



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD – REGULAR MEETING  
April 16, 2024 6:00 PM

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1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
  - A. New Police Officer Introduction
  
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
  - A. Communications
  - B. Minutes-April 2, 2024 Regular Township Board Meeting
  - C. Bills
  - D. 2024 Pathway Master Plan Update
  - E. Central Fire Station Expansion Architect Selection
  - F. Greater Lansing Area Regional Stormwater Program MOA
  - G. Lake Lansing Advisory Board Reappointments
  - H. Ratification of New Police Officer Appointments
  - I. Removal of Existing Streetlight 2755 Grand River
  - J. Charitable Gaming License-Hiawatha Elementary PTO
  
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS
12. ACTION ITEMS
  - A. Ordinance 2024-03 – Planning Commission Membership – FINAL ADOPTION
  - B. 2022 Order to Maintain Sidewalk Resolution #5
  - C. Unruh Drain Conversion- Chapter 20 to Chapter 3/4
  - D. Fire Apparatus
  - E. Policy Review Working Group
  - F. Recreational Marijuana License Applications in Zones 1 & 5
  
13. BOARD DISCUSSION ITEMS
  - A. Recreational Marijuana License Application in Zone 4
  
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. CLOSED SESSION-Motion to go into a closed session to discuss a personnel issue under MCL 15.268(1)(a).
  
17. ADJOURNMENT

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All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall  
Providing a safe and welcoming, sustainable, prime community.



9.A

**CONSENT AGENDA  
BOARD  
COMMUNICATIONS**

# Patrick E. Lindemann

## Ingham County Drain Commissioner

PO Box 220  
707 Buhl Avenue  
Mason, MI 48854-0220

Phone: (517) 676-8395

Fax: (517) 676-8364

<http://dr.ingham.org>



Carla Florence Clos  
*Deputy Drain Commissioner*

Paul C. Pratt  
*Deputy Drain Commissioner*

Angie Cosman  
*Chief of Engineering and Inspection*

Sheldon Lewis  
*Administrative Assistant*

COPY

April 3, 2024

Jim Giguere  
Giguere Homes  
6200 Pine Hollow Dr., Suite 100  
East Lansing, MI 48823

RE: True Copy of Final Plat of Sanctuary III  
Meridian Charter Township; SE ¼ Section 32  
Drain Office #P-21164  
Herron Creek Drain and Smith Consolidated Drain Drainage Districts

Dear Mr. Giguere:

This letter is in response to the submittal of the True Copy of the Final Plat for Sanctuary III on March 28, 2024, which was revised and resubmitted on April 3, 2024.

The True Copy of the Final Plat is **approved** per Section 560.192 of the Land Division Act and the published Rules of the Drain Commissioner.

If you have any questions, please contact our office. It is an honor and a privilege to serve you and the other businesses, citizens and municipalities of Ingham County.

Sincerely,

  
Angie Cosman  
Ingham County Drain Engineer

cc: Deborah Guthrie, Clerk, Meridian Charter Township  
Derrick Quinney, Chair of the Ingham County Plat Board

# Patrick E. Lindemann

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*Chief of Engineering and Inspection*

Sheldon Lewis  
*Administrative Assistant*

April 3, 2024

**RECEIVED**

*By Deborah Guthrie at 3:32 pm, Apr 04, 2024*

Jim Giguere  
Giguere Homes  
6200 Pine Hollow Dr., Suite 100  
East Lansing, MI 48823

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Angie Cosman  
Ingham County Drain Engineer

cc: Deborah Guthrie, Clerk, Meridian Charter Township  
Derrick Quinney, Chair of the Ingham County Plat Board

**STATE OF MICHIGAN  
OFFICE OF THE INGHAM COUNTY DRAIN COMMISSIONER  
NOTICE OF DRAINAGE BOARD MEETING**

**UNRUH DRAIN**

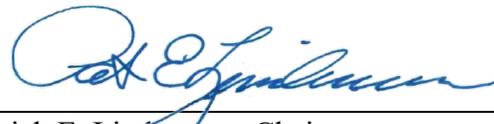
NOTICE IS HEREBY GIVEN, pursuant to the provisions of Chapter 20 of 1956 PA 40, as amended, that a meeting of the Drainage Board for the Unruh Drain (a Chapter 20 Drain) will be held at the following date and time:

**Tuesday, April 9, 2024, at 5:00 p.m.  
Ingham County Courthouse, Caucus Meeting Room, 3<sup>rd</sup> Floor  
341 South Jefferson  
Mason, Michigan 48854**

The purpose of this meeting is to: 1) review Meridian Charter Township Relinquishment Resolution and approve proposed Resolution Authorizing Relinquishment of Unruh Drain to Meridian Charter Township; 2) approve assessment roll; 3) approve proposed assignment of easements to Meridian Charter Township; and 4) discuss and take action on any other business that may come before the Board.

Information regarding this meeting may be obtained from Paul C. Pratt, Ingham County Deputy Drain Commissioner, via telephone at (517) 676-8395 or email ([ppratt@ingham.org](mailto:ppratt@ingham.org)). Persons with disabilities needing accommodations for effective participation in the meeting should contact the Michigan Relay Center at 711 (TTY) at least 24 hours in advance of the meeting to request visual, hearing, or other assistance. Minutes of the meeting will be on file at the office of the Ingham County Drain Commissioner and on the Drain Commissioner's website ([drain.ingham.org](http://drain.ingham.org)).

Unruh Drain Drainage Board



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Patrick E. Lindemann, Chairperson  
Ingham County Drain Commissioner

April 4, 2024

**Unruh Drain Drainage Board Meeting**  
Ingham County Courthouse, Caucus Meeting Room, 3<sup>rd</sup> Floor  
341 South Jefferson, Mason, Michigan 48854  
**April 9, 2024 – 5:00 p.m.**

**AGENDA**

- I. Welcome & Introductions
- II. Call to Order by the Chair of the Unruh Drain Drainage Board
- III. Approval of Agenda
- IV. Approval of Minutes from Meeting of February 17, 2021
- V. Public Remarks
- VI. Presentation of Meridian Charter Township Relinquishment Resolution  
  
Dan Opsommer, Deputy Township Manager/Director of Public Works, Meridian Charter Township
- VII. Board Decisions as to:
  - a. Relinquishment of Drain to Meridian Charter Township
  - b. Approval of Final Assessment Roll for Chapter 20 Drain
  - c. Assignment of Drain Easements to Meridian Charter Township
- VIII. Other Business
- IX. Public Remarks
- X. Adjourn



**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**

**LEGAL AD NOTICE: Text Amendment #2024-03**

**Planning Commission Required Membership Number**

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**CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE**

**Zoning Amendment #2024-03 (Planning Commission Required Membership Number)**

The Township Board at its regular meeting on April 2, 2024 approved for introduction and subsequent adoption Ordinance 2024-03, an Ordinance amending the code of the charter Township of Meridian, Ingham County at Chapter 2, Administration, Section 2-287 to reduce the required number of Planning Commissioners from seven to nine.

A complete copy of the amendment may be viewed at the Community Planning and Development office, 5151 Marsh Road, Okemos, Michigan 48864-1198 (phone 517-853-4560), between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

**Publish:**                      **Lansing State Journal**  
**April 10, 2024**

**Deborah Guthrie**  
**Township Clerk**

**1 Affidavit, please**

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**From:** Theresa Rice <[REDACTED]>  
**Sent:** Friday, April 12, 2024 8:16 AM  
**To:** Communications (DG) <[communications@meridian.mi.us](mailto:communications@meridian.mi.us)>  
**Subject:** Fwd: Lotto Response

Some people who received this message don't often get email from [REDACTED]. [Learn why this is important](#)

Hello,

We, the Hiawatha Elementary PTO, are hosting our annual end of year celebration, The Hiawatha Happening. In order to fund this school event, we host a silent auction and would like to have a 50/50 drawing. In the past, our non-profit organization held this lotto license, but since it was not renewed, our license lapsed. In order to have the license again, we resubmitted the lotto license form and payment, though they require some additional paperwork.

One of the requirements is to be recognized as a non-profit in our local government. Attached, on page 2, is the form we would need to be approved by Meridian Township. How do we go forward with getting our status approved and recognized by the township?

Our tax information and non profit information is also attached.

I appreciate any direction you could point me in.

Regards,  
Theresa



GRETCHEN WHITMER  
GOVERNOR

State of Michigan  
Bureau of State Lottery  
101 E. Hillsdale • P.O. BOX 30023 • Lansing, Michigan 48909  
www.michigan.gov/cg • (517) 335-5780 • FAX (517) 267-2285



JESSICA WEARE  
ACTING COMMISSIONER

February 23, 2024

Organization ID: 138116

Stacey Smith  
Hiawatha PTO  
1900 Jolly Rd  
Okemos, MI 48864



Dear Stacey Smith:

We have received documentation to qualify your organization as a Local Civic organization to conduct licensed gaming events as allowed by Act 382 of the Public Acts of 1972, as amended. To complete the qualification process, please submit the following information:

1. A copy of the organization's current bylaws or constitution, including membership criteria, signed and dated by your principal officer.
2. A copy of the letter from the IRS stating the organization is exempt from federal income tax under IRS code 501(c) or copies of one bank statement per year for the previous five years, excluding the current year, from 2/23/2019 to 2/23/2023.
3. If incorporated, a complete filed copy of your Articles of Incorporation, including all amendments.
4. A copy of a resolution passed by the local government stating the organization is a recognized nonprofit organization in the community; form enclosed.
5. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990's, treasurer's report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.
6. A provision in the bylaws, constitution, or Articles of Incorporation indicating the organization will remain nonprofit forever.
7. A provision in the bylaws, constitution, or Articles of Incorporation, that all assets, and real property will revert to the local government or another nonprofit organization should the organization dissolve.
8. A written statement defining your membership criteria, if any. The charitable gaming rules require the licensed gaming event chairperson(s) be a bona fide member for 6 months. If you do not have general membership criteria, your chairperson(s) must be members of your board of directors.
9. Proof of a current bank account in the name of the organization.

Please enclose a copy of this letter with the requested information and mail, fax to 517/267-2285, or email to [CG-Additional-Info@michigan.gov](mailto:CG-Additional-Info@michigan.gov). Be sure to include your organization ID number 138116 on all correspondence submitted to our office. If you have any questions or need further assistance, please contact us at 517/335-5780. Sincerely, Charitable Gaming Division



Charitable Gaming Division  
 Box 30023, Lansing, MI 48909  
 OVERNIGHT DELIVERY:  
 101 E. Hillsdale, Lansing MI 48933  
 (517) 335-5780  
 www.michigan.gov/cg

**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**  
 (Required by MCL.432.103(K)(ii))

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by \_\_\_\_\_ on \_\_\_\_\_  
DATE

at \_\_\_\_\_ a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from \_\_\_\_\_ of \_\_\_\_\_,  
NAME OF ORGANIZATION CITY

county of \_\_\_\_\_, asking that they be recognized as a  
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for \_\_\_\_\_.  
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on \_\_\_\_\_  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.  
 PENALTY: Possible denial of application.



## Confirmation

[Home](#) | [Security Profile](#) | [Logout](#)

e-Postcard Profile

Select EIN

Organization Details

Contact Information

Confirmation

Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** HIAWATHA PTO
- **EIN:** 382911243
- **Tax Year:** 2022
- **Tax Year Start Date:** 09-01-2022
- **Tax Year End Date:** 08-31-2023
- **Submission ID:** 10065520240177274139
- **Filing Status Date:** 01-17-2024
- **Filing Status:** Accepted



**MANAGE FORM 990-N SUBMISSIONS**



**CONSENT AGENDA  
PROPOSED BOARD MINUTES**

**PROPOSED MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of April 2, 2024 as submitted. (1)**

**ALTERNATE MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of April 2, 2024 with the following amendment(s):  
[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN  
REGULAR MEETING TOWNSHIP BOARD **-DRAFT-**  
5151 Marsh Road, Okemos MI 48864-1198  
517.853.4000, Township Hall Room  
Tuesday, April 2, 2024, 6:00 pm

PRESENT: Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustees Wilson and Trezise

ABSENT: Supervisor Jackson, Trustee Sundland

STAFF: Chief Grillo, Manager Walsh, Director Gebes, Deputy Manager Opsommer, Chief Hamel, Director Schmitt

1. CALL MEETING TO ORDER

Supervisor Pro-Tem Hendrickson called the April 2, 2024, Regular Township Board meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Pro-Tem Hendrickson led the Pledge of Allegiance.

3. ROLL CALL

Clerk Guthrie called the roll of the Board. Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee Trezise, Trustee Wilson present at 6:01 pm.

4. PRESENTATION

A. New Police Officer Introductions

Chief Grillo presented Kevin Schultz, sponsored through Washtenaw Community College Police Academy, and Jacob Scarvey, cadet in 2018 and graduated from Washtenaw Community College Police Academy.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Pro-Tem Hendrickson opened comments from the public at 6:06 pm.

Supervisor Pro-Tem Hendrickson closed comments from the public at 6:07 pm.

6. TOWNSHIP MANAGER REPORT

Manager Walsh gave updates about the following:

- Acknowledged employee work anniversaries, noted that all Township vacancies are now filled outside of the Police Department
- Meeting with EGLE this week regarding the corner of Okemos Rd & Hamilton Rd

- Attending Women in Police event at Kellogg Center this week
- Meeting with Nokomis leadership this week regarding their potential expansion
- Manager Walsh, Chief Grillo and Chief Hamel, will attend Critical Incident Training for Police, Fire, and Elected Officials. Manager Walsh asked if one board member would like to attend
- Developers of Haslett Village Square has requested a meeting regarding a new State law that allows housing to be included in TIFF
- CIA-TIFF is moving forward
- Thanked Board of Review and Assessing Team
- Asked County officials about Senior-Elder fund support for proposed Senior Community Center

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Treasurer Deschaine – annual wire transfers for Road bond and Fire Station bond have been made. CATA offered holiday service for the first time this year assisting dozens of community members. Invited community members to join a board or commission.

Trustee Wilson – Senior Community Center task force met to assess the potential site and discussed potential millage dollars from Ingham County Replacement Senior Millage and other funding sources. Attended Solarize Meridian meeting with Trustee Trezise and invited community to look into the project. Attended local Telugu celebration.

Clerk Guthrie – Will be joining Small Talk Children’s Advocacy Center to place pinwheels for Child Abuse Prevention month. Attended Vietnamese cultural event though MSU.

8. APPROVAL OF AGENDA

**Treasurer Deschaine moved to approve the agenda as presented. Supported by Trustee Wilson.**

**VOICE VOTE: YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustees Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 5 – 0**

9. CONSENT AGENDA

Supervisor Pro Tem Hendrickson reviewed the items on the agenda.

**Trustee Wilson moved to approve the agenda as presented. Supported by Trustee Trezise.**

**ROLL CALL VOTE YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustees Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 5 - 0**

10. QUESTIONS FOR THE ATTORNEY

NONE

11. HEARINGS

A. 2022 Order to Maintain Sidewalk Resolution #4 – Public Hearing

Supervisor Pro Tem Hendrickson opened the Public Hearing at 6:19 pm.

Deputy Manager Opsommer explained the public hearing requirements, that this is the second of two public hearings, and this is an opportunity for residents to provide comments for or against the accuracy of the assessment roll.

Clerk Guthrie requested for a letter be added to the record as part of the public hearing

Supervisor Pro Tem closed the Public Hearing at 6:20 pm.

B. Recreational Marijuana License Applications in Zones 1, 4, & 5

Supervisor Pro Tem Hendrickson stated that each zone will be handled separately.

Supervisor Pro Tem Hendrickson opened the Public Hearing for Zone 1 at 6:21

Director Schmitt reviewed the districts as defined in the ordinance. All three applications included in the hearing are the only applicants for their respective zones. The applicant for Zone 1 is the same applicant approved for Medical Marijuana, they received permits in 2020 and have begun work to re-open those permits. No major concerns were raised with respect to the applicant.

Supervisor Pro Tem Hendrickson closed the Public Hearing for Zone 1 and opened the Public Hearing for Zone 4 at 6:26

Director Schmitt indicated that the applicant for Zone 4 was approved for Medical Marijuana, however their application has changed. The applicant intended to build a new building under their medical application, however they intend to reuse the existing structure in the new application. The applicant satisfactorily responded to the concerns of the review committee. Applicant Sam Pernick stated distinctions between the fines at his business partner's Jackson facility and the Belleville location that Pernick manages, which has had no fines since opening a year previous.

Supervisor Pro Tem Hendrickson closed the Public Hearing for Zone 4 and opened the Public Hearing for Zone 5 at 6:33.

Director Schmitt followed up the violation issue, clarifying that each location is a stand-alone LLC with separate documents and Township staff asked for disclosure from each applicant regarding other similar businesses with which they are associated. The applicant for Zone 5 was approved for Medical Marijuana applicants, stayed on top of their business

since applying for the Medical Marijuana License, submitted a detailed application, and have followed through effectively on staff requests. Applicant Jamie Garmo updated the board regarding their building permit process.

## 12. ACTION ITEMS

### A. Unruh Drain Conversion – Chapter 20 to Chapter 3/4

Deputy Manager Opsommer explained that this is one of seven drains to be converted from Chapter 20 drains to Chapter 3/4 drains. This resolution is one of two regarding this drain. Treasurer Deschaine asked for greater detail about the conversion and the costs associated with it. The Drain Commissioner's office will set the assessment roll. Clerk Guthrie asked for more detail regarding the maintenance project the County has planned for the Drain. Deputy Manager Opsommer gave that information and will send that information to Board Members.

**Treasurer Deschaine moved to suspend rules to vote on this issue tonight. Supported by Clerk Guthrie.**

**VOICE VOTE                    YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie,  
Treasurer Deschaine, Trustees Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 5 – 0**

**Treasurer Deschaine moved to adopt the Resolution approving relinquishment of Unruh Drain and authorize the Supervisor and Clerk to sign the Emergency Maintenance Agreement. Supported by Clerk Guthrie.**

**ROLL CALL VOTE            YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie,  
Treasurer Deschaine, Trustees Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 5 – 0**

### B. MSP Emergency Management and Homeland Security Division Section 19 Resolution

Chief Hamel explained that this is an application to the State of Michigan for reimbursement for debris cleanup from the August 2023 storm.

**Supervisor Pro Tem moved to suspend rules to take up Agenda Item 12.B tonight. Supported by Trustee Wilson.**

**VOICE VOTE                    YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie,  
Treasurer Deschaine, Trustees Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 5 - 0**

**Trustee Wilson moved to adopt the State's Disaster Contingency Fund Grant Resolution for Meridian Township's application for disaster assistance. Supported By Trustee Trezise**

**VOICE VOTE YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustees Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 5 - 0**

C. Ordinance 2024-03 – Planning Commission Membership - INTRODUCTION

Director Schmitt shared that the Planning Commission recommends that the Township Board approve the change.

**Trustee Trezise moved to adopt the Resolution approving for introduction Text Amendment #2024-03 to amend the Code of Ordinances of the Charter Township of Meridian at Section 2-287 to change the number of Planning Commission members from nine to seven. Seconded by Trustee Wilson.**

**ROLL CALL VOTE YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustees Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 5 - 0**

13. BOARD DISCUSSION ITEMS

A. Recreational Marijuana License Applications in Zones 1, 4, & 5

Supervisor Pro Tem Hendrickson stated that each zone will be handled separately.

Trustee Wilson asked Director Schmitt for more details about the significance of violations and fines within the perspective of Marijuana industry operations. Director Schmitt detailed the differences in severity of violations and noted that none of the applicants in Meridian Township appear to have been associated with the State's list of severe violations.

1. Zone 1 – Haslett Gallery

Clerk Guthrie asked for verification that the business's lease has been extended and asked for clarity about several points in the application. Director Schmitt answered the questions.

2. Zone 4 – Okemos Local Investments

Treasurer Deschaine asked about the completeness of the application. Director Schmitt answered that the application is complete, and that the applicant has been encouraged

to provide more information as recommended in the competitive review criteria. Clerk Guthrie expressed concern that traffic issues were not well addressed in the application. Trustee Wilson expressed concern about some of the violations at a different facility and regarding the financial information provided. Supervisor Pro Tem Hendrickson asked the applicant to come to the podium to answer questions regarding violations and the financial plan.

Supervisor Pro Tem Hendrickson requested the topic be brought back for discussion at a future meeting.

At 8:03 pm Supervisor Pro Tem Hendrickson called for 5-minute The board reconvened at 8:08 pm.

3. Zone 5 – SAANDS Meridian

Board members complemented the applicant on the thoroughness of their application and the work they have completed towards the previous Medical Marijuana License

Supervisor Pro Tem Hendrickson re-stated that the applications for Zones 1 & 5 will come back in front of the board for action and that the application for Zone 4 will return to the board for further discussion.

B. 2024 Pathway Master Plan Update

Deputy Manager Opsommer presented the need for the addition to the Pathway Master Plan but asked that the board hold off on action because there are more proposed changes expected.

C. Central Fire Station Expansion Architect Selection

Chief Hamel reviewed the need to update the Central Fire Station Dormitory and explained the reasoning behind choosing the Hobbs+Black Architects proposal. Trustee Trezise asked for greater detail about the RFP. Director Schmitt stepped up to the podium to answer Trustee Trezise's questions that are related to the construction process. Clerk Guthrie asked for more information about the initial project for the existing building and the bonds issued for that project. Manager Walsh stepped up to the podium to answer questions about the history of the existing building.

D. Greater Lansing Area Regional Stormwater Program MOA

Deputy Manager Opsommer explained the regional collaboration to comply with Stormwater permit requirements. Treasurer Deschaine asked for details about the changes since the last renewal of the agreement. Deputy Manager Opsommer stated that he did not have details but that he was aware of no major changes.

E. Fire Apparatus

Chief Hamel updated the board on the status of the existing equipment, including reserve apparatus and replacement schedule. Manager Walsh stressed the need for action for public safety reasons and expressed concern about financing to cover the cost of the apparatus. Chief Hamel has estimated that the cost at around \$950,000.

F. Policy Review working Group

Supervisor Pro Tem outlined the recommendation to create a Policy Review Working Group.

14. COMMENTS FROM THE PUBLIC

Supervisor Pro Tem Hendrickson opened comments from the public at 8:58 pm

Supervisor Pro Tem Hendrickson closed comments from the public at 8:58 pm

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

16. ADJOURNMENT

**Trustee Wilson moved to adjourn. Seconded by Treasurer Deschaine**

**VOICE VOTE**

**YEAS: Supervisor Pro Tem Hendrickson, Clerk Guthrie,  
Treasurer Deschaine, Trustees Trezise and Wilson**

**NAYS: NONE**

**Motion carried: 5 - 0**

**The meeting adjourned at 8:59**

---

Patricia Jackson  
Township Supervisor

---

Deborah Guthrie  
Township Clerk



9.C

To: Board Members  
From: Dante Ianni, Finance Director  
Date: April 2, 2024

Charter Township of Meridian  
Board Meeting  
4/26/2024

MOVED THAT THE TOWNSHIP BOARD APPROVE THE TOWNSHIP  
INVOICES/EXPENSES AS FOLLOWS:

COMMON CASH	\$	302,232.71
PUBLIC WORKS	\$	1,104,171.77
TRUST & AGENCY	\$	6.51

TOTAL CHECKS: \$ 1,406,410.99

CREDIT CARD TRANSACTIONS

03/28/2024 to 04/10/2024

\$ 6,810.95

TOTAL PURCHASES: \$ 1,413,221.94

ACH PAYMENTS

\$ 577,175.43

04/11/2024 04:02 PM  
 User: GRAHAM  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 04/16/2024 - 04/16/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. A T & T	MAR 28 - APR 27 2024 - INTERNET M1 321840834	195.25	111821
	APR 5 - MAY 4 2024 - INTERNET F3	149.00	
	APR 7 - MAY 6 2024 - INTERNET F2	149.00	
	APR 7 - MAY 6 2024 - INTERNET P1	195.25	
	TOTAL	688.50	
2. ABONMARCHE	CURB & GUTTER ROADS -2024 LOCAL ROAD PROGRAM ENGIN	4,963.91	
3. AMERICAN RENTALS	3/21/24 TO 4/21/24 - TRANSFER STATION PORTABLE TOI	86.00	
4. ASAP PRINTING	THANK YOU NOTE CARDS - ELECTION WORKERS	212.70	
5. AT & T	MAR 2 - APR 1 2024 - TELEPHONE MALL	51.13	111822
	MAR 2 - APR 1 2024 - TELEPHONE P1	139.09	111822
	MAR 2 - APR 1 2024 - TELEPHONE F1-3 51734760215648	424.28	111822
	MAR 2 - APR 1 2024 - TELEPHONE P1 51734768261735	55.82	111822
	MAR 2 - APR 1 2024 - TELEPHONE S1 51734797052196	57.12	
	TOTAL	727.44	
6. AUTO VALUE OF EAST LANSING	UNIT 722 PARKS - FLEET REPAIR PARTS	542.93	
	UNITS 79, 72, 689 PARKS - FLEET REPAIR PARTS	245.19	
	UNIT 96 BLDG MAINT - FLEET REPAIR PARTS	60.99	
	UNIT 96 & 97 BLDG MAINT - FLEET REPAIR PARTS	126.11	
	UNIT 72 PARKS - FLEET REPAIR PARTS	58.84	
	UNIT 96 BLDG MAINT - FLEET REPAIR PARTS	58.84	
	PARKS - FLEET REPAIR PARTS	99.06	
	UNIT 72 PARKS - FLEET REPAIR PARTS	9.92	
	RETURN CREDIT - FLEET REPAIR PARTS	(323.98)	
	UNIT 96 BLDG MAINT - FLEET REPAIR PARTS	59.94	
	UNIT 96 CEMETARY - FLEET REPAIR PARTS	206.98	
	UNIT 96 & 97 CEMETARY - FLEET REPAIR PARTS	59.94	
	SHOP SUPPLIES - FLEET REPAIR PARTS	59.94	
	CORE CHARGES - FLEET REPAIR PARTS	16.00	
	UNIT 724 PARKS - FLEET REPAIR PARTS	474.94	
	UNIT 140 FIRE - FLEET REPAIR PARTS	7.12	
	REMAN STARTER CORE - FLEET REPAIR PARTS	37.00	
	UNIT 122 FIRE - FLEET REPAIR PARTS	173.38	
	SHOP SUPPLIES - FLEET REPAIR PARTS	46.90	
	SHOP SUPPLIES - FLEET REPAIR PARTS	(9.69)	
	UNIT 70 PARKS - FLEET REPAIR PARTS	9.92	
	UNIT 67 PARKS - FLEET REPAIR PARTS	112.95	
	CREDIT CORE RETURNS - FLEET REPAIR PARTS	(53.00)	
	UNIT 722 WATER - FLEET REPAIR PARTS	90.89	
	TOOL BOX WATER - FLEET REPAIR PARTS	21.99	
	UNIT 63 PARKS - FLEET REPAIR PARTS	161.68	
	UNIT 63 PARKS - FLEET REPAIR PARTS	25.19	
	TOTAL	2,379.97	
7. BOARD OF WATER & LIGHT	3/1/24 - 3/31/24 STREETLIGHT SERVICE	770.18	111828
8. BRD PRINTING, INC	TOWNSHIP WINDOW & NON-WINDOW ENVELOPES	415.18	
9. BRIDGET CANNON	MARCH 2024 MILEAGE REIMBURSEMENT	26.26	
10. BRIGHTLINE TECHNOLOGIES	FEB 2024 - AUVIK NETWORK & SAAS MONITORING & MANAG	1,055.00	
	MARCH 2024 - AUVIK NETWORK & SAAS MONITORING & MAN	1,055.00	
	APRIL 2024 BRIGHTLINE HPE 36M II SUBSCRIPTION	2,975.00	
	APRIL 2024 BRIGHTLINE QUICKHELP SUBSCRIPTION	1,421.00	
	APRIL 2024 - AUVIK NETWORK & SAAS MONITORING & MAN	1,055.00	
	TOTAL	7,561.00	
11. BSN SPORTS	CUST #1878474 - REPL HOME BASES - HARTRICK PARK	340.95	

04/11/2024 04:02 PM  
 User: GRAHAM  
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Vendor Name	Description	Amount	Check #
12. BULL ENTERPRISES	MARCH 2024 JANITORIAL SERVICES FOR TWP BLDGS	8,477.00	
13. CAMPUS HILL APARTMENTS	EMERGENCY RENT ASSISTANCE - C SWEET	1,295.40	111827
14. CDW	CRADLEPOINT NETCLOUD RENEWAL UNTIL 12/31/24	3,192.74	
15. CEDAR CREEK APARTMENTS	D. KARKAU - EMERGENCY RENT ASSISTANCE	198.00	111739
16. CGS SAFETY TRAINING INC	PARKS/MOTOR POOL/GROUNDS - OSHA COMPLIANCE & OVERH	1,231.83	
17. CINTAS CORPORATION #725	3/27/2024 - MECHANICS UNIFORMS	48.08	
	4/03/2024 - MECHANICS UNIFORMS	48.08	
	TOTAL	96.16	
18. CITY PULSE	TWP NOTICES - 3/20/2024	103.60	
19. COBALT COMMUNITY RESEARCH	TOWNSHIP COMMUNITY SURVEY	10,270.00	
20. COCM	HINES/RAU - 2024 COCM SPRING CONFERENCE	490.00	111829
21. COLLIERS ENGINEERING & DESIGN,	PROF SERV THRU 11/30/2023 - PSB GENERATOR DESIGN -	1,511.25	
	PROF SERV THRU 12/31/2023 - EV DESIGN - ELEC ENGIN	1,635.00	
	TOTAL	3,146.25	
22. COMCAST	APR 16 - MAY 15 2024 - INTERNET + TV F1	164.85	111823
	APR 20 - MAY 19 2024 - TV F1	10.67	
	TOTAL	175.52	
23. COMCAST	APR 14 - MAY 13 2024 - INTERNET + TV HOMTV	463.77	
24. COREY PANT	MILEAGE REIMB - FIRE OFFICER II TRAINING	476.37	
25. DANIEL KRAMER	WETLAND ESCROW - 5310 VAN ATTA RD	1,185.00	
26. DANTE IANNI	MILEAGE REIMBURSEMENT	23.32	
27. DEWOLF AND ASSOCIATES	FTO BASIC - COLE	845.00	
28. EDGEWOOD VILLAGE APARTMENTS	EMERGENCY RENT ASSISTANCE - A. MCELWEE	402.92	111824
29. ENVIRONMENTAL LAW INSTITUTE	2024 GREEN GRANT - ENVIRONMENTAL LAW INSTITUTE	750.00	

