



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD – REGULAR MEETING  
January 9, 2024 6:00 PM

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1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
  - A. Communications
  - B. Minutes
    - (1) December 12, 2023 Regular Township Board Meeting
    - (2) December 14, 2023 Special Township Board Meeting
    - (3) December 18, 2023 Special Township Board Meeting
  - C. Bills
  - D. Ratification of New Firefighter/EMT Appointment – Joshua Hengesbach
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS
12. ACTION ITEMS
  - A. Ordinance 2023-08 – CV, Conservancy District Updates – Final Adoption
  - B. Township Trustee Appointment
  - C. 2023 Goals Review and 2024 Goal Setting
  - D. Payment Reduction Program
13. BOARD DISCUSSION ITEMS
  - A. Ordinance 2024-01 – Rezone 4660 Marsh Road from PO, Professional and Office, to C-1, Commercial
  - B. 2023 Master Plan Update
  - C. Meridian Township/Delhi Township Standby Fire Agreement
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

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All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.  
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall  
Providing a safe and welcoming, sustainable, prime community.



9.A

**CONSENT AGENDA  
BOARD  
COMMUNICATIONS**

# EAST LANSING – MERIDIAN WATER AND SEWER AUTHORITY

2470 BURCHAM DRIVE – EAST LANSING, MICHIGAN 48823

PHONE: (517) 337-7535 FAX: (517) 337-7240

## Agenda

December 21, 2023

11:00 A.M.

### BOARD OF TRUSTEES

**DAN OPSOMMER**  
Chair

**RON LACASSE**  
Vice-Chair

**BRADLEY BROGREN**  
Secretary

**JAMES CLELAND**  
Trustee

**JAMES ECKLUND**  
Trustee

**BROCK HOWARD**  
Trustee

**JUSTIN GUIGAR**  
Treasurer

**JOEL MARTINEZ**  
Operator/Manager

1. Roll call.
2. Approval of minutes of the November 16, 2023 meeting.  
A. Motion to approve.
3. Communications.
4. Public Comments.
5. Audit Report for Fiscal 2022/23.  
A. Auditors scheduled to attend.  
B. Motion to receive and place on file.
6. Treasurer's Report.
7. Long Term Planning update.
8. Manager's Report.  
A. Expenditure list (Motion to acknowledge).
9. Other Business.
10. Adjournment.

**EAST LANSING – MERIDIAN TOWNSHIP  
WATER SYSTEM ADVISORY COUNCIL**

2470 BURCHAM DRIVE – EAST LANSING, MICHIGAN 48823  
PHONE: 517-337-7535 FAX 517-337-7240

**COUNCIL MEMBERS**

RON LACASSE  
Chair

DAN OPSOMMER  
Vice-Chair

CHUCK PETERSON  
Secretary

BRADLEY BROGREN  
Member

JAMES CLELAND  
Member

JAMES ECKLUND  
Member

BROCK HOWARD  
Member

CYNTHIA ROPER  
Member

**Agenda**

December 21, 2023

12:00 Noon

1. Call to Order
2. Introductions
3. Approval of Minutes
4. Water System Briefings
  - a. City of East Lansing
  - b. Meridian Charter Township
  - c. ELMWSA
5. Public Awareness Campaign
  - a. Discussion
6. Public Comment
7. Adjourn



**FOR IMMEDIATE RELEASE**  
**December 19, 2023**

**CONTACT:** Emma Campbell, Land Stewardship Coordinator  
517.853.4614 | [ecampbell@meridian.mi.us](mailto:ecampbell@meridian.mi.us)

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**Select Meridian Township Land Preserves to Receive New Names and Improved Signage**  
*Ongoing Awareness and Stewardship Project to Affect Several Land Preserves*

**Meridian Township, MI** – In an effort to increase awareness and stewardship of its land preserves, Meridian Township is installing improved name and rule signage at various preserves throughout 2024, as well as renaming select land preserves.

The following efforts will be included in this project:

- Renaming of the following land preserves:
  - Lake Lansing South Preserve is now Pike Crossing Preserve
  - Central Meridian Uplands Preserve is now Okemos Road Preserve
  - Meridian Central Wetlands Preserve is now Inter-Urban Wetland Preserve
  - North Ridge Preserve is now Glacial Ridge Preserve
  - Southwest Uplands Preserve is now Heron Creek Preserve
  - Tihart-Cornell Wetland Preserve is now Cornell Wetland Preserve
- Installation of signage detailing allowable usage of land preserves at various entrances.
- Replacement of outdated large wooden name signage at various preserves.
- Installation of trail signage that reminds residents that bicycles are prohibited in the land preserves and that ecologically sensitive areas should be avoided to protect and conserve native plant areas.

