



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
December 10, 2019 6:00 pm

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. 2020 Road Plan

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS*
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes-December 3, 2019 Regular Meeting
 - C. Bills
 - D. 2020 Proposed Non-Union Wage Schedule
 - E. Approval To Change Polling Location For Precinct #20

10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - A. Trash Receptacle Ordinance-**Final Adoption**
 - B. Rezoning #19060 (Okemos Land Investment LLC)-**Introduction**
 - C. 4th Quarter Budget Amendments
 - D. Property Maintenance Code-**Introduction**
 - E. Police Canine Unit Retirement Agreement
 - F. 2020-2022 TPOAM Administrative Professional Employees Tentative Agreement
 - G. 2020-2022 TPOAM Non-Supervisory Professional Employees Tentative Agreement
 - H. 2020-2022 Professional Supervisory Association Tentative Agreement

13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. Rezoning #19070 (Fedewa Holdings)

14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall



**CLERK'S OFFICE
BOARD COMMUNICATIONS
December 10, 2019**

**BOARD INFORMATION
(BI)**

From: [Kyle Kish](#)
To: [Board](#)
Subject: Trash Receptacle Ordinance
Date: Thursday, December 5, 2019 2:58:45 PM

Dear Meridian Board Members,

I'm writing to express some concerns I have with the proposed trash can ordinance. I actually agree with the first part, I believe they should be retrieved from the street in a timely fashion because they can blow over in windy weather and cause a hazard to pedestrians or vehicles.

However, the proposed strict limits on storage seem unnecessary and infeasible for myself and several residents I know. I am also not sure why there is suddenly a drive for such a seemingly innocuous thing. As far as I know, the township has never had a trash receptacle storage ordinance, why does it need one now? Especially when this would greatly inconvenience many township residents.

In my situation, I store my trash receptacle in my breezeway, which would be a violation as it is visible from the street. The requirements stipulate an enclosed space or rear/side yard storage. My garage is a very small one car garage, I cannot fit my vehicle and trash receptacle in there at the same time. In addition, the sides of my house are landscaped and my rear yard slopes downward. The closest possible storage location would be my rear patio, which would require walking around my entire house and dragging the trash receptacle uphill every time I need to take out the trash for collection. This would be very cumbersome in ideal weather, I can't imagine how terrible it would be once we have snow on the ground.

There are several homes just in my neighborhood alone where complying with the proposed limits would require the trash receptacle to be stored in an area that is not easily accessible. With the myriad of different home and landscaping configurations across the township, I think it would be impossible to write requirements that don't inconvenience numerous residents. As such, I think the storage requirement aspect of the proposal should be completely abandoned.

Thank you for your time,

Kyle Kish

From: [Candy Parker](#)
To: [Board](#)
Subject: rezoning request #19060
Date: Friday, December 6, 2019 9:26:55 AM

Dear Board Members,

I was not able to attend your last Board Meeting, but did record it and was pleased to hear comments in support of this rezoning request. I just want the board to know that both my husband and I are in favor of this rezoning request as are all of the neighbors that I have spoken with in the Woods of Heron Creek subdivision.

Yours truly,

Candy Parker
4361 Aztec Way
Okemos, Mi 48864



**BOARD COMMUNICATIONS
RECEIVED AFTER
11/27/2019 DEADLINE**

From: [Lindsey Pallick](#)
To: [Board](#)
Subject: No to Less for More
Date: Sunday, December 1, 2019 8:51:00 PM

Township Board:

I am writing to say that I am very disappointed in the fact that the board is even considering the change of hours proposed on the next board meeting agenda.

How do you justify providing less customer service? Especially after repeatedly coming to the community to ask for mileages, which were voted in for you.

Is it really that hard for you to keep staff on until 5:00PM? Why do you think closing a half hour early helps in the winter? That makes no sense to me.

If you really care about the people who voted you into office and were working for your community, you would say no to this.

-Lindsey Pallick

Daria Forbes

To: Frederick Hawley
Subject: RE: Trash Receptacle Ordinance

I am asking that you table final adoption of the trash receptacle ordinance at your December 3 meeting and take the time and effort to determine if it is necessary, reasonable, and enforceable. In addition to issues raised in Mr. Kieselbach's November 26 memo to the board, please consider the following:

There is no provision for trash items placed roadside and not in a container (furniture, appliances, 'moving out' trash, etc.). There is no definition of a trash or recycling container. Is it any container or only those provided by the waste disposal company? Is yard waste included in this ordinance? I see many more containers of yard waste (many of them paper bags) at the curb for several days before they are to be picked up. The difficulty for citizens, especially the disabled and seniors, moving containers to and from the 50% length of the structure to the curb and back when the ground is covered with 6 or 12 or more inches of snow. Many corner lots will leave containers stored at the 50% point much more visible to the street and adjoining lots than those left in front of a garage or near the front corner of the structure. Has there been any consideration given to a communication campaign in township publications, tax and utility billings and HOM-TV asking residents to minimize the time containers are at the curb before and after pickup, emphasizing the unsightliness and safety concerns of containers left at the curb. Granger should also be willing to assist this effort with inserts in their billing mail. This might yield better results than an ordinance which will be very difficult (and perhaps impossible) to enforce.

Fred Hawley
4543 Eastwood Dr.
Okemos

From: [Yingxin Zhou](#)
To: [Board](#)
Cc: [Planning Commision \(DG\)](#)
Subject: Rezoning #19060 Mayberry Development (Opposition)
Date: Wednesday, November 27, 2019 2:49:30 PM

Dear Township Board,

I watched the Nov 19, 2019 board meeting streaming and am encouraged by several board members for raising concerns on this rezoning request.

The updated condition of limiting 20,000 sq. ft. on the 3 acre PO zoning does not address board members' concerns. Whether it is 20,000 sq. ft. or 45,000 sq. ft., the requested zoning is inconsistent with the R2 Residential designation per the Township Future Land Use Map in the master plan and the zoning of the surrounding properties. The traffic study indicates the PO site will negatively affect traffic congestion on Bennett and Hulett Road for the nearby schools (Bennett Woods Elementary and Okemos High School).

If the requested PO zoning is granted, it will be a very bad precedent in Meridian Township and other developers will do the same. Mayberry Homes should follow the township PUD ordinance and its office should be approved in the PUD process, not through a spot zoning.

The proposal by Township Manager Walsh by Aug 19, 2019 is a good compromise by related parties in my opinion: no PO zoning; the density of 142 units on the entire 96.74 acres matches the 1.47 du/a for Champion Woods (RAA PUD) and Woods of Heron Creek (RAA). I strongly urge the applicant to go with this proposal on zoning and density perspective while maintaining other conditions unchanged.

Thank you for your consideration. Please vote to deny this rezoning request.

Regards,

Yingxin Zhou
2565 Sophiea Pkwy
Okemos, MI 48864



PROPOSED DRAFT MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the Regular Meeting of December 3, 2019 as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the December 3, 2019 Regular Meeting with the following amendment(s): [insert amendments]

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, December 03, 2019 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

ABSENT: None.

STAFF: Township Manager Walsh, Director of Public Works Perry, Fire Chief Hamel, Police Chief Plaga, Community Planning Director Kieselbach, Information Technology Director Gebes, Principal Planner Menser, Economic Development Director Buck

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:02 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. PRESENTATIONS

Chief Plaga, Sergeant Brian Canen, and Sergeant Ed Besonen from the Meridian Township Police Department presented a check of \$6,265 to Meridian Cares on behalf of their No Shave fundraiser.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:06 pm.

Dylan Smith, 2962 Briarcliff St., East Lansing, MI; spoke in opposition to Rezoning Request #19080 (Agenda Item 13C).

Kelly Rogers, 2924 Briarcliff St., East Lansing, MI; spoke in opposition to Rezoning Request #19080.

Matt Durbin, 615 Washington Dr., Pittsburgh, PA, 15228; spoke in support of Rezoning Request #19080.

David Pearson, 1142 S. Washington Ave., Lansing; spoke in support of Rezoning Request #19080.

Supervisor Styka closed public remarks at 6:16 pm.

6. TOWNSHIP MANAGER REPORT

Township Manager spoke on Road Bond millage, goal setting process, union contract negotiations, Wayfair company expansion to Meridian Township, Police Accreditation, Fire Department donation to the Okemos Rotary Club, Police Department No-Shave November Fundraiser.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Treasurer Deschaine:

- Township received road bond proceeds of \$11,735,765.05.
- Discussed new tax bills for residents, expenditures, and comparative tax rates.

Trustee Opsommer

- Spoke on CATA collective bargaining negotiations, update available in 2020.

Supervisor Styka:

- Christmas activities posted on Meridian website, e.g., “Christmas in the Village” on Dec. 8.
- Township received a silver ranking in the Green Communities Award mainly due to solar gardens installation.
- Invited Chief Plaga to speak on the Township Police Department Accreditation, call-in session for the public on Tuesday, Dec. 10, 10 am – noon. State of Michigan Accreditation Board Standards posted on Meridian website.

8. APPROVAL OF AGENDA

Trustee Jackson moved to approve the Agenda. Seconded by Treasurer Deschaine.

Board member question and response regarding the removal of Action Items 12B (Ordinance Prohibiting Dog Sales at Pet Stores-Final Adoption) and 12C (Modified Winter Work Schedule).

VOICE VOTE: Motion carried: 7 – 0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

Treasurer Deschaine requested to remove the November 19, 2019 Minutes from the Consent Agenda and place them under Action Items as Action Item 12B.

Trustee Opsommer moved to approve the Consent Agenda. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Sundland, Jackson, Opsommer, Wisinski

NAYS:

Motion carried: 7 – 0

A. Communications

Trustee Opsommer moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Sundland, Jackson, Opsommer, Wisinski

NAYS:

Motion carried: 7 – 0

B. Minutes – November 19, 2019 Regular Meeting

Trustee Opsommer moved to approve and ratify the minutes of the Regular Meeting of November 19, 2019 as submitted. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Sundland, Jackson, Opsommer, Wisinski

NAYS:

Motion carried: 7 – 0

C. Bills

Trustee Opsommer moved to approve that the Township Board approve the Manager’s Bills as follows. Seconded by Trustee Jackson.

Common Cash		\$	184,489.28
Public Works		\$	15,092.28
Trust & Agency		\$	136.10
	Total Checks	\$	199,717.66
Credit Card Transactions		\$	8,953.44
Nov 14th - Nov 25th			
	Total Purchases	\$	<u>208,671.10</u>
ACH Payments		\$	<u>947,594.40</u>

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Sundland, Jackson, Opsommer, Wisinski

NAYS:

Motion carried: 7 – 0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS (CANARY)

12. ACTION ITEMS (PINK)

A. Trash Receptacle Ordinance

Trustee Opsommer moved to repeal the amendment made at the prior meeting and to reestablish the introduced version (from last Board meeting) of the Trash Receptacle ordinance. Seconded by Treasurer Deschaine.

Board discussion: negative impact of ordinance amendment with the 50% setback side yard requirement, e.g., on established neighborhoods with houses built in mid 1900s, arbitrary and unnecessary government overreach, staff report on difficulty and impracticality of enforcing ordinance, better ordinance drafting to prevent residents from unnecessarily being subject to ordinance violations, citizen letter to the Board regarding yard waste/Granger pickup times, will be brought again to Board for final adoption.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Wisinski, Sundland, Jackson,
Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine

NAYS:

Motion carried: 7-0

B. Minutes – November 19, 2019 Regular Meeting

Treasurer Deschaine moved to not approve the minutes and review them at the next meeting for approval.

Supervisor ruled the motion is out of order because the law requires that the Board approve minutes by an established date (this Board meeting).

Treasurer Deschaine moved to amend the November 19, 2019 minutes by removing the first four paragraphs on Page 9. Seconded by Trustee Opsommer.

Board discussion: Board member belief minutes are too lengthy and do not comply with Board policy of brevity, concern about non-objectivity of minutes, importance of consistency in minutes, Board member belief that minutes provide balanced pros and cons on all issues, concerns about editing minutes “on the fly” during a Board meeting and Board member is not complying with Board policy about amending minutes in advance of meeting, Board member belief that deleting entire paragraphs results in a lack of transparency for citizens.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Treasurer Deschaine, Supervisor Styka

NAYS: Clerk Dreyfus, Sundland

Motion carried: 5-0

Trustee Opsommer moved to adopt the minutes as amended. Seconded by Trustee Jackson.

VOICE VOTE: Motion carried: 7-0

13. BOARD DISCUSSION ITEMS (ORCHID)

A. Rezoning #19060 (Okemos Land Investment LLC)

Director Kieselbach provided an overview of the request to rezone 93 acres to RAA and to rezone 3 acres adjacent to Bennet Road to Professional Office (PO), revision of condition 6 since last Board meeting, establishing a 20,000 square foot limit on the size of the Professional Office building to be located on the 3 acre site proposed to be rezoned PO.

Board discussion: comparative densities between adjacent subdivisions, College Fields is largest adjacent neighborhood at 1 dwelling unit/acre including golf course, pros and cons of keeping property at RR zoning, various development scenarios regarding no change in zoning vs rezoning to RAA, concerns with spot zoning 3 acres of property as PO, pros and cons of PO as separate rezoning vs allowing a Professional Office building of 20,000 square feet as a conditional use within the Planned Unit Development (PUD), concerns about setting land use precedents in future developments by allowing spot zoning, single family housing next to a school, neighbor concerns about vehicle cut through in subdivisions based on various development options, PUD 50% open space requirement, 20 acres offered by developer for land preserve property, land preserve traffic and parking issues, pathway maintenance concerns, staff response to Board question that real estate offices are allowed by right in PO, Board member clarification that Board is voting on 2 separate rezonings and PO is a condition of the PUD offered by the applicant.

Board consensus to place this item on the agenda for action at the next Board meeting.

B. Rezoning #19080 (Minerva Realty Capital LLC)

Director Kieselbach provided an overview of the request to rezone 4.999 acres on Hagadorn Road from Rural Residential (RR) to Professional and Office (PO).

Board discussion: Applicant request to rezone to PO on the condition it is developed as a Mixed Use Planned Unit Development (MUPUD), Planning Commission recommended approval of rezoning, 1.3 million square feet of vacant office space in Meridian and part of East Lansing. Capability of developing property as single family housing, concerns on high density apartments becoming more student housing given proximity to MSU across the street, impact on adjacent neighborhoods, long-term sustainability of student housing vs other developments, ability to have Professional Office building exclusively on site, new large PO building close by (Wayfair expansion on Eyde Parkway), Church owners placed condition on rezoning for high-density apartment MUPUD in order to obtain highest price for land sale from developer, Township public bodies prohibited from using economic gain and property owner profit calculations from rezoning criteria, concern about lack of mixed use in rezoning proposal, property owner condition for developer to purchase land within 12 months, consensus among Board members to deny rezoning request.

Board consensus to place this item on the agenda for potential denial at the next Board meeting.

C. Emergency Management Plan Update

Board discussion: continuity operations plan for Township, support plan of IT department, Emergency Management Resolution: have to go through County for support during a disaster, Damage Assessment plan, survey to understand infrastructure problems, discuss plan to mitigate situation, suggestion to include CATA which is already used for fires, suggestion for tornado response, timeline starts January with submission of resolution.

Board consensus to place this item on the agenda for action at the next Board meeting.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 8:09 pm.

Supervisor Styka Closed Public Remarks at 8:09 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Trustee Wisinski:

- Vacancy on Parks Commission and encourage residents to apply.

Treasurer Deschaine:

- Environmental Commission meeting (Dec. 4) will discuss spending \$10,000 grant, residents welcome to provide input.

Trustee Jackson:

- Encourage citizens to apply for open positions on Boards & Commissions, can use online form.

Supervisor Styka:

- Planning Commission openings and other public bodies have vacancies.
- Ensure that lawsuits that are served on the Township be promptly shared with the Manager.