04/11/2024 04:02 PM  
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30. FAHEY SCHULTZ BURZYCH RHODES PLC	2023 PPT WRITE-OFF - LEGAL FEES	877.50	
	DEFECTIVE FIRE TRUCK LITIGATION - LEGAL FEES	3,777.90	
	QUOTA LIQUOR LICENSES - LEGAL FEES	3,536.00	
	FIRE DEPT - LEGAL FEES	322.95	
	CLERK MATTERS - LEGAL FEES	5,079.50	
	MARIJUANA REGULATION - LEGAL FEES	1,966.50	
	BWL FRANCHISE - LEGAL FEES	180.00	
	CENTRAL PARK DR DEVELOPMENT - LEGAL FEES	1,377.50	
	CLERK - LEGAL FEES	1,031.03	
	COMMUNITY PLANNING & DEVELOPMENT - LEGAL FEES	594.83	
	HUMAN RESOURCES/LABOR - LEGAL FEES	753.45	
	MANAGER - LEGAL FEES	396.55	
	PUBLIC WORKS - LEGAL FEES	718.20	
	SUPERVISOR - LEGAL FEES	396.55	
	TOWNSHIP BOARD - LEGAL FEES	793.10	
	TREASURER - LEGAL FEES	907.66	
	CONTRACT REVIEWS - LEGAL FEES	158.63	
	PT2 LLC (COA 369541) - LEGAL FEES	45.00	
	DUFFY (23-001333) - LEGAL FEES	337.50	
	LAKE TRUST (23-001642) - LEGAL FEES	45.00	
	COMERICA (23-001895) - LEGAL FEES	45.00	
	MORY ENTERPRISES LTD (23-002659) - LEGAL FEES	135.00	
	EMPLOYMENT INVESTIGATION - LEGAL FEES	12,802.50	
	PUBLIC WORKS - LEGAL FEES	2,025.00	
	TOTAL	38,302.85	
31. FIRST COMMUNICATIONS	MAR 2024 - TELEPHONE LINES 3142216	55.36	
32. FORESIGHT GROUP	GRAPHICS FOR VEHICLES	1,383.22	
33. FRIEDLAND INDUSTRIES INC	3/22/2024 DOCUMENT SHREDDING - 2 CURBIES & 2 CARTS	35.00	
34. GRANGER	ACCT 17349880 - SERV CNTR - APRIL 2024 RECYCLING D	31.49	
	ACCT 1106100/2706910 - S. FIRE/PSB - APRIL 2024 RU	136.55	
	ACCT 1106300 - S FIRE - APRIL 2024 RUBBISH DISPOSA	94.68	
	ACCT 2509750 - C FIRE - APRIL 2024 RUBBISH DISPOSA	129.83	
	TOTAL	392.55	
35. HASLETT BEAUTIFICATION ASSOCIATION	2024 GREEN GRANT - HASLETT BEAUTIFICATION ASSOCIAT	150.00	
36. HASLETT COMMUNITY EDUCATION	2024 YOUTH BASKETBALL CUSTODIAN FEES	4,800.00	111830
37. JACK DOHENY COMPANIES INC	VACTOR REPAIR PARTS	172.20	
38. JEDVIN LLC	BUILDINGS - R&R TOILETS AND PARTIONS FOR NEW FLOOR	2,411.27	
39. JOHNSON CONTROLS	BUILDINGS - HVAC CONTRACT - APRIL 2024-MARCH 2025	5,502.00	
40. JOHNSON, ROBERTS & ASSOCIATES INC	MARCH 2024 - PHQ REPORT	17.50	
41. JUSTFOIA, INC	FOIA SYSTEM ANNUAL RENEWAL 5/13/2024-5/12/2025	12,127.51	
42. K & S PLUMBING CO INC	OVERPMT ON PERMIT APPLICATION	100.00	
43. KCI	JOB 175121 - PCT 18 & 19 POLLING LOCATION CHANGE P	1,835.08	
44. KODIAK EMERGENCY VEHICLES	UNIT 663 VENT AIR INTAKE	274.97	
45. KRISTI SCHAEADING	MEALS/MILEAGE REIMBURSEMENT	124.63	
46. LANSING SANITARY SUPPLY INC	STATION 92 - CLEANING SUPPLIES	275.76	
	TWP BUILDINGS - CUSTODIAL SUPPLIES	934.38	
	TOTAL	1,210.14	

04/11/2024 04:02 PM  
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47. LANSING UNIFORM COMPANY	JACKETS FOR 10 EMPLOYEES AND NAME TAGS	2,187.50	
	STOCK - HATS (QTY: 20)	439.00	
	FIRE UNIFORM SHIRTS- CAMPBELL, GONZALES	239.90	
	TOTAL	2,866.40	
48. LOGICALIS	APR 2024 - IT HELP DESK SERVICE	3,345.00	
49. MARY ANN GROOP	CONSULTING FOR TREASUER'S OFFICE STAFF 01.24.2024	200.00	
50. MBSC 3	MASON BASEBALL CLUB (1) YOUTH BASEBALL TEAM	155.00	
51. MCDANIELS SALES COMPANY	50% DEPOSIT - MAIL/BREAK ROOM COUNTERTOPS	6,238.00	
52. MEDICAL MANAGEMENT SYSTEMS OF	MARCH 2024 COLLECTION FEE FROM AMBULANCE BILLINGS	7,839.32	
53. MERIDIAN MALL LIMITED PARTNERSHIP	ADMIN & RENTAL FEES - SUSTAINABLE FASHION SHOW	550.00	
54. MERIDIAN PROFESSIONAL FIREFIGHTERS	FIRE STATION GRILL - REIMB FIRE UNION 50%	237.25	
55. MERIDIAN TOWNSHIP RETAINAGE	MIKE & SON - MSU TO LAKE LANSING TRAIL PHASE II CO	2,870.06	
56. MID MICHIGAN EMERGENCY EQUIPMENT	UPFITTING 2024 FORD UNIT #721	5,105.71	
57. MIKE & SON ASPHALT	MSU TO LAKE LANSING TRAIL PHASE II CONSTRUCTION	75,989.84	
58. MI-MAUI	2023 MI-MAUI MEMBERSHIP ASSESSMENT	1,914.64	
59. MONTESSORI RADMOOR SCHOOL	2024 GREEN GRANT - MONTESSORI RADMOOR SCHOOL	3,725.00	
60. MY GREEN MICHIGAN LLC	APRIL 2024 COMPOST SERVICE MARKETPLACE	177.00	
61. ON DEMAND MOSQUITO MAN INC	2024 - RODENT CONTROL HIST VILLAGE & HNC	195.00	
	2024 - RODENT CONTROL HIST VILLAGE & HNC	744.00	
	TOTAL	939.00	
62. PHIL DESCHAINED	MILEAGE REIMB	189.14	
63. PRINTING SYSTEMS INC	AP - GF CHECKS REORDER	196.37	
64. PRO-COMM INC	RADIO REPAIRS - SHIPPING	13.00	
	RADIO REPAIRS - SHIPPING	10.00	
	TOTAL	23.00	
65. PROGRESSIVE AE	PROF SERV THRU MAR 31 2024 - LAKE LANSING SAD PROF	2,188.75	
66. PRO-TECH SECURITY SALES	VEST CARRIER FOR LEROY	361.00	
67. PURITY CYLINDER GASES INC	ACCT 46494 - MEDICAL OXYGEN	454.13	
68. QUALITY TIRE INC	FIRE - UNIT #700 TIRES	1,419.00	
	SCRAP TIRE PICKUP/DISPOSAL	24.00	
	TIRE DISPOSAL	20.00	
	TOTAL	1,463.00	

04/11/2024 04:02 PM  
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Vendor Name	Description	Amount	Check #
69. ROWERDINK AUTOMOTIVE PARTS	UNIT 39 SEWER - FLEET REPAIR PARTS	386.88	
	UNIT 125 & 680 POLICE - FLEET REPAIR PARTS	58.32	
	UNIT 72 PARKS - FLEET REPAIR PARTS	115.00	
	UNIT 668 POLICE - FLEET REPAIR PARTS	72.62	
	CORE RETURN - FLEET REPAIR PARTS	(14.00)	
	UNIT 67 PARKS - FLEET REPAIR PARTS	96.00	
	CORE RETURN - FLEET REPAIR PARTS	(14.00)	
	UNIT 122 FIRE - FLEET REPAIR PARTS	263.74	
	UNIT 125 & 680 POLICE - FLEET REPAIR PARTS	691.80	
	TOTAL	1,656.36	
70. SEELYE GROUP LTD	FINAL - FLOORING PSB	30,000.00	
71. SHAHEEN CHEVROLET INC	BRAKE BOOSTER UNIT #633	444.55	
	CREDIT - BODY CONTROL MODULE RETURN	(120.84)	
	TOTAL	323.71	
72. SMART HOMES INC	SERVICE CALL 2/13/2024 - THR EQUIPMENT	122.60	
	SERVICE CALL/MILEAGE 3/8/2024 - THR SYSTEM	696.65	
	TOTAL	819.25	
73. SPARROW OCCUPATIONAL	MARCH 2024 EMPLOYEE PHYSICALS	2,928.50	
74. ST MARTHA CONFERENCE OF	OMARI - EMERGENCY FIRE ASSISTANCE	650.88	111825
75. ST THOMAS AQUINAS PARISH	R DUVALL - EMERGENCY RENTAL ASSISTANCE	500.00	111740
76. STAPLES	ACCT DET 27066262 - OFFICE SUPPLIES	1,237.10	
77. STATE OF MICHIGAN	COMMERCIAL PESTICIDE APPLICATOR LICENSE JENNIFER S	75.00	111815
	CUST 217093 - 2024 WATER TESTING AT N MERIDIAN RD	16.00	
	CUST 2801435 - 2024 WATER TESTING AT N MERIDIAN RD	16.00	
	TOTAL	107.00	
78. SUPERIOR GROUND COVER	2024 - ADDITIONAL PLAYGROUND SAFETY SURFACE	1,237.50	
79. SUPREME SANITATION	MAR 2024 - HILLBROOK PARK - PORTABLE TOILET RENTAL	90.00	
	MAR 2024 - N. MOORE PARK - PORTABLE TOILET RENTAL	90.00	
	MAR 2024 - TOWNER RD PARK - PORTABLE TOILET RENTAL	90.00	
	TOTAL	270.00	
80. TEAM FINANCIAL GROUP	APRIL 2024 COPIER CONTRACT	2,552.82	
81. THE GOODYEAR TIRE & RUBBER COMPANY	UNIT #6 WATER - TIRES	1,027.34	
82. THE RAPID GROUP LLC	SHREDDING BY TIP - 3/20/2024 - TKT 570523	440.00	
83. THE ROSSOW GROUP, LLC	FOIA TRAINING - LAFARGUE/GORRELL	390.00	
84. VARIPRO BENEFIT ADMINISTRATORS	MAY 2024 RETIREE MEDICARE SUPPLEMENT	14,718.95	
85. VERIZON WIRELESS	FEB 24 - MAR 23 2024 - WIRELESS MOBILE SERVICES 68	2,641.23	111826
86. WASTE MANAGEMENT	4/1/24 - 4/30/24 - GAYLORD C SMITH - DUMPSTER SERV	227.48	
87. WAYNE BISARD INVESTIGATIONS LLC	RECRUIT BACKGROUND FEES	1,200.00	
88. WEST MICHIGAN INTERNATIONAL	REPAIRS TO UNIT 30	1,041.05	
89. WEST MICHIGAN INTERNATIONAL	REPAIRS TO UNIT 30 WATER VACTOR	1,346.68	
TOTAL - ALL VENDORS		302,232.71	

04/11/2024 04:01 PM  
 User: GRAHAM  
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Vendor Name	Description	Amount	Check #
1. CARL SCHLEGEL INC	1090452/1090454/1090475 - CLASS II SAND	1,504.80	
2. CGS SAFETY TRAINING INC	DPW - OSHA COMPLIANCE & OVERHEAD CRANE TRAINING 2/	1,478.17	
3. CHARLOTTE ELECTRIC MOTORS	REBUILD SUBMERSIBLE PUMPS	1,195.44	
4. CITY OF EAST LANSING	APRIL 2024 - ELMWSA OPERATING, INTERCONNECT & DEBT	329,592.92	
5. E T MACKENZIE CO	2024 COUNTY PARK WEST SEWER REPLACEMENT PROJECT	682,432.19	
6. FERGUSON WATERWORKS #3386	REPLACEMENT 1 1/2" AND 2" METERS AND R900	2,365.84	
	METER ACCOUNT - CUSTOMER INSTALLATION PARTS	1,027.84	
	FORD BRASS & FSIS - CUSTOMER INSTALL PARTS AND OPE	4,997.52	
	GOSSARD REPAIR - MAIN LINE REPAIR PARTS	453.22	
	TOTAL	8,844.42	
7. HAMMOND FARMS	PRO SOIL LAWN MIX - SITE RESTORATION	190.00	
	PRO SOIL LAWN MIX - SITE RESTORATION	190.00	
	PRO SOIL LAWN MIX - SITE RESTORATION	190.00	
	TOTAL	570.00	
8. HYDROCORP	MARCH 2024 - CROSS CONNECTION PROGRAM SERVICES DTD	2,673.00	
9. IDC CORPORATION	2024 CENTRAL LIFT STATION CONTROLS MAINT	1,176.32	
10. MERIDIAN TOWNSHIP RETAINAGE	E T MACKENZIE - 2024 COUNTY PARK WEST SEWER REPLAC	72,683.76	
11. MICHIGAN RURAL WATER ASSOC	BOROWICZ - S1 & S2 WATER DISTRIBUTION REVIEW	360.00	
12. PERCEPTIVE CONTROLS	9/6/2023 TO 9/8/2023 - SCADA SOFTWARE PHONE SUPPOR	1,050.00	
13. VERIZON WIRELESS	FEB 24 - MAR 23 2024 - WIRELESS MOBILE SERVICES 68	610.75	29646
TOTAL - ALL VENDORS		1,104,171.77	

04/11/2024 04:00 PM  
User: GRAHAM  
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Vendor Name	Description	Amount	Check #
1. SMOOTH MITTEN SKIN CARE	REFUND OVERPAYMENT DPP 92-275-769	6.51	
TOTAL - ALL VENDORS		6.51	

**Credit Card Report 3/28/2024 to 4/10/2024**

<b>Transaction Date</b>	<b>Transaction Merchant Name</b>	<b>Transaction Amount</b>	<b>Account Name</b>
3/28/2024	THE HOME DEPOT #2723	\$57.98	LAWRENCE BOBB
3/28/2024	MIDWEST POWER EQUIPMENT	\$23.94	RUDY GONZALES
3/28/2024	AMZN MKTP US*RA9CQ9OL1	\$93.58	CATHERINE ADAMS
3/28/2024	THE HOME DEPOT #2723	\$43.92	DAVID LESTER
3/29/2024	COSTCO WHSE#1277	\$126.95	CHRISTOPHER JOHNSON
3/29/2024	THE HOME DEPOT #2723	\$50.91	CHRISTOPHER JOHNSON
3/29/2024	NFPA NATL FIRE PROTECT	\$180.00	BRIAN PENNELL
3/29/2024	MEIJER # 025	\$162.56	KATIE LOVE
3/29/2024	MORNING STAR PUBLISHING	\$14.00	MICHELLE PRINZ
3/29/2024	BESTBUYCOM806927823362	\$84.99	SAMANTHA DIEHL
3/30/2024	THE HOME DEPOT #2723	\$120.70	CHRISTOPHER JOHNSON
3/31/2024	AMAZON.COM*P28XS3TP3	\$188.68	MICHELLE PRINZ
3/31/2024	AMAZON.COM*QI9X490H3	\$36.99	MICHELLE PRINZ
4/1/2024	GRAINGER	\$58.12	KYLE FOGG
4/1/2024	FORESIGHT GROUP LLC	\$55.00	DEBORAH GUTHRIE
4/1/2024	MICHIGAN TOWNSHIPS ASS	\$25.00	DEBORAH GUTHRIE
4/1/2024	OFFICEMAX/OFFICEDEPT#3379	\$14.39	MIKE DEVLIN
4/1/2024	QUALITY DAIRY#31	\$62.48	COURTNEY WISINSKI
4/1/2024	HASLETT TRUE VALUE HARDW	\$15.02	TODD FRANK
4/1/2024	WWW.APWA.NET	\$263.00	YOUNES ISHRAIDI
4/1/2024	THE HOME DEPOT #2723	\$51.48	YOUNES ISHRAIDI
4/1/2024	BESTBUYCOM806927823362	\$84.99	SAMANTHA DIEHL
4/1/2024	IN *NATL ASSN OF TELECOMM	\$50.00	SAMANTHA DIEHL
4/1/2024	MEIJER # 253	\$22.47	ALLISON GOODMAN
4/2/2024	GRAINGER	\$17.17	TYLER KENNEL
4/2/2024	SP ERCESHANDBOOK	\$169.00	MICHAEL HAMEL
4/2/2024	THE HOME DEPOT #2723	\$53.96	THOMAS BAKER
4/2/2024	AMZN MKTP US*SV5MG4P83	\$56.98	ROBERT MACKENZIE
4/2/2024	THE HOME DEPOT #2723	\$69.86	KEITH HEWITT
4/2/2024	MI TACTICAL OFC ASSOC	\$515.00	ED BESONEN
4/2/2024	WAL-MART #2866	\$17.12	ALLISON GOODMAN
4/3/2024	THE HOME DEPOT #2723	\$62.87	LAWRENCE BOBB
4/3/2024	HASLETT TRUE VALUE HARDW	\$29.90	JACOB FLANNERY
4/3/2024	AMAZON PRIME PMTS	(\$1.99)	MELISSA MASSIE
4/3/2024	AMAZON PRIME*MB4RG9EN3	\$1.99	MELISSA MASSIE
4/3/2024	THE HOME DEPOT #2723	\$34.97	CURT SQUIRES
4/3/2024	VAN ATTA'S GREENHOUSE	\$334.80	DANIEL OPSOMMER
4/4/2024	THE HOME DEPOT #2723	\$53.22	TYLER KENNEL
4/4/2024	THE HOME DEPOT #2723	\$23.42	TYLER KENNEL
4/4/2024	JONES & BARTLETT LEARNING	\$647.77	MICHAEL HAMEL
4/4/2024	WWW.MICHIGANCLERKS.ORG	\$140.00	DEBORAH GUTHRIE
4/4/2024	THE HOME DEPOT #2723	\$73.44	KEITH HEWITT
4/4/2024	THE HOME DEPOT #2723	\$77.66	DAN PALACIOS
4/5/2024	CHIPOTLE 3513	\$192.75	DEBORAH GUTHRIE
4/5/2024	A RIFKIN CO	\$63.80	DEBORAH GUTHRIE
4/5/2024	GRAND TRAV RESORT	\$225.00	DEBORAH GUTHRIE
4/5/2024	GRAND TRAV RESORT	\$195.00	DEBORAH GUTHRIE
4/5/2024	THE HOME DEPOT #2723	\$8.48	THOMAS BAKER
4/5/2024	THE HOME DEPOT 2723	\$89.96	COURTNEY WISINSKI
4/5/2024	STATE MI DLEG LIQUOR LIC	\$50.00	COURTNEY WISINSKI
4/5/2024	LUCKY'S STEAKHOUSE - OKEM	\$47.14	FRANK L WALSH
4/5/2024	FRESHWORKS INC	\$540.00	STEPHEN GEBES
4/5/2024	MICHIGAN TOWNSHIPS ASS	(\$185.00)	MICHELLE PRINZ

4/5/2024	COURTYARD BY MARRIOTT	\$89.25	ED BESONEN
4/5/2024	RETRODUCK.COM	\$432.00	DANIEL OPSOMMER
4/5/2024	AC&E RENTALS INC	\$54.60	DAN PALACIOS
4/6/2024	THE HOME DEPOT #2723	\$2.12	AL DIAZ
4/6/2024	AMZN MKTP US*M614I8V23	\$37.99	RICHARD GRILLO
4/6/2024	AMZN MKTP US*6208850U3	\$68.05	RICHARD GRILLO
4/6/2024	AMZN MKTP US*J77XO6P23	\$52.08	MICHELLE PRINZ
4/7/2024	DNH*GODADDY.COM	\$199.98	STEPHEN GEBES
4/8/2024	ELAVON *SERVICE FEE	\$1.35	RICHARD GRILLO
4/8/2024	SEC OF STATE BRANCH 430	\$65.00	RICHARD GRILLO
4/8/2024	CONSRV MART	\$68.03	DANIEL OPSOMMER
4/9/2024	DREAMSEATS LLC	\$66.78	MICHAEL HAMEL
4/9/2024	AMAZON RET* 111-891156	\$182.30	MICHELLE PRINZ
<b>TOTAL</b>		<b>\$6,810.95</b>	

ACH Transactions

Date	Payee	Amount	Purpose
3/28/2024	First American	\$ 3,026.28	Employee Vision Insurance
3/29/2024	Consumers Energy	\$ 4,310.28	Utility Transaction Fees
4/1/2024	Wageworks	\$ 93.00	Employee Health Savings
4/4/2024	Health Equity	\$ 5,464.89	Employee Health Savings
4/5/2024	Alerus	\$ 54,124.70	Payroll Deductions 04/05/2024
4/5/2024	Nationwide	\$ 9,524.45	Payroll Deductions 04/05/2024
4/5/2024	IRS	\$ 124,664.37	Payroll Taxes 04/05/2024
4/5/2024	Various Financial Institutions	\$ 358,795.71	Direct Deposit 04/05/2024
4/8/2024	Inv Cloud	\$ 1,741.35	Utility Transaction Fees
4/8/2024	Health Equity	\$ 18.70	Employee Health Savings
4/8/2024	Delta Dental	\$ 15,411.70	Employee Dental Insurance
<b>Total ACH Payments</b>		<u><u>\$ 577,175.43</u></u>	

**REIMBURSEMENT TO TOWNSHIP:**

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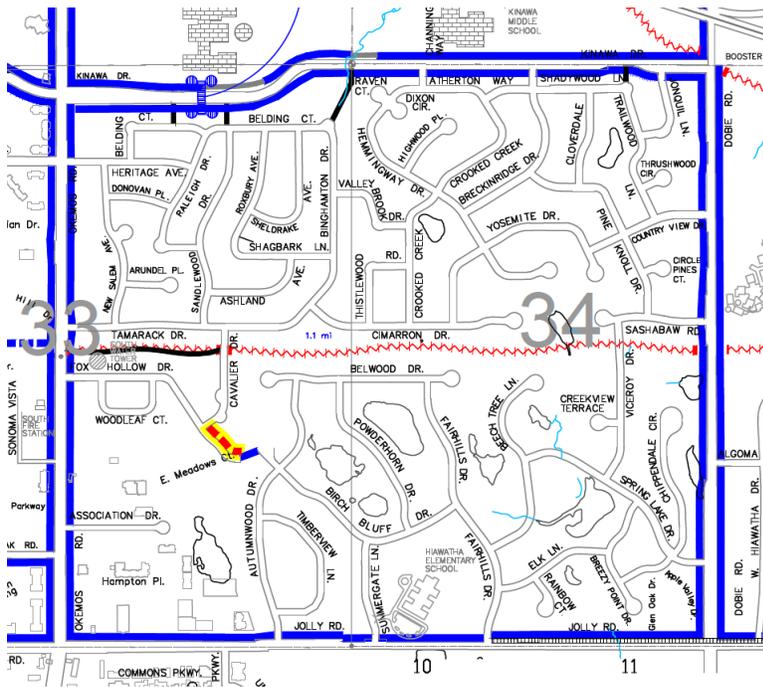
<b>Date</b>	<b>Employee Name</b>	<b>Amount</b>	<b>Summary of Reimbursement</b>	<b>Transaction Reimbursed</b>
4/3/2024	Bart Crane	\$4.94	Lunch MACP conference for 3 officers	\$52.94 - \$48.00 (16 x 3) = \$4.94 due township
4/2/2024	Frank Walsh	\$19.00	Lunch with Scott hendrickson	\$51.00 - \$32.00 = \$19.00 due township



**To:** Board Members  
**From:** Dan Opsommer, Deputy Township Manager  
Director of Public Works and Engineering  
**Date:** April 16, 2024  
**Re:** 2024 Pathway Master Plan Update

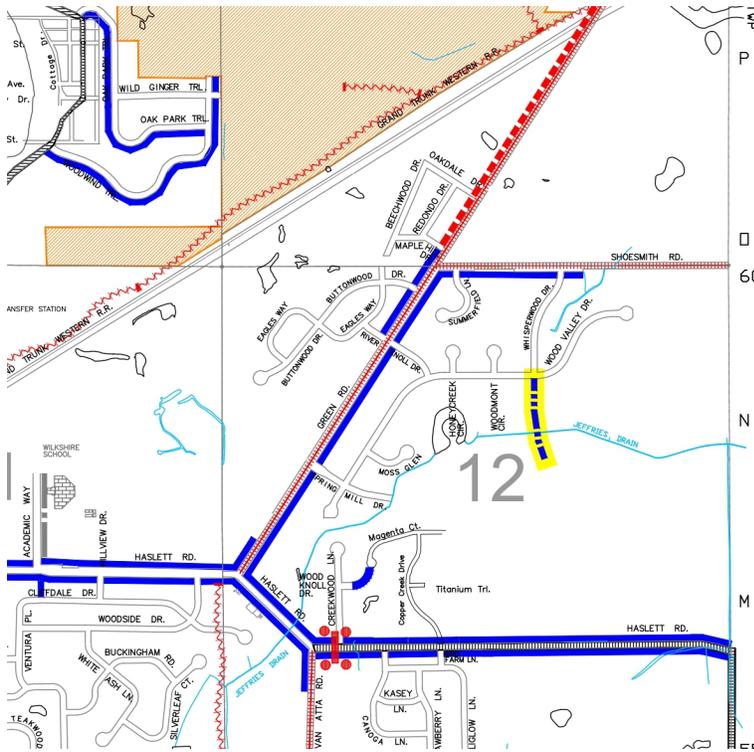
In 2023, residents contacted the Township and asked that we consider installing a pathway along Fox Hollow Dr as this is a route that children use to walk to Hiawatha Elementary School. These school children use the sidewalk along Cavalier Dr, then they walk along Fox Hollow Dr where there is no sidewalk or pathway to get to the existing pathway at the end of Birch Bluff Dr.

No sidewalks or pathways were constructed on Fox Hollow Dr due to development patterns in this area. We are proposing to add this section of pathway to the Pathway Master Plan so that it can be constructed in 2024 in order to provide a safer route to school for these children.



Additionally, Township staff recommend including a pathway connection from the Whisperwood Dr right-of-way so a non-motorized connection can be made between future phases of Copper Creek and the existing Wood Valley neighborhood.

**Memo to Township Board**  
**April 16, 2024**  
**Re: 2024 Pathway Master Plan Update**



Lastly, we have updated the legend of the Pathway Master Plan to make it more user friendly for the public. Specifically, we made the following changes to the legend:

- “Existing Pathway” was changed to “Existing Concrete Pathway”
- “Proposed Pathway” was changed to “Proposed Concrete Pathway”
- “Existing Cross Country” was changed to “Existing Off-Road Asphalt Pathway”
- “Proposed Cross Country” was changed to “Proposed Off-Road Asphalt Pathway”

**The following motion has been prepared for the Board’s consideration:**

**MOVE TO APPROVE THE 2024 PATHWAY MASTER PLAN.**

**Attachments:**

1. Proposed 2024 Pathway Master Plan





**To: Board Members**  
**From: Michael R. Hamel, Fire Chief**  
**Date: April 11, 2024**  
**Re: Central Fire Station Expansion Architect Selection**

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In January 2024, Meridian Township opened a Request for Proposal (RFP) to design a dormitory addition to Central Fire Station. Three proposals were submitted for the project from DLZ Michigan, Inc. in Lansing, Hobbs+Black Architects in Lansing and A3C Collaborative Architecture in Ann Arbor.

After an extensive review process consisting of an assessment of the written proposal, analysis of each firm's related experience, and recommendations from organizations/municipalities/fire departments that have utilized these firms for design services, Hobbs+Black Architects was identified as the best choice to design the dormitory addition at Central Fire Station. They provided us with the most comprehensive proposal and Staff is confident that the project will be in good hands under their design leadership.

The proposal from Hobbs+Black Architects is 603 hours with a total cost of \$86,890.

The following motion is proposed for Board consideration:

**MOVE TO ENTER INTO A CONTRACT WITH HOBBS+BLACK ARCHITECTS TO DESIGN THE DORMITORY ADDITION AT CENTRAL FIRE STATION.**



**To:** Township Board Members

**From:** Dan Opsommer, Deputy Township Manager  
Director of Public Works & Engineering

Younes Ishraidi, Township Engineer  
Deputy Director of Public Works & Engineering

**Date:** April 16, 2024

**Re:** Greater Lansing Area Regional Stormwater Program MOA

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As we discussed at the April 2, 2024 Township Board meeting, I have attached the redlined version of the Greater Lansing Regional Committee for Stormwater Management Memorandum of Agreement as revised and adopted by the GLRC on September 11, 2023.

Since the early 2000s, Meridian Township has collaborated with area communities to comply with federal and state stormwater National Pollutant Discharge Elimination System Phase II (NPDES II) permit requirements. This regional approach allows for better management and protection of our vital water resources.

A major component of the NPDES II is the MS4 (Municipal Separate Storm Sewer System) program and as a member of the Greater Lansing Area Regional Storm Water Program (GLRC) we receive assistance with the preparation, implementation and compliance of our mandatory MS4 permit. Stewardship, public education and employee training are major components of the MS4 program and at the end of the year a report is generated that details the accomplishments of the program.

The current agreement was revised and adopted by the GLRC in September of 2023. The GLRC is now requesting that all participants approve the current agreement by adoption of a resolution. The Memorandum of Agreement would now extend our partnership until April 4, 2028.

The Department of Public Works is a strong advocate of the GLRC and values the assistance we receive with complying with our federally mandated NPDES II and MS4 permit requirements. We highly recommend that the partnership be continued as outlined in the attached resolution and associated Memorandum of Agreement.

