

**CHARTER TOWNSHIP OF MERIDIAN
ENVIRONMENTAL COMMISSION AGENDA**
Wednesday, December 4, 2013
Town Hall Room
Meridian Municipal Building
5151 Marsh Road, Okemos, MI 48864

WorkSession

1. Call the work session to order at 6:30 p.m.
2. Approval of the work session agenda
3. Review of the minutes of the October 2, 2013 work session/regular meeting
4. Discuss 2013 accomplishments and goals for 2014
5. Public remarks
6. Adjournment

Regular Meeting

1. Call the regular meeting to order at 7:00 p.m.
2. Approval of the regular meeting agenda
3. Approval of the minutes of the October 2, 2013, work session/regular meeting
4. Public remarks
5. Chair's Report
6. Communications/staff report
 - a. Joint meeting with the Township Board on January 7, 2014
7. Other Business
 - a. Resolution to approve the 2014 meeting schedule
 - b. 2013 accomplishments
 - c. Goals for 2014
8. Study groups/liaison reports
9. Public remarks
10. Adjournment

WORK SESSION

PRESENT: Commissioners Searl, Kielbaso, Thomas, Moran, Chair Jackson (6:40), and Commissioner Scherbarth (6:42).

ABSENT: Student Commissioners Stanley and Martell.

STAFF

PRESENT: Richard F. Brown, Jr., AICP, Associate Planner

OTHERS

PRESENT: None

1. **CALL WORK SESSION TO ORDER**

Vice-Chair Thomas called the meeting to order at 6:34 p.m.

2. **APPROVAL OF THE WORK SESSION AGENDA**

The Work Session agenda was approved without objection.

3. **REVIEW OF THE MINUTES OF THE SEPTEMBER 4, 2013 WORK SESSION AND REGULAR MEETING**

Minor corrections.

4. **PUBLIC REMARKS**

None

5. **ADJOURNMENT**

Work session adjourned without objection at 6:52 p.m.

**CHARTER TOWNSHIP OF MERIDIAN
ENVIRONMENTAL COMMISSION MINUTES
Meridian Municipal Building
October 2, 2013 - draft**

REGULAR MEETING

PRESENT: Chair Jackson, Vice-Chair Thomas, and Commissioners Moran, Kielbaso, Scherbarth, and Searl.

ABSENT: Student Commissioners Martell and Stanley.

STAFF

PRESENT: Richard F. Brown, Jr., AICP, CBSP Associate Planner

OTHERS

PRESENT: Christine Spitzley, AICP, Tri-County Regional Planning Commission

1. CALL REGULAR MEETING TO ORDER

Chair Jackson called the meeting to order at 7:03 p.m.

2. APPROVAL OF THE REGULAR MEETING AGENDA

- **MOTION** by Commissioner Kielbaso to approve the agenda. Supported by Commissioner Thomas. Approved 6-0.

3. REVIEW AND APPROVAL OF THE OCTOBER 2, 2013 WORK SESSION AND REGULAR MEETING MINUTES

- **MOTION** by Commissioner Thomas to approve the minutes with corrections. Supported by Commissioner Moran. Approved 6-0.

4. GREEN THEMES PRESENTATION BY CHRISTINE SPITZLEY OF TRI-COUNTY REGIONAL POLANNING COMMISSION

Presentation on repurposing waste products through ByProduct Synergy instead of landfilling it.

5. PUBLIC REMARKS

None

6. CHAIR'S REPORT

Chair Jackson noted the upcoming Recycling Event on October 5th and asked for volunteers both for that event and people who may want to fill the vacancy on the Commission.

7. COMMUNICATIONS/STAFF REPORT

Associate Planner Brown summarized the following:

- Update on Green Theme speakers for this fall
- Interesting environmental items from Ireland
- Recycling event is coming up on October 5th

8. **OTHER BUSINESS**

None

9. **STUDY GROUPS/LIAISON REPORTS**

- Commissioner Kielbaso provided an update on the efforts of the Land Preservation Advisory Board including a tree planting program going on in the Northwest Preserve between October 12th and 14th.

10. **PUBLIC REMARKS**

None

11. **ADJOURNMENT**

- **MOTION** by Commissioner Kielbaso to adjourn the Regular Meeting. Supported by Commissioner Searl. Approved 5-0. Meeting adjourned at 7:53 p.m.

**Environmental Commission
2014 Meeting Schedule**

RESOLUTION

At a regular meeting of the Environmental Commission of the Charter Township of Meridian, Ingham County, held at the Meridian Township Upstairs Conference Room, 5151 Marsh Road, Okemos, MI 48864-1198, on the 4th day of December 2013 at 7:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, Public Act 261 of the Public Acts of 1968 requires a publication of the meeting schedule of every Municipal Board at least once a year; and

WHEREAS, the Environmental Commission desires to announce the time, date, and place of all meetings of the Environmental Commission, including so called work sessions pursuant to the provisions of Act 267 of the Public Acts of 1976, it is the desire of the Environmental Commission to maintain a meeting schedule, which is generally the first Wednesday of each month.

