

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
THURSDAY, NOVEMBER 9, 2006, **6:00 P.M.**

PRESENT: Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting, Trustees Brixie (6:12 PM), Such, Veenstra, Woiwode
ABSENT: None
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development Mark Kieselbach, Director of Engineering & Public Works Ray Severy, Personnel Director/Assistant Manager Paul Brake, Director of Finance Diana Hasse,

1. CALL MEETING TO ORDER

Supervisor McGillicuddy called the meeting to order at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE

Supervisor McGillicuddy led the Pledge of Allegiance.

3. ROLL CALL

Supervisor McGillicuddy called the roll of the Board.

4. PUBLIC REMARKS

Supervisor McGillicuddy opened Public Remarks.

Ann Alchin, 2227 Hamilton Road, Okemos, read a prepared statement from several residents of the Cedar Bend Heights Heritage Neighborhood Association in appreciation for the Heritage Pathway on Hamilton Road.

[Prepared statement in Official Minute Book]

Will Tyler White, 2142-½ Hamilton Road, Okemos, requested the Board amend the mixed use planned unit development (MUPUD) ordinance to eliminate or change the requirement for a traffic study. He felt the cost is prohibitive in relation to the Hamilton Square MUPUD project for downtown Okemos and is not conducive to promoting redevelopment of existing areas.

Supervisor McGillicuddy closed Public Remarks.

5. REPORTS/BOARD COMMENT/NEW WORRIES

Clerk Helmbrecht stated there was slightly over sixty (60%) voter turnout for the November 7th General Election. The new voter machines worked well in this election.

Trustee Veenstra stated he felt the Board should look at the Township's regulations and procedures so that there is not an undo burden on small businesses.

Supervisor McGillicuddy attended the Tri-County Steering Committee meeting last week where the implementation of regional growth was discussed.

6. APPROVAL OF AGENDA — OR CHANGES

Trustee Such moved to approve the agenda amended as follows:

- **ReNUMBER Agenda Item #11A as #11B**
- **Insert Agenda Item #11A to read: Mixed Use Planned Unit Development Traffic Study Requirement**

Seconded by Trustee Woiwode.

VOICE VOTE: Motion carried 6-0.

7. CONSENT AGENDA

Supervisor McGillicuddy reviewed the consent agenda.

Trustee Such moved to adopt the Consent Agenda as amended. Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Such, Veenstra, Woiwode, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Hunting

NAYS: None

Motion carried unanimously.

The adopted Consent Agenda items are as follow:

A. Communications

(1). Board Information (BI)

BI-1 Stephen A. Boyd, 2567 Heather Circle, East Lansing; RE: Submission of resignation from the Environmental Commission

BI-2 Tyler D. Tennent, Dawda, Mann, Mulcahy & Sadler, 39533 Woodward Avenue, Suite 200, Bloomfield Hills, MI; RE: Continuation of Hearing for SUP #06-99091 (Wal-Mart)

(2) Regional Linkage (RL)

RL-1 Deborah K. Bellows, Secretary, Board of Ingham County Road Commissioners, 301 Bush Street, Mason; RE: Notice of Public Hearing for 2007 Proposed Construction

(3). Staff Communication/Referral (SC)

SC-1 Michigan Townships Association Legislative E-Report, October 13, 2006 Edition

SC-2 Michigan Townships Association Legislative E-Report, October 20, 2006 Edition

SC-3 Michigan Townships Association Legislative E-Report, October 27, 2006 Edition

(4). On File in the Clerk's Office (OF)

Material received at the October 17, 2006 Board Meeting

Ody Norkin, Michigan Flyer, 333 Albert Street, Suite 110, East Lansing; RE: Kick-off of coach service from the Lansing Area to Detroit Metropolitan Airport

Nikki Hart, 2712 E. Grand River Avenue, Lansing; RE: Opposition to Special Use Permit #06-99091 (Wal-Mart)

Dawn Homer, 1584 Downing Street, Haslett; RE: Postcards and petitions from residents in opposition to Special Use Permit #06-99091 (Wal-Mart)

Linda Nemeč, 1149 Woodside, Haslett; RE: Opposition to Special Use Permit #06-99091 (Wal-Mart)

Trustee Such moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Such, Veenstra, Woiwode, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Hunting

NAYS: None

Motion carried unanimously.

B. Minutes

Trustee Such moved to approve and ratify the minutes of the October 17, 2006 Regular Meeting as **submitted. Seconded by Trustee Brixie.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Such, Veenstra, Woiwode, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Hunting

NAYS: None

Motion carried unanimously.