**The following motion has been prepared for the Board's consideration:**

**"MOVE TO APPROVE RESOLUTION TO APPROVE THE GREATER LANSING REGIONAL COMMITTEE FOR STORMWATER MANAGEMENT MEMORANDUM OF AGREEMENT AS REVISED AND ADOPTED BY THE GLRC ON SEPTEMBER 11, 2023."**

**Memo to Township Board**

**April 16, 2024**

**Re: Greater Lansing Area Regional Stormwater Program MOA**

**Attachments:**

1. Resolution to approve the Greater Lansing Regional Committee for Stormwater Management Memorandum of Agreement as revised and adopted by the GLRC on September 11, 2023.
2. Greater Lansing Regional Committee for Stormwater Management Memorandum of Agreement as revised and adopted by the GLRC on September 11, 2023.
3. Redlined Version of the Greater Lansing Regional Committee for Stormwater Management Memorandum of Agreement as revised and adopted by the GLRC on September 11, 2023.

**GREATER LANSING AREA REGIONAL STORM WATER PROGRAM  
Charter Township of Meridian**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000, on Tuesday, April 2, 2024, at 6:00 p.m.

**PRESENT:** \_\_\_\_\_  
\_\_\_\_\_

**ABSENT:** \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS** the United States Environmental Protection Agency (U.S. EPA) and the Michigan Department of Environment, Great Lakes, and Energy (EGLE) have required communities in the Greater Lansing tri-county region to apply for and maintain compliance with a National Pollutant Discharge Elimination System (NPDES) permit; and

**WHEREAS**, the communities prepared, reviewed, and proposed a Memorandum of Agreement for adoption by all the communities and agencies to formalize and establish the Greater Lansing Regional Committee for Stormwater Management (GLRC) ; and

**WHEREAS**, participation in the GLRC advances local efforts for responsible stewardship of our natural resources, allows for the cooperative management of the watersheds in our community and this region, and assists the participating municipalities and their departments in complying with the regulatory requirements promulgated by EGLE and the U.S. EPA Municipal Separate Storm Sewer System (MS4) stormwater discharge permits; and

**WHEREAS**, the Memorandum of Agreement, which was adopted by these municipalities and agencies originally in 2008, was revised and updated and re-adopted in 2012, 2017, and 2021 and has now been prepared reflecting changes in the participating communities and activities to meet permit requirements and extending the period of the agreement to April 4, 2028.

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, hereby approves the Greater Lansing Regional Committee for Stormwater Management Memorandum of Agreement, as revised and adopted by the GLRC on September 11, 2023, and authorizes payment of the appropriate annual assessment for support of the GLRC; and**

**BE IT FURTHER RESOLVED**, that the community's representative to the GLRC is Township Engineer Younes Ishraidi, with Director of Public Works & Engineering Dan Opsommer as alternate.

**YEAS:** \_\_\_\_\_

\_\_\_\_\_

**NAYS:** \_\_\_\_\_

Resolution declared adopted.

**STATE OF MICHIGAN )**

**) ss.**

**COUNTY OF INGHAM )**

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY**, that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, April 2, 2024.

\_\_\_\_\_  
Deborah Guthrie, Township Clerk  
Charter Township of Meridian

**GREATER LANSING REGIONAL COMMITTEE  
for Stormwater Management**

**MEMORANDUM OF AGREEMENT – DECEMBER 2, 2021**

**Original Agreement – MAY 21, 2004  
Revised and Adopted – DECEMBER 2, 2021  
Revised and Adopted – September 11, 2023**

**I. PURPOSE**

It is the purpose of this Memorandum of Agreement (hereinafter the Agreement) to set forth the composition, duties, and responsibilities of the Greater Lansing Regional Committee for Stormwater Management (hereinafter the “GLRC”) to be formed as more particularly described below. Local public agencies, institutions, and communities believe there are substantial benefits that can be derived under this Agreement through cooperative management of the Grand River, Red Cedar River and Looking Glass River watersheds to protect the Waters of the State; to meet local initiatives for protecting the environment; and in providing mutual assistance in meeting the requirements under the Michigan Department of Environment, Great Lakes, and Energy (EGLE) National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer Systems, (hereinafter the “MS4 Permit”) or similar stormwater discharge permits issued to public entities within the Grand River, Red Cedar River, and Looking Glass River watersheds.

The Agreement will also provide a framework for consideration of new, permanent watershed organizations with potentially broader responsibilities that could provide a more cost-effective and efficient means to meet state and federal requirements, and public expectations for restoration and maintenance of the beneficial uses of the watersheds.

**II. HISTORY OF GLRC**

On November 15, 1999, Delta Township and the City of Lansing hosted a meeting for several local communities. The meeting notice stated that this was to be “an informal meeting to discuss the Stormwater Phase II program (now referred to as the MS4 program) and how, or if, there may be a way to pool resources on a regional basis”.

Representatives from various communities, counties, and EGLE discussed the federal regulations for Stormwater Phase II and the EGLE’s program allowing a “Voluntary Permit Program.” Originally nine communities and three counties were listed as designated communities by EGLE.

Subsequent meetings were held to continue exploring the feasibility and cost of a cooperative effort. On June 8, 2000, a draft resolution was prepared for the establishment of the “Greater Lansing Area Regional NPDES Phase II Stormwater Regulations Committee” and for each community to name a representative to serve on the Committee.

Throughout the remainder of 2000, the Committee obtained resolutions from each community; elected officers; received proposals and interviewed four consulting firms. Tetra Tech MPS was selected to assist the Committee in determining how to best comply with the Phase II Stormwater Rules. Tri-County Regional Planning Commission (TCRPC) also assisted the Committee in providing contractual, fiduciary, and administrative support.

In May 2001, Tetra Tech MPS completed the “Step 1 – Permit Strategy Development” study which incorporated the Committee’s decision (April 20, 2001) to proceed as a group using the State’s Voluntary General Permit approach. The Committee then agreed to retain Tetra Tech MPS to prepare the Voluntary General Permit Application for each of the nine communities. The cost for each community was based on a formula that included weighted factors for population and land area. Eight of the nine communities then passed a second resolution agreeing to continue as a group with voluntary general permits using the distribution of costs as presented. Williamstown Township elected to proceed with a jurisdictionally based permit.

The eight communities proceeding under the voluntary general permit, also formally agreed to have the watershed management plans developed under the individual drain commissioners.

On January 25, 2002, the Committee agreed to retain Tetra Tech MPS to prepare a watershed management plan for the Grand River, Looking Glass River, and the Red Cedar River. Again, the allocation of cost agreed to by everyone was based on weighted factors involving the percentage of population and land in each watershed. Each community adopted a third resolution committing their appropriate funds for the watershed management plans.

A Public Education Advisory Committee was organized to assist in the educational portion of Voluntary General Permit Applications.

Throughout 2002 and 2003 fourteen additional communities within the three watersheds were invited to join the Committee. Ten communities were required to meet the MS4 Permit requirements based on the 2000 census.

Eight communities ultimately joined and participated in the regional approach and completed the Voluntary General Permit Application utilizing Tetra Tech MPS.

In March 2003, all sixteen communities and the three counties submitted their Voluntary General Permit Applications to EGLE. In November 2003, certificates of coverage were issued to each of the sixteen communities and to each of the three counties.

In 2006 Lansing Public Schools and DeWitt Public Schools joined the GLRC.

In 2007, a lawsuit filed by a Township in Kalamazoo County established that some townships no longer required an MS4 Permit from EGLE. As this case relates to the GLRC, EGLE determined that Alaiedon, Bath, Oneida, Watertown, and Windsor Townships would no longer need an MS4 Permit.

At the December 14, 2007, GLRC meeting, the GLRC membership took formal action to establish an Associate Membership category to encourage any public agency, institution, or community who did not have an MS4 Permit to join the GLRC.

In 2012, the City of DeWitt entered into an agreement nesting DeWitt Public Schools.

In 2012, EGLE changed the process for permit renewal, instead of issuing a general watershed-based permit; individual MS4 permits will be issued. The application process will detail all activities of the GLRC and members through two separate applications. Then, EGLE will review and negotiate, with the end result being EGLE issuing a permit specific for each member.

In 2016, Waverly Community Schools joined the GLRC.

In 2017, members reapplied for permit coverage.

In 2019/2020, members were issued MS4 permits expiring in October 2024.

In 2021, members submitted MS4 Progress Reports to EGLE.

In 2023, members submitted MS4 Progress Reports to EGLE.

### **III. GREATER LANSING REGIONAL COMMITTEE (GLRC)**

#### **A. Term**

While the ultimate organization of the GLRC and its responsibilities has evolved over time and after thoughtful review of alternatives, the signatories to this Agreement want to continue to work together under the following terms to assure the continuation of responsibility for essential services. These stormwater management services provide for the legal and financial responsibility to meet state and federal stormwater discharge permit requirements as well as local initiatives to protect the Waters of the State.

This Agreement replaces the current GLRC agreement in its entirety for the period expiring April 4, 2028. As confirmed by EGLE, expiration of the current permit is October 1, 2024; an application will be due to EGLE by **April 4, 2024**. The members may mutually agree to renew and/or extend the term of the GLRC under the provisions contained in this Agreement.

Any member community may withdraw from this Agreement and the GLRC by delivering to the Executive Committee a resolution of withdrawal adopted by its governing body. Any such withdrawal adopted shall be effective 30 days following delivery of withdrawal, provided however, that any withdrawing community shall remain liable for payment of its annual assessment through the end of the current fiscal year.

#### **B. Composition**

Membership in the GLRC shall consist of “full members”, “associate members”, and “ex-officio members”.

The full members of the GLRC shall consist of a representative, or designated alternate(s), appointed by the appropriate governing body in each township, city, village, school district, institution, and county that has an EGLE NPDES MS4 Permit and that are signatory to this

Agreement. Each full member is allowed to designate up to two alternates. Alternates may vote in place of the absent representative at any Full or Executive Committee meetings.

The associate members of the GLRC shall consist of a representative, or designated alternate(s), appointed by the governing body in each township, city, village, school district, institution, and county that does not have an EGLE NPDES MS4 permit and that are signatory to this Agreement. However, once an associate member obtains an EGLE NPDES MS4 Permit, they must become a full member of the GLRC. Each associate member is allowed to designate up to two alternates. Alternates may vote in place of the absent representative at any Full or Executive Committee meetings.

Members, and designated alternates, shall serve until replaced in writing by the appointing authority.

The GLRC may also include ex-officio representatives from such agencies as Tri-County Regional Planning Commission (TCRPC), EGLE and others as determined by the GLRC.

**C. Public Participation**

All meetings of the Full and Executive Committees of the GLRC shall be noticed and conducted in accordance with the Michigan Open Meetings Act, MCL 15.261, et seq. The GLRC Full and Executive Committees:

- Determine the rules for public participation
- Schedule meetings at facilities that are fully accessible to the interested public, and
- Routinely provide notice of meeting times and places at publicly accessible locations

**D. Voting**

The GLRC shall take all formal actions by a simple majority vote of a quorum. A quorum shall consist of one more than fifty (50%) of the GLRC members, or their designated alternates, eligible to vote. Members eligible to vote are those full members and associate members authorized in writing by an appropriate governing authority that has adopted this Agreement and that has paid its assessment. Ex-officio members shall be non-voting members of the GLRC except when elected to an officer position on the Executive Committee.

**E. Election of Officers and Appointment of Executive Committee**

The GLRC shall annually elect, from among its members, a Chair, a Vice-Chair, a Secretary, and a Treasurer. The Chair and the Vice-Chair shall be elected or appointed officials, or employees of a voting full member of the GLRC. The Secretary and Treasurer may be representatives of any full, associate, or ex-officio member of the GLRC. There are no limits on the consecutive terms elected officers may serve. The Vice Chair, or the Treasurer in the event the Vice Chair is unavailable, may assume the duties of the Chair if the Chair is unavailable.

The Executive Committee shall have a maximum of ten voting members consisting of:

- (2) the Chair and Vice Chair of the GLRC
- (2) the Treasurer and Secretary of the GLRC

- (3) one representative or alternate from each member county
- (3) the Chairs of the Illicit Discharge Elimination Plan (IDEP)/Post-Construction, Public Education Plan (PEP), and Total Maximum Daily Load (TMDL) Committees

The Chair of the GLRC shall chair the Executive Committee, with the responsibility succeeding to the Vice Chair, then the Chair of the PEP Committee if the Chair of the GLRC is absent. If neither the Vice Chair of the GLRC nor the Chair of the PEP Committee is present at an Executive Committee meeting, the Chair of the IDEP Committee shall serve as Chair for the meeting. The GLRC Officers shall not have an alternate serve on their behalf on the Executive Committee, but their alternate can vote in their absence.

The Executive Committee will seek consensus on all issues brought before it. In the absence of consensus, the Executive Committee will adopt motions only when a majority of its members vote in favor of a motion. Each full and associate member will have one vote.

#### **F. Meetings**

The GLRC shall meet at least twice each year at a designated time and location established by the Executive Committee. Agendas for GLRC meetings will be distributed and circulated to all members at least 7 days in advance of all meetings. The Executive Committee will meet at least five times each year at the call of the Chair. All meetings of the GLRC, Executive Committee, standing committees, or special committees established under the GLRC shall operate under the Robert's Rules of Order unless modified by a majority vote of the GLRC members. The meetings of the GLRC may be rotated to locations throughout the three watersheds allowing any member or community agency to host a meeting.

The Full Board of the GLRC and the GLRC Executive Committee shall comply with the Michigan Open Meetings Act. The IDEP/Post-Construction, PEP, and TMDL Committees, and any additional or ad-hoc committee, may transact business at electronic meetings as advisory committees with no defined membership.

#### **G. GLRC Duties**

The GLRC shall have the following duties:

##### **1. Budget and Assessments**

The fiscal year for the GLRC shall be from October 1 – September 30.

Upon execution of this Agreement, review and approve the annual budget for the GLRC and establish the allocation of annual assessments for each member category. The GLRC shall adopt a budget before September 30 for the calendar year that follows.

##### **2. Standing Committees**

Establish and outline a charge for up to three standing committees. The IDEP/Post-Construction, PEP, and TMDL Committees will continue to function. Any member or designated alternate may serve on any standing committee. See Appendix A for a chart of the GLRC structure.

##### **3. Watershed Management**

The GLRC is committed to working with watershed partners in the region. This may include but is not limited to: Middle Grand River Watershed Planning Project (319), Red Cedar River Watershed Planning Project (319), Friends of the Looking Glass River, Friends of the Red Cedar River, Middle Grand River Organization of Watersheds (MGROW), Mid-Michigan Environmental Action Council (Mid-MEAC), student groups, etc. The GLRC values the watershed efforts being conducted and will work with these groups to improve water resources in the Tri-County region.

#### **4. Other Duties**

- Maintain official written record of meetings that includes attendance, issues discussed, and votes taken.
- Recommend to member communities, institutions, school districts, and counties any subsequent changes needed to this Agreement.
- Take other actions required, including delegation of responsibilities to the Chair or Executive Committee to carry out the purposes and conduct the business of the GLRC including, but not limited to, directing the activities of any committees established under this Agreement or subsequently authorized by the GLRC.
- Encourage and promote public input into decisions and recommendations of the GLRC, and of all committees established by the GLRC.

#### **H. Executive Committee Duties**

The Executive Committee shall have the following duties:

##### **1. Budget**

With the advice of the standing committees, supervise the expenditure of GLRC monies consistent with the approved annual budget.

##### **2. Supervise Staff and Arrange Support Services**

Arrange for the services of staff responsible for facilitating meetings, preparing agendas, and negotiating and advocating on behalf of the GLRC. Supervise and provide direction to staff of the GLRC, make provisions for necessary management support services for operation of the GLRC.

All staff or employees employed by the GLRC shall be and remain at all times solely the agents, servants, or employees of the GLRC and shall not be construed for any purposes to be an agent, servant, or employee of any constituent member of the GLRC.

##### **3. Provide Forum for Discussion**

Provide a forum for discussion, and, if appropriate, resolution of issues related to the implementation of this Agreement brought to its attention by any member of the GLRC.

##### **4. Other Duties**

- Assist the standing committees and special committees of the GLRC in meeting their respective responsibilities.
- Maintain a brief written record of each Executive Committee meeting including, at a minimum, attendance, list of issues, and a record of decisions.
- Take other actions that are consistent with the provisions of this Agreement and direction provided by the GLRC.

**IV. RESOLUTION**

The communities, institutions, school districts, and counties entering into this Agreement shall do so by the passage of a formal resolution, or exercising authority that includes the ability to commit to the payment of their appropriate assessments based on their membership category for support of the GLRC. In subsequent years, communities, institutions, school districts, and counties shall indicate their acceptance to continue this Agreement, should it remain unchanged, through the payment of their appropriate annual assessment in support of annual budgets approved by the GLRC.

Modifications to this Agreement as may be recommended by formal action of the GLRC shall be subject to acceptance of the appropriate authority of each community, institution, school district, or county.

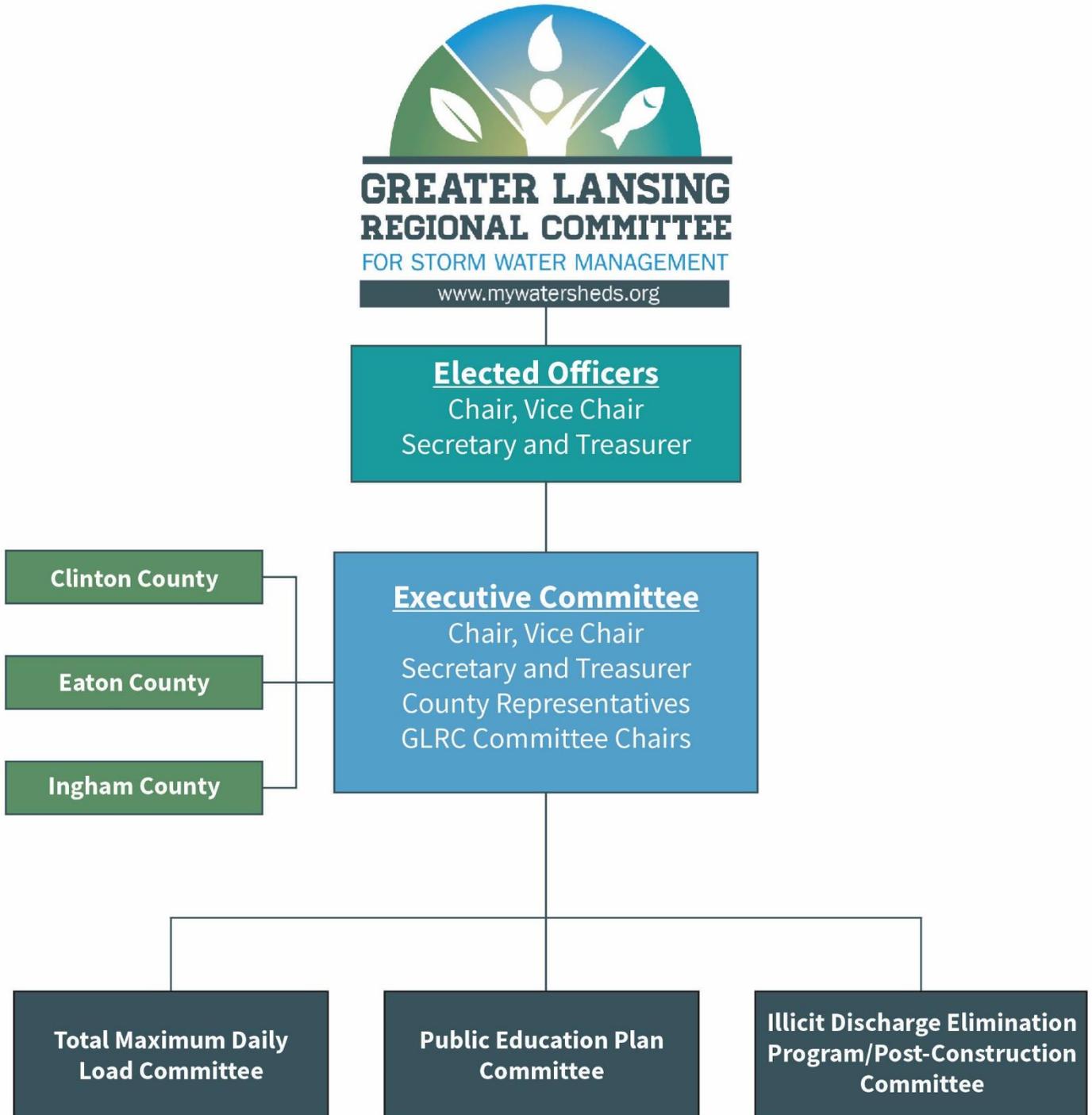
Services provided through the GLRC and grant funds if obtained for stormwater management shall be, to the extent practical, limited to members that have signed and met their respective financial obligations under this Agreement.

**V. INDEMNIFICATION, INSURANCE AND LEGAL FEES**

Each signatory to this agreement, as part of its general liability coverage, shall maintain coverage for any damages, claims, causes of action, or actions of any nature whatsoever arising from this agreement. This agreement is not intended to create a legal entity subject to suit. Nothing in this section shall be construed to give any third party any claim to which said third party would not otherwise be entitled, nor shall it abrogate or diminish the defense of governmental immunity, or any other defense, for any claim against any party.

APPENDIX A

STRUCTURE OF THE  
GREATER LANSING REGIONAL COMMITTEE FOR STORMWATER MANAGEMENT



**GREATER LANSING REGIONAL COMMITTEE  
for Stormwater Management**

**MEMORANDUM OF AGREEMENT – DECEMBER 2, 2021**

**Original Agreement – MAY 21, 2004  
Revised and Adopted – DECEMBER 2, 2021  
Revised and Adopted September 11, 2023**

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On January 25, 2002, the Committee agreed to retain Tetra Tech MPS to prepare a watershed management plan for the Grand River, Looking Glass River, and the Red Cedar River. Again, the allocation of cost agreed to by everyone was based on weighted factors involving the percentage of population and land in each watershed. Each community adopted a third resolution committing their appropriate funds for the watershed management plans.

A Public Education Advisory Committee was organized to assist in the educational portion of Voluntary General Permit Applications.

Throughout 2002 and 2003 fourteen additional communities within the three watersheds were invited to join the Committee. Ten communities were required to meet the MS4 Permit requirements based on the 2000 census.

Eight communities ultimately joined and participated in the regional approach and completed the Voluntary General Permit Application utilizing Tetra Tech MPS.

In March 2003, all sixteen communities and the three counties submitted their Voluntary General Permit Applications to EGLE. In November 2003, certificates of coverage were issued to each of the sixteen communities and to each of the three counties.

In 2006 Lansing Public Schools and DeWitt Public Schools joined the GLRC.

In 2007, a lawsuit filed by a Township in Kalamazoo County established that some townships no longer required an MS4 Permit from EGLE. As this case relates to the GLRC, EGLE determined that Alaiedon, Bath, Oneida, Watertown, and Windsor Townships would no longer need an MS4 Permit.

At the December 14, 2007, GLRC meeting, the GLRC membership took formal action to establish an Associate Membership category to encourage any public agency, institution, or community who did not have an MS4 Permit to join the GLRC.

In 2012, the City of DeWitt entered into an agreement nesting DeWitt Public Schools.

In 2012, ~~the~~ EGLE changed the process for permit renewal, instead of issuing a general watershed-based permit; individual MS4 permits will be issued. The application process will detail all activities of the GLRC and members through two separate applications. Then, ~~the~~ EGLE will review and negotiate, with the end result being EGLE issuing a permit specific for each member.

In 2016, Waverly Community Schools joined the GLRC.

In 2017, members reapplied for permit coverage.

In 2019/2020, members were issued MS4 permits expiring in October 2024.

In 2021, members submitted MS4 Progress Reports to EGLE.

In 2023, members submitted MS4 Progress Reports to EGLE.

### **III. GREATER LANSING REGIONAL COMMITTEE (GLRC)**

#### **A. Term**

While the ultimate organization of the GLRC and its responsibilities has evolved over time and after thoughtful review of alternatives, the signatories to this Agreement want to continue to work together under the following terms to assure the continuation of responsibility for essential services. These stormwater management services provide for the legal and financial responsibility to meet state and federal stormwater discharge permit requirements as well as local initiatives to protect the Waters of the State.

The current GLRC Agreement expires on April 30, 2022. **This Agreement replaces the current GLRC agreement in its entirety for the period expiring April 4, 2028.** As confirmed by EGLE, expiration of the current permit is October ~~1 30~~, 2024; an application will be due to EGLE by **April 4, 2024**. The members may mutually agree to renew and/or extend the term of the GLRC under the provisions contained in this Agreement.

Any member community may withdraw from this Agreement and the GLRC by delivering to the Executive Committee a resolution of withdrawal adopted by its governing body. Any such withdrawal adopted shall be effective 30 days following delivery of withdrawal, provided however, that any withdrawing community shall remain liable for payment of its annual assessment through the end of the current fiscal year.

#### **B. Composition**

Membership in the GLRC shall consist of “full members”, “associate members”, and “ex-officio members”.

The full members of the GLRC shall consist of a representative, or designated alternate(s), appointed by the appropriate governing body in each township, city, village, school district, institution, and county that has an EGLE NPDES MS4 Permit and that are signatory to this

Agreement. Each full member is allowed to designate up to two alternates. Alternates may vote in place of the absent representative at any Full or Executive Committee meetings.

The associate members of the GLRC shall consist of a representative, or designated alternate(s), appointed by the governing body in each township, city, village, school district, institution, and county that does not have an EGLE NPDES MS4 permit and that are signatory to this Agreement. However, once an associate member obtains an EGLE NPDES MS4 Permit, they must become a full member of the GLRC. Each associate member is allowed to designate up to two alternates. Alternates may vote in place of the absent representative at any Full or Executive Committee meetings.

Members, and designated alternates, shall serve until replaced in writing by the appointing authority.

The GLRC may also include ex-officio representatives from such agencies as Tri-County Regional Planning Commission (TCRPC), EGLE and others as determined by the GLRC.

#### C. Public Participation

All meetings of the ~~Full Committee and Executive Committees~~ of the GLRC shall be noticed and conducted in accordance with the Michigan Open Meetings Act, MCL 15.261, et seq. The GLRC Full and Executive Committees:

- Determine the rules for public participation
- Schedule meetings at facilities that are fully accessible to the interested public, and
- Routinely provide notice of meeting times and places at publicly accessible locations

#### D. Voting

The GLRC shall take all formal actions by a simple majority vote of a quorum. A quorum shall consist of one more than fifty (50%) of the GLRC members, or their designated alternates, eligible to vote. Members eligible to vote are those full members and associate members authorized in writing by an appropriate governing authority that has adopted this Agreement and that has paid its assessment. Ex-officio members shall be non-voting members of the GLRC ~~except when elected to an officer position on the Executive Committee.~~

#### E. Election of Officers and Appointment of Executive Committee

The GLRC shall annually elect, from among its members, a Chair, a Vice-Chair, a Secretary, and a Treasurer. The Chair and the Vice-Chair shall be elected or appointed officials, or employees of a voting full member of the GLRC. The Secretary and Treasurer may be representatives of any full, associate, or ex-officio member of the GLRC. There are no limits on the consecutive terms elected officers may serve. The Vice Chair, or the Treasurer in the event the Vice Chair is unavailable, may assume the duties of the Chair if the Chair is unavailable.

The Executive Committee shall have a maximum of ~~eight~~ ten voting members consisting of:

- (2) the Chair and Vice Chair of the GLRC
- (2) the Treasurer and Secretary of the GLRC

- (3) one representative or alternate from each member county
- (3) the Chairs of the Illicit Discharge Elimination Plan (IDEP)/Post-Construction, Public Education Plan (PEP), and Total Maximum Daily Load (TMDL) Committees

The Chair of the GLRC shall chair the Executive Committee, with the responsibility succeeding to the Vice Chair, then the Chair of the PEP Committee if the Chair of the GLRC is absent. If neither the Vice Chair of the GLRC nor the Chair of the PEP Committee is present at an Executive Committee meeting, the Chair of the IDEP Committee shall serve as Chair for the meeting. The ~~Chair of the GLRC~~ GLRC Officers shall not have an alternate serve on their behalf on the Executive Committee ~~but their alternate can vote in their absence.~~

The Executive Committee will seek consensus on all issues brought before it. In the absence of consensus, the Executive Committee will adopt motions only when a majority of its members vote in favor of a motion. Each full and associate member will have one vote. ~~A County or Committee may designate an alternate to serve and vote on behalf of their appointed representative to the Executive Committee. If notice is provided to the GLRC Coordinator or Chair, an agent, such as a consultant, may represent a member community in place of the appointed municipal representative.~~

#### F. Meetings

The GLRC shall meet at least twice each year at a designated time and location established by the Executive Committee. Agendas for GLRC meetings will be distributed and circulated to all members at least 7 days in advance of all meetings. The Executive Committee will meet at least five times each year at the call of the Chair. All meetings of the GLRC, Executive Committee, standing committees or special committees established under the GLRC shall operate under the Robert's Rules of Order unless modified by a majority vote of the GLRC members. The meetings of the GLRC may be rotated to locations throughout the three watersheds allowing any member or community agency to host a meeting.

~~The Full Board of the GLRC and the GLRC Executive Committee shall comply with the Michigan Open Meetings Act. The IDEP/Post-Construction, PEP, and TMDL Committees, and any additional or ad-hoc committee, may transact business at electronic meetings as advisory committees with no defined membership.~~

##### ~~a. *Electronic Meetings*~~

~~The Full Board of the GLRC shall meet at a physical location for all meetings. An emergency exception to in-person meeting and voting requirements may be applied by decision of the GLRC Chair if the area where the meeting was scheduled to occur, or if the jurisdiction of members, is located in an area where a federal, state, or local authority has declared a state of emergency or major disaster.~~

~~The GLRC Executive Committee, The IDEP/Post-Construction, PEP, and TMDL Committees, and any additional or ad hoc committee, may transact business at electronic meetings. Electronic meetings must feature combination of~~

~~internet/telephone, that integrate audio (and optionally video), and text. Virtual voting is permitted at GLRC's Committees, and virtual attendance satisfies quorum requirements. Login information must be shared with members and provided to the public at least 7 days in advance of the scheduled meeting. The public will be invited to attend and a comment period will be provided.~~

## G. GLRC Duties

The GLRC shall have the following duties:

### 1. Budget and Assessments

The fiscal year for the GLRC shall ~~coincide with the calendar year.~~ be from October 1 – September 30.

Upon execution of this Agreement, review and approve the annual budget for the GLRC and establish the allocation of annual assessments for each member category. The GLRC shall adopt a budget before each ~~December 31~~ September 30 for the calendar year that follows.

