



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
July 9, 2024 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. 2024 Green Grants

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. INTERIM TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes-June 18, 2024 Regular Township Board Meeting
 - C. Bills
 - D. Memorandum of Understanding Between Meridian Township and Ingham County for Sanitary Sewer Projects at the Lake Lansing Boat Launch
 - E. REVISED Friends of Historic Meridian-Beer in the Barn Liquor License
 - F. Environmental Commission Appointment
 - G. Ratification of New Full Time EMT/Firefighter Appointments
 - H. Outdoor Gathering Permit- High Caliber Karting 2024 Meridian Motorfest
 - I. Whitehills Lakes South #1 Public Streetlighting Improvement Special Assessment District #428 – Resolution #4
 - J. Township Board Liaison Appointment to Land Preservation Advisory Board

10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS
12. ACTION ITEMS
 - A. Community Survey
 - B. Whitehills Lakes Subdivision #7 – Streetlight SAD Resolution 3
 - C. 2nd Quarter Budget Amendments

13. BOARD DISCUSSION ITEMS
 - A. Fire Truck Financing

14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Interim Township Manager Tim Schmitt, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

Providing a safe and welcoming, sustainable, prime community.

A PRIME COMMUNITY
meridian.mi.us



9.A

**CONSENT AGENDA
BOARD
COMMUNICATIONS**

From: WALLACE MARKHAM <[REDACTED]>
Sent: Monday, June 17, 2024 3:27 PM
To: Board <Board@meridian.mi.us>
Subject: Proposed Commercial Adult Use Marijuana Dispensary

Dear Board Members -

I am writing in regard to the proposed Commercial Adult Use Marijuana Dispensary (Special use permit # 24009) to be located in the Okemos and Jolly Rd. intersection. I am strongly opposed to this business locating so close to our schools. Our children do not need to be exposed to this in our Community. In addition, this proposed business would be located in a very busy traffic location with inadequate parking. The amount of additional congestion that would be created is a public safety hazard that would likely see an increase in traffic accidents.

I strongly urge you to not allow this business to open in this location, or in our Community for that matter. Thank you,

Wallace J Markham
[REDACTED]
Okemos, Mi. 48864

RECEIVED

JUN 18 2024

Meridian Township
Clerk's Office

RICHARD S. BAIBAK
PROF. COMM. PLANNER
5620 HALLOWAY RD
HASLET, MI, 48840
517-749-5864

LE FUTURE GOALS FOR MERIDIAN TWP
FROM A 56 YR RESIDENT.

- ① INSTALL A DOME ATOP THE CLOCK TOWER
LIGHT IT WITH LASERS OR INTERIOR LEDS
USE IT AS A COLOR CHANGING WEATHER ADVISOR
OR A CELEBRATORY LIGHT.
- ② DESIGNATE THE AREA ALONG HASLETT ROAD
FROM MARSH RD TO CADE STREET AS A
HISTORIC DISTRICT TO PROTECT THE
SEARS ROEBUCK KIT HOUSES ALONG HASLETT RD.
- ③ PLACE GUARD ROCKS OR CONCRETE
TRAFFIC BLOCKS ALONG FRANKLIN S
TO PROTECT CHILDREN IN THE PLAYGROUND
- ④ EXTEND MARSH RD SOUTH THRU THE RANNEY
HOUSE AROUND THE SUBSTATION ON THE SOUTH
SIDE OF THE RED CEDAR AND LET IT SERVE
AS AN EXTENSION OF MOUNT HOPE AVE.
- ⑤ INSTALL STREET LIGHTING WITH
CHARACTER FROM MERIDIAN RD ON GRIDLINE
EAST TO EAST LANSING CITY LIMITS
- ⑥ INSTALL STREET LIGHTING ON MARSH ROAD
TO I-69 BL
- ⑦ ASSESS HOUSES BEING RENTED
IN RESIDENTIAL AREAS FOR PERMITTING
REQUIREMENT, LANDLORD FEES, ETC.
- ⑧ ENCOURAGE A 30A PRIZE AWARD
EACH YEAR FOR EACH SUBDIVISION
IN THE RESIDENTS WITH THE BEST
YARD
- ⑨ INSTALL CHARACTER STREET LIGHTING
ON HASLETT RD. FROM EAST LANSING TO HASLETT

- ⑩ INSTALL LIGHTED STREET NAME SIGNS AT MAJOR INTERSECTIONS.
- ⑪ LIGHT INTERSECTIONS LIKE RABY RD AT THE ROAD GOING NORTH & SOUTH.
- ⑫ SET STANDARDS FOR DOOR TO DOOR PROMOTERS, SALES PEOPLE, HUSTLERS ETC HAVE THEM GO THRU POLICE CHECKS AND WEAR LICENSED PERMITS.

⑬ SET UP SUBDIVISION TV SURVEILLANCE?

⑭ SET UP STREET LIGHTS FROM JOLLY RD TO GR. RIVER ON OAKMOS ROAD

⑮ ENCLOSE THE OUTDOOR MARKETS WITH ROLLER CURTAINS, INFRARED HEATERS, AND REST ROOMS.

AB aibal

PCP

517-749-5864

TEXT

OR

CALL

NO

EMAIL

From: Nancy Hostetler <[REDACTED]>
Sent: Tuesday, June 18, 2024 11:05 AM
To: Board <Board@meridian.mi.us>
Subject: Proposed Marijuana Dispensary

As a long-time resident of Okemos/Meridian Township, I respectfully request that the Meridian Township Board NOT approve the marijuana dispensary proposed for the strip mall at Okemos and Jolly Roads.

I do not believe this location, given its proximity to the highway, schools and residential neighborhoods, is appropriate for this type of business. It will degrade the quality of our community, in my opinion.

Thank you for taking my views into consideration.

From: Sarah Sanders <[REDACTED]>

Sent: Tuesday, June 18, 2024 12:43 PM

To: Board <Board@meridian.mi.us>

Subject: Proposed Marijuana Dispensary

As a long-time resident of Okemos/Meridian Township, I respectfully request that the Meridian Township Board NOT approve the marijuana dispensary proposed for the strip mall at Okemos and Jolly Roads.

Given its proximity to the highway, schools, a tutoring center (Mathnasium) and residential neighborhoods, I do not believe this location is appropriate for this type of business. It will degrade the quality of our community, as these already plentiful dispensaries have done across Lansing and other surrounding communities.

Thank you for taking my views into consideration.

Sincerely,
Sarah Sanders

From: JOSEPH LONGO <[REDACTED]>

Sent: Tuesday, June 18, 2024 8:28 PM

To: Board <Board@meridian.mi.us>

Subject: Urgent Concern Regarding Proposed Marijuana Dispensary at Okemos and Jolly Roads

Dear Members of the Meridian Township Board,

We write to you with deep concern regarding the proposed commercial marijuana dispensary slated for the corner of Okemos and Jolly Roads, under special use permit 24009.

One of our primary concerns is the potential for increased drug trafficking in our area, particularly off of I-96. Placing a dispensary at this location could attract unwanted activity and pose a risk to the safety and security of our community.

Furthermore, placing such an establishment at this location poses several other significant issues. The increased traffic it could bring to an already congested intersection, particularly during peak hours, is troubling. Moreover, its proximity to multiple schools raises valid concerns about safety and the potential for unwanted activities near educational facilities. Additionally, there are existing dispensaries in nearby Lansing, making another establishment unnecessary in our area.

We are disappointed that the matter of allowing such dispensaries in Meridian Township was decided upon during an August election, a time when many residents are away and when such issues are not at the forefront of public awareness. This timing may not have adequately informed all stakeholders about the potential implications.

Given these concerns, we strongly urge the Board to reconsider the approval of this special use permit. We believe allowing such a dispensary at Okemos and Jolly Roads could have detrimental effects on the residential character and property values of our community and diminish the appeal and value of our neighborhoods.

We respectfully request that you take immediate action to revoke the special use permit for this dispensary.

We appreciate your attention to this matter and look forward to a resolution that aligns with safeguarding the best interests of our community.

Sincerely,

Cynthia and Joseph Longo
Hiawatha Park, Okemos

From: Marlene Stover <[REDACTED]>
Sent: Wednesday, June 19, 2024 6:57 AM
To: Board <Board@meridian.mi.us>
Subject: Jolly/Okemos dispensary

Good morning,

Thank you for your time and attention last night to this very important matter. I wasn't planning to speak last night, but I hope my points came across.

I understand the main driver must be revenue from these businesses, but at what cost long term? The nail salon owner in that strip mall said her rent is going up 2-3x. Does this dispensary plan on taking over additional space in that strip mall? The Grand River location that was approved will have 4,000 square feet. Doesn't that satisfy whatever demand there is in our community? Do we want more dispensaries in Meridian Township than we have Quality Dairy's?

A friend of mine moved from Holt to Okemos and talked about the smell from the nearby dispensaries. This location will be next to a cleaners, will the clothes there start to smell like weed? It's next to Bigby, will people want to sit in the coffee shop and smell weed from next door?

People move to Okemos for the schools, great neighborhoods and safety. Cannabis stores detract from these qualities. I live in Spring Lake and my son's car was broken into a couple weeks ago. Last weekend, a friend who lives in Ember Oaks had her car stolen out of her garage and it resulted in a police chase in Detroit. Having a dispensary near so many neighborhoods will lead to even more burglaries and crime. Meridian Township will need to increase their police budget.

It seems to me only one of the owners lives in Ember Oaks and that will be far from the smells coming from the dispensary. The rest are not from our community. They don't care what happens to our property values, decreased property taxes, increased crime. They don't care that hundreds of kids and families will pass their dispensaries every day. Maybe that like that it's potential future business for them.

Lastly, please look into the danger that prolonged use can have on adolescents. Google marijuana and schizophrenia, I've attached an article from the WSJ from a few weeks ago. Let's be a community that continues to set our youth up for success, not one that promotes the use of cannabis by having 3 of these businesses in our township and one right under their noses.

When people come off the highway one of the first things they'll see is a cannabis store. If I were moving here for the first time for a job I would be repulsed by that and would look elsewhere. Every single person that I have talked to about this has no idea it is going in at

that location and is against it. Kids already have a hard enough time as it is, don't tempt them with marijuana use as they pass by several times a day. Let's keep Meridian Township and the area where a majority of the neighborhoods are located, the family oriented community that it is.

Thank you for your consideration,
Marlene Russell Stover



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When Braxton Clark was in high school, he used marijuana to control his emotions. At 17, he used it every day.

When he was 18, he had a psychotic episode after using cannabis and was admitted to a hospital. He spent the next three years sober. Then one day he tried cannabis again. Before long, he was back in the hospital.

"I had lost my faculties. I wasn't making sense," said Clark, now 24.

He has been sober a year and is thriving in college with the help of medication. Doctors have diagnosed him with a psychotic disorder, brought on by using cannabis.

Braxton is among thousands of teenagers and young adults who have developed delusions and paranoia [after using cannabis](#). Legalization efforts have [made cannabis more readily available](#) in much of the country. More frequent use of marijuana that is [many times as potent as](#) strains common three decades ago is [leading to more psychotic episodes](#), according to doctors and recent research.

"This isn't the cannabis of 20, 30 years ago," said Dr. Deepali Gershan, an addiction psychiatrist at Compass Health Center in Northbrook, Ill. Up to 20% of her caseload is patients for whom she suspects cannabis use triggered a psychotic episode.

Rates of diagnoses for cannabis-induced disorders were more than 50% higher at the end of November than in 2019, healthcare-analytics company Truveta said this week. The trend is contributing to the broader burden of caring for people who developed mental health and addiction problems during the pandemic.

Symptoms of serious mental disorders including schizophrenia often emerge in adolescence. Cannabis can't be isolated as the culprit in any particular case, but large

studies show a clear link between frequent and more potent cannabis use and higher rates of psychosis, particularly in young users, said Dr. Deepak D'Souza, professor of psychiatry at Yale University School of Medicine.

Even one psychotic episode following cannabis use was associated with a 47% chance of a person developing schizophrenia or bipolar disorder, a 2017 [study in the American Journal of Psychiatry showed](#). The risk was highest for people 16-to-25-years-old and higher than for substances including amphetamines, hallucinogens, opioids and alcohol.

At Boston Children's Hospital, doctors are treating more children developing psychotic disorders from cannabis use. Nearly a third of adolescents they see for checkups say they are using cannabis. About a third of children using cannabis [report experiencing hallucinations or paranoia](#).

Doctors and other health workers from the hospital's Adolescent Substance Use and Addiction Program hold weekly rounds to review cases. Recently, they discussed one young cannabis user who thought she was being followed. One young man had nearly crashed his car because he thought demons were chasing him. A teenager with cannabis-use disorder had threatened to kill his mother.

"This is a lot of my life, figuring out what to do with these kids," said Dr. Sharon Levy, the hospital's head of addiction medicine.

Until recently, marijuana referred to plant material. These days it can mean plant extract containing highly concentrated THC, the substance responsible for marijuana's intoxicating effects, or lab-created derivatives that were rare a couple of years ago.

The average THC content of cannabis [seized by the Drug Enforcement Administration](#) was 15% in 2021, up from 4% in 1995. Many products advertise THC concentrations of up to 90%.

"This is attacking young brains," said Dr. Roneet Lev, an emergency room physician at Scripps Mercy Hospital in San Diego.

Jahan Marcu, scientific adviser for the Coalition for Cannabis Scheduling Reform, which represents cannabis companies, said research on connections between psychosis and cannabis doesn't sufficiently distinguish between different kinds of products.

"Any time we talk about any substance, it's just a factor. It can be a good factor, and it can be a bad factor," he said.

Dr. Karen Randall moved to Pueblo, Colo., for a job in an emergency room more than a decade ago after working in Detroit for 18 years. She thought it would be like retiring early. She bought a ranch where she could ride horses in an area locals now call the Napa Valley of cannabis.

“I see more psychotic people here than I did in Detroit,” she said. “We’re just making this huge population of people who we can no longer fix.”

She is considering quitting medicine.

Randy Bacchus started smoking marijuana as a freshman in high school in Mahtomedi, Minn. By the time he was old enough to move out, his life had spun out of control.

In one of hundreds of videos his parents found on his phone after he died, Randy Bacchus told would-be fans that he was going to be a rap star. The 21-year-old held a vape pen in his hand, stopping to take hits at intervals.

He regularly talked about smoking cannabis in his videos. His interactions with his parents had been increasingly angry and erratic. He claimed he had spoken to God and the devil.

One night after using cannabis he had been so afraid people were after him that he ran out into a snowstorm in Denver and was lost for 24 hours. He survived with frostbite and infected toes.

“I was in full-blown psychosis,” he said in another video.

His parents called the police for a wellness check but said that because he was an adult and not a danger to himself or others, they couldn’t force him into treatment.

“I think I’m going to take a break from smoking for a sec because I’m enjoying it too much,” he said in a March 2021 video.

In July 2021, he texted his mom to say he wanted to stop using cannabis and give up on music.

“I love you and am sorry for everything. I love dad and the same to him. I wish I would have been a better person,” he wrote at 2:09 a.m.

His mother wrote back that life isn’t easy and it is never too late. Today is a fresh start, she said. Police found him dead 48 hours later from a self-inflicted gunshot wound.

Doctors who treated Randy said his cannabis use was triggering psychotic episodes. In the videos on his phone, he said he believed cannabis had caused his delusions.

“I didn’t know that marijuana could cause paranoia,” said Heather Bacchus, Randy’s mom. “They don’t even know what they’re smoking.”

From: Venkat Matoory <[REDACTED]>
Sent: Wednesday, June 19, 2024 11:48 AM
To: Deborah Guthrie <guthrie@meridian.mi.us>; Board <Board@meridian.mi.us>
Subject: Objection to Marijuana Dispensary in Okemos, Meridian

Greetings Meridian Board Members,

I am a resident of Okemos / Meridian township - details of residence are included in my signature below.

I feel shocked and disappointed to witness that Meridian township custodians are even entertaining the thought of having a Marijuana Dispensary within this neighbourhood - perhaps a handful left within the entire nation that is a safe place for kids, youth, senior citizens and families. I have been a Director with Michigan State University and felt proud of how this neighbourhood additionally hosts youth from more than 120 countries. I find it extremely difficult to answer queries from students and young residents when they ask me why Meridian township is even considering such a proposal!

I sincerely hope such a proposal is not entertained at any level, and in any measure. Particularly for the safety of our children, youth, senior citizens and family members - we do not want users of such substances to be within the vicinity putting the vulnerable to unwarranted dangers.

Needless to say, that Meridian township board entertained such proposals shakes our confidence in the Board - we sincerely hope at least now we act collectively, and in good faith, for better futures. Such decisions will take less than a few years for families to abandon the township for better adjudicated neighbourhoods - should that happen, Meridian property prices, taxes and everything associated with such matters will implode.

Looking forward to better conclusions,

With regards and best wishes
Venkat(a) Matoory

From: Marlene Stover <[REDACTED]>
Sent: Wednesday, June 19, 2024 10:26 AM
To: Board <Board@meridian.mi.us>
Subject: Strip mall

Good morning,

I spoke with Mark Polsdorfer and he told me this cannabis owner group bought the entire strip mall where their store will be and it wasn't even for sale. The owner of Royal Nails said they raised her rent 2-3x, which leads me to believe they want to force the current occupants out so they can use the entire building for storage and retail space. Keep that in mind when considering this.

Additionally, there are 4 schools within 1/2 mile of this cannabis store, including Kinder Care daycare which is 1/2 mile away. Hopefully the children on the playground will not be able to smell the cannabis.

Another point I mentioned last night and is worth repeating, the intersection of Jolly and Okemos Roads is a notoriously dangerous intersection. There are always accidents there and this will only add to that number considering most will be driving high.

There are already 14 recreational marijuana centers within 10 miles of Okemos and that does not include medical marijuana dispensaries. It also does not include the one that was approved last night for Grand River in Okemos.

Thank you for your thoughtful consideration, Marlene Russell Stover

From: Kasi Viswanadham Chandrapatla <[REDACTED]>
Sent: Thursday, June 20, 2024 10:34 PM
To: Deborah Guthrie <guthrie@meridian.mi.us>; Board <Board@meridian.mi.us>
Cc: Kasi Viswanadham Chandrapatla <[REDACTED]>
Subject: Opposing Marijuana Dispensary in Okemos, MI - 48864

Greetings Meridian Board Members,

I am a resident of Okemos / Meridian township. The details of my residence are included in my signature below.

I feel shocked and disappointed to witness that Meridian Township custodians are even entertaining the thought of having a Marijuana Dispensary within this neighborhood - perhaps a handful left within the entire nation that is a safe place for kids, youth, senior citizens, and families.

I have been a software professional and felt proud of how this neighborhood additionally hosts youth from more than 120 countries.

I find it extremely difficult to answer queries from my young kids and residents when they ask me why Meridian Township is even considering such a proposal!

I sincerely hope such a proposal is not entertained at any level and in any measure. Particularly for the safety of our children, youth, senior citizens, and family members - we do not want users of such substances to be within the vicinity putting the vulnerable to unwarranted dangers.

That Meridian township board entertained such proposals shakes our confidence in the Board - we sincerely hope at least now we collaborate, and in good faith, for a better future.

Such decisions will take less than a few years for families to abandon the township for better-adjudicated neighborhoods - should that happen, Meridian property prices, taxes and everything associated with such matters will implode.

Looking forward to better conclusions.

Thanks and Regards
Kasi Viswanadham Chandrapatla

From: Alison Kochan <[REDACTED]>
Sent: Tuesday, June 11, 2024 5:54 PM
To: Board <Board@meridian.mi.us>
Subject: Re: Opposition to proposed marijuana dispensary in Okemos

To whom it may concern,

I am very disappointed in Meridian Township's decision to approve the marijuana dispensary in Okemos.

Elected officials have listened to a business, and not to the people who have elected them.

I hope that future decisions would be resident driven rather than revenue driven.

Respectfully,
Alison Kochan

From: Marlene Stover <[REDACTED]>
Sent: Friday, June 21, 2024 12:15 PM
To: Deborah Guthrie <guthrie@meridian.mi.us>
Cc: Board <Board@meridian.mi.us>
Subject: Re: Strip mall

Good afternoon,

Tutor Time is also on Okemos Road, not far from Okemos and Jolly. I have lived in Okemos for 20 years. All three of my children have gone through the school system. My concerns are for the future generations of children being raised this area.

Regards,
Marlene

Village of Okemos

June 12, 2024

Meridian Township
Tim Schmitt
Township Manager

Dear Mr. Schmitt:

Please be advised that the development project known as Village of Okemos in Meridian Township is indefinitely on hold. The site plan that was approved in 2022 is no longer feasible in today's economic environment, and we have no expectation if or when the project may be built.

Sincerely,

Patrick Smith
Patrick Smith
Village of Okemos

From: Tim Potter <[REDACTED]>
Sent: Monday, June 24, 2024 9:26 PM
To: Board <Board@meridian.mi.us>
Cc: Tim Schmitt <[REDACTED]>; Dan Opsommer <[REDACTED]>
Subject: Re: Our pathways need more frequent maintenance

I appreciate all the information Dan has provided. It helps me better understand the situation with regards to our pathway system and its maintenance.

To get a feel for how other residents use the pathways and perceive their maintenance I decided to do an informal user survey through the [Friends of Meridian Township Pathways](#) Facebook group which has 637 members consisting of mostly Township residents. There were 25 responses in the week since I created and posted it, so a very small sampling, but I think there are some good ideas and suggestions in these responses that I hope the Township will seriously consider for action. Perhaps an official survey with additional questions would be helpful going forward.

There are some who agree with my assessment that more frequent maintenance is needed, but overall it shows that these residents are quite happy with the conditions and maintenance of the pathways, so good news. I'm attaching the graphical results (charts) from Google Forms and a spreadsheet of the individual responses (minus personal information).

Have a great week.
Tim Potter

[MSU Bike Advisory Comm.](#) member
[TCBA Advocacy Comm.](#) member
[Ride of Silence](#) webmaster
[LCI #5207](#)

Ride of Silence: www.rideofsilence.org

2025 Ride of Silence: Wed. May 21st, 7:00 PM
One day. One time. One world, world wide.
Let the silence roar!

From: Dan Opsommer <opsommer@meridian.mi.us>
Sent: Tuesday, June 18, 2024 8:55 AM
To: [REDACTED]
Cc: Board <Board@meridian.mi.us>; Tim Schmitt <schmitt@meridian.mi.us>
Subject: RE: Our pathways need more frequent maintenance

Hi Tim,

We will go take a closer look at Phase I today. With this being a new off-road trail, this is the first year we are dealing with grass and vegetation growth along this trail. Not knowing what weeds we have along this trail, what property owners may be failing to mow right now, etc., there will be a learning curve in year one. The entire trail was constructed on private property, so the property owners should be doing nearly all of the mowing with the exception of certain select areas.

I'm not convinced that there is a systemic problem as nothing has changed in terms of our standards over the approximately 50-year life of the pathway system. I just walked the entire Okemos Hartrick Trail about 3 weeks ago and the vegetation met our standards. We also haven't received any other complaints for this issue. We have always received a lot of complaints about gaps in the pathway system, which is where our focus is and has been with limited resources. The Township Pathway Millage is half the millage rate of the County's Park & Trail Millage. The County also doesn't maintain any of the assets with their millage. Its purpose is construction of new regional trails.

What we could consider doing is clearing 4 feet from the edge of pathway instead of 2 feet when we trim in the fall and winter so the spring growth doesn't encroach as quickly, but this will likely double the cost of our mowing contract, which is currently at \$34,800, so we would need that to be budgeted. I also have no way of knowing what trees would be completely removed if we were to change our standards in this manner without pulling engineering employees off of current projects (Phase II, Phase III, Okemos Road Bridge design, Bennett Rd Pathway gap construction bidding, Eastern Third Regional Trail design, Towar Ave pathway design, etc.) to measure and take inventory of these trees that encroach within 4' of the edge of the 86-mile pathway system, rather than the standard 2'. I would want to meet with my staff and vet this more before bringing anything to the Board.

For context, most communities don't have a pathway system that is mowed and trimmed by the local unit of government. Most communities rely exclusively on sidewalks, which are funded by property owners who are also responsible for mowing and trimming their frontage adjacent to the sidewalk.

The pathway millage brings in \$655,800 per year, of which \$244,532 goes toward all of the costs with the exception of construction of new pathway and contracted maintenance and repairs of existing pathway. This \$244,532 funds snow removal, trimming, fence repairs, installing signage, mowing, insurance, equipment, motor pool, etc. The remaining \$411,268 goes towards contracted services to replace failing safety fencing, retaining walls, trip hazards, washed out sections of pathway, and construction of new pathway to fill in gaps in the system where development will not fill in those gaps. This remaining funding is also what we use for our match funding for the grants we are securing to build the MSU to Lake Lansing Trail, Northern Tier Trail, and the Eastern Third Trail.

As it stands today, we value filling in gaps in the system over removing 2' of additional vegetation from the edge of the pathway system, which is based on all of the public input we have received over many

(we receive a lot of complaints about gaps in the pathway system). We do not receive complaints re: vegetation as our residents have a very long history of wishing to preserve natural spaces and features.

In the 2025 Budget, I am requesting another project engineer position to help with the land acquisition, design, bidding, contract management, and construction oversight for the long list of pathway projects we would like to construct, but don't have the resources to get through as quickly as the community would like us to with only two project engineers on staff, who also have a responsibility for water and sanitary sewer projects that are more complex in most instances.

Please let me know if you have any questions.

Thanks,

<image007.jpg>

Dan Opsommer

Deputy Township Manager

Director of Public Works & Engineering

opsommer@meridian.mi.us

Work: 517.853.4440 | Fax: 517.853.4099

5151 Marsh Road | Okemos, MI 48864

From: Tim Potter <[REDACTED]>

Sent: Monday, June 17, 2024 10:47 PM

To: Dan Opsommer <opsommer@meridian.mi.us>

Cc: Board <Board@meridian.mi.us>; Tim Schmitt <schmitt@meridian.mi.us>

Subject: Re: Our pathways need more frequent maintenance

Dan,

I'm sorry, but as I use the new MSU to Lk. Lansing Pathway (Phase 1) daily I just can't stop thinking about the ongoing maintenance issues (while I stop and do my part to break off branches of honeysuckle rapidly growing out and narrowing this newest of paths) of this and all the other miles of wonderful paths in our township.

So, please bear with me.

Approximately how much more \$\$ would be required for adding another complete round of brush & vegetation clearing of our pathway system to your crew's annual work calendar? Could the work be contracted out? Would additional \$\$ be needed through the pathway millage funds for such work to occur?

If there isn't enough \$\$ in the pathway millage fund to do this additional maintenance work, what is the process for increasing the millage to make it possible and when does the current millage renew?

Tim Potter

[MSU Bike Advisory Comm.](#) member

[TCBA Advocacy Comm.](#) member

[Ride of Silence](#) webmaster
[LCI #5207](#)

On Thu, Jun 13, 2024 at 7:51 AM Dan Opsommer <opsommer@meridian.mi.us> wrote:
Thank you for sending these photos and videos over, Tim. We will perform spot trimming on the Grand River Ave bridge and the turn of the Inter-Urban just west of Marsh Rd.