Trustee Opsommer:

- Parks Commissioner Mark Stephens encouraged state legislature to restore \$2 optional Youth Fishing license, small amount of funds but still useful for conservation activities, proposal was discussed and reported out of House Natural Resources Committee.

Supervisor Styka:

- Reminded citizens that the next Board is not in two week but next Tuesday, December 10th.

16. ADJOURNMENT

Trustee Jackson moved to adjourn the meeting. Seconded by Trustee Opsommer.

VOICE VOTE: Motion carried: 7-0

Supervisor Styka adjourned the meeting at 8:14 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK



9.C

To: Board Members
From: Miriam Mattison, Finance Director
Date: December 10, 2019
Re: Board Bills

9 C

Charter Township of Meridian
Board Meeting
12/10/2019

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	98,318.72
PUBLIC WORKS	\$	133,120.52
TRUST & AGENCY	\$	24,816.96
TOTAL CHECKS:	\$	256,256.20
CREDIT CARD TRANSACTIONS		
Nov 26th - Dec 4th	\$	7,020.28
TOTAL PURCHASES:	\$	<u>263,276.48</u>
ACH PAYMENTS	\$	<u>68,631.77</u>

12/05/2019 02:24 PM
 User: FAULKNER
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 12/10/2019 - 12/10/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. 54-A DISTRICT COURT	CASH BOND - STEVEN CULVER	200.00	
	CASH BOND- MARK EPOLITO	140.00	
	TOTAL	<u>340.00</u>	
2. 55TH DISTRICT COURT	CASH BOND - JOSEPH OLSON	40.00	
	CASH BOND- SARA BABCOCK	100.00	
	CASH BOND - KAYLA BROCKWAY	200.00	
	CASH BOND - MONICA LOPEZ	300.00	
	CASH BOND- JOHN WINIARSKI	40.00	
	TOTAL	<u>680.00</u>	
3. 56TH DISTRICT COURT	CASH BOND- JAYME KING	200.00	
4. ALLISON GOODMAN	MILEAGE REIMBURSEMENT - OCTOBER	31.32	
	MILEAGE REIMBURSEMENT - NOV/DEC	13.92	
	TOTAL	<u>45.24</u>	
5. ASAP PRINTING	FORMS AND PAMPHLET PRINTING	282.13	
6. AUTO VALUE OF EAST LANSING	#144 BATTERY COUPLER	24.39	
	UNIT 150 - HEATER VALVE	23.95	
	SHOP SUPPLY	10.79	
	UNIT 135 - XP OIL FILTER	21.38	
	UNIT #56 MINI LAMP	16.78	
	SHOP SUPPLYS	21.99	
	SHOP SUPPLYS	21.99	
	#26 - HALOGEN HEADLAMPS	29.98	
	UNIT 105 - BLOWER MTR	26.19	
	UNIT 68 -POWERATED BELT	16.29	
	UNIT 53 TRUNK SUPPORT	50.99	
	SHOP SUPPLYS	71.85	
	SHOP SUPPLYS	25.78	
	UNIT 39 SEVERE DUTY PAD & RETURN	1.20	
	UNIT 39- PREMIUM ROTOR	203.18	
	BRAKE HOSE X3	50.47	
	UNIT 63 - F RT CALP W/HD	91.98	
	UNIT 63 DUTY PADS AND HUB/ROTOR ASSY	248.47	
	UNIT 63 FRONT WHEEL SEAL	26.18	
	UNIT 63 - BRAKE ROTOR	214.98	
	CREDIT MEMO	(119.96)	
	CREDIT MEMEO	(101.39)	
	UNIT 87 - T CASE SHIFT AND 5/8X11 HEX DIE	40.88	
	BLK LIGHTNG XL AND A RETURN	2.30	
	UNIT 71 - OUTER JOINT X2	108.38	
	UNIT 109 OIL DIP STICK	12.89	
	UNIT 28 - AIR FILTER	15.77	
	UNIT 127 48 4-WIRE END	3.89	
	TOTAL	<u>1,161.57</u>	
7. AUTOMATED BUSINESS EQUIPMENT	CLEANED ALL FOLD, FEED AND SEAL ROLLERS	357.50	
8. BECKS PROPANE	PROPANE FOR HNC - DELIVERED 11/21/19	345.17	
9. BOARD OF WATER & LIGHT	2019 STREETLIGHT SERVICE- NOV	561.44	101903
10. BOBCAT OF LANSING	#56 - MUFFLER ETC	210.34	
	#56 SERVICE CALL SOFTWARE UPDATE	342.50	
	TOTAL	<u>552.84</u>	
11. CDW	FALCON ENDPOINT PROTECTION PRO (CROWDSTRIKE) - DEC	3,965.00	

12/05/2019 02:24 PM
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 DB: Meridian

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 BANK CODE: GF

Vendor Name	Description	Amount	Check #
12. CINTAS CORPORATION #725	MECHANICS UNIFORMS 2019	48.35	
	MECHANICS UNIFORMS 2019	48.35	
	MECHANICS UNIFORMS 2019	48.35	
	MECHANICS UNIFORMS 2019	48.35	
	TOTAL	193.40	
13. CITY PULSE	TWP NOTICES	362.16	
14. COMCAST	INTERNET & CABLE SERVICES 12.1.19-12.31.19	329.55	
15. CONSUMERS ENERGY	LED LIGHTS	1,475.89	
16. DANIEL KONTRA	INSTRUCTOR OVER 50 - NOV	144.00	
17. DBI	PAPER 20# X 3	107.70	
	PAPER, SCISSORS, DESK PAD, DISPENSER	117.25	
	APPT BOOK WEEKLY	20.99	
	PAPER 20# 8.5X11 X 2	65.80	
	TOTAL	311.74	
18. DEWOLF AND ASSOCIATES	TROY POLICE TRAINING CENTER -CLEMENTS	385.00	
19. EASTERN MI CONTRACTING, LLC	OKEMOS ROAD BOARDWALK 2019 - PAY ESTIMATE #14	3,609.00	
20. FEDEX	FED EX EXPRESS SERVICES	16.75	
21. FIRST AMERICAN ADMINISTRATORS	EYEMED RETIREE/COBRA VISION - NOV	2,081.90	
22. FORESIGHT GROUP	POLICE PATROL CAR GRAPHICS FOR UNITS 670	981.68	
	POLICE PATROL CAR GRAPHICS FOR UNITS 671	981.68	
	POLICE PATROL CAR GRAPHICS FOR UNITS 667	981.68	
	POLICE PATROL CAR GRAPHICS FOR UNITS 668	981.68	
	WATER BILL MAILING 11/15 & POSTAGE	232.36	
	TOTAL	4,159.08	
23. GARDEN PROJECT	MERIDIAN REIMBURSEMENT FOR 2019 SERVICES AND RESOU	5,000.00	
24. JANE GREENWAY	MILEAGE REIMBURSEMENT - NOV	24.92	
25. HUNTINGTON NATIONAL BANK	ANNUAL ADMINISTRATION FEE BILLING PERIOD 11.1.19-	500.00	
26. IMAGE TREND INC	IMAGETREND ANNUAL SUPPORT	5,004.68	
27. KAYLA SCELFO	MILEAGE REIMBURSEMENT - NOV	13.80	
28. LANSING UNIFORM COMPANY	STANDING PO FOR UNIFORMS	18.80	
	STANDING PO FOR UNIFORMS	256.00	
	STANDING PO FOR UNIFORMS	407.60	
	STANDING PO FOR UNIFORMS	79.95	
	TOTAL	762.35	
29. LAUX CONSTRUCTION LLC	FINAL PAYMENT - 15TH TOWNER ROAD PARK DEVELOPMENT	4,594.25	
30. LOPEZ CONCRETE CONSTRUCTION	CONCRETE REPAIR 2019 - PAY ESTIMATE #8	800.00	
31. MEDICAL MANAGEMENT SYSTEMS OF	AMBULANCE BILLING SERVICE	5,691.61	
32. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CHECKING 12/06/19 PAYROLL	870.23	
33. MERIDIAN TOWNSHIP RETAINAGE	MIKE & SON ASPHALT - PAY EST 2 - PARKING LOT	2,925.72	

12/05/2019 02:24 PM
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BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF

Vendor Name	Description	Amount	Check #
34. MERRILL FORD	FORD FLEET REPAIR PARTS 2019	100.80	
	FORD FLEET REPAIR PARTS 2019	31.64	
	FORD FLEET REPAIR PARTS 2019	81.60	
	TOTAL	214.04	
35. MICHIGAN MUNICIPAL LEAGUE	PAYROLL AUDIT 7/1/18 - 7/1-19	532.14	
36. MID MICHIGAN EMERGENCY EQUIPMENT	UPFIT 2020 POLICE INTERCEPTORS PER QUOTE	9,665.00	
37. MILLENNIA TECHNOLOGIES	1 YEAR MITEL PARTNER BRONZE SUPPORT - 11.30.19-11.	8,898.00	
38. MIRACLE RECREATION EQUIPMENT CO	REGULAR AND TOT SWINGS FOR PLAY EQUIPMENT	920.00	
39. NAPA	FLEET REPAIR PARTS 2019 - CREDIT	(25.04)	
	FLEET REPAIR PARTS 2019- SHOP SUPPLIES	190.80	
	FLEET REPAIR PARTS 2019 - CREDIT	(15.57)	
	TOTAL	150.19	
40. PC MALL GOV	DOCK STN & LPS-137 W/ DOCKTRIPLE PASS	765.90	
	ADOBE CREATIVE CLOUD LICENSE RENEWAL - 1 YR	12,188.57	
	VEEAM B/U MSFT OFFICE 365 3YR UPFRONT PUB SECT	6,658.00	
	TOTAL	19,612.47	
41. PEOPLEFACTS LLC	EMPLOYEE PRE-EMPLOYMENT CREDIT CHECKS	29.94	
42. PITNEY BOWES	LEASING CHARGES 9/30/19 - 12/29/19	943.65	
43. PRINT MAKERS SERVICE INC	MONTHLY CHARGE	147.87	
44. PROGRESSIVE AE	2019 LAKE LANSING SAD WATERSHED MANAGEMENT-MGMT TH	1,091.83	
45. SME	2019 DENSITY TESTING - CONCRETE REPAIR CONTRACT	312.15	
46. SOLDAN'S FEED & PET SUPPLIES	CANINE SUPPLIES FOR ONE DOG	75.98	
	CANINE SUPPLIES FOR ONE DOG	56.17	
	TOTAL	132.15	
47. SPARROW OCCUPATIONAL	PHYSICALS - 2	330.00	
48. STATE OF MICHIGAN	2020833 - 2100 GAYLORD SMITH 2020EGLE	142.30	
49. T MOBILE	BACK UP INTERNET - NOV STATEMENT	29.63	
50. TASC	COBRA ADMIN FEE 1/1/2020 - 3/31/2020	315.24	
51. TDS	ALL SYSTEM TELEPHONE - NOV STATEMENT	1,523.03	
52. TEAM FINANCIAL GROUP	CUSTOMER 40026582 CONTRACT PAYMENTS - DEC	1,471.50	
53. LEAH TRACIAK	INSTRUCTOR FEE FOR FITNESS OVER 50 - NOV	96.00	
54. VARIPRO BENEFIT ADMINISTRATORS	FLEX ADMINISTRATION 12/19	175.00	
55. VERIZON WIRELESS	EQUIPMENT AND USAGE BETWEEN 10-24-19 - 11.23-19	3,339.67	
56. VIRIDIS DESIGN GROUP	ENGINEERING SERVICES FOR HNC PAVILION AND RESTROOM	500.00	
TOTAL - ALL VENDORS		98,318.72	

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DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 12/10/2019 - 12/10/2019
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: PWHZR

Vendor Name	Description	Amount	Check #
1. FERGUSON WATERWORKS #3386	LF 1.5 INCH T10 MTR P/C R900I USG	1,842.75	
	5/8 T10 P/C R900I INSIDE METERS	6,819.20	
	2 T/F SPACER KIT 17 IN	1,950.00	
	WATER SYSTEM REPAIR PARTS FALL 2019	163.13	
	TOTAL	10,775.08	
2. FIRST AMERICAN ADMINISTRATORS	EYEMED RETIREE/COBRA VISION - NOV	282.94	
3. GIGUERE HOMES INC.	1367 KALORAMA WAY - PERMIT S19-1 REIMBURSEMENT	905.95	
4. HYDROCORP	CROSS CONNECTION CONTROL PROGRAM SERVICES	2,430.00	
5. INSITUFORM TECHNOLOGIES USA, LLC	2019 SANITARY SEWER REHABILITATION PROJECT - PAY E	97,138.93	
6. LOPEZ CONCRETE CONSTRUCTION	CONCRETE REPAIR 2019- PAY ESTIMATE #8	2,158.00	
	LAKE LANSING WATER MAIN CONCRETE WORK- PAY ESTIMAT	4,752.00	
	TOTAL	6,910.00	
7. MERIDIAN TOWNSHIP RETAINAGE	2019 SANITARY SEWER REHABILITATION PROJECT- PAY ES	8,086.77	
8. MICHIGAN MUNICIPAL LEAGUE	PAYROLL AUDIT 7/1/18 - 7/1-19	53.86	
9. SME	2019- DENSITY TESTING - CONCRETE REPAIR CONTRACT	312.15	
10. TL CONTRACTING INC	PAY ESTIMATE #9	1,148.00	
11. VERIZON WIRELESS	EQUIPMENT AND USAGE BETWEEN 10-24-19 - 11.23-19	706.84	
12. WEI DONG & JIMING JIANG	6244 W REYNOLDS REIMBURSEMENT FOR SESC 17-290 AND	3,000.00	
13. TOM SMITH	2170 E SAGINAW - PGE 19-31 - REIMBURSEMENT FOR COM	1,370.00	
TOTAL - ALL VENDORS		133,120.52	

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User: FAULKNER
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 12/10/2019 - 12/10/2019
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: TA

Vendor Name	Description	Amount	Check #
1. ARTHUR CHERKINSKY	OVER PMT OF SUMMER PROPERTY TAXS @ PARCEL #33-02-0	50.00	12768
2. CAPITAL AREA DISTRICT LIBRARY	DELINQ PERSONAL PROPERTY	3.16	12769
3. CAPITAL REGION AIRPORT AUTHORITY	DELINQ PERSONAL PROPERTY	1.40	12771
4. CAPITAL AREA TRANSPORTATION	DELINQ PERSONAL PROPERTY	6.08	12770
5. EAST LANSING PUBLIC SCHOOLS	SUMMER TAX COLLECTION	2,750.21	12772
6. HASLETT PUBLIC SCHOOLS	SUMMER TAX COLLECTION	1,605.84	12773
7. INGHAM INTERMEDIATE SCHOOL	SUMMER TAX COLLECTION & DELINQ PERSONAL PROPERTY	12,873.48	12774
8. LANSING COMMUNITY COLLEGE	DELINQ PERSONAL PROPERTY	7.71	12775
9. MURPHY & SPAGNUOLO PC	PARCEL # 33-02-02-90-516-825 STC REFUND SUMMER 201	320.02	12779
10. OKEMOS PUBLIC SCHOOLS	SUMMER TAX COLLECTION & DELINQ PERSONAL PROPERTY	6,453.73	12776
11. THE UPS STORE #0811	PARCEL # 33-02-02-90-530-477 STC REFUND SUMMER 201	67.07	12780
12. WILLIAMSTON SCHOOLS	SUMMER TAX COLLECTION	678.26	12777
TOTAL - ALL VENDORS		24,816.96	