### 2. Standing Committees

Establish and outline a charge for up to three standing committees. The IDEP/Post-Construction, PEP, and TMDL Committees will continue to function. Any member or designated alternate may serve on any standing committee. See Appendix A for a chart of the GLRC structure.

### 3. Watershed Management

The GLRC is committed to working with watershed partners in the region. This includes but is not limited to: Middle Grand River Watershed Planning Project (319), Red Cedar River Watershed Planning Project (319), Friends of the Looking Glass River ~~Watershed~~, Friends of the Red Cedar River, Middle Grand River Organization of Watersheds (MGROW), ~~Mid-Michigan Environmental Action Council (Mid-MEAC)~~, student groups, etc. The GLRC values the watershed efforts being conducted and will work with these groups to improve water resources in the Tri-County region.

### 4. Other Duties

- Maintain official written record of meetings that includes attendance, issues discussed, and votes taken.
- Recommend to member communities, institutions, school districts, and counties any subsequent changes needed to this Agreement.
- Take other actions required, including delegation of responsibilities to the Chair or Executive Committee to carry out the purposes and conduct the business of the GLRC including, but not limited to, directing the activities of any committees established under this Agreement or subsequently authorized by the GLRC.
- Encourage and promote public input into decisions and recommendations of the GLRC, and of all committees established by the GLRC.

## H. Executive Committee Duties

The Executive Committee shall have the following duties:

**1. Budget**

With the advice of the standing committees, supervise the expenditure of GLRC monies consistent with the approved annual budget.

**2. Supervise Staff and Arrange Support Services**

Arrange for the services of staff responsible for facilitating meetings, preparing agendas, and negotiating and advocating on behalf of the GLRC. Supervise and provide direction to staff of the GLRC, make provisions for necessary management support services for operation of the GLRC.

All staff or employees employed by the GLRC shall be and remain at all times solely the agents, servants, or employees of the GLRC and shall not be construed for any purposes to be an agent, servant, or employee of any constituent member of the GLRC.

**3. Provide Forum for Discussion**

Provide a forum for discussion, and, if appropriate, resolution of issues related to the implementation of this Agreement brought to its attention by any member of the GLRC.

**4. Other Duties**

- Assist the standing committees and special committees of the GLRC in meeting their respective responsibilities.
- Maintain a brief written record of each Executive Committee meeting including, at a minimum, attendance, list of issues, and a record of decisions.
- Take other actions that are consistent with the provisions of this Agreement and direction provided by the GLRC.

**IV. RESOLUTION**

The communities, institutions, school districts, and counties entering into this Agreement shall do so by the passage of a formal resolution, or exercising authority that includes the ability to commit to the payment of their appropriate assessments based on their membership category for support of the GLRC. In subsequent years, communities, institutions, school districts, and counties shall indicate their acceptance to continue this Agreement, should it remain unchanged, through the payment of their appropriate annual assessment in support of annual budgets approved by the GLRC.

Modifications to this Agreement as may be recommended by formal action of the GLRC shall be subject to acceptance of the appropriate authority of each community, institution, school district, or county.

Services provided through the GLRC and grant funds if obtained for stormwater management shall be, to the extent practical, limited to members that have signed and met their respective financial obligations under this Agreement.

**~~V. FIDUCIARY SERVICES~~**

~~The TCRPC has agreed to provide fiduciary services for the collection and expenditure of assessments paid under the terms of this Agreement. It is understood that the assessments paid~~

~~under the terms of this Agreement will be used only for the services identified in the GLRC Annual Budget as adopted by the GLRC members. It is further understood that the assessments paid may be used to provide the required local match for federal grant dollars used to support the annual GLRC annual budget.~~

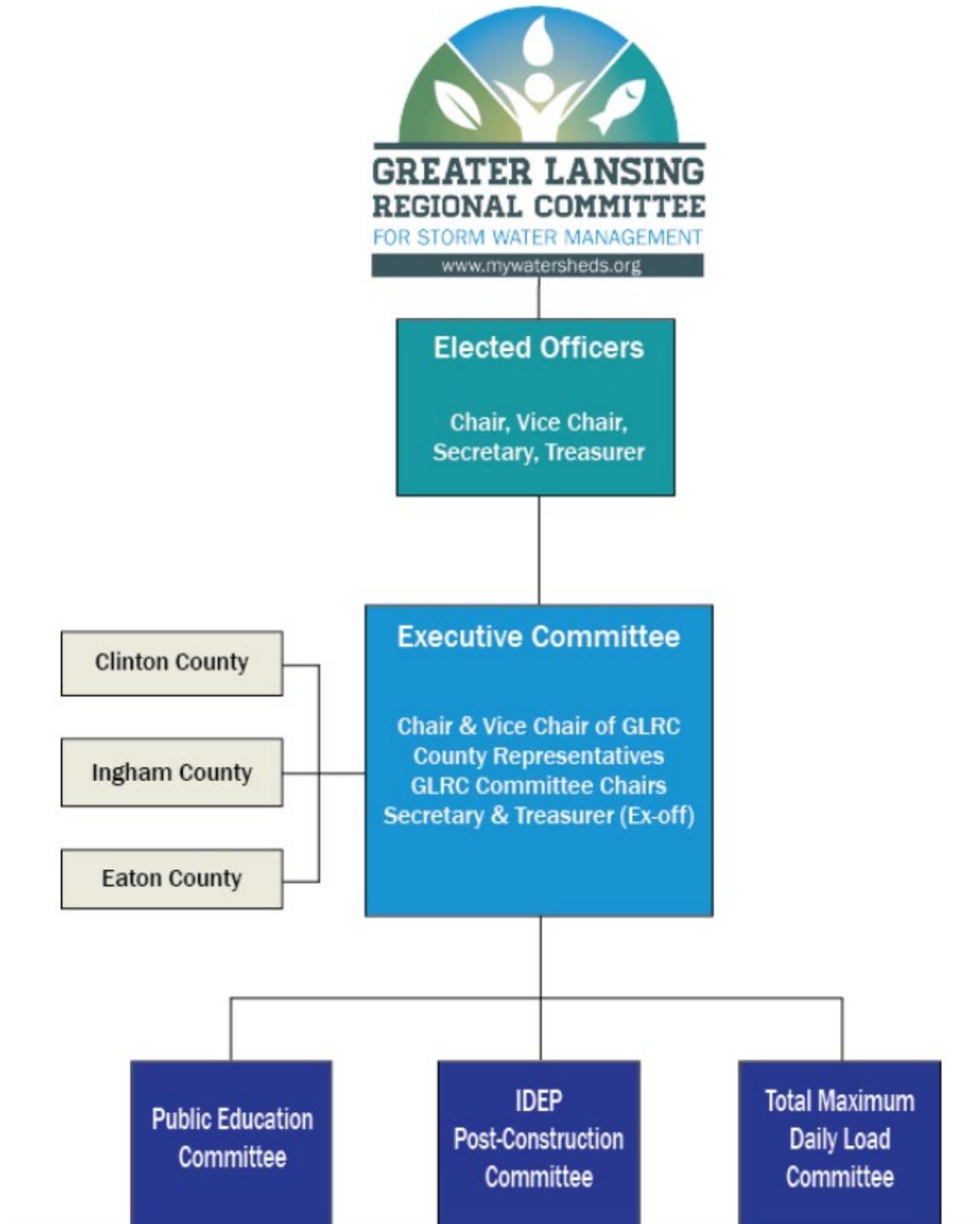
~~TCRPC has agreed to provide the Executive Committee full and complete access to records concerning the use of the funds collected from the members so that all expenditures of monies collected through assessments to members can be audited through a process determined to be appropriate by the Executive Committee. TCRPC has further agreed to provide a financial accounting of all funds collected and expended to the GLRC within 45 days following the end of each calendar year. Copies of the annual accounting and audit reports shall be made available to all GLRC member communities upon request. TCRPC shall obtain Executive Committee consensus before expenditure of any of the assessments collected.~~

## **VI. INDEMNIFICATION, INSURANCE AND LEGAL FEES**

Each signatory to this agreement, as part of its general liability coverage, shall maintain coverage for any damages, claims, causes of action, or actions of any nature whatsoever arising from this agreement. ~~, and does hereby agree to indemnify and save and hold harmless each other signatory, respectively, its officers, employees, and agents from and against any and all such damages, claims, actions and causes of action, including legal fees, based on this agreement, as may arise from any action taken or permitted by each signatory, respectively.~~ This agreement is not intended to create a legal entity subject to suit. Nothing in this section shall be construed to give any third party any claim to which said third party would not otherwise be entitled, nor shall it abrogate or diminish the defense of governmental immunity, or any other defense, for any claim against any party.

APPENDIX A

STRUCTURE OF THE  
GREATER LANSING REGIONAL COMMITTEE FOR STORMWATER MANAGEMENT





**To: Township Board Members**

**From: Dan Opsommer, Deputy Township Manager  
Director of Public Works & Engineering**

**Younes Ishraidi, P.E., Township Engineer  
Deputy Director of Public Works & Engineering**

**Date: April 16, 2024**

**Re: Re-appointments to the Lake Lansing Watershed Advisory Committee**

---

The plan adopted for the Lake Lansing Watershed Management Special Assessment District created an Advisory Committee. It consists of four lakefront property owners (Tier 1), two off-lake property owners (Tier 2), the Ingham County Drain Commissioner, Ingham County Parks, and a Township staff person.

The purpose of the committee is to implement the watershed management plan. The six property owners serve staggered 2-year terms, ending April 30, with 50% overlap. Meetings are held in the Meridian Township Municipal Building, voluntarily promulgated under the Open Meetings Act.

The following members will continue to serve until their two-year terms expire on April 30, 2025:

Susan Andrews	6076 Columbia St	Tier One
Ronald Rowe	6247 E Lake Dr	Tier One
Larry Wagenknecht	6097 Partridge St	Tier Two

The Lake Lansing Advisory Committee recommends the following property owners be re-appointed to the Lake Lansing Advisory Committee for terms expiring April 30, 2026. Their qualifications and past applications are already on file with the Clerk’s office:

Roger Taylor	6089 E Lake Dr	Tier One
Curtis Armbruster	6411 E Reynolds Rd	Tier One
Steven Culling	6193 Columbia S	Tier Two

**Proposed Motion:**

**“MOVE THAT THE FOLLOWING PROPERTY OWNERS BE RE-APPOINTED TO THE LAKE LANSING WATERSHED ADVISORY COMMITTEE FOR TERMS EXPIRING APRIL 30, 2026: ROGER TAYLOR, 6089 E LAKE DRIVE; CURT ARMBRUSTER, 6411 E REYNOLDS ROAD; STEVEN CULLING, 6193 COLUMBIA STREET.”**



**To: Board Members**  
**From: Rick Grillo, Chief of Police**  
**Date: April 16, 2024**  
**Re: Ratification of New Police Officer Appointments**

---

The Township has presented a conditional offer of employment to three qualified police officer candidates. The prospective hiring will bring the staffing level of the police department to 39 sworn personnel.

Kendall LaFlair has a Bachelors Degree from Michigan State University in Criminal Justice. She is a former MTPD police cadet who worked her way up to our lead cadet position. MTPD sponsored Ms. LaFlair through the Mid-Michigan Police Academy where she is on track to graduate on May 3, 2024.

Elijah Olgine has an Associates Degree from the Sonoran Desert Institute where he graduated Magna Cum Laude. Mr. Olgine is a former member of the United States Army where he completed multiple tours in Afghanistan during times of conflict. He was awarded the Purple Heart twice as well as multiple other medals during his time in the Army. MTPD hired Mr. Olgine as a paid intern before sponsoring him through the Delta Community College Police Academy. Mr. Olgine is on track to graduate on May 3, 2024.

Gabriel Burroughs has an Associates Degree from Mott Community College (MCC). As the recipient of the Trustee's Scholarship, he attended MCC on a full ride scholarship based on his academics and leadership qualities. He is currently attending the Law Enforcement Regional Training Academy (LERTA) where he is on track to graduate on May 1, 2024.

A motion is prepared for Board consideration:

**MOVE TO RATIFY THE APPOINTMENTS OF KENDALL LAFLAIR, ELIJAH OLGINE AND GABRIEL BURROUGHS TO THE POSITION OF POLICE OFFICERS CONTINGENT UPON SUCCESSFUL COMPLETION OF THOSE ITEMS STIPULATED IN THE CONDITIONAL OFFER OF EMPLOYMENT.**



**To: Board Members**

**From: Dan Opsommer, Deputy Township Manager  
Director of Public Works and Engineering**

**Younes Ishraidi, Township Engineer  
Deputy Director of Public Works and Engineering**

**Date: April 16, 2024**

**Re: Removal of Existing Streetlight – 2755 Grand River Ave, East Lansing**

---

One streetlight on the east side of Northwind Drive, approximately 259 feet south of Grand River Ave, needs to be removed because of the new Trader Joe’s store design at 2755 Grand River, East Lansing, MI 48823.

The driveway for Trader Joe’s was installed 30’ north of the existing drive, putting the streetlight too close to the driveway. Consumers Energy has agreed that the area, with the removal of the streetlight, will be well lit.

The Consumer Energy cost of streetlight removal is \$1,076.00, and has been paid by the Thomas Grace Construction, the contractor for Trader Joe’s.

**Proposed Motion:**

**“MOVE TO APPROVE THE REMOVAL OF THE EXISTING STREETLIGHT ON ORTHWIND DRIVE, APPROXIMATELY 259’ SOUTH OF GRAND RIVER, ON THE EAST SIDE , AT 2755 GRAND RIVER, AND TO HAVE THE TOWNSHIP CLERK AND DEPUTY TOWNSHIP MANAGER SIGN THE AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING CONTRACT AMENDED, TO REMOVE THIS STREETLIGHT FROM OUR CONTRACT.”**

**Attachments:**

1. Map showing existing streetlight
2. Authorization for Change with Consumers Energy

# Trader Joe's Streetlight Removal





**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING  
CONTRACT(COMPANY-OWNED) FORM 547**

Contract Number: 100000287605

Consumers Energy Company is authorized as of \_\_\_\_\_ by the Township of MERIDIAN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Township of MERIDIAN, dated 3/18/2014.

Lighting Type: General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 3/18/2014 shall remain in full force and effect.

Notification Number(s): 1069205947

Comments: Removing one streetlight on Northwind

Township of MERIDIAN

By: \_\_\_\_\_

(Signature)

\_\_\_\_\_

(Printed)

Its: \_\_\_\_\_

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of MERIDIAN, dated 3/18/2014, in accordance with the Authorization for Change in Standard Lighting Contract dated \_\_\_\_\_,

heretofore submitted to and considered by this  commission  council  board; and

RESOLVED, further, that the \_\_\_\_\_ Clerk be and are authorized to execute such authorization for change on the behalf of the Township.

STATE OF MICHIGAN  
COUNTY OF INGHAM

I, \_\_\_\_\_, clerk of the Township of MERIDIAN do hereby certify that the foregoing resolution was duly adopted by the

commission  council  board of said municipality, at the meeting held on \_\_\_\_\_.

Dated:

\_\_\_\_\_

\_\_\_\_\_

Municipal Customer Type: Township

Form 547 11-2014

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

- (1) 400 watt MV Cobrahead NA to Remove at location Northwind;

MICHIGAN LOTTERY  
CHARITABLE GAMING DIVISION  
101 E. HILLSDALE, BOX 30023  
LANSING, MICHIGAN 48909  
(517) 335-5780  
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR  
CHARITABLE GAMING LICENSES  
(Required by MCL.432.103(K)(ii))

**RESOLUTION**

At a Regular meeting of the Charter Township of Meridian Board of Trustees called to order by Supervisor Pro-Tem Scott Hendrickson on April 16, 2024 at 6:00 P.M.

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_.

That the request from Hiawatha Elementary PTO of Meridian Township, County of Ingham, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a gaming license be considered for APPROVAL.

YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

---

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I hereby certify that the foregoing is a true and complete copy of resolution offered and adopted by the Township Board at a Regular meeting held on April 16, 2024.

\_\_\_\_\_  
Deborah Guthrie  
Meridian Township Clerk  
5151 Marsh Road, Okemos MI 48864



**To:** Township Board

**From:** Timothy R. Schmitt, *AICP*  
Director of Community Planning and Development

**Date:** April 10, 2024

**Re:** Ordinance 2024-03 – Planning Commission Membership

The Township Board approved Ordinance 2024-03 for introduction at its meeting on April 2, 2024. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request. The Township Board discussed this matter previously and asked for the Planning Commission to weigh in as well. The Planning Commission raised no major concerns.

The ordinance makes one change, reducing the number of required Planning Commissioners from nine to seven. Staff **recommends approval** of the proposed ordinance at this time, consistent with the Township Board's previous direction on this matter. Staff has provided the following recommended motion and attached resolution to approve the ordinance.

**Move to adopt Text Amendment 2024-03, an Ordinance to amend the Code of Ordinances of the Charter Township of Meridian at Section 2-287 to change the number of Planning Commission members from nine to seven.**

**Attachments**

1. Resolution to approve Ordinance 2024-03
2. Ordinance 2024-03 – Final Version

**RESOLUTION TO APPROVE**

**Text Amendment 2024-03  
Planning Commission Membership**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 16<sup>th</sup> day of April 2024, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, the Township’s code of ordinances currently requires nine members on the Planning Commission; and

WHEREAS, the State enabling legislation allows for as few as five and as many as nine members on a local Planning Commission; and

WHEREAS, there are currently two vacancies on the Planning Commission and their Commission is functioning effectively with seven members; and

WHEREAS, there have been other occasions where only seven members were on the Planning Commission and business continued to be effectively completed in a timely manner; and

WHEREAS, there have been two new planning related Boards added in the Township since the 2008 update of the State enabling legislation, allowing for a variety of additional volunteering opportunities; and

WHEREAS, the Planning Commission and Township Board have both reviewed the proposed change and believe the Commission can function effectively with seven members;

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2024-03, entitled “An Ordinance to amend Section 2-287, Membership, of the Charter Township of Meridian Code of Ordinances to modify the number of required members of the Planning Commission.”; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 16<sup>th</sup> day of April, 2024.

\_\_\_\_\_  
Deborah Guthrie  
Township Clerk

ORDINANCE NO. 2024-03

AN ORDINANCE TO AMEND SECTION 2-287, MEMBERSHIP, OF THE CHARTER TOWNSHIP OF MERIDIAN CODE OF ORDINANCES TO MODIFY THE NUMBER OF REQUIRED MEMBERS OF THE PLANNING COMMISSION

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 2-287, Membership, is hereby amended to read as follows:

(a) Number; community representation; holding of other offices; terms of office; removal. The Planning Commission shall consist of seven members who shall be appointed by the Township Supervisor, subject to the approval by a majority vote of the Township Board, elected and serving. The members shall represent important segments of the community in accordance with the major interests as they exist in the local unit of government, such as agriculture, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership shall have geographical representation of the local unit of government to the extent practicable. Members of the Planning Commission shall be qualified electors in the Township, except that one Planning Commission member may be an individual who is not a qualified elector in the Township. No member of the Planning Commission shall be an elected officer or employee of the Township. One member may be a member of the Zoning Board of Appeals. The term of each member shall be three years. All members shall hold office until their successors are appointed. Members may, upon written charges and after a public hearing, be removed by the Township Board for misfeasance, malfeasance, or nonfeasance in office.

(b) [UNCHANGED]

(c) [UNCHANGED]

(d) [UNCHANGED]

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective thirty (30) days following the date of publication.

ADOPTED by the Charter Township of Meridian Board at its regular meeting this 16<sup>th</sup> day of April, 2024.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



**To: Board Members**

**From: Dan Opsommer, Deputy Township Manager  
Director of Public Works and Engineering**

**Younes Ishraidi, P.E., Township Engineer  
Deputy Director of Public Works and Engineering**

**Date: April 16, 2024**

**Re: 2022 Order to Maintain Sidewalks Special Assessment District #20 –  
Resolution #5**

---

Since 1999, the Township has developed a proactive approach to minimize residential sidewalk hazards and potential liability to the Township by adopting a sidewalk replacement program. In accordance with ordinance Section 58-32b, and Section 58-32d, the Township Board may order the repair of defective sidewalks. If the property owner fails to repair the sidewalk within 20 days after written notification, the Township may repair or replace the sidewalk and bill the cost of construction to the property owner.

The Township Board approved the 2022 Order to Maintain Sidewalks Special Assessment District #20 - Resolution #3 on September 6, 2022, which approved the improvement to repair the sidewalks in the following areas:

Sections 8, 10, 11, 12, 28, 29, 32, 33, 34 and 35 to continue the sidewalk replacement program. The proposed project areas include the following subdivisions: Briarwood; Briarwood #3, #4, #5, #6, #9, #11; Chippewa Woods #2; Ember Oaks; Heritage Hills; Heritage Hills #2, #3, #4; Hidden Valley; Hidden Valley #2, #3, #4; Hillbrook Park; Hillbrook Park #1, #2; Kinawa View; Kinawa View #2, #4; Okemos Square; Sanctuary; and Wood Valley.

Notices were sent to each property owner with a defective sidewalk. Work then began after the 20 day period. This project was not completed until the 2023 construction season due to the number of repairs required and contractor availability.

All work has been completed, and the assessments have been calculated for each impacted parcel. The assessment for each property varies with the amount of sidewalk that was repaired.

The Township Board held the second public hearing as part of the Public Act 188 process on April 2, 2024. One change was made to the Resolution #2 Special Assessment Roll based on comments in favor and/or objections to the proposed roll.

Resolution #5 for the 2022 Order to Maintain Sidewalk Special Assessment District #20 is attached for the Board’s approval.

**Memo to Township Board**  
**April 16, 2024**  
**Re: 2022 Order to Maintain Sidewalk Resolution #5**

**Proposed Motion:**

**“MOVE TO APPROVE THE 2022 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT #20 RESOLUTION #5, WHICH ADOPTS THE SPECIAL ASSESSMENT ROLL; DESIGNATES THE PROJECT AS “2022 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT #20”; ADOPTS THE ASSESSMENT ROLL AS THE “2022 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT NO. 20 SPECIAL ASSESSMENT ROLL”; ADOPTS THE DISTRICT AS THE “2022 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT #20”; ADOPTS THE AMOUNT OF \$50,227.52 AS THE FINAL AMOUNT FOR THE ASSESSMENT ROLL; AND ORDERS AND DIRECTS THE ASSESSMENT ROLL TO BE PAID AND COLLECTED.”**

**Attachments:**

1. 2022 Order to Maintain Sidewalk Special Assessment District #20 – Resolution #5
2. Proposed Assessment Roll for 2022 Order to Maintain Sidewalk Special Assessment District #20 – Resolution #5

**2022 ORDER TO MAINTAIN SIDEWALK  
SPECIAL ASSESSMENT DISTRICT NO. 20**

**RESOLUTION NO. 5**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000, on Tuesday, April 16, 2024, at 6:00 p.m.

**PRESENT:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_  
and supported by \_\_\_\_\_.

**WHEREAS**, pursuant to due notice to all record owners or parties in interest in, this Board did meet on April 2, 2024, at 6:00 p.m. at the Meridian Township Municipal Building, in the Township of Meridian for the purpose of reviewing the special assessment roll and hearing any objections thereto for the 2022 Order to Maintain Sidewalk Special Assessment District No. 20, and

**WHEREAS**, at the time and place designated for said meeting, the meeting was duly called to order and the Supervisor announced the opening of the hearing for objections to the special assessment roll prepared by the Township Supervisor and on file with the Township Clerk, said roll assessing the cost of the 2022 Order to Maintain Sidewalk Special Assessment District No. 20 against benefiting properties; and

**WHEREAS**, the Township Board desires to confirm the special assessment roll;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

1. The Township Board does hereby determine that said special assessments are in proportion to the benefits to be derived from said project.
2. The Township Board does hereby designate the special assessment project as "2022 Order to Maintain Sidewalk Special Assessment District No. 20".
3. Said special assessment roll shall be designated as "2022 Order to Maintain Sidewalk Special Assessment District No. 20 Special Assessment Roll" and the district against which it is assessed shall be designated "2022 Order to Maintain Sidewalk Special Assessment District No. 20". The 2022 Order to Maintain Sidewalk Special Assessment District No. 20 Special Assessment Roll in the final amount of Fifty-Thousand, Two-Hundred, Twenty-Seven and 52/100 dollars (\$50,227.52), as prepared and reported to the Township Board by the Supervisor, a copy of which is attached hereto, is hereby adopted and confirmed, and the Township Clerk is hereby directed to endorse thereon this date of confirmation.

**2022 Order to Maintain Sidewalk  
Special Assessment District No. 20  
Resolution No. 5  
Page 2**

4. That the special assessment roll shall be divided into five annual installments, the first such installment to be due on July 1, 2024, and the following installments to be due on July 1 of the four succeeding years thereafter. Said special assessments may be paid in full on or before July 1, 2024, without interest; thereafter, said installments of the special assessment roll shall bear interest at the rate of 5.0% per annum, commencing on July 1, 2024 payable annually on the due date of each installment after the first installment. If any installment is not paid when due then the same shall be deemed delinquent and there shall be collected thereon in addition to the interest above provided, a penalty at the rate of 1% for each month or fraction thereof that the same remains unpaid before being reported for reassessment upon the Township roll.
5. Any of the unpaid balance due on the special assessment roll may be paid in full at any time, together with interest due to said payment date.
6. The assessments made in said special assessment roll are hereby ordered and directed to be collected. The Township Clerk shall deliver said special assessment roll to the Township Treasurer with the proper warrant attached, commanding the Treasurer to collect the assessments therein in accordance with the direction of the Township Board with respect thereto, and the Treasurer is authorized and directed to collect the amounts assessed as they become due pursuant to the terms of this resolution and the provisions of the applicable statutes of the State of Michigan.

YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_

Resolution declared adopted.

**STATE OF MICHIGAN)**

**)ss.**

**COUNTY OF INGHAM)**

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on Tuesday, May 3, 2022.

\_\_\_\_\_  
Deborah Guthrie, Township Clerk

**WARRANT**

STATE OF MICHIGAN)

)ss.

COUNTY OF INGHAM)

TO THE TOWNSHIP TREASURER  
CHARTER TOWNSHIP OF MERIDIAN,  
INGHAM COUNTY, MICHIGAN

Attached hereto is the 2022 Order to Maintain Sidewalk Special Assessment District No. 20 Special Assessment Roll, and you are hereby commanded in accordance with Act No. 188 of the Michigan Public Acts of 1954, as amended, and in accordance with the directions of the Township Board in respect thereto, to collect the assessments in said roll, and on the first day of September following the date when any such assessments or any part thereof have become due to submit to the Township Board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of lands upon which there are delinquent assessments, and the amount of such delinquency including accrued interest and penalties computed to September 1 of such year.