The video you included with wide clearing is a Consumers Energy right-of-way (ROW). The entire Inter-Urban Pathway was constructed in the Consumers Energy ROW. Consumers Energy brush hogs and removes trees in their ROW every 5-10 years to reduce the risk of what is known as arching. Arching is when lightning strikes, causing a surge in electricity in the power lines. During a lightning strike, the electricity can exceed the capacity of the power lines, in which case, it will jump (arch) down to trees and tall brush beneath if they are too tall. Consumers Energy is trying to fend against this by removing trees and brush hogging underneath the power lines every 5-10 years. We received a lot of complaints from residents last year re: the brush hogging and tree removals that Consumers Energy was performing.

Please let me know if you have any questions.

Thanks,

Dan Opsommer

Deputy Township Manager
Director of Public Works & Engineering
opsommer@meridian.mi.us
Work: 517.853.4440 | Fax: 517.853.4099
5151 Marsh Road | Okemos, MI 48864

From: Tim Potter <[REDACTED]>
Sent: Wednesday, June 12, 2024 10:10 PM
To: Dan Opsommer <opsommer@meridian.mi.us>
Cc: Board <Board@meridian.mi.us>; Tim Schmitt <schmitt@meridian.mi.us>
Subject: Re: Our pathways need more frequent maintenance

Dan,

First off, my intent was not to imply that the Twp. maintenance crew is doing a bad job with the resources it has. I recognize the enormity of the task that is on their shoulders. What I'm asking for is that more resources be allocated towards maintenance of our pathway system so that it can be safer and more enjoyable by the community for more days of the warmer months of each year.

Yes, I've complained about and reported specific spots in the past and those have eventually been addressed by your crew and I'm not complaining about that. I again, simply request that the routine maintenance of our pathway happen at least once more, ideally in the late spring and again in the late summer as usual.

I'm not asking that trees be removed, but overgrowth, brush, tall/ long weeds that grow out into the pathway and narrow the usable space of our paths and cause pathway users to swerve around and potentially collide with each other.

I don't feel it's an efficient nor effective way to keep our pathway network safe and usable to expect users to complain about every overgrown, brushy area. Vegetation grows the same all over our township; it's not selective, like mowing the grass in your yard. It needs another complete pass earlier in the warm season by the maintenance crew to keep it under control and safe.

This folder of photos and videos show a segment of the Inter-Urban Pathway where some major pruning has been done more recently, which is awesome. There are also photos of the pathway along Grand River Ave. on both sides of the RR bridge east of Park Lk. Rd. which show the difference one month of warm weather makes on the brush and other vegetation along this segment of our pathway:

<https://drive.google.> [REDACTED]

If you're unable to view the files within that folder with that link here are the separate file links:

<https://drive.google.> [REDACTED]
<https://drive.google.> [REDACTED]

Thank you for the consideration.

Tim Potter
[REDACTED]
Okemos, MI

[MSU Bike Advisory Comm.](#) member
[TCBA Advocacy Comm.](#) member
[Ride of Silence](#) webmaster
[LCI #5207](#)

On Wed, Jun 12, 2024 at 9:40 AM Dan Opsommer <opsommer@meridian.mi.us> wrote:

Hi Tim,

The Township's standard since the 1970s when the pathway system was first established, has always been to follow AASHTO guidelines to the greatest extent possible for trimming and mowing along the 86-mile pathway system. AASHTO calls for 2' of clearance on both sides of the pathway. And 9' of vertical clearance over the full width of the pathway.

If there are any areas that you find that do not meet these standards, please report them to us at dpw@meridian.mi.us. We will measure to verify, and trim if necessary.

If there is a blind corner that is not marked with signage, we do have standard signage that we install around blind corners. Please report any blind corners that you may find that do not have signage at dpw@meridian.mi.us. We would have to remove a lot of trees and brush in order to eliminate blind corners, which will trigger backlash from residents as tree removals always do. Some of these tree and brush removals to eliminate blind corners would not be legally possible due to the Township's wetland protections, including the buffer protections. This community is very passionate about maintaining trees and natural features; therefore, we try to keep our off-road pathways as natural as possible. What you are proposing would be a fairly significant change from current policy in terms of tree and brush removals. The tree removals would be very extensive on the off-road pathways because there are so many curves.

As you and I have discussed several times, we only have 6 employees who maintain 1k acres of preserves, 1k acres of parks, and 86 miles of pathways. Therefore, we are only able to perform trimming with our internal crews in the winter when they have their workload reduced (pavilions are closed, no mowing, reduced trash collection, bathrooms are locked so there is no cleaning or vandalism to repair, no Celebrate Meridian or other Township events to setup and break down, etc.).

In addition to the fall/winter trimming of all 86 miles, we perform spot trimming any other time of the year. Last year you sent me photos of the areas you identified. If I recall, the only issue that was the Township's responsibility was grass/weeds growing on the Grand River Ave bridge near Park Lake Rd. This is a good example of spot weed whipping that we can perform, as we did last year when you reported it. What we can't do with only 6 staff, is have them stop collecting trash and mowing our parks for the 2-4 weeks it takes to drive all 86 miles to measure and trim the entire pathway network.

Please let me know if you have any questions. We would be happy to review any specific areas you want to flag for us at dpw@meridian.mi.us.

Thanks,

Dan Opsommer
Deputy Township Manager
Director of Public Works & Engineering
opsommer@meridian.mi.us

Work: 517.853.4440 | Fax: 517.853.4099
5151 Marsh Road | Okemos, MI 48864

From: Tim Potter <[REDACTED]>
Sent: Tuesday, June 11, 2024 11:37 PM
To: Board <Board@meridian.mi.us>
Subject: Our pathways need more frequent maintenance

Dear Board Trustees,

Over 50+ years of my regular use of many miles of our township pathways I've noticed that vegetation (tree branches, brush, weeds, etc.) appears to only get pruned back once a year and that has generally happened towards the end of the warm months of the year. This means that most pathway users (who tend to only use them during the warm months) endure months of walking, jogging, biking with the overgrown vegetation making their experience much less enjoyable and sometimes dangerous.

Dangerous because overgrown vegetation can block the view of oncoming pathway users from motorists as they approach intersections or driveways, can cause drastic swerving by bicyclists (and other wheeled devices) around branches and other obstructions to avoid getting hit in the eye, etc. which might result in them crashing or colliding with other pathway users. Other debris, which can cause problems for bicyclists and other wheeled mobility devices (motorized wheelchairs, etc.) is oftentimes left for days if not months on end.

To help make our many miles of pathways, the pride of our community for 50+ years, more enjoyable and safe for pathway users more days of the high demand time of the year, I request that the board ask township staff to increase the frequency of maintenance of the vegetation along our pathways to at least twice per year (ideally once in the late spring and once in late summer). If additional funds are necessary for such additional maintenance then I request that the board allocate those necessary funds for this purpose. A future township plan for non-motorized transportation should include this important component of a safe and inviting pathway system.

Thank you for your consideration of my request.

Tim Potter
[REDACTED]
Okemos, MI 48864

MSU Bike Advisory Comm. member

[TCBA Advocacy Comm.](#) member

[Ride of Silence](#) webmaster

[LCI](#) #5207



FOR IMMEDIATE RELEASE
June 17, 2024

CONTACT: Abigail Tithof, Human Resources Director
517.853.4210 | tithof@meridian.mi.us

Meridian Township Begins Executive Search for New Manager
Request for Proposals Issued for Qualified Firms to Assist with Search

Meridian Township, MI – Meridian Township has put out a request for proposals (RFP) for qualified firms to assist with the executive search of the next Township Manager.

The RFP schedule is as follows (please note that dates are estimated and subject to change):

- **June 17, 2024** | Release of RFP
- **July 12, 2024** | Search Firm's Questions Due
- **July 19, 2024** | Proposals Due
- **Remainder of July 2024** | Review of Search Firms
- **August 8, 2024** | Approval of Award
- **August 2024** | Contract with Awarded Firm to Begin

Once the contract for the awarded firm has been signed, the tentative Township Manager search timeline is as follows:

- **September 2024**
 - Position posted
 - Preliminary interviews and reference checks
- **October 2024**
 - Initial interviews
 - Follow-up interviews if needed
 - Full Township Board meet-and-greet with preferred candidate(s)
- **November 2024**
 - Extension of offer to preferred candidate
 - Complete reference and background checks; begin pre-employment process
- **November/December 2024**
 - Announcements to staff and media
- **November/December 2024 and January 2025**
 - New Township Manager on staff for a 2-to-3-week period that overlaps with the Interim Township Manager

The deadline for proposal submissions is Friday, July 19 at 3:00 pm. The full RFP can be found at <https://www.meridian.mi.us/businesses/requests-for-proposals-bids>. For questions, please contact Human Resources Director Abigail Tithof at tithof@meridian.mi.us or 517.853.4210.

###

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FOR IMMEDIATE RELEASE
June 20, 2024

CONTACT: Tom Cary, Farmers' Market Manager
517.712.2395 | farmersmarket50th@gmail.com

Meridian Township Farmers' Market Celebrates 50 Years

Anniversary Celebration to Include Community Mural, History Tent, and New Farmers' Market Brand

Meridian Township, MI – The Meridian Township Farmers' Market proudly announces the celebration of its 50th Anniversary, marking a half-century of providing fresh produce, artisanal crafts, and community connections. First held on August 24, 1974, the market has been a boost to the local economy and an enduring symbol of local agriculture.

To honor this significant milestone, the 50th Anniversary celebrations will be filled with exciting activities and opportunities for community involvement. Among the highlights are:

Community Mural: Artist Cait Schneider, known for murals across Mid-Michigan such as "Bike Lansing" at the Lansing Bike Co-op and "Stone Soup" under the Red Cedar River's Cedar Street bridge, will design a community mural for the Farmers' Market. Community members will have the opportunity to participate in painting this vibrant artwork on scheduled market dates throughout the summer, including:

- Saturday, June 22
- Wednesday, July 3
- Saturday, July 20
- Saturday, August 17
- Saturday, September 28

Community members are encouraged to sign up for a painting time for the June 22 mural painting date using the following SignUpGenius link: <https://bit.ly/FarmersMarketMural2024>.

Development of New Market Brand: As part of the anniversary festivities, the Farmers' Market unveiled its new logo and will release promotional materials and wearables, including bags, t-shirts, hats, and stickers.

History Tent: Starting June 22, a history tent will be set up on market days, featuring photos and information highlighting the market's evolution over the past five decades. Additionally, the tent will collect market-inspired recipes developed by community members, past market photos, and contact information from individuals interested in sharing their market stories.

These anniversary celebrations have been planned by the Meridian Township Farmers' Market 50th Anniversary Committee. 50th Anniversary sponsors include the Rotary Club of Haslett-Okemos, Absolute Solar, Greenstone Farm Credit Services, and McLaren Health Plan.

Located at Marketplace on the Green Pavilion (1995 Central Park Drive, Okemos), the market is open on Wednesdays from June through October (3:00 pm to 7:00 pm) and Saturdays from May through October (8:00 am to 2:00 pm), offering a diverse array of products from local farmers and artisans.

For more information about the 50th Anniversary celebrations, including event details and opportunities for involvement, please contact Market Manager Tom Cary at farmersmarket50th@gmail.com.

For more information about the Farmers' Market, visit www.meridian.mi.us/FarmersMarket.

###

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FOR IMMEDIATE RELEASE
June 25, 2024

CONTACT: Courtney Wisinski, Parks and Recreation Director
517.853.4604 | wisinski@meridian.mi.us

Meridian Township to Host Celebrate Meridian Festival
Annual Event Offers LIVE Music, Children's Activities, & More!

Meridian Township, MI – Make the most of summer with the Celebrate Meridian Festival, taking place on Friday, June 28, with Teen Night from 6:00 pm to 10:00 pm at Marketplace on the Green (1995 Central Park Drive, Okemos), and Saturday, June 29, with the Block Party from 4:00 pm to 11:00 pm at the Meridian Township Municipal Complex/Central Park (5151 Marsh Road, Okemos) and Marketplace on the Green.

Central Park Drive will be closed between Okemos Road and Marsh Road on Saturday, June 29, beginning at 11:00 am and lasting until approximately 11:00 pm. Free parking will be available at the Meridian Mall.

This event will be free and open to the public, but some activities have a fee. Activities and events include:

- **Friday, June 28:**
 - **6:00 pm – 10:00 pm | Teen Night featuring LIVE Music by School of Rock East Lansing, laser tag, an interactive gaming trailer, crafts with Capital Area District Libraries, and more** – Marketplace on the Green Pavilion.
- **Saturday, June 29:**
 - **8:00 am – 1:00 pm | Farmers' Market** – Marketplace on the Green.
 - **8:00 am – 10:15 pm | LIVE Entertainment** – Marketplace on the Green.
 - **Justin Holcomb:** 8:00 am – 10:00 am
 - **Steve Spees:** 10:30 am to 12:30 pm
 - **Garage Sale Band:** 4:00 pm – 6:30 pm
 - **Tony Thompson & Friends:** 7:00 pm – 10:15 pm
 - **10:00 am – 6:00 pm | Nokomis Cultural Heritage Center Open** – Nokomis Cultural Heritage Center, 5153 Marsh Road, Okemos.
 - **2:00 pm – 6:00 pm | Meridian Historical Village Tours & Ice Cream Social** – Meridian Historical Village, 5151 Marsh Road, Okemos.
 - **3:30 pm – 5:30 pm | Acoustic Liberty Band** – Meridian Historical Village.
 - **4:00 pm – 9:30 pm | Children's Activities with Over 10 Inflatables, Kiddie Rides & Games** – Central Park. *Unlimited play with \$5 wristband.
 - **4:00 pm – 11:00 pm | Beer Gardens with Cold, Canned Beverages** – Marketplace on the Green and Central Park Pavilion. Drink tickets available for purchase. *Central Park Pavilion Beer Garden closes at 9:30 pm.
 - **4:00 pm – 11:00 pm | Food Trucks and Vendors** – Central Park Drive between Marketplace on the Green and Central Park. Food vendor list available online.
 - **4:00 pm – 9:30 pm | Craft and Business Vendors** – Meridian Township Municipal Complex Parking Lot.
 - **5:00 pm – 6:00 pm | Patriotic Paw Parade** – Beginning at Marketplace on the Green.
 - **10:15 pm | Fireworks Finale** – Fireworks can be viewed from Marketplace on the Green.

Sponsors include CBL Properties, Culver's, Delta Dental, Eyde Development, Granger, Harkness Law Firm, Meijer, MSUFCU, Rieth-Riley Construction, and UM-Health Sparrow. For more information about the Celebrate Meridian Festival, visit: www.meridian.mi.us/CelebrateMeridian.

###

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**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY
LEGAL AD NOTICE: NOTICE OF REGISTRATION
FOR THE AUGUST 6, 2024, ELECITON**

To the qualified electors of the Meridian Township:

Please take notice that the Meridian Township will hold a Primary Election on August 6, 2024.

For the purposes of nominating candidates for the following office:

- United States Senator
- Representative in Congress
- State Legislature Representative
- County Prosecuting Attorney
- County Sheriff
- County Clerk
- County Treasurer
- County Register of Deeds
- County Drain Commissioner
- County Commissioner
- Township Supervisor
- Township Clerk
- Township Treasurer
- Township Trustee
- Park Commissioner
- County Delegate
- Delegates to the County Convention of the Democratic and Republican Parties.
- Ingham County Elder Persons Millage
- Ingham County Basic Health Services Millage

PRECINCT 22

- Williamston Community Schools Bond Proposal
- Williamston Community Schools Operating Millage Proposal

The full text of Ballot Proposals and sample ballots can be found at www.mi.gov/vote or can be viewed at the Meridian Township Clerk's Office, 5151 Marsh Road, Okemos, MI 48864.

Any qualified elector who is not already registered, may register to vote at the office of the Meridian Township Clerk; the office of their County Clerk; a Secretary of State Branch Office, or other designated state agency. Qualified electors who have a valid Michigan driver's license or state ID, may register online at <https://mvic.sos.state.mi.us/>. Registration forms may be obtained at mi.gov/vote and mailed or dropped off at the office of the Meridian Township Clerk. Voters who are already registered may update their registration at www.expressSOS.com.

The last day to register in any manner other than in-person with the Meridian Township Clerk's Office is July 22, 2024. After this date, anyone who qualifies as an elector must register to vote in person with proof of residency (MCL 168.492) at the following locations and times:

Meridian Township Clerk's Office - 5151 Marsh Road, Okemos, MI 48864

Additional Hours: July 27th and 28th, August 3rd and 4th from 8am-4pm

Regular Business Hours: Monday-Friday from 8 am-5 pm

ABSENT VOTER BALLOTS:

Any registered voter may request an Absent Voter Ballot. No reason required. The Meridian Township Clerk's Office must have a signed application to issue an Absent Voter Ballot. You may apply online at www.mi.gov/vote or at the Meridian Township Clerk's Office.



**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY
LEGAL AD NOTICE: NOTICE OF REGISTRATION
FOR THE AUGUST 6, 2024, ELECTION**

August 5, 2024, at 4 pm is the deadline to request an absentee ballot, except for those who register to vote on Election Day. Ballots issued on August 5, 2024, must be requested and voted in person at the Meridian Township Clerk's Office. Those registering to vote on Election Day, August 6, 2024, are eligible to receive an Absent Voter Ballot at the Meridian Township Clerk's Office.

EARLY VOTING CENTER

All qualified electors in the Meridian Township Clerk's Office have the right to mark a ballot and tabulate their ballot beginning the second Saturday before an election and ending the Sunday before the election. For the August 6, 2024, election, the Early Voting Center will be held at the Meridian Township Municipal Building – 5151 Marsh Road, Okemos, MI 48864, beginning on July 27, 2024 – August 4, 2024. The Early Voting Center is open 8:00am – 5:00pm.

Publish: Lansing City Pulse

**Deborah Guthrie
Meridian Township Clerk**



**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY
LEGAL AD NOTICE: NOTICE OF REGISTRATION
FOR THE AUGUST 6, 2024, ELECITON**



FOR IMMEDIATE RELEASE
June 26, 2024

CONTACT: Timothy R. Schmitt, Interim Township Manager
517.853.4254 | schmitt@meridian.mi.us

Meridian Township Receives Land Donation for Preservation
Donation Comes as Part of the Silverleaf Development Project

Meridian Township, MI – Meridian Township has received a donation of 20 acres of land from Okemos Land Investment, LLC (Mayberry Homes) for land preservation as part of the Silverleaf development project on the north side of Bennett Road, west of Hulett Road.

The Silverleaf development project will include the construction of 150 detached single-family homes on approximately 94 acres of land and will reside in the Okemos Public Schools district. The houses will be constructed in five phases, with the first phase producing 25 homes. Construction on the first phase began in May 2024.

The proposal for the Silverleaf development was first brought forward in 2019, and after multiple reviews, was approved at the October 6, 2020 regular Township Board meeting. The land donation was included as part of the original proposal, but the land could not be donated until construction was underway.

“Meridian Township residents value our greenspace greatly, whether it’s our parks, trails, or natural preserves,” said Township Supervisor Scott Hendrickson. “The Township Board seeks to ensure that we are protecting our wetlands and preserving our natural features even when new developments arrive.”

The donated land will be a direct addition to the current Heron Creek Preserve. The next steps in this process are to conduct a boundary survey, update the land preservation map, create a stewardship management plan, and install signage where needed.

For questions, please contact the Community Planning and Development Department at 517.853.4506.

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FOR IMMEDIATE RELEASE
July 1, 2024

CONTACT: Deborah Guthrie, Clerk
517.853.4324 | guthrie@meridian.mi.us

UPDATE: Language correction and clarification in first paragraph.

Meridian Township Clerk's Office Mails Out Absentee Ballots *Over 11,000 Ballots Mailed to Registered Voters*

Meridian Township, MI – On Thursday, June 27, the Meridian Township Clerk's Office mailed out absentee ballots to voters on the Permanent Mail Ballot List and those that have requested a ballot ahead of the August 6, 2024 primary election. For the August primary in Michigan, voters should note that they cannot split their ticket. Voters can vote in one party column or the other. Regardless of whether they vote in the partisan section or what party they vote for, voters should be aware that they can still vote in the non-partisan section of the ballot and that there will be two sides of the ballot.

To receive an absentee ballot, a registered voter must submit an absentee ballot application. For registered voters in Meridian Township, this application was mailed on May 25, 2024. If voters have misplaced their absentee ballot application, they may contact the Meridian Township Clerk's Office at 517.853.4300 or clerksoffice@meridian.mi.us and request that a new application be mailed. A new application can also be picked up in-person at the Clerk's Office (5151 Marsh Road, Okemos).

Ways for Meridian Township Voters to Return Absentee Ballot Application:

- Mail application to the Clerk's Office (postage is paid for) at Clerk's Office, 5151 Marsh Road, Okemos, MI 48864.
- Attach a scanned image or PDF to an email and send to clerksoffice@meridian.mi.us.
- Return in-person to the Clerk's Office.
- Return to any one of Meridian Township's drop-box locations:
 - a. Meridian Township Municipal Building (Outside) | 5151 Marsh Road, Okemos
 - b. Meridian Township Municipal Building (Inside) | 5151 Marsh Road, Okemos
 - c. Haslett Library (Outside Front Entry) | 1590 Franklin Street, Haslett
 - d. Okemos Library (Outside Front Entry) | 4321 Okemos Road, Okemos

Ways for to Meridian Township Voters to Return Absentee Ballot:

- Mail to the Meridian Township Clerk's Office at 5151 Marsh Road, Okemos, MI 48864. No postage is needed, and ballots must be received by 8:00 pm on Election Day.
- Drop off at one of the four ballot drop boxes listed above by 8:00 pm on election day (each drop box is secured to the ground with 24/7 video surveillance).
- Early vote through the tabulator inside the Town Hall Room at the Meridian Municipal Building (5151 Marsh Road, Okemos) on any one of the 9 days prior to Election Day, except the Monday before.

Absentee Ballot Deadlines:

- **Friday, August 2 by 5:00 pm** | Last day a voter can request that a ballot be mailed to them.
- **Monday, August 5 by 4:00 pm** | Last day to receive an absentee ballot in-person at the Clerk's Office.

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FOR IMMEDIATE RELEASE
July 1, 2024

CONTACT: Deborah Guthrie, Clerk
517.853.4324 | guthrie@meridian.mi.us

- **Tuesday, August 6 by 8:00 pm** | Deadline to return absentee ballot in-person at the Clerk's Office or at one of the four drop-box locations listed above.

For questions, please contact the Meridian Township's Clerk's Office at 517.853.4300 or clerksoffice@meridian.mi.us.

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9.B

**CONSENT AGENDA
PROPOSED BOARD MINUTES**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of June 18, 2024 as submitted. (1)**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of June 18, 2024 with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD -DRAFT-
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
Tuesday, June 18, 2024, 6:00 pm

PRESENT: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis,
Trustee Sundland, Trustee Trezise, Trustee Wilson

ABSENT: NONE

STAFF: Interim Manager Schmitt, Deputy Manager Opsommer, Director Gebes, Director Ianni,
Director Clark, Manager Diehl, Lieutenant Squires

1. CALL MEETING TO ORDER

Supervisor Hendrickson called the June 18, 2024, Regular Township Board meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Hendrickson led the Pledge of Allegiance.

3. ROLL CALL

Clerk Guthrie called the roll of the Board. Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, and Trustee Wilson present at 6:01 pm.

4. PRESENTATION

A. 2023 Township Audit Presentation – Ali Barnes, Yeo & Yeo

Ali Barnes, representative for Yeo & Yeo stated that they issued an unmodified opinion for the 2023 Audit and Single Audit. She reviewed a 5 year comparison of Revenues and Expenditures, year-to-year general fund balance, components of the general fund balance, activity in enterprise funds, bonded obligations, and internal controls and compliance.

Treasurer Deschaine asked about the reasoning behind reporting the capital improvements fund separate from the general fund but did not do the same with the pension stabilization fund. Ali Barnes explained that it was included because it's not supported by external resources like the capital improvements fund.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Hendrickson opened comments from the public at 6:19 pm.

R. X. Harrington, Township resident, showed maps of the Great Lakes region and explained geological forces on the region.

David Pawsat, Township resident, spoke in opposition to marijuana dispensaries. Asked Board to learn about product.

Marvin Karana, representative of DNVK 4 LLC, spoke in favor of DNVK 4 Recreational Marijuana License Application for Zone 3.

Kevin Blair, representative of DNVK 4 LLC, corrected a typo in the letter he sent to the board and spoke in favor of DNVK 4 LLC.

Savinder Singh, representative of Amsterdam CC and Township resident, spoke in support of Amsterdam CC.

Jay Meyer, Township resident, spoke in opposition to marijuana dispensaries. Asked the board to table the item and put it up for a vote.

John Ebert, Township resident, spoke in opposition to locations of marijuana dispensaries.

Marlene Stover, Township resident, spoke in opposition to marijuana dispensary at Jolly and Okemos Rd.

Dr. Clara Regal, Township resident, spoke in opposition to marijuana dispensary at Jolly and Okemos Rd.

Marcy Kizner, Township resident, spoke in opposition to marijuana dispensary at Jolly and Okemos Rd.

Julie Essa, Township resident, spoke in opposition to marijuana dispensary at Jolly and Okemos Rd.

Supervisor Hendrickson closed comments from the public at 6:53 pm.

6. INTERIM TOWNSHIP MANAGER REPORT

Interim Manager Schmitt gave updates about the following:

- Thanked Ali Barnes, Yeo & Yeo, and Director Ianni for work on the 2023 audit.
- Directed Board and residents to the location of the AbleEyes project on the Township website and thanked Communications Director Diehl for her work on the project.
- 11,000 ballots have been issued will be mailed next week.
- MERS 2023 actuarial evaluation will be provided to the Board and posted on the website. 74% funded.
- Road construction is almost done for the year. Wood Valley is being delayed due to a Drain Commission project.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Treasurer Deschaine gave copies of the tax bill insert regarding online payment to Board Members and updated residents on the day that they will receive their tax bill. Attended a County meeting during which the County announced that the park entry fees will be waived during the current heat wave.

Trustee Wilson reported that she attended the Juneteenth Celebration and encouraged residents to attend events at the Bandshell at Lake Lansing South

Clerk Guthrie informed residents that absentee ballots will be mailed on June 27, that the Township offices will be closed on June 19 for Juneteenth, and noted the upcoming concert at the Farmer's Market.

Trustee Trezise reviewed the work that Policy Review Committee has accomplished, that the Committee is beginning to work on the Board policy manual.

Supervisor Hendrickson attended Policy Review Committee and Juneteenth Celebration, has visited the nearly complete Marshall Park, briefly reviewed the most recent listening session, and reminded residents of the upcoming listening sessions. He also reminded residents of the upcoming Celebrate Meridian event and the ribbon cutting event for the Styka Memorial Pathway.

8. APPROVAL OF AGENDA

Trustee Wilson moved to approve the agenda. Supported by Trustee Trezise.

VOICE VOTE: YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 7-0

9. CONSENT AGENDA

Supervisor Hendrickson listed the items on the agenda.

Trustee Wilson moved to approve the Consent Agenda. Supported by Treasurer Deschaine.