Credit Card Report 11/26/2019 - 12/04/2019

Posting Date	Merchant Name	Amount	Name
2019/11/26	MIDWEST POWER EQUIPMENT	\$397.69	LAWRENCE BOBB
2019/11/26	WALGREENS #11286	\$9.35	ROBIN FAUST
2019/11/26	ADOBE ACROPRO SUBS	\$15.89	DEREK PERRY
2019/11/27	MIDWEST POWER EQUIPMENT	(\$45.01)	LAWRENCE BOBB
2019/11/27	ALRO STEEL CORP	\$69.23	JIM HANSEN
2019/11/27	FERGUSON ENT, INC 934	\$180.00	TYLER KENNEL
2019/11/27	WENSCO SIGN SUPPLY	\$478.00	TODD FRANK
2019/11/27	MID MICHIGAN EMERGENCY E	\$225.00	TODD FRANK
2019/11/27	AMAZON.COM*DQ4KI05M3 AMZN	\$13.68	MICHELLE PRINZ
2019/11/27	COMPLETE BATTERY SOURCE	\$232.86	WILLIAM PRIESE
2019/11/27	SP * WWW.RFMAX.US	\$250.61	WILLIAM PRIESE
2019/11/29	THE HOME DEPOT #2723	\$47.88	LAWRENCE BOBB
2019/11/29	THE HOME DEPOT #2723	\$79.88	LAWRENCE BOBB
2019/11/29	MICHIGAN ECONOMIC DEVELOP	\$295.00	CHRIS BUCK
2019/11/29	MICHIGAN RETAILERS ASSOCI	\$130.00	CHRIS BUCK
2019/11/29	LANSING PKG PARKEON PS	\$1.50	CHRIS BUCK
2019/11/29	PLANETSAFECALENDARS	\$39.45	BRETT DREYFUS
2019/11/29	MEIJER # 025	\$88.81	DARLA JACKSON
2019/11/29	HOLIDAY INN EXPRESS	(\$21.06)	ANDREW MCCREADY
2019/11/29	THE HOME DEPOT #2723	\$14.88	DAN PALACIOS
2019/12/02	WEB*NETWORKSOLUTIONS	\$15.99	BENJAMIN MAKULSKI
2019/12/02	SQ *WILLIAMSTON FIR	\$50.00	TAVIS MILLEROV
2019/12/02	THE HOME DEPOT #2723	\$69.88	TAVIS MILLEROV
2019/12/02	MEIJER # 025	\$22.46	KENNITH PHINNEY
2019/12/02	SOLDANS FEEDS & PET S	\$10.74	CATHERINE ADAMS
2019/12/03	MIDWEST POWER EQUIPMENT	\$201.69	LAWRENCE BOBB
2019/12/03	A DEAN WATKINS - EAST IN	\$292.29	CHRIS BUCK
2019/12/03	LANSING REGIONAL CHAMB	\$425.00	CHRIS BUCK
2019/12/03	BANNASCH WELDING	\$27.10	TODD FRANK
2019/12/03	WAL-MART #2866	\$994.50	RICHARD GRILLO
2019/12/03	TARGET 00003616	\$69.99	WILLIAM PRIESE
2019/12/03	TARGET.COM *	\$63.06	WILLIAM PRIESE
2019/12/04	MIDWEST POWER EQUIPMENT	\$181.14	LAWRENCE BOBB
2019/12/04	THE HOME DEPOT #2723	\$6.57	TYLER KENNEL
2019/12/04	MICHIGAN POLICE EQUIPMENT	\$112.00	KYLE ROYSTON
2019/12/04	CORNWELL HACKERT TOOLS	\$239.95	TODD FRANK
2019/12/04	MID MICHIGAN EMERGENCY E	\$225.00	TODD FRANK
2019/12/04	BEST BUY 00004168	\$1,199.98	ANDREW MCCREADY
2019/12/04	AMZN MKTP US*HC67803K3	\$119.49	MICHELLE PRINZ
2019/12/04	AMZN MKTP US*1H2R04FG3	\$11.49	MICHELLE PRINZ
2019/12/04	TARGET.COM *	(\$63.06)	WILLIAM PRIESE
2019/12/04	THE HOME DEPOT 2723	\$241.38	CATHERINE ADAMS

Total	\$7,020.28
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ACH Transactions

Date	Payee	Amount	Purpose
11/27/19	Blue Care Network	50,337.24	Employee Health Insurance
11/27/19	Blue Care Network	10,154.55	Employee Health Insurance
12/04/19	Blue Care Network	8,139.98	Employee Health Insurance
Total ACH Payments		<u>\$ 68,631.77</u>	



To: Board Members
From: Frank L. Walsh, Township Manager
Date: December 6, 2019
Re: 2020 Proposed Non-Union Wage Schedule

Please see the attached recommended 2020 Non-Union Wage Schedule. The recommend increases for Department Directors is 2%. This matches what was provided to our bargaining units.

Last year, you may recall, I recommended additional increases for our Parks and Recreation Director, Information Technologies Director and Communications Director. This year, I'm recommending additional increases of 5.7% to our Human Resource Director, Finance Director and Economic Development Director. If approved, their salary would match that of the 2019 recipients. Under the current schedule, the three positions would earn \$97,341. My recommendation is that their salaries be increased to \$102,874.

The justification for the increase is simple, they've earned it. It's important that we continue to recognize and retain talent.

Our Human Resource Director sets the bar high. Her work is impeccable and she handles the most challenging job functions with ease. If the position were vacant today, based on data from across the state, we would need to offer a minimum of \$100,000 to attract a new Director. My position is, why not pay our current Director what she is worth? Our team is only as strong as our weakest link. Director Marx has 44 years of human resource experience and is a vital key to our organizational success. Joyce is a professional leader and I appreciate her loyalty to Meridian Township.

Our Finance Director, through her performance, has proven to be a vital asset to Meridian Township. Since joining Meridian Township as Finance Director in 2016, our fund balance has grown under Director Mattison's leadership. Her skill set was incredibly valuable recently as we stepped back our \$700,000 communications budget. Given today's economic climate, a salary of \$105,000-\$110,000 would be required to recruitment a talented Finance Director. In an effort of fairness, we should compensate Director Mattison in an equitable manner. Miriam is committed to excellence.

Our Economic Development Director's performance has reaped huge returns for Meridian Township. We got it right when we hired Chris Buck. From his work with the Village of Okemos, to Wayfair's announcement of 503 jobs coming to Meridian Township, we are being led by a true professional. Over the past year, our work in economic development has allowed us to build regional relationships and serve as the home of a Fortune 500 company. It's one thing to recruit superior talent, but you also need to work to retain the best. Chris is the right "fit" for us.

Memo to Township Board
December 6, 2019
Re: 2020 Proposed Non-Union Wage Schedule
Page 2

I believe, and in this order, that the secret to retaining unparalleled talent is found in appreciation, respect, flexible environment and compensation. I urge the Board to support my recommendation to provide increases of 5.7% to three aforementioned positions. This is in addition to the 2% increase afforded to all other team members.

The following motion has been prepared for Board consideration:

MOVE TO APPROVE THE 5.7% WAGE INCREASE FOR THE HUMAN RESOURCES DIRECTOR, FINANCE DIRECTOR, AND ECONOMIC DEVELOPMENT DIRECTOR IN ADDITION TO A 2% WAGE ADJUSTMENT FOR ALL OTHER NON-UNION TEAM MEMBERS, AS PRESENTED.

Attachment:

1. 2020 Proposed Non-Union Wage Schedule

**2020 Salaries for Non-Union Employees
Effective January 1, 2020**

			<u>2020 Salary</u>	
Township Manager	Step 1	\$ 133,743.00		
	Step 2	\$ 135,750.00		
	Step 3	\$ 137,786.00		
	Step 4	\$ 139,852.00		
	Step 5	\$ 141,950.00		
	Step 6	\$ 144,080.00		
Deputy Township Manager/ Director of Public Works Derek Perry	Step 1	\$ 96,205.00	\$111,513.00	January 1, 2020
	Step 2	\$ 100,579.00		
	Step 3	\$ 103,859.00		
	Step 4	\$ 106,593.00		
	Step 5	\$ 109,326.00		
	Step 6	\$ 111,513.00		
Executive Assistant * Michelle Prinz	Step 1	\$ 42,468.00	\$59,033.00	January 1, 2020
	Step 2	\$ 45,780.00		
	Step 3	\$ 49,093.00		
	Step 4	\$ 52,404.00		
	Step 5	\$ 55,722.00		
	Step 6	\$ 59,033.00		
Human Resources Director Joyce Marx	Step 1	\$ 78,861.00	\$102,874.00	January 1, 2020
	Step 2	\$ 82,560.00		
	Step 3	\$ 86,258.00		
	Step 4	\$ 89,953.00		
	Step 5	\$ 93,647.00		
	Step 6	\$ 97,341.00		
Human Resources Specialist * Carol Hasse	Step 1	\$ 54,081.00	\$64,606.00	January 1, 2020
	Step 2	\$ 56,190.00		
	Step 3	\$ 58,292.00		
	Step 4	\$ 60,395.00		
	Step 5	\$ 62,503.00		
	Step 6	\$ 64,606.00		
Finance Director Miriam Mattison	Step 1	\$ 78,861.00	\$102,874.00	January 1, 2020
	Step 2	\$ 82,560.00		
	Step 3	\$ 86,258.00		
	Step 4	\$ 89,953.00		
	Step 5	\$ 93,647.00		
	Step 6	\$ 97,341.00		

* Employees are entitled to overtime compensation. Salaries listed are base pay.

**Employees hired after January 1, 2019

**2020 Salaries for Non-Union Employees
Effective January 1, 2020**

			<u>2020 Salary</u>		
Purchasing Coordinator**	Step 1	\$ 72,465.00	\$72,465.00	January 1, 2020	
Tom Wegener	Step 2	\$ 73,568.00			
	Step 3	\$ 74,688.00			
	Step 4	\$ 75,809.00			
	Step 5	\$ 76,946.00			
	Step 6	\$ 78,100.00			
 Community Planning & Development Director	Step 1	\$ 88,496.00	\$108,409.00	January 1, 2020	
Mark Kieselbach	Step 2	\$ 92,480.00			
	Step 3	\$ 96,461.00			
	Step 4	\$ 100,443.00			
	Step 5	\$ 104,427.00			
	Step 6	\$ 108,409.00			
 Economic Development Director	Step 1	\$ 78,861.00	\$102,874.00	January 1, 2020	
Chris Buck	Step 2	\$ 82,560.00			
	Step 3	\$ 86,258.00			
	Step 4	\$ 89,953.00			
	Step 5	\$ 93,647.00			
	Step 6	\$ 97,341.00			
 EMS/Fire Chief	Step 1	\$ 88,496.00	\$100,443.00	January 1, 2020	
Mike Hamel	Step 2	\$ 92,480.00			\$104,427.00
	Step 3	\$ 96,461.00			
	Step 4	\$ 100,443.00			
	Step 5	\$ 104,427.00			
	Step 6	\$ 108,409.00			
 Chief of Police	Step 1	\$ 83,592.00	\$95,685.00	January 1, 2020	
Ken Plaga	Step 2	\$ 86,935.00			
	Step 3	\$ 90,414.00			
	Step 4	\$ 93,125.00			
	Step 5	\$ 95,685.00			
 Assistant Chief of Police	Step 1	\$ 78,771.00	\$81,921.00	January 1, 2020	
Brad Bach	Step 2	\$ 81,921.00			\$85,199.00
	Step 3	\$ 85,199.00			
	Step 4	\$ 87,754.00			
	Step 5	\$ 90,167.00			
	Step 6	\$ 92,421.00			

* Employees are entitled to overtime compensation. Salaries listed are base pay.

**Employees hired after January 1, 2019

**2020 Salaries for Non-Union Employees
Effective January 1, 2020**

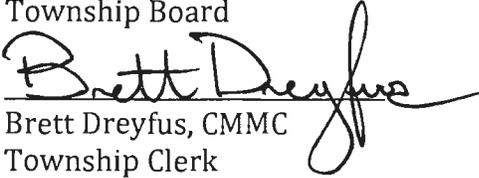
			<u>2020 Salary</u>			
Parks and Recreation Director	Step 1	\$ 78,861.00	\$102,874.00	January 1, 2020		
LuAnn Maisner	Step 2	\$ 82,560.00				
	Step 3	\$ 86,258.00				
	Step 4	\$ 89,953.00				
	Step 5	\$ 93,647.00				
	Step 6	\$ 97,341.00				
Information Technology Director	Step 1	\$ 78,861.00	\$102,874.00	January 1, 2020		
Stephen Gebes	Step 2	\$ 82,560.00				
	Step 3	\$ 86,258.00				
	Step 4	\$ 89,953.00				
	Step 5	\$ 93,647.00				
	Step 6	\$ 97,341.00				
Assistant Information Technology Director**	Step 1	\$ 94,576.00	\$102,000.00	January 1, 2020		
Troy Kaminga	Step 2	\$ 96,017.00				
	Step 3	\$ 97,479.00				
	Step 4	\$ 98,963.00				
	Step 5	\$ 100,470.00				
	Step 6	\$ 102,000.00				
Public Works Superintendent*	Step 1	\$ 72,465.00	\$74,688.00	January 1, 2020		
Rob MacKenzie	Step 2	\$ 73,568.00			\$75,809.00	September 9, 2020
	Step 3	\$ 74,688.00				
	Step 4	\$ 75,809.00				
	Step 5	\$ 76,946.00				
	Step 6	\$ 78,100.00				
Parks & Land Preservation Superintendent*	Step 1	\$ 72,465.00	\$72,465.00	January 1, 2020		
Kati Adams	Step 2	\$ 73,568.00			\$73,568.00	October 28, 2020
	Step 3	\$ 74,688.00				
	Step 4	\$ 75,809.00				
	Step 5	\$ 76,946.00				
	Step 6	\$ 78,100.00				
Part-Time Accountant		\$24.97 per hour		January 1, 2020		
Tom Warner						
Part-Time Paramedic/Firefighter		\$15.30 - \$18.87 per hour		January 1, 2020		

* Employees are entitled to overtime compensation. Salaries listed are base pay.

**Employees hired after January 1, 2019

MEMORANDUM

TO: Township Board

FROM: 
Brett Dreyfus, CMMC
Township Clerk

DATE: December 5, 2019

RE: Approval to Change Polling Location for Precinct #20

Precinct #20 has been located at New Hope Church, 1540 Haslett Rd.

In August, 2019 New Hope Church opened a new facility at 2170 East Saginaw Highway, East Lansing. As a result, they have closed their church on Haslett Road and it will not be available to serve as the polling location for Precinct 20 effective January 1, 2020.

The church has graciously offered to allow Meridian Township to use their new facility as a polling location. The new facility is actually closer and more convenient to all voters residing within Precinct 20 as compared to the current location.

After a site review with the church officials, the new building is ideal for voters. It is fully ADA compliant, has ample parking, and the layout for voter throughput is larger and easier to navigate.

MOVE TO ADOPT THE RESOLUTION "THE MERIDIAN TOWNSHIP BOARD APPROVES THE POLLING LOCATION CHANGE OF PRECINCT #20 FROM NEW HOPE CHURCH, 1540 HASLETT ROAD TO NEW HOPE CHURCH, 2170 EAST SAGINAW ROAD IN MERIDIAN TOWNSHIP."



12.A

To: Township Board

From: Mark Kieselbach, Director of Community Planning & Development
Peter Menser, Director of Community Planning & Development

Date: December 5, 2019

Re: Trash Receptacle Ordinance – Final Adoption

The Township Board last discussed the proposed ordinance amendment regarding the placement and storage of trash and recycling receptacles at its meeting on December 3, 2019. At the meeting the Board voted to amend the draft ordinance language to remove the provision requiring receptacles in a side yard to be placed back a minimum of 50 percent of the depth of the structure. The ordinance still requires receptacles to be stored either in an enclosed structure or in a rear or side yard. Based on observations of neighborhoods around the Township, this requirement will result in practical difficulties for many properties, including those that have landscaping installed along the sides of the home, narrow side yards where receptacles do not fit, lack of paved area around the home to facilitate navigating receptacles in inclement weather, steep drop offs in grade toward the rear yard, or those that do not have garages.