\_\_\_\_\_  
Deborah Guthrie, Township Clerk

DATED: \_\_\_\_\_

2022 ORDER TO MAINTAIN SIDEWALK  
SPECIAL ASSESSMENT DISTRICT NO. 20 - RESOLUTION 2

Repair Address					Mailing Address					Repair Quantity						Property Owner Cost
Parcel #	Subdivision	Lot No.	Repair Address		Primary Name	Street Address	City	ST	Zip	Frontlot			Sidelot			
										4"	6"	MJ	4"	6"	MJ	
1	33-02-02-34-182-001	Briarwood #11	409	1808	YOSEMITE	DEY, KAKAN C & PINKI, MOUSUMI	1808 YOSEMITE DR	OKEMOS	MI	48864				25		\$179.82
2	33-02-02-34-181-003	Briarwood #11	397	1855	YOSEMITE	ADAMS, KENNETH G & LINDA S	1855 YOSEMITE DR	OKEMOS	MI	48864	25					\$299.70
3	33-02-02-34-182-011	Briarwood #11	418	1872	YOSEMITE	BROGAN, ANDREW D & CAROLE A	1872 YOSEMITE DR	OKEMOS	MI	48864	20					\$239.76
4	33-02-02-33-201-022	Briarwood #3	95	2120	BELDING	BARTLEY, SALLY E & VINCENT S	2120 BELDING CT	OKEMOS	MI	48864	25					\$299.70
5	33-02-02-33-202-011	Briarwood #3	72	2135	BELDING	DOUGLAS, DEREK & HENRY, HANNAH	2135 BELDING CT	OKEMOS	MI	48864				25		\$179.82
6	33-02-02-33-201-019	Briarwood #3	92	2148	BELDING	LIEBER, BRIAN & ELIZABETH	2148 BELDING CT	OKEMOS	MI	48864	25					\$299.70
7	33-02-02-33-202-004	Briarwood #3	74	2157	BELDING	NGUYEN, CHINH T & TRANG	2157 BELDING CT	OKEMOS	MI	48864	32.5	17.5				\$641.47
8	33-02-02-33-202-002	Briarwood #3	76	2173	BELDING	TERBRACK, MATTHEW & LATISHA	2173 BELDING CT	OKEMOS	MI	48864	25					\$299.70
9	33-02-02-33-201-015	Briarwood #3	88	2184	BELDING	THATCHER, KEVIN G & LYNNE C	2184 BELDING CT	OKEMOS	MI	48864	22.5					\$269.73
10	33-02-02-33-202-006	Briarwood #3	78	3926	BELDING	PAHL, CORY & ELIZABETH	3926 BELDING CT	OKEMOS	MI	48864	25					\$299.70
11	33-02-02-33-204-012	Briarwood #3	108	3854	RALEIGH	QUATES, EDWARD W & HESTER, JESSICA	3854 RALEIGH DR	OKEMOS	MI	48864	25					\$299.70
12	33-02-02-33-204-010	Briarwood #3	106	3872	RALEIGH	CARLSON, EDWARD H & LOUISE D TRUSTE	3872 RALEIGH DR	OKEMOS	MI	48864	25					\$299.70
13	33-02-02-33-203-007	Briarwood #3	69	3905	RALEIGH	CAVANAUGH, SHANE S	3905 RALEIGH DR	OKEMOS	MI	48864	25					\$299.70
14	33-02-02-33-276-001	Briarwood #4	159	2095	BELDING	KISER, KAREN A TRUSTEE	2095 BELDING CT	OKEMOS	MI	48864				32.5		\$233.77
15	33-02-02-33-226-004	Briarwood #4	143	2096	BELDING	CRAIG FAMILY TRUST	2096 BELDING CT	OKEMOS	MI	48864	20					\$239.76
16	33-02-02-33-252-028	Briarwood #4	130	3823	SANDLEWOOD	WALDMILLER, RAYMOND & MARY E	3823 SANDLEWOOD DR	OKEMOS	MI	48864	25					\$299.70
17	33-02-02-33-252-027	Briarwood #4	131	3833	SANDLEWOOD	MIYAZAKI, SATORU & TERUKO TRUST	3833 SANDLEWOOD DR	OKEMOS	MI	48864	47.5					\$569.44
18	33-02-02-33-252-026	Briarwood #4	132	3843	SANDLEWOOD	DUNN, RICHARD & MARYANN	3843 SANDLEWOOD DR	OKEMOS	MI	48864	7.5					\$89.91
19	33-02-02-33-276-009	Briarwood #4	167	3864	SANDLEWOOD	HEPP, RALPH E & PATRICIA	3864 SANDLEWOOD DR	OKEMOS	MI	48864	27.5					\$329.67
20	33-02-02-33-276-005	Briarwood #4	163	3892	SANDLEWOOD	KING, TIFFANY A	3892 SANDLEWOOD DR	OKEMOS	MI	48864	22.5					\$269.73
21	33-02-02-33-204-014	Briarwood #4	142	3921	SANDLEWOOD	WHITE, MELVIN L	3921 SANDLEWOOD DR	OKEMOS	MI	48864	25					\$299.70
1	33-02-02-33-278-005	Briarwood #5	228	2079	ASHLAND	JOODAKY, AMIN	2079 ASHLAND DR	OKEMOS	MI	48864	47.5					\$569.44
2	33-02-02-33-227-004	Briarwood #5	Nature Park	0	BINGHAMTON	BRIARWOOD HOMEOWNERS ASSOC OF OKEMOS	P O BOX 226	OKEMOS	MI	48805	25					\$299.70
3	33-02-02-33-277-009	Briarwood #5	199	3800	BINGHAMTON	COHEN, SAUL D & LIN, HUEY-WEN	3800 BINGHAMTON DR	OKEMOS	MI	48864				25		\$179.82
4	33-02-02-33-277-006	Briarwood #5	196	3830	BINGHAMTON	HAUGEN, RANDALL & RENUKA	3830 BINGHAMTON DR	OKEMOS	MI	48864	25					\$299.70
5	33-02-02-33-277-005	Briarwood #5	195	3840	BINGHAMTON	ZWIER, LAWRENCE J & JEAN M	3840 BINGHAMTON DR	OKEMOS	MI	48864	5					\$59.94
6	33-02-02-33-277-004	Briarwood #5	194	3850	BINGHAMTON	LAMISON, DONALD R & PATRICIA	3850 BINGHAMTON DR	OKEMOS	MI	48864	47.5					\$569.44
7	33-02-02-33-229-020	Briarwood #5	290	3905	BINGHAMTON	DAVIS, THOMAS M & KAREN S	3905 BINGHAMTON DR	OKEMOS	MI	48864	7.5					\$89.91
8	33-02-02-33-229-019	Briarwood #5	291	3915	BINGHAMTON	KRIER, JOSHUA L & RACHEL A	3915 BINGHAMTON DR	OKEMOS	MI	48864	20					\$239.76

2022 ORDER TO MAINTAIN SIDEWALK  
SPECIAL ASSESSMENT DISTRICT NO. 20 - RESOLUTION 2

Repair Address					Mailing Address					Repair Quantity						Property Owner Cost	
Parcel #	Subdivision	Lot No.	Repair Address		Primary Name	Street Address	City	ST	Zip	Frontlot			Sidelot				
										4"	6"	MJ	4"	6"	MJ		
9	33-02-02-33-229-017	Briarwood #5	293	3931	BINGHAMTON	MARUTA, TOMOFUMI & AYAKO	3931 BINGHAMTON DR	OKEMOS	MI	48864	25						\$299.70
10	33-02-02-33-229-033	Briarwood #5	278 +	3850	ROXBURY	HARRIER, IAN M & SARAH E	3850 ROXBURY AVE	OKEMOS	MI	48864				25			\$179.82
11	33-02-02-33-228-012	Briarwood #5	257	3884	ROXBURY	AHMED, FERDOUS	3884 ROXBURY AVE	OKEMOS	MI	48864				25			\$179.82
12	33-02-02-33-229-030	Briarwood #5	284	2030	SHAGBARK	COLE, PETER & JENNIFER	2030 SHAGBARK LN	OKEMOS	MI	48864	50						\$599.41
13	33-02-02-33-229-007	Briarwood #5	270	3880	SHELDRAKE	ITSELL, MICHAEL J & MELISSA	3880 SHELDRAKE AVE	OKEMOS	MI	48864	12.5						\$149.85
14	33-02-02-33-229-006	Briarwood #5	269	3886	SHELDRAKE	CONNORS, WILLIAM III & JENNIFER	3886 SHELDRAKE AVE	OKEMOS	MI	48864	12.5						\$149.85
15	33-02-02-33-229-005	Briarwood #5	268	3890	SHELDRAKE	SONG, JEONGSEOG	3890 SHELDRAKE AVE	OKEMOS	MI	48864	25						\$299.70
16	33-02-02-33-278-020	Briarwood #5	214	2050	TAMARACK	AKTULGA, HASAN METIN & FATMA SENA	2050 TAMARACK DR	OKEMOS	MI	48864	25						\$299.70
17	33-02-02-33-278-018	Briarwood #5	212	2070	TAMARACK	DANIK, MICHAEL J	2070 TAMARACK DR	OKEMOS	MI	48864	45						\$539.47
18	33-02-02-34-103-002	Briarwood #6	343	1937	ATHERTON WAY	MIMS, THOMAS & CYNTHIA	1937 ATHERTON WAY	OKEMOS	MI	48864	25						\$299.70
19	33-02-02-34-102-001	Briarwood #6	294	3980	CHANNING WAY	WALKER, SCOTT A & SHRESTHA, LEENI	3980 CHANNING WAY	OKEMOS	MI	48805				25			\$179.82
20	33-02-02-34-104-006	Briarwood #6	311	3875	CROOKED CREEK	BERLINSKI, ALLEN R & JUDY	3875 CROOKED CREEK RD	OKEMOS	MI	48864	25						\$299.70
21	33-02-02-34-106-002	Briarwood #6	330	3870	HEMMINGWAY	KUO, HUNG JEN & WU, YU HWAI	3870 HEMMINGWAY DR	OKEMOS	MI	48864	25			25			\$479.52
22	33-02-02-34-104-004	Briarwood #6	309	3899	HEMMINGWAY	PAPPAS, GEORGIOS & KALFAGIANNI, EFSTRATIA	3899 HEMMINGWAY DR	OKEMOS	MI	48864	12.5						\$149.85
23	33-02-02-34-104-003	Briarwood #6	308	3905	HEMMINGWAY	RAYMOND, MATTHEW CLIFFORD & DALAIRE, JENNIFER ARLEEN	3905 HEMMINGWAY DR	OKEMOS	MI	48864	12.5						\$149.85
24	33-02-02-34-103-011	Briarwood #6	334	3906	HEMMINGWAY	GUESS, MICHAEL & ERIN	3906 HEMMINGWAY DR	OKEMOS	MI	48864	25						\$299.70
25	33-02-02-34-103-010	Briarwood #6	335	3920	HEMMINGWAY	MINAMISONO, KEI & NAOMI	3920 HEMMINGWAY DR	OKEMOS	MI	48864	27.5						\$329.67
26	33-02-02-34-154-001	Briarwood #6	318	2001	VALLEYBROOK	WRIGHT, TIFFANY L & JEFFERY	2001 VALLEYBROOK DR	OKEMOS	MI	48864	25						\$299.70
27	33-02-02-34-155-020	Briarwood #9	372	3791	YOSEMITE	CRAIG-MCDONALD, BARBARA E	3791 YOSEMITE DR	OKEMOS	MI	48864	25						\$299.70
28	33-02-02-33-203-010	Briarwood Subdivision	9 & 8 -	2186	DONOVAN	FLATLEY, JOHN M & DIANE M TRUSTEES	2186 DONOVAN PL	OKEMOS	MI	48864	25						\$299.70
29	33-02-02-33-253-003	Briarwood Subdivision	26	3782	NEW SALEM	JUN, JUNG HA	3782 NEW SALEM AVE	OKEMOS	MI	48864	25						\$299.70
30	33-02-02-33-251-023	Briarwood Subdivision	41	3833	NEW SALEM	3833 NEW SALEM LLC	3833 NEW SALEM AVE	OKEMOS	MI	48864	75						\$899.11

2022 ORDER TO MAINTAIN SIDEWALK  
SPECIAL ASSESSMENT DISTRICT NO. 20 - RESOLUTION 2

Repair Address					Mailing Address					Repair Quantity						Property Owner Cost
Parcel #	Subdivision	Lot No.	Repair Address	Primary Name	Street Address	City	ST	Zip	Frontlot			Sidelot				
									4"	6"	MJ	4"	6"	MJ		
31	33-02-02-33-252-010	Briarwood Subdivision	21	3836 NEW SALEM	WEBB REVOCABLE TRUST	3836 NEW SALEM AVE	OKEMOS	MI	48864	25						\$299.70
32	33-02-02-33-252-005	Briarwood Subdivision	16	3866 NEW SALEM	PARTICKA, MICHAEL G & CHRISLYN A	3866 NEW SALEM AVE	OKEMOS	MI	48864	25						\$299.70
33	33-02-02-33-251-018	Briarwood Subdivision	46 & 47 -	3867 NEW SALEM	BOCTOR, KAMIL & NABILA	3867 NEW SALEM AVE	OKEMOS	MI	48864	25						\$299.70
34	33-02-02-33-203-008	Briarwood Subdivision	7	3896 NEW SALEM	LACOURSIER, RUSSELL & GAYLE	3896 NEW SALEM AVE	OKEMOS	MI	48864	25						\$299.70
35	33-02-02-11-480-012	Chippewa Woods #2	53	5537 SILVERLEAF CT	GLASS, TIA & DIALLO	5537 SILVERLEAF CT	HASLETT	MI	48840	27.5						\$329.67
36	33-02-02-35-352-001	Ember Oaks	9	3598 CABARET	AHMED, ZULFIQAR & NAZ, FAREEHA	3598 CABARET TRL	OKEMOS	MI	48864				52.5			\$377.63
37	33-02-02-35-301-008	Ember Oaks	16	1433 WANDERING WAY	PATEL, SHARADHDEY & SHRADHDHA	1433 WANDERING WAY	OKEMOS	MI	48864	17.5						\$209.79
38	33-02-02-08-101-014	Heritage Hills #2	67	2948 COLONY	MUTH, THOMAS JR & ELLEN	2948 COLONY DR	EAST LANSING	MI	48823	25						\$271.69
39	33-02-02-08-101-011	Heritage Hills #2	64	2966 COLONY	ANDERSON, JEFFREY J & BREEANN K	2966 COLONY DR	EAST LANSING	MI	48823	20						\$217.35
40	33-02-02-08-128-007	Heritage Hills #3	105	5880 BLYTHEFIELD	CHARAMELLA, JOHN M & DONNA J TRUST	5880 BLYTHEFIELD DR	EAST LANSING	MI	48823	32.5			25			\$516.21
41	33-02-02-08-180-007	Heritage Hills #3	83	5893 BLYTHEFIELD	GEORGE ARTHYR PFLEGER FAMILY TRUST	5893 BLYTHEFIELD DR	EAST LANSING	MI	48823	28						\$304.29
42	33-02-02-08-128-002	Heritage Hills #3	110	5928 BLYTHEFIELD	TIFFANY, MICHAEL S & KATHERINE A	5928 BLYTHEFIELD DR	EAST LANSING	MI	48823	53						\$575.98
43	33-02-02-08-101-033	Heritage Hills #3	75 +	5923 HIGHGATE	PIERCE, ROBERT D & SHARON	5923 HIGHGATE AVE	EAST LANSING	MI	48823	25						\$271.69
44	33-02-02-08-180-018	Heritage Hills #3	94	2812 SOUTHWOOD	GUNGOR, SEDAT & ZAREMA	2812 SOUTHWOOD DR	EAST LANSING	MI	48823	25						\$271.69
45	33-02-02-08-180-017	Heritage Hills #3	95	2820 SOUTHWOOD	WOLDRING, DANIEL R & CAROLYN J L	2820 SOUTHWOOD DR	EAST LANSING	MI	48823	75						\$815.06
46	33-02-02-08-128-014	Heritage Hills #3	118	2812 STILL VALLEY	HERSHEY, WILLARD J & DELL S	2812 STILL VALLEY DR	EAST LANSING	MI	48823				25			\$163.01
47	33-02-02-08-127-014	Heritage Hills #4	214	5939 BLYTHEFIELD	RUDDY, MELISSA A & ROBERT	5939 BLYTHEFIELD DR	EAST LANSING	MI	48823	50						\$543.38
48	33-02-02-08-128-020	Heritage Hills #4	218 -	2807 BUGLERS	GIBSON, KENNETH & VICKIE	2807 BUGLERS WAY	EAST LANSING	MI	48823	25			50			\$597.71
49	33-02-02-08-126-011	Heritage Hills #4	195	2812 BUGLERS	TURNBULL, BRIAN J & MARY LOU	2812 BUGLERS WAY	EAST LANSING	MI	48823	20						\$217.35
50	33-02-02-08-127-011	Heritage Hills #4	212	2843 BUGLERS	JOHNSON, NANCY A	2843 BUGLERS WAY	EAST LANSING	MI	48823	75						\$815.06
51	33-02-02-08-126-006	Heritage Hills #4	200	5990 HIGHGATE	HIRSCHEL, L ANNE REV TRUST	5990 HIGHGATE AVE	EAST LANSING	MI	48823	50						\$543.38
52	33-02-02-08-129-017	Heritage Hills #4	229	5905 PATRIOTS	RAINVILLE, JEFFREY & EPOLITO, AMANDA	5905 PATRIOTS WAY	EAST LANSING	MI	48823			65				\$784.88
53	33-02-02-08-253-007	Heritage Hills #4	135	2751 SOUTHWOOD	DALEN, MICHELE	1903 WOOD ST	LANSING	MI	48912			50				\$603.75
54	33-02-02-08-253-009	Heritage Hills #4	133	2759 SOUTHWOOD	CLYMA, JESSE & LYNNE E	2759 SOUTHWOOD DR	EAST LANSING	MI	48823	29						\$315.16
55	33-02-02-08-181-009	Heritage Hills #4	149	2776 SOUTHWOOD	WATTERS TRUST, LYNLEY J & MICHAEL A	2776 SOUTHWOOD DR	EAST LANSING	MI	48823	25						\$271.69
56	33-02-02-08-181-008	Heritage Hills #4	150	2782 SOUTHWOOD	JAKOVAC, SCOTT & SHANNON	2782 SOUTHWOOD DR	EAST LANSING	MI	48823	25						\$271.69
57	33-02-02-08-182-007	Heritage Hills Subdivision	45	2846 CAMBRIA	SMITH, DEBORAH V	2846 CAMBRIA DR	EAST LANSING	MI	48823				25			\$163.01
58	33-02-02-08-180-001	Heritage Hills Subdivision	51	2826 COLONY	GIBBES IV, CRAWFORD D	2826 COLONY DR	EAST LANSING	MI	48823	56						\$608.58
59	33-02-02-08-101-026	Heritage Hills Subdivision	16	2876 COLONY	CUNNINGHAM, PATRICIA Z TRUSTEE	2876 COLONY DR	EAST LANSING	MI	48823	25			25	25		\$615.83

2022 ORDER TO MAINTAIN SIDEWALK  
SPECIAL ASSESSMENT DISTRICT NO. 20 - RESOLUTION 2

Repair Address					Mailing Address					Repair Quantity						Property Owner Cost
Parcel #	Subdivision	Lot No.	Repair Address	Primary Name	Street Address	City	ST	Zip	Frontlot			Sidelot				
									4"	6"	MJ	4"	6"	MJ		
60	33-02-02-08-153-019	Heritage Hills Subdivision	21	2963 CRESTWOOD CIR	TIJERINA, ROGER & ANNETTE	2963 CRESTWOOD CIR	EAST LANSING	MI	48823	25					\$271.69	
61	33-02-02-08-103-014	Heritage Hills Subdivision	13 -	2876 CRESTWOOD DR	WILLIAMS, ALICIA N & MATTHEW M	2876 CRESTWOOD DR	EAST LANSING	MI	48823			62.5			\$407.53	
62	33-02-02-08-154-011	Heritage Hills Subdivision	41	2881 CRESTWOOD DR	JONES, STEVEN H & DARCI C	2881 CRESTWOOD DR	EAST LANSING	MI	48823	25					\$271.69	
63	33-02-02-08-102-012	Heritage Hills Subdivision	7	2932 CRESTWOOD DR	FISHER, RONALD C TRUSTEE	2932 CRESTWOOD DR	EAST LANSING	MI	48823	25					\$271.69	
64	33-02-02-08-153-012	Heritage Hills Subdivision	27	2933 CRESTWOOD DR	MARIETTA, SEAN & MARIETTA-WESTBERG, JENNIFER	2000 SCROGGINS RD	ALEXANDRIA	VA	22302			25			\$163.01	
65	33-02-02-08-153-018	Heritage Hills Subdivision	20	2967 CRESTWOOD DR	PIKE, CHRISTOPHER D & KATHRYN M	2967 CRESTWOOD DR	EAST LANSING	MI	48823	50					\$599.41	
66	33-02-02-08-153-001	Heritage Hills Subdivision	18	5848 HAGADORN	MCGUIGAN, DEBORAH E	5848 HAGADORN RD	EAST LANSING	MI	48823			75			\$539.47	
67	33-02-02-08-102-006	Heritage Hills Subdivision	1	5890 HAGADORN	PANAYOTOU, HASULA E	5890 HAGADORN RD	EAST LANSING	MI	48823			17.5			\$125.88	
68	33-02-02-08-127-004	Heritage Hills Subdivision	52	5904 HIGHGATE	SALAS, ANGELIA D & SUDOL, ERIC J	5904 HIGHGATE AVE	EAST LANSING	MI	48823			75			\$489.04	
69	33-02-02-08-101-025	Heritage Hills Subdivision	17	5913 HIGHGATE	STACKS, FREDERICK D & MARY JO	5913 HIGHGATE AVE	EAST LANSING	MI	48823	25					\$271.69	
70	33-02-02-08-153-013	Heritage Hills Subdivision	28	5853 SMITHFIELD	ALLEN, ALEXA L & BRADLEY T	5853 SMITHFIELD AVE	EAST LANSING	MI	48823	50					\$543.38	
71	33-02-02-08-154-002	Heritage Hills Subdivision	33	5854 SMITHFIELD	KITAGAWA, JUN & REIKO	5854 SMITHFIELD AVE	EAST LANSING	MI	48823	50					\$543.38	
72	33-02-02-34-152-006	Hidden Valley	11 -	3798 THISTLEWOOD	CHOI, YONGJUN & KIM, MINHYE	3798 THISTLEWOOD RD	OKEMOS	MI	48864	42.5					\$509.49	
73	33-02-02-34-155-012	Hidden Valley #2	34	3780 CROOKED CREEK	GLINN, DANIEL & MICHELE	3780 CROOKED CREEK RD	OKEMOS	MI	48864	22.5					\$269.73	
74	33-02-02-34-153-009	Hidden Valley #3	36	1891 CIMARRON	HELBLE, EDWARD T & CHARLENE	1891 CIMARRON DR	OKEMOS	MI	48864	25					\$299.70	
75	33-02-02-34-179-001	Hidden Valley #4	60	1772 SASHABAW	HARROD, BRIAN & LINDSAY	1772 SASHABAW DR	OKEMOS	MI	48864			25			\$179.82	
76	33-02-02-34-153-006	Hidden Valley Subdivision	6	1971 CIMARRON	SAUL, WILLIAM E TRUST	1971 CIMARRON DR	OKEMOS	MI	48864	2.5					\$29.97	
77	33-02-02-34-153-005	Hidden Valley Subdivision	5	1975 CIMARRON	ILGEN, DANIEL R & BARBARA TRUSTEES	1975 CIMARRON DR	OKEMOS	MI	48864	22.5					\$269.73	
78	33-02-02-10-153-025	Hillbrook Park	72	5753 BAYONNE	KELLEY, ANDREW J	5753 BAYONNE AVE	HASLETT	MI	48840	16					\$191.81	
79	33-02-02-10-153-019	Hillbrook Park	78	5803 BAYONNE	HUTTING, SAMANTHA L & DAVID G & KATHLEEN K	5803 BAYONNE AVE	HASLETT	MI	48840	12					\$143.86	
80	33-02-02-10-176-010	Hillbrook Park	61	5808 BAYONNE	CARRINGTON, LINDA & PETER	5808 BAYONNE AVE	HASLETT	MI	48840	25					\$299.70	
81	33-02-02-10-153-018	Hillbrook Park	79	5809 BAYONNE	JUROSZEK, JOHN O & CHRISTINE	5809 BAYONNE AVE	HASLETT	MI	48840	34					\$407.60	
82	33-02-02-10-153-013	Hillbrook Park	84	5847 BAYONNE	DEVLIN, JOSH AND APRIL	5847 BAYONNE AVE	HASLETT	MI	48840	8					\$95.90	
83	33-02-02-10-176-025	Hillbrook Park	54	5777 BEUNA	VALLEY, RAY C & EMMA J	PO BOX 885	OKEMOS	MI	48805	16					\$191.81	
84	33-02-02-10-176-024	Hillbrook Park	53	5785 BEUNA	ANDERSEN, NICOLE & DOUGHERTY, CHARLES	5785 BEUNA PKWY	HASLETT	MI	48840	32					\$383.62	
85	33-02-02-10-176-023	Hillbrook Park	52	5793 BEUNA	BASTIN, GRAYSON	5793 BEUNA PKWY	HASLETT	MI	48840	24					\$287.71	
86	33-02-02-10-176-022	Hillbrook Park	51	5799 BEUNA	CLARK, KATHLEEN J	5799 BEUNA PKWY	HASLETT	MI	48840	32					\$383.62	
87	33-02-02-10-176-021	Hillbrook Park	50	5807 BEUNA	PANCERZ, GARY J & GANNON, JEAN M	5807 BEUNA PKWY	HASLETT	MI	48840	52					\$623.38	
88	33-02-02-10-176-019	Hillbrook Park	48	5823 BEUNA	BORNOR, JACKIE L	5823 BEUNA PKWY	HASLETT	MI	48840	16					\$191.81	

2022 ORDER TO MAINTAIN SIDEWALK  
SPECIAL ASSESSMENT DISTRICT NO. 20 - RESOLUTION 2

Repair Address					Mailing Address					Repair Quantity						Property Owner Cost	
Parcel #	Subdivision	Lot No.	Repair Address		Primary Name	Street Address	City	ST	Zip	Frontlot			Sidelot				
										4"	6"	MJ	4"	6"	MJ		
89	33-02-02-10-176-016	Hillbrook Park	45	5843	BEUNA	WALLACE, LOU ANNE TRUSTEE	5843 BEUNA PKWY	HASLETT	MI	48840	32						\$383.62
90	33-02-02-10-179-006	Hillbrook Park	9	1819	LYNDHURST	JACOBSON, CHARLES & SARAH	1819 LYNDHURST WAY	HASLETT	MI	48840	16						\$191.81
91	33-02-02-10-176-026	Hillbrook Park	55	1840	LYNDHURST	AMIN, WAHID AHMAD	1840 LYNDHURST WAY	HASLETT	MI	48840				18			\$129.47
92	33-02-02-10-179-003	Hillbrook Park	6	1841	LYNDHURST	WROBLAK, DAREK & WALTERS LEAH	1841 LYNDHURST WAY	HASLETT	MI	48840	20						\$239.76
93	33-02-02-10-176-015	Hillbrook Park	58	1852	LYNDHURST	SHILLAIR, DANIEL I	1852 LYNDHURST WAY	HASLETT	MI	48840	48			52.5			\$953.05
94	33-02-02-10-178-010	Hillbrook Park	12	5778	MONTEBELLO	BIRD, CATHERINE A TRUST	1260 HOLT RD	MASON	MI	48854	48						\$575.43
95	33-02-02-10-177-018	Hillbrook Park	29	5787	MONTEBELLO	LOCATELLI, PETER B & SHIRLEY	5787 MONTEBELLO AVE	HASLETT	MI	48840	6						\$71.93
96	33-02-02-10-177-017	Hillbrook Park	28	5795	MONTEBELLO	PIAVIS, MARK & LINDA TRUSTEES	5795 MONTEBELLO AVE	HASLETT	MI	48840	44						\$527.48
97	33-02-02-10-178-006	Hillbrook Park	16	5808	MONTEBELLO	DURKEE, WILLARD C & MARJORIE TRUST	5808 MONTEBELLO AVE	HASLETT	MI	48840	8	14					\$297.39
98	33-02-02-10-177-014	Hillbrook Park	25	5817	MONTEBELLO	SCHULZE, PATRICIA	60 S BOULDER CTR #6021	BOULDER	CO	80303-4287	32						\$383.62
99	33-02-02-10-178-004	Hillbrook Park	18	5822	MONTEBELLO	WILSON, THOMAS & LINDA	4 FUDORA CR	SIMPSONVILLE	SC	29681	20						\$239.76
100	33-02-02-10-178-001	Hillbrook Park	21	5846	MONTEBELLO	SMITH, CHRISTOPHER J	5846 MONTEBELLO AVE	HASLETT	MI	48840	16						\$191.81
101	33-02-02-10-177-002	Hillbrook Park	41	1803	SHERBROOK	MESSINA, MARC E & JESSICA L	1803 SHERBROOK WAY	HASLETT	MI	48840	20						\$239.76
102	33-02-02-10-176-002	Hillbrook Park	67	1845	SHERBROOK	DOUGLAS, KAYCI R	1845 SHERBROOK WAY	HASLETT	MI	48840			18				\$259.05
103	33-02-02-10-127-009	Hillbrook Park #1	86	1866	SHERBROOK	HARNEY, DOROTHY M	1866 SHERBROOK WAY	HASLETT	MI	48840	20						\$239.76
104	33-02-02-10-128-007	Hillbrook Park #2	125	5888	BAYONNE	MURRAY, DANIELLE F	5888 BAYONNE AVE	HASLETT	MI	48840	20						\$239.76
105	33-02-02-10-127-007	Hillbrook Park #2	128	5889	BAYONNE	LACCA, ROBERT S & CAROL S	5889 BAYONNE AVE	HASLETT	MI	48840	14						\$167.83
106	33-02-02-10-128-006	Hillbrook Park #2	124	5898	BAYONNE	GILBERT, JEFF	5898 BAYONNE AVE	HASLETT	MI	48840	20						\$239.76
107	33-02-02-10-128-005	Hillbrook Park #2	123	5904	BAYONNE	OWEN, KAREN S & NATHAN L	5904 BAYONNE AVE	HASLETT	MI	48840	5						\$59.94
108	33-02-02-10-128-004	Hillbrook Park #2	122	5912	BAYONNE	TEETERS, KATHRYN S & JAMES	5912 BAYONNE AVE	HASLETT	MI	48840	15						\$179.82
109	33-02-02-10-128-015	Hillbrook Park #2	112	5887	BEUNA	MCCARTHY, KELLY K	5887 BEUNA PKWY	HASLETT	MI	48840	20						\$239.76
110	33-02-02-10-129-016	Hillbrook Park #2	95	5881	MONTEBELLO	DEROSE, STEPHEN R	5881 MONTEBELLO AVE	HASLETT	MI	48840	56						\$671.33
111	33-02-02-10-129-012	Hillbrook Park #2	99	5909	MONTEBELLO	CUYBERT, MATTHEW J	5909 MONTEBELLO AVE	HASLETT	MI	48840	18						\$215.79
112	33-02-02-10-129-010	Hillbrook Park #2	101	5927	MONTEBELLO	ANDERSON, JOHN C	5927 MONTEBELLO AVE	HASLETT	MI	48840	78						\$935.07
113	33-02-02-34-202-008	Kinawa View	11	3926	JONQUIL	KURADA, SAI & BICE, ADAM	3926 JONQUIL LN	OKEMOS	MI	48864	25						\$299.70
114	33-02-02-34-202-006	Kinawa View	9	3938	JONQUIL	ROBINSON, RONALD J & HELMA	3938 JONQUIL LN	OKEMOS	MI	48864	27.5						\$329.67
115	33-02-02-34-202-001	Kinawa View	7	3950	JONQUIL	HASHSHAM, SYED & FAROOQI, NIHALA	3950 JONQUIL LN	OKEMOS	MI	48864			30				\$431.75
116	33-02-02-34-202-013	Kinawa View	16	3902	TRAILWOOD	GOODALL, BRADLEY LYNN	3902 TRAILWOOD DR	OKEMOS	MI	48864	25						\$299.70
117	33-02-02-34-203-010	Kinawa View #2	49	1722	COUNTRY VIEW	SOUBANI, ABDULLAH & ABDMAHMOUD, S & ZIEDAN, M	1722 COUNTRY VIEW DR	OKEMOS	MI	48864	25						\$299.70
118	33-02-02-34-127-014	Kinawa View #2	63	1740	COUNTRY VIEW	HAUGEN, JASON K & NICOLE	1740 COUNTRY VIEW DR	OKEMOS	MI	48864				25			\$179.82
119	33-02-02-34-251-002	Kinawa View #2	76	1743	COUNTRY VIEW	LEFFONDRE-MATTHEWS, EVELYNE & MATTHEWS, GEORGE J	1743 COUNTRY VIEW DR	OKEMOS	MI	48864	7.5						\$89.91
120	33-02-02-34-128-005	Kinawa View #2	74	1754	COUNTRY VIEW	KHATTAR, SUDHIR K & SAROJ	1754 COUNTRY VIEW DR	OKEMOS	MI	48864	25						\$299.70
121	33-02-02-34-251-016	Kinawa View #2	89	3830	PINE KNOLL	KEENOY, MARSHA L	3830 PINE KNOLL DR	OKEMOS	MI	48864	50						\$599.41
122	33-02-02-34-251-010	Kinawa View #2	83	3836	PINE KNOLL	REICOSKY, DAVID & BONNIE GAY TRUSTEES	3836 PINE KNOLL DR	OKEMOS	MI	48864				25			\$179.82
123	33-02-02-34-251-001	Kinawa View #2	75	3842	PINE KNOLL	KNICKERBOCKER, ROBERT H	3842 PINE KNOLL DR	OKEMOS	MI	48864				17.5			\$125.88
124	33-02-02-34-127-031	Kinawa View #4	124	3936	CLOVERDALE	REDEY, BIDHAN & PRASANNA	3936 CLOVERDALE AVE	OKEMOS	MI	48864	20						\$239.76
125	33-02-02-28-305-010	Okemos Square	63	2436	GRAYSTONE	KENNEDY, REBECCA L	2436 GRAYSTONE DR	OKEMOS	MI	48864	25						\$299.70

2022 ORDER TO MAINTAIN SIDEWALK  
SPECIAL ASSESSMENT DISTRICT NO. 20 - RESOLUTION 2

Repair Address					Mailing Address						Repair Quantity						Property Owner Cost
Parcel #	Subdivision	Lot No.	Repair Address		Primary Name	Street Address	City	ST	Zip	Frontlot			Sidelot				
										4"	6"	MJ	4"	6"	MJ		
126	33-02-02-29-427-005	Okemos Square	25	2485	GRAYSTONE	WALD, EVA	2485 GRAYSTONE DR	OKEMOS	MI	48864	10						\$119.88
127	33-02-02-29-427-004	Okemos Square	26	2491	GRAYSTONE	NEGIN, PAUL D	2491 GRAYSTONE DR	OKEMOS	MI	48864	11.25						\$134.87
128	33-02-02-28-304-009	Okemos Square	53	2502	GRAYSTONE	BARR, MICHAEL G & JILL	2502 GRAYSTONE DR	OKEMOS	MI	48864				22.5			\$161.84
129	33-02-02-29-427-002	Okemos Square	28	2503	GRAYSTONE	PONNAMBALAM, VIJAYABARATHI & PONNAMBALAM, PAKUTHARIVU	2503 GRAYSTONE DR	OKEMOS	MI	48864	25						\$299.70
130	33-02-02-28-304-015	Okemos Square	47	2394	SEVILLE	COMSTOCK, BRIAN JOSHUA & HOLLY J	2394 SEVILLE DR	OKEMOS	MI	48864	27.5						\$329.67
131	33-02-02-28-306-022	Okemos Square	1 +	2375	SOWER	QUIRANTE, JEFF & MARIA BLANCHE B	2375 SOWER BLVD	OKEMOS	MI	48864				25			\$179.82
132	33-02-02-28-302-009	Okemos Square	29	2440	SOWER	BRITTEN, TAMMY & POTTER, LUCAS	2440 SOWER BLVD	OKEMOS	MI	48864				25			\$163.01
133	33-02-02-32-401-003	Sanctuary	46	2718	LOON	KHEIRAIE, ALI ZOCCAIE & GHAMAMI, MEHRNAZ	2718 LOON LN	OKEMOS	MI	48864	27.5						\$329.67
134	33-02-02-12-154-008	Wood Valley Sub.	46	5563	WOOD VALLEY	KACHELSKI, RICHARD & JULIE	5563 WOOD VALLEY DR	HASLETT	MI	48840	25						\$299.70

**TOTAL: \$50,227.52**

Work done by Lopez; \$28.35/Syd removal, \$6.30/Sft 4", \$7.35/Sft 6".  
(All others done by Leavitt & Starck)

Quantity confirmed from Pay Estimates.