ROLL CALL VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 7-0

10. QUESTIONS FOR THE ATTORNEY

NONE

11. HEARINGS

A. Whitehills Lakes South #1 – Streetlight SAD Public Hearing

Supervisor Hendrickson opened the public hearing at 7:08 pm

Deputy Manager Opsommer reviewed the SAD.

Supervisor Hendrickson closed the public hearing at 7:14

B. Whitehills Lakes Subdivision #7 – Streetlight SAD Public Hearing

Supervisor Hendrickson opened the public hearing at 7:14

Jagjit Khanuja, Township resident, suggested evaluating light placement to add an additional light.

Bill Mueller, Township resident, asked how the previous streetlights were funded and assessed, and questioned the need for streetlights.

Deputy Manager Opsommer recommended tabling this SAD to re-evaluate placement and number of lights.

Supervisor Hendrickson closed the public hearing at 7:18

At 7:18 pm Supervisor Hendrickson called for a 5-minute recess. The board reconvened at 7:23 pm.

12. ACTION ITEMS

A. Recreational Marijuana License Application in Zone 3 – Marsh and Grand River Area

Interim Manager Schmitt recapped the application process with the Board.

Township attorney Kuschel presented to the Board the additional information Board Members asked for at the May 9, 2024 meeting. Asked the Board to utilize the competitive review worksheet for each applicant when reviewing the applications.

Treasurer Deschaine indicated his support for Amsterdam CC because of their local ties and redevelopment plan, and indicated his opposition to the development plan of DNVK 4. Attorney Kuschel clarified that the legal perspective turns more on residency than on local preference, that residency is not part of the application criteria for Meridian Township.

Trustee Wilson recognized the work of staff people and adherence to deadlines, indicating her support for DNVK 4.

Trustee Trezise concurred with Trustee Wilson, indicating his support for DNVK 4, but wanted to know what enforcement ability the Township has if the development does not meet the commitments. Attorney Kuschel clarified what items can be enforced and what would have to be reviewed on a periodic basis.

Supervisor Hendrickson indicated his support for DNVK 4 based on the details provided in their application.

Trustee Trezise moved to adopt the resolution granting CONDITIONAL APPROVAL of the recreation marijuana license application to DNVK 4 for the proposed marijuana retailer location at 1614 GRAND RIVER AVENUE The property is zoned C-2,

COMMERCIAL and is located within the Marijuana Facilities Overlay District. Seconded by Trustee McCurtis.

ROLL CALL VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: Treasurer Deschaine

Motion carried: 6-1

B. Acceptance of 2023 Township Audit Findings

Interim Manager Schmitt introduces the item and opened the discussion to Board Members.

Trustee Trezise asked about an auditor comment regarding foregoing recording lessee finances. Director Ianni explained that the item was, this year, slightly above trivial so it was included in the audit letter, but not material so it did not require additional procedures.

Treasurer Deschaine moved to approve the 2023 audited financial statements and the 2023 single audit as presented by Yeo & Yeo. Supported by Trustee Wilson.

VOICE VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 7-0

C. Township Legal Services Contract

Interim Manager Schmitt reviewed previous discussion, highlighting slight changes in rate structure.

Clerk Guthrie asked for examples of fees that go beyond the monthly contract, for the total cost of services for 2023, and wanted to know if there was a conflict-of-interest document. Interim Manager Schmitt answered that items that exceed the agreed cost per month or are specific items are billed on an hourly basis. Attorney Kuschel clarified that there have been clauses for conflict of interest, but not a separate document.

Trustee Wilson moved to approve a two-year extension of the legal services contract with Fahey, Shultz, Burzych, and Rhodes until July 1, 2026. Supported by Clerk Guthrie.

ROLL CALL VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 7-0

D. Draft Liquor License Ordinance - Introduction

Director Clark reviewed the document, stating that changes were made based on Board recommendations.

Clerk Guthrie asked how the fees are calculated and asked about specifics regarding proximity to schools. Director Clark stated that fees are associated with the work it takes to process an application, not what could be charged based on the market price of the license. Attorney Kuschel explained that proximity is used in the ordinance in two different contexts so it has been intentionally left loose, but that it can be tightened.

Supervisor Hendrickson stated his concern that tighter restrictions may create unintended effects in the future.

At 8:23 pm Supervisor Hendrickson called for a 5-minute recess to allow staff to create a motion to present to the board. The board reconvened at 8:28 pm.

Trustee Trezise moved to introduce Ordinance 2024-05 to regulate liquor licenses as presented for first reading and subsequent adoption. Supported by Trustee Wilson.

ROLL CALL VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 7-0

E. Whitehills Lakes South #1 – Streetlight SAD Public Hearing

Clerk Guthrie moved to approve the Whitehills Lakes South #1 Public Streetlighting Improvement Special Assessment District #428 – Resolution #3, which approves the construction of the public improvement, the estimate of cost and defraying the cost by Special Assessment, determines the Special Assessment District, and direct the making of an Assessment Roll. Supported by Treasurer Deschaine.

ROLL CALL VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 7-0

F. Whitehills Lakes Subdivision #7 – Streetlight SAD Public Hearing

Supervisor Hendrickson acknowledged the need, after hearing public comment, to table this item for further discussion. Deputy Manager Opsommer stated that Consumers has already set the pedestals as requested by the developer without verification from the Township and will speak with Consumers to determine if the pedestals can be relocated at no additional cost. He will contact the member of the public who asked about streetlight funding to answer that person's questions.

Trustee Trezise moved to table the proposed motion for 12.F Whitehills Lakes #7 Public Streetlighting Improvement Special Assessment District #429 until it can be brought to the next meeting. Supported by Clerk Guthrie.

VOICE VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 7-0

13. BOARD DISCUSSION ITEMS

A. Community Survey

Director Clark presented the draft survey and introduced Mr. SaintAmour, representative for Cobalt Community Research in attendance via Zoom. She acknowledged a typographical error in how the questions are numbered.

Trustee Wilson noted typographical errors and asked for clarity regarding the phrase 'reimagined Meridian Mall.' Director Clark clarified that it is to determine what the community might like to see in that particular area of the business corridor. Trustee Wilson asked that the question be worded to provide an explanation. Supervisor Hendrickson offered a suggestion for wording the question more clearly.

Trustee Trezise asked about the classification grouping in regards to the selection box for 'research park,' suggesting that it be broken down instead of grouping them together as currently shown.

Treasurer Deschaine suggested combining questions 24 and 25, and adding a question asking if people would support it through taxes. He noted that taxpayers are making comments suggesting they are experiencing tax fatigue. He offered a suggestion for wording the question. Trustee Wilson responded that, according to the consultants, the Township first needs to assess what the community wants before asking about a millage. Once the Township knows more about what the community wants and where funds will be found and subsequently spent, the Township can then calculate what a millage might be and present it to the community. Trustee Trezise and Supervisor Hendrickson concurred with Trustee Wilson. Clerk Guthrie, Trustee McCurtis, and Trustee Sundland concurred with Treasurer Deschaine, citing transparency. Supervisor Hendrickson and Trustee McCurtis suggested wording for such a question. Supervisor Hendrickson acknowledged that four of seven Board members supported the question and asked Director Clark to add a question regarding support for the Center through taxes.

Supervisor Hendrickson asked if unique online codes could be provided instead of waiting for residents to mail back the survey. Director Clark clarified that the survey will offer that option.

Clerk Guthrie asked why there weren't questions similar to the previous survey, in particular Parks related questions, noting that it is difficult to determine if residents are still getting what they want from Township services. Director Clark stated that there is space in the survey and those questions can be included.

Supervisor Hendrickson noted typographical errors and questions in need of clarity, and offered suggestions.

B. 2025 Township Budget Priorities

Interim Manager Schmitt gave an overview of the concepts that have been brought so far and asked Board Members for their priorities and feedback.

Trustee Wilson prioritized taser funding.

Treasurer Deschaine prioritized the number police officers brought up to 44 and adding an additional fire inspector, and asked about perhaps adding an additional firefighter.

Clerk Guthrie stated that the school election costs will be reimbursed. She reminded the Board of the remaining work that needs to be done in the Municipal Building. Director Schmitt added that there are a few buildings that have work needing to be done.

Trustee Trezise asked about the staffing requests. Interim Manager Schmitt explained that it is to address the staffing needs that have lagged as the Township has grown, and that the line item for HR costs is to address the issues surrounding salaries lagging behind market.

Supervisor Hendrickson expressed concern about adding 2 more officers in the short term, instead focusing on reaching the current need to reach 42 officers and seeing how the department functions at that level before trying to attract and additional 2 officers. He reminded the Board that the contracts were opened early in 2023 in order to address low wages and recommended waiting until the contracts open in 2026 when they come due. Supports the commitment to exit the Township from fossil fuels by relying more upon solar and suggested waiting on EV charging stations to move up placement of a solar array on Harris. Also supports the MSU to Lake Lansing parkway.

14. COMMENTS FROM THE PUBLIC

Supervisor Hendrickson opened comments from the public at 9:54 pm

Matt Kuschel, Township attorney and representing Fahey, Shultz, Burzych, and Rhodes, thanked the Board for placing their confidence in Fahey, Shultz, Burzych, and Rhodes

Supervisor Hendrickson closed comments from the public at 9:55 pm

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

NONE

16. ADJOURNMENT

Treasurer Deschaine moved to adjourn. Seconded by Trustee McCurtis.

VOICE VOTE

YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 7-0

The meeting adjourned at 9:55 pm.

Scott Hendrickson
Township Supervisor

Deborah Guthrie
Township Clerk



To: Board Members
From: Dante Ianni, Finance Director
Date: July 9, 2024

Charter Township of Meridian
Board Meeting
7/09/2024

MOVED THAT THE TOWNSHIP BOARD APPROVE THE TOWNSHIP
INVOICES/EXPENSES AS FOLLOWS:

COMMON CASH	\$	1,230,389.33
PUBLIC WORKS	\$	362,310.67
TRUST & AGENCY	\$	35,587.20
	TOTAL CHECKS:	\$ 1,628,287.20
CREDIT CARD TRANSACTIONS		
06/13/2024 to 07/02/2024	\$	13,773.98
	TOTAL PURCHASES:	<u>\$ 1,642,061.18</u>
ACH PAYMENTS	\$	<u>1,293,986.98</u>

07/03/2024 10:01 AM
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 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 07/09/2024 - 07/09/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. 1720 ASSOCIATES	1720 CHIEF OKEMOS - OVRPMT RENTAL INVOICE	75.00	
2. A T & T	JUN 7 - JUL 6 2024 - INTERNET F2	149.00	112346
	JUN 7 - JUL 6 2024 - INTERNET P1 327774999	195.25	112346
	JUN 9 - JUL 8 2024 - INTERNET F1	195.25	112346
	JUN 15 - JUL 14 2024 - INTERNET S1	195.25	112346
	TOTAL	734.75	
3. A. RIFKIN CO	RED SEAL TRANSPORT BAG	1,393.82	112377
4. ALLEGRA PRINT & IMAGING	SENIOR CENTER TRI FOLD BROCHURE MAILING	2,871.15	112344
5. ALLGRAPHICS CORP	WILLIAMSTON T BALL T SHIRTS	395.32	
6. AMERICAN RENTALS	6/21/24 TO 7/21/24 - TRANSFER STATION PORTABLE TOI	85.00	
7. AMISTEE AIR DUCT CLEANING &	DUCT CLEANING FOR OKEMOS LIBRARY	4,800.00	
8. ANTHONY D THOMPSON	2024 CELEBRATE FESTIVAL PERFORMER	1,200.00	112378
9. ASAP PRINTING	POLICE BROCHURES/BUSINESS CARDS	456.50	
	HENDRICKSON THANK YOU CARD ENVELOPES	13.27	
	TOTAL	469.77	
10. AT & T	MAY 11 - JUN 10 2024 - INTERNET ASE	3,763.02	112347
	JUN 7 - JUL 6 2024 - TELEPHONE + INTERNET M1 831-0	1,230.81	112347
	TOTAL	4,993.83	
11. AT & T MOBILITY	MAY 7 - JUN 6 2024 - FIRSTNET 287312082574 517.331	172.96	112348
12. BERNADETTE BLONDE	6/15/2024 ON-SITE AND MISC PHONE CALL/EMAIL CONSUL	550.00	112349
13. BLUE CROSS BLUE SHIELD OF MICHIGAN	2024 BCBS PPO RETIREE HEALTH INSURANCE	2,206.24	112350
14. BOUNDTREE MEDICAL	ORDER #105372638 - MEDICAL SUPPLIES FOR AMBULANCES	988.81	
15. BRD PRINTING, INC	RETURN ENVELOPES	153.84	
	PAY YOUR TAX BILL FLYER	220.94	
	TOTAL	374.78	
16. BREAD BITES LLC	FARMERS MARKET VENDOR	47.00	112351
	FARMERS MARKET VENDOR	23.00	112351
	FARMERS MARKET VENDOR	10.00	112352
	FARMERS MARKET VENDOR	10.00	112352
	FARMERS MARKET	27.00	112352
	TOTAL	117.00	
17. BRIGHTLINE TECHNOLOGIES	JULY 2024 BRIGHTLINE QUICKHELP SUBSCRIPTION	1,421.00	
	JULY 2024 BRIGHTLINE HPE 36M II SUBSCRIPTION	3,424.00	
	JULY 2024 - AUVIK NETWORK & SAAS MONITORING & MANA	1,055.00	
	TOTAL	5,900.00	
18. BS&A SOFTWARE	2 DAYS OF TRAINING - MAY 1ST AND 2ND 2024	2,400.00	112353
19. BSN SPORTS	SPIKED PITCHING RUBBER AND MLB REPLICHA HATS	155.94	
	MLB HATS YOUTH BASEBALL	5,047.23	
	TOTAL	5,203.17	
20. BUBBLES R FUN LLC	06.27.2024 CHILDREN'S CONCERT SERIES PERFORMER	350.00	112354

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21. CATHERINE EISERT	07.10.2024 SUMMER CONCERT SERIES PERFORMER	1,400.00	
22. CDW	USB 3.0 HUB	38.20	
	NETMOTION RENEWAL 5/1/2024 - 4/30/25	6,520.25	
	NEW MICROSOFT 365 KIOS LICENSES 8X	16.00	
	TOTAL	6,574.45	
23. CINTAS CORPORATION #725	6/12/24 MECHANICS UNIFORMS	48.07	
	6/19/24 MECHANICS UNIFORMS	48.07	
	MOTOR POOL - 6/26/24 MECHANICS UNIFORMS	48.07	
	TOTAL	144.21	
24. CITY PULSE	TWP NOTICES 6/5/2024	1,068.19	
	TWP NOTICES 6/12/2024	466.20	
	TOTAL	1,534.39	
25. COLLIERS ENGINEERING & DESIGN,	ELECTRICAL ENGINEERING FOR MUNI COMPLEX EV DESIGN	720.00	
26. COLOR OF SOUND AUDIO	2024 CELEBRATE MERIDIAN EVENT AUDIO SYSTEM	1,350.00	112379
	2024 CELEBRATE MERIDIAN FESTIVAL STAGE AND AUDIO C	2,250.00	112393
	TOTAL	3,600.00	
27. COMCAST	JUL 2024 - INTERNET + TV M1	538.83	112355
	JUN 29 - JUL 28 2024 - TELEPHONE + INTERNET S2	248.73	112355
	JUN 29 - JUL 28 2024 - TV P1	32.01	112355
	JUN 19 - JUL 18 2024 - INTERNET SCADA	257.90	112355
	TOTAL	1,077.47	
28. CONSUMERS ENERGY	ACCT 1000-8126-2303 - EMERGENCY UTILITY ASSISTANCE	461.09	112356
29. CREATIVE FINANCIAL STAFFING LLC	WEEK ENDING 6/9/2024 - UB TEMPORARY STAFF	1,305.10	112357
	WEEK ENDING 6/16/2024 - UB TEMPORARY	1,620.85	112357
	WEEK ENDING 6/23/2024 - UB TEMPORARY	1,347.20	112357
	TOTAL	4,273.15	
30. CRYSTAL FLASH	MOTOR POOL - ACCT 97833 - FLEET FUEL	17,130.08	112394
31. DAN HENRY DISTRIBUTING CO.	2024 CELEBRATE MERIDIAN BEER GARDEN EXPENSE	3,483.50	112376
32. DANIEL STEPHENS	DRONE FOOTAGE - MSU TO LAKE LANSING TRAIL JUNE 202	600.00	
33. DELL MARKETING LP	NEW DELL 24-INCH MONITORS W/ SPEAKER BARS	1,889.10	
34. DELTA CHARTER TOWNSHIP	LIVE FIRE TRAINING FACILITY/COURSE FEE 5/31/2024	5,000.00	
35. DEPARTMENT OF TREASURY	PATIENT-CENTERED OUTCOMES RESEARCH INSTITUTE FEE	873.36	112358
36. DEWOLF AND ASSOCIATES	FTO BASIC - ANDERSON	845.00	
37. DIANA TENNES	FARM MARKET VENDOR	247.00	112359
38. DLT SOLUTIONS LLC	CIVIL 3D & AUTOCAD RENEWAL - ENGINEERING	39,115.18	
39. DOMINION VOTING SYSTEMS, INC	EMS CLIENT WORKSTATION KIT	2,150.00	112380
40. EDGEWOOD VILLAGE APARTMENTS	EMERGENCY RENT ASSISTANCE	227.00	112360
41. ELECTRICAL TERMINAL SERVICE	MOTOR POOL STOCK - TRAILER WIRE HARNESS TEST SET	560.59	
42. EMMA GORRELL	TUITION REIMBURSEMENT	3,750.00	112361

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Vendor Name	Description	Amount	Check #
43. FEEDERS SUPPLY COMPANY LLC	MAY 2023 HOUSE CHARGES	139.98	
44. FIRE SERVICE MANAGEMENT	STRUCTURAL FIREFIGHTER GEAR - CLEANING/REPAIR	222.50	
45. FIRST COMMUNICATIONS	MAY 2024 - TELEPHONE LINES 3142216	55.20	112362
46. FISHBECK, THOMPSON, CARR & HUBER	PROFESSIONAL SERVICES RENDERED THRU 6.7.24 FOR WD	1,764.80	
47. FORESIGHT GROUP	WATER BILLS 6/18/2024 AND POSTAGE	932.81	112363
	RIG SIGNS (VINYL SIGNS)	969.30	
	ENGRAVING NAME TAG AND OFFICER OF THE YEAR	55.95	
	TOTAL	1,958.06	
48. GRANGER	JUNE 2024 - ACCT NO 17334070/17342460 MUN BLDG & P	86.96	
	JUNE 2024 - ACCT NO 17349880 - SERVICE CENTER RECY	31.49	
	JUNE, JULY, AUG 2024 - ACCT NO 10159300 HARRIS NAT	215.43	
	PSB - ACCT 2706910 & MUN BLDG - ACCT 1106100 - RUB	136.55	
	JUNE 2024 - ACCT NO 1106200 - SERVICE CENTER - RUB	339.20	
	JUNE 2024 - ACCT 1106300 - S FIRE - RUBBISH DISPOS	94.68	
	JUN 2024 - ACCT NO. 2509750 - C. FIRE - RUBBISH SE	129.83	
	TOTAL	1,034.14	
49. GUY LOUIS SFERLAZZA	6/27/2024 CHILDREN'S CONCERT SERIES PERFORMER	500.00	112364
50. HALT FIRE INC	MOTOR POOL - FIRE - UNIT 138 ENGINE 93	1,253.19	
51. HAMMOND FARMS	SERVICE CENTER COMPOST MATERIAL DEBRIS CLEANUP	6,444.43	
	BUILDINGS - BRUSH DUMP FEE	42.00	
	BUILDINGS - BRUSH DUMP FEE	52.50	
	DISPOSAL OF TREE/BRUSH ON PATHWAYS	31.50	
	DUMP BRUSH FROM TREE CLEAN-UP ON PATHWAYS	52.50	
	BRUSH DUMP FEE FOR PATHWAY CLEAN UP	21.00	
	BRUSH DUMPING FEE FOR NOKOMIS LEARNING CENTER	34.50	
	TOTAL	6,678.43	
52. HUTSON INC	PARKS - UNIT 91 - OIL CHANGE/MAINTENANCE KIT	163.52	
	PARKS - UNIT 91 - SPARK PLUG WIRE KIT	29.33	
	TOTAL	192.85	
53. INGHAM COUNTY REGISTER OF DEEDS	PATHWAY EASEMENTSANCTURAY 33 PATHWAY BETWEEN CE RO	30.00	
54. J & M WELL DRILLING	REPLACE PRESSURE TANK AND CHLORINATE THE WELL AT N	489.00	
55. JACK AKERS	TRAVEL REIMB - AT SCENE TRAFFIC CRASH TRAINING	194.50	112365
56. JEFF BRAATZ	A. ALBANY - EMERGENCY RENTAL ASSISTANCE	500.00	112366
57. JOES BODY SHOP INC	MOTOR POOL - POLICE - ACCIDENT REPAIRS TO UNIT #67	9,046.87	
58. KCI	AUG/NOV 2024 AV APPLICATION SELF MAILER	4,204.22	112381
59. KEBS INC	SURVEY FOR MSU/LAKE LANSING PH. III PATHWAY	23,900.00	
60. L J CONSTRUCTION INC	BOARDWALK REPAIRS	1,180.00	112382
61. LAFONTAINE AUTOMOTIVE GROUP	UNIT #13 REPAIR PARTS	123.64	
62. LANSING SANITARY SUPPLY INC	BUILDINGS - 6/26/24 CUSTODIAL SUPPLIES	568.80	
63. LANSING UNIFORM COMPANY	BOOTS - TYNDALL	179.95	112383
	FIRE UNIFORMS (CAMPBELL, BOOMS, JOHNSON, GONZALES)	751.45	
	TOTAL	931.40	

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64. LINCOLN'S TOUCH LLC	MOTOR POOL - VEHICLE DETAIL - UNIT 679 (OLD PD UNI	250.00	
65. LIVINGSTON COUNTY ASSESSORS ASSN	TRAINING ASSESSING - SEPT 11 2024	30.00	
66. LOPEZ CONCRETE CONSTRUCTION	2024 CONCRETE REPAIR CONTRACT	138,090.04	112384
67. MADISON NATIONAL LIFE INS CO	JULY 2024 LIFE/DISABILITY INSURANCE	3,967.97	112367
68. MARK GEOVJIAN	07.17.2024 SUMMER CONCERT SERIES PERFORMER	800.00	112368
69. MATT FOREMAN	07.24.2024 SUMMER CONCERT SERIES PERFORMER	500.00	112369
70. MATTHEW PALMER	07.31.2024 SUMMER CONCERT SERIES PERFORMER	1,100.00	
71. MEDICAL MANAGEMENT SYSTEMS OF	JUNE 2024 COLLECTION FEE FROM AMBULANCE BILLINGS	8,062.32	
72. MERIDIAN TOWNSHIP DDA	2023 SETTLEMENT FUNDS DUE TO DDA	879.63	
73. MERIDIAN TOWNSHIP RETAINAGE	LOPEZ - 2024 CONCRETE REPAIR CONTRACT - RETAINAGE	6,191.66	
	MI PAVING - 2024 MILL & FILL LOCAL ROAD PROGRAM CO	18,090.59	
	CAPITAL ASPHALT - 2023 MILL & FILL LOCAL ROAD PROG	252.63	
	RIETH-RILEY/MANNIK & SMITH - 2023 ROADWAY IMPROVEM	15,418.93	
	TOTAL	39,953.81	
74. MI NATIVE AMERICAN HERITAGE FUND	RETURNING UNSPENT FUNDS FROM 2023 NAHF GRANT	4,297.02	112385
75. MICHAEL PRELESNIK, LLC	2024 CELEBRATE MERIDIAN FESTIVAL RIDES AND GAME TR	3,100.00	112386
76. MICHIGAN PAVING	2024 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	324,497.47	
77. MICHIGAN POLICE EQUIPMENT CO	4 DUTY GUNS AND HOLSTERS	588.00	
78. MICHIGAN RECYCLING COALITION	2024 RECYCLE MI PARTNER RENEWAL	100.00	
79. MICHIGAN SEPTIC LLC	2024 - PUMP OUT PIT TOILETS AT HNC	383.00	
80. MIDWEST POWER EQUIPMENT	PARKS - UNIT #708 REPAIR PARTS	134.99	
	GROUNDS/CEMETARY - UNIT #96 REPAIR PARTS	12.99	
	ORDER 44820 - REPAIR PARTS	152.98	
	TOTAL	300.96	
81. MIDWEST TREE SERVICE	TREE TRIMMING AT GOSSARD AND BIBER FOR FIRE DEPT A	500.00	
82. MILLENNIA TECHNOLOGIES	MOBILITY PHONE SETUP	1,495.00	112387
83. MONTESSORI RADMOOR SCHOOL	2024 GREEN GRANT - MONTESSORI RADMOOR SCHOOL	3,725.00	112370
84. MSU VETERINARY MEDICAL CENTER	CANINE POLICE - STATEMENT AS OF 5/31/2024	532.71	
85. MY GREEN MICHIGAN LLC	JULY 2024 COMPOST SERVICE MARKETPLACE	177.00	
86. NATALIE KOWALSKY	2024 CELEBRATE MERIDIAN TEEN NIGHT HENNA ARTIST	100.00	112388
87. NIELSEN COMMERCIAL CONSTUCTION CO	CENTRAL PARK PAVILION RENOVATION PROJECT	1,489.61	
88. NIGHT MAGIC DISPLAYS	2024 CELEBRATE MERIDIAN FESTIVAL FIREWORKS DISPLAY	18,000.00	
89. OLMSTEAD FARM	FARMERS MARKET	125.00	
90. PB ELECTRONICS INC	POLICE EQUIPMENT REPAIRS	809.00	
91. PHIL DESCHAIINE	APRIL 2 TO MAY 16 2024 MILEAGE REIMBURSEMENT	115.91	
92. PIONEER MFG.CO/PIONEER ATHLETICS	REPLACEMENT TENNIS COURT NET FOR HILLBROOK PARK	285.34	
93. PITNEY BOWES	SEALING SOLUTION FOR MAIL METER	82.99	