In addition, a ribbon cutting ceremony will be held in spring of 2024 with the Land Preservation Advisory Board and other Township officials, followed by a Meridian Conservation Corps stewardship cleanup event. More details will be released about the ribbon cutting in early 2024.

Meridian Township's Land Preservation Program was established in 2000 as Michigan's first community-supported and funded program acquiring and permanently preserving ecologically significant natural features and open space. The Land Preservation Advisory Board consists of eight members appointed by the Meridian Township Board. The Land Preservation Advisory Board oversees the Land Preservation Program and works with the Stewardship Coordinator to meet program goals. The goal of signage installation is to reduce misuse of land preserves, and to increase visibility of these natural areas.

The Meridian Conservation Corps (MCC) is a dedicated group of volunteers that stewards the Township land preserves and parks year-round. MCC removes invasive species, restores native plants through seed collection and planting, and removes trash year-round. If you are interested in joining this group, sign up at [www.meridian.mi.us/MCC](http://www.meridian.mi.us/MCC) or email [ecampbell@meridian.mi.us](mailto:ecampbell@meridian.mi.us) for more information.

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.



**From:** [Julie Brixie](#)  
**To:** [Board](#)  
**Subject:** Water meter replacement  
**Date:** Thursday, December 21, 2023 11:16:21 AM

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Dear board members,

I just want to take a moment from the holiday rush to let you know of the outstanding service provided by the Township. We received a letter requiring water meter replacement due to malfunction. I made the appointment and was greeted with a very pleasant employee who showed up early and was neat and tidy. He finished the whole thing in about 15 minutes.

In the rush and chaos of the holidays, this encounter was ahead of schedule and under budget! (It was free).

Please pass my appreciation of the excellent customer service to the public works department.

Sincerely,

Julie Brixie

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FOR IMMEDIATE RELEASE  
December 27, 2023

CONTACT: Rick Grillo, Police Chief  
517.853.4800 | [grillo@meridian.mi.us](mailto:grillo@meridian.mi.us)

## Meridian Township Deer Management Efforts Continue in 2024

*Deer Cull Planned for January and February*

**Meridian Township, MI** – As part of Meridian Township’s Deer Management Program, the Meridian Township Police Department is preparing to conduct a deer cull from January 2, 2024 to February 19, 2024. The deer cull will take place in select Township parks, land preserves, and on private property where the owners provided their consent.

Meridian Township Police officers will use firearms to perform the deer cull during the evening and overnight hours when parks are closed. Signs will be posted to notify the public. Police will conduct targeted culling at sites that are pre-selected due to their suitability for a safe and controlled culling of the deer herd. The parks will remain open for use from dawn to dusk.

“The Meridian Township Deer Management Program has made an impact on reducing the number of crashes related to deer in Meridian Township, making our roadways safer for motorists. The officers who conduct the cull have specific expertise and are equipped with training and equipment to ensure the safety of the public. We have found great success with the program,” stated Meridian Township Police Chief Rick Grillo.

The deer cull plan was developed in response to continued complaints from residents to reduce deer-related incidents; as well as support biological diversity in natural areas. The deer will be processed and venison donated to local food banks. Funding for the deer processing will come from the Michigan Sportsmen Against Hunger organization. The goal is to cull approximately 170 deer, recommended by the Michigan Department of Natural Resources (MDNR).

The Township Board approved the deer cull in December 2020 as a tool to reduce the local overpopulation of white-tailed deer. The MDNR issued the Meridian Township Police a Damage and Nuisance Animal Control Permit to implement the cull. The permit allows for a controlled cull outside of the regular hunting season and has exceptions to hunting rules.

For questions or concerns about the deer cull, call the Meridian Township Police Department at 517.853.4800. Residents can visit [www.meridian.mi.us/DeerManagement](http://www.meridian.mi.us/DeerManagement) for more information about the Township’s deer management efforts to date.

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**FOR IMMEDIATE RELEASE**  
**December 27, 2023**

**CONTACT:** Kati Adams, Park &  
Land Preservation Superintendent  
517.853.4600 | [kadams@meridian.mi.us](mailto:kadams@meridian.mi.us)

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**Meridian Township Offering Christmas Tree Disposal**  
*Multiple Drop-Off Options Available for Residents*

**Meridian Township, MI** – The Meridian Township Parks and Recreation Department will be offering a free drop-off option for residents looking to recycle their Christmas trees.

From December 27, 2023, to January 31, 2024, Christmas trees may be dropped off from dawn to dusk at Nancy Moore Park (1960 Gaylord C. Smith Court, Haslett).

