said west half of the southwest quarter of the northeast quarter of Section 27, T4N, R1W. Subject to all easements and restrictions of record.

Commonly known as:

(Vacant Land) 4344 Dobie Road, Okemos, Michigan 48864

Tax Parcel #33-02-02-27-177-007



To: Board Members
From: Ronald J. Styka, Township Supervisor
Date: January 17, 2020
Re: Township Manager Contract

Following the Manager’s performance review on Tuesday evening, the Township Board will reconvene to open session for contractual discussions. The current employment agreement with the Township Manager expires on December 31, 2021. If the Board, and the Manager, chooses to extend the contract, we will act on Tuesday evening. If there is not a mutual agreement to extend the contract, the item will be removed from the Board’s agenda.

Motion for Township Board’s Consideration:

MOVE TO APPROVE EXTENDING THE TOWNSHIP MANAGER’S CONTRACT AS PRESENTED ON TUESDAY EVENING.

Attachment:

1. Proposed Township Manager Contract

EMPLOYMENT AGREEMENT

This AGREEMENT made on the date affixed by the parties below, between the CHARTER TOWNSHIP OF MERIDIAN, County of Ingham, State of Michigan (hereinafter referred to as the "Employer"), and Frank L. Walsh (hereinafter referred to as the "Township Manager").

RECITALS

WHEREAS, the Township Board has appointed Frank L. Walsh as Township Manager of the Charter Township of Meridian; and

WHEREAS, it is the desire of the Township Board to provide certain benefits, establish certain conditions of employment, and to set working conditions for the Township Manager; and

WHEREAS, the Township Manager desires to accept the appointment as Township Manager under the provisions as set forth herein.

IT IS AGREED as follows:

1. Appointment and Duties. The Employer hereby agrees to appoint Frank L. Walsh as Township Manager of the Charter Township of Meridian to perform the functions and duties specified in paragraphs (a) through (o) inclusive of Section 10 of the Charter Townships Act (MCL 42.10; MSA 5.46[10]), and to perform such other legally permissible and proper duties and functions as the Township Board shall from time to time assign. The Township Board reserves the unilateral right to add to, amend, modify, or withdraw any and all of the delegated and assigned functions and duties. The Township Manager accepts such appointment on the terms and conditions of this Agreement.

2. Term. The original term of this Agreement will begin on ~~December 11~~January 1, 2020~~2018~~ and end on ~~December 31, 2022~~December 31, 2021.

Prior to December 31 of each year, the Employer or its authorized representative(s) shall meet with the Township Manager, and the parties shall review such

information as they deem relevant. The Employer may extend this Agreement for a successor year with any modifications to which the parties mutually agree.

Failure to renew or extend this Agreement or any successor Agreement at the end of its term shall obligate the Employer to pay to the Township Manager a Severance Settlement as specified and defined in Section 7 of this Agreement, but shall give the Township Manager no other right or claim. Failure to renew or extend this or any successor Agreement shall not be considered a breach hereof or a termination with or without cause, nor give rise to any cause of action which may be arbitrated under the terms of this Agreement or adjudicated in any court of law, tribunal or administrative agency.

3. Extent of Services.

A. Best Efforts. Except as provided in Section 3.8., the Township Manager shall devote his entire time, attention, and energies to the Employer's business and shall not, during the term of this Agreement, be engaged in any other employment or business activity, whether or not pursued for gain, profit, or pecuniary advantage, without the express prior written consent of the Township Board. The Township Manager also shall not engage in any activity which conflicts or interferes with the performance of his duties as specified in this Agreement and as directed by the Employer or any of its agents as described in Section 1 above.

B. Other Activities. The Township Manager may, with prior written consent of the Township Board, teach, write or engage in similar or related activities which do not interfere with, but rather enhance, the Township Manager's performance of the duties and functions required under this Agreement. The Township Board acknowledges that Township Manager is authorized to conduct up to four managerial searches per calendar year. The Township Manager shall notify the Township Supervisor of each search process.

4. Salary. The Employer shall pay the Township Manager for all services rendered pursuant to this Agreement calculated at an annual rate of ~~\$132,600~~\$130,000. The Township Manager's salary shall be payable in installments at the same time and in the same

manner as other employees of the Township are paid.