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94. PLANET X INC	2024 CELEBRATE MERIDIAN FESTIVAL CHILDREN'S AREA I	4,695.00	112389
	2024 CELEBRATE FESTIVAL TEEN NIGHT	1,490.00	112389
	TOTAL	6,185.00	
95. PRACTICAL POLITICAL DATA	COMMUNITY & SENIOR CENTER MILLAGE LANGUAGE MOCK BA	10,000.00	112345
96. PROFESSIONAL HOME REPAIR LLC	HASLETT STORAGE FACILITY SECURITY PROJECT - CLERK'	4,805.00	
	HASLETT STORAGE FACILITY PROJECT - BUILDING PERMIT	150.00	
	HASLETT STORAGE FACILITY PROJECT - BUILDING PERMIT	137.00	
	TOTAL	5,092.00	
97. PROGRESSIVE AE	SERVICES THRU JUNE 28, 2024 LAKE LANSING SAD PROFE	1,731.25	
98. PROTEC	2024-2025 PROTEC MEMBERSHIP RENEWAL	5,489.50	
99. PRO-TECH MECHANICAL SERVICES	WORK ORDER 54383 - MUNICIPAL - HVAC REPAIRS	364.80	
	WORK ORDER 54446 - PS - HVAC REPAIRS	826.68	
	TOTAL	1,191.48	
100 PURITY CYLINDER GASES INC	ACCT 46494 - MEDICAL OXYGEN	463.88	
101 QUALITY TIRE INC	PARKS UNIT #724 - TIRES	1,387.20	
	MOTOR POOL -TIRES - DISPOSAL FEES	24.00	
	CEMETERY UNIT 96 - TIRES	91.55	
	BUILDING GROUNDS UNIT 664 - TIRES	502.00	
	TOTAL	2,004.75	
102 RECLAIMED BY DESIGN	3RD QTR 2024 - RECYCLING CENTER OPERATIONS	6,000.00	112390
103 REDWOOD LANDSCAPING	MAY 2024 MOWING FOR MERIDIAN TOWNSHIP CODE ENFORCE	2,587.00	
	RE-INSTALL METAL EDGING SIDEWALK - 5664 WOOD VALLE	150.00	
	2024 TOWNSHIP SIGNAGE PLANTER BED SPRING CLEANUP	1,000.00	
	TOTAL	3,737.00	
104 REGIONAL ALLIANCE FOR FIREFIGHTER	REGISTRATION 11 STUDENTS FIRE OFFICER I CLASS - JU	5,885.00	
105 RIETH-RILEY CONSTRUCTION CO INC	2023 ROADWAY IMPROVEMENTS CRUSHING AND HMA OVERLAY	290,759.64	
106 RODNEY WOLFE	2024 CELEBRATE FESTIVAL PERFORMER GARAGE SALE BAND	500.00	112371
107 RONAL L MCKEEVER JR	2024 CELEBRATE MERIDIAN FESTIVAL PERFORMER	400.00	112372
108 SIGNARAMA OF LANSING EAST	SCOTT HENDRICKSON, SUPERVISOR NAME BADGE	43.00	
109 SINCLAIR RECREATION LLC	2024- NEW PLAYGROUND STRUCTURE FOR MARSHALL PARK	101,330.50	
110 SKYLINE OUTDOOR	2024 CELEBRATE MERIDIAN FESTIVAL SIGNAGE	1,875.00	
111 SPARROW OCCUPATIONAL	MAY 2024 EMPLOYEE PHYSICALS	7,059.00	
112 SPARTAN DISTRIBUTORS	MOTOR POOL - GROUNDS - UNIT 664 REPAIR PARTS	85.15	
	PARKS - UNIT 70 - REPAIR PARTS	361.13	
	TOTAL	446.28	
113 SPARTAN IRRIGATION	RAISE SPRINKLER HEADS - HARTRICK PARK	3,994.00	
114 ST MARTHA CONFERENCE OF	EMERGENCY RENT ASSISTANCE	1,000.00	112373
115 STAPLES	OFFICE SUPPLIES	1,544.12	
116 STEVEN T. SPEES, III	2024 CELEBRATE FESTIVAL PERFORMER	200.00	112391

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 07/09/2024 - 07/09/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
117 SUPREME SANITATION	2024 CELEBRATE FESTIVAL PORTA JONS/SINKS RENTAL	1,270.00	
	JUNE 2024 - TOWNER RD PARK - PORTABLE TOILET RENTA	90.00	
	JUNE 2024 - NANCY MOORE PARK - PORTABLE TOILET REN	90.00	
	JUNE 2024 - HILLBROOK PARK - PORTABLE TOILET RENTA	90.00	
	JUNE 2024 - BENNET WOODS SCHOOL - PORTABLE TOILET	90.00	
	JUNE 2024 - NEWTON ST - PORTABLE TOILET RENTAL	90.00	
	JUNE 2024 - MARKETPLACE - PORTABLE TOILET RENTAL	180.00	
	JUNE 2024 - EASTGATE PARK - PORTABLE TOILET RENTAL	180.00	
	TOTAL	2,080.00	
118 T MOBILE	5/21/24-6/20/24 - CELLULAR 517.980.0920	30.23	
119 THE HARKNESS LAW FIRM PLLC	JUNE 2024 PROSECUTING FEES	6,676.84	
120 THE NEW RULE	2024 CELEBRATE MERIDIAN FESTIVAL PERFORMER	600.00	112395
121 TRIPP'S COLLISION EAST LANSING	MOTOR POOL - UNIT 671 - INTERCEPTOR 122 PRE-REPAIR	125.00	
122 ULINE	2024 - BLANKET PO FOR DOG BAGS AND MISC	1,105.95	112392
123 VARIPRO BENEFIT ADMINISTRATORS	2024 RETIREE MEDICARE SUPPLEMENT	15,226.50	112374
124 VERIZON CONNECT	MAY 2024 - VEHICLE DATA UPLINK MERI007 2024	1,246.63	112375
125 WASHTENAW COMMUNITY COLLEGE	POLICE ACADEMY TUITION - SPENCER	5,751.25	
126 WEST SHORE FIRE INC	HYDRO TEST BOTTLE	273.00	
127 WILLIAM ANDREWS JR	REFUND SECURITY DEPOSIT 06/16/2024 CENTRAL PARK PA	100.00	
TOTAL - ALL VENDORS		1,230,389.33	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 07/09/2024 - 07/09/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: PWHZ - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. CAPITAL ASPHALT LLC	2023 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	4,800.00	
2. CUMMINS INC	6/11/2024 - SIERRA RIDGE LS - GENERATOR PM	262.52	
	6/11/2024 - TOWAR GARDENS LS - GENERATOR PM	262.52	
	6/17/2024 - EMBER OAKS LS - GENERATOR PM	373.77	
	TOTAL	898.81	
3. EJ USA, INC.	SEWER - OPERATING SUPPLIES	8,132.70	
	SEWER - OPERATING SUPPLIES	9,602.00	
	TOTAL	17,734.70	
4. FERGUSON WATERWORKS #3386	WATER - METER INSTALLATION PARTS	707.99	
	2" FLANGED BALL ANGLE VALVE	1,598.09	
	WATER - 5/8X3/4 METER CHANGE OUT PROJECT - JUNE ME	118,080.00	
	2" FLANGED BRASS METER ANGLE FLANGE	1,140.03	
	SWIVEL NUT X MIPS METER BRASS COUPLING	358.95	
	WATER - CUSTOMER INSTALLATION PARTS	513.92	
	WATER - 60' ROLLS OF COPPER - SERVICE LINE REPLACM	5,868.00	
	WATER - CUSTOMER INSTALL PARTS - FORD METER BOX 2"	150.58	
	TOTAL	128,417.56	
5. HAMMOND FARMS	WATER - NORTH TOWER - BRUSH DUMP FEE	52.50	
	WATER - NORTH TOWER - BRUSH DUMP FEE	52.50	
	WATER - NORTH TOWER - BRUSH DUMP FEE	52.50	
	TOTAL	157.50	
6. IDC CORPORATION	SEWER - LIFT STATION CONTROLS MAINTENANCE 2024	1,339.36	
7. JACK DOHENY COMPANIES INC	WATER - OPERATING SUPPLIES - HYDRO EXCAVATION STRA	150.00	
8. LEAVITT & STARCK EXCAVATING INC	SEWER - EMERGENCY SEWER BACKUP DOBIE ROAD/MSU PROP	110,919.72	
9. LOPEZ CONCRETE CONSTRUCTION	2024 CONCRETE REPAIR CONTRACT - WATER	3,358.33	29717
10. MADISON NATIONAL LIFE INS CO	JULY 2024 LIFE/DISABILITY INSURANCE	550.42	29715
11. MICHIGAN PAVING	2024 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	40,621.30	
12. PERCEPTIVE CONTROLS	SCADA COMPUTER REPAIRS	1,036.00	
13. RIETH-RILEY CONSTRUCTION CO INC	2023 ROADWAY IMPROVEMENTS CRUSHING AND HMA OVERLAY	2,200.00	
14. SA SMITH PAVING & TRUCKING INC	2024 ASPHALT SPOT REPAIR CONTRACT	14,329.14	29718
15. SCARLETT EXCAVATING	2024 BLUE HAVEN DR WATER MAIN REPLACEMENT CONTRACT	34,725.00	29719
16. SHUJIAN SHI	UB refund for account: GDRV-002494-0000-	240.48	29716
17. SME	PROF SERV MAY 6 TO JUNE 2 2024 - MISC TESTING CONT	832.35	
TOTAL - ALL VENDORS		362,310.67	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 07/09/2024 - 07/09/2024
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: TA - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. STATE OF MICHIGAN	2023 PILT PMT - MERIDIAN STRATFORD PLACE	10,130.69	
	2023 PILT PMT - MARSH POINTE APTS	20,883.41	13546
	2023 PILT PMT - WOODWARD WAY	4,573.10	
	TOTAL	<u>35,587.20</u>	
TOTAL - ALL VENDORS		35,587.20	

Credit Card Report 6/13/2024 - 7/1/2024

Transaction Date	Transaction Merchant Name	Transaction Amount	Account Name
6/14/2024	THE HOME DEPOT #2723	\$14.87	LAWRENCE BOBB
6/14/2024	THE HOME DEPOT #2723	\$14.97	LAWRENCE BOBB
6/26/2024	MIDWEST POWER EQUIPMENT	\$7.99	LAWRENCE BOBB
6/28/2024	THE HOME DEPOT #2723	\$194.35	LAWRENCE BOBB
6/17/2024	ETNA DISTRIBUTORS,LLC	\$120.00	ROBERT STACY
6/18/2024	GRAINGER	\$109.24	ROBERT STACY
6/13/2024	THE HOME DEPOT #2723	\$44.93	TYLER KENNEL
6/25/2024	A & L LOCKSMITH	\$80.00	TYLER KENNEL
6/25/2024	THE HOME DEPOT #2723	\$17.97	TYLER KENNEL
6/14/2024	ALLIANCE CALIFORNIA LAUND	(\$1.74)	MICHAEL HAMEL
6/24/2024	BARYAMES CLEANERS INC 05	\$28.70	MICHAEL HAMEL
6/28/2024	THE HOME DEPOT #2723	\$10.97	KYLE FOGG
6/21/2024	THE HOME DEPOT #2723	\$31.88	RYAN CAMPBELL
6/27/2024	THE HOME DEPOT #2723	\$136.32	RYAN CAMPBELL
6/19/2024	GRAND TRAV RESORT	(\$200.00)	DEBORAH GUTHRIE
6/19/2024	GRAND TRAV RESORT	\$200.00	DEBORAH GUTHRIE
6/21/2024	GIH*GLOBALINDUSTRIALEQ	\$93.63	DEBORAH GUTHRIE
6/23/2024	MICHIGAN NOTARY SERVICE	\$66.85	DEBORAH GUTHRIE
6/18/2024	HAMMOND FARMS E LANSING	\$21.50	JACOB FLANNERY
6/25/2024	TRACTOR SUPPLY #1149	\$93.80	JACOB FLANNERY
6/25/2024	THE HOME DEPOT #2723	\$47.96	JACOB FLANNERY
6/26/2024	THE HOME DEPOT #2723	\$25.94	JACOB FLANNERY
6/20/2024	THE UPS STORE 811	\$23.86	CHRISTOPHER JOHNSON
6/21/2024	COSTCO WHSE#1277	(\$21.16)	CHRISTOPHER JOHNSON
6/21/2024	COSTCO WHSE#1277	\$21.16	CHRISTOPHER JOHNSON
6/21/2024	COSTCO WHSE#1277	\$42.81	CHRISTOPHER JOHNSON
6/22/2024	THE HOME DEPOT #2723	\$54.46	CHRISTOPHER JOHNSON
6/17/2024	MIDWEST POWER EQUIPMENT	\$70.81	AL DIAZ
6/23/2024	MIDWEST POWER EQUIPMENT	\$29.97	AL DIAZ
6/29/2024	JETS PIZZA - MI-053 MOTO	\$58.34	AL DIAZ
6/15/2024	JIMMY JOHNS - 90055 - MOT	\$208.98	TIMOTHY SCHMITT
6/14/2024	COSTCO WHSE#1277	\$151.87	MIKE DEVLIN
6/26/2024	COSTCO WHSE#1277	\$300.63	MIKE DEVLIN
6/29/2024	TST* SAROKI'S PIZZA - HAS	\$108.79	MIKE DEVLIN
6/17/2024	AMERICAN RED CROSS	\$125.00	BRIAN PENNELL
6/24/2024	STICKER MULE	\$168.50	BRIAN PENNELL
6/27/2024	O'LEARY PAINT PMI	\$293.46	BRIAN PENNELL
6/27/2024	STATE OF MI EMS	\$25.00	BRIAN PENNELL
6/27/2024	THE HOME DEPOT #2723	\$45.77	BRIAN PENNELL
6/13/2024	HASLETT TRUE VALUE HARDW	\$13.40	CURT SQUIRES
6/21/2024	A1 DETAILING & CUSTOMS	\$100.00	CURT SQUIRES
6/29/2024	QUALITY DAIRY#31	\$5.59	CURT SQUIRES
6/17/2024	SP MASTERPIECES PUZZLE	\$238.34	COURTNEY WISINSKI
6/17/2024	QUALITY DAIRY#31	\$61.35	COURTNEY WISINSKI
6/17/2024	QUALITY DAIRY#31	\$3.98	COURTNEY WISINSKI
6/20/2024	METRO INSTITUTE INC	\$110.00	COURTNEY WISINSKI
6/20/2024	METRO INSTITUTE INC	\$55.00	COURTNEY WISINSKI
6/20/2024	METRO INSTITUTE INC	\$55.00	COURTNEY WISINSKI
6/21/2024	OFFICEMAX/OFFICEDEPT#3379	\$28.68	COURTNEY WISINSKI
6/21/2024	SQ *SIGNS ON THE SPOT - E	\$155.20	COURTNEY WISINSKI
6/21/2024	MEIJER # 253	\$104.04	COURTNEY WISINSKI
6/21/2024	MEIJER # 025	\$13.98	COURTNEY WISINSKI
6/24/2024	IN *CHIEF CART, INC.	\$80.00	COURTNEY WISINSKI

6/27/2024	CANVA* I04185-60034962	\$119.99	COURTNEY WISINSKI
6/27/2024	GRAINGER	\$180.84	COURTNEY WISINSKI
6/27/2024	OFFICEMAX/OFFICEDEPT#3379	\$23.99	COURTNEY WISINSKI
6/27/2024	OFFICEMAX/OFFICEDEPT#3379	\$12.59	COURTNEY WISINSKI
6/27/2024	OFFICEMAX/OFFICEDEPT#3379	\$222.27	COURTNEY WISINSKI
6/28/2024	DICKS SPORTING GOODS	\$680.90	COURTNEY WISINSKI
6/28/2024	SQ *JERSEY GIANT SUBS! (O	\$662.40	COURTNEY WISINSKI
6/29/2024	DICKS SPORTING GOODS	(\$31.79)	KATIE LOVE
6/29/2024	DICKS SPORTING GOODS	\$31.79	KATIE LOVE
6/29/2024	MEIJER # 025	\$13.99	KATIE LOVE
6/19/2024	ZOOM.US 888-799-9666	\$449.85	STEPHEN GEBES
6/13/2024	WAL-MART #2866	\$13.96	RICHARD GRILLO
6/14/2024	LANSINGSTATE JOURNAL	\$14.99	RICHARD GRILLO
6/17/2024	TST* SHORT'S BREWING COMP	\$18.90	RICHARD GRILLO
6/17/2024	MARATHON PETRO201335	\$35.16	RICHARD GRILLO
6/17/2024	TST* BELLAIRE BAR AND TAP	\$19.88	RICHARD GRILLO
6/17/2024	TST* THE NEST	\$25.10	RICHARD GRILLO
6/19/2024	SHANTY CREEK RESORTS -	\$543.00	RICHARD GRILLO
6/13/2024	GRAINGER	\$126.96	ROBERT MACKENZIE
6/18/2024	ELKAY SALES INC	\$183.00	ROBERT MACKENZIE
6/21/2024	AMZN MKTP US*0I97O86P3	\$131.10	ROBERT MACKENZIE
6/27/2024	HAMMOND FARMS E LANSING	\$248.00	ROBERT MACKENZIE
6/27/2024	HAMMOND FARMS E LANSING	\$155.00	ROBERT MACKENZIE
6/28/2024	MICROSOFT*STORE	\$1,288.98	ROBERT MACKENZIE
6/26/2024	HAMMOND FARMS DEWITT	\$310.00	KEITH HEWITT
6/14/2024	DETROITNEWS.COM	\$14.99	MICHELLE PRINZ
6/16/2024	AMAZON MKTPL*ZX5RQ3XY3	\$38.19	MICHELLE PRINZ
6/16/2024	AMAZON MKTPL*OL81J7VY3	\$241.40	MICHELLE PRINZ
6/17/2024	AMAZON MKTPL*F14342U13	\$71.44	MICHELLE PRINZ
6/17/2024	AMZ*WSJBARRONSMW	\$2.00	MICHELLE PRINZ
6/18/2024	FREEP.COM	\$19.99	MICHELLE PRINZ
6/18/2024	LANSINGSTATE JOURNAL	\$11.99	MICHELLE PRINZ
6/18/2024	AMAZON MKTPL*EQ5M23ZQ3	\$192.00	MICHELLE PRINZ
6/22/2024	AMAZON MKTPL*RG7ZM0RR0	\$284.97	MICHELLE PRINZ
6/23/2024	AMAZON MKTPL*RC4NV1OR0	\$100.11	MICHELLE PRINZ
6/24/2024	AMZN MKTP US*RC04F5ZS0	\$112.84	MICHELLE PRINZ
6/24/2024	AMAZON MKTPL*RG1P42KQ2	\$108.82	MICHELLE PRINZ
6/24/2024	AMAZON MKTPL*RG5I19KE2	\$359.64	MICHELLE PRINZ
6/25/2024	ASANA.COM	\$202.35	MICHELLE PRINZ
6/25/2024	MONDAY.COM	\$432.00	MICHELLE PRINZ
6/25/2024	AMZN MKTP US*RC33741Q0	\$29.44	MICHELLE PRINZ
6/27/2024	AMAZON RET* 114-323736	\$36.89	MICHELLE PRINZ
6/29/2024	AMAZON MKTPL*RC36D4MM2	\$38.58	MICHELLE PRINZ
7/1/2024	AMAZON MKTPL*R72MF5JM0	\$65.49	MICHELLE PRINZ
7/1/2024	AMAZON MKTPL*RC0QG1KY1	\$40.19	MICHELLE PRINZ
6/23/2024	AMAZON MKTPL*RC7YI1LB0	\$20.69	CATHERINE ADAMS
6/23/2024	AMAZON MKTPL*RG13E4BB2	\$126.42	CATHERINE ADAMS
6/25/2024	USA ARCHERY	\$50.00	CATHERINE ADAMS
6/25/2024	AMAZON MKTPL*RG87E8991	\$278.50	CATHERINE ADAMS
6/30/2024	AMAZON MKTPL*R726W9NO0	\$71.49	CATHERINE ADAMS
6/17/2024	COVERT SCOUTING	\$32.99	ED BESONEN
6/27/2024	THE HOME DEPOT #2723	\$192.54	DAVID LESTER
6/24/2024	COMCAST	\$189.23	BART CRANE
6/29/2024	MEIJER # 025	\$28.45	BART CRANE
6/24/2024	HASLETT TRUE VALUE HARDW	\$8.78	DANIEL OPSOMMER

6/24/2024	BUILDASIGN	\$149.04	DANIEL OPSOMMER
6/27/2024	HASLETT TRUE VALUE HARDW	\$8.99	DANIEL OPSOMMER
6/25/2024	FACEBK *XMPZN6YBJ2	\$30.00	SAMANTHA DIEHL
6/25/2024	FACEBK *XFAWJ64CJ2	\$30.00	SAMANTHA DIEHL
6/25/2024	FACEBK *PSSS47GCJ2	\$10.39	SAMANTHA DIEHL
6/26/2024	FACEBK *AU9XZ7UBJ2	\$35.00	SAMANTHA DIEHL
6/26/2024	FACEBK *D23MY5LCJ2	\$50.00	SAMANTHA DIEHL
6/27/2024	FACEBK *83SUV6CCJ2	\$50.00	SAMANTHA DIEHL
6/27/2024	FACEBK *CWLFS6YBJ2	\$50.00	SAMANTHA DIEHL
6/28/2024	FACEBK *YHEV77GCJ2	\$50.00	SAMANTHA DIEHL
6/28/2024	FACEBK *3RKE26LCJ2	\$50.00	SAMANTHA DIEHL
6/28/2024	FACEBK *PKTHB68CJ2	\$50.00	SAMANTHA DIEHL
6/29/2024	FACEBK *243NU6YBJ2	\$50.00	SAMANTHA DIEHL
6/29/2024	FACEBK *XCVJV6YBJ2	\$50.00	SAMANTHA DIEHL
6/13/2024	MEIJER # 025	\$10.99	ALLISON GOODMAN
6/16/2024	AMAZON MKTPL *6N6RK3NY3	\$173.03	ALLISON GOODMAN
6/19/2024	MEIJER # 025	\$46.28	ALLISON GOODMAN
6/25/2024	WAL-MART #2866	\$21.40	ALLISON GOODMAN
6/27/2024	FEEDERS SUPPLY COMPANY #4	\$22.46	ALLISON GOODMAN
6/29/2024	MEIJER # 025	\$15.96	ALLISON GOODMAN
6/29/2024	MEIJER # 025	\$18.76	ALLISON GOODMAN
6/25/2024	THE HOME DEPOT #2723	\$25.48	DAN PALACIOS

TOTAL	\$13,773.98
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ACH Transactions

Date	Payee	Amount	Purpose
6/13/2024	Blue Care Network	\$ 58,018.01	Employee Health Insurance
6/14/2024	IRS	\$ 130,930.15	Payroll Taxes 06/14/2024
6/14/2024	Various Financial Institutions	\$ 372,138.39	Direct Deposit 06/14/2024
6/14/2024	Alerus	\$ 57,008.44	Payroll Deductions 06/14/2024
6/14/2024	Nationwide	\$ 10,790.19	Payroll Deductions 06/14/2024
6/18/2024	Gallagher Benefit Services	\$ 3,250.00	Employee Health Insurance
6/21/2024	Consumers Energy	\$ 57,826.03	Utility Transaction Fees
6/27/2024	Blue Care Network	\$ 39,713.24	Employee Health Insurance
6/28/2024	Alerus	\$ 53,795.80	Payroll Deductions 06/28/2024
6/28/2024	Nationwide	\$ 6,261.40	Payroll Deductions 06/28/2024
6/28/2024	Consumers Energy	\$ 87.51	Utility Transaction Fees
6/28/2024	Various Financial Institutions	\$ 371,736.29	Direct Deposit 06/28/2024
6/28/2024	IRS	\$ 130,905.27	Payroll Taxes 06/28/2024
7/1/2024	Wageworks	\$ 93.00	Employee Health Savings
7/2/2024	First American	\$ 1,433.26	Employee Vision Insurance
Total ACH Payments		\$ 1,293,986.98	



To: Township Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works & Engineering**

Date: June 27, 2024

**Re: Memorandum of Understanding Between Meridian Township and Ingham
County for Sanitary Sewer Projects at the Lake Lansing Boat Launch**

This agreement has been negotiated by the Meridian Township Department of Public Works & Engineering and Ingham County to help govern restoration work that the Township will perform as part of our ongoing projects to replace failing sanitary sewer main and reconstruct the County Park North Lift Station, which are located (in part) on what is now the Lake Lansing Boat Launch property.

The Sanitary Sewer Replacement project has been completed except for some final restoration work that is currently on hold while the Township's road reconstruction project in the adjacent neighborhood is completed. As of the date of this memo, we anticipate concluding this road reconstruction project prior to the 4th of July.

The Township will then begin reconstructing the lift station when the boat launch closes for the season. The Township has had a contractor under contract to perform this work since early 2024.

Proposed Motion:

MOVE TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN MERIDIAN TOWNSHIP AND INGHAM COUNTY ACTING ON BEHALF OF THE PARK DEPARTMENT, AND AUTHORIZE THE SUPERVISOR TO SIGN THE AGREEMENT ON BEHALF OF THE TOWNSHIP.

Attachment:

1. Memorandum of Understanding Between Meridian Township and Ingham County Acting on Behalf of the Parks Department

MEMORANDUM OF UNDERSTANDING
Between
Charter Township of Meridian
And
the County of Ingham acting on behalf of the Parks Department

This **MEMORANDUM OF UNDERSTANDING** (hereinafter referred to as “**MOU**”) is hereby made and entered into by and between the **CHARTER TOWNSHIP OF MERIDIAN** (hereinafter referred to as the “**Township**”) and the **COUNTY OF INGHAM**, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the “**County**”) acting on behalf of the Ingham County Parks Department.

PURPOSE:

The purpose of this MOU is to cooperate with the Township in their efforts to install an oil and grit interceptor downstream of the wash bay to capture runoff before discharging to the new lift station at the Lake Lansing Boat Launch Area.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY MUTUALLY AGREED**, as follows:

- A. Ingham County Parks will:
 - 1. Reimburse Meridian Township not to exceed Ten Thousand and NO/100 Dollars (\$10,000.00) for the installation of an oil and grit interceptor as part of the lift station project at Lake Lansing Boat Launch.

- B. Township will:
 - 1. Install an oil and grit interceptor as part of the lift station project at Lake Lansing Boat Launch.

- C. **LIABILITY.**

All liability to third parties, loss or damaged as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the Township in the performance of this MOU shall be the responsibility of the Township and not the responsibility of the County, if the liability, loss or damage is caused by or arises out of the actions or failure to act on the part of the Township, any volunteer, subcontractor, or anyone directly or indirectly employed by the Township. Nothing in this MOU shall be construed as a waiver of any governmental immunity by the Township, its employees, or its agents.

D. NON DISCRIMINATION.

The Township as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment,, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, gender identity or expression, disability or genetic information that is unrelated the individual’s ability to perform the duties of a particular job or position, height with or marital status. The Township shall adhere to all applicable Federal. State and local laws, ordinance, rules and regulations prohibiting discrimination, including, but not limited to the following:

1. The Elliott-Larsen Civil Rights Act, 1976 PA 453 as amended;
2. The Persons With Disabilities Civil Rights Act, 1976 PA 220 as amended
3. Section 504 of the Federal Rehabilitation act 1973, P.L. 93-112.87 Stat 355, and regulations promulgated thereunder: and
4. The Americans with Disabilities Act of 1990, P.L. 101-336. 104 Stat 327, as amended and regulations promulgated thereunder.

Breach of this section shall be regarded a material breach of this MOU. In the event Township is found not to be in compliance with this section, the County may terminate this MOU effective as of the date of delivery of written notification to the Township.

E. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. PRINCIPAL CONTACTS. The principal contacts for this MOU are:

Ingham County Parks Contact	Township Contact
Contact: Tim Morgan, Manager	Contact: Township Manager
Phone: 517-676-2233	Phone:
E-Mail: tmorgan@ingham.org	E-mail

2. COMMENCEMENT/EXPIRATION DATE. This MOU is effective as of the date of last signature and concludes at completion of the lift station and reimbursement.
3. COMPLETE AGREEMENT. This Agreement contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.
4. SEVERABILITY. If any of this Agreement is found by a Court or Tribunal of competent jurisdiction to be invalid, unconstitutional or beyond the authority of either party to enter into or carry out, such part shall be deemed deleted and shall not affect the

validity of the remainder of this Agreement which shall continue in full force and effect. If the removal of such provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall terminate as of the date in which the provision was found invalid, unconstitutional or beyond the authority of the parties.

5. GOVERNING LAW. This Agreement shall be interpreted under the laws of the State of Michigan.
6. CERTIFICATION OF AUTHORITY TO SIGN AGREEMENT. The people signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that this Agreement has been authorized by said parties.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

COUNTY OF INGHAM

MERIDIAN CHARTER TOWNSHIP

By: _____
Ryan Sebolt, Chairperson
Ingham County Board of Commissioners

By: _____
Supervisor

Date:	Date:
-------	-------

APPROVED AS TO FORM
FOR COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: Donald J. Kulhanek 6/17/2024

\\cstcd\company\Client\Ingham\Parks\Agreements\Meridian Twp\Lift Station\Meridian Township Ingham Parks MOU Lift Station 2024.docx
Ing/Parks #24-005E



To: Township Board

From: Courtney Wisinski
Director, Parks & Recreation

Date: June 14, 2024

Re: REVISED Friends of Historic Meridian-Beer in the Barn Liquor License Approval

On behalf of the Friends for Historic Meridian, Meridian Township Parks & Recreation Department is requesting approval to apply for a one-day liquor license to sell beer and wine at the Friends of the Historic Meridian Beer in the Barn event has been re-scheduled for Thursday, August 15, 2024. The license type is a *Special License Application* which is issued by the Michigan Liquor Control Commission (MLCC), under authority from the Michigan Department of Licensing and Regulatory Affairs (LARA). A certified copy of a resolution of the Township Board authorizing the license request must be included in the application to the State.

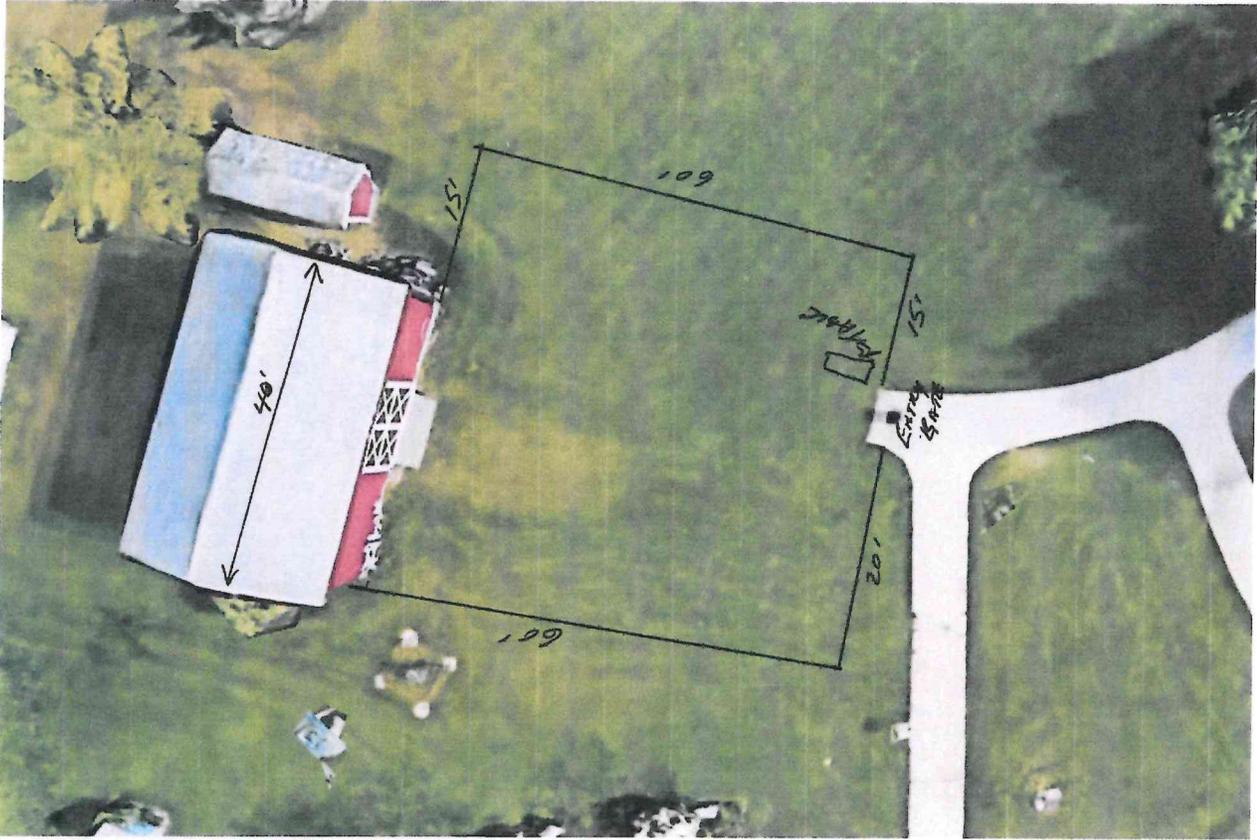
For municipalities, the license fee for each "Special License" is \$50. The license is good for one day, with sales restricted to 7:00 a.m. until 2:00 a.m., the following day. The Beer in the Barn event liquor sales will run from approximately from 3:30 p.m. until 6:30 p.m. on August 15, 2024, at the Unruh Barn located within the Meridian Historical Village. The Friends of Historic Meridian in partnership with Meridian Parks & Recreation Department is prepared to provide a secure site with appropriate barriers as required per law and monitor and restrict beer/wine sales from visibly intoxicated persons and minors.

MOTION TO APPROVE THE FRIENDS OF THE HISTORIC MERIDIAN'S REQUEST TO APPLY FOR ONE-DAY LIQUOR LICENSE FROM THE MICHIGAN LIQUOR CONTROL COMMISSION (MLCC) FOR THE BEER IN THE BARN EVENT ON AUGUST 15, 2024.

Attachment:

1. Map of proposed Beer Tent for the Beer in the Barn event in the Meridian Historical Center.

Friends of Historic Meridian
Beer in the Barn Event
Unruh Barn Map
5151 Marsh Road, Okemos, MI 48864





To: Board Members
From: Scott Hendrickson, Township Supervisor
Date: July 9, 2024
Re: Environmental Commission Appointment

The Environmental Commission (EC) currently has one vacancy with the resignation of Anna Colby. The Commission recommends the appointment of Cynthia Peterson. She is the advisor for the Sustainability Club at Haslett High School and would like to continue to get the students in the school involved in environmental activities in Meridian Township. The Commission is enthusiastic about Ms. Peterson's interest as she will help build stronger connections with the Haslett School District.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE APPOINTMENT OF CYNTHIA PETERSON TO THE ENVIRONMENTAL COMMISSION FOR A TERM ENDING 12/31/2025.

Attachment:

1. Application for Public Service

* 1. I am interested in service on one or more of the following public bodies as checked below:
Environmental Commission

*** 2. Summarize your reasons for applying to do this type of service**

As an individual with a degree in Sustainable Community Development and a Chemistry Teacher, I am very interested in the environmental activities that take place in our community. I also serve as the advisor for the Sustainability club at Haslett High School and would like to continue to get the students in our school involved in environmental activities in Meridian Township.

*** 3. Describe education, experience or training which will assist you if appointed.**

I have a degree in Sustainable Community Development, a degree in Chemistry education and have operated a non-profit that served rural communities in Haiti.

(Attach resume if available)

SKIPPED

* Full Name

Cynthia Peterson

* **Occupation**

Teacher

* **Place of Employment**

Haslett High School

* Home Address

6285 Ridge St
Haslett 48840

* Phone (Day)

989.884.1583

* Phone (Evening)

989.884.1583

* **Email**

petersoca@haslett.k12.mi.us

* **Please type your name in the box below as a digital signature**

Cynthia Peterson

* **Date and Time**

05/21/2024

Other than the Downtown Development Authority Board, the Corridor Improvement Authority, and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.



To: Board Members
From: Michael Hamel, Fire Chief
Date: June 25, 2024
Re: Ratification of New Full-Time EMT/Firefighter Appointments

Max Slabbekoorn, from Allendale, graduated from Careerline Tech Center's Emergency Medical Services Program in May 2023 and obtained his EMT certification in June 2023. He is currently enrolled in the Paramedic Program at Westshore Community College. He will be graduating shortly and plans to take the national registry paramedic test in August. He has worked as a Part-Time Firefighter for Grand Haven Township Fire/Rescue since May 2023. He holds Fire Fighter I and II and HazMat Operations certifications.

Benjamin Conners, from East Lansing, obtained his EMT certification in May 2023 and is currently enrolled in Ascension's Paramedic Program. He will be graduating in December and will take the national registry paramedic test at that time. He has worked as an EMT for Medstar Ambulance in Flint and Clinton Area Ambulance Service Authority in St. Johns. He holds Fire Fighter I and II and HazMat Operations certifications.

The following motion is proposed for Board consideration:

MOVE TO AUTHORIZE THE FIRE DEPARTMENT TO APPOINT MAX SLABBEKOORN AND BENJAMIN CONNERS TO FULL-TIME EMT/FIREFIGHTER.



To: Board Members
From: Amber Clark, Neighborhoods and Economic Development Director
Date: July 9, 2024
Re: Outdoor Gathering Permit-High Caliber Karting 2024 Meridian Motorfest

The attached is a request from High Caliber Karting and Entertainment (HCKE), a commercial entertainment venue in Meridian Mall to host the annual Meridian Motorfest Car Show on Sunday September 1, 2024. This is the fourth celebration at HCKE promoting the love of vehicles, collectibles, and showcasing your motor skills.

Event Details

Day: Sunday, September 1, 2024

Time: 1 PM to 7 PM

Police Fire Protection: 3 Police Department Staff have been approved to be present at the Meridian Motorfest

Police & Fire Approval: Yes

Community Planning Approval: Yes

It is the recommendation of the Director of Economic Development, Director of Community Planning, Fire Chief and Police Chief that High Caliber Karting & Entertainment should receive the Outdoor Gathering Permit for September 1, 2024. This is a great event, safely organized, held at Meridian Mall and includes all age groups. This is a great attraction for our community and the Mall.

The following motion have been prepared for Board consideration:

**MOVE TO APPROVE THE OUTDOOR ASSEMBLY LICENSE FOR THE
2024 MERIDIAN MOTORFEST CAR SHOW TO BE HELD ON SEPTEMBER 1, 2024 AT
HIGH CALIBER KARTING-MERIDIAN MALL.**

Attachments:

1. Application for Outdoor Assembly License
2. Map

CHARTER TOWNSHIP OF MERIDIAN

Application for Outdoor Assembly License

I. Description of Applicant

Name: High Caliber Karting Inc.

Mailing Address: 1932 W. Grand River Ave # 800

Phone Number: 517-721-0609

If Applicant is a partnership or association, provide the above information for all partners, officers and directors, or other sponsors. If Applicant is a corporation, file its Articles of Incorporation, together with the names and address of all officers, directors, and shareholders having a financial interest greater than Five Hundred (\$500.00) dollars therein. Attach separate sheets containing such information.

II. The purpose and character of the proposed assembly is as follows:

Meridian Motor Festival

III. The proposed assembly is to be conducted at (address):

Primary Mailing address. High Caliber parking lot.

The legal description of the premises is:

Meridian Mall Parking lot

IV. The dates and hours during which the proposed assembly is to be conducted are as follows:

Sunday 9/1/24 1pm - 7pm

V. Applicant estimates that the maximum number of persons expected at the assembly for each day it is conducted is:

600

VI. Applicant hereby agrees to observe and obey the minimum requirements contained in Chapter 38 of the Township Code of Ordinances, except that applicant requests that the Township Board grant a waiver of the following provisions:

Yes

VII. Detailed explanation (if applicable), including drawings and diagrams where applicable, of Applicant's plans to provide for the following:

Pretty much a photo copy of last year with the exception of marking out the master Truck Course more clearly.

Police and fire protection: Need 2 officers present, seeking assistance from Meridian PD.

Food & water supply and facilities: Provided by High Caliber indoors

Health & sanitation facilities: Provided by High Caliber indoors

Medical facilities and services including emergency vehicles and equipment: Provided by High Caliber Management.

Vehicle access and parking facilities: Managed by High Caliber employees.

Camping and trailer facilities: N/A

Illumination facilities: Provided by mall but operates during daylight.

Communication facilities: N/A

Noise control and abatement: Provided by High Caliber Management.

Facilities for cleanup and waste disposal: Provided by High Caliber.

Insurance and bonding arrangements: Provided by High Caliber insurance.

In addition, attach a detailed map or maps of the overall site of the proposed assembly.

Jordan Munstos. Owner
Applicant Name and Title

5/23/24
Date Submitted

Received by Township Clerk's Office:

Name and Title

Date Received

Administrative Review Outdoor Assembly License:

Within twenty (20) days of the date this application is filed, copies shall be forwarded to the Township Manager, Chief of Police, Fire Chief, Community Planning & Development Director, and the Ingham County Health Department for review, investigation, findings, and recommendation



CHARTER TOWNSHIP OF MERIDIAN LICENSE FOR OUTDOOR ASSEMBLY

The Township Board of the Charter of Meridian hereby grants Licensee, HIGH CALIBER KARTING AND ENTERTAINMENT, whose address is 1982 W. GRAND RIVER AVE- MERIDIAN MALL –HCKE PARKING LOT, NORTH EAST SIDE OF MERIDIAN MALL, a license to conduct an outdoor assembly on the 1ST day of SEPTEMBER, 2024 between the hours of 1:00 PM_ - 7:00 PM upon the premises located at 1982 W. GRAND RIVER AVE- MERIDIAN MALL –HCKE PARKING LOT, NORTH EAST SIDE OF MERIDIAN MALL, .The purpose and character of the outdoor assembly shall be limited to:

The number of person to attend is estimated at 600.

Licensee shall observe the minimum requirements contained in Chapter 38, Article V of the Charter Township of Meridian Code of Ordinances, except that the Township board grants Licensee a waiver of the following provisions:

_____.

In addition to the foregoing, Licensee shall observe the following additional conditions:

This License shall not be transferable

The License shall be posted in a conspicuous place upon the premises of the assembly.

The foregoing License was approved by the Township Board of the Charter Township of Meridian on the ____ day of _____, 2024.

Deborah Guthrie Township Clerk
Meridian Township Clerk

4TH ANNUAL

MERIDIAN MOTORFEST

SUNDAY, SEPTEMBER 01

WWW.HIGHCALIBERKARTING.COM/MERIDIAN-MOTORFEST-CAR-SHOW



LOADS OF

CLASSES & CONTESTS

TO WIN



HOSTED AT HIGH CALIBER IN PARTNERSHIP W/ CARS & COFFEE

MERIDIAN MOTORFEST

2024

CASEY

- Help set up & tear down
- General Supervision
- Solve Big Problems
- Be Available

ZACH

- Help set up & tear down
- General Management of Parking Lot & Competitions
- Solve Problems
- General Supervision
- Report large issues to Casey

ASHLEY

- Help set up & tear down
- General Management of Parking Lot & Attendants
- Solve Problems
- General Supervision
- Report large issues to Zach

DANIELLE

- Help set up & tear down
- Management of Registration
- Solve Problems
- Inform participants
- Report large issues to Zach

TRACY

- Help set up & tear down
- Management of Outside Concessions
- Solve Problems
- Report large issues to Zach

PARKING LOT ATTENDANTS (4)

- Help set up & tear down
- Ensure correct parking
- Guide vehicles in & out of lot & for competitions
- Empty trash bins
- Fixing/replacing barriers & cones

ACTIVITY ATTENDANTS (2)

- Inform guests of activity and its rules
 - Assist guests in activity
 - General supervision of behavior
- Monster Truck
Smash Car

REGISTRATION

- Help set up & tear down
- Registration of Participants
- Explain & manage forms
- Initial instruction of participants
- Guide vehicles in & out of lot

CONCESSIONS

- Help set up & tear down
- Sell F&B to attendees outside
- Inform participants of activities/offers
- Keep items stocked
- MAKE MONEY

SPONSOR LOGOS

SPONSOR LOGOS

SPONSOR LOGOS

LEGEND



SPONSOR LOGOS

SPONSOR LOGOS

SPONSOR LOGOS



To: Township Board Members

From: Dan Opsommer, Deputy Township Manager
Director of Public Works & Engineering

Younes Ishraidi, Township Engineer
Deputy Director of Public Works & Engineering

Date: July 9, 2024

Re: Whitehills Lakes South #1 Public Streetlighting Improvement
Special Assessment District #428 – Public Hearing and Resolution #3

A request was received from the property owners of Whitehills Lakes South #1 for installation and maintenance of streetlights in Whitehills Lakes South #1. The proposed plan is for four (4) LED streetlights, White bulb, Traditional fixtures with cut-off, and gray standard poles, to be installed and maintained along Southridge Road. Please refer to the map attached to this cover memorandum.

At your June 18, 2024 meeting, the Board held the first of two public hearings and heard no objections from property owners. At this meeting, the Board also adopted Resolution #3, which approves the construction of the public improvement, the estimate of cost and defraying the cost by special assessment, determines the special assessment district, and directs the making of an assessment roll.

The proposed first year cost for streetlighting in Whitehills Lakes South #1 is \$1,580 (\$121.54/lot) and the cost annually thereafter will be \$ 720 (\$55.39/lot) (subject to adjustment).

This evening, Resolution #4 is before the Board, which would set the second and final public hearing for Thursday, August 8, 2024.

Proposed Motion:

MOVE TO APPROVE THE WHITEHILLS LAKES SOUTH #1 PUBLIC STREETLIGHTING IMPROVEMENT SPECIAL ASSESSMENT DISTRICT #428 – RESOLUTION #4, WHICH SETS A PUBLIC HEARING FOR AUGUST 8, 2024, FOR THE PRUPOSE OF REVIEWING AND HEARING OBJECTIONS TO THE SPECIAL ASSESSMENT ROLL.

Attachments:

1. Resolution #4
2. Notice of Public Hearing – Resolution #4
3. Certificate of Supervisor – Resolution #4
4. Affidavit of Mailing – Resolution #4
5. Assessment Roll – Resolution #4
6. Streetlight Map

**WHITE HILLS LAKES SOUTH #1 PUBLIC STREETLIGHTING IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO. 428
RESOLUTION NO. 4**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 on Tuesday, July 9, 2024, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Township Board pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended, did on June 18, 2024, adopt a resolution approving the installation, operation and maintenance of certain public streetlighting improvements along Southridge Road, and approving the establishment of a special assessment district for the purpose of paying the cost thereof, which special assessment district is more specifically described as:

Lots 1 through 13 (inclusive), Whitehills Lakes South #1

WHEREAS, the Supervisor has prepared and reported to the Township Board a special assessment roll assessing the cost of said improvements to the property benefited thereby with the proper certificate attached thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, as follows:

1. Said special assessment roll shall be filed with the Office of the Township Clerk and shall be available for public examination during regular working hours on regular working days.
2. The Township Board shall meet at 6:00 p.m. on Thursday, August 8, 2024, at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan, in the Charter Township of Meridian, for the purpose of reviewing and hearing objections to the special assessment roll.
3. The Township Clerk shall cause notice of such hearing and the filing of the assessment roll to be published twice in a newspaper of general circulation in the Township, prior to the date of the hearing with the first publication being not less than ten (10) days before the hearing. The Clerk shall also cause notice of such hearing to be mailed by first class mail to all property owners in the special assessment district shown on the current assessment rolls of the Township, at least ten (10) full days before the date of said hearing. Said notice as published and mailed shall be in substantially the following form: (SEE ATTACHED)

**Whitehills Lakes South #1 Public Streetlighting Improvements
Special Assessment District #428 – Resolution #4
July 9, 2024
Page 2**

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ADOPTED:

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

) ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, July 9, 2024.

Deborah Guthrie, Township Clerk

**NOTICE OF PUBLIC HEARING ON THE SPECIAL ASSESSMENT ROLL
for
WHITE HILLS LAKES SOUTH #1 PUBLIC STREETLIGHTING IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO. 428**

Charter Township of Meridian
Ingham County, Michigan

**TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY
CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:**

Lots 1 through 13 (inclusive), Whitehills Lakes South #1

and excluding road right of way and other lands deemed not benefited and excluding all streets and other land deemed not benefited.

PLEASE TAKE NOTICE that a special assessment roll for the Whitehills Lakes South #1 Public Streetlighting Improvements Special Assessment District No. 428 (install, operate, and maintain streetlights along Southridge Road) has been prepared and is on file in the Office of the Township Clerk for public examination. Said special assessment roll has been prepared for the purpose of assessing the cost of the above described public improvements to the property benefited therefrom. All questions and/or concerns should be directed to Meridian Township Department of Public Works & Engineering at (517) 853-4440.

TAKE FURTHER NOTICE that the Township Board will meet on **Tuesday, August 9, 2024, at 6:00 p.m.**, at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, for the purpose of reviewing said special assessment roll and hearing objections thereto. Said roll may be examined at the office of the Township Clerk during regular business hours and may be examined at the public hearing.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal with 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

The Township Board may proceed with the improvement and special assessment district unless written objections from more than 20% of the property owners are filed with the Township Board at or before the hearing.

Your special assessment is proposed to be **\$100.52** for the first year and **\$31.24/lot** annually thereafter, subject to annual increases.

Date: _____

Deborah Guthrie, Township Clerk
Charter Township of Meridian

**WHITEHILLS LAKES SOUTH #1 PUBLIC STREETLIGHTIN IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 428**

ASSESSMENT ROLL – RESOLUTION #4

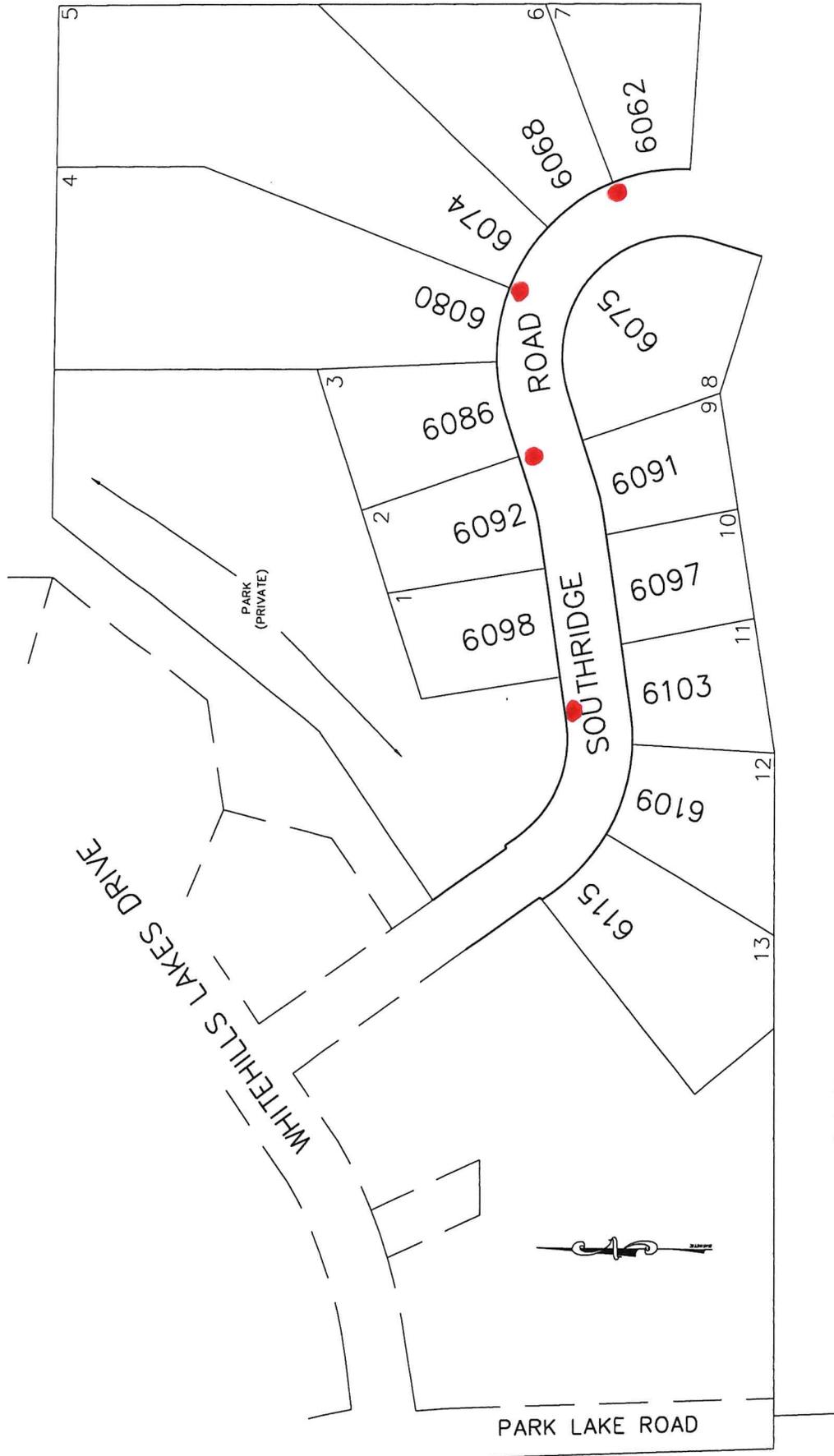
Lot 1 through 13 (inclusive), Whitehills Lakes South #1.

Legal Description/ Address	Property Owner & Address	First Year Cost	Annually Thereafter
3302-02-0-478-001 (Lot 1) 6098 Southridge	Stephen McNeil & Jennifer Shaheen-McNeil 6098 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-478-002 (Lot 2) 6092 Southridge	Lisa L & William G Lemanski 6092 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-478-003 (Lot 3) 6086 Southridge	Wolfgang & Diane M. Bauer 6086 Southridge Road East Lansing, Mi 48823	\$121.54	\$55.39
3302-02-05-478-010 (Lot 4) 6080 Southridge	Bradley M & Danielle J Schertzing 6080 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-478-011 (Lot 5) 6074 Southridge	Kevin & Touyen Nguyen 6074 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-478-006 (Lot 6) 6068 Southridge	Christopher D & Kimberly B Dana 6068 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-478-007 (Lot 7) 6062 Southridge	Walter L & Julie M Buzanowski 6062 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-477-011 (Lot 8) 6075 Southridge	Mathew A & Jessica L Morales 6075 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-477-010 (Lot 9) 6091 Southridge	Nihar & Pranamita Mahapatra 6091 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39

**WHITEHILLS LAKES SOUTH #1
PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 428
ASSESSMENT ROLL - RESOLUTION #4
Page 2**

Legal Description/ Address	Property Owner & Address	First Year Cost	Annually Thereafter
3302-02-05-477-009 (Lot 10) 6097 Southridge	Signature Land Development Corp 1188 E. Paris Avenue, Ste 100 Grand Rapids, MI 49546	\$121.54	\$55.39
3302-02-05-477-008 (Lot 11) 6103 Southridge	Sharon S Sung & Aaron M Abramovitz 6103 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-477-007 (Lot 12) 6109 Southridge	Matthew Thomas McFadden & Amber Nicole Jackson 6109 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39
3302-02-05-477-001 (Lot 13) 6115 Southridge	Peter T & Christine A Burke 6115 Southridge Road East Lansing, MI 48823	\$121.54	\$55.39

(Subject to annual increases)



WHITEHILLS LAKES SOUTH

SAD #428

• Proposed Street Light



To: Board Members
From: Scott Hendrickson, Township Supervisor
Date: July 9, 2024
Re: Township Board Liaison Appointment to Land Preservation Advisory Board

Board members serve as members of, or as liaisons to, various Boards and Commissions. At the February 20, 2024 Township Board meeting, Trustee Wilson was appointed to serve as the liaison to the Land Preservation Advisory Board. She also serves on the Community Resources Commission and has meeting conflicts. As a result, I am recommending Trustee McCurtis fill Trustee Wilson's role as Township Board liaison to the Land Preservation Advisory Board.