Trees should be free of:

- Wire
- Metal Bracing
- Nails
- Plastic Bags
- Rope
- Christmas Garland

**\*While trees are accepted as part of this program, wreaths will not be accepted.**

The Meridian Township Recycling Center (5976 E. Lake Drive, Haslett), operated by Reclaimed By Design, will also be accepting Christmas trees for disposal.

Real and artificial Christmas trees seven feet and under can be recycled for a \$5 dollar fee. Trees eight feet and over can be recycled for a \$10 dollar fee. No lights, metal, wire, or decorations will be accepted. Wreath material can also be recycled if all wire, plastic, twine, and rope are removed.

**Winter Hours for the Meridian Township Recycling Center:**

- Monday and Friday – 2:00 pm to 5:00 pm
- Tuesday, Wednesday, and Thursday – 10:00 am to 5:00 pm
- Saturday – 10:00 am to 4:00 pm

**\*The Recycling Center will be closed December 27, 2023, and January 1-3, 2024.**

For more information on the Parks and Recreation Department's free tree disposal, contact the Department at 517.853.4600. For more information about the Recycling Center, please contact Reclaimed By Design at 517.703.4498 or visit [www.reclaimedbydesign.com](http://www.reclaimedbydesign.com).

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**CONSENT AGENDA  
PROPOSED BOARD MINUTES**

**PROPOSED MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of December 12, 2023 as submitted. (1)**
- (2) Move to approve and ratify the minutes of the Special Meeting of December 14, 2023 as submitted. (2)**
- (3) Move to approve and ratify the minutes of the Special Meeting of December 18, 2023 as submitted. (3)**

**ALTERNATE MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of December 12, 2023 with the following amendment(s):[insert amendments]**
- (2) Move to approve and ratify the minutes of the Special Meeting of December 14, 2023 with the following amendment(s):[insert amendments]**
- (3) Move to approve and ratify the minutes of the Special Meeting of December 18, 2023 with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN  
REGULAR MEETING TOWNSHIP BOARD 2023 -DRAFT-  
5151 Marsh Road, Okemos MI 48864-1198  
517.853.4000, Township Hall Room  
Tuesday, December 12, 2023, 6:00 pm

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Sundland, Wilson, and Wisinski

ABSENT: Trustee Hendrickson

STAFF: Township Manager Walsh, Deputy Township Manager Opsommer, Director Maisner, Director Gebes, Chief Grillo, Chief Hamel, Director Clark, Manager Diehl, Director Ianni, Director Massie, Administrative Assistant Robin Faust, Administrative Assistant Denise Green, Chief Engineer Ishraidi, Engineer Nunn, Parks & Recreation Specialist Devlin

1. CALL MEETING TO ORDER  
Supervisor Jackson called the December 12, 2023, Regular Township Board meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS  
Supervisor Jackson led the Pledge of Allegiance.

3. ROLL CALL  
Clerk Guthrie called the roll of the Board. Six board members present at 6:00 pm. Trustee Hendrickson absent.

4. PRESENTATION

- A. Will Goodale Foundation Donation - Recognition for Chief Grillo and Meridian Township Officers and Staff. Thanked LuAnn Maisner and the Park Commission for allowing plaque and park bench, both in Will Goodale’s name, at Towner Park, recognized outstanding work of Parks Commission. Asked board approval for donation from Will Goodale Foundation to assist students in Police Academy. Thanks and congratulations to new officers.
- B. Introduction of New Paramedic/Firefighters – Chief Hamel introduced Emma Brown and Carson Nitts who introduced their family members and were welcomed by the board.
- C. Introduction of New Police Officer – Chief Grillo introduced Nathan Wicks who thanked the board and was welcomed by the board.
- D. Township Trustee Courtney Wisinski – Thanked the board, expressed gratitude for working with the board and making Meridian Township the best place to raise a family. Grateful for becoming the next Parks and Recreation Director and announced resignation thanking Director Maisner, the Mteam and Manager Walsh. Treasurer Deschaine recognized Trustee Wisinski’s contribution to the board.

- E. Director Maisner Recognition – Introduced by Manager Walsh who recognized Director Maisner’s important contributions to and the cheerleader of the organization since October 1999. Supervisor Jackson read a special tribute to Director LuAnn Maisner. Director Maisner recognized her team, the M-Team, the Manager, and residents for their contributions in leading a top-notch parks department. Treasurer Deschaine recognized Director Maisner’s contributions to the community. Clerk Guthrie recognized Director Maisner’s contributions to the Township.
- F. Robin Faust Recognition – Introduced by Manager Walsh who recognized Administrative Assistant Faust’s important contributions to many departments as the glue to this organization since October 1989. Supervisor Jackson read a special tribute from the board to Administrative Assistant Robin Faust. Faust thanked the board, Manager Walsh, and all the Directors. Treasurer Deschaine recognized Administrative Assistant Faust’s contributions to the Township. Clerk Guthrie recognized Administrative Assistant Faust’s contributions to the Township.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened comments from the public at 6:47pm

Josh Nahum Applauded Police Chief Grillo and his work with social workers.