5. Benefits. The Employer shall provide the Township Manager with the following benefits:

A. Pension. The Township Manager shall be included in the Township Employee's Pension Plan ("Plan") ICMA-RC Money Purchase Plan pursuant to the terms of the Plan. The Township shall provide 15% of the Manager's base salary into the pension plan.

B. Deferred Compensation. The Employer shall provide the Township Manager a mutually agreeable mechanism for deferred compensation, such as the International City Management Association-Retirement Corporation ("ICMA-RC"), for the Township Manager's participation. In addition to the Township Manager's salary, the Employer shall make an annual contribution of 1.5% of the annual salary annually to the Township Manager's account.

C. Automobile. The Employer will provide the Township Manager an automobile for the Township Manager's unlimited use for official purposes and unlimited use for personal purposes. The personal use shall be reported as required by IRS regulations and the Township Manager shall pay any required taxes for such personal use. The Employer shall have the option of selecting the automobile to be provided to the Township Manager. The Employer shall be responsible to pay for or provide maintenance expenses, gas, oil and insurance coverage for the automobile. The Township Manager may choose to receive a monthly car allowance of \$800.00 in lieu of the automobile, maintenance, gas, oil and insurance expenses as compensation for all business miles driven within a 50 mile radius of the Township Municipal Building.

D. Professional Activities, Conferences, and Training. The Employer recognizes that the Township Manager's participation in municipal and professional activities, conferences, and training is mutually beneficial. The Employer will provide as budgeted, funds for the Township Manager to participate in a minimum of one professional conference per year. Such funds shall be available for the activities of the Township Manager only. This

provision shall supersede Section 25 of the "Personnel Policy" of the Charter Township of Meridian adopted March 24, 1992, as revised.

E. Vacation. On January 2 of each year beginning 2018, the Township Manager shall receive twenty-eight (28) days of vacation. The Township Manager shall not be paid for more than forty (50) vacation days upon separation of employment. The Township Manager shall use a minimum of fifteen (15) days per year, and is encouraged to use all vacation days each year.

F. Life Insurance. The Township shall reimburse the Township Manager for an annual life insurance policy with a maximum premium of \$1,000 per year.

G. The parties hereby adopt and incorporate by reference the following sections of the "Personnel Policy" of the Charter Township of Meridian as amended, or an adopted successor policy, which shall apply to the Township Manager.

- (1) Section 12 "Benefits."
- (2) Section 12.1 "Health and Hospitalization Insurance."
- (3) Section 12.3 "Life Insurance."
- (4) Section 12.4 "Accidental Death and Dismemberment."
- (5) Section 12.5 "Accident and Sickness Income."
- (6) Section 12.6 "Workers' Compensation ."
- (7) Section 12.7 "Sick Leave."
- (8) Section 12.8 "Funeral Leave."
- (9) Section 12.9 "Personal Leave Days."
- (10) Section 12.11 "Family and Medical Leave Act."
- (11) Section 12.12 "Holiday Provisions."
- (12) Section 12.14 "Jury Duty."
- (13) Section 12.15 "Longevity."
- (14) Section 12.17 "Act of God Days."

- (15) Any other benefits to which the parties shall subsequently mutually agree in writing, and as approved by the Township Board at a Board Meeting.

For purposes of this Agreement, all applicable sections of the Township Personnel Policy shall be modified by inserting the term "Township Board" for the terms "Township Manager", "Department Head", or "Supervisor" as appropriate.

6. Nature of Employment. The Parties recognize that the Township Manager serves at the pleasure of the Township Board and that the Township Manager is an at-will employee. The Employer may terminate the appointment of the Township Manger for any reason, with or without cause, at any time, either by refusing to extend this Agreement or a successor Agreement, or at any time during the term of this or any successor Agreement, subject to the terms of Section 7, "Severance Settlement", set forth below.