The following motion have been prepared for Board consideration:

MOVE TO APPROVE THE APPOINTMENT MADE BY SUPERVISOR HENDRICKSON OF TRUSTEE MCCURTIS, AS BOARD LIAISON, TO THE LAND PRESERVATION ADVISORY BOARD FOR A TERM ENDING 11/20/2024.



To: Board Members
From: Amber Clark, Neighborhoods and Economic Development Director
Date: July 9, 2024
Re: 2024 Community Survey Draft

Every three years the Township Board conducts a Community Survey to gain insight from our residents on the services, programs, and operational management of the Township. The intent of the survey is to gain feedback from residents on priority issues currently and soon to impact the community. The data will be quantified by a third party consulting firm, Cobalt Community Research in a report of the accumulated data to be publicly distributed. A portion of the registered voters of Meridian Township will be asked to participate in the survey. Those sampled will receive a letter with a personal ID number. They will be asked to complete the paper version of the survey or log in online with their survey ID number to participate. To capture members of our audience that may not be registered voters, we will allow for members of the public to take the survey online. IP addresses will be tracked along with other special indicators to ensure the survey is statistically valid. The analysis of the entire survey will not combine the two response groups and will provide for an overall holistic view from the community. Of the approximate 43,318 Meridian Township residents, 33,980 are registered to vote.

At the last Township Board meeting, Director Clark received additional instruction to bring back a second draft with similar questions to the 2021 Community Survey. Some questions in the first draft have been eliminated after adding in the questions from the 2021 survey.

The following motion has been prepared for Board consideration:

MOVE TO ADOPT THE DRAFTED LANGUAGE OF THE 2024 COMMUNITY SURVEY AND REQUEST COBALT COMMUNITY RESEARCH TO CONDUCT 2024 COMMUNITY SURVEY AS PRESENTED.

Attachments:

1. 2024 Community Survey Draft
2. 2024 Community Survey Process/ Timeline



2024 COMMUNITY SURVEY TIMELINE

Below are the steps from submission of the survey to data collection:

1. Distribution of the “2024 Community Survey Feedback Requested letter” This letter will be mailed to the sample population of the registered voters list. The letter will request the home occupant complete the upcoming Community Survey to provide the Township with feedback. This is just a notification letter with instructions on how the survey will be conducted. The letter will include a specific ID number that is associated with that registered voter. A second letter is issued as a reminder for residents to take the survey. This will be about 30 days’ time.
2. Distribution of the 2024 Community Survey to the sample registered voters list will commence after the first round of Survey Feedback Request Letters are sent. A link to the online survey will be available for anyone that has a desire to take the survey online. For those not included in the random sampling, they will be identified by IP or other means. Those with an ID number as a member of the random sampling can take the survey online should they choose. The results of the survey are split into the randomly sampled participants and all others. Participant ID numbers will specify if the participant was a random sample. The quantification of the results are maintained separately but will be reported together. The run time for the survey will be about 30 days’ time.
3. The final results of the Community Survey will be publicly reviewed at the Township Board meeting immediately following final computation. Cobalt Community Research will reach out to the Township with results and at the next upcoming Township Board meeting, the results will be shared. This will be about 30 days’ time, with results presented to the community 12 weeks after the launch of the survey.

Department of Public Works/Engineering

6. Please think about the **transportation infrastructure** in Meridian Township and rate it on the following attributes using a scale from 1 to 6, where 1 means "**Poor**" and 6 means "**Excellent**." If you are not sure or have no opinion, please mark "**Don't know**."

	Poor= 1	2	3	4	5	Excellent= 6	Don't know
Street surface maintenance/repair	<input type="checkbox"/>						
CATA/Redi-Ride	<input type="checkbox"/>						
Pathway system for biking and walking	<input type="checkbox"/>						
Street tree maintenance and care	<input type="checkbox"/>						

7. Next, rate the **Public Works services** that you use on the following attributes:

	Poor= 1	2	3	4	5	Excellent= 6	Don't know
Drinking water quality	<input type="checkbox"/>						
Response time to water/sewer emergencies	<input type="checkbox"/>						
Stormwater/drain maintenance	<input type="checkbox"/>						
Ease of paying Township utility bills	<input type="checkbox"/>						
Snow management on trails and pathways	<input type="checkbox"/>						
Streetlight maintenance	<input type="checkbox"/>						
Respectful treatment of residents/customer service	<input type="checkbox"/>						

8. Please rate the maintenance of Meridian Township's **facilities and grounds**:

	Poor= 1	2	3	4	5	Excellent= 6	Don't know
Meridian Township Hall (government offices)	<input type="checkbox"/>						
Okemos Library CADL Branch	<input type="checkbox"/>						
Haslett Library CADL Branch	<input type="checkbox"/>						
Glendale Cemetery	<input type="checkbox"/>						
Recycling/transfer station	<input type="checkbox"/>						

Community and Engagement

9. Consider your experiences in the last year with Meridian Township. How satisfied are you? Use a 6-point scale, where 1 means "**Very Dissatisfied**" and 6 means "**Very Satisfied**."

Very dissatisfied=1	2	3	4	5	Very satisfied= 6
<input type="checkbox"/>					

10. On a scale where 1 means "**Not likely**" and 6 means "**Very likely**" how likely are you to take the following actions:

	Not likely= 1	2	3	4	5	Very likely= 6
Be a community volunteer	<input type="checkbox"/>					
Encourage someone to start a business here	<input type="checkbox"/>					
Participate in community events/festivals	<input type="checkbox"/>					
Remain living here five (5) years from now	<input type="checkbox"/>					

11. Which specific barriers keep you from participating more in the areas above or remaining here five years from now?

12. What cultural events would you like the Township to provide in our community?

13. On a scale where 1 is “**Strongly disagree**” and 6 is “**Strongly agree**” to what extent do you agree that Meridian Township is:

	Strongly disagree= 1	2	3	4	5	Strongly agree= 6	Don't know
A safe place to live	<input type="checkbox"/>						
An enjoyable place for children	<input type="checkbox"/>						
An enjoyable place for young adults (age 18- 35)	<input type="checkbox"/>						
An enjoyable place for older adults (age 62+)	<input type="checkbox"/>						
An enjoyable place for people to visit	<input type="checkbox"/>						
Physically attractive/great curb appeal	<input type="checkbox"/>						
A great place to own a business	<input type="checkbox"/>						
A community that is growing responsibly	<input type="checkbox"/>						
A safe place to bike and walk	<input type="checkbox"/>						
A safe place to bike and walk at night	<input type="checkbox"/>						
A perfect community for me	<input type="checkbox"/>						
A place that is inclusive and celebrates diversity	<input type="checkbox"/>						

14. Rate the **economic health** of Meridian Township and rate it on the following attributes using a scale from 1 to 6, where 1 means “**Poor**” and 6 means “**Excellent**.” If you are not sure or have no opinion, please mark “**Don't know**.”

	Poor= 1	2	3	4	5	Excellent= 6	Don't know
Cost of living	<input type="checkbox"/>						
Affordability of housing	<input type="checkbox"/>						
Availability of quality jobs	<input type="checkbox"/>						
Stability of property values	<input type="checkbox"/>						
Strength of local economy	<input type="checkbox"/>						
Access to general health care services	<input type="checkbox"/>						
Access to mental health care services	<input type="checkbox"/>						

15. What do you like most about living in Meridian Township?

16. What are the top improvements the Township should prioritize?

17. How do you prefer to receive information from the Township? (Events, programs, updates, etc.) (Mark all that apply.)

- | | |
|---|--|
| <input type="checkbox"/> Email | <input type="checkbox"/> Township social media (Facebook, Instagram) |
| <input type="checkbox"/> Township website | <input type="checkbox"/> Nextdoor |
| <input type="checkbox"/> Meridian Happenings/digital newsletter | <input type="checkbox"/> Meridian Township YouTube channel |
| <input type="checkbox"/> Prime Meridian Magazine | <input type="checkbox"/> Text message |
| <input type="checkbox"/> Utility bill insert | <input type="checkbox"/> HOMTV cable channel |

18. What types of information, updates, or specific topics would you like to receive from the Township? (Mark all that apply.)

- | | |
|---|---|
| <input type="checkbox"/> Township news | <input type="checkbox"/> Community events |
| <input type="checkbox"/> Township commissioned projects | <input type="checkbox"/> Budget information |
| <input type="checkbox"/> Township Board meetings | <input type="checkbox"/> Other (note below) |

19. Which languages are spoken in your home?

Planning and Budget

20. Rate the **Township Planning and Code Enforcement services** on the following using a scale from 1 to 6, where 1 means "**Poor**" and 6 means "**Excellent**." If you are not sure or have no opinion, please mark "**Don't know**."

	Poor= 1	2	3	4	5	Excellent= 6	Don't know
Building, plumbing, and electrical inspections	<input type="checkbox"/>						
Professionalism of Code Enforcement Staff	<input type="checkbox"/>						
Code enforcement/property maintenance in your neighborhood	<input type="checkbox"/>						
Rental inspections	<input type="checkbox"/>						
Ease of permitting services	<input type="checkbox"/>						
Plan review	<input type="checkbox"/>						

21. Which Township services would you like to see made available online?

22. Which six (6) Township services, programs, or amenities below are the most important to people living in your household? (Mark up to 6.)

- | | |
|---|---|
| <input type="checkbox"/> Building inspection
<input type="checkbox"/> Code enforcement/property maintenance
<input type="checkbox"/> Economic development
<input type="checkbox"/> Election and voting process
<input type="checkbox"/> Fire and ambulance services
<input type="checkbox"/> Permit services
<input type="checkbox"/> Police services
<input type="checkbox"/> Public water and sewer
<input type="checkbox"/> Recreation | <input type="checkbox"/> Recycling services
<input type="checkbox"/> Rental inspection
<input type="checkbox"/> Road maintenance
<input type="checkbox"/> Stormwater management/flooding prevention
<input type="checkbox"/> Township Ice Center
<input type="checkbox"/> Township parks
<input type="checkbox"/> Trails and pathways
<input type="checkbox"/> Trash/recycling containers in parks |
|---|---|

23. Which of the following community amenities below would you like to see added or enhanced in the future? (Mark up to 6.)

- | | |
|--|---|
| <input type="checkbox"/> Community engagement opportunities
<input type="checkbox"/> Dog parks
<input type="checkbox"/> Green space
<input type="checkbox"/> Indoor recreational space
<input type="checkbox"/> Outdoor athletic fields/courts
<input type="checkbox"/> Outdoor performance space
<input type="checkbox"/> Outdoor seating spaces (fire pit, fountain, game space)
<input type="checkbox"/> Pickleball courts
<input type="checkbox"/> Playgrounds, indoor | <input type="checkbox"/> Playgrounds, outdoor
<input type="checkbox"/> Pop-up pedestrian friendly spaces ("streeteries," "parklets," plazas)
<input type="checkbox"/> Safe pedestrian/nonmotorized railroad crossings
<input type="checkbox"/> Sidewalks
<input type="checkbox"/> Skateboard/bike park
<input type="checkbox"/> Sport shooting areas
<input type="checkbox"/> Traffic enforcement
<input type="checkbox"/> Walking/biking trails |
|--|---|

24. Which of the following zoning uses would you prefer to see in the Meridian Mall? (Mark all that apply.)

Brewery

Commercial C-3 zoning

Corporate office complex/commercial office suites

Education/institution

Laboratory

Multi-family housing

Public facilities

Recreational/sporting uses

Research & development facilities

Residential housing (condos, duplexes, triplexes, etc.)

Residential single-family housing

25. Do you own or operate a business in Meridian Township?

Yes

No

26. What would make Meridian Township a better place for small businesses?

27. Residents have shared many ideas for potential improvements throughout the Township. Which of the following potential future community improvements should the Township pursue? (Mark all that apply.)

Support installation of 5G cellular services in the Township

Expand solar and other green initiatives

Expand/enhance trails and pathways

Expand/enhance pedestrian/non-motorized safety features at railroad crossings

Invest in upgrading and modernizing our water and sewer facilities

None of these

28. What other community amenities would you like to see considered for the future?

Community and Senior Center

29. Do you feel Meridian Township would benefit from the addition of a multi-generational community & senior center, re-purposing the Younkers building in the Meridian Mall?

Yes

No

30. Would you (and your family, if applicable) use a community & senior center if the programs and services met your needs?

Yes

No

31. What features would you like to see in a community & senior center? (Mark all that apply.)

Recreational facilities (regulation size basketball/volleyball/pickleball courts)

Low-impact workout area/low-impact exercise equipment

Large auditorium/meeting/performing space with stage

Community meeting rooms/conference rooms

Dedicated senior citizen area

Dedicated youth area

Warming kitchen

Multi-purpose space

Other (note below)

32. The Township will seek all eligible financial grants, philanthropic efforts, and repurpose millages to finance the Community & Senior Center project. If these resources do not fully fund this project, would you be in support of a local millage to fill the gap in financing?

Yes

No

Meridian Township is a welcoming community. The information below helps us improve services for all of our residents. These questions are for analysis only and will not be used in any way to identify you. You may skip any questions that you are not comfortable answering.

How long have you been living in Meridian Township?

- One year or less
 1-5 years
 6-10 years
 More than 10 years

Do you own or rent/lease your residence?

- Own
 Rent/lease

Is your place of employment located in Meridian Township?

- Yes
 No, a different community
 I am not currently employed
 I am retired

What is your age group?

- 18 to 24
 25 to 34
 35 to 44
 45 to 54
 55 to 64
 65 or over

Which of the following categories best describes your level of education?

- Some high school or less
 High school graduate/GED
 Some college
 College graduate
 Graduate degree(s)

Which of the following categories includes your total household income last year?

- \$25,000 or less
 \$25,001 to \$50,000
 \$50,001 to \$72,900
 \$72,901 to \$92,800
 More than \$92,801

How many people are included in your household?

- 1
 2
 3
 4
 5
 6
 7 or more

Mark the boxes that describe the people living in your house (other than yourself). Check all that apply.

- Child(ren) age 12 or under
 Child(ren) age 13-17
 Adult child(ren) age 18+
 Spouse/partner
 Roommate
 Parent age 65 or older
 None of these

How do you identify (check all that apply)?

- Male
 Female
 Non-binary
 Prefer not to say
 Prefer to self describe (note below)

To which group do you consider yourself to belong? Check all that apply.

- Asian
 White/Caucasian
 Black/African American
 Hispanic/Latinx
 Indigenous American
 Prefer not to say
 Other
 Prefer to self describe (note below)

What is your ZIP Code?

- 48864
 48823
 48840
 48895
 Other (note below)

Thank you for your time. Please return this assessment in the postage-paid envelope provided.



To: Township Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works & Engineering**

**Younes Ishraidi, Township Engineer
Deputy Director of Public Works & Engineering**

Date: July 1, 2024

**Re: Whitehills Lakes #7 Public Streetlighting Improvement
Special Assessment District #429 – Resolution #3**

At the public hearing held on June 18, one of the six property owners asked if the locations of the streetlights could be relocated. In speaking to Consumers Energy, we have determined that the cost of relocating the two streetlights would have to be paid by the property owners as part of the special assessment district.

To save on the cost of installing streetlights in the future, if the property owners desired to do so, Consumers Energy installed the wiring for the streetlights when they installed all of the other electrical that serves these homes during the original construction of Fenwick Ct. As of July 1, we have asked the Home Owners Association’s representative if they wish relocate the streetlights (and incur the cost of doing so) and are waiting for their response.

A request was received from the property owners of Whitehills Lakes #7 for installation and maintenance of streetlights in Whitehills Lakes #7. The proposed plan is for two (2) LED streetlights, White bulb, Acorn fixtures with cut-off, and black fluted poles, to be installed and maintained along Fenwick Court. Please refer to the map attached to this cover memorandum.

At your May 21, 2024 meeting, the Board adopted Resolution #1, which ordered plans to be prepared showing the improvement, the location, and the estimate of cost. The Board also adopted Resolution #2, which filed the plans and cost estimate with the Clerk’s Office, declared the Township Board’s intention to make the improvements, tentatively designates a special assessment district, and set a public hearing for Tuesday, June 18, 2024 to hear objections to the improvement, cost estimate, and assessment district.

The proposed first year cost for streetlighting in Whitehills Lakes #7 is \$6,332 (\$1,055.34/lot) and the cost annually thereafter will be \$ 360 (\$60/lot) (subject to adjustment). Please note this cost is higher due to the type of streetlights being installed.

Proposed Motion:

MOVE TO APPROVE THE WHITEHILLS LAKES #7 PUBLIC STREETLIGHTING IMPROVEMENT SPECIAL ASSESSMENT DISTRICT #429 – RESOLUTION #3, WHICH APPROVES THE CONSTRUCTION OF THE PUBLIC IMPROVEMENT, THE ESTIMATE OF

Memo to Township Board

July 1, 2024

**Re: Whitehills Lakes #7 Public Streetlighting Improvement Special Assessment District
#429 – Resolution #3**

COST AND DEFRAYING THE COST BY SPECIAL ASSESSMENT, DETERMINES THE SPECIAL ASSESSMENT DISTRICT, AND DIRECTS THE MAKING OF AN ASSESSMENT ROLL.

Attachments:

1. Resolution #3
2. Assessment Roll
3. Streetlight Map
4. Consumers Energy Streetlight Installation Guide
5. May 21, 2024 Board Packet Materials

**WHITEHILLS LAKES #7 PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 429**

RESOLUTION NO. 3

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000 on Tuesday, July 9, 2024 at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____

and supported by _____.

WHEREAS, The Township Board, pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended, did on May 21, 2024, adopt a resolution tentatively approving the installation, operation and maintenance of certain public streetlighting improvements in Whitehills Lakes #7, Lots 147 through 152 (inclusive), and the establishment of a special assessment district for the purpose of paying the cost thereof, which special assessment district is more specifically hereinafter described; and

WHEREAS, the Township Board did meet on June 18, 2024, at 6:00 p.m., the time, date and place set by the Board to hold a public hearing to hear any objections to the improvement and to the special assessment district therefore; and

WHEREAS, estimates of cost of said project are on file with the Township Clerk and have been on file since May 21, 2024, and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, AS FOLLOWS:

1. The Township Board hereby approves the following described improvement: Installation, operation and maintenance of two (2) LED streetlights, white bulb, Acorn fixtures with cut-off, and black fluted poles along Fenwick Court, and to defray the cost by special assessment against the properties specially benefited thereby.
2. The Township Board hereby approves the estimate of cost in the sum of \$6,332 (\$1,055.34/lot) for the first year cost and \$360 (\$60/lot) annually thereafter (subject to adjustment).
3. The Township Board finally determines that the special assessment district shall be described as follows:

Lots 147 through 152 (inclusive), Whitehills Lakes #7

**WHITEHILLS LAKES #7 STREETLIGHTING
SPECIAL ASSESSMENT DISTRICT**

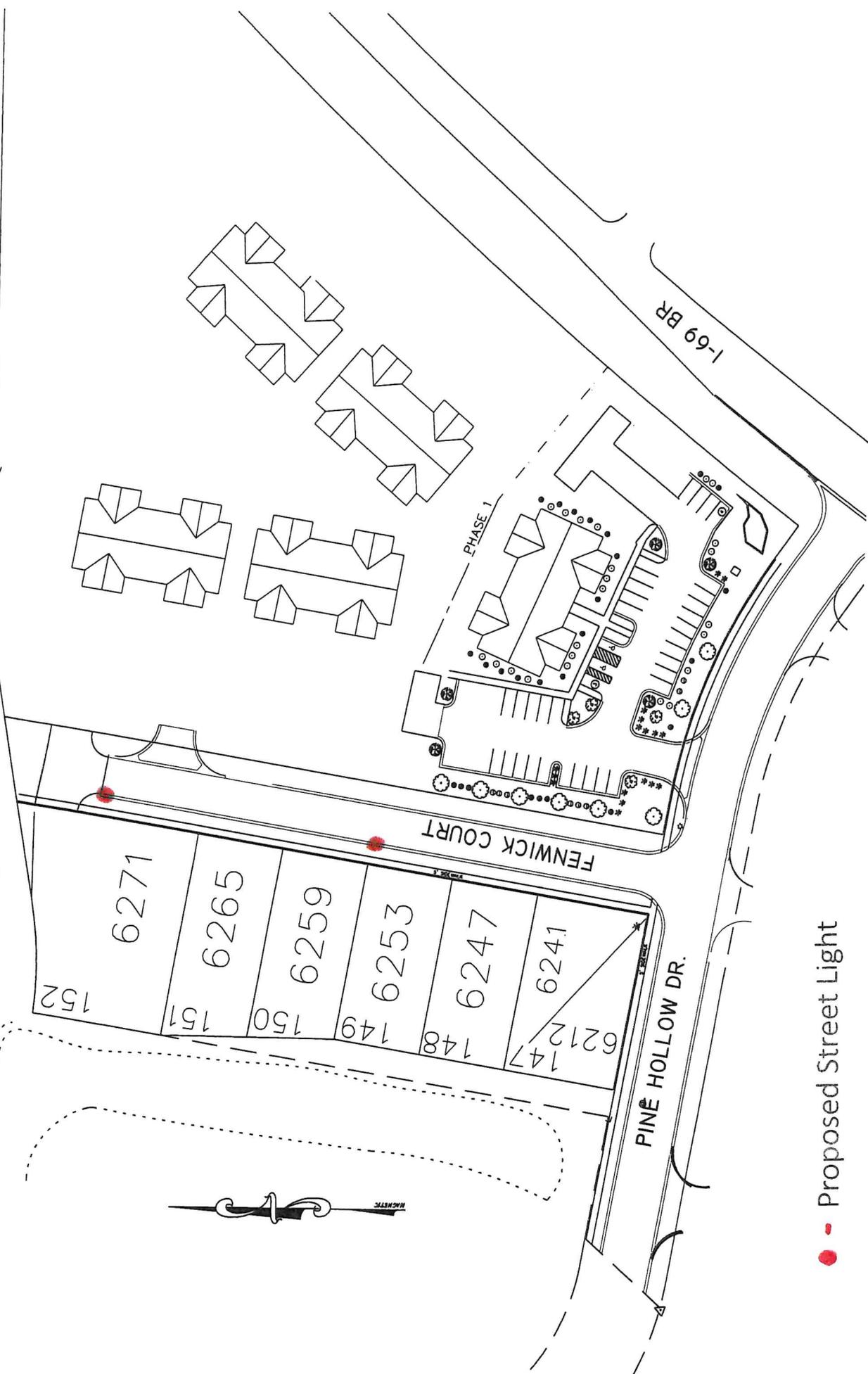
PROPOSED SPECIAL ASSESSMENT ROLL

2 8500 lumen HPS, Acorn fixtures with cut-off, on black fluted poles.