A resolution to approve the proposed amendment for final adoption is attached. The following motion is provided for the Board's consideration:

- **Move to approve for final adoption the resolution amending Chapter 46, Section 46-2 to establish regulations for the placement and storage of trash and recycling receptacles.**

Attachment

1. Resolution to approve for final adoption.

G:\Community Planning & Development\Planning\ORDINANCES\Trash Receptacles\Trash Receptacle Ordinance.tb6.docx

RESOLUTION TO APPROVE

**Amendment to Chapter 46
Nuisances
(Township Board)
FINAL ADOPTION**

RESOLUTION

At the regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 10th day of December, 2019, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board endeavors to ensure residential neighborhoods maintain a high standard of orderliness and cleanliness by limiting the time period trash and recycling receptacles are left at the curb before and after collection; and

WHEREAS, at its meeting on October 15, 2019 the Township Board reviewed draft ordinance language regulating trash and recycling receptacles and agreed to consider an amendment to the Code of Ordinance; and

WHEREAS, the proposed ordinance amendment allows trash and recycling receptacles to be placed at the curb for collection no earlier than 12:00 p.m. preceding the scheduled collection day and retrieved no later than 1:00 p.m. on the day following collection; and

WHEREAS, the proposed ordinance requires trash and recycling receptacles be stored either in an enclosed structure or in a side or rear yard only; and

WHEREAS, the proposed ordinance is consistent with Objective A of Goal 1 of the 2017 Master Plan to maintain a community of desirable, attractive residential neighborhoods; and

WHEREAS, the Township Board introduced the proposed ordinance for publication and subsequent adoption at its meeting on December 3, 2019.

NOW THEREFORE BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2019-16, entitled "Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 46, Section 46-2, Nuisances per se, by adding Section 46-2(10).

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

Resolution to Approve (Final Adoption)

Township Board (December 10, 2019)

Page 2

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 10th day of December, 2019.

Brett Dreyfus, Clerk
Charter Township of Meridian

Ordinance No. 2019-16

ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, CHAPTER 46, SECTION 46-2.

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Amendment to Chapter 46, Section 46-2. Section 46-2 entitled Nuisances per se of the Code of the Charter Township of Meridian, Ingham County, Michigan is hereby amended to add Section 46-2(10) to read as follows:

(10) Trash or recycling receptacles shall not be placed at the street or curbside for collection purposes earlier than 12:00 p.m. the day preceding the scheduled collection day and shall be returned to a storage place located either in an enclosed structure or in a side or rear yard no later than 1:00 p.m. on the day following the scheduled collection day.

a. A person who violates any provision of this subsection is responsible for a municipal civil infraction, subject to payment of a civil fine of \$25, plus costs, including all direct and indirect expenses incurred by the Township in connection with the municipal civil infraction as provided in Section 1-8 of the Township Code of Ordinances. As to violations of this article that are continuous with respect to time, each day that the violation continues is a separate offense. Abatements shall not be considered as payment or part of a violation's penalty. In addition to all other remedies, including the penalties provided in this article, the Township may commence and prosecute appropriate actions in the county circuit court or any other court having jurisdiction to restrain or prevent any noncompliance with or violation of any of the provisions of this subsection or to correct, remedy, or abate such noncompliance or violation.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby replaced only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall become effective immediately upon its publication.

Ronald J. Styka, Township Supervisor

Brett Dreyfus, Township Clerk



12.B

To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development
Peter Menser, Principal Planner

Date: December 5, 2019

Re: Rezoning #19060 (Okemos Land Investment, LLC) - Introduction

The Township Board discussed Rezoning #19060 at its last meeting on December 3, 2019. At the meeting the Board requested staff to prepare a resolution to approve the rezoning subject to the conditions offered by the applicant for consideration at its next meeting on December 10, 2019.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RR (Rural Residential), RAA (Single Family-Low Density), and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) with conditions. If the Board amends the proposal the request may be referred back to the Planning Commission for a recommendation. A resolution to approve the rezoning subject to the conditions offered by the applicant is provided.

- **Move to adopt the resolution approving Rezoning #19060 with conditions to rezone approximately 96 acres located on the north side of Bennett Road, east of Hagadorn Road, and west of Hulett Road from RR (Rural Residential), RAA (Single Family-Low Density), and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) with conditions.**

Attachment

1. Resolution to approve.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2019\REZ 19060 (Bennett Road Holding LLC)\REZ 19060.tb5.docx

**RESOLUTION TO APPROVE
Bennett Road, west of Hulett Road**

**Rezoning #19060
Okemos Land Investments LLC**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 28th day of October, 2019, at 7:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Okemos Land Investment LLC requested the rezoning of 96 acres located on the north side of Bennett Road, west of Hulett Road from RR (Rural Residential), RAA (Single Family-Low Density), and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) with conditions, which includes the following properties: 2862 Bennett Road (Parcel I.D. #29-30-008), 2824 Bennett Road (Parcel I.D. #29-300-020), 2806 Bennett Road (Parcel I.D. #29-300-021), 2800 Bennett Road (Parcel I.D. #29-300-026), Parcel I.D. #29-300-025, Parcel I.D. #29-300-023, and Parcel I.D. #29-251-009; and

WHEREAS, in a letter dated November 25, 2019 the applicant offered the following seven voluntary conditions on the rezoning: 1) 93 acres of RAA zoning is to be a PUD. Three acres are to be zoned PO. 2) Maximum of 150 single family detached homes. 3) No vehicular connection to Champion Woods or Woods of Heron Creek for perpetuity. An emergency only access will connect Silverleaf to Sophiea Parkway in Champion Woods. This will be a 20' asphalt pathway with bollards to prevent normal vehicular traffic. 4) A 75' minimum distance between homes in Champion Woods and homes in Silverleaf. 5) The northern approximately 20 acres to be dedicated as open space to Meridian Township. 6) A 3-acre site will be zoned P.O. The office space will not exceed 20,000 sq. ft. No apartments will be built in the P.O. zoned site. This will be on Bennett Road at the southeast corner of the property abutting the Schultz Veterinary Clinic. 7) The storm drainage will be designed to avoid impact on Champion Woods and Woods of Heron Creek. Mayberry Homes will cooperate with the resolution of the existing drainage issues with Champion Woods and Woods of Heron Creek; and

WHEREAS, the Planning Commission held a public hearing at its regular meeting on October 14, 2019 and voted to recommend approval of the rezoning request at its meeting on October 28, 2019; and

WHEREAS, the Township Board discussed the proposed rezoning at its meetings on November 19, 2019 and December 3, 2019 and has reviewed the staff and Planning Commission materials provided under cover memorandums dated November 14, 2019 and November 26, 2019; and

**Resolution to Approve
Rezoning #19060 (Okemos Land Investment LLC)
Page 2**

WHEREAS, the proposed rezoning to RAA is consistent with the R2 Residential 0.5 to 3.5 dwelling units per acre designation on the Future Land Use Map in the 2017 Master Plan; and

WHEREAS, the proposed RAA zoning is consistent with the zoning of adjacent Champion Woods and Woods of Heron Creek developments to the east; and

WHEREAS, the proposed PO zoning is consistent with adjacent nonresidential land uses along Bennett Road in the vicinity of the subject site such as the Schultz Vet Clinic, Bennett Road Elementary School and associated bus garage, 242 Community Church, and College Fields Golf Course; and

WHEREAS, the proposed rezoning is consistent with Objective E of Goal 2 of the 2017 Master Plan to preserve greenbelts, open spaces, and natural areas and create pathways by encouraging the use of planned unit development or other suitable strategies for new residential developments; and

WHEREAS, public water and sanitary sewer are available for extension to serve the subject site.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Rezoning #19060 to rezone 96 acres located on the north side of Bennett Road, west of Hulett Road from RR (Rural Residential), RAA (Single Family-Medium Density), and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) subject to the following conditions voluntarily offered by the applicant:

1. 93 acres of RAA zoning is to be a PUD. Three acres are to be zoned PO.
2. Maximum of 150 single family detached homes.
3. No vehicular connection to Champion Woods or Woods of Heron Creek for perpetuity. An emergency only access will connect Silverleaf to Sophiea Parkway in Champion Woods. This will be a 20' asphalt pathway with bollards to prevent normal vehicular traffic.
4. A 75' minimum distance between homes in Champion Woods and homes in Silverleaf.
5. The northern approximately 20 acres to be dedicated as open space to Meridian Township.
6. A 3-acre site will be zoned P.O. The office space will not exceed 20,000 sq. ft. No apartments will be built in the P.O. zoned site. This will be on Bennett Road at the southeast corner of the property abutting the Schultz Veterinary Clinic.
7. The storm drainage will be designed to avoid impact on Champion Woods and Woods of Heron Creek. Mayberry Homes will cooperate with the resolution of the existing drainage issues with Champion Woods and Woods of Heron Creek.

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____
NAYS: _____

ORDINANCE NO. _____
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #19060

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RR (Rural Residential), RAA (Single Family-Medium Density), and RAAA (Single Family-Low Density) District symbols and indication as shown on the Zoning District Map, for Parcel I.D. #29-251-009, Parcel I.D. #29-300-026, Parcel I.D. ##29-300-020, Parcel I.D. #29-30-008, and portions of Parcel I.D. #29-300-023, Parcel I.D. #29-300-020, and Parcel I.D. #29-300-025, for the land legally described as:

A parcel of land in the Southwest 1/4 and the Northwest 1/4 of Section 29, T4N, R1 W, Meridian Township, Ingham County, Michigan, the boundary of said area described as: Commencing at the South 1/4 corner of said Section 29; thence West along the South line of said Section 29 a distance of 635.00 feet to the point of beginning of this description; thence West continuing along said South line 688.18 feet to the West line of the East 1/2 of said Southwest 1/4; thence N00°13'20"W along said West line 2640.04 feet to the East-West 1/4 line of said Section 29; thence S89°57'52"E along said East-West 1/4 line 934.24 feet; thence N69°45'18"E, 280.00 feet; thence N24°45'18"E, 230.00 feet; thence N15°14'42"W, 140.00 feet; thence N71°33'39"W, 340.00 feet; thence N00°14'42"W, 408.03 feet; thence N53°44'46"E, 182.00 feet; thence S84°10'47"E, 238.74 feet to the North-South 1/4 line of said Section 29; thence S00°14'42"E along said North-South 1/4 line 1040.06 feet to the Center of said Section 29; thence S00°16'21 "E along the North-South 1/4 line of Section 29 a distance of 2139.16 feet; thence S79°14'28"W 250.38 feet; thence S49°08'47"W 135.18 feet; thence Southwesterly 136.11 feet on a curve to the right, said curve having a radius of 205.00 feet, a delta angle of 38°02'32" and a chord length of 133.63 feet bearing S68°10'03"W; thence S8T11°19"W 84.57 feet; thence Northwesterly 50.30 feet on a curve to the right, said curve having a radius of 215.00 feet, a delta angle of 13°24'19" and a chord length of 50.19 feet bearing N86°06'32"W; thence N79°24'22"W 26.26 feet; thence South perpendicular to said South line 319.29 feet to the point of beginning; said area containing 80.27 acres more or less, including 0.52 acre, more or less, presently in use as public right of way, said area subject to all easements and restrictions if any.

to that of RAA (Single Family-Low Density) with conditions.

B. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RR (Rural Residential) and RAAA (Single Family-Low Density) District symbols and indication as shown on the Zoning District Map, for Parcel I.D. #29-300-021 and a portion of Parcel I.D. #29-300-025, for the land legally described as:

A parcel of land in the Southwest 1 /4 of Section 29, T4N, R1 W, Meridian Township, Ingham County, Michigan, the boundary of said area described as: Commencing at the South 1/4 corner of said Section 29; thence West along the South line of said Section 29 a distance of 200.00 feet to the point of beginning of this description; thence West continuing along said South line 435.00 feet; thence North perpendicular to said South line 319.29 feet; thence S79'24'22"E 26.26 feet; thence Southeasterly 50.30 feet on a curve to the left, said curve having a radius of 215.00 feet, a delta angle of 13'24'19" and a chord length of 50.19 feet bearing S86'06'32"E; thence N8T11'19"E 84.57 feet; thence Northeasterly 136.11 feet on a curve to the left, said curve having a radius of 205.00 feet, a delta angle of 38'02'32" and a chord length of 133.63 feet bearing N68'10'03"E; thence N49'08'47"E 21.18 feet; thence S30'18'55"E 175.77 feet; thence Southeasterly 174.36 feet on a curve to the right, said curve having a radius of 332.88 feet, a delta angle of 30'00'41" and a chord length of 172.37 feet bearing S15'18'55"E; thence S00'18'55"E 60.77 feet to the point of beginning; said area containing 3.03 acres more or less, including 0.33 acre, more or less, presently in use as public right of way; said area subject to all easements and restrictions if any.

to that of PO (Professional and Office) with conditions.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Ronald J. Styka, Township Supervisor

Brett Dreyfus, Township Clerk



To: Board Members
Date: December 10, 2019
Re: 2019 4th Quarter Budget Amendment Request

The December 2019 Amended Budget is attached. It reflects the recommended Budget Amendments that are detailed in Exhibit A. These amendments result from revenue and expenditures that were unknown during the original budget process.

Amendments to the 2019 General Fund include revenue increases from property tax and interest totaling \$120,000. Expenditure requests are from many different expenses. The larger items are street lights and legal fees totaling \$110,500.

The projected Fund Balance for the General Fund is computed as follows:

Fund Balance at 12/31/18 per audit	\$7,961,297
Original Budgeted Use of Fund Balance 2019	(591,660)
1 st Qtr. budget amendments	(7,200)
3 rd Qtr. Budget amendments	262,500
4 th Qtr. Budget amendments	9,500
Projected Use of Fund Balance	<u>(\$326,860)</u>
Projected Fund Balance at 12/31/19	<u>\$7,634,437</u>
Fund Balance/Average Monthly Expenditures	<u>4.56</u>

Amendments to the Special funds consists of proceeds into the Road Fund from the Road Bond sale and interest totaling \$11,118,000 with use of \$30,000 for Professional Services. The Water Fund is requesting use of \$520,000 due to reduced revenue from water sales and additional construction costs at Towner Road and Lake Lansing East.

The following motion is proposed:

MOVE TO APPROVE THE 4th QUARTER 2019 BUDGET AMENDMENTS WITH A INCREASE IN BUDGETED FUND BALANCE FOR THE GENERAL FUND IN THE AMOUNT OF \$9,500 WHICH PROJECTS A USE OF FUND BALANCE OF \$326,860. BASED ON THE RESULTS OF THE 2018 AUDITED FINANCIALS, THE PROJECTED FUND BALANCE AT DECEMBER 31, 2019 WILL BE \$7,634,437.