C. 2007 Board Meeting Schedule

Trustee Such moved to adopt the 2007 Township Board Meeting Schedule Resolution. Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Such, Veenstra, Woiwode, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

D. Bills

Trustee Such moved that the Township Board approve the Manager's Bills as follows:

Common Cash	\$ 430,253.32
Public Works	\$ 300,730.58
Total Checks	\$ 730,983.90
Credit Card Transactions	\$ 20,804.91
Total Purchases	<u>\$ 751,788.81</u>
ACH Payments	<u>\$ 611,340.33</u>

Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Such, Veenstra, Woiwode, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

[Bill list in Official Minute Book]

E. Approval of 2007 Fee Schedule

Trustee Such moved that the Meridian Township Summary of Fees – 2007 attached to the memo from the Finance Director dated November 3, 2006, be approved as presented. Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Such, Veenstra, Woiwode, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

F. Change in Staff Level (Part Time to Full Time)

Trustee Such moved that the vacant bookkeeper position be filled at full-time status and the financial impact, estimated at \$35,000, be submitted with the 2007 Beginning of Year Budget Amendments. Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Such, Veenstra, Woiwode, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

G. Appointment of Alternate to the Zoning Board of Appeals

Trustee Such moved to remove Doug Nyberg and appoint Scott Basel to the Zoning Board of Appeals as an alternate member for a term to expire on December 31, 2008. Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Such, Veenstra, Woiwode, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

- H. Ratify Amendments to the Professional Supervisory Collective Bargaining Agreement
Trustee Such moved approval of the amendments as specified in the attached settlement agreement to the Professional Supervisory Employees Collective Bargaining Agreement for 2007-2009 as detailed in the staff memorandum dated November 3, 2006, and authorize the Supervisor and Clerk to sign the same. Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Such, Veenstra, Woiwode, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

- I. Reappointment to the East Lansing-Meridian Water & Sewer Authority
Trustee Such moved that the Township Board approve the reappointment of Bradley Brogren to the East Lansing-Meridian Water & Sewer Authority for the term expiring June 30, 2009. Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Such, Veenstra, Woiwode, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

- J. Additions to the 2006 Winter Tax Roll
Trustee Such moved to assess the charges identified in the staff memorandum dated November 3, 2006 for Delinquent Special Assessments, Utility Bills, Nuisance, Lot Mowing, and False Alarms as a tax lien against the subject properties as authorized by Michigan Compiled Laws (MCL) 41.728 and Meridian Township Ordinance Code Sections 58-32, 78-98,46-5, 82-27 and 18-1.” Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Such, Veenstra, Woiwode, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

8. QUESTIONS FOR THE ATTORNEY (None)

9. HEARINGS (None)

10. ACTION ITEMS/ENDS

Supervisor McGillicuddy opened and closed public comment.

- A. Zoning Amendment #06070 (Planning Commission), revision of Section 86-2 Definitions, Section 86-474 Visibility, and Section 86-506 Fences, **Final Adoption**
Trustee Woiwode moved [and read into the record] NOW THEREFORE BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby FINALLY ADOPTS Ordinance No. 2006-06, entitled “Ordinance Amending the Code of the Charter Township of Meridian, Michigan, by amending Section 86-2, Section 86-474, and Section 86-506.”
BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board. Seconded by Trustee Brixie.

Treasurer Hunting offered the following friendly amendment:

- Amend the fourth WHEREAS clause by inserting the word “safety” after the word “improves”

The amendment was accepted by the maker and seconder.

Board members and staff discussed the following:

- Goal of a more useable ordinance
- Opposition to the fence measurement

- Setback requirement for a driveway in residential is two (2) feet from the property line

Trustee Brixie called the question.

ROLL CALL VOTE: YEAS: Trustees Brixie, Such, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: Trustee Veenstra
Motion carried 6-1.

11. DISCUSSION ITEMS/ENDS

There was no public comment.

A. Mixed Use Planned Unit Development (MUPUD) Traffic Study Requirement

Supervisor McGillicuddy spoke with the Township Attorney who stated an exception to the MUPUD could not legally be made to waive the traffic study for a single individual/business.

Board members and staff discussed the following:

- Possibility of staff changing ordinance to develop two track system: small vs large business applicant
- Option of requiring additional information to be provided, if needed, for the mixed use proposal
- Keeping the application as simple as practicable
- Inherent complexity of the mixed use ordinance
- Not automatically request information which may not be needed
- Look at process on a project size basis and traffic generated by the site
- Size of the business and size of site does not necessarily mean the process is not complex
- Application fee cost more than the cost of the project
- One purpose of the mixed use ordinance is redevelopment
- Planning staff expertise in initially determining need for traffic studies
- Consideration of project location (major highway v small street)
- Concept of community entrepreneurialship
- Appropriate costs of doing business
- MUPUD requirement for a traffic study if a project generates more than 100 trips in a peak hour
- Ordinance based on evaluation handbook for traffic studies created by Tri-County Regional Planning Commission, MDOT, road commissions and local officials
- Staff to look at other communities which utilize different evaluation methods to determine if a traffic study is needed
- Traffic flow is the number one concern expressed by Township residents
- One of the guidelines used by staff for traffic is based on guidebook from the Institute of Traffic Engineers (ITE)
- Purpose of traffic study is to assess impact a development will have on the traffic circulation in the vicinity
- Size of and traffic generated by the development should determine whether a traffic study is needed

The consensus of the Board was to allow staff to explore options and make a recommendation to the Board.

[Supervisor McGillicuddy recessed the meeting at 6:54 P.M.]

[Supervisor McGillicuddy reconvened the meeting at 7:07 P.M.]

