

**CHARTER TOWNSHIP OF MERIDIAN
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT
5151 MARSH ROAD OKEMOS, MI 48864
(517) 853-4560**

FINAL PLAT APPLICATION

Please complete items A, B and C if any changes have occurred since the final preliminary plat was approved by the Township.

A. Proprietor(s) _____
Address of proprietor _____
Contact information: Work _____ Home _____
Fax _____ Email _____

B. Plat name _____ Number of lots _____
Site address/location _____
Legal description (Attach additional sheets if necessary) _____
Parcel number(s) _____ Zoning designation _____
Acreage of site _____ Acres of floodplain _____ Acres of wetlands _____

C. Architect, engineer, planner, and/or surveyor responsible for the design of the plat:
Name of Company _____
Contact person _____
Contact information: Work _____ Home _____
Fax _____ Email _____

D. The proprietor shall submit the application, fee and all required materials as outlined in Section 62-37 of the Township Code of Ordinances. An application will not be considered complete until all required materials have been submitted. All required materials must be submitted at least ten days and not more than 15 days prior to the Township Board meeting where action is desired.

E. I (we) hereby grant permission for members of the Charter Township of Meridian's Boards and/or Commissions, Township staff member(s) and the Township's representatives or experts the right to enter onto the above described property (or as described in the attached information) in my (our) absence for the purpose of gathering information including but not limited to the taking and the use of photographs.

Yes No (Please check one)

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate.

Signature of Proprietor

Date

Fee

Proprietor's name (Printed)

Received by/Date

FINAL PLAT CHECKLIST

The checklist is intended only as a guide to the information and materials that are required to be submitted with a final plat application. For a detailed list, refer to Section 62-37 of the Township Code of Ordinances.

Plat name _____

Check if provided

1.	A true copy of the plat.
2.	Recording and filing fee – Ingham County Plat Board.
3.	State plat review fee – State of Michigan.
4.	An abstract of title, a policy of title insurance or an attorney's title opinion based on the abstract of title.
5.	All easements and utility agreements.
6.	Approval from Ingham County Health Department if required.
7.	Three copies of the proposed declaration of covenants and restrictions.
8.	Performance guarantee for incomplete improvements.
9.	Subdivision improvement agreement.
10.	Closure sheet.
11.	Copies of water and sanitary sewer permits.