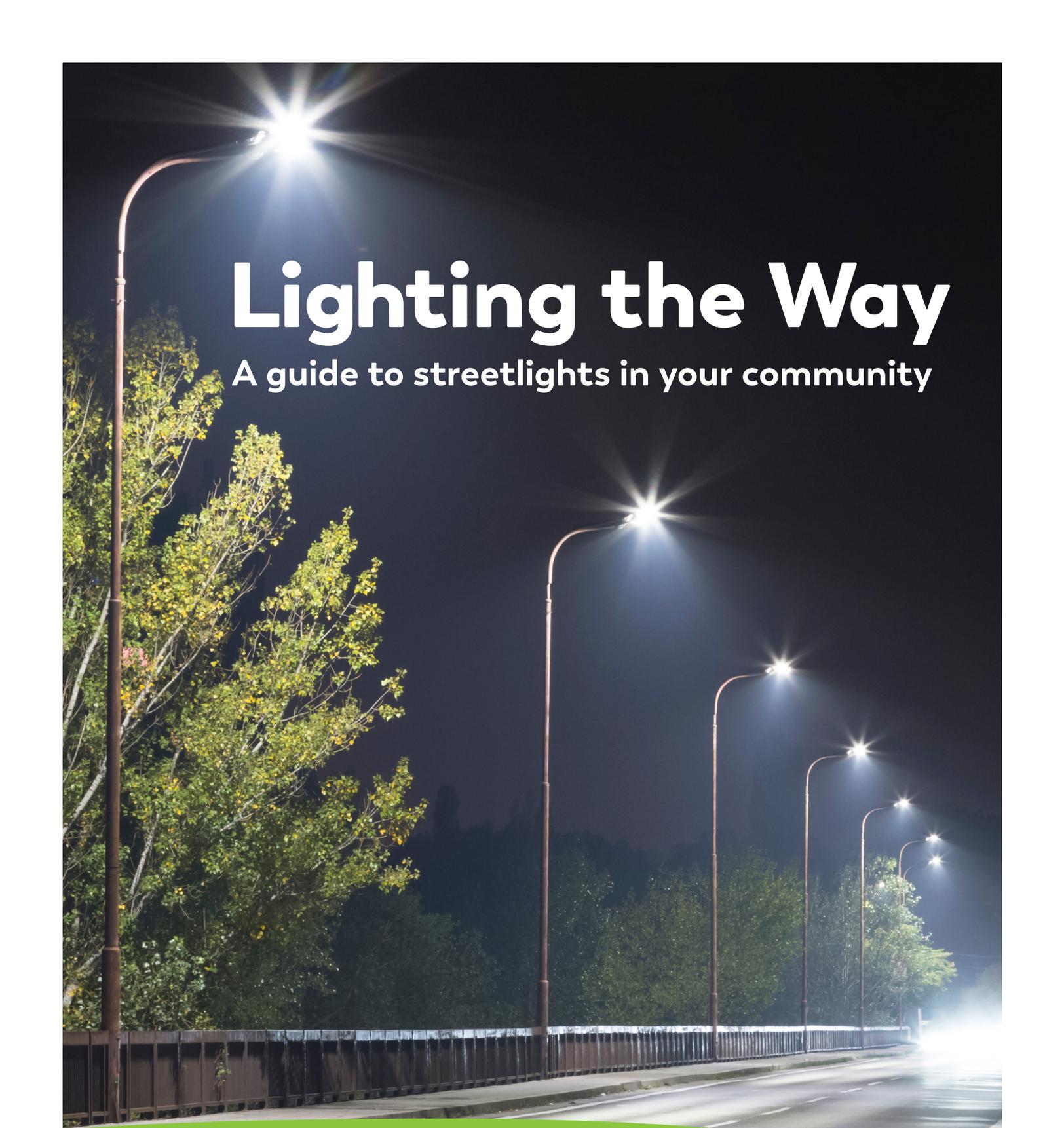
LEGAL DESCRIPTION	PROPERTY OWNER & ADDRESS	FIRST YEAR	ANNUALLY THEREAFTER
3302-02-04-301-008 (Lot 147) 6241 Fenwick Court	William L. & Florella R. Mueller 6241 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-009 (Lot 148) 6247 Fenwick Court	Khanuja Revocable Trust 6247 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-010 (Lot 149) 6253 Fenwick Court	Xiaohui He 6253 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-011 (Lot 150) 6259 Fenwick Court	Taejung Kim & Eunjin Han 6259 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-012 (Lot 151) 6265 Fenwick Court	Kiffi Y Ford 6265 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-013 6271 Fenwick Court	Valerie J. Bartalone Trust 6271 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00

WHITEHILLS LAKES #7

SAD #429



● - Proposed Street Light

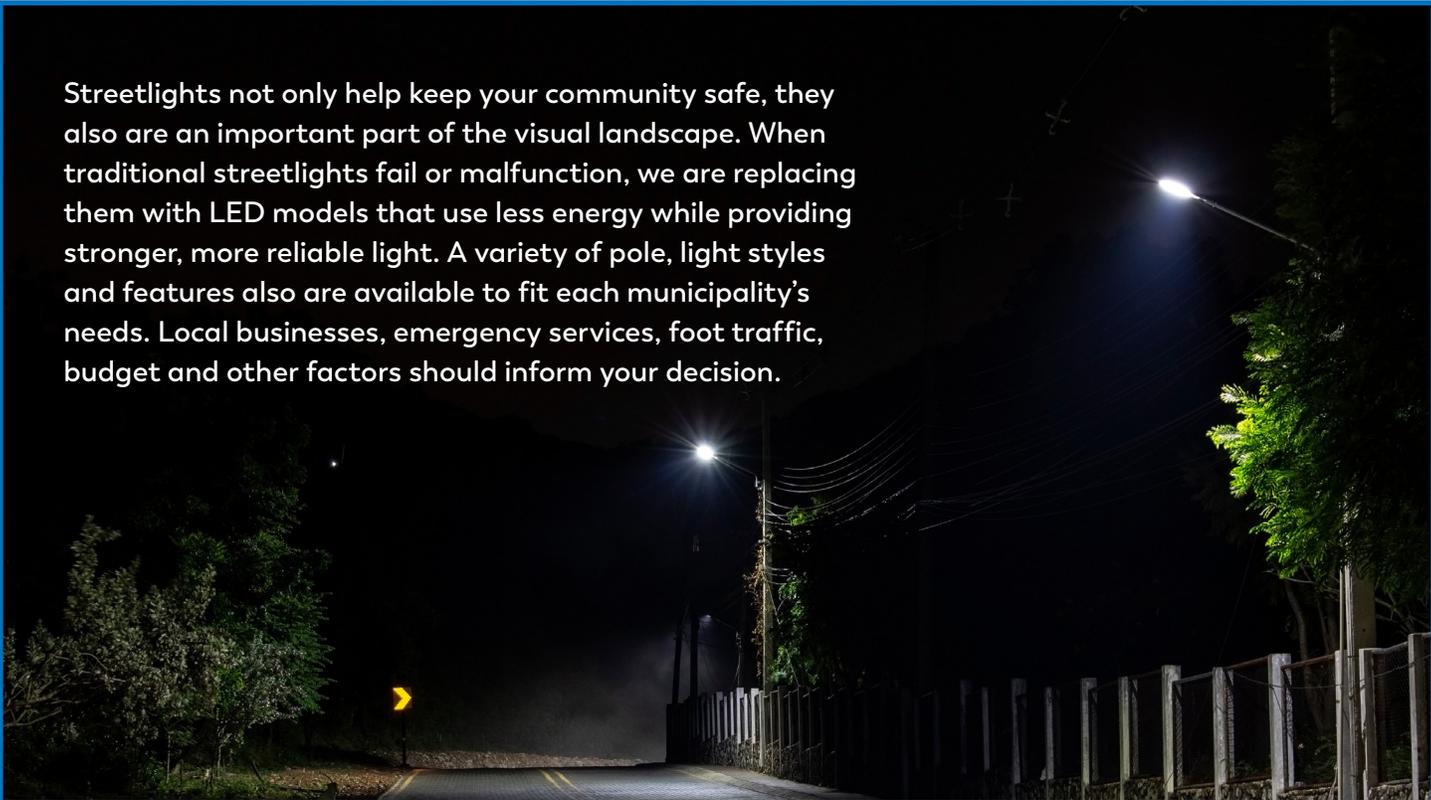


Lighting the Way

A guide to streetlights in your community

Consumers Energy *Count on Us[®]*

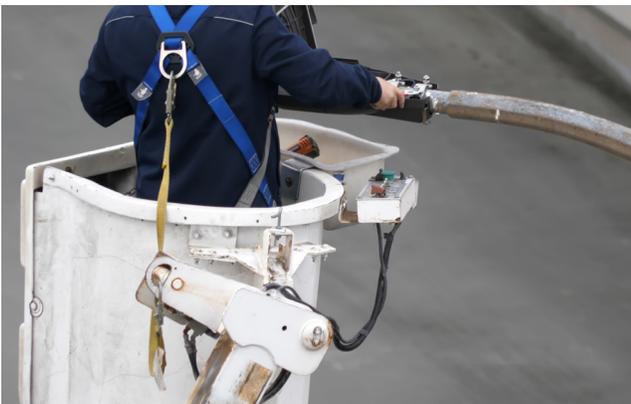
Streetlights not only help keep your community safe, they also are an important part of the visual landscape. When traditional streetlights fail or malfunction, we are replacing them with LED models that use less energy while providing stronger, more reliable light. A variety of pole, light styles and features also are available to fit each municipality's needs. Local businesses, emergency services, foot traffic, budget and other factors should inform your decision.



When you're ready to make a change, give us a call at **800-805-0490** and a project coordinator will help you understand your options.

Free Adjustments:

If your streetlight fails and needs to be replaced, we will replace it. We can install shields to better direct lighting where it's needed, too.



Additional services with fees:

If your current streetlights are not in an ideal location, need different wattage or if you prefer changing to a different style, we can provide a customized quote to upgrade.

Temporary service disconnect is available at a discounted monthly rate. (minimum 6 months required)



Upgrading Your Streetlights



Post Top Lighting

What lighting style are you interested in?
Choose Post Top, Cobrahead or Mongoose.



Cobrahead or Mongoose Lighting



What wattage do you need?

A number of different wattage options are available. Before choosing, be sure to confirm if your area has a minimum wattage requirement.

Yellow (3000K temp.) LED Post Tops replacing failed HPS Post Tops (available starting January 2024)



White (4000K temp.) LED Post Tops replacing failed MV, MH, and White LED Post Tops



40W LED



70W LED



80W LED



150W LED



Mongoose
HPS: 250W, 400W
*no bracket needed

What type of light fixture do you want?

You have a choice of an open fixture (cutoff), or an enclosed fixture (non-cutoff).

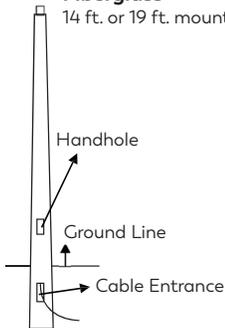


What type of pole would you like?

Select a fiberglass, fluted or wood (Cobrahead and Mongoose only) pole. Special order steel poles are available by request.

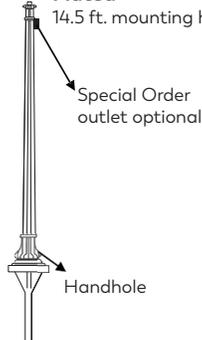
Fiberglass

14 ft. or 19 ft. mounting height

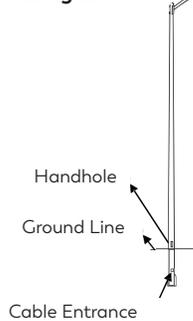


Fluted

14.5 ft. mounting height

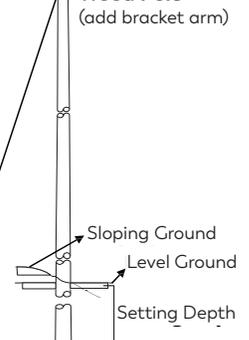


Fiberglass Pole



Wood Pole

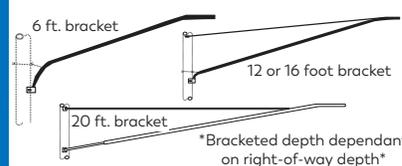
(add bracket arm)



Special Considerations to ask yourself:

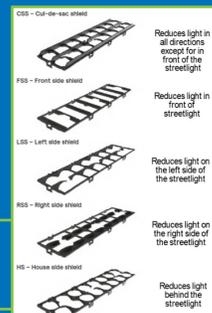
- Will we need an outlet on the pole?
- Will we want to put banners on the pole?
- Is the color important? Finish? Shape?
- How many banners will be on each pole?
- How much lead time can I accommodate?
- Are upfront costs affordable?

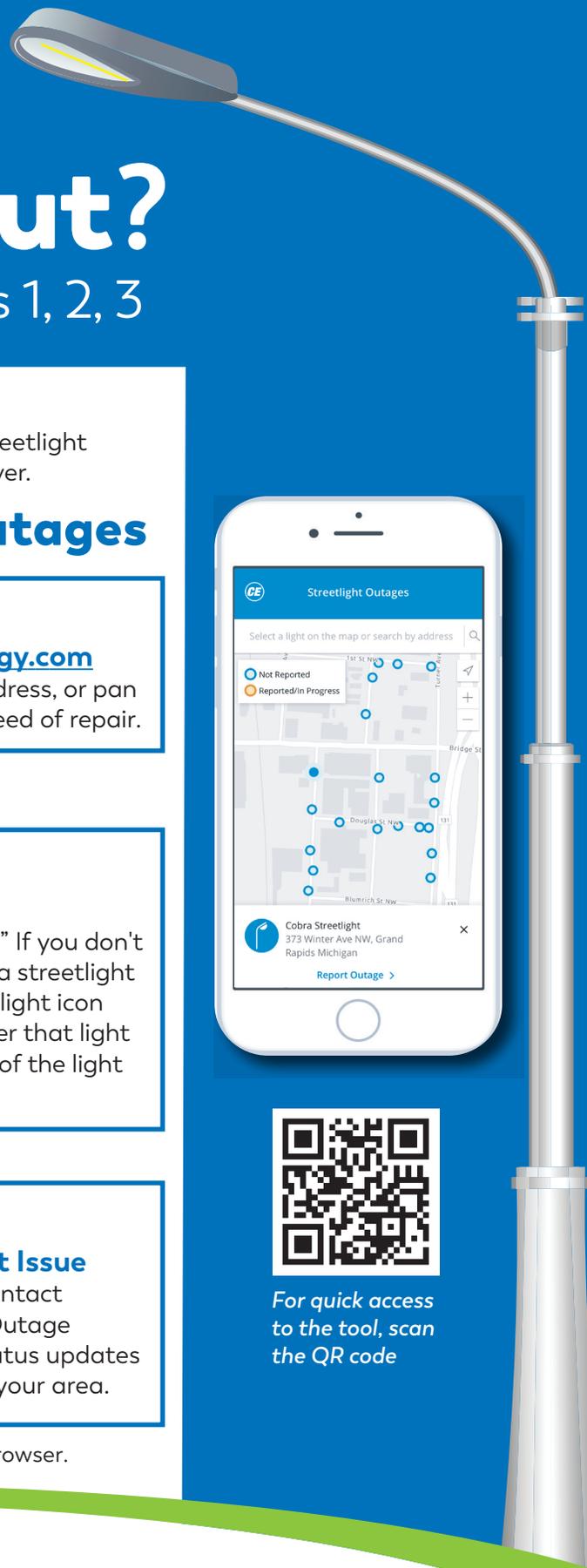
Wood Pole Brackets



STREETLIGHT SHIELD OPTIONS

Shielding prevents light illumination of unwanted areas. A 360-degree shield is also available to reduce light in all directions.





Streetlight Out?

Reporting an Issue Is as Easy as 1, 2, 3

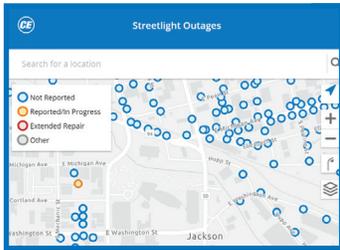
A well-lit community is a safer community. Our streetlight outage reporting tool makes reporting streetlight outages from your phone or computer easier than ever.

How to Report Streetlight Outages

Step 1:

Visit streetlights.consumersenergy.com

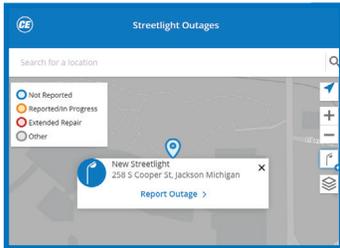
Then enable your location, enter the address, or pan and zoom the map to find the light in need of repair.



Step 2:

Select the Streetlight to Report

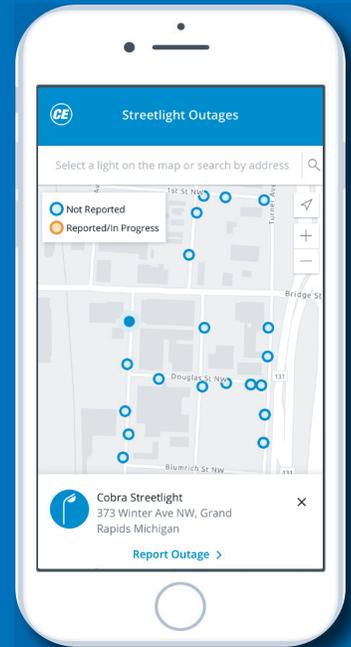
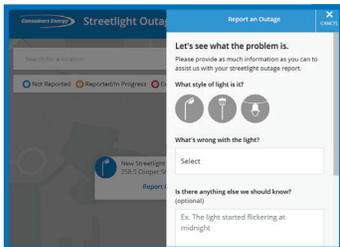
After selecting, click on "Report Outage." If you don't find the light on the map, you may add a streetlight at that location by clicking on the streetlight icon with a plus sign. We will look into whether that light is maintained by us. Uploading a photo of the light can help our team pinpoint the issue.



Step 3:

Add Details about the Streetlight Issue

Answer a few questions, provide your contact information and then click on "Submit Outage Report." Check the map anytime for status updates and to see other streetlight outages in your area.



For quick access to the tool, scan the QR code

We recommend using Microsoft Edge, Google Chrome or Safari browser.



To: Township Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works & Engineering**

**Younes Ishraidi, Township Engineer
Deputy Director of Public Works & Engineering**

Date: May 21, 2024

**Re: Whitehills Lakes #7 Public Streetlighting Improvement
Special Assessment District #429 – Resolution #1 & #2**

A request was received from the property owners of Whitehills Lakes #7 for installation and maintenance of streetlights in Whitehills Lakes #7. The proposed plan is for two (2) LED streetlights, White bulb, Acorn fixtures with cut-off, and black fluted poles, to be installed and maintained along Fenwick Court. Please refer to the map attached to this cover memorandum.

Resolution #1 orders plans to be prepared showing the improvement, the location, and the estimate of cost. Resolution #2 files the plans and cost estimate with the Clerk's Office and declares the Township Board's intention to make the improvements and tentatively designates a special assessment district and sets a public hearing on Tuesday, June 18, 2024, for hearing objections to the improvement, cost estimate, and assessment district.

The proposed first year cost for streetlighting in Whitehills Lakes #7 is \$6,332 (\$1,055.34/lot) and the cost annually thereafter will be \$ 360 (\$60/lot) (subject to adjustment). Please note this cost is higher due to the type of streetlights being installed.

Proposed Motion:

MOVE TO APPROVE THE WHITEHILLS LAKES #7 PUBLIC STREETLIGHTING IMPROVEMENT SPECIAL ASSESSMENT DISTRICT #429 – RESOLUTION #1, ORDERING PLANS TO BE PREPARED SHOWING THE STREETLIGHTING IMPROVEMENT, LOCATION, AND ESTIMATE OF COST; AND RESOLUTION #2, FILING THE PLANS SHOWING THE IMPROVEMENT, LOCATION AND ESTIMATE OF COST WITH THE CLERK'S OFFICE, TENTATIVELY DECLARING INTENTION TO INSTALL AND MAINTAIN TWO (2) LED STREETLIGHTS, WHITE BULB, ACORN FIXTURES W/CUT-OFF AND BLACK FLUTED POLES AND DEFRAY THE COST OF INSTALLATION, OPERATION AND MAINTENANCE BY SPECIAL ASSESSMENT AGAINST THE SIX (6) BENEFITING LOTS, AND SETTING A PUBLIC HEARING FOR TUESDAY, JUNE 18, 2024.

Attachments:

1. Resolution #1

Memo to Township Board

May 21, 2024

**Re: Whitehills Lakes #7 Public Streetlighting Improvement Special Assessment District
#429 – Resolution #1 & #2**

2. Resolution #2
3. Resolution #2 Notice of Hearing
4. Resolution #2 Notice of Hearing Affidavit of Mailing
5. Proposed Assessment Roll
6. Streetlight Map
7. Authorization for change in standard lighting contract form 547
8. Prints

**WHITEHILLS LAKES #7 PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 429**

RESOLUTION NO. 1

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000, on Tuesday, May 21, 2024 at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Township Board of the Charter Township of Meridian, Ingham County, Michigan, acting on a request from property owners of Whitehills Lakes #7 and on its own initiative, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to install, operate and maintain streetlights in Whitehills Lakes #7 to service the proposed special assessment district area described as:

Lots 147 through Lot 152 (inclusive), Whitehills Lakes #7; and

WHEREAS, the public streetlighting improvement consists of installing two (2) LED streetlights, white bulb, Acorn fixtures with cut-off, and black fluted poles along Fenwick Court; and

WHEREAS, the Township Board desires to proceed with this public streetlighting improvement;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, AS FOLLOWS:

1. The Township’s Director of Public Works & Engineering is hereby ordered to prepare plans showing the improvements, the location thereof and estimates of the cost thereof, pursuant to the project as previously set forth in this resolution.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, May 21, 2024.

Deborah Guthrie, Township Clerk

**WHITEHILLS LAKES #7 PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 429**

RESOLUTION NO. 2

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000, on Tuesday, May 21, 2024, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Township Board of the Charter Township of Meridian deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to install, operate and maintain the following described public streetlighting improvements:

Install, operate and maintain two (2) LED streetlights, white bub, Acorn fixtures with cut-off and black fluted poles along Fenwick Court; and

To defray the cost thereof by special assessment against the properties specially benefited thereby.

WHEREAS, the Township Board has caused to be prepared by the Township’s Director of Public Works & Engineering, plans showing the improvement and location thereof and an estimate of the cost thereof; in accordance with a resolution of the Township Board pursuant to Act 188, Public Acts of Michigan, 1954, as amended; and

WHEREAS, the same has been received by the Township Board; and

WHEREAS, the Township Board desires to proceed further with the improvements;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, AS FOLLOWS:

1. The plans showing the improvement and location thereof and an estimate of the cost thereof be filed with the Township Clerk and be available for public examination.
2. The Township Board tentatively declares its intention to make the following public streetlighting improvements: Install, operate and maintain two (2) LED streetlights, white bulb, Acorn fixtures with cut-off, and black fluted poles along Fenwick Court.
3. There is hereby tentatively designated a special assessment district against which the cost of said improvement is to be assessed, consisting of the lots and parcels of land described as:

Lots 147 through 152 (inclusive), Whitehills Lakes #7

- 4. The Township Board shall meet in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI on Tuesday, June 18, 2024 at 6:00 p.m. at which time and place the Township Board will hear objections to the improvement and to the special assessment district therefore. All objections must be filed in writing.
- 5. The Township Clerk is hereby ordered to cause notice of such hearing and the fact that the Township Board is proceeding on its own initiative to be published twice prior to said hearing in a newspaper of general circulation in the Township, the first publication to be at least ten (10) days before the time of the hearing, and pursuant to Act 188, Public Acts of Michigan, 1954, as amended, shall cause said notice to be mailed by first class mail to all record owners of, or parties in interest in, property in the special assessment district, at the addresses shown on the current tax records of the Township, at least ten (10) full days before the date of said hearing.
- 6. Said notice shall be in substantially the following form: (See Attached)
- 7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ADOPTED:

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)
) ss.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, May 21, 2024.

 Deborah Guthrie, Township Clerk

**WHITEHILLS LAKES #7 PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 429**

NOTICE OF HEARING

TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:

Lots 147 through 152 (inclusive), Whitehills Lakes #7

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Meridian, acting on a request from property owners of Whitehills Lakes #7 and on its own initiative, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, has determined to make the following described public streetlighting improvement:

Install, operate, and maintain two (2) LED streetlights, white bulb, Acorn fixtures with cut-off and black fluted poles along Fenwick Court; and

To defray the cost thereof by special assessment against the properties specially benefitted thereby.

Plans and estimates have been prepared and are on file with the Township Clerk for public examination.

TAKE FURTHER NOTICE that the Township Board will meet Tuesday, June 18, 2024, at 6:00 p.m. at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, for the purpose of hearing objections to the improvement and the special assessment district therefore. The Township Board is also interested in hearing those that favor the proposed project.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal with 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

The Township Board may proceed with the improvement and special assessment district unless written objections from more than 20% of the property owners are filed with the Township Board at or before the hearing.

"FOR PURPOSES OF THIS HEARING, THE AMOUNT TO BE ASSESSED AGAINST YOUR PROPERTY IS ESTIMATED TO BE:

First Year Cost:	\$1,055.34/Lot
Annually Thereafter:	\$ 60.00/Lot

Dated: _____

Deborah Guthrie, Township Clerk
CHARTER TOWNSHIP OF MERIDIAN

Whitehills Lakes #7 Public Streetlighting Improvements
Special Assessment District #429
Resolution 2 - Hearing Notice

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
) s.s.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Michigan, Ingham County, Michigan, depose and say that I personally prepared for mailing and mailed by first class mail, on _____ a notice of hearing, a true copy of which is attached hereto and made a part hereof, to each property owner of or party in interest in property located within the special assessment district described in the attached notice, whose name appears upon the last local tax assessment records for ad valorem tax purposes, which has been reviewed by the local board of review as supplemented by any subsequent changes in the names or the addresses of such owners or parties listed thereon; that I personally checked each envelope against the list of such owners or parties in interest shown by said tax assessment roll and that each envelope was properly addressed to each owner or party in interest as shown on said tax assessment roll; that each such envelope had contained therein the appropriate notice of the aforesaid hearing, was securely sealed, with postage fully prepaid thereon for first-class delivery, and was properly addressed; that I personally placed all of said envelopes in a United States Post Office receptacle in Okemos, Michigan, on said date; that said notice referred to a hearing scheduled for Tuesday, June 18, 2024 before the Board of the Charter Township of Meridian.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____
day of _____, 2024.

Deborah Guthrie, Township Clerk

Notary Public
Acting in Ingham County, Michigan
My Commission Expires: _____

**WHITEHILLS LAKES #7 STREETLIGHTING
SPECIAL ASSESSMENT DISTRICT**

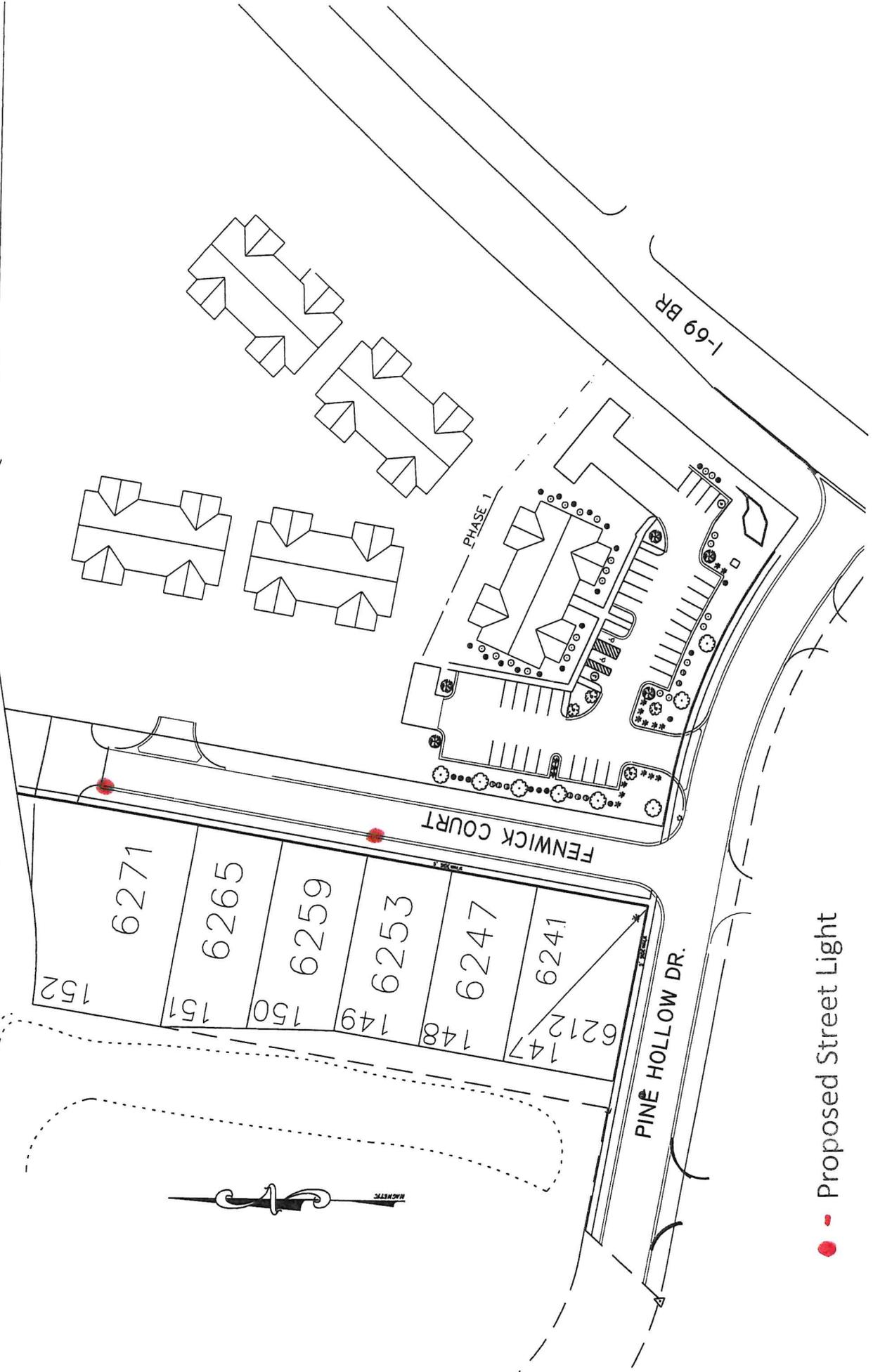
PROPOSED SPECIAL ASSESSMENT ROLL

2 8500 lumen HPS, Acorn fixtures with cut-off, on black fluted poles.