- B. Discussion with Local Governments – Invitees are: Alaieton Township, Bath Township, CATA, City of East Lansing, Haslett Public Schools, Ingham County Drain Commission, Ingham County Road Commission, City of Lansing, Lansing Township, Okemos Public Schools, and Williamstown Township

Supervisor McGillicuddy opened the Intergovernmental Meeting and guests introduced themselves:

Bath Township

Mark Ritter, Superintendent
Steve Wiswasser, Treasurer
Roni Christmas, Trustee
Joel Gutzki, Trustee
Skip Losey, Trustee

City of East Lansing

Samir Singh, Mayor

Ingham County Drain Commissioner

Patrick Lindemann, Drain Commissioner

Ingham County Road Commission

Larry Smith, Commissioner

Lansing Township

John Daher, Supervisor

Okemos Public Schools

Robert McDonough, President, Okemos School Board

Williamstown Township

Mickey Martin, Supervisor

The representatives and Board members discussed the following areas of interest:

- Budget adjustment made for Okemos Public Schools to reflect a gain in student enrollment instead of loss
- Update on Towar Garden Drain Project
- Towar Rain Garden Drain project submission to Michigan Association of County Drain Commissioners for a state wide award
- Intergovernmental agreement for enhanced access of mapping data with the Ingham County Drain Commissioner (ICDC)
- Meridian Township passage of the enhanced access resolution to allow Ingham County Drain Commissioner to begin distribution of the maps (\$4-\$5 million of mapping and data collection)
- Ingham County Board of Commissioners passed an Enhanced Access resolution which developed a fee structure on what can be charged and carries a copyright
- Money goes towards paying back the match money that the drainage district and the county general fund spent to launch the mapping program
- Concept on enhanced access is part of the Freedom of Information Act which allows recovering more funds for complicated data wanted by individuals
- Enhanced access sold by a quarter section
- ICDC to provide the Township with a fee schedule
- Enhanced access will integrate with Meridian Township GPS mapping
- Cost of enhanced access mapping for Meridian Township will be \$25,000 due to previous payment of initial fees
- Cooperation between the ICDC and Ingham County Road Commission (ICRC) to accommodate new development and meet low impact design standards
- Entire proposed Mayberry Homes development in Meridian Township is of low impact design and would require a density variance
- Bath Township to explore a watershed ordinance
- Drainage issues with the proposed Meijer on the border of Bath and Meridian Township
- Groesbeck Park Drain will have a few minor rain gardens included along some of road right of ways and a huge wetland complex as well as a rebuild of Lake Lansing Road with roundabouts
- Road Commissions in all 83 counties are running out of money due to the decline in gasoline sales
- Rebuild of Lake Lansing Road will commence once drains are in place
- Postponement of roundabout at Park Lake and Burcham Road until 2008

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- Widening and replacement of Hagadorn Road Bridge which will be closed from February through mid-August, 2007
- School systems will reroute buses during widening of Hagadorn Road
- Forthcoming ICRC policy for dead animal removal in Meridian Township
- No matching funds in 2007 from the Ingham County Road Commission for townships at this time
- Ingham County Road Commission policy for snow removal to remain the same as last year
- ICRC salting of the roads treated with a liquid
- Effect of road salt pollution on the county stormwater system is minimal
- Possible meeting with Bath Township, Clinton County Road Commission, Ingham County Road Commission and Meridian Township regarding Perry Road
- Regional conversation regarding possible move of the train station from Harrison and Trowbridge Roads to Park Lake Road and Grand River
- Existing Michigan Department of Transportation (MDOT) plan to change design at the existing train station location
- Buses moved to the train station when the bus station closed on Grand River Avenue
- Relocation of the train station or possible additional stop at Park Lake Road and Grand River within walking distance to dormitories on the east side of MSU campus
- Bus service by Michigan Flyer from East Lansing to Detroit Metropolitan airport
- Preliminary site plan for the proposed 210,000 square foot Meijer Store in Bath Township
- Possibility of Joint Planning Commissions for regional cooperation among neighboring units of government
- Possible link of Township websites for information dissemination to residents
- State of Michigan Office of Technology Partnerships working to develop software which would provide a facility to allow local units of government, counties and universities to submit initiatives to raise visibility
- Possible opportunities for consolidation of public safety among neighboring communities
- Basic information provided from approximately a dozen fire chiefs from the Tri-County fire departments to have a proposal written by MSU for the service ideal of closest responder response to an area
- Coordinated HAZMAT response
- Possibility of common law among communities to halt “development shopping” by developers
- Tri-County Regional Planning Commission conversation regarding ways to tax share
- Possibility of a coordinated economic analysis of the Grand River corridor between Meridian Township, Williamstown Township and the City of East Lansing
- Conversation regarding Grand River Avenue and Saginaw (M-78) as transitions through the communities

12. PUBLIC REMARKS

There were no public remarks.

13. ADJOURNMENT

Supervisor McGillicuddy adjourned the meeting at 8:35 P.M.

SUSAN McGILLICUDDY
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Sandra K. Otto, Secretary