Attachment:

1. December 2019 Budget Amendment Financial Information

Beginning of Year Budget Amendments
2019 Budget
Charter Township of Meridian

Department	Amount	Explanation	Account
GENERAL FUND			
Revenue			
Current Property Taxes	100,000.00	Higher than anticipated	101-000.000-402.000
Interest	<u>20,000.00</u>	Higher than anticipated	101-000.000-665.000
	120,000.00		
Expenditures			
General Government			
Admin Services - Health Insurance	2,000.00	Higher than budgeted	101-170.173-715.000
Admin Services - Pension	3,000.00	Higher than budgeted - Closed Teamsters unit	101-170.173-717.000
Admin Services - Unemployment Compensation	10,000.00	Higher than budgeted	101-170.173-724.000
Admin Services - Postage	5,000.00	Higher than budgeted	101-170.173-730.000
Admin Services - Legal Fees	60,000.00	Higher than budgeted	101-170.173-808.000
Admin Services - Legal Fees Labor	30,000.00	Higher than budgeted	101-170.173-808.200
Admin Services - Advertising	5,000.00	Higher than budgeted	101-170.173-810.000
Admin Services - Insurance	1,500.00	Higher than budgeted	101-170.173-812.000
Admin Services - Street Lights	30,000.00	Higher than budgeted - LED lights added to the inventory	101-170.173-922.000
Accounting - Salaries	10,000.00	Higher than budgeted - Staffing Changes	101-170-201-701.000
Elections - Salaries - August Primary	(4,000.00)	Less than budgeted	101-170.191-701.130
Elections - Salaries - November Elections	(25,500.00)	Less than budgeted	101-170.191-701.140
Elections - Overtime	(5,000.00)	Less than budgeted	101-170.191-706.000
Elections - Supplies - Nov. Election	(4,500.00)	Less than budgeted	101-170.191-728.003
Elections - Postage - Nov. Election	(7,000.00)	Less than budgeted	101-170.191-730.003
Total General Government	<u>110,500.00</u>		
Total Expenditures for General Fund	<u>110,500.00</u>		
Net (from)To Fund Balance	<u>9,500.00</u>		
SPECIAL REVENUE FUNDS			
Local Roads			
Revenue - Other Financing Source - Bond	11,100,000.00	Higher than anticipated - Bond Proceeds	203-000.000-696.000
Revenue - Interest	18,000.00	Higher than anticipated	203-000.000-665.000
Expenditures			
Professional Services	30,000.00	Higher than anticipated - Bond Fees	203-000.000-821.000
Total Expenditures	<u>30,000.00</u>		
Net to (from) Fund Balance	<u>11,088,000.00</u>		
Water Fund			
Revenue - Water Sales	(400,000.00)	Less than budgeted - Lower Water sales	591-000.000-630.000
Revenue - Interest	<u>5,000.00</u>	Higher than anticipated	591-000.000-667.100
Total Revenue	<u>(395,000.00)</u>		
Expenditures			
Water Capital Outlay - Construction/Imp	125,000.00	Higher than anticipated - Towner Road and Lake Lansing East	591-900.901-974.000
Total Expenditures	<u>125,000.00</u>		
Net to (from) Fund Balance	<u>(520,000.00)</u>		



To: Township Board

From: Mark Kieselbach, Director Community and Planning and Development

Date: December 4, 2019

Re: Property Maintenance Code - Introduction

The Township Property Maintenance Code is based on the International Property Maintenance Code (IPMC). The IPMC is a nationally recognized code that has been authorized for use by the State of Michigan. Its provisions are intended to apply to all residential and non-residential structures. The IPMC was developed with the intent to ensure public health, safety and welfare of municipalities through the continued occupancy and maintenances of structures and premises. Minimum requirements and standards for premises and structures and also ventilation, lighting, heating, sanitation and protection from the elements are set forth through the code.

The 2015 edition of the IPMC with Township amendments is the current version adopted by the Township. The IPMC is considered part of the requirements of the Michigan Building Code and Michigan Residential Code.

The major change between the 2015 edition and the 2018 edition of the IPMC was an update of Chapter 7 Fire Safety Requirements. The Township Fire Inspector did review the changes in the 2018 edition and is in agreement with the amendment.

The following motion has been provided for the Board’s consideration:

- **Move to approve the resolution for the introduction of the amendment to Chapter 14, Article III, of the Code of Ordinances to adopt the 2018 International Property Maintenance Code with Township amendments.**

Attachments

1. Draft Code Update
2. Resolution for Introduction

G:\Community Planning & Development\Building\Property Maintenance Code\2018 PMC\Property Maintenance Code.tb1.docx

Chapter 14
Buildings and Building Regulations
Article III
Property Maintenance Code

Section 14-56 Adoption by reference.

[Code 1974, Section 92-1; Ord. No. 2006-01, 5-23-2006; Ord. No. 2008-11, 8-1-2008]

The International Property Maintenance Code, ~~2015~~ 2018 edition, as published by the International Code Council is hereby adopted by reference with the Charter Township of Meridian amendments.

Section 14-57 Code references.

[Code 1974, Section 92-3; Ord. No. 2006-01, 5-23-2006]

References in the International Property Maintenance Code to "jurisdiction" shall mean the Charter Township of Meridian; and to "chief appointing authority" shall mean the Meridian Township Supervisor.

Section 14-58 International Property Maintenance Code.

[Ord. No. 2006-01, 5-23-2006; Ord. No. 2008-11, 8-1-2008]

The International Property Maintenance Code adopted by Section 14-56 is hereby changed, altered, deleted, or amended in the following respects, and all references to this section shall refer to the like numbered sections of the International Property Maintenance Code.

Section 102.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code and Michigan Residential Code, International Mechanical Code with Michigan Mechanical Code, ICC Electrical Code with Michigan Electrical Code and International Zoning Code with Zoning Ordinance of the Charter Township of Meridian.

Section 102.7 of the International Property Maintenance Code is hereby amended to read as follows:

102.7 Referenced codes and standards.

The codes and standards referenced are considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply.

Sections 102.7.1 and 102.7.2 of the International Property Maintenance Code is hereby deleted.

Section 103 of the International Property Maintenance Code is hereby amended to change the title of the section to Property Maintenance Inspection.

Section 103.1 of the International Property Maintenance Code is hereby amended to read as follows:

103.1 General.

December 10, 2019

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The administration and enforcement of this code shall be the responsibility of the Director of Community Planning and Development and for purpose of this code shall be known as the code official.

Section 103.2 of the International Property Maintenance Code is hereby deleted.

Section 103.3 of the International Property Maintenance Code is hereby amended to read as follows:

103.3 Deputies.

The code official may delegate such responsibility to the administration and enforcement of this code to the appropriate Township employees or officers. Such officers shall have the authority to enforce this code in accordance with the requirements and procedures set forth.

Section 103.4 of the International Property Maintenance Code is hereby deleted.

Section 103.5 of the International Property Maintenance Code is hereby amended to read as follows:

103.5 Fees.

The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be established by the Township Board.

Section 104.3 of the International Property Maintenance Code is hereby amended to read as follows:

104.3 Right of entry.

The code official is authorized to request entry to a structure or premises at reasonable times to inspect. The inspection shall be subject to constitutional restrictions on unreasonable searches and seizures. If entry is refused or not obtained, the code official is authorized to pursue recourse as provided by law.

Section 106.3 of the International Property Maintenance Code is hereby deleted.

Section 106.4 of the International Property Maintenance Code is hereby deleted.

Section 107.1 of the International Property Maintenance Code is hereby amended to read as follows:

107.1 Notice to person responsible.

Whenever the code official determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given in the manner prescribed in Section 107.2 and 107.3 to the person responsible for the violation as specified in this code.

Section 107.2.6 of the International Property Maintenance Code is hereby deleted.

Section 108 of the International Property Maintenance Code is hereby deleted.

Section 109 of the International Property Maintenance Code is hereby deleted.

Section 110 of the International Property Maintenance Code is hereby deleted.

Section 111.1 of the International Property Maintenance Code is hereby amended to read as follows:

111.1 Application for appeal.

Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the Board of Appeals, as established by § 14-27 of the Charter Township of Meridian Code of Ordinances and consistent with state law, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

Section 111.2 and Subsections 111.2.1—111.2.5 of the International Property Maintenance Code are hereby deleted.

Section 111.3 of the International Property Maintenance Code is hereby deleted.

Section 111.4 and Subsection 111.4.1 of the International Property Maintenance Code are hereby deleted.

Section 111.5 of the International Property Maintenance Code is hereby deleted.

Section 111.6 and Subsections 111.6.1—111.6.2 of the International Property Maintenance Code are hereby deleted.

Section 111.7 of the International Property Maintenance Code is hereby deleted.

Section 111.8 of the International Property Maintenance Code is hereby deleted.

Section 112 of the International Property Maintenance Code is hereby deleted.

Section 201.3 of the International Property Maintenance Code is hereby amended to read as follows:

201.3 Terms defined in other codes.

Words and phrases which are not defined in this ordinance shall be construed according to the following, in order listed: Charter Township of Meridian Zoning Ordinance, Michigan Building Code, Michigan Residential Code, Michigan Rehabilitation Code for Existing Buildings, Michigan Plumbing Code, Michigan Mechanical Code, Michigan Electrical Code, and International Fire Code with Meridian Township amendments. If not otherwise defined, such words and phrases shall be construed consistent with the common and approved usage of the language, and technical words, technical phrases and words and phrases that have acquired peculiar but appropriate meaning in law shall be construed according to such meanings.

Section 201.4 of the International Property Maintenance Code is hereby deleted.

Section 302.4 of the International Property Maintenance Code is hereby deleted.

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Section 302.8 of the International Property Maintenance Code is hereby amended to read as follows:

302.8 Motor vehicles.

Except as provided for in other regulations, no inoperative or unlicensed motor vehicle shall be parked, kept or stored outside on any premises, and no vehicle shall be stored outside in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Spray painting of vehicles is prohibited unless conducted inside an approved spray booth.

Section 303 of the International Property Maintenance Code is hereby deleted.

Section 304.14 of the International Property Maintenance Code is hereby amended to include the dates of March 31 to November 1.

Section 305.3 of the International Property Maintenance Code is hereby amended to read as follows:

305.3 Interior surfaces.

All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Excessive peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Excessive cracked or loose plaster, decayed wood, broken windows and other defective surface conditions shall be corrected.

Section 308.5 of the International Property Maintenance Code is hereby amended to read as follows:

308.5 Occupant.

The occupant of any structure shall be responsible for the continued pest-free condition of the structure.

Exception: Where the infestations are caused by defects in the structure, the owner shall be responsible for extermination.

Section 401.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code and Michigan Residential Code.

Section 404.5 of the International Property Maintenance Code is hereby deleted.

Section 404.6 of the International Property Maintenance Code is hereby deleted.

Section 505.1 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 602.2 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 602.3 of the International Property Maintenance Code is hereby amended to include the dates of October 1 to April 30.

December 10, 2019

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Section 602.3.1 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 702.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 702.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 702.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code.

Section 703.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.2.1.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.1.3 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.3 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.3.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.4.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments and replacing International Building Code with Michigan Building Code.

Section 704.4.3 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.5.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.6.4 subsection 1., 2., and 3 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 705.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments and replacing International Residential Code with Michigan Residential Code.

Chapter 8 of the International Property Maintenance Code is hereby deleted.

Amendment to Chapter 14
Property Maintenance Code – Introduction
Page 2

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 10th day of December, 2019.

Brett Dreyfus, Clerk
Charter Township of Meridian

ORDINANCE NO. _____

**ORDINANCE AMENDING THE CODE OF THE
CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN
CHAPTER 14, ARTICLE III PROPERTY MAINTENANCE CODE
BY ADOPTING THE 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE
WITH TOWNSHIP AMENDMENTS**

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1.

- A. Amendment to Chapter 14, Article III Property Maintenance Code.** Section 14-56 entitled Adoption by reference of the code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 14-56 Adoption by reference.

The International Property Maintenance Code, 2018 edition, as published by the International Code Council is hereby adopted by reference with the Charter Township of Meridian amendments.

Section 14-57 Code References.

Remain as written.

- B. Amendment to Chapter 14, Article III Property Maintenance Code.** Section 14-58 entitled International Property Maintenance Code of the code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 14-58 International Property Maintenance Code.

The International Property Maintenance Code adopted by Section 14-56 is hereby changed, altered, deleted, or amended in the following respects, and all references to this section shall refer to the like numbered sections of the International Property Maintenance Code.

Section 102.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code and Michigan Residential Code, International Mechanical Code with Michigan Mechanical Code, ICC Electrical Code with Michigan Electrical Code and International Zoning Code with Zoning Ordinance of the Charter Township of Meridian.

Section 102.7 of the International Property Maintenance Code is hereby amended to read as follows:

102.7 Referenced codes and standards.

The codes and standards referenced are considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply.

Sections 102.7.1 and 102.7.2 of the International Property Maintenance Code is hereby deleted.

Section 103 of the International Property Maintenance Code is hereby amended to change the title of the section to Property Maintenance Inspection.

Section 103.1 of the International Property Maintenance Code is hereby amended to read as follows:

103.1 General.

The administration and enforcement of this code shall be the responsibility of the Director of Community Planning and Development and for purpose of this code shall be known as the code official.

Section 103.2 of the International Property Maintenance Code is hereby deleted.

Section 103.3 of the International Property Maintenance Code is hereby amended to read as follows:

103.3 Deputies.

The code official may delegate such responsibility to the administration and enforcement of this code to the appropriate Township employees or officers. Such officers shall have the authority to enforce this code in accordance with the requirements and procedures set forth.

Section 103.4 of the International Property Maintenance Code is hereby deleted.

Section 103.5 of the International Property Maintenance Code is hereby amended to read as follows:

103.5 Fees.

The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be established by the Township Board.

Section 104.3 of the International Property Maintenance Code is hereby amended to read as follows:

104.3 Right of entry.

The code official is authorized to request entry to a structure or premises at reasonable times to inspect. The inspection shall be subject to constitutional restrictions on unreasonable searches and seizures. If entry is refused or not obtained, the code official is authorized to pursue recourse as provided by law.

Section 106.3 of the International Property Maintenance Code is hereby deleted.

Section 106.4 of the International Property Maintenance Code is hereby deleted.

Section 107.1 of the International Property Maintenance Code is hereby amended to read as follows:

107.1 Notice to person responsible.

Whenever the code official determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given in the manner prescribed in Section 107.2 and 107.3 to the person responsible for the violation as specified in this code.

Section 107.2.6 of the International Property Maintenance Code is hereby deleted.

Section 108 of the International Property Maintenance Code is hereby deleted.

Section 109 of the International Property Maintenance Code is hereby deleted.

Section 110 of the International Property Maintenance Code is hereby deleted.

Section 111.1 of the International Property Maintenance Code is hereby amended to read as follows:

111.1 Application for appeal.

Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the Board of Appeals, as established by § 14-27 of the Charter Township of Meridian Code of Ordinances and consistent with state law, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

Section 111.2 and Subsections 111.2.1—111.2.5 of the International Property Maintenance Code are hereby deleted.

Section 111.3 of the International Property Maintenance Code is hereby deleted.

Section 111.4 and Subsection 111.4.1 of the International Property Maintenance Code are hereby deleted.

Section 111.5 of the International Property Maintenance Code is hereby deleted.

Section 111.6 and Subsections 111.6.1—111.6.2 of the International Property Maintenance Code are hereby deleted.

Section 111.7 of the International Property Maintenance Code is hereby deleted.

Section 111.8 of the International Property Maintenance Code is hereby deleted.

Section 112 of the International Property Maintenance Code is hereby deleted.

Section 201.3 of the International Property Maintenance Code is hereby amended to read as follows:

201.3 Terms defined in other codes.

Words and phrases which are not defined in this ordinance shall be construed according to the following, in order listed: Charter Township of Meridian Zoning Ordinance, Michigan Building Code, Michigan Residential Code, Michigan Rehabilitation Code for Existing Buildings, Michigan Plumbing Code, Michigan Mechanical Code, Michigan Electrical Code, and International Fire Code with Meridian Township amendments. If not otherwise defined, such words and phrases shall be construed consistent with the common and approved usage of the language, and technical words, technical phrases and words and phrases that have acquired peculiar but appropriate meaning in law shall be construed according to such meanings.

Section 201.4 of the International Property Maintenance Code is hereby deleted.

Section 302.4 of the International Property Maintenance Code is hereby deleted.

Section 302.8 of the International Property Maintenance Code is hereby amended to read as follows:

302.8 Motor vehicles.

Except as provided for in other regulations, no inoperative or unlicensed motor vehicle shall be parked, kept or stored outside on any premises, and no vehicle shall be stored outside in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Spray painting of vehicles is prohibited unless conducted inside an approved spray booth.

Section 303 of the International Property Maintenance Code is hereby deleted.