LEGAL DESCRIPTION	PROPERTY OWNER & ADDRESS	FIRST YEAR	ANNUALLY THEREAFTER
3302-02-04-301-008 (Lot 147) 6241 Fenwick Court	William L. & Florella R. Mueller 6241 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-009 (Lot 148) 6247 Fenwick Court	Khanuja Revocable Trust 6247 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-010 (Lot 149) 6253 Fenwick Court	Xiaohui He 6253 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-011 (Lot 150) 6259 Fenwick Court	Taejung Kim & Eunjin Han 6259 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-012 (Lot 151) 6265 Fenwick Court	Kiffi Y Ford 6265 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00
3302-02-04-301-013 6271 Fenwick Court	Valerie J. Bartalone Trust 6271 Fenwick Court East Lansing, MI 48823	\$1,055.34	\$60.00

WHITEHILLS LAKES #7

SAD #429



● - Proposed Street Light



**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING
CONTRACT(COMPANY-OWNED) FORM 547**

Contract Number: 103025042856

Consumers Energy Company is authorized as of _____ by the Township of MERIDIAN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Township of MERIDIAN, dated 1/6/2016.

Lighting Type: General Unmetered Light Emitting Diode Lighting Rate GU-LED

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 1/6/2016 shall remain in full force and effect.

Notification Number(s): 1069265289

Comments:

Township of MERIDIAN

By: _____

(Signature)

(Printed)

Its: _____

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of MERIDIAN, dated 1/6/2016, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this commission council board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the Township.

STATE OF MICHIGAN
COUNTY OF INGHAM

I, _____, clerk of the Township of MERIDIAN do hereby certify that the foregoing resolution was duly adopted by the

commission council board of said municipality, at the meeting held on _____.

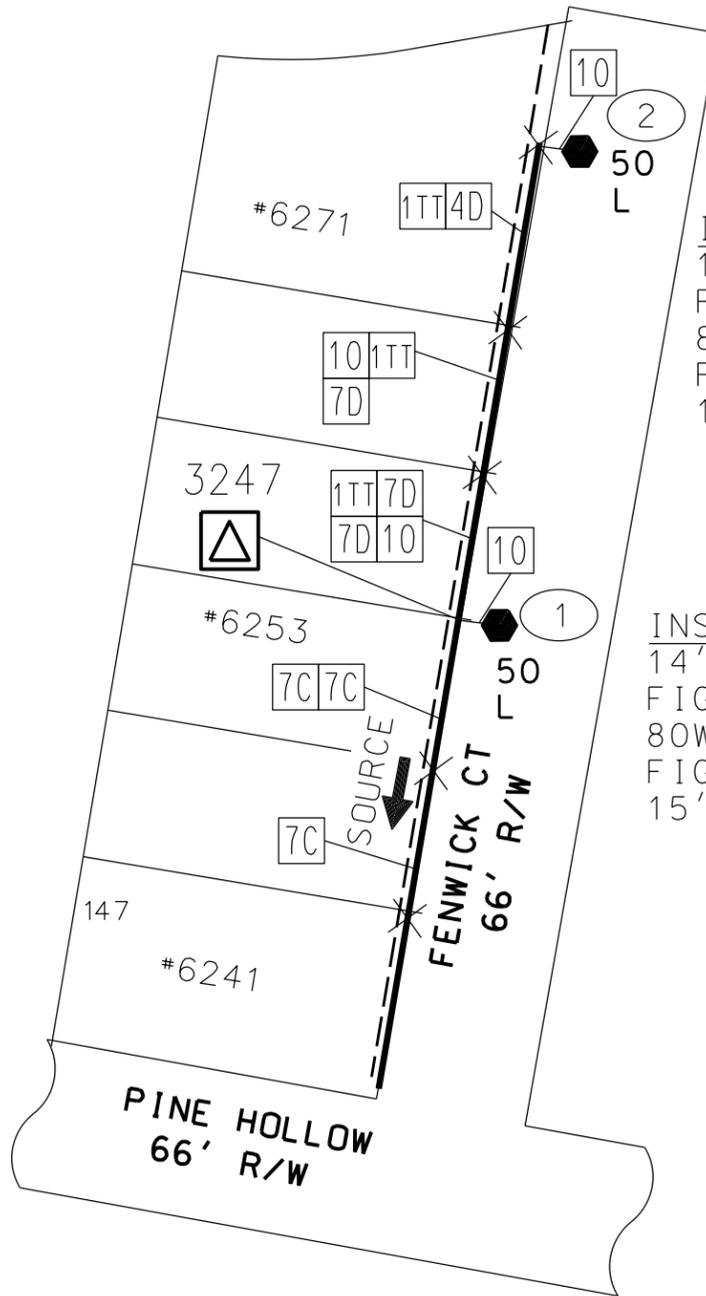
Dated:

Municipal Customer Type: Township

NOTES-
 -NO OUTAGE REQUIRED
 -NO SWITCHING REQUIRED
 -LOC 1 IS BURIED. MET SERVICE WORKER ON SITE TO LOCATE.
 -LOC 2 IS COILED ABOVE GROUND AND MARKED WITH A METAL CONDUIT.



MISS DIG System, Inc.
 1-800-482-7171



INSTALL
 14' FLUTED FG POLE
 FIGURE 42-212-3
 80W ACORN CO LED
 FIGURE 42-215-5
 15' OFF CL

INSTALL
 14' FLUTED FG POLE
 FIGURE 42-212-3
 80W ACORN CO LED
 FIGURE 42-215-5
 15' OFF CL

UNDERGROUND LEGEND

1. Single-phase primary
2. Open wye primary
3. Three-phase primary
4. Single-phase secondary
5. Combination light and power secondary
6. Three-phase power secondary
7. Single-phase service
8. Combination lighting and power service
9. Three-phase power service
10. Streetlighting conductor (2/C-#10 CU)
11. Streetlighting conductor (2/C-#8 AL)
12. Covered neutral conductor for ducts
13. Streetlighting conductor (3/C-#1/0 AL)

CONDUIT

[P2] 2"Plastic [P3] 3"Plastic [P4] 4"Plastic [P6] 6"Plastic

[S2] 2"Steel [S3] 3"Steel [S4] 4"Steel [S5] 5"Steel [S6] 6"Steel

[BR3] Bore3"Hole [BR4] Bore4"Hole [BR6] Bore6"Hole

- PROP. ELEC. CONDUCTORS ONLY
- PROP. ELEC. AND GAS LINES ONLY
- PROP. GAS LINE ONLY
- PROP. ELEC., GAS AND TELECOMMUNICATIONS
- EXIST. ELEC. CONDUCTORS ONLY
- EXIST. GAS LINE ONLY
- FUTURE ELECTRIC TRENCH

CABLE MATERIAL AND SIZE

- A. No 2 AL cable,175 mils,15KV, or secondary.
- B. No 1/0 AL cable,175 mils,15KV, or secondary.
- C. No 3/0 AL cable,175 mils,15KV, or secondary.
- D. 350 kcmil AL cable,175 mils,15KV, or secondary.
- E. 500 kcmil copper cable,175 mils, 15KV, or secondary.
- F. 750 kcmil AL cable,175 mils, 15KV, or secondary.
- FF. 1000 kcmil AL cable (175 mils tree-retardant INS, Jacketed)
- G. No 1/0 stranded AL cable, 280 mils, 28KV.
- H. No 3/0 stranded AL cable, 280 mils, 28KV.
- I. 750 kcmil AL cable, 280 mils, 28KV.
- J. Cable joint.
- K. 350 kcmil AL cable, 260 mils, 25KV.
- M. Marker to locate cable
- N. Refer to Note on Drawing, N1 for Note 1, etc.
- R. No 1/0 AL, solid cable, 280 mils, 28KV.
- T. No 1/0 AL stranded cable 280 mils, 28KV, jacketed
- TT. No 1/0 AL stranded cable, 260 mils tree-retardant INS, 25KV, Jacketed.
- V. 350 kcmil AL stranded, 260 mils, 25KV, jacketed.
- VT. 350 kcmil AL cable, 260 mils tree-retardant INS, 25KV, Jacketed.
- W. 750 kcmil AL stranded, 280 mils, 28KV, jacketed.
- WT. 750 kcmil AL cable, 260 mils tree-retardant INS, 25KV, Jacketed.

EX: [3R] = No. 1/0 solid AL cable for three-phase primary

[3G|4D] = No. 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary

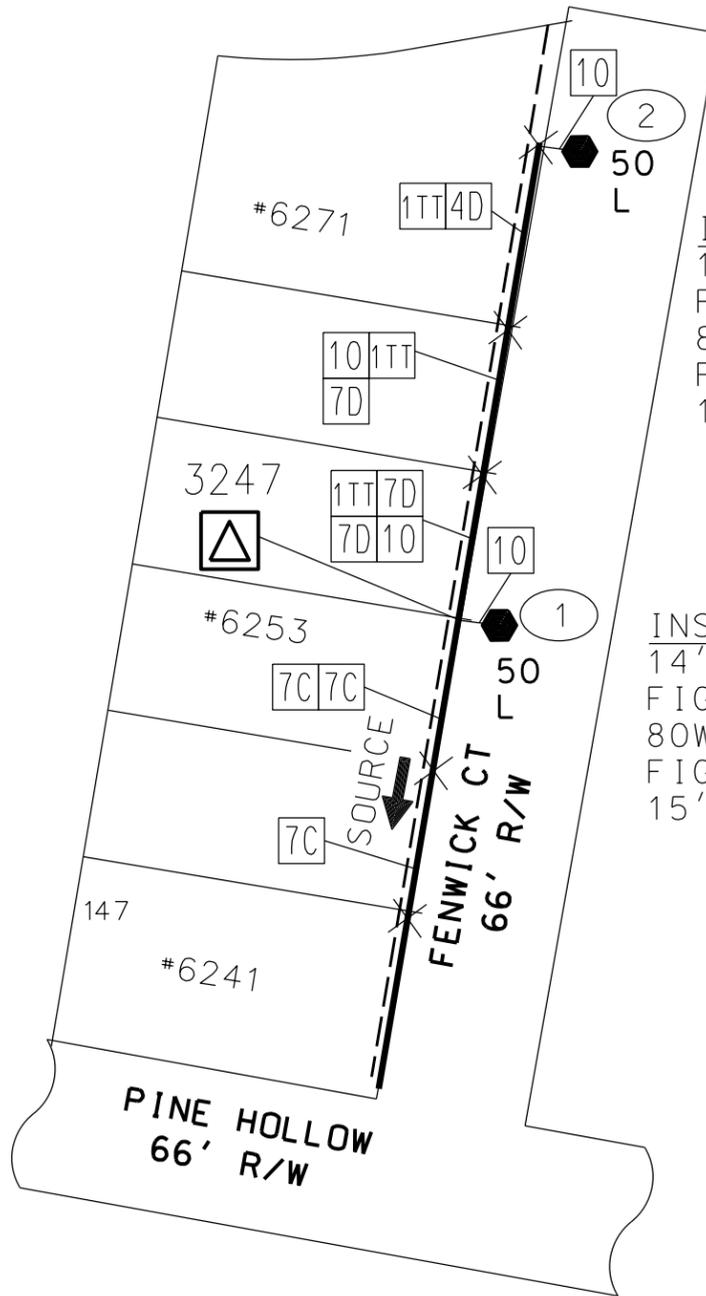
CONDUCTOR CHANGE

		METER NUMBER	METER ORDER NUMBER		CONSUMERS ENERGY CONTACTS		
		READ			DEPARTMENT	NAME	NUMBER
SUBSTATION	WD NO.	METER LOCATION			COORDINATOR	TANYA GILROY	616-251-0574
LAKE LANSING	0194	Whitehills Lakes #7 ECNC STL			DESIGNER	ROB GOODWIN	517-749-3000
CIRCUIT	CKT NO.	TLM NUMBER	# OF RODS	OHMS	CM NO.	JOB PURPOSE:	
BURCHAM	03	0401043247			100007482796	MUNICIPALITY REQUESTED INSTALL STREETLIGHTS	
 A CMS Energy Company ELECTRIC		CE STAKING REQ'D <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			ORDER TYPE	MAT. TYPE	NOTIFICATION NUMBER
		FORESTRY REQ'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			ECNC	STL	1069265289
					ORDER NUMBER	UPSTREAM SECTIONALIZING DEVICE:	
						447-100A	
						LOCATION:	
						INTERSECTION OF PINE HOLLOW DR AND 69	
SHEET B	SHEET 1 OF 1	SCALE 1"=80'	INGHAM CO		MERIDIAN TWP		T 04N R 01W SEC. 04

NOTES-
 -NO OUTAGE REQUIRED
 -NO SWITCHING REQUIRED
 -LOC 1 IS BURIED. MET SERVICE WORKER ON SITE TO LOCATE.
 -LOC 2 IS COILED ABOVE GROUND AND MARKED WITH A METAL CONDUIT.



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 14' FLUTED FG POLE
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BR3 Bore3"Hole **BR4** Bore4"Hole **BR6** Bore6"Hole

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- EXIST. ELEC. CONDUCTORS ONLY
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- FF. 1000 kcmil AL cable (175 mils tree-retardant INS, Jacketed)
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EX: **3R** = No. 1/0 solid AL cable for three-phase primary

3G4D = No. 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary

CONDUCTOR CHANGE

		METER NUMBER	METER ORDER NUMBER		CONSUMERS ENERGY CONTACTS		
			READ		DEPARTMENT	NAME	NUMBER
SUBSTATION	WD NO.	METER LOCATION			COORDINATOR	TANYA GILROY	616-251-0574
LAKE LANSING	0194				DESIGNER	ROB GOODWIN	517-749-3000
CIRCUIT	CKT NO.	TLM NUMBER	# OF RODS	OHMS	Whitehills Lakes #7 ECNC STL		
BURCHAM	03	0401043247			CM NO.100007482796	JOB PURPOSE: MUNICIPALITY REQUESTED INSTALL STREETLIGHTS	
 A CMS Energy Company ELECTRIC		CE STAKING REQ'D <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		ORDER TYPE	MAT. TYPE	NOTIFICATION NUMBER	DESIGN NUMBER
		FORESTRY REQ'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		ECNC	STL	1069265289	11603980
						UPSTREAM SECTIONALIZING DEVICE: 447-100A LOCATION: INTERSECTION OF PINE HOLLOW DR AND 69	
SHEET B	SHEET 1 OF 1	SCALE 1"=80'	INGHAM CO		MERIDIAN TWP		T 04N R 01W SEC. 04



To: Board Members
From: Dante Ianni, Finance Director
Date: July 9, 2024
Re: 2nd Quarter Budget Amendments

The 2024 2nd quarter budget amendments are detailed in the attached document. These amendments result from expenditures that were unknown during the original budget process.

Amendments to the 2024 General Fund primarily consist of changes due to increased expenditures related to contractual obligations, overtime, and increased election costs.

The projected Fund Balance for the General Fund is as follows:

Fund Balance on December 31, 2023		\$12,352,523
Original budgeted to Fund Balance 2024	\$114,370	
Initial budget amendments	(\$655,804)	
1 st quarter budget amendments	(\$640)	
2 nd quarter budget amendments	(\$193,323)	
Projected use of Fund Balance	<u>(\$735,397)</u>	
Projected Fund Balance at December 31, 2024		<u>\$11,617,126</u>
Fund Balance/Average Monthly Expenditures		5.02

Amendments to the Special Revenue Funds include spending on cable TV equipment, increased revenue from opioid settlement funds, and an appropriation of opioid settlement funds. An amendment was also included better account for funds in the water enterprise fund for meter replacements.

Memo to Township Board
July 9th 2024
Re: 2nd Quarter Budget Amendments
Page 2

The following motion is proposed:

MOVE TO APPROVE THE ATTACHED 2024 2nd QUARTER BUDGET AMENDMENTS WITH A DECREASE IN BUDGETED FUND BALANCE FOR THE GENERAL FUND IN THE AMOUNT OF \$193,323 WHICH PROJECTS A USE OF FUND BALANCE OF \$735,397. BASED ON 2024 RESULTS, THE PROJECTED FUND BALANCE AT DECEMBER 31, 2024, WILL BE \$11,617,126.

Attachment:

1. 2024 2nd Quarter Budget Amendments

Second Quarter Budget Amendments
2024 Budget
Charter Township of Meridian

Department	Amount	Explanation	Account
GENERAL FUND			
Revenue			
State Grant Revenue	45,000	State reimbursement of police academy	101-000.000-540.100- MCOLES PA
Local Community Stabilization Share	12,000	Higher than anticipated	101-000.000-573.000
Local Revenue Sharing Agreements	66,000	Higher than anticipated	101-000.000-582.000
Reimbursements - Police	26,500	Higher than anticipated	101-000.000-676.020
Reimbursements - Fire	40,500	Higher than anticipated	101-000.000-676.030
Grant Revenue - Federal	31,385	Additional Federal Funding Received	101-000.000-502.000-EMW 2021FG
Total Revenues	221,385		
Expenditures			
* Township Board - Professional Services	160,823	Contact with Former Township Manager	101-100.101-821.000
Accounting - Overtime	400	Audit prep and training for new staff	101-170.191-706.000
Accounting - Audit	5,100	Audit preparation services due to staff turnover	101-170.191-807.000
Accounting - Professional Services	6,000	Temporary staffing to fill vacancies	101-170.191-821.000
Accounting - Professional Conferences/Dues	1,000	Additional training needed for new staff	101-170.191-825.000
Clerk - Overtime	6,000	Additional help needed	101-170.215-706.000
Clerk - Longevity	320	Budget error	101-170.215-710.000
Clerk - Operating Supplies	2,200	Election staff sign, bollarks, security film needed	101-170.215-728.000
Clerk - Professional Conferences/Dues	1,000	Additional training needed	101-170.215-825.000
Clerk - Office Equipment and Furniture	10,000	High speed letter opener needed	101-170.215-980.000
IT - Existing Hardware Licenses	10,000	Budget error	101-170.228-826.020
Treasurer - Operating Supplies	50	Budget error	101-170.253-728.000
Treasurer - Investment Charges	20	Budget error	101-170.253-731.000
Elections - Salaries - Temporary	34,000	Election help needed	101-170.262-701.080
Elections - Salaries - Presidential Primary	24,500	Election help needed	101-170.262-701.150
Elections - Overtime	4,000	Election help needed	101-170.262-706.000
Elections - Operating Supplies	3,000	Additional supplies needed	101-170.262-728.000
Elections - Operating Supplies - Reimbursable	5,000	Additional supplies needed	101-170.262-728.000-ELEC-REIMB
Elections - Contractual Services	300	Budget error	101-170.262-820.000
Elections - Mileage	200	Budget error	101-170.262-870.000
Building Maintenance - After-Hours Response Stipend	120	Stipends to be paid out for after-hours emergency responses.	101-170.265-702.020
Building Maintenance - Health Insurance	3,000	Budget error	101-170.265-715.000
Building Maintenance - Building Maintenance	15,000	Budget error - 2023 budget was \$15k and was reduced to \$3k for 2024	101-170.265-937.000
Admin & HR - Employee Recognition	300	Budget Error	101-170.270-822.010
Environmental Program - MERS 457 Contribution	250	Budget error	101-170.272-709.000
Environmental Program - Contractual Services	750	EGLE Registration Fee	101-170.272-820.000
Police - Overtime	50,000	Additional overtime needed	101-300.301-706.000
Police - Uniforms	4,250	Steel plates for ballistic vests	101-300.301-760.000
Police - Equipment Maintenance	26,000	Taser subscription	101-300.301-936.000
Police - Machinery and Equipment	(7,500)	Funds moved for taser subscription	101-300.301-979.000
Fire Department - Emergency Medical Training	26,785	Additional grant received	101-300.336-823.000-EMW 2021FG
Cemetery - After-Hours Response Stipend	480	Stipends to be paid out for after-hours emergency responses.	101-170.567-702.020
Development - Planing/Admin. - Professional Services	20,000	Community Survey	101-700.701-821.000
Development - Building Division - Operating Supplies	1,250	Additional Supplies Needed	101-700.703-728.000
Parks & Rec Admin. - Longevity	110	Budget error	101-750.753-710.000
Total Expenditures	414,708		
Net from Fund Balance	(193,323)		

SPECIAL REVENUE FUNDS

Park Millage

Expenditures

Longevity	110	Budget error	208-750.753-710.000
Audit	425	Budget error	208-750.753-807.000
Radio maintenance	2,500	Budget error	208-750.758-827.000
Construction/Improvements	1,365	Road construction in parks	208-750.758-974.000

Total Expenditures 4,400

Net from Fund Balance 4,400

Park Restricted/Designated

Revenues

Donations - HNC	250	More donations than expected	211-000.000-674.100
Donations - Compost	565	More donations than expected	211-000.000-674.200
Donations - Summer Concert Series	8,600	More donations than expected	211-000.000-674.210

Total Revenues 9,415

Net to Fund Balance 9,415

Fire Restricted/Designated

Expenditures

Machinery and Equipment	600	Additional grant received	214-000.000-979.000-AFG 2022FG
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Total Expenditures 600

Net from Fund Balance 600

Pedestrian Bike path Millage

Expenditures

Audit	420	Budget error	216-440.450-807.000
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Total Expenditures 420

Net from Fund Balance 420

Land Preservation Millage

Revenues

Interest	4,500	Higher than anticipated	217-000.000-665.000
Local Community Stabilization Share	267	Higher than anticipated	217-000.000-573.000

Total Revenues 4,767

Expenditures

Audit	420	Budget error	217-000.000-807.000
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Total Expenditures 420

Net to Fund Balance 4,347

Senior Center Millage

Revenues

Local Community Stabilization Share	250	Higher than anticipated	223-000.000-573.000
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Total Revenues 250

Net to Fund Balance 250

Cable TV

Expenditures

* Video Production Equipment	32,500	HOMTV and CAMTV Equipment - Previously Approved by Township Board	230-750.806-980.010
Total Expenditures	<u>32,500</u>		
Net from Fund Balance	<u>32,500</u>		

Police Restricted/Designated

Expenditures

Police Designated Fund	2,000	Group Photo	232-000.000-956.090
Total Expenditures	<u>2,000</u>		
Net from Fund Balance	<u>2,000</u>		

Brownfield Redevelopment Authority

Expenditures

Developer Reimbursement	160	Budget error	243-700.707-801.000-BRA#5-HASL
Contractual Services	6,570	Budget error	243-700.707-820.000
Transfer out to LBRF	9,252	Budget error	243-965.966-995.242
Total Expenditures	<u>15,982</u>		
Net from Fund Balance	<u>15,982</u>		

Community Needs Fund

Revenues

HRC Emergency Services - Consumers Energy	400	Higher than anticipated	272-000.000-674.060-24CONSENER
Donations - Deschaine Memorial Fund	300	Higher than anticipated	272-000.000-674.077
Total Revenues	<u>700</u>		

Expenditures

Operating Supplies	40	Budget error	272-000.000-728.000
Knob Hill Fire	851	Additional need for funds	272-000.000-956.078
Total Expenditures	<u>891</u>		
Net from Fund Balance	<u>191</u>		

Law Enforcement Grants

Revenues

Grant Revenue - Federal	696	Higher than anticipated	277-000.000-502.000-MOHSP 2024
Total Revenues	<u>696</u>		
Net to Fund Balance	<u>696</u>		

Opioid Settlement Fund

Revenues

Opioid Settlement Revenue	27,591	Additional payments received	284-000.000-685.000
Total Revenues	<u>27,591</u>		

Expenditures

Uniforms	2,000	Narcan vest holders	284-000.000-760.000
Total Expenditures	<u>2,000</u>		
Net to Fund Balance	<u>25,591</u>		

Enterprise Funds

Sewer Fund

Expenditures

MERS 457 Contribution	130	Budget error	590-440.441-709.000
Audit	1,350	Budget error	590-440.441-807.000
Professional Conferences/Dues	500	Conferences for employees and professional development	590-440.441-825.000
MERS 457 Contribution	15	Budget error	590-440.447-709.000

Total Expenditures	<u>1,995</u>
Net from Fund Balance	<u>1,995</u>

Water Fund

Expenditures

Audit	1,350	Budget error	591-440.441-807.000
Construction/Improvements	(750,000)	Moving the meter project from this account.	591-900.901-974.000
Construction/Improvements	750,000	Moving the meter project to this newly created account.	591-900.901-974.000-METER-2024

Total Expenditures	<u>1,350</u>
Net from Fund Balance	<u>1,350</u>

Internal Service Fund

Motor Pool Fund

Expenses

Audit	\$420	Budget error	661-000.000-807.000
Insurance	12,450	Budget error	661-000.000-812.000

Total Expenses	<u>\$12,870</u>
Net from Fund Balance	<u>\$12,870</u>

* Previously approved by the Township Board



To: Board Members

From: Timothy R. Schmitt, *AICP*
Interim Township Manager &
Director of Community Planning and Development

Date: July 2, 2024

Re: Replacement Fire Truck Financing

As the Board is well aware, the Fire Department's vehicle replacement schedule has been badly disrupted from the issues with the new ladder truck. That truck is out of service on a permanent basis, or until the manufacturer is able to resolve the ongoing issues with the truck to our satisfaction. This is not a short term issue and has caused us to evaluate options for the vehicles in the Department.

To recap, this fall, the Department is taking delivery of a new pumper truck, rotating the 2008 pumper to reserve status and retiring a 25 year old pumper. Then, in 2028, a second new pumper is planned to be brought in, retiring the 2008 vehicle on schedule. With the ladder truck being permanently out of service, this leaves the 25 year old pumper still in reserve status, unless an additional vehicle was procured ahead of 2028.

In April, Staff brought forward a plan to pull forward the 2028 purchase to this year, to address the ladder truck being out of service. After some discussion, the Board authorized the use of \$200,000 from the motor pool as a down payment on an installment purchase contract to finance the purchase, with specific interest rate details to be worked out in the fall as we got closer to the purchase date. Staff have been reviewing our options for financing and it is clear that interest rates are likely to remain above 5% for the foreseeable future, adding approximately \$200,000 in financing costs to the cost of the truck.

After discussions with the Finance Director, Fire Department, and Public Works, Staff have determined that a change of plans would be appropriate here. Paying cash for the vehicle, which we can do given our current General Fund balance, would save the Township over \$200,000 in interest costs and not stress the motor pool in the coming years, as the demand for vehicles begins to climb, especially in the Police Department with their new Staff. We have already signed the contract to purchase the pumper, which was done after the Board took action in April. We are bringing this back to the Board to discuss this new approach to payment. Unless the Board has a major concern, our plan moving forward is:

- Pay for the pumper upon delivery, per the contract.
- Bring forward a Third Quarter budget amendment to address this addition to the budget.
- Staff will not utilize the \$200,000 previously appropriated for the down payment out of the motor pool at this time, as the down payment is no longer necessary.

We look forward to discussing this with the Board and finalizing the path forward towards replacing this important vehicle.