

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD BUDGET DELIBERATION - **APPROVED** -  
5151 Marsh Road, Okemos, MI 48864-1198  
349-1200, Town Hall Room  
TUESDAY, SEPTEMBER 14, 2004, **6:00 P.M.**

PRESENT: Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting, Trustees Brixie, Stier, Such, Woiwode  
ABSENT: None  
STAFF: Township Manager Gerald Richards, Director of Engineering & Public Works Ray Severy, Acting Police Chief Dave Hall, EMS/Fire Chief Fred Cowper, Director of Finance Diana Hasse

1. CALL MEETING TO ORDER

Supervisor McGillicuddy called the meeting to order at 6:01 P.M.

2. PLEDGE OF ALLEGIANCE

Supervisor McGillicuddy led the Pledge of Allegiance.

3. ROLL CALL

Supervisor McGillicuddy called the roll of the Board.

4. BUDGET DISCUSSION

Director Hasse summarized the budget objectives and types of revenue for discussion.

Director Hasse summarized the General Fund for discussion.

Board Members discussed the following:

- Need to include reimbursement from schools for elections
- Suggestion that the budget be provided in its balanced form, and any changes, or use of fund balance or carry over funds be presented as individual amendments to the balanced budget
- Question regarding current use of library building by renter
- Projection of level of commercial and residential development to estimate revenue from licenses and permits

Director Hasse summarized the Special Revenue Funds for discussion.

Manager Richards reported that East Lansing rejected the bid from HOM TV to televise its Council meetings. East Lansing elected to stay with its current vendor. The bid process saved the City \$100,000 per year.

Director Hasse summarized the Debt Service Funds for discussion.

Director Hasse summarized the Public Works & Engineering funds for discussion.

Board Members and staff discussed the following:

- Design of the North Bypass Sewer to begin in 2004, finish in 2005 with construction planned for future years. The project will alleviate the capacity limitation at the main lift stations, but does not include work east of Okemos Road
- Lift stations have been upgraded and maintained over the past several years
- The Township is doing a good job of maintaining infrastructure (e.g., buildings, sewer/water lines) except for the local road system
- Central Park Estates development has been slowed due to the condition of the sanitary sewer lines which will need repair and/or replacement
- Inspections for poorly built roads in the past
- Developer warranty of work
- Township share of storm sewer project in Towar area (\$45,000 included in 2005) is carryover from prior years. The project will be spread over several years, with total cost currently unknown. The

Ingham County Road Commission (ICRC) will also be assessed a portion of the project cost.

- Ottawa Hills sewer lining project to commence this year

Director Hasse summarized the Motor Pool funds for discussion.

Board Members and staff discussed the following:

- Motor pool charges departments for use of vehicles and equipment
- Motor pool services, maintains and/or replaces vehicles and equipment dependent upon need
- Police and fire emergency vehicles as the priority of the motor pool
- Lease of two police motorcycles
- GASB 34 reporting model places the motor pool back into the General Fund
- Use of BS & A software, a local vendor

Supervisor McGillicuddy opened the floor for general budget discussion.

Board Members and staff discussed the following:

- Creation of Information Systems as a department due to increasing reliance on information technology

5. PUBLIC REMARKS

Supervisor McGillicuddy opened Public Remarks.

Keith Oberg, 1585 Hillside Drive, Okemos, thanked the Director of Finance and support staff for their effort in putting together the budget, inquired if the capital improvements mentioned for the Pedestrian/Bicycle Pathway Millage Budget was actual work on the paths themselves, asked if car purchases were optional, and inquired regarding the funding mechanism for pending litigation costs.

Supervisor McGillicuddy closed Public Remarks.

6. ADJOURNMENT

Supervisor McGillicuddy adjourned the meeting at 7:02 P.M.

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SUSAN MCGILLICUDDY  
TOWNSHIP SUPERVISOR

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MARY M. G. HELMBRECHT  
TOWNSHIP CLERK

Sandra K. Otto, Secretary