Section 304.14 of the International Property Maintenance Code is hereby amended to include the dates of March 31 to November 1.

Section 305.3 of the International Property Maintenance Code is hereby amended to read as follows:

305.3 Interior surfaces.

All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Excessive peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Excessive cracked or loose plaster, decayed wood, broken windows and other defective surface conditions shall be corrected.

Section 308.5 of the International Property Maintenance Code is hereby amended to read as follows:

308.5 Occupant.

The occupant of any structure shall be responsible for the continued pest-free condition of the structure.

Exception: Where the infestations are caused by defects in the structure, the owner shall be responsible for extermination.

Section 401.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code and Michigan Residential Code.

Section 404.5 of the International Property Maintenance Code is hereby deleted.

Section 404.6 of the International Property Maintenance Code is hereby deleted.

Section 505.1 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 602.2 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 602.3 of the International Property Maintenance Code is hereby amended to include the dates of October 1 to April 30.

Section 602.3.1 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 702.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 702.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 702.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code.

Section 703.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.1.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.1.3 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.3 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.3.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.4.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments and replacing International Building Code with Michigan Building Code.

Section 704.4.3 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.5.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.6.4 subsection 1., 2., and 3 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 705.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments and replacing International Residential Code with Michigan Residential Code.

Chapter 8 of the International Property Maintenance Code is hereby deleted.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall become effective thirty (30) days following the date of publication.

Ronald J. Styka, Township Supervisor

Brett Dreyfus, Township Clerk



12. E

To: Board Members

From: Ken Plaga, Chief of Police

Date: December 10, 2019

Re: Police Canine Unit Retirement Agreement

The Department has one canine that is trained for article searches, building searches, narcotics detection, and tracking. The Department would like to retire the canine. The dog, Yukon, is eight years old and the canine handler is Sergeant Andy Tobias. The recent promotion of Sergeant Tobias and the age of Yukon are factors in the decision for retirement. The Department will call on other agencies for assistance when additional canines are needed. The Department has budgeted a new canine for 2020 and is in the process of selecting a new handler to be trained.

Sergeant Tobias has requested to purchase Yukon. Traditionally, departments do allow the canine handlers to purchase their dogs at the end of their service life. The Department is requesting authorization transfer the ownership of Yukon from Meridian Township to Sergeant Tobias for one dollar.

The Department offers the following motion.

MOVE TO AUTHORIZE THE POLICE DEPARTMENT TO RETIRE POLICE CANINE YUKON, TO THE CANINE HANDLER, SERGEANT ANDY TOBIAS FOR ONE DOLLAR.



12. E

To: Board Members

From: Ken Plaga, Chief of Police

Date: December 10, 2019

Re: Police Canine Unit Retirement Agreement

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Sergeant Tobias has requested to purchase Yukon. Traditionally, departments do allow the canine handlers to purchase their dogs at the end of their service life. The Department is requesting authorization transfer the ownership of Yukon from Meridian Township to Sergeant Tobias for one dollar.

The Department offers the following motion.

**MOVE TO AUTHORIZE THE POLICE DEPARTMENT TO RETIRE POLICE CANINE YUKON,
TO THE CANINE HANDLER, SERGEANT ANDY TOBIAS FOR ONE DOLLAR.**

TRANSFER OF TITLE
OF
RETIRED MERIDIAN TOWNSHIP POLICE DEPARTMENT DOG

This Agreement is made on December 13, 2019 between the Meridian Township Police Department and Andrew Tobias, of 5800 Chartres Way, East Lansing, MI 48823 (“Transferee”) regarding the transfer of title of the following described Dog:

Yukon, a German Shepard

The parties agree as follows:

1. For consideration, receipt of which is acknowledged, the Meridian Township Police Department and Charter Township of Meridian hereby transfer to Transferee all right, title and interest in the Dog, as well as all responsibility for its condition, health, temperament and future behavior.

2. Transferee assumes full ownership of Dog, including taking complete responsibility for its condition, health, temperament and future behavior. Transferee understands that the Dog is being retired from the Meridian Township Police Department due to age, medical matters, temperament, or other conditions.

3. The Meridian Township Police Department and the Charter Township of Meridian (along with their respective agents, representatives, officials and employees and other persons acting on their behalf), make no representations whatsoever regarding the Dog, including making no representations regarding its condition, health, temperament or future behavior. Transferee is familiar with the Dog and accepts the Dog AS IS, WHERE IS, and understands that there are NO EXPRESS OR IMPLIED WARRANTIES of any type, including no warranties of merchantability or fitness for a particular purpose.

4. Transferee shall obtain all applicable licenses or permits for the Dog within 72 hours from the date of this Agreement.

5. Transferee shall indemnify and hold harmless the Meridian Township Police Department and the Chapter Township of Meridian (along with their respective agents, representative, officials, employees and other persons acting on their behalf), from any and all demands, suits, actions, or claims of any nature arising from, or out of the ownership or the transfer of title of, the Dog. Such includes, but is not limited to, claims for personal or property damage to Transferee, Transferee’s family, or to any third person, due to the Dog’s condition, health, temperament or behavior.

Meridian Township Police Department

Dated: _____

By: Ken Plaga
Its: Chief of Police

Transferee

Dated: _____

Andy Tobias

TRANSFER OF TITLE
OF
RETIRED MERIDIAN TOWNSHIP POLICE DEPARTMENT DOG

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2. Transferee assumes full ownership of Dog, including taking complete responsibility for its condition, health, temperament and future behavior. Transferee understands that the Dog is being retired from the Meridian Township Police Department due to age, medical matters, temperament, or other conditions.

3. The Meridian Township Police Department and the Charter Township of Meridian (along with their respective agents, representatives, officials and employees and other persons acting on their behalf), make no representations whatsoever regarding the Dog, including making no representations regarding its condition, health, temperament or future behavior. Transferee is familiar with the Dog and accepts the Dog AS IS, WHERE IS, and understands that there are NO EXPRESS OR IMPLIED WARRANTIES of any type, including no warranties of merchantability or fitness for a particular purpose.

4. Transferee shall obtain all applicable licenses or permits for the Dog within 72 hours from the date of this Agreement.

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Meridian Township Police Department

Dated: _____

By: Ken Plaga
Its: Chief of Police

Transferee

Dated: _____

Andy Tobias



To: Board Members
From: Frank L. Walsh, Township Manager
Date: December 6, 2019
Re: 2020-2022 TPOAM Administrative Professional Employees Tentative Agreement

First of all, I want to properly thank the 19 members of the Administrative Professional Employees for their loyalty to Meridian Township. The success at Meridian Township begins with our 156 team members.

After months of meaningful discussions, we have reached a tentative agreement with the Administrative Professional employees. The team was led by Angela Ryan and Kristi Schaeding. Our internal team consisted of Human Resources Director Joyce Marx, Deputy Township Manager Derek Perry and Labor Counsel Helen Lizzie Mills.

The key changes include a 2% increase annually for each of the three years and a \$300 annual appreciation payment per member.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE 2020-2022 COLLECTIVE BARGAINING AGREEMENT AS TENTATIVELY AGREED TO AND FURTHER RATIFIED BY THE TPOAM ADMINISTRATIVE PROFESSIONAL EMPLOYEES.

Attachment:

1. 2020-2022 TPOAM Administrative Professional Employees Tentative Agreement

Meridian Charter Township - TPOAM Administrative Professionals

Tentative Agreement as of 11/25/19

This Tentative Agreement expires and is no longer valid if a TPOAM-ratified TA is not presented to the Township Board on or before the Township Board's December 10, 2019 regular meeting.

Duration. 3 years. January 1, 2020 – December 31, 2022.

Department Director. Replace references to "Department Head" with "Department Director" throughout.

Email Communication (New Article). Email communications may serve as "written," "written notice," and/or "in writing" as referenced in the CBA. Emails must be between Meridian Township email system and Union email system.

Union Membership. Add to Article 4 language that all matters pertaining to a bargaining unit employee establishing or reestablishing membership in the Union shall be governed by the internal conditions mandates by the Union pursuant to its authority under Section 10(2) of PERA.

Article 4. UNION SECURITY, Section 8

The Union shall provide at least thirty (30) days' written notice to the Human Resources Director of the amount of Union dues and/or service fee to be deducted from the wages of Township employees. Any change in the amounts determined will also be provided to the ~~Finance~~ Human Resources Director at least thirty (30) calendar days prior to its implementation.

ARTICLE 7. GRIEVANCE PROCEDURE, revise Step 3 2nd to last sentence: "If the parties are unable to agree upon an arbitrator within ten (10) calendar days of receipt of notice of intent to arbitrate, the Union may request a list of arbitrators from Federal Mediation Conciliation Service (FMCS)."

ARTICLE 20. TIME AND ONE-HALF to be retitled "Overtime" and Section A modified as follows:

Time and one-half will be paid as follows:

- ~~1. For all hours over eight (8) in one day, except employees who work a flexible schedule approved by the Township Manager or the department director.~~
2. For all hours over forty (40) in one week.
3. For all hours worked on holidays that are defined in this Agreement in addition to holiday pay.

ARTICLE 20, Section B. Amended as follows:

In lieu of pay an employee may elect to be compensated with time off during regular working hours under Article 21. A. Employees may not accumulate more than Such time shall be accumulated to a maximum of forty (40) hours of compensatory time at any point in time. Compensatory time will be ~~paid~~ earned at one and one half (1

Meridian Charter Township - TPOAM Administrative Professionals

Tentative Agreement as of 11/25/19

1/2) hours ~~earned~~ for every hour worked. Scheduling of the compensatory time off will be mutually agreed upon by the employee and their supervisor.

ARTICLE 24. ACCIDENT AND SICKNESS INCOME retitled to "Long-Term Disability."

ARTICLE 25. WORKERS' COMPENSATION

A. An employee who receives compensation under the Workers' Compensation Insurance, as provided by the Township, may receive at the employee's option only, that portion of his/her regular salary which will, together with such compensation equal his/her regular take home salary. In cases of this nature, an amount equal to the difference paid by the Township between an employee's Workers' Compensation and his/her regular take home salary shall be deducted from the employee's accumulated sick leave. Under no circumstances will the combination of workers' compensation and Township payment as spelled out above exceed the employee's normal base pay. When the amount of the employee's accumulated sick leave has been depleted, the Township will no longer pay the difference between the employee's salary and Workers' Compensation. The employee is responsible to use sick leave until workers' compensation payment begins. If workers' compensation payment extends beyond 14 days, the employee's sick leave used (if any) will be reinstated into his/her sick leave bank. An employee will continue to accrue and receive benefits for the first thirty (30) days while on workers' compensation. When this period has elapsed, he/she shall be deemed to be on inactive status and will not be eligible to accrue or receive benefits other than those stipulated in this section.

A-B. [New] Medical insurance will continue for the first 180 days of leave. This does not include payment in lieu of medical insurance. However, if the employee received the payment in lieu of medical insurance payment at the time leave commences and loses insurance coverage through a spouse during the leave, the employee may enroll in the Township's insurance plan and coverage will be maintained the 180th day of workers' compensation leave. The employee must make arrangements to continue paying the health insurance premium cost-sharing amounts.

B-C. Current Paragraph B.

ARTICLE 26. SICK LEAVE, Section A

Sick leave is defined as absence from duty because of illness/doctor/dental appointments, injury, or quarantine resulting from exposure to contagious disease, provided that said injury or illness is not covered entirely by the Michigan Workers' Compensation Act. Sick leave shall be available to for use in accordance with the eligibility criteria of Section 4(a)-4(d) of the Michigan Paid Medical Leave Act (Public Act 338 of 2018, as amended) ~~be used by the employee for illness of his/her spouse, children, mother, father,~~

Meridian Charter Township - TPOAM Administrative Professionals

Tentative Agreement as of 11/25/19

~~or those who functioned as "parents" for the employee during his/her pre-adult years.~~

Sick leave may also be used for others identified as "immediate family" in the funeral attendance article (Article 29) not to exceed ten (10) days and only when the employee has used one-half (1/2) of his/her personal leave days.

ARTICLE 26. SICK LEAVE, Section F

Upon separation of employment, with proper notice under Article 34, 1/4 of his/her accumulated sick leave will be contributed to his/her ICMA-RC Vantage Care account. If a retiring employee satisfies the retirement notice requirements of Article 34, Upon retirement (at normal or reduced benefit), 1/2 of his/her accumulated sick leave will be contributed to the employees Vantage Care account. The employee must give proper at least two weeks' notice of separation under Article 34 to receive normal separation benefits and must not abuse sick leave during the final two weeks of his/her employment. Employees who are terminated, are not eligible for the benefits under this section.

Delete **Article 27 (Personal Leave)** and add 2 hours/month to accrual schedule for vacation (**Article 30, Section A**)

ARTICLE 28. BEREAVEMENT LEAVE, Section A

In the event of death in the employee's immediate family, he/she may take bereavement leave of up to three (3) days to attend the funeral and make other necessary arrangements from the date of death until the day after the funeral. Proof of death is required within two (2) weeks to receive paid leave. within sixty (60) days of the day of death. Leave in excess of three (3) days requires the approval of the department ~~head~~ director and will be unpaid, unless the employee uses available personal or vacation leave. Any extenuating circumstances for leave other than defined above must be approved in advance by the department director. Immediate family is interpreted as including: spouse, child, father, mother, sister, brother, father-in-law, mother-in-law, son-in-law, daughter-in-law, grandfather, grandmother, grandchild, step-father, step- mother, half-brother, and half-sister.

ARTICLE 29. HOLIDAY PROVISIONS, Section B

If a designated holiday falls on Saturday ~~or a Sunday~~, employees shall receive the Friday before as a holiday. If a designated holiday falls on a Sunday, employees shall receive ~~and~~ the Monday after as a holiday.

ARTICLE 34. RESIGNATIONS. Retitled to read "Notice of Resignation and Retirement" and amended in full to read as follows:

Meridian Charter Township - TPOAM Administrative Professionals

Tentative Agreement as of 11/25/19

Employees must provide at least two (2) weeks' advance written notice of resignation or at least thirty (30) days' advance written notice of retirement to be eligible for separation benefits.

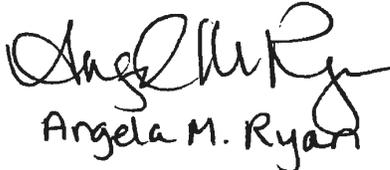
ARTICLE 36. ACT OF GOD DAYS retitled article as "Emergency Closures"

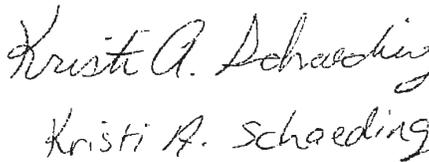
Wages.

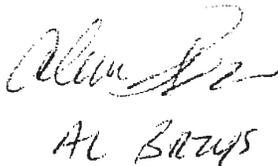
- 2% January 1, 2020; 2% January 1, 2021; 2% January 1, 2022.
- "In addition, a one-time non-FAC payment of \$300 will be paid to each member of the bargaining unit employed with the Township upon ratification of a successor agreement by the bargaining unit. The stipend will be paid on the first payroll date that is one week or more after January 1, ~~each year of the contract.~~"

Employee Recognition. Add new language as follows:

To engage employees and improve employee morale, the Township may hold employee recognition activities or events, including but not limited to Employee Appreciation Week picnics and related events, holiday parties, issuance of employee recognition awards and/or payment, such as the Archie Virtue Excellence Award, or raffle additional paid leave or other one-time benefits to employees in conjunction with these recognition events, activities or awards.