Owner change after initial roll.



**To: Board Members**

**From: Dan Opsommer, Deputy Township Manager  
Director of Public Works and Engineering**

**Date: April 16, 2024**

**Re: Unruh Drain Conversion – Chapter 20 to Chapter 3/4**

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At the April 2, 2024 Board meeting, the Township Board adopted the Resolution Approving Relinquishment of the Unruh Drain and authorized the Supervisor and Clerk to sign the Emergency Maintenance Agreement.

As the Township’s second and final step to convert the Unruh Drain from a Chapter 20 drain to a Chapter 3/4 drain, the Township Board must now adopt the Resolution Authorizing Ch. 3 Application for Unruh Drain Drainage District and authorize the Supervisor and Clerk to execute the Application for Laying Out and Designating a Drainage District and the Petition for Locating, Establishing and Constructing a Drain.

Based on the Board’s comments at the April 2, 2024 Board meeting, I have included the Ingham County Drain Commissioner’s Office’s (ICDC) Draft 2024 Unruh Drain Maintenance Project Plan Set as attached 5 to this cover memorandum.

**The following is an excerpt from the April 2, 2024 Board Packet for background purposes:**

Chapter 20 of the Michigan Drain Code was established to help Township’s construct the drain infrastructure that was necessary to attract development.

The Township no longer has a need to utilize Chapter 20 of the Michigan Drain Code attract development. Tonight is the beginning of a process we will undertake to convert our seven Chapter 20 Drains to Chapter 3/4 Drains.

We are starting with the Unruh Drain as the ICDC would like to perform some maintenance work on this drain later this year.

There are some maintenance costs that have not been assessed that will need to be assessed as part of this process, which total \$24,814.16. These maintenance costs date back to December 1, 2018, which is the date of the last maintenance assessment for the Unruh Drain. The Township will be required to pay our share of the maintenance assessments based on the historical percentages for the Unruh Drain, which are:

Meridian Township	78.99%
Michigan Department of Transportation	10.31%
Ingham County Road Department	10.70%

**Memo to Township Board**

**April 16, 2024**

**Re: Unruh Drain Conversion – Chapter 20 to Chapter 3/4**

Therefore, the Township will be assessed \$19,600.71.

The ICDC would like to issue bonds to fund future maintenance work on the Unruh Drain later this year. Based on our discussions with the ICDC, they will likely bond for \$225,000-\$400,000. To avoid the Township paying for 78.99% of this upcoming maintenance work when the Township does not receive benefit proportionate to that assessment percentage by way of attracting new development, we are working with the ICDC to convert the drain to a Chapter 3/4. The Township will still be required to pay an at-large assessment; however, our assessment for maintenance work is far less on a Chapter 3/4 drain.

I look forward to discussing this in greater depth with the Board at your meeting on April 16.

**The following motion has been prepared for the Board’s consideration:**

**“MOVE TO ADOPT THE RESOLUTION AUTHORIZING CH. 3 APPLICATION FOR UNRUH DRAIN DRAINAGE DISTRICT AND AUTHORIZE THE SUPERVISOR AND CLERK TO EXECUTE THE APPLICATION FOR LAYING OUT AND DESIGNATING A DRAINAGE DISTRICT AND THE PETITION FOR LOCATING, ESTABLISHING AND CONSTRUCTING A DRAIN.”**

**Attachments:**

1. Resolution Authorizing Ch. 3 Application for Unruh Drain Drainage District
2. Application for Laying Out and Designating a Drainage District
3. Petition for Locating, Establishing and Constructing a Drain
4. Ledger of outstanding maintenance costs that have not been assessed
5. ICDC Draft 2024 Unruh Drain Maintenance Project Plan Set

**CHARTER TOWNSHIP OF MERIDIAN**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the municipal building at 5151 Marsh Road, Okemos, MI 48864 in said Township on the 16<sup>th</sup> day of April, 2024 at 6 p.m., local time.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered for adoption by \_\_\_\_\_ and supported by \_\_\_\_\_.

**RESOLUTION TO FILE A DRAINAGE DISTRICT APPLICATION AND DRAIN PETITION PURSUANT TO CHAPTERS 3 AND 4 OF THE MICHIGAN DRAIN CODE OF 1956, AS AMENDED**

**WHEREAS**, the Unruh Drain is currently under the jurisdiction of the Township and is in need of maintenance and improvements to address system-wide flooding of residential and non-residential properties in the Township; and

**WHEREAS**, Meridian Charter Township recognizes that it is necessary for the public health, convenience or welfare to lay out and designate the Unruh Drain Drainage District and to locate, establish, and construct the Unruh Drain; and

**WHEREAS**, the proposed Unruh Drain Drainage District is located wholly within Meridian Charter Township; and

**WHEREAS**, Meridian Charter Township recognizes that it will be subject to assessments at large to pay for a percentage of the costs of the Unruh Drain.

**NOW, THEREFORE, BE IT RESOLVED**, pursuant to Chapter 3 of Public Act 40 of 1956, as amended, an application for the laying out and designating of the Unruh Drain Drainage District is authorized to be executed by Meridian Charter Township, and the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of the application.

**BE IT FURTHER RESOLVED**, pursuant to Chapter 4 of Public Act 40 of 1956, as amended, a petition for the locating, establishing, and constructing of the Unruh Drain is also authorized to be executed by Meridian Charter Township, and that the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of the petition.

**BE IT FURTHER RESOLVED**, the Township Clerk shall forward to the Ingham County Drain Commissioner a copy of this Resolution and file the Application and Petition described above, as permitted under Public Act 40 of 1956, as amended.

**BE IT FURTHER RESOLVED**, all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

ADOPTED:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

The foregoing Resolution was declared and adopted on the date.

STATE OF MICHIGAN     )  
  ) ss  
COUNTY OF INGHAM     )

I, the undersigned, the Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 16<sup>th</sup> day of April, 2024.

\_\_\_\_\_  
Deborah Guthrie, Clerk  
Meridian Charter Township

**MERIDIAN CHARTER TOWNSHIP**

**APPLICATION FOR LAYING OUT AND DESIGNATING  
A DRAINAGE DISTRICT**

**UNRUH DRAIN**

To the Ingham County Drain Commissioner:

The undersigned is Meridian Charter Township, Ingham County, Michigan. This application has been duly authorized by the governing body of Meridian Charter Township and requests that the Unruh Drain Drainage District be laid out and designated under the provisions of Chapter 3 of Public Act 40 of 1956, as amended.

The proposed drain is necessary for the public health, convenience or welfare and is further necessary for the protection of the public health of Meridian Charter Township.

Meridian Charter Township will be liable for an assessment at large against it for a percentage of the cost of the proposed Unruh Drain.

The tentative location of the proposed Unruh Drain is as follows:

Main Drain; Commencing in the Foster Drain approximately 950 feet northwesterly of the south quarter corner of Section 14, T. 4 N, R. 1 W, Meridian Township, Ingham County, Michigan; thence running southwesterly across Section 14, 23, and 22 of said Meridian Township to a point approximately 840 feet northwesterly of the intersection of Grand River Avenue (M-43) and Central Park Drive.

ALSO, including the following branches: Unruh, Dobie Road Branch.

Dated: April 16, 2024

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By: Patricia Herring Jackson  
Its: Supervisor

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By: Deborah Guthrie  
Its: Clerk

**MERIDIAN CHARTER TOWNSHIP**  
**PETITION FOR LOCATING, ESTABLISHING**  
**AND CONSTRUCTING A DRAIN**

**UNRUH DRAIN**

To the Ingham County Drain Commissioner:

This petition has been duly authorized by the governing body of Meridian Charter Township and requests that the Unruh Drain be located, established and constructed under the provisions of Chapter 4 of Public Act 40 of 1956, as amended, to alleviate drainage issues in the Drainage District.

The proposed drain is located in Meridian Charter Township, Ingham County, Michigan.

The proposed drain is necessary for the public health, convenience or welfare and benefits the public health in Meridian Charter Township.

Meridian Charter Township understands that it will be liable for an assessment at large against it for a percentage of the cost of the proposed drain.

The tentative location of the proposed Unruh Drain shall be as described in the Order Laying Out and Designating the Unruh Drain Drainage District.

Dated: April 16, 2024

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By: Patricia Herring Jackson  
Its: Supervisor

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By: Deborah Guthrie  
Its: Clerk

# Ingham County Drain Commissioner

Pat Lindemann

Drain Ledger

U02-00 UNRUH DRAIN										
Date Created	Explanation	Order No	Notes	801	802	Receivable	Payable	999	Balance	
12/1/18	SETUP ASSESSMENT RECEIVABLE 2018	D-ASMT 2018	2018 ASSMT REC AT LARGE	0.00	0.00	2,966.57	0.00	2,966.57	(1,719.60)	
12/13/18	LEGAL	D41919	DICKINSON WRIGHT PLLC	(87.50)	0.00	0.00	0.00	(87.50)	(1,807.10)	
12/17/18	2018 AT LARGE ASSESSMENT MDOT	D181208	2018 AT LARGE ASSESSMENT MDOT	300.46	0.00	(300.46)	0.00	0.00	(1,807.10)	
12/26/18 <sup>12/28/18</sup>	2018 Z14-00 SPREAD	D181224	2018 Z14-00 SPREAD D41238	(425.00)	0.00	0.00	0.00	(425.00)	(2,232.10)	
12/28/18 <sup>3/18/19</sup>	COUNTY COMM PER DIEM	D1812B5	MARK GREBNER	(50.00)	0.00	0.00	0.00	(50.00)	(2,282.10)	
12/28/18 <sup>3/18/19</sup>	COUNTY COMM PER DIEM	D1812B5	CAROL KOENIG	(25.00)	0.00	0.00	0.00	(25.00)	(2,307.10)	
12/28/18 <sup>3/18/19</sup>	COUNTY COMM PER DIEM PAYROLL EXPENSES	D1812B5	MARK GREBNER	(6.80)	0.00	0.00	0.00	(6.80)	(2,313.90)	
12/28/18 <sup>3/18/19</sup>	COUNTY COMM PER DIEM PAYROLL EXPENSES	D1812B5	CAROL KOENIG	(3.40)	0.00	0.00	0.00	(3.40)	(2,317.30)	
12/31/18 <sup>1/31/19</sup>	ADMINISTRATIVE FEE	D181263	ADMIN FEE 2018	(750.00)	0.00	0.00	0.00	(750.00)	(3,067.30)	
12/31/18 <sup>1/25/19</sup>	F801 INT. INCOME ALLOC DEC2018	D181290	F801 INT. INCOME ALLOC DEC2018	6.33	0.00	0.00	0.00	6.33	(3,060.97)	
12/31/18	INSPECTION - 12/2018	D181276	ICDC	(176.86)	0.00	0.00	0.00	(176.86)	(3,237.83)	
1/14/19	2018 AT LARGE MERIDIAN TWP 19-002	D190121	2018 AT LARGE MERIDIAN TWP 19-002	2,348.04	0.00	(2,348.04)	0.00	0.00	(3,237.83)	
1/31/19 <sup>2/27/19</sup>	F801 INT. INCOME ALLOC JAN 2019	D190173	F801 INT. INCOME ALLOC JAN 2019	14.01	0.00	0.00	0.00	14.01	(3,223.82)	
3/25/19 <sup>3/28/19</sup>	2018 AT LARGE RECEIPT COUNTY AND ROAD COMMISSION	D190342	2018 AT LARGE RECEIPT COUNTY AND ROAD COMMISSION	318.07	0.00	(318.07)	0.00	0.00	(3,223.82)	
3/31/19 <sup>4/24/19</sup>	INSPECTION - 3/2019	D190351	ICDC	(108.76)	0.00	0.00	0.00	(108.76)	(3,332.58)	
4/18/19 <sup>4/18/19</sup>	FEB 2019 INTEREST INCOME ALLOCATION	D190431	INTEREST INCOME PER MUNIS	10.13	0.00	0.00	0.00	10.13	(3,322.45)	
4/25/19 <sup>4/25/19</sup>	MARCH 2019 INTEREST INCOME ALLOCATION	D190435	INTEREST INCOME PER MUNIS	12.89	0.00	0.00	0.00	12.89	(3,309.56)	
4/30/19 <sup>5/24/19</sup>	APRIL 2019 INTEREST INCOME ALLOCATION	D190444	INTEREST INCOME PER MUNIS	24.42	0.00	0.00	0.00	24.42	(3,285.14)	
4/30/19 <sup>5/28/19</sup>	INSPECTION - 4/2019	D190445	ICDC	(205.71)	0.00	0.00	0.00	(205.71)	(3,490.85)	
6/24/19 <sup>6/24/19</sup>	ADMINISTRATIVE FEE	D190625	ADMIN FEE 2019	(750.00)	0.00	0.00	0.00	(750.00)	(4,240.85)	
6/24/19 <sup>6/24/19</sup>	MAY 2019 INTEREST INCOME ALLOCATION	D190619	INTEREST INCOME PER MUNIS	20.96	0.00	0.00	0.00	20.96	(4,219.89)	
6/30/19 <sup>7/23/19</sup>	JUNE 2019 INTEREST INCOME ALLOCATION	D190653	INTEREST INCOME PER MUNIS	17.01	0.00	0.00	0.00	17.01	(4,202.88)	
7/9/19 <sup>7/9/19</sup>	DN18-5 DUE 7/9/19 INTEREST PMT	D190701	HASTINGS BANK	(140.37)	0.00	0.00	0.00	(140.37)	(4,343.25)	

03/27/24 2:39 PM

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# Ingham County Drain Commissioner

Pat Lindemann

Drain Ledger

U02-00		UNRUH DRAIN								
Date Created	Explanation	Order No	Notes	801	802	Receivable	Payable	999	Balance	
7/9/19	7/9/19 DN18-5 DUE 7/9/19 PRINCIPAL PMT	D190701	HASTINGS BANK	(5,300.00)	0.00	0.00	(5,300.00)	0.00	(4,343.25)	
7/9/19	7/9/19 Z14-00 ENGINEERING ALLOCATION FOR LSG V190774	D190712	LSG	(18.75)	0.00	0.00	0.00	(18.75)	(4,362.00)	
7/31/19	8/27/19 INSPECTION - 7/2019	D190735	ICDC	(695.56)	0.00	0.00	0.00	(695.56)	(5,057.56)	
7/31/19	8/21/19 JULY 2019 INTEREST INCOME ALLOCATION	D190740	INTEREST INCOME PER MUNIS	19.91	0.00	0.00	0.00	19.91	(5,037.65)	
8/23/19	8/28/19 DN18-7 DUE 8/23/19 INTEREST PMT	D190815	HASTINGS BANK	(349.50)	0.00	0.00	0.00	(349.50)	(5,387.15)	
8/23/19	8/20/19 DN18-7 DUE 8/23/19 PRINCIPAL PMT	D190815	HASTINGS BANK	(13,400.00)	0.00	0.00	(13,400.00)	0.00	(5,387.15)	
8/23/19	8/23/19 DN19-15 PROCEEDS DUE 09/22/2020	D190816	HIGHPOINT COMMUNITY BANK	3,422.00	0.00	0.00	3,422.00	0.00	(5,387.15)	
8/26/19	9/3/19 ADMINISTRATIVE	V191115	ROBERT W BAIRD	(10.83)	0.00	0.00	0.00	(10.83)	(5,397.98)	
8/31/19	9/20/19 INSPECTION - 8/2019	D190833	ICDC	(235.66)	0.00	0.00	0.00	(235.66)	(5,633.64)	
9/30/19	10/15/19 INSPECTION - 9/2019	D190920	ICDC	(325.10)	0.00	0.00	0.00	(325.10)	(5,958.74)	
10/29/19	11/1/19 LEGAL	V191410	DICKINSON WRIGHT PLLC	(25.37)	0.00	0.00	0.00	(25.37)	(5,984.11)	
10/31/19	11/6/19 ADMIN	D191016	ICDC BILLING	(38.50)	0.00	0.00	0.00	(38.50)	(6,022.61)	
1/31/20	2/3/20 ENGINEERING 01/2020	D200176	ICDC BILLING	(57.75)	0.00	0.00	0.00	(57.75)	(6,080.36)	
1/31/20	2/16/20 INSPECTION - 1/2020	D200181	ICDC	(142.14)	0.00	0.00	0.00	(142.14)	(6,222.50)	
3/31/20	5/20/20 INSPECTION - 3/2020	D200337	ICDC	(129.08)	0.00	0.00	0.00	(129.08)	(6,351.58)	
4/30/20	5/7/20 ENGINEERING 4 - 2020	D200418	ICDC BILLING	(96.25)	0.00	0.00	0.00	(96.25)	(6,447.83)	
5/31/20	7/21/20 INSPECTION 5-2020	D200520	ICDC	(200.24)	0.00	0.00	0.00	(200.24)	(6,648.07)	
7/15/20	7/29/20 NOTE PROCEEDS DN20-4 MAINTENANCE NOTE	D200717	HIGHPOINT COMMUNITY BANK	1,400.00	0.00	0.00	1,400.00	0.00	(6,648.07)	
7/15/20	7/29/20 PAYMENT MAINTENANCE DN18-10	D200716	HASTINGS BANK	(1,290.00)	0.00	0.00	(1,290.00)	0.00	(6,648.07)	
7/15/20	7/29/20 PAYMENT MAINTENANCE DN18-10	D200716	HASTINGS BANK	(494.50)	0.00	0.00	0.00	(494.50)	(7,142.57)	
7/21/20	7/29/20 ADMINISTRATIVE	V200836	ROBERT W BAIRD & CO.	(34.72)	0.00	0.00	0.00	(34.72)	(7,177.29)	
7/21/20	7/30/20 LEGAL	V200849	DICKINSON WRIGHT PLLC	(121.88)	0.00	0.00	0.00	(121.88)	(7,299.17)	
7/21/20	7/30/20 LEGAL	V200850	DICKINSON WRIGHT PLLC	(5.95)	0.00	0.00	0.00	(5.95)	(7,305.12)	
7/31/20	11/23/20 INSPECTION - 7/2020	D200729	ICDC	(338.80)	0.00	0.00	0.00	(338.80)	(7,643.92)	
8/26/20	9/1/20 LEGAL	V201020	DICKINSON WRIGHT	(152.78)	0.00	0.00	0.00	(152.78)	(7,796.70)	

03/27/24 2:39 PM

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**Ingham County Drain Commissioner**  
**Pat Lindemann**  
**Drain Ledger**

U02-00		UNRUH DRAIN								
Date Created	Explanation	Order No	Notes	801	802	Receivable	Payable	999	Balance	
9/22/20	DN19-15 MAINTENANCE NOTE PAYOFF	D200913	HIGHPOINT BANK	(3,422.00)	0.00	0.00	(3,422.00)	0.00	(7,796.70)	
9/22/20	DN19-15 MAINTENANCE NOTE PAYOFF	D200913	HIGHPOINT BANK	(88.54)	0.00	0.00	0.00	(88.54)	(7,885.24)	
9/22/20	DN20-7 MAINTENANCE NOTE PROCEEDS	D200914	HIGHPOINT BANK	3,515.00	0.00	0.00	3,515.00	0.00	(7,885.24)	
9/30/20	INSPECTION - 9/2020	D200924	ICDC	(207.71)	0.00	0.00	0.00	(207.71)	(8,092.95)	
10/13/20	LEGAL	V201235	ROBERT W BAIRD	(8.49)	0.00	0.00	0.00	(8.49)	(8,101.44)	
10/31/20	INSPECTION - 10/2020	D201029	ICDC	(540.19)	0.00	0.00	0.00	(540.19)	(8,641.63)	
10/31/20	INSPECTION - 10/2020	D201029	ICDC	(102.96)	0.00	0.00	0.00	(102.96)	(8,744.59)	
11/10/20	LEGAL	V201494	DICKINSON WRIGHT PLLC	(37.33)	0.00	0.00	0.00	(37.33)	(8,781.92)	
11/30/20	ADMINISTRATIVE - 11/2020	D201148	ICDC	(210.38)	0.00	0.00	0.00	(210.38)	(8,992.30)	
12/31/20	ADMINISTRATIVE FEE	D201250	ADMIN FEE 2020	(750.00)	0.00	0.00	0.00	(750.00)	(9,742.30)	
1/31/21	MAINTENANCE - 1/2021	D210154	ICDC	(298.36)	0.00	0.00	0.00	(298.36)	(10,040.66)	
2/28/21	ADMINISTRATION 2-2021	D210264	ICDC BILLING 2-2021	(55.00)	0.00	0.00	0.00	(55.00)	(10,095.66)	
2/28/21	INSPECTION - 2/2021	D210257	ICDC	(206.38)	0.00	0.00	0.00	(206.38)	(10,302.04)	
3/31/21	INSPECTION - 3/2021	D210348	ICDC	(753.96)	0.00	0.00	0.00	(753.96)	(11,056.00)	
3/31/21	INSPECTION - 3/2021	D210348	ICDC	(210.38)	0.00	0.00	0.00	(210.38)	(11,266.38)	
7/31/21	INSPECTION - 7/2021	D210723	ICDC	(168.32)	0.00	0.00	0.00	(168.32)	(11,434.70)	
8/13/21	INTEREST EXPENSE	D210802	HIGHPOINT BANK	(18.73)	0.00	0.00	0.00	(18.73)	(11,453.43)	
8/31/21	INSPECTION - 8/2021	D210813	ICDC	(173.54)	0.00	0.00	0.00	(173.54)	(11,626.97)	
9/29/21	LEGAL	V211269	DICKINSON WRIGHT	(13.26)	0.00	0.00	0.00	(13.26)	(11,640.23)	
9/30/21	INSPECTION - 9/2021	D210927	ICDC	(117.74)	0.00	0.00	0.00	(117.74)	(11,757.97)	
9/30/21	MAINTENANCE - 9/2021	D210927	ICDC	(204.38)	0.00	0.00	0.00	(204.38)	(11,962.35)	
11/12/21	DN20-4 MAINT NOTE DUE 11/12/2021	D211107	HIGHPOINT COMMUNITY BANK	(1,400.00)	0.00	0.00	(1,400.00)	0.00	(11,962.35)	
11/12/21	DN20-4 NOTE INTEREST DUE 11/12/2021	D211107	HIGHPOINT COMMUNITY BANK	(4.78)	0.00	0.00	0.00	(4.78)	(11,967.13)	
11/12/21	DN20-7 MAINT NOTE DUE 11/12/2021	D211109	HIGHPOINT COMMUNITY BANK	(3,515.00)	0.00	0.00	(3,515.00)	0.00	(11,967.13)	
11/12/21	DN20-7 NOTE INTEREST DUE 11/12/2021	D211109	HIGHPOINT COMMUNITY BANK	(58.45)	0.00	0.00	0.00	(58.45)	(12,025.58)	

03/27/24 2:39 PM

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# Ingham County Drain Commissioner

Pat Lindemann

Drain Ledger

U02-00 UNRUH DRAIN

Date Created	Explanation	Order No	Notes	801	802	Receivable	Payable	999	Balance
11/12/21	DN21-14 MAINT NOTE PROCEEDS DUE 5/12/2023	D211106	HIGHPOINT COMMUNITY BANK	5,040.00	0.00	0.00	5,040.00	0.00	(12,025.58)
11/15/21	COST OF ISSUANCE	V211682	ROBERT W BAIRD	(8.96)	0.00	0.00	0.00	(8.96)	(12,034.54)
11/15/21	LEGAL	V211550	CLARK HILL	(70.00)	0.00	0.00	0.00	(70.00)	(12,104.54)
11/19/21	LEGAL	V211692	DICKINSON WRIGHT PLLC	(7.37)	0.00	0.00	0.00	(7.37)	(12,111.91)
11/30/21	INSPECTION - 11/2021	D211118	ICDC	(204.38)	0.00	0.00	0.00	(204.38)	(12,316.29)
12/15/21	LEGAL	V211814	CLARK HILL	(350.00)	0.00	0.00	0.00	(350.00)	(12,666.29)
12/27/21	LEGAL	V211783	DICKINSON WRIGHT	(30.47)	0.00	0.00	0.00	(30.47)	(12,696.76)
12/31/21	ADMINISTRATIVE FEE	D211250	ADMIN FEE 2021	(750.00)	0.00	0.00	0.00	(750.00)	(13,446.76)
12/31/21	COUNTY COMM PER DIEM	D220137	MARK GREBNER	(25.00)	0.00	0.00	0.00	(25.00)	(13,471.76)
12/31/21	COUNTY COMM PER DIEM	D220137	PAYROLL EXPENSES	(4.70)	0.00	0.00	0.00	(4.70)	(13,476.46)
12/31/21	Z14-00 ENGINEERING ALLOCATION FOR V200373	D211253	SPICER	(1,059.25)	0.00	0.00	0.00	(1,059.25)	(14,535.71)
1/24/22	LEGAL	V212000	CLARK HILL	(525.00)	0.00	0.00	0.00	(525.00)	(15,060.71)
2/11/22	LEGAL	V220113	CLARK HILL	(140.00)	0.00	0.00	0.00	(140.00)	(15,200.71)
2/28/22	ADMIN	D220256	ICDC BILLING	(57.75)	0.00	0.00	0.00	(57.75)	(15,258.46)
2/28/22	ADMINISTRATIVE - 2/2022	D220257	ICDC	(264.80)	0.00	0.00	0.00	(264.80)	(15,523.26)
2/28/22	INSPECTION - 2/2022	D220257	ICDC	(172.38)	0.00	0.00	0.00	(172.38)	(15,695.64)
3/17/22	LEGAL	V220234	CLARK HILL	(140.00)	0.00	0.00	0.00	(140.00)	(15,835.64)
3/31/22	INSPECTION - 3/2022	D220356	ICDC	(373.34)	0.00	0.00	0.00	(373.34)	(16,208.98)
3/31/22	INSPECTION - 3/2022	D220356	ICDC	(739.07)	0.00	0.00	0.00	(739.07)	(16,948.05)
4/19/22	ENGINEERING	V220567	PEA GROUP	(2,290.00)	0.00	0.00	0.00	(2,290.00)	(19,238.05)
4/27/22	TITLE SEARCH	V220604	CHIRCO TITLE AGENCY	(275.00)	0.00	0.00	0.00	(275.00)	(19,513.05)
4/27/22	TITLE SEARCH	V220605	CHIRCO TITLE AGENCY	(275.00)	0.00	0.00	0.00	(275.00)	(19,788.05)
4/27/22	TITLE SEARCH	V220606	CHIRCO TITLE AGENCY	(275.00)	0.00	0.00	0.00	(275.00)	(20,063.05)
4/27/22	TITLE SEARCH	V220607	CHIRCO TITLE AGENCY	(275.00)	0.00	0.00	0.00	(275.00)	(20,338.05)
4/27/22	TITLE SEARCH	V220608	CHIRCO TITLE AGENCY	(275.00)	0.00	0.00	0.00	(275.00)	(20,613.05)