NOW, THEREFORE, BE IT RESOLVED BY THE ENVIRONMENTAL COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN as follows:

1. The Environmental Commission will meet in regular session in the Town Hall Room, Meridian Municipal Building, 5151 Marsh Road, unless noticed or posted otherwise, at approximately 7:00 p.m. on the first Wednesday of the month, as listed below for January through December, 2013. Furthermore, if a work session is to be held, it will occur at approximately 6:30 p.m. on the same night of the scheduled meetings, in a location noticed on the meeting agenda or otherwise posted.
2. The specific dates for the regular meetings are as follows:

January	15
February	5
March	5
April	2
May	7
June	4
July	2
August	6
September	3
October	1
November	5
December	3

**Environmental Commission Meeting Dates
2014 Schedule
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3. Meetings may be canceled, recessed, re-scheduled, or postponed by members of the Environmental Commission pursuant to the statute thereto appertaining.
4. Any special meetings to be held by the Environmental Commission shall be noticed and/or posted at least 48 hours prior to the scheduled time.
5. A summary of this resolution stating date, place, and time shall be posted in the Meridian Municipal Building within ten (10) days after the first regularly scheduled meeting of the year in accordance with MCL 15.265.

ADOPTED: YEAS: Commissioners _____

NAYS: None

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified Chairperson of the Environmental Commission, Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the resolution adopted at a regular meeting of the Environmental Commission, held on the 4th day of December 2013.

James E. Jackson, Chair
Environmental Commission

RESOLUTION TO APPROVE

**Special Use Permit #13141
(Woolledge)
Work/fill in the Floodplain**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 25th day of November 2013, at 7:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Jeff & Arianna Woolledge requested a special use permit (Special Use Permit #13141) to enlarge an existing pond and create a berm by placing fill in the 100-year floodplain in Section 20 of the Township; and

WHEREAS, Section 86-436, Conservancy District of the Township Code of Ordinances requires a special use permit for the proposed activities impacting the 100 year floodplain; and

WHEREAS, the Planning Commission held a public hearing on Special Use Permit #13141 at its meeting on November 18, 2013, and reviewed the staff material forwarded under cover memorandums dated November 14, 2013 and November 21, 2013; and

WHEREAS, the proposed work and fill in the floodplain is consistent with the requirements and standards outlined in Section 86-436, the Conservancy District for the granting of a special use permit because the fill will not cause an increase in the flood level as it will be exceeded by the proposed cut; and

WHEREAS, the improvements associated with the proposed project will not be adverse or damaging to the public health, safety, or welfare because a 1.25:1.00 compensating cut will be provided in exchange for the proposed fill and site topography will be appropriately shaped, thus eliminating potential hazardous impacts from the project on neighboring uses and properties; and

WHEREAS, the proposed work and fill in the floodplain is consistent with the general purpose identified in Chapter 86-5 as it reduces the hazards to life and property from flood and other dangers by increasing the impoundment capacity of the 100-year floodplain; and

WHEREAS, the proposed work and fill in the floodplain will not alter the property's residential character, use, and appearance, nor will it include operations, processes, or activities that would result in the production of excessive traffic, noise, smoke, fumes, glare or odors; and

WHEREAS, the Director of Public Works and Engineering in his role as the Township Floodplain Manager, approved the project, contingent on any permits or conditions required by the Township.

**Resolution to Approve
SUP #13141 (Wooledge)
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NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Special Use Permit #13141 subject to the following conditions:

1. Approval is subject to the plan prepared by Mayotte Engineering & Design, dated September 30, 2013, and the related materials submitted as part of Special Use Permit #13141, subject to revisions as required.
2. The applicant shall obtain any applicable permits, licenses, and approvals from the Michigan Department of Environmental Quality and the Township prior to any further site work taking place. Copies of all permits, licenses, and approvals shall be submitted to the Department of Community Planning & Development.
3. In no case shall the impoundment capacity of the floodplain be reduced.
4. Prior to work restarting on the site, silt fencing shall be installed at the required 40 foot setback from regulated wetlands located to the east of the berm to prevent accidental erosion and/or disturbance in the water features setback.
5. All fill placed in the floodplain or on other parts of the subject site shall be protected against erosion with silt fencing.
6. Prior to any additional site work taking place, the applicant shall provide to the Department of Community Planning & Development a set of detailed stormwater calculations prepared and sealed by a professional engineer, which confirm that additional stormwater will not accumulate on properties located east of the proposed berm because of the addition of the berm.
7. If detailed stormwater calculations as described in condition #6 above cannot be provided, the entire berm proposed in the 100-year floodplain shall be removed and all soils from it deposited in an upland location first approved by the Director of Community Planning & Development. Upon removal of the berm, the pre-existing grade shall be re-established.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified Chairperson of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the

**Resolution to Approve
SUP #13141 (Wooledge)
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foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 25th day of November, 2013.

Patricia Jackson, Chair
Meridian Township Planning Commission

**ENVIRONMENTAL STEWARDSHIP AWARDS
Nomination Form**

The purpose of the Environmental Stewardship Awards (ESA) is to recognize and honor those who have significantly contributed to the conservation of natural resources and the protection of the environment of Meridian Township.

CATEGORIES:

Education/Schools:

Nominee(s):

Reasons:

Business/Industry:

Nominee(s):

Reasons:

Public Officials/Agencies/Bodies:

Nominee(s):

Reasons:

Private Individuals/Groups/Homeowners Associations/Service Clubs:

Nominee(s):

Reasons:

CRITERIA:

Nominees should exhibit some or all of the following:

- Educational value
- Potential for stimulating other environmental efforts
- Innovation or unique character
- Actual improvement or benefit to the environment
- Environmental leadership or initiative
- Sustainability or permanence

Please return to: Meridian Township Environmental Commission: c/o Department of Community Planning & Development, Meridian Municipal Building, 5151 Marsh Road, Okemos, MI 48864 (517) 853-4560 or to brown@meridian.mi.us.

All nominations are due by March 1, 2014. Awards are scheduled to be presented in spring, 2014.

Nominators Name (optional) _____ Phone # _____

E-mail address: _____