7. Severance Settlement. In the event the Township Board exercises its sole and exclusive right to terminate the Township Manager's at-will appointment, the Employer shall pay to the Township Manager a lump-sum severance settlement, equal to twelve (12) months' salary at the Township Manager's then-current salary (hereinafter the "Severance Settlement"), or within the Employer's discretion pay twelve (12) month salary continuation, plus any payments then due and owing to the Township Manager for accumulated and unused sick leave pursuant to Section 12.7 of the Township Personnel Policy, and any accumulated but unused vacation leave pursuant to Section 12.13 of the Township Personnel Policy. All Severance Settlement sums shall be reduced by applicable taxes or withholdings as required by law. The Manager shall also receive twelve (12) months continued health care coverage at the level he was receiving at the time of termination.

8. Termination of Appointment for Gross Misconduct or Disability. The Township Manager's appointment may be terminated immediately and without Section 7 severance pay requirements by the Employer for "gross misconduct" as defined herein and shall terminate on the date of occurrence in the event of "disability" of the Township Manager, as defined herein. Written notice of alleged gross misconduct shall be provided to the Township Manager and he shall be given

an opportunity to respond to such charges.

A. Termination for Gross Misconduct. In the event of a termination of the Township Manager's appointment pursuant to this Section, no Severance Settlement payment shall be due to the Township Manager, but the Township Manager shall be entitled to receive only accrued but unused sick and vacation leave as specified in Section 7.

In the event the Township Manager's appointment is terminated by the Employer for gross misconduct, the Township Manager shall be paid his salary until the date of termination. Upon termination, all payments including the Township Manager's salary and all other benefits (except as may be required by law) shall there upon cease.

B. Definition of Gross Misconduct. As used in this Agreement, the term "gross misconduct" includes but is not limited to: (I) theft, dishonesty or fraud; (ii) an illegal act reflecting negatively on the Employer or relating to or affecting the Township Manager's duties or responsibilities to the Employer; (iii) grossly negligent failure to perform duties; (iv) intentional and material misrepresentation to the Employer; or (v) grossly deficient performance or gross failure to perform duties following written notice to the Township Manager that his performance has been deficient or that he had failed to perform his duties as specified.

C. Definition of Disability. As used in this Agreement, "disability" shall mean a physical or mental illness, injury, incompetency or incapacity, including alcoholism or drug addiction, which renders the Township Manager incapable of performing the services required of the Township Manager. Such definition shall include the definition as defined in the Township's insurance policy. Determination of disability and the date upon which it is deemed to have occurred shall be made by a physician who is acceptable to both the Employer and Township Manager. Such determination shall be binding on all parties to this Agreement. In the event the Employer and Township Manager do not agree upon a physician they shall each name a physician and the two physicians shall name a third

physician who shall conduct the examination and make the determination as to whether the Township Manager is suffering a disability.

9. Resignation/Salary Reduction. In the event the Township Manager terminates his appointment pursuant to this Agreement by voluntary resignation in writing, the Township Manager shall not be entitled to any Severance Settlement as provided in Section 7 of this Agreement, except that a resignation submitted at the written request of a majority of the Township Board shall entitle the Township Manager to receive a Severance Settlement pursuant to Section 7 of this Agreement. The Township Manager shall give the Employer at least sixty (60) days prior written notice of his intent to voluntarily resign from his appointment, unless the parties agree otherwise in writing. If the Township Manager provides such notice, the Township Manager shall be eligible to receive pay for all accrued and unused sick leave and vacation leave pursuant to the applicable provisions of the Township Personnel Policy. If the Township Manager fails to provide written notice as required herein, the Township Manager shall forfeit any right or claim to any accrued sick or vacation leave or other benefits. Any reduction in the Township Manager's salary by a percentage greater than any average across-the-board reduction for other employees may be considered a termination by the Township Manager and the Township Manager shall, upon submission of his written resignation giving notice as required in this Section, then be entitled to a Severance Settlement as specified in Section 7 of this Agreement.

10. Evaluations. The Employer shall conduct an annual evaluation of the Township Manager in a manner satisfactory to the Employer. The Township Manager shall assist in developing goal-based evaluation forms and an evaluation process subject to the sole approval of the Employer. The evaluation shall be completed and furnished to the Township Manager prior to December 31 of each year. The Township Manager shall have the right to file a written response to any written evaluation provided by the Employer. Such evaluation shall not alter or affect the nature of the Township Manager's at-

will appointment status or any other term of this Agreement, including but not limited to, the Employer's rights under the "Term" or "Termination" provisions of this Agreement, shall not cause or require the Employer to extend or renew this Agreement or any extension of this Agreement, and shall not give rise to any right of the Township Manager to reply upon or enforce the terms of such evaluation with respect to job tenure, salary, benefits or any other reason or purpose.