03/27/24 2:39 PM

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Pat Lindemann

Drain Ledger

U02-00 UNRUH DRAIN									
Date <small>Created</small>	Explanation	Order No	Notes	801	802	Receivable	Payable	999	Balance
4/27/22	TITLE SEARCH	V220609	CHIRCO TITLE AGENCY	(275.00)	0.00	0.00	0.00	(275.00)	(20,888.05)
4/27/22	TITLE SEARCH	V220610	CHIRCO TITLE AGENCY	(275.00)	0.00	0.00	0.00	(275.00)	(21,163.05)
4/27/22	TITLE SEARCH	V220611	CHIRCO TITLE AGENCY	(275.00)	0.00	0.00	0.00	(275.00)	(21,438.05)
4/28/22	LEGAL	V220632	CLARK HILL	(3,045.00)	0.00	0.00	0.00	(3,045.00)	(24,483.05)
4/30/22	INSPECTION - 4/2022	D220416	ICDC	(178.88)	0.00	0.00	0.00	(178.88)	(24,661.93)
5/10/22	ENGINEERING	V220746	PEA GROUP	(1,091.25)	0.00	0.00	0.00	(1,091.25)	(25,753.18)
5/31/22	INSPECTION - 5/2022	D220520	ICDC	(182.25)	0.00	0.00	0.00	(182.25)	(25,935.43)
6/3/22	LEGAL	V220841	CLARK HILL	(70.00)	0.00	0.00	0.00	(70.00)	(26,005.43)
6/19/22	LEGAL	V221039	CLARK HILL	(700.00)	0.00	0.00	0.00	(700.00)	(26,705.43)
6/30/22	INSPECTION - 6/2022	D220621	ICDC	(210.38)	0.00	0.00	0.00	(210.38)	(26,915.81)
6/30/22	MAINTENANCE - 6/2022	D220621	ICDC	(665.48)	0.00	0.00	0.00	(665.48)	(27,581.29)
7/31/22	INSPECTION - 7/2022	D220728	ICDC	(129.88)	0.00	0.00	0.00	(129.88)	(27,711.17)
8/10/22	ENGINEERING	V221465	PEA GROUP	(465.00)	0.00	0.00	0.00	(465.00)	(28,176.17)
8/31/22	INSPECTION - 8/2022	D220834	ICDC	(242.14)	0.00	0.00	0.00	(242.14)	(28,418.31)
9/15/22	LEGAL	V221736	CLARK HILL	(315.00)	0.00	0.00	0.00	(315.00)	(28,733.31)
9/30/22	INSPECTION - 9/2022	D220925	ICDC	(363.91)	0.00	0.00	0.00	(363.91)	(29,097.22)
9/30/22	INSPECTION - 9/2022	D220925	ICDC	(407.70)	0.00	0.00	0.00	(407.70)	(29,504.92)
10/31/22	INSPECTION - 10/2022	D221009	ICDC	(378.28)	0.00	0.00	0.00	(378.28)	(29,883.20)
12/31/22 <sup>2<sup>17</sup>/23</sup>	ADMINISTRATIVE FEE	D221270	ADMIN FEE 2022	(750.00)	0.00	0.00	0.00	(750.00)	(30,633.20)
12/31/22	INSPECTION - 12/2022	D221225	ICDC	(210.38)	0.00	0.00	0.00	(210.38)	(30,843.58)
1/12/23	ENGINEERING	V222442	PEA GROUP	(301.25)	0.00	0.00	0.00	(301.25)	(31,144.83)
1/31/23 <sup>6/28/23</sup>	INSPECTION - 1/2023	D230157	ICDC	(179.44)	0.00	0.00	0.00	(179.44)	(31,324.27)
2/28/23 <sup>6/28/23</sup>	INSPECTION - 2/2023	D230260	ICDC	(202.91)	0.00	0.00	0.00	(202.91)	(31,527.18)
4/10/23 <sup>4/11/23</sup>	ENGINEERING	V230359	PEA GROUP	(3,962.50)	0.00	0.00	0.00	(3,962.50)	(35,489.68)
4/10/23 <sup>4/11/23</sup>	ENGINEERING	V230359	PEA GROUP	(612.50)	0.00	0.00	0.00	(612.50)	(36,102.18)
4/24/23	LEGAL SERVICES	V230482	CLARK HILL	(78.00)	0.00	0.00	0.00	(78.00)	(36,180.18)
03/27/24	2:39 PM								

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Pat Lindemann

Drain Ledger

U02-00		UNRUH DRAIN								
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4/30/23	5/28/23	INSPECTION - 4/2023	D230427	ICDC	(493.56)	0.00	0.00	0.00	(493.56)	(36,673.74)
5/11/23	5/23/23	ENGINEERING	V230635	PEA GROUP	(2,887.50)	0.00	0.00	0.00	(2,887.50)	(39,561.24)
5/12/23		COST OF ISSUANCE	V230645	BAIRD	(13.48)	0.00	0.00	0.00	(13.48)	(39,574.72)
5/12/23		DN21-14 MAINTENANCE NOTE PAYOFF	D230508	HIGHPOINT BANK	(5,040.00)	0.00	0.00	(5,040.00)	0.00	(39,574.72)
5/12/23		DN21-14 MAINTENANCE NOTE PAYOFF	D230508	HIGHPOINT BANK	(64.26)	0.00	0.00	0.00	(64.26)	(39,638.98)
5/12/23		DN23-3 MAINTENANCE NOTE PROCEEDS DUE NOV 12, 2024	D230505	MERCANTILE BANK	5,200.00	0.00	0.00	5,200.00	0.00	(39,638.98)
5/31/23	5/28/23	INSPECTION - 5/2023	D230527	ICDC	(316.44)	0.00	0.00	0.00	(316.44)	(39,955.42)
6/14/23	6/16/23	LEGAL SERVICES	V230743	DICKINSON WRIGHT	(31.11)	0.00	0.00	0.00	(31.11)	(39,986.53)
9/30/23	11/20/23	INSPECTION - 9/2023	D230936	ICDC	(1,073.46)	0.00	0.00	0.00	(1,073.46)	(41,059.99)
9/30/23	11/20/23	INSPECTION - 9/2023	D230936	ICDC	(176.44)	0.00	0.00	0.00	(176.44)	(41,236.43)
10/25/23	10/26/23	LEGAL SERVICES	V231662	CLARK HILL	(105.00)	0.00	0.00	0.00	(105.00)	(41,341.43)
11/17/23	11/27/23	COST OF ISSUANCE	V231704	BAIRD	0.00	0.00	0.00	0.00	0.00	(41,341.43)
11/20/23	11/30/23	LEGAL SERVICES	V231888	CLARK HILL	(1,877.00)	0.00	0.00	0.00	(1,877.00)	(43,218.43)
12/1/23	12/4/23	COST OF ISSUANCE	V231988	DICKINSON WRIGHT	0.00	0.00	0.00	0.00	0.00	(43,218.43)
12/15/23	1/5/24	ENGINEERING	V232122	PEA GROUP	(1,117.50)	0.00	0.00	0.00	(1,117.50)	(44,335.93)
12/21/23	1/8/24	LEGAL SERVICES	V232027	CLARK HILL	(595.00)	0.00	0.00	0.00	(595.00)	(44,930.93)
12/31/23	2/9/24	ADMINISTRATIVE FEE	D231254	ADMIN FEE 2023	(750.00)	0.00	0.00	0.00	(750.00)	(45,680.93)
12/31/23	1/30/24	INSPECTION - 12/2023	D231247	ICDC	(290.08)	0.00	0.00	0.00	(290.08)	(45,971.01)
1/26/24	1/30/24	LEGAL	V232240	CLARK HILL	(144.00)	0.00	0.00	0.00	(144.00)	(46,115.01)
2/5/24	2/7/24	ENGINEERING	V232320	PEA GROUP	(2,490.00)	0.00	0.00	0.00	(2,490.00)	(48,605.01)
2/23/24	2/27/24	LEGAL SERVICES	V240115	CLARK HILL	(4,680.00)	0.00	0.00	0.00	(4,680.00)	(53,285.01)
3/20/24	3/26/24	LEGAL	V240322	CLARK HILL	(1,213.50)	0.00	0.00	0.00	(1,213.50)	(54,498.51)
3/25/24	3/26/24	ENGINEERING	V240301	PEA GROUP	(262.50)	0.00	0.00	0.00	(262.50)	(54,761.01)
3/25/24	3/26/24	ENGINEERING	V240305	PEA GROUP	(1,044.50)	0.00	0.00	0.00	(1,044.50)	(55,805.51)
3/26/24	3/26/24	MOVE FROM D02-00 TO U02-00	D240336	V221339	(70.00)	0.00	0.00	0.00	(70.00)	(55,875.51)

03/27/24 2:39 PM

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Ingham County Drain Commissioner  
Pat Lindemann  
Drain Ledger

U02-00		UNRUH DRAIN								
Date	Created	Explanation	Order No	Notes	801	802	Receivable	Payable	999	Balance
3/26/24	3/26/24	MOVE FROM U02-00 TO Z08-06	D240336	V231662	105.00	0.00	0.00	0.00	105.00	(55,770.51)
3/26/24	3/26/24	MOVE FROM U02-00 TO Z08-06	D240336	V231888	1,877.00	0.00	0.00	0.00	1,877.00	(53,893.51)
3/26/24	3/26/24	MOVE FROM U02-00 TO Z08-06	D240336	V232027	595.00	0.00	0.00	0.00	595.00	(53,298.51)
3/26/24	3/26/24	MOVE FROM U02-00 TO Z08-06	D240336	V232240	144.00	0.00	0.00	0.00	144.00	(53,154.51)
3/26/24	3/26/24	MOVE FROM U02-00 TO Z08-06 AND Z02-06	D240336	V240115	4,680.00	0.00	0.00	0.00	4,680.00	(48,474.51)
3/26/24	3/26/24	MOVE PART OF INVOICE FROM U02-00 TO D240336 D-22181 AND Z05-00	D240336	V230359	3,962.50	0.00	0.00	0.00	3,962.50	(44,512.01)
3/26/24	3/26/24	MOVE PART OF INVOICE FROM U02-00 TO D240336 D-22181 AND Z05-00	D240336	V230359	262.50	0.00	0.00	0.00	262.50	(44,249.51)
3/26/24	3/26/24	MOVE PART OF INVOICE FROM U02-00 TO D240336 D-22181 AND Z05-00	D240336	V230635	2,537.50	0.00	0.00	0.00	2,537.50	(41,712.01)
3/26/24	3/26/24	MOVE PART OF INVOICE FROM U02-00 TO D240336 Z08-06 AND D-22181	D240336	V232122	942.50	0.00	0.00	0.00	942.50	(40,769.51)
3/26/24	3/26/24	MOVE PART OF INVOICE FROM U02-00 TO D240336 Z08-06, D-23175, D-22181, Z02-06 AND Z05-00	D240336	V232320	2,140.00	0.00	0.00	0.00	2,140.00	(38,629.51)
3/26/24	3/26/24	MOVE TO F639 D-22181	D240336	V230482	78.00	0.00	0.00	0.00	78.00	(38,551.51)
3/26/24	3/26/24	MOVE TO F639 D-22181	D240336	V222442	301.25	0.00	0.00	0.00	301.25	(38,250.26)
3/26/24	3/26/24	RECORD PART OF INVOICE IN U02-00	D240336	V231039	(350.00)	0.00	0.00	0.00	(350.00)	(38,600.26)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240340	V200373	1,059.25	0.00	0.00	0.00	1,059.25	(37,541.01)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240341	D151281	1,072.19	0.00	0.00	0.00	1,072.19	(36,468.82)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240341	D151281	711.03	0.00	0.00	0.00	711.03	(35,757.79)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240341	D151281	0.08	0.00	0.00	0.00	0.08	(35,757.71)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240341	D151281	216.56	0.00	0.00	0.00	216.56	(35,541.15)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240341	D151281	682.00	0.00	0.00	0.00	682.00	(34,859.15)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240341	D161252	281.19	0.00	0.00	0.00	281.19	(34,577.96)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240341	D161253	3,171.33	0.00	0.00	0.00	3,171.33	(31,406.63)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240341	D1612E1	794.53	0.00	0.00	0.00	794.53	(30,612.10)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240341	D1612D9	110.95	0.00	0.00	0.00	110.95	(30,501.15)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240341	D38850	538.33	0.00	0.00	0.00	538.33	(29,962.82)

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# Ingham County Drain Commissioner

Pat Lindemann

Drain Ledger

U02-00      UNRUH DRAIN				801	802	Receivable	Payable	999	Balance	
Date	Created	Explanation	Order No	Notes						
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240341	D170702	458.66	0.00	0.00	0.00	458.66	(29,504.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-00	D240341	D170703	1,246.25	0.00	0.00	0.00	1,246.25	(28,257.91)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240339	V190774	18.75	0.00	0.00	0.00	18.75	(28,239.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240339	V220604	275.00	0.00	0.00	0.00	275.00	(27,964.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240339	V220605	275.00	0.00	0.00	0.00	275.00	(27,689.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240339	V220606	275.00	0.00	0.00	0.00	275.00	(27,414.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240339	V220607	275.00	0.00	0.00	0.00	275.00	(27,139.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240339	V220608	275.00	0.00	0.00	0.00	275.00	(26,864.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240339	V220609	275.00	0.00	0.00	0.00	275.00	(26,589.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240339	V220610	275.00	0.00	0.00	0.00	275.00	(26,314.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240339	V220611	275.00	0.00	0.00	0.00	275.00	(26,039.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240341	V211550	70.00	0.00	0.00	0.00	70.00	(25,969.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240341	V211814	350.00	0.00	0.00	0.00	350.00	(25,619.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240341	V212000	525.00	0.00	0.00	0.00	525.00	(25,094.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240341	V220113	140.00	0.00	0.00	0.00	140.00	(24,954.16)
3/27/24	3/27/24	MOVE FROM U02-00 TO Z08-06	D240341	V220234	140.00	0.00	0.00	0.00	140.00	(24,814.16)
<b>Ending Balance:</b>					<b>(19,614.16)</b>	<b>0.00</b>	<b>0.00</b>	<b>5,200.00</b>	<b>(24,814.16)</b>	<b>(24,814.16)</b>
<b>Grand Total:</b>					<b>(19,614.16)</b>	<b>0.00</b>	<b>0.00</b>	<b>5,200.00</b>	<b>(24,814.16)</b>	<b>(24,814.16)</b>

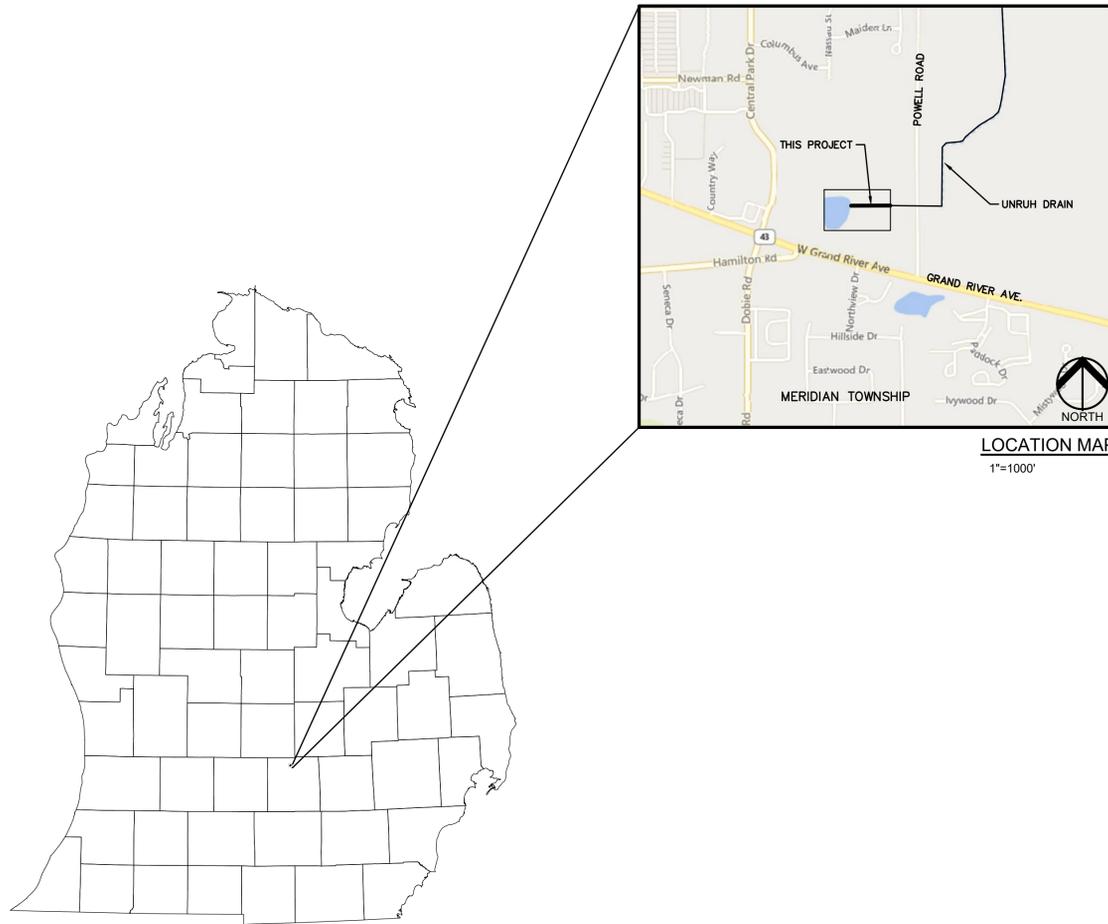
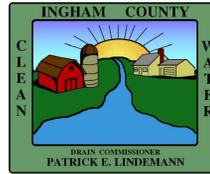
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\*\*Note: Receivables are assessments due to us (-) or prepaid (+) / Payables are usually note proceeds to be paid

CONSTRUCTION PLANS

# UNRUH DRAIN

NE 1/4 OF TH SE 1/4, SECTION 22, T4N, R1W  
MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN



INDEX OF DRAWINGS	
	COVER SHEET
CN	CONTACTS AND NOTES
C-1.0	DTN EXISTING
C-1.1	DTN PROPOSED
C-1.2	DTN DETAILS
C-2.0	SESC PLAN
C-2.1	SESC DETAILS
C-2.2	SESC NOTES

# DRAFT

DESIGN TEAM

<b>OWNER</b>	<b>CIVIL ENGINEER</b>
INGHAM COUNTY DRAIN COMMISSIONER 707 BUHL AVENUE MASON, MICHIGAN 48854 CONTACT: ANGIE COSMAN PHONE: 517.719.4913	PEA GROUP 2379 WOODLAKE ROAD OKEMOS, MI 48840 CONTACT: ALAN BOYER, PE PHONE: 844.813.2949 EMAIL: ABOYER@PEAGROUP.COM



REVISIONS	
DESCRIPTION	DATE
ORIGINAL ISSUE DATE	MM-DD-YYYY

NOT FOR CONSTRUCTION

**NOTES**

**GENERAL**

1. The contractor shall call "MISS DIG" at 1-800-482-7171 at least 3 working days (excluding weekends and holidays) prior to construction.
2. All work shall be done in accordance with the applicable codes, ordinances, design standards and standard specifications of the following agencies which have the responsibility of reviewing plans and specifications for construction of all items included in these plans:
  - a. Ingham County Drain Commissioner
  - b. Michigan Department of Transportation
3. The contractor shall apply for and obtain all necessary permits as required for construction of this project prior to the beginning of work from the previously mentioned agencies.
4. The contractor agrees that in accordance with generally accepted construction practices, the contractor will be required to assume sole responsibility for job site conditions during the course of construction of the project, including the safety of all persons and property. This requirement shall be made to apply continuously and not be limited to normal working hours.
5. The locations and dimensions shown on the plans for existing facilities are in accordance with all available information. The engineer does not guarantee the accuracy of this information or that all existing underground facilities are shown.
6. When any existing utility requires adjustment or relocation, the contractor shall notify the proper utility company and coordinate the work accordingly. There shall be no claim made by the contractor for any costs caused by delays in construction due to the adjustment or relocation of utilities.
7. The contractor is to verify that the plans and specifications that he/she is building from are the very latest plans and specifications that have been approved by all applicable permit-issuing agencies and the owner. All items constructed by the contractor prior to receiving the final approval and permits having to be adjusted or re-done, shall be done at the contractor's expense.
8. Should the contractor encounter conflict between these plans and specifications, either among themselves or with the requirements of any and all reviewing and permit-issuing agencies, he/she shall seek clarification in writing from this engineer before commencement of construction. Failure to do so shall be at the sole expense to the contractor.
9. Unless otherwise noted the contractor shall furnish as-built drawings indicating all changes and deviations from approved drawings.
10. PEA Group will not be responsible for field design changes made by the contractor or the contractor's surveyor where PEA Group has not approved these design changes.

**CONTACTS**

**INGHAM CO. DRAIN COMMISSIONER**

ANGIE COSMAN, DRAIN ENGINEER  
707 BUHL AVENUE  
P.O. BOX 220  
MASON, MI 48854  
PHONE: (517) 719-4913

**PEA GROUP**

ALAN BOYER, P.E.  
2379 WOODLAKE DRIVE, SUITE 480  
OKEMOS, MI 48864  
PHONE: (844) 813-2949

**GRADING AND SITE WORK**

1. Prior to grading, cutting and filling the contractor shall remove all topsoil, debris, vegetation, etc. from the site. Acceptable material excavated from the cut areas shall be used for fill. Fill shall be placed in layers not exceeding depths of 12 inches and shall be compacted to 90% of its maximum unit weight.
2. All grading must be performed to insure positive drainage across the entire site, throughout the period of construction and after project completion.
3. All sedimentation and soil erosion control measures shown on these plans shall be constructed and must conform to Part 91 of Act 451 of the Public Acts of 1994 as amended. The Ingham County Drain Commissioner's Office is an Approved Public Agency (APA). The contractor shall be responsible for maintaining the sedimentation and soil erosion control measures throughout construction.
5. All topsoil from disturbed areas shall be set aside as to not mix with the subsoils. Upon completion of pipe installation, trench shall be backfilled according to the detail in this plan set and topsoil shall be replaced.

**STORM DRAINAGE SYSTEM**

1. Unless otherwise noted all storm drain pipe shall be C-76 CL-III (RCP). Material acceptable to the Ingham County Drain Commissioner's Office.
2. All storm drain manholes and catch basins shall conform to the Ingham County Drain Commissioner's Standard Details, or special details included in these plans.
3. All frames and covers on drainage structures shall be non-rocking, made of heavy duty cast iron.
4. All rim elevations in outlawn areas are approximate only and shall be adjusted by the contractor after final grades are established. All catch basin locations are approximate and shall be placed at the low point to collect the runoff and prevent ponding of water.
5. See Storm Drain Details on Sheet C-1.2.



**CAUTION!!**  
THE LOCATIONS AND ELEVATIONS OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. NO GUARANTEE OR RESPONSIBILITY OR WARRANTY IS MADE AS TO THE COMPLETENESS OR ACCURACY THEREOF. THE CONTRACTOR SHALL BE EXCLUSIVELY RESPONSIBLE FOR DETERMINING THE EXACT UTILITY LOCATIONS AND ELEVATIONS PRIOR TO THE START OF CONSTRUCTION.



CLIENT  
**INGHAM COUNTY DRAIN COMMISSIONER**  
707 BUHL AVENUE  
MASON, MICHIGAN

PROJECT TITLE  
**UNRUH DRAIN**  
SECTION 22, T4N, R1W  
MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN

REVISIONS	

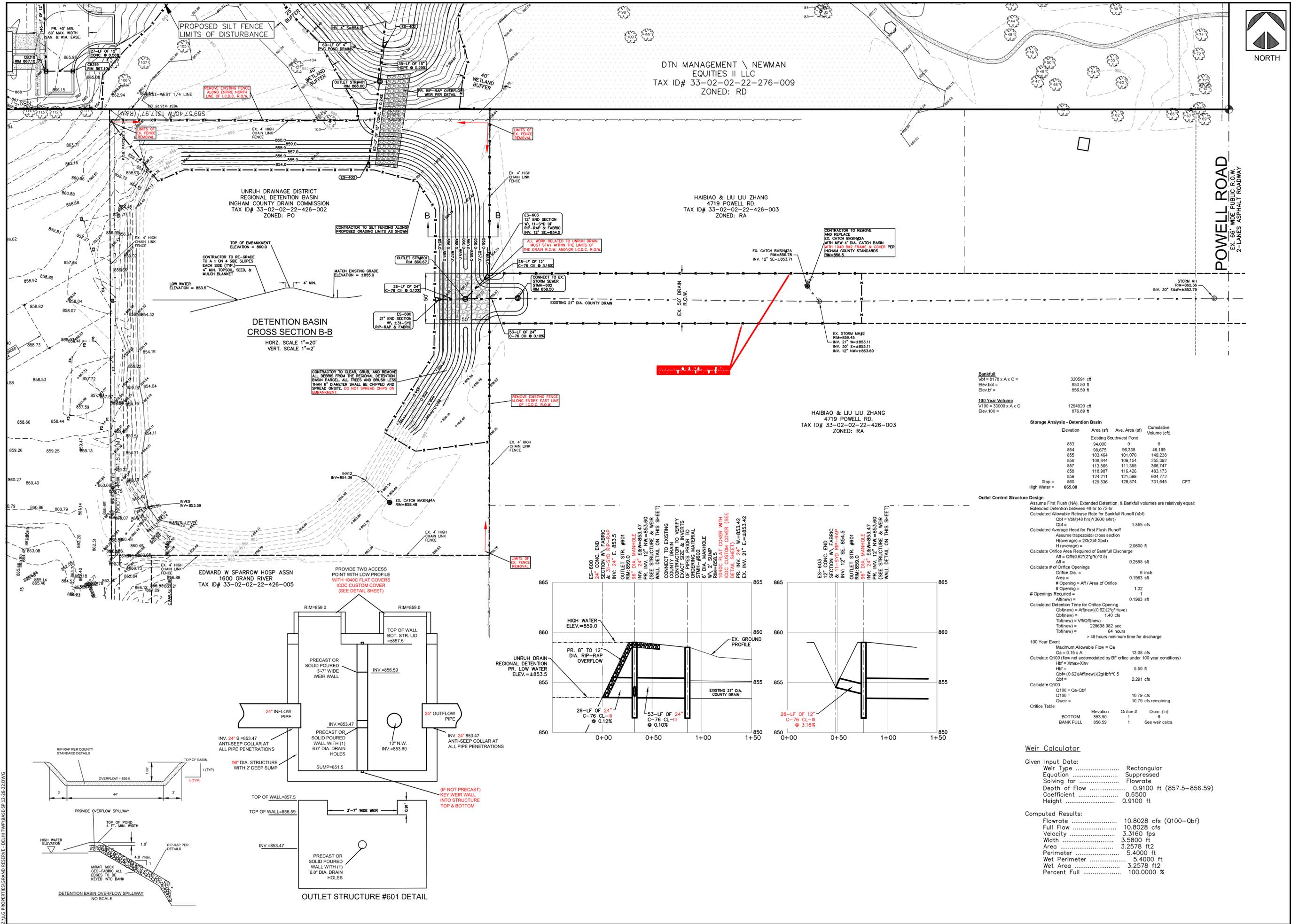
ORIGINAL ISSUE DATE:  
XXXXXX, 2024

DRAWING TITLE  
**NOTES AND CONTACTS**

PEA JOB NO.	2022-0005
P.M.	GKL
DN.	JMJ
DES.	GKL
DRAWING NUMBER:	

S:\PROJECTS\2022\2022-0005 UNRUH DRAIN USD-00\DWG\CONSTRUCTION\NOTES-22-0005.dwg PLOT DATE: 7/1/2024 9:42:01 AM





**Civil Engineering**  
Landscaping Architecture  
Land Surveying  
**DIFFIN**  
Engineering & Surveying  
24353 Tara Drive  
South Lyon, MI 48178  
P: 248.943.8244  
F: 248.378.2564  
www.Diffin-Eng.com

**Construction Services**

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**REVISIONS**

REV. WETLANDS PER TWP. WALK THRU 10-17-22
REV. PER I.C.D.C. 8-14-23 ENGINEERING REVIEW
REV. PER I.C.D.C. 2-6-23 ENGINEERING REVIEW

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**CLIENT:**  
DTM ASSET MANAGEMENT AND DEVELOPMENT  
2502 LAKE LANSING RD, SUITE C  
LANSING, MICHIGAN 48912

**UNRUH DETENTION BASIN IMPROVEMENT PLAN**  
GRAND RESERVE - RESIDENTIAL DEVELOPMENT

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These documents are instruments of service in respect of the Project and any reuse without written permission from the Engineer is prohibited. The Engineer (DES) for this project is not responsible for the design of any structure or system that is not shown on these drawings. The user shall indemnify and hold the Engineer harmless from and against all claims, damages, costs, and expenses, including attorneys' fees, arising out of or resulting from the use of these drawings, whether or not the same are caused in whole or in part by the negligence of the Engineer. Any such verification or adaptation will entitle DES to further compensation or fees to be agreed upon by user and DES.

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**SECTION 22**  
TOWN OF NORTH, RANGE 1 WEST  
MERIDIAN TOWNSHIP  
INGHAM COUNTY, MICHIGAN

DATE: 2-6-24  
Drawn By: XX  
P.E.: MD

---

Job No.: 220705  
Sheet No.

1" = 40'  
35

**Bankfull**

Vol = B170 x A x C =	320591 cft
Elev.bot =	853.50 ft
Elev.td =	856.59 ft

**100 Year Volume**

V100 = 33000 x A x C	1294920 cft
Elev.100 =	876.89 ft

**Storage Analysis - Detention Basin**

Elevation	Area (sf)	Ave. Area (sf)	Cumulative Volume (cft)
Existing Southwest Pond	94,000	0	0
853	98,675	96,335	48,165
855	103,464	101,070	142,238
856	108,844	106,154	255,392
857	113,865	111,355	366,747
858	118,987	116,426	483,173
859	124,211	121,569	604,772
Xtop = 860	129,536	126,874	731,645
High Water = 865.00			

CFT

**Outlet Control Structure Design**

Assume First Flush (NA), Extended Detention, & Bankfull volumes are relatively equal:  
 Extended Detention between 48-hr to 72-hr  
 Calculated Allowable Release Rate for Bankfull Runoff (vbf)  
 $Qbf = Vbf / (48 \text{ hrs} / 3600 \text{ s/hr})$   
 Calculated Average Head for First Flush Runoff  
 Assume trapezoidal cross section  
 $H(\text{average}) = 2/3 \times (H_{\text{top}} + H_{\text{bot}})$   
 Calculate Orifice Area Required of Bankfull Discharge  
 $Aff = C_d A_o \sqrt{2g(H - h_o)}$   
 $Aff =$   
 Calculate # of Orifice Openings  
 $\text{Orifice Dia.} =$  6 inch  
 $\text{Area} =$  1.963 sq ft  
 $\# \text{ Opening} =$  Aff / Area of Orifice  
 $\# \text{ Opening} =$  1.32  
 $\# \text{ Openings Required} =$  1  
 $Aff(\text{new}) =$  1.963 sq ft  
 Calculated Detention Time for Orifice Opening  
 $Td(\text{new}) = V / Qbf(\text{new})$   
 $Td(\text{new}) =$  228698.082 sec  
 $Td(\text{new}) =$  64 hours  
 100 Year Event  
 Maximum Allowable Flow =  $Qa$   
 $Qa = 0.15 \times A$   
 Calculate Q100 (flow not accommodated by BF orifice under 100 year conditions)  
 $Hbf = X_{\text{max}} - X_{\text{inv}}$   
 $Hbf =$  5.50 ft  
 $Qbf = (0.62)(Aff(\text{new}))\sqrt{2gHbf}/0.5$   
 $Qbf =$  2.291 cfs  
 Calculate Q100  
 $Q100 = Qa - Qbf$   
 $Q100 =$  10.79 cfs  
 $Qweir =$  10.79 cfs remaining  
 Orifice Table

	Elevation	Orifice #	Diam. (in)
BOTTOM	853.50	1	6
BANK FULL	856.59	1	See weir calcs.