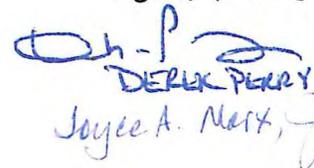
 11-25-19
Angela M. Ryan

 11-25-19
Kristi A. Schoeding

 11-25-19
AL Bazzas

 11-25-19

Helen Mills 11-25-19
Helen Mills

 11-25-19
Joyee A. Mark, Joyee Mark
11-25-19



To: Board Members
From: Frank L. Walsh, Township Manager
Date: December 6, 2019
Re: 2020-2022 TPOAM Non-Supervisory Professional Employees Tentative Agreement

First of all, I want to properly thank the 21 members of the Non-Supervisory Professional Employees for their loyalty to Meridian Township. The success at Meridian Township begins with our 156 team members.

After months of meaningful discussions, we have reached a tentative agreement with the Non-Supervisory Professional employees. The team was led by Darla Jackson and David Liviskie. Our internal team consisted of Human Resources Director Joyce Marx, Deputy Township Manager Derek Perry and Labor Counsel Helen Lizzie Mills.

The key changes a 2% increase annually for each of the three years and a \$300 annual appreciation payment per member.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE 2020-2022 COLLECTIVE BARGAINING AGREEMENT AS TENTATIVELY AGREED TO AND FURTHER RATIFIED BY THE TPOAM NON-SUPERVISORY PROFESSIONAL EMPLOYEES.

Attachment:

1. 2020-2022 TPOAM Non-Supervisory Professional Employees Tentative Agreement

This Tentative Agreement expires and is no longer valid if a TPOAM-ratified TA is not presented to the Township Board on or before the Township Board's December 10, 2019 regular meeting.

3 year contract duration January 1, 2020, December 31, 2022.

Add Environmental Programs Coordinator to pay scale and recognition clause.

Article 11. JOB POSTING, Section D amended to read: "Employees denied the position shall be given notice written reasons as to why they were not selected for the position."

Article 12. TEMPORARY ASSIGNMENTS, Section B amended to read: "The selection of an employee for temporary assignment shall be made within the same Department that the vacancy occurs. Such selection shall be at the discretion of the Department Director, Human Resources Director or Township Manager."

Article 17. LEAVES OF ABSENCE amended (in relevant part) to read:

Section A. A leave of absence is a written authorized absence from work for not more than six (6) calendar months at a time and without pay. A leave shall be granted, denied, or extended at the exclusive discretion of the Township upon written request for such leave from an employee who shall state the reason for such leave upon his/her application. Only an employee who has worked continuously for the Township for one (1) year or more shall be granted a leave of absence.

Sections 1-6 [*Status Quo*]

7. Failure to return to work on the scheduled return date within three (3) working days of exact date scheduled may be cause for termination except when the failure to return is due to circumstances beyond the control of the employee.

8. [*status quo*]

Section B. General Conditions.

1. [*status quo*]

2. Seniority shall accumulate during an approved leave of absence and extensions thereof.

3. Any employee on a leave of absence, by written request, may continue health, dental, vision, -insurance and Life Insurance coverage provided by the Township. The employee will be responsible for reimbursing the Township for the total cost of maintaining their insurance. The continuation of insurance coverage during a leave of absence will be limited to the guidelines of the specific insurance carrier.

[*Remainder status quo*]

Article 23. WORKERS' DISABILITY COMPENSATION amended to read:

An employee who receives Workers' Ceompensation Insurance, as provided by -from the Township or his agent under the Workers' Disability Compensation Act, may receive at the

employee's option only that portion of his/her regular salary which will, together with such compensation equal his/her regular take home salary. In cases of this nature, an amount equal to the difference paid by the Township between an employee's workers' Disability Compensation compensation and his/her regular take home salary shall be deducted from the employee's accumulated sick leave. Under no circumstances will the combination of workers' compensation and Township payment as spelled out above exceed the employee's regular take home salary. When the amount of the employee's accumulated sick leave has been depleted, the Township will longer pay the difference between the employee's salary and ~~Workers' workers' Disability c~~ompensation. The employee is responsible to use sick leave until workers' compensation payment begins. If workers' compensation payment extends beyond 14 days, the employee's sick leave used (if any) will be reinstated into his/her sick leave bank. An employee will continue to accrue and receive benefits for the first thirty (30) days while on workers' compensation. When this period has elapsed, he/she shall be deemed to be on inactive status and will not be eligible to accrue or receive benefits other than those stipulated in this section.

Simultaneous payment with ~~Workers' workers' Disability Compensation compensation~~ shall not be paid for injuries received because of negligence on the part of the employee injured. In case of failure of an employee to report within 24 hours any injury sustained by him/her, it shall be presumed such injury resulted from his/her own negligence. All cases where negligence on the part of the employee is determined or presumed by the department head or Township Manager/Human Resources Director, may be appealed to the third step of the grievance procedure.

Article 24. SICK LEAVE amended to read:

Section A. Sick leave is defined as absence from duty because of illness, injury, or quarantine resulting from exposure to contagious disease, provided said injury or illness is not covered entirely by the Michigan Worker's ~~Disability Compensation Act.~~ Employees may use sick leave in accordance with the eligibility criteria of Section 1(4)(a)-(4)(d) of the Michigan Paid Medical Leave Act (Public Act 338 of 2018, as amended). Sick leave shall be available to be used by the employee for the employee's illness or the illness of his/her spouse, children, mother, father, brother, sister, grandparents, or those who functioned as "parents" for the employee during his/her pre-adult years. Sick leave may also be used if the employee's presence is needed at home to care for any of the above family members or in-laws, or grandchildren.

Sections B - E. [status quo]

Section F. Upon resignation with proper notice under Article 33, one-fourth (1/4) of the employee's accumulated sick leave will be contributed to his/her ICMA-RC Vantage Care account. If a retiring employee satisfies the retirement notice requirements of Article 33. Upon retirement, 1/2 of his/her accumulated sick leave provided will be contributed to the employee's ICMA-RC Vantage Care Retirement Health Savings (RHS) account. The employee must give at least two (2) weeks' proper notice of resignation or retirement under Article 33 to receive normal separation benefits or 30 days notice for retirement and must not abuse sick leave during the final two (2) weeks of his/her employment. Employees, who are discharged are not eligible

for the benefits under this section.

Article 26 BEREAVEMENT LEAVE, Section A amended to read:

In the event of a death in your immediate family, an employee may take funeral leave of up to three (3) days to attend the funeral and make other necessary arrangements from the date of death until the day after the funeral. Proof of death is required within two (2) weeks to receive paid leave within sixty (60) days of the day of death. Leave in excess of three (3) days requires the approval of the department head director and will be unpaid, unless the employee use available personal or vacation leave. Immediate family is interpreted as including: spouse, child, father, father-in-law, mother, mother-in law, brother, sister, brother-in-law, sister-in-law, son-in-law, daughter-in-law, stepfather, stepmother, stepbrother, stepsister, stepson, stepdaughter, grandparent, grandchild, or spouse's grandparent. Any extenuating circumstances for leave other than defined in this Article must be approved by the department director.

Article 30. PENSION PLAN, Section A(2) - revised Township contribution rate to 10%.

Article 30. PENSION PLAN, Section B - Retiree Health Savings Plan amended to read:

Effective February 1, 2005, the Township shall implement the ICMA-Retirement Corporation's Vantage Care health savings program. Township will contribute 2% of base pay to be matched by employee's 1% pre-tax contribution. Immediate 100% vesting of Township contribution. Employee Benefit eligibility is established upon separation as defined in the plan document designated at a normal retirement age_ (as defined in the plan document). Death benefit allowed for surviving spouse and eligible dependents to use for medical benefits. Unused sick leave must be contributed, as an additional employee match, upon separation or retirement.

Article 31, Section C amended to add the following new last sentence: "Employees may flex their work schedule to meet operational needs with department head approval."

Article 31, Section D amended to read as follows:

Section D. Compensatory time and/or overtime will be earned by an employee who is required to work in excess of forty (40) hours in one (1) week as defined in Section C, or eight (8) hours in one (1) day, except where the Township has exercised its option in Section C, above, to alter the work schedule. Such compensatory time or overtime must be approved in advance of accumulation or payment. The employee shall have the option to take excess hours as either compensatory time or overtime. The use of compensatory time shall be approved by the department head.

Article 31, Section F amended to read as follows:

Section F amended to read: "The Township will provide the appropriate forms for use and accumulation of compensatory time. Employees may not accumulate No more than forty (40) hours of compensatory time can be carried from one calendar year to the next at any point in time.

Article 33. RESIGNATIONS retitled to “Notice of Resignation and Retirement” and amended in full to read: “Employees must provide at least two (2) weeks’ advance written notice of resignation or at least thirty (30) days’ advance written notice of retirement to be eligible for separation benefits.”

Article 36. LONGEVITY, Section A. Delete “Maximum base for longevity shall be \$16,000.”

Article 41, EMPLOYEE DISCOUNT ON RECREATION AND ENRICHMENT PROGRAM, amended in full to read: “The Township shall provide a 50% discount on Meridian Parks and Recreation programs and pavilion rentals in Township-owned parks. These discounts only apply to individual enrollment (not team fees) for employees and family members who reside in the same household with the employee.”

Article 42. SALARIES.

- 2% January 1, 2020; 2% January 1, 2021; 2% January 1, 2022.
- Add new language as follows:
“In addition, a one-time non-FAC payment of \$300 will be paid to each member of the bargaining unit employed with the Township upon ratification of a successor agreement by the bargaining unit. The stipend will be paid on the first payroll date that is one week or more after January 1; *each year of the contract.*”
- Add new language as follows:
To engage employees and improve employee morale, the Township may hold employee recognition activities or events, including but not limited to Employee Appreciation Week picnics and related events, holiday parties, issuance of employee recognition awards and/or payment, such as the Archie Virtue Excellence Award, or raffle additional paid leave or other one-time benefits to employees in conjunction with these recognition events, activities or awards.

Article 43. Required Footwear – Replace Article 43 entirely with the following language:

“Reimbursement of up to \$175.00 for protective footwear for those employees mandated to wear them by the employer. Receipts must be provided to receive reimbursement. Footwear must be purchased prior to December 31st of each calendar year.”

[Signature]
Daria Jackson
11/25/19

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[Signature] 11.25.19
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David Liviskie
[Signature]
11/25/2019

Joyce A. Marx, Joyce Marx 11-25-19

[Signature] 11-25-19

[Signature] 11.25.19
DENISE PERAY

Helen Mills 11.25.19
Helen M. Mills



To: Board Members
From: Frank L. Walsh, Township Manager
Date: December 6, 2019
Re: 2020-2022 Professional Supervisory Association Tentative Agreement

First of all, I want to properly thank the 6 members of the Professional Supervisory Association for their loyalty to Meridian Township. The success at Meridian Township begins with our 156 team members.

After months of meaningful discussions, we have reached a tentative agreement with the Professional Supervisory Association employees. The team was led by Younes Ishraidi and John Heckaman. Our internal team consisted of Human Resources Director Joyce Marx, Deputy Township Manager Derek Perry and Labor Counsel Helen Lizzie Mills.

The key changes include a 2% increase annually for each of the three years and a \$300 annual appreciation payment per member.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE 2020-2022 COLLECTIVE BARGAINING AGREEMENT AS TENTATIVELY AGREED TO AND FURTHER RATIFIED BY THE PROFESSIONAL SUPERVISORY ASSOCIATION.

Attachment:

1. 2020-2022 Professional Supervisory Association Tentative Agreement

Meridian Charter Township - Professional Supervisory Ass'n
TENTATIVE AGREEMENT
December 3, 2019

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1. Replace references to department head to department director throughout contract.

2. ARTICLE 14, LAYOFF AND RECALL, Section D

Notices of recall shall be sent by certified or registered mail ~~or telegram~~ to the employee's last known address as shown on the Township's records and it shall be the obligation of the employee to provide the Township with a current address and telephone number. A recalled employee shall give notice of his/her intent to return to work within three (3) consecutive calendar days, and shall return within seven (7) calendar days from receipt of notice or his/her employment may be terminated, except when failure to return is due to circumstances beyond the control of the employee. Such employee and the Association Chairperson shall be sent notification of such termination.

Y.L.

JM

JP
JM

3. ARTICLE 16 (Leaves of Absence), Section B amended to read:

1. [status quo]

2. Seniority shall accumulate during an approved leave of absence and extensions thereof.

3. Any employee on a leave of absence, by written request, may continue at the group rates of the health, dental, vision ~~Blue Cross/Blue Shield~~ and Life-life insurance ~~insurance~~ coverage provided by the Township. The employee will be responsible for reimbursing the Township for the total cost of maintaining their insurance. The continuation of insurance coverage during a leave of absence will be limited to the guidelines of the specific insurance carrier.

4. ARTICLE 17 retitled to read Family and Medical Leave.

5. ARTICLE 18, Section B, correct Health Savings Account (HAS) type to read "(HSA)"

6. ARTICLE 22, Amend article and title as follows:

Workers ~~Disability~~ Compensation

An employee, who receives ~~compensation from the~~ Workers' Compensation Insurance, as provided by the Township ~~or his agent under the Workers' Disability Compensation Act~~, may receive at the employee's option only that portion of his/her regular salary which will, together with such compensation equal his/her regular take home salary. In cases of this nature, an amount equal to the difference paid by the Township between an employee's Workers' ~~Disability~~ Compensation and his/her regular take home salary shall be deducted from the employee's accumulated sick leave. Under no circumstances will the combination of workers' compensation and Township payment as spelled out above exceed the employee's regular take home pay. When the amount of the employee's accumulated sick leave has been depleted, the Township will no longer pay the difference between the

Meridian Charter Township - Professional Supervisory Ass'n
TENTATIVE AGREEMENT
December 3, 2019

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employee's salary and Workers' ~~Disability~~—Compensation. The employee is responsible to use sick leave until workers' compensation payment begins. If workers' compensation payment extends beyond 14 days, the employee's sick leave used (if any) will be reinstated into his/her sick leave bank. An employee will continue to accrue and receive benefits for the first thirty (30) days while on workers' compensation. When this period has elapsed, he/she shall be deemed to be on inactive status and will not be eligible to accrue or receive benefits other than those stipulated in this section.

7. ARTICLE 23, SICK LEAVE, Section A: replace second sentence with

Sick leave is defined as absence from duty because of illness, injury, or quarantine resulting from exposure to contagious disease, provided said injury or illness is not covered entirely by the Michigan Workers' Disability Compensation Act. Employees may use sick leave in accordance with the eligibility criteria of Section 4(1)(a)-(1)(d) of the Michigan Paid Medical Leave Act (Public Act 338 of 2018, as amended). Sick leave shall be available to be used by the employee for the employee's illness or the illness of his/her spouse, children, mother, father, brother, sister, grandparents, or those who functioned as "parents" for the employee during his/her pre-adult years. Sick leave may also be used if the employee's presence is needed at home to care for any of the above family members or in-laws, or grandchildren.

8. ARTICLE 23, SICK LEAVE, Section F

Upon resignation of employment, with proper notice under Article 32, ¼ of the employee's accumulated sick leave will be contributed to his/her ICMA-RC Vantage Care account. If a retiring employee satisfies the retirement notice requirements of Article 32, Upon retirement, ½ of his/her accumulated sick leave will be contributed to the employees Vantage Care account. The employee must give properat least two weeks' notice of resignation or retirement under Article 32 to receive normal separation benefits and must not abuse sick leave during the final two weeks of his/her employment. Employees who are terminated, are not eligible for the benefits under this section.

9. ARTICLE 23. SICK LEAVE, Section G amended to read:

Employees who accumulated a minimum bank of 500 hours as of January 1, 2020, and have at least 500 hours January 1 of each contract year shall have the option to annually sell back to the Township up to a maximum of twenty (20) hours of sick leave. The employee shall be paid for any sick leave sold back to the Township

Meridian Charter Township - Professional Supervisory Ass'n
TENTATIVE AGREEMENT
December 3, 2019

at his or her current hourly rate of pay. Payment shall be made on the first pay period after the contract year's end. No other employees are eligible for this payout.