11. Township Manager's Obligations under Township Personnel Policy.

The parties hereby adopt and incorporate by reference the following sections of the Township Personnel Policy with respect to the Township Manager's obligations to the Employer. For the purposes of this Agreement, all sections of the Township Personnel Policy adopted by reference shall be modified by inserting the term "Township Board" for the terms "Superintendent" "Department Head", or "Supervisor" as appropriate.

Adoption of these provisions shall be in addition to all other duties and obligations of the Township Manager to the Employer as set forth in this Agreement and as imposed by the Employer:

- A. Section 4.6 "Physical Examination."
- B. Section 20 "Care and Control of Property."
- C. Section 21 "Ethics."
- D. Section 3 "Policy on Non-Discrimination and Harassment."
- E. Section 22 "Smoking Policy."
- F. Section 23 "Conferences and Workshops."
- G. Section 25 "Political Activities."
- H. Section 24 "Substance Abuse."

12. Other Terms and Conditions of Employment. The Township shall fix any other

terms and conditions of the Township Manager appointment, as it may determine from time to time, provided such terms and conditions are not inconsistent with or in conflict with the

provisions of this Agreement.

13. Assignment. The Township Manager acknowledges that the services to be rendered by him are unique and personal. The Township Manager shall temporarily appoint one Department Director as Acting Township Manager during periods of vacation, sick leave, or other short term leave periods. The Township Board may, at its discretion, choose an alternative person to perform the duties of Acting Township Manager.

14. Arbitration. Any controversy or claim arising out of, or relating to Section 8 of this Agreement, shall be settled by final and binding arbitration in the County of Ingham, State of Michigan, in accordance with the then applicable rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator may be entered and enforced in any court having jurisdiction.

The arbitrator, if he/she should determine that termination of the Township Manager was not for gross misconduct, shall be limited, by way of remedy, to issuing a monetary award not to exceed the Township Manager's Severance Settlement, and shall have no power of reinstatement. In the event the arbitrator determines that termination of the Township Manager was for gross misconduct, the arbitrator shall have no power to modify the termination or otherwise substitute his/her judgment for that of the Employer.

15. Waiver of Breach. The waiver by the Employer or any of its agents of a breach of any provision of this Agreement by the Township Manager shall not operate or be construed as a waiver of any subsequent breach by the Employer. No waiver shall be valid unless it is in writing and signed by the Township Board.

16. Situs. This Agreement shall be governed by and construed according to the laws of the State of Michigan.

17. Severability. The invalidity or unenforceability of any provision, or a portion thereof of this Agreement, shall not affect the validity or enforceability of any other provision or portion thereof. Should a provision, or portion thereof, be deemed invalid or unenforceable and later be deemed valid or enforceable, the parties hereto agree that such provision shall be

deemed revived and in full force and effect in this Agreement.

18. Section Headings. Section and other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

19. Entire Agreement. This Agreement constitutes the entire agreement between The parties respecting the appointment of the Township Manager, and there are no representations, warranties, or commitments between the parties, except as set forth herein. The terms of this Agreement shall prevail over any conflicting document, except the Meridian Township Employee's Pension Plan and in that case the Plan document shall control over any conflicting language in this Agreement.

20. Modification. Except where the Employer has reserved the right of unilateral amendment, this Agreement may be amended or modified only by written instrument intended as such executed by the parties.

IN WITNESS WHEREOF, the Charter Township of Meridian, through its Township Board, has caused this Agreement to be signed and executed in its behalf by its Supervisor and Clerk, and the Township Manager has signed and executed this Agreement on the _____ day of ~~December~~ January 20182020.

WITNESSES:

EMPLOYER CHARTER TOWNSHIP OF
MERIDIAN

By: Ronald J. Styka, Supervisor

By: Brett Dreyfus, Clerk

By: Frank L. Walsh, Township Manager