**Weir Calculator**

Given Input Data:

Weir Type	Rectangular
Equation	Suppressed
Solving for	Flowrate
Depth of Flow	0.9100 ft (857.5 - 856.59)
Coefficient	0.6500
Height	0.9100 ft

Computed Results:

Flowrate	10.8028 cfs (Q100-Qbf)
Full Flow	10.8028 cfs
Velocity	3.3160 fps
Width	3.5800 ft
Area	3.2578 ft <sup>2</sup>
Perimeter	5.4000 ft
Wet Perimeter	5.4000 ft
Wet Area	3.2578 ft <sup>2</sup>
Percent Full	100.0000 %











**To: Board Members**  
**From: Township Manager Frank Walsh and Fire Chief Michael Hamel**  
**Date: April 11, 2024**  
**Re: Fire Apparatus**

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The fire department’s vehicle replacement schedule has been disrupted due to the ladder truck going out of service permanently. With the fall 2024 arrival of the new pumper, the 2008 pumper was scheduled to become the new reserve apparatus. This would allow the 25-year-old Pierce pumper, with its several mechanical issues and oil leaks, to be retired as a fire apparatus.

The best option for maintaining a reliable reserve fire apparatus is to move the 2028 pumper replacement up to 2025. Sutphen Corporation has a G9 Program 1 Pumper in production that would be available for delivery this fall. The total cost of the vehicle is \$940,497.44.

We met with Finance Director Ianni to discuss the potential of using an Installment Purchase Contract (IPC) as the funding device to purchase the second fire truck. The IPC would be generated through a local banking institution. The recommendation from Director Ianni is to hold off on committing to an interest rate and allow the Township Board to better vet our options in late fall. Indications are that later this year interest rates may fall. Near the end of the Board’s March 19 deliberations, it was suggested by Supervisor Pro-Tem Hendrickson that we consider the possibility of using a portion of our Motor Pool Fund balance as a down payment on the truck. After carefully reviewing our current fund balance, and expected 2024 revenue & expenses, it is possible to appropriate \$200,000 from the fund to reduce our future purchase price.

We appreciate the Township Board’s willingness to consider allowing the department to bolster our fleet.

The following motion is proposed for Board consideration:

**MOVE TO AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE APPROPRIATE DOCUMENTS FOR THE PURCHASE OF SUTPHEN CORPORATION’S G9 PROGRAM 1 PUMPER. FURTHER, THE TOWNSHIP BOARD APPROPRIATES \$200,000 FROM THE MOTOR POOL FUND AS A FUTURE DOWN PAYMENT TO REDUCE THE OVERALL INTEREST RATE EXPOSURE.**



**To: Board Members**  
**From: Trustee Scott Hendrickson and Trustee Marna Wilson**  
**Date: April 11, 2024**  
**Re: Memorandum to Establish Policy Review Working Group**

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The Township Board takes its role as a policymaking body for the Township very seriously. Over the last year, the Board has taken up several changes to policies that were brought forward by various Department Heads, and the Township has benefited from that work.

Through the process of reviewing these policies, it became clear that more would need to be reviewed. There may be processes and policies that are outdated and would be better removed or eliminated entirely and there may be some that are not currently in force that should be created.

As such, we recommend that the Township Board establish a Policy Review Working Group including several members of the Township Board, the Township Manager, the Human Resources Director, and additional staff, as necessary.

The goal of this working group is to review current policies and procedures to determine whether they are needed and, if so, if they can be left as is or amended. It will also identify gaps where new policies are needed and draft them. The Policy Review Working Group will recommend any changes to the Township Board for final approval, prior to being implemented.

We believe that a small-group setting including just a few Board Members and staff members will allow for vibrant discussions, while not slowing down the necessary progress that this Working Group is intended to complete. The full Township Board would still be part of the approval process, and could weigh in on the recommendations of the Working Group.

**MOTION: I move to establish the Policy Review Working Group consisting of two Township Board Members, the Township Manager (or their representative), the Human Resources Director, and a relevant rotating Departmental Director, based on the Policy to be updated. The Working Group will recommend new and revised policies to the Township Board for final approval.**

**ADDITIONAL MOTION: I move to appoint Trustee Peter Trezise and Clerk Deborah Guthrie to be the Board's representatives on the Policy Review Working Group.**



**To: Township Board**

**From: Timothy R. Schmitt, AICP  
Community Planning and Development Director**

**Date: April 11, 2024**

**Re: Recreational Marijuana License Application  
Zone 1 - Haslett Gallery**

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At the April 2, 2024 Township Board meeting, the Board held a public hearing and discussed the recreational marijuana license application for Haslett Gallery, Inc. This was the only application that was submitted for a recreational marijuana license in Zone 1, which is located at the southeast corner of Okemos Road and Haslett Road. The applicant is also the previously selected medical marijuana licensee, although they are not yet open for medical marijuana sales and have indicated on their application that they would not be applying to the State of Michigan for a medical license at this location.

The Recreational Marijuana License Review Committee previously reviewed the application and found no major issues in the request. The Township Board reviewed the matter and had two specific questions. The questions and applicant's response are as follows:

- The lease appears to be expired. Can we receive clarification on the term of the lease? - *To clarify, the "expiration date" in the lease is actually incorrect and we know that. The lease term states 6 years and the payment schedule also outlines 6 years. Sorry for the confusion. This was done years ago. We DO plan to exercise a 5-year option this fall if/when granted local approval.*
  
- Are there only two shareholders or are there more? Some of the documentation appears to indicate there are three? - *There are only two shareholders in Haslett Gallery INC. James Daly 80% and Brian Doelle 20%. That is outlined and attached in the operating agreement. I'm sure the agreement allows for additional shareholders to join but we have no plans to add shareholders.*

### **Township Board Action**

The Township Board has two options under the Marijuana Regulations Ordinance:

- a. Grant conditional approval of the application, with issuance of a permit subject to the conditional permit holder's compliance with the requirements of this article and any rules or procedures set forth by the Township Board or a local administrative body delegated with such task.
- b. Deny the application stating the reasons for such denial.

At this time, Staff and the Recreational Marijuana License Review Committee would **recommend** **CONDITIONAL approval** of the proposed recreational marijuana facility at 2119 Haslett Road, Suite A. Should the Board choose to take this action, the applicant will still need to go through the Special Use Permit review, which they are required to submit for within 60 days of action by the Board on the license application. After Special Use Permit review, the applicant can then begin the Building permit process, although this applicant is currently working under their active medical license conditional approval and will continue to do so.

The following motion is provided for the Township Board’s use during discussion of this item.

**Motion to adopt the resolution granting CONDITIONAL APPROVAL of the recreational marijuana license application to Haslett Gallery, LLC for the proposed marijuana retailer location at 2119 Haslett Road, Suite A. The property is zoned C-1, Commercial, and is located within the Marijuana Facilities Overlay District.**

**Attachments**

1. Resolution for Approval
2. March 26, 2024 Staff Report

**RESOLUTION TO APPROVE**

**CONDITIONAL Recreational Marijuana License  
2119 Haslett Road, Suite A - Haslett Gallery**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, MI 48864 on the 16<sup>th</sup> day of April 2024, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, Haslett Gallery LLC, lessee of the property at 2119 Haslett Road, Suite A, has submitted an application to operate a marijuana retailer to the located at this location, and

WHEREAS, the property is located within one of the five marijuana overlay districts established under the Meridian Township Zoning Ordinance; and

WHEREAS, Haslett Gallery LLC’s application was the only application received in Zone 1, where the property in question is located, and

WHEREAS, the application was determined to be a complete application by the Director of Community Planning and Development; and

WHEREAS, the application was reviewed by the Recreational Marijuana Review Committee, who unanimously recommended approval of the license to the Township Board, with no conditions or qualifiers; and

WHEREAS, the Township Board reviewed the application at their April 2<sup>nd</sup> regular meeting and had some clarification questions, which have been addressed by the applicant; and

WHEREAS, after reviewing the competitive review criteria established by the Township Board, the Board has determined that Haslett Gallery LLC is best suited to operate in Zone 1 in compliance with the local ordinances and the Michigan Regulation and Taxation of Marihuana Act, given the ownership group’s previous history in the industry; and

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby issued CONDITIONAL APPROVAL for a recreational marijuana license to Haslett Gallery LLC, for a marijuana retailer at 2119 Haslett Road, Suite A, subject to the following conditions:

1. Approval is granted in general accordance with the complete application submitted to the Township, signed by James Daly on 12/26/2023.

2. A Special Use Permit application for the facility must be submitted within 60 days following this approval.
3. Any material changes to the details in the licensing application will be reviewed by the Director of Community Planning and Development to determine the appropriate amendment procedure.

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 16<sup>th</sup> day of April, 2024.

\_\_\_\_\_  
Deborah Guthrie  
Township Clerk



## PREVIOUS REVIEW MEMO

**To:** Township Board

**From:** Timothy R. Schmitt, AICP  
Community Planning and Development Director

**Date:** March 26, 2024

**Re:** Recreational Marijuana License Application  
Zone 1 – Haslett Gallery

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The Recreational Marijuana Review Committee has completed their initial review of the applications that were submitted for recreational marijuana in the Township. Zone 1, which is located at the southeast corner of Okemos Road and Haslett Road. One application was received in this Zone during the January application window the Township Board authorized. The applicant, Haslett Gallery, Inc., is also the previously selected medical marijuana licensee, although they are not yet open for medical marijuana sales and have indicated on their application that they would not be applying to the State of Michigan for a medical license at this location.

### **Application Contents**

Staff reviewed the application based on the standards found in Section 40-68(2) of the Township Ordinances, which outlines the requirements for the submittal. Staff's review of the application determined that the application met all the requirements in the Ordinance. Notably, this applicant has indicated all along that their sales do not have odor issues, as they sell only pre-packaged products. Therefore, there should be no rogue odors, although they do have filtration systems that are utilized to ensure no trade odors escape. The applicant has operated other facilities and there are no denials/restrictions/suspensions/revocations/etc with the other licensed facilities. In total, the application meets the minimum standards of the Ordinance.

### **Competitive Review Criteria**

Although only one application was received in Zone 1, the application was still reviewed by the Review Committee against the competitive review criteria, to determine if there were any areas that needed to be clarified or additional information submitted.

*a. The content and sufficiency of the information provided in the application for recreational marijuana licensing.*

The Review Committee found no deficiencies in their application.

*b. Whether the proposed licensed location is consistent with the land use for the surrounding neighborhood.*

The facility is proposed to be located in a small commercial center that has been in this area for decades. The space is currently vacant and has been for some time, although the center itself is largely occupied. The location is consistent with the Master Plan designation for the property and the surrounding uses. There are residential uses to the south, but the operation is such that this facility will operate no differently than a traditional retail outlet.

*c. Whether the applicant and its stakeholders have demonstrated competency in business operations and have a good reputation in the community and marijuana industry, viewed in light of history of compliance with state and local laws and regulations; whether the applicant*

*or its stakeholders has held, or currently holds, any other state regulated license, including a CRA issued license or a liquor license; whether the applicant or its stakeholders currently operate or previously operated any other marijuana or state regulated businesses; reviews and references related to any ongoing business operations; and any other information or documentation that demonstrates good reputation and good moral character.*

The applicant, both corporate and individually, have not had a license, permit, or certificate issued by a licensing authority denied, restricted, revoked, or not renewed.

*d. The extent that proposed plans eliminate or minimize traffic, noise, and odor effects on the surrounding neighborhood.*

This application has the best possible odor control, by not bringing unpackaged products into the facility. This approach should lead to the 'lightest touch' of any of the marijuana applicants. Their noise and traffic are not expected to be more than a traditional retail outlet.

*e. Whether the applicant has demonstrated a dedication to Meridian Township and the community.*

The application indicated a strong push towards local hiring and so far during construction, they have utilized local contractors where possible. Their staffing plan is solid and indicates a total of 14 new full time equivalents, all starting at a minimum of \$15/hr.

*f. How the application meets a number of physical site criteria, listed in the procedures.*

The proposed facility would reuse an existing retail space that has been vacant for several years, including a period of time prior to the applicant leasing the space. They have already started the build out of the space, previously, for medical marijuana, putting over \$450,000 into the project. An additional \$250,000 is expected to complete construction on the space. There are no physical changes to the exterior of the space. The applicant has proposed a comprehensive security plan which will be reviewed by the Police Department during the Special Use Permit process.

*g. Whether the applicant and its stakeholders have reasonably demonstrated that they possess sufficient financial resources to implement and carry out their proposed business plan and operations. In assessing this criterium, the Township should consider the scope of applicant's proposed business plan in conjunction with documentation of financial assets (i.e. bank statements, tax returns, documents denoting pecuniary interest utilized by the CRA), liabilities, and sources of funding.*

The applicant has provided financial information showing that they have the capacity to take on the project and bring it to fruition.

*h. Whether the applicant is an existing and operating medical marijuana Permit Holder within the Township and the length of time of such operations.*

The applicant is one of the original medical marijuana applicants, but never finished construction during the Covid19 pandemic and did not open the facility.

*i. Whether the planned signage for the proposed location is consistent with the land uses in the surrounding neighborhood and of such a design and location that is in harmony with the purpose and intent of the Zoning Ordinance and the Meridian Township Recreational Marijuana Ordinance. This includes, but is not limited to, the size, location, construction materials of the sign and/or design of the sign, logos, or lighting.*

The signage being proposed is standard retail signage, with no obvious imagery that would be disharmonious with the surrounding commercial businesses and larger surrounding neighborhood. They will have a standard wall sign and a panel in the multi-tenant ground sign that already exists on the property.

*j. Whether the applicant has planned community outreach to the Township and its residents, including but not limited to planned educational services, charitable or philanthropic activity, community improvement, or other programs that will directly benefit the Township, Township services, or improve the health, safety, and welfare of the Township and its residents.*

The applicant has indicated some community benefits in their application, outlining what they have done in other communities and how that might apply to Meridian township.

### **Township Board Action**

The Township Board can approve or not approve a conditional permit in Zone 1 to Haslett Gallery. Should a conditional permit be granted, the applicant will then need to apply for Special Use permit review, which will start with the Planning Commission and ultimately be reviewed and approved/denied by the Township Board.



**To: Township Board**

**From: Timothy R. Schmitt, AICP  
Community Planning and Development Director**

**Date: April 11, 2024**

**Re: Recreational Marijuana License Application  
Zone 5 - SANDDS Meridian**

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At the April 2, 2024 Township Board meeting, the Board held a public hearing and discussed the recreational marijuana license application for SANDDS Meridian LLC. This was the only application that was submitted for a recreational marijuana license in Zone 5, which is roughly located on the east and west sides of Okemos Road, north of Jolly Road and south of Jolly Oak. The applicant is also the previously selected medical marijuana licensee. They have completed construction on their medical facility, received a temporary certificate of occupancy, and are in process with the State for issuance of their license to operate.

The Recreational Marijuana License Review Committee previously reviewed the application and found no major issues in the request. The Township Board reviewed the matter at their April 2<sup>nd</sup> meeting and had no major concerns or questions for the applicant.

**Township Board Action**

The Township Board has two options under the Marijuana Regulations Ordinance:

- a. Grant conditional approval of the application, with issuance of a permit subject to the conditional permit holder's compliance with the requirements of this article and any rules or procedures set forth by the Township Board or a local administrative body delegated with such task.
- b. Deny the application stating the reasons for such denial.

At this time, Staff and the Recreational Marijuana License Review Committee would **recommend** **CONDITIONAL approval** of the proposed recreational marijuana facility at 3520 Okemos Road, Suites 9 and 10. Should the Board choose to take this action, the applicant will still need to go through the Special Use Permit review, which they are required to submit for within 60 days of action by the Board on the license application. After Special Use Permit review, the applicant can then begin the Building permit process, although as previously mentioned, this applicant is far along in this process under their medical marijuana approval. The following motion is provided for the Township Board's use during discussion of this item.

**Motion to adopt the resolution granting CONDITIONAL APPROVAL of the recreational marijuana license application to SANDDS Meridian LLC for the proposed marijuana retailer location at 3520 Okemos Road, Suites 9 and 10. The property is zoned C-2, Commercial, and is located within the Marijuana Facilities Overlay District.**

**Attachments**

- 1. Resolution for Approval
- 2. March 26, 2024 Staff Report

**RESOLUTION TO APPROVE**

**CONDITIONAL Recreational Marijuana License  
3520 Okemos Road – SANDDS Meridian**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, MI 48864 on the 16<sup>th</sup> day of April 2024, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, SANDDS Meridian LLC, lessee of the property at 3520 Okemos Road, Suites 9 & 10, has submitted an application to operate a marijuana retailer to the located at this location, and

WHEREAS, the property is located within one of the five marijuana overlay districts established under the Meridian Township Zoning Ordinance; and

WHEREAS, SANDDS Meridian LLC application was the only application received in Zone 5, where the property in question is located, and

WHEREAS, the application was determined to be a complete application by the Director of Community Planning and Development; and

WHEREAS, the application was reviewed by the Recreational Marijuana Review Committee, who unanimously recommended approval of the license to the Township Board, with no conditions or qualifiers; and

WHEREAS, the Township Board reviewed the application at their April 2<sup>nd</sup> regular meeting and had no questions of the applicant; and

WHEREAS, after reviewing the competitive review criteria established by the Township Board, the Board has determined that SANDDS Meridian LLC is best suited to operate in Zone 5 in compliance with the local ordinances and the Michigan Regulation and Taxation of Marihuana Act, given the ownership group’s previous history in the industry; and

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby issued CONDITIONAL APPROVAL for a recreational marijuana license to SANDDS Meridian LLC, for a marijuana retailer at 3520 Okemos Road, Suites 9 and 10, subject to the following conditions:

1. Approval is granted in general accordance with the complete application submitted to the Township, signed by Nemer Haddad on 01/26/24.

2. A Special Use Permit application for the facility must be submitted within 60 days following this approval.
3. Any material changes to the details in the licensing application will be reviewed by the Director of Community Planning and Development to determine the appropriate amendment procedure.

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 16<sup>th</sup> day of April, 2024.

\_\_\_\_\_  
Deborah Guthrie  
Township Clerk



## PREVIOUS REVIEW MEMO

**To:** Township Board

**From:** Timothy R. Schmitt, AICP  
Community Planning and Development Director

**Date:** March 27, 2024

**Re:** Recreational Marijuana License Application  
Zone 5 - SAANDS Meridian

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The Recreational Marijuana Review Committee has completed their initial review of the applications that were submitted for recreational marijuana in the Township. Zone 5, which includes both the northeast and northwest quadrants of the intersection of Okemos and Jolly Roads. One application was received in this Zone during the January application window the Township Board authorized. The applicant, SAANDS Meridian, is the previously selected medical marijuana licensee. They have completed construction on their medical facility, received a temporary certificate of occupancy, and are in process with the State for issuance of their license to operate.

### **Application Contents**

Staff reviewed the application based on the standards found in Section 40-68(2) of the Township Ordinances, which outlines the requirements for the submittal. Staff's review of the application determined that the application met all the requirements in the Ordinance. This applicant provided the most complete application of the five received. They have detailed security and operations plans, along with a very detailed background of the other businesses operated and the parties involved. In total, the application meets the minimum standards of the Ordinance.

### **Competitive Review Criteria**

Although only one application was received in Zone 5, the application was still reviewed by the Review Committee against the competitive review criteria, to determine if there were any areas that needed to be clarified or additional information submitted.

*a. The content and sufficiency of the information provided in the application for recreational marijuana licensing.*

The Review Committee found no deficiencies in their application and noted that this application was the most complete of the five received.

*b. Whether the proposed licensed location is consistent with the land use for the surrounding neighborhood.*

The facility is proposed to be located in a small commercial center that has been in this area for decades. The space is currently vacant and has been for some time, although the center itself is largely occupied. The location is consistent with the Master Plan designation for the property and the surrounding uses. There are no residential uses adjacent, as the area is entirely non-residential and the use should function similar to any other retail operation.

*c. Whether the applicant and its stakeholders have demonstrated competency in business operations and have a good reputation in the community and marijuana industry, viewed in light of history of compliance with state and local laws and regulations; whether the applicant*

*or its stakeholders has held, or currently holds, any other state regulated license, including a CRA issued license or a liquor license; whether the applicant or its stakeholders currently operate or previously operated any other marijuana or state regulated businesses; reviews and references related to any ongoing business operations; and any other information or documentation that demonstrates good reputation and good moral character.*

The applicant, both corporate and individually, have not had a license, permit, or certificate issued by a licensing authority denied, restricted, revoked, or not renewed. They have a broad history in the industry, both medical and recreational and have no major issues over their time of operation.

*d. The extent that proposed plans eliminate or minimize traffic, noise, and odor effects on the surrounding neighborhood.*

The applicant comprehensively addresses each topic, notably odor, which they have a broad plan to address. This is another facility that doesn't sell loose product, meaning everything is sealed before arriving on site, strongly reducing the potential for odor issues.

*e. Whether the applicant has demonstrated a dedication to Meridian Township and the community.*

The applicant has committed to a living wage of \$20/hr plus benefits. Additionally, they have already made a substantial investment in the facility, purchasing the shopping center and building the space out for a medical license. Plans are in development to give the entire center a 'facelift' in the coming year.

*f. How the application meets a number of physical site criteria, listed in the procedures.*

The security plan that has been provided is top notch, outlining items that are well beyond a standard plan. The proposed facility would reuse an existing building rather than build new, folding into the existing retail framework of the Township. There is a substantial amount of investment into the space and separately, the applicant is proposing to enhance the entire facade the shopping center as the project moves forward.

*g. Whether the applicant and its stakeholders have reasonably demonstrated that they possess sufficient financial resources to implement and carry out their proposed business plan and operations. In assessing this criterium, the Township should consider the scope of applicant's proposed business plan in conjunction with documentation of financial assets (i.e. bank statements, tax returns, documents denoting pecuniary interest utilized by the CRA), liabilities, and sources of funding.*

The applicant has provided financial information showing that they have the capacity to take on the project and bring it to fruition.

*h. Whether the applicant is an existing and operating medical marijuana Permit Holder within the Township and the length of time of such operations.*

The applicant is one of the original medical marijuana applicants. They have received temporary occupancy on the space, having finished construction on the build out and are working with the State of Michigan to get their medical license issued so they can open and operate.

*i. Whether the planned signage for the proposed location is consistent with the land uses in the surrounding neighborhood and of such a design and location that is in harmony with the purpose and intent of the Zoning Ordinance and the Meridian Township Recreational Marijuana*

*Ordinance. This includes, but is not limited to, the size, location, construction materials of the sign and/or design of the sign, logos, or lighting.*

The proposed sign is relatively standard retail type signage on the wall of the building, above the suite.

*j. Whether the applicant has planned community outreach to the Township and its residents, including but not limited to planned educational services, charitable or philanthropic activity, community improvement, or other programs that will directly benefit the Township, Township services, or improve the health, safety, and welfare of the Township and its residents.*

The applicant has provided a broad community outreach program in their application information, including regular meetings to keep the community informed and processes for address complaints.

**Township Board Action**

The Township Board can approve or not approve a conditional permit in Zone 5 to SAANDS Meridian. Should a conditional permit be granted, the applicant will then need to apply for Special Use permit review, which will start with the Planning Commission and ultimately be reviewed and approved/denied by the Township Board.



**To: Township Board**

**From: Timothy R. Schmitt, AICP  
Community Planning and Development Director**

**Date: April 11, 2024**

**Re: Recreational Marijuana License Application  
Zone 4 – Okemos Local Investments**

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At the April 2, 2024 Township Board meeting, the Board held a public hearing and discussed the recreational marijuana license application for Okemos Local Investments, located at 4360 Hagadorn Road. This was the only application that was submitted for a recreational marijuana license in Zone 4, which is located on the east side of Hagadorn Road, south of Mount Hope Road and the CSX Railroad tracks. The applicant, Okemos Local Investments, was previously selected as a medical marijuana licensee, although their approval lapsed and no construction towards a facility was ever started.

The Recreational Marijuana License Review Committee previously reviewed the application and found the application to be complete but raised several questions as to the thoroughness of the information submitted, especially as it related to responding to the competitive review criteria, which is the determining factor for the Township Board in issuing a license. The applicant subsequently submitted additional information clarifying these items and providing additional information.

The Township Board reviewed the matter and had a number of questions and concerns that were discussed in detail. Given that the Board had two members absent on the 2<sup>nd</sup>, the decision was made to bring this application back for further discussion on the 16<sup>th</sup>.

**Township Board Action**

The Township Board can approve or not approve a conditional permit in Zone 4 to Okemos Local Investments. Should a conditional permit be granted, the applicant will then need to apply for Special Use permit review, which will start with the Planning Commission and ultimately be reviewed and approved/denied by the Township Board. The previous Staff report from March 27, 2024 is attached to this memo for reference. Staff looks forward to the additional discussion on this application.



## PREVIOUS REVIEW MEMO

**To:** Township Board

**From:** Timothy R. Schmitt, AICP  
Community Planning and Development Director

**Date:** March 27, 2024

**Re:** Recreational Marijuana License Application  
Zone 4 – Okemos Local Investments

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The Recreational Marijuana Review Committee has completed their initial review of the applications that were submitted for recreational marijuana in the Township. Zone 4, which is located on the east side of Hagadorn Road, south of Mount Hope Road and the CSX Railroad tracks. One application was received in this Zone during the January application window the Township Board authorized. The applicant, Okemos Local Investments, was previously selected as a medical marijuana licensee, although their approval lapsed and no construction towards a facility was ever started.

### **Application Contents**

Staff reviewed the application based on the standards found in Section 40-68(2) of the Township Ordinances, which outlines the requirements for the submittal. Staff's review of the application determined that the application met all the requirements in the Ordinance, however we did ask the applicant for multiple clarifications, given the nature of the ownership structure, which includes several llcs, some of which are new as of earlier this year. This is not unusual in the industry, it just creates layers for Staff to research through. In total, the application meets the minimum standards of the Ordinance.

### **Competitive Review Criteria**

Although only one application was received in Zone 4, the application was still reviewed by the Review Committee against the competitive review criteria, to determine if there were any areas that needed to be clarified or additional information submitted.

*a. The content and sufficiency of the information provided in the application for recreational marijuana licensing.*

All application deficiencies were resolved acceptably by the applicant.

*b. Whether the proposed licensed location is consistent with the land use for the surrounding neighborhood.*

The facility is proposed to be located in an area along Hagadorn Road that is on the edge of the built up area of the Road. There is an office building to the north, but to the south is one single-family home surrounded by a large amount of natural area. To the west is one of Michigan State University's research farms. The house proposed to be repurposed for the proposed facility is in need of repairs and refurbishment. The proposed use is consistent with the Master Plan designation for the property.

*c. Whether the applicant and its stakeholders have demonstrated competency in business operations and have a good reputation in the community and marijuana industry, viewed in light of history of compliance with state and local laws and regulations; whether the applicant*

*or its stakeholders has held, or currently holds, any other state regulated license, including a CRA issued license or a liquor license; whether the applicant or its stakeholders currently operate or previously operated any other marijuana or state regulated businesses; reviews and references related to any ongoing business operations; and any other information or documentation that demonstrates good reputation and good moral character.*

The applicant, both corporate and individually, have not had a license, permit, or certificate issued by a licensing authority denied, restricted, revoked, or not renewed.

*d. The extent that proposed plans eliminate or minimize traffic, noise, and odor effects on the surrounding neighborhood.*

This application is relying on the fact that they are in a relatively unpopulated portion of the Township as the main inhibitor of negative externalities. They have limited detail on odor control, with basic systems in place to limit smells. They have acknowledged traffic through their traffic study, which indicates that a turn lane and taper lane are likely to be required by the Ingham County Road Department. Given the location however, traffic would not be expected to be a major concern.

*e. Whether the applicant has demonstrated a dedication to Meridian Township and the community.*

The application largely did not address this issue. One of the proposed owners, however, is a resident of the Township and lives nearby the proposed facility.

*f. How the application meets a number of physical site criteria, listed in the procedures.*

The property and house in question are in need of investment and rehabilitation and the applicant is proposing to do just that. The proposal will substantially improve the property and the corridor generally in this regard. The security plan is fairly basic at this time, following State guidelines. We will solicit further feedback from the Police Department during the Special Use Permit review process.

*g. Whether the applicant and its stakeholders have reasonably demonstrated that they possess sufficient financial resources to implement and carry out their proposed business plan and operations. In assessing this criterium, the Township should consider the scope of applicant's proposed business plan in conjunction with documentation of financial assets (i.e. bank statements, tax returns, documents denoting pecuniary interest utilized by the CRA), liabilities, and sources of funding.*

At this point, the applicant has provided no information about the financial backing of the project. This is something that will be addressed by the State, should this application proceed to licensing.

*h. Whether the applicant is an existing and operating medical marijuana Permit Holder within the Township and the length of time of such operations.*

This application was one of the originally selected medical marijuana applications, but they never proceeded to special use permit review or construction.

*i. Whether the planned signage for the proposed location is consistent with the land uses in the surrounding neighborhood and of such a design and location that is in harmony with the purpose and intent of the Zoning Ordinance and the Meridian Township Recreational Marijuana Ordinance. This includes, but is not limited to, the size, location, construction materials of the sign and/or design of the sign, logos, or lighting.*

Signage details have not been submitted at this time.

*j. Whether the applicant has planned community outreach to the Township and its residents, including but not limited to planned educational services, charitable or philanthropic activity, community improvement, or other programs that will directly benefit the Township, Township services, or improve the health, safety, and welfare of the Township and its residents.*  
No information has been provided with respect to this standard of review.

**Township Board Action**

The Township Board can approve or not approve a conditional permit in Zone 4 to Okemos Local Investments.. Should a conditional permit be granted, the applicant will then need to apply for Special Use permit review, which will start with the Planning Commission and ultimately be reviewed and approved/denied by the Township Board.