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10. ARTICLE 24. BEREAVEMENT LEAVE, Section A

In the event of a death in the employee's immediate family, he/she may take bereavement leave of up to three (3) days to attend the funeral and make other necessary arrangements from the date of death until the day after the funeral. Proof of death is required within two (2) weeks to receive paid leave. within sixty (60) days of the day of death. Leave in excess of three (3) days requires the approval of the department head-director and will be unpaid, unless the employee uses available personal or vacation leave. Any extenuating circumstances for leave other than defined above must be approved in advance by the department director. Immediate family is interpreted as including: spouse, child, step-children, father, mother, sister, brother, step-siblings, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandfather, grandmother, grandchild, step-father, step-mother, half-brother, and half-sister.

11. ARTICLE 26, Section C (Vacation Selection)

All vacation requests for the next year period shall be submitted to the department head by April 1st no later than two (2) weeks prior to the first date of use. Vacation leave will be subject to the approval of the department headDirector. To the extent possible, individual preferences for vacation will be honored. All other factors being equal, seniority shall be the determining factor for vacation leave preference. Adjustments may be made with one (1) two (2) weeks prior notice to the department headDirector. In addition, if a senior employee wishes to ask for or change a previous vacation, he/she will not be allowed to bump a less senior employee who has made an earlier request.

12. ARTICLE 28, PENSION PLAN, Section B ICMA-RC 401a Pension Plan amended in full to read:

Employees are eligible to participate in an ICMA Retirement Corporation 401a Pension Plan with the following terms:

1. Immediate 100% vesting of Township contribution.
2. Contribution Rates as a percentage of base salary. The Township shall contribute 10%, the employee shall contribute 3.5%, for a total contribution of 13.5%. Township contributions above 3% will be made at the sole discretion of the Township and are contingent on sufficient funds being available and budgeted each year. Any disputes regarding this provision will not be arbitrable.

Meridian Charter Township - Professional Supervisory Ass'n
TENTATIVE AGREEMENT
December 3, 2019

HV 12-03-19

3. Employee contributions are pre-tax.
4. Specific terms of the pension program are contained in the ICMA-RC plan document, including but not limited to the retirement age of 60.

The Township will make an annual contribution of \$250 to each employee's ICMA-RC account while they are employed.

[Handwritten signatures and initials]

13. ARTICLE 28, PENSION PLAN, Section D renumbered to Section C and amended as follows:

~~Effective September 1, 2001, €~~The Township shall implement the ICMA - Retirement Corporation's Vantage Care health savings program. Township will contribute 2% of base pay to be matched by employee's 1% pre-tax contribution. Immediate 100% vesting of Township contribution. Employee Benefit eligibility is designated at ~~the date of separation~~ normal retirement age (as defined in the plan document). Death benefit allowed for surviving spouse and dependents to use for medical benefits. Unused sick leave must be contributed, as an additional employee match, upon separation or retirement.

14. ARTICLE 29, Section D. Amended to read as follows:

Compensatory time and/or overtime will be earned by an employee who is required to work in excess of forty (40) hours in one (1) week, except where the Township has exercised its option in Section C above to alter the work schedule. Hours worked includes paid leave time. [Remainder Status Quo]

15. ARTICLE 29, Section F. Amended as follows:

The Township will provide the appropriate forms for use and accumulation of compensatory time. ~~Employees may not accumulate~~ No more than forty (40) hours of compensatory time ~~at any point in time can be carried from one calendar year to the next.~~

16. ARTICLE 32. RESIGNATIONS. Retitled to read "Notice of Resignation and Retirement" and amended in full to read as follows:

Employees must provide at least two (2) weeks' advance written notice of resignation or at least thirty (30) days' advance written notice of retirement to be eligible for separation benefits.

17. ARTICLE 38. Duration. January 1, 2020 to December 31, 2022.

Meridian Charter Township - Professional Supervisory Ass'n
TENTATIVE AGREEMENT
December 3, 2019

18. ARTICLE 39, SALARIES

- Amend wage schedule to provide:

- Effective January 1, 2020, 2% increase;
- Effective January 1, 2021, 2% increase; and
- Effective January 1, 2022, 2% increase.

- Add new language as follows:

In addition, a one-time non-FAC payment of \$300 will be paid to each member of the bargaining unit employed with the Township upon ratification of a successor agreement by the bargaining unit. The stipend will be paid on the first payroll date that is one week or more after January 1 each year of the contract.

- Add new language as follows:

To engage employees and improve employee morale, the Township may hold employee recognition activities or events, including but not limited to Employee Appreciation Week picnics and related events, holiday parties, issuance of employee recognition awards and/or payment, such as the Archie Virtue Excellence Award, or raffle additional paid leave or other one-time benefits to employees in conjunction with these recognition events, activities or awards.

19. Renew October 1, 2017 Letter of Agreement re Heckaman through the earlier of contract expiration or cessation of that contract with City of Mason at \$2.40 / hour (as of January 1, 2020).

Ang Voulcut 12/3/19

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12/3/19

Ch Mills 12/3/19

Joyce A. Marx 12/3/19

De. P 12.3.19



13.A

To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development
Peter Menser, Principal Planner

Date: December 5, 2019

Re: Rezoning #19070 (Fedewa Holdings)

The Township Board last discussed Rezoning #19070 to rezone approximately 2.99 acres located at 4515 Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre) at its last meeting on November 19, 2019. Based on comments from the Board the applicant has reconsidered the proposal and offered the following three conditions on the rezoning:

1. Establish an 85 foot setback from the West property line.
2. Establish a 50 foot parking setback from the West property line.
3. Limit the density to a maximum of 8 units per acre.

The applicant originally proposed to rezone the northern 2.99 acres of a 9.78 acre parcel. Since that time the applicant has worked with the property owner, Faith Lutheran Church, to extend the area proposed for rezoning approximately 33 feet to the south, increasing the overall rezoning request to 3.63 acres. The remainder of the property, approximately 6.15 acres, would remain in the RAA zoning district. The additional land requires a new public hearing on the rezoning, which could be held at the Planning Commission's meeting on January 13, 2020.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RAA (Single Family-Low Density) to RC (Multiple Family). A motion to refer the rezoning to the Planning Commission for a new public hearing and recommendation is provided.

- **Motion to refer Rezoning #19070 to the Planning Commission for a new public hearing and recommendation.**

Attachments

1. Letter from Jerry Fedewa offering conditions on the rezoning received by the Township on December 4, 2019.
2. Conceptual site plan prepared by G.S. Fedewa Builders received by the Township on December 5, 2019.
3. Site survey prepared by Kebs, Inc. dated December 5, 2019.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2019\REZ 19070 (Fedewa Holdings)\REZ 19070.tb2.docx

FEDEWA HOLDINGS LLC

To: Meridian Township Board
5151 Marsh Rd.
Okemos, MI 48864

From: Fedewa Holdings
5570 Okemos Rd.
East Lansing MI 48823

Meridian Township Board Members,

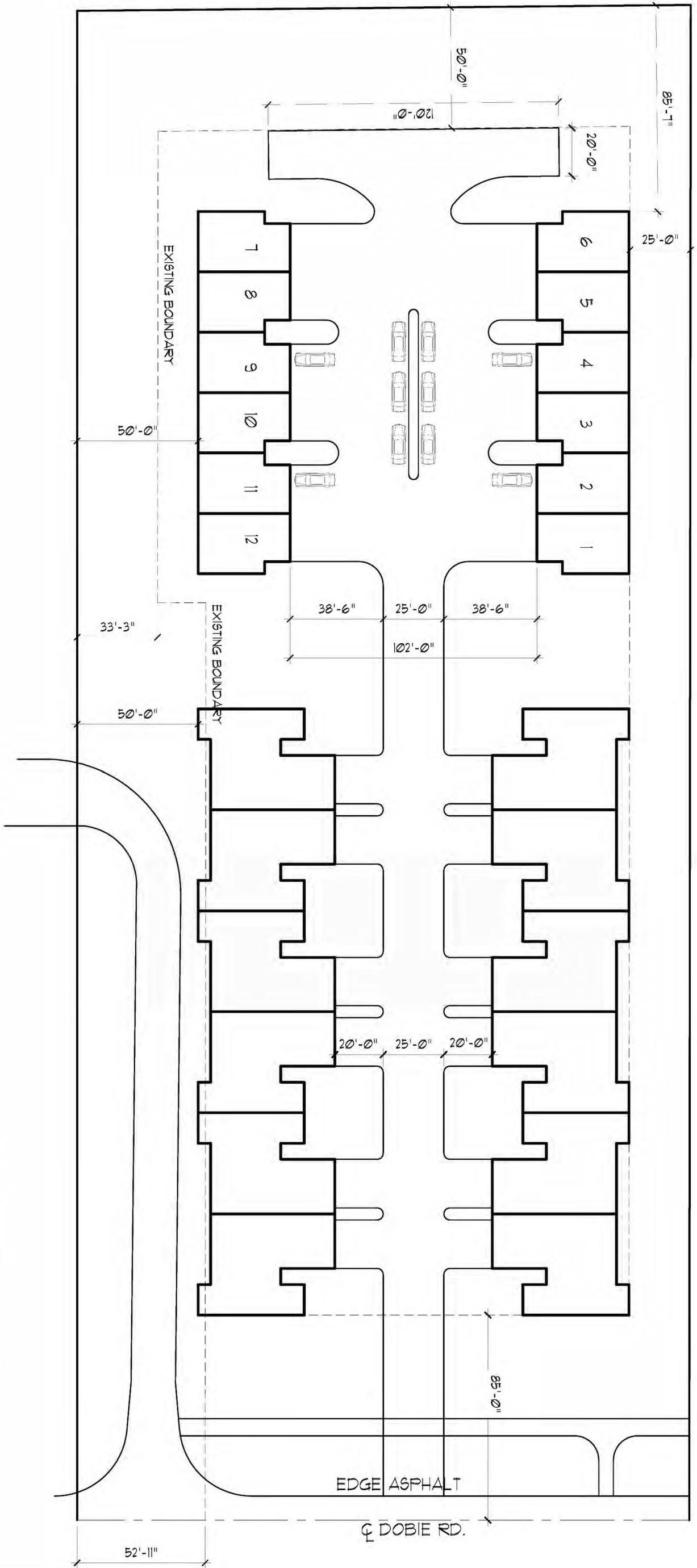
We hereby offer the following conditions on the proposed Dobie Rd. rezoning application #19070

1. Establish an 85' setback from the West property line.
2. Establish a 50' parking setback from the West property line.
3. Limit the density to a maximum of 8 units per acre.

Sincerely,



Jerry Fedewa



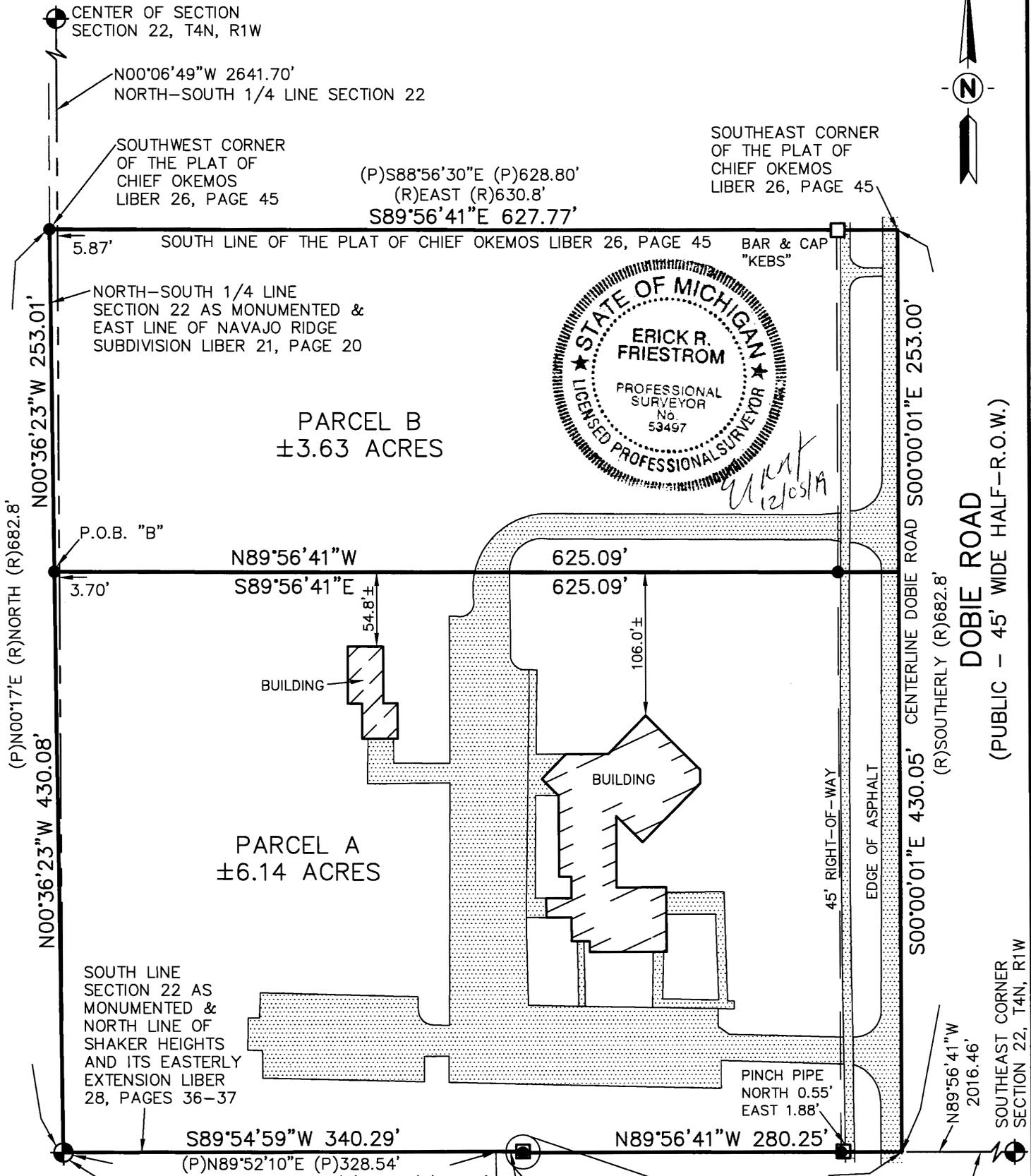
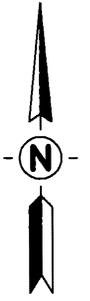
24 UNIT
SITE CONCEPT PLAN



1" = 20'-0"

CERTIFIED BOUNDARY SURVEY

FOR: **JERRY FEDEWA HOMES INC.**

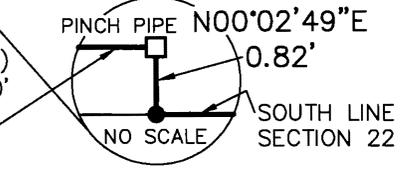


NOTES:
 1. EASEMENTS, IF ANY, NOT SHOWN.
 2. ALL DIMENSIONS MEASURED UNLESS NOTED.

LEGEND

- (M) = Measured Distance
- (R) = Record Distance
- (P) = Plat Record Distance
- = Set 1/2" Bar with Cap
- = Found Iron as Noted
- = Survey Boundary Line
- = Distance Not to Scale
- x-x- = Fence
- ← 0.0'± = Denotes Distance to the Survey Line

All Dimensions are in Feet and Decimals Thereof.



	KEBS, INC.	KYES ENGINEERING BRYAN LAND SURVEYS
	2116 HASLETT ROAD, HASLETT, MI 48840 PH. 517-339-1014 FAX. 517-339-8047 13432 PRESTON DRIVE, MARSHALL, MI 49068 PH. 269-781-9800 FAX. 269-781-9805	
DRAWN BY	SSF	SECTION
FIELD WORK BY	RR	JOB NUMBER:
SHEET	1 OF 3	95739.BND-1