Supervisor Jackson closed comments from the public at 6:48 pm

6. TOWNSHIP MANAGER REPORT

Manager Walsh provided updates on the following items:

- Recognized Denise Green and her 43 years to the township.
- Recognized Younes Ishraidi and Nyal Nunn for the work on the Phase I MSU pathway.
- Recognized Mike Devlin and his contributions to the Parks Department.
- Dedicate report to Will Goodale.
- 127 Deer culled as part of deer management program.
- 2nd month of Good Morning Meridian, complimented HOMTV Specialist Danneisha McDole.
- Archie Virtue Excellence Award – one winner each year.
- Annual Goal setting is Monday night.
- Robin Faust party Wednesday at 10am.
- LuAnn Maisner party is Thursday 2pm-4pm.
- Police Department flooring project.
- Recognized Director Clark who was an adamant worker on the TIF project.
- The Planning Commission held their last meeting this year, with Commissioner Richards resigning. Apply with Supervisor Jackson as appointments are made by the Supervisor.
- Work continues on Master Plan, updates in 2024.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Wilson – Attended meeting of the Senior Citizen Task Force meeting, beginning stages of a community center. Evaluating a potential site. Will work with Progressive AE beginning in February 2024 to develop communication and plans.

Treasurer Deschaine - Attended ribbon cutting of Phase 1 MSU to Lake Lansing complimenting Manager Opsommer and the pathway. Announced tax bills reminder to residents and happy to send duplicates. Announced two openings in Treasurer/Finance department. Attended Christmas in the Village announcing how wonderful the event was.

Clerk Guthrie – Walked the entire new Phase 1 Trail. Scheduling and conducting oaths for reappointed public servants. Reminder for voters to come into office if they have been contacted about Permanent Ballot Applicants.

Supervisor Jackson – added to Clerk Guthrie’s comments about how much work went into the pathway, thanking staff and the relationships they made to make this happen over the past 30 years. Thank you to Deputy Manager Opsommer, Engineer Nunn, Chief Engineer Ishraidi.

8. APPROVAL OF AGENDA

**Treasurer Deschaine moved to approve the agenda as presented. Seconded by**

**Trustee Wilson.**

**VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees, Sundland and Wilson**

**NAYS: 0**

**Motion carried: 5-0**

9. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda

**Treasurer Deschaine moved to approve the agenda as presented. Seconded by**

**Trustee Wilson.**

**ROLL CALL VOTE YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees, Sundland and Wilson**

**NAYS: 0**

**Motion carried: 5 - 0**

10. QUESTIONS FOR THE ATTORNEY

NONE

11. HEARINGS

NONE

12. ACTION ITEMS

A. Meridian Township Public Safety Recruitment and Retention Program

Manager Walsh, Chief Hamel, and Chief Grillo presented background and overview of the Public Safety Recruitment and Retention Program.

**Treasurer Deschaine MOVED TO APPROVE THE 2023 PUBLIC SAFETY RECRUITMENT AND RETENTION PROGRAM WITH A GOAL OF REACHING FULL STAFFING IN OUR POLICE AND FIRE DEPARTMENTS BY DECEMBER 1, 2024, supported by Trustee Wilson.**

Discussion held. Trustee Wilson and Treasurer Deschaine expressed concern that the date in the motion may not be a realistic goal given current staffing. Chief Grillo responded that he is confident that the proposed wage increase will get qualified applicants and will meet the goal. Clerk Guthrie asked how the comparison communities were chosen and for more information about the raise and the contract. Chief Grillo responded that he used four and confirmed that the raise will be 10% on top of the 3% already approved, that contracts are the same for all officers. Manager Walsh detailed his plan to evaluate and report.

**ROLL CALL VOTE                      YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees, Sundland and Wilson, Supervisor Jackson**

**NAYS: 0**

**Motion carried: 5 - 0**

B. Memorandum of Understanding Okemos – Okemos Public Schools

**An overview and presentation regarding the Memo of Understanding was presented by Director Maisner.**

**Trustee Wilson MOVED TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN MERIDIAN TOWNSHIP AND OKEMOS PUBLIC SCHOOLS THAT OUTLINES FACILITY SCHEDULING AND FEE SCHEDULE FOR RECIPROCAL USE OF SCHOOL AND TOWNSHIP PROPERTIES WITH THE FOLLOWING AMENDMENTS: ADD THE TITLE: OKEMOS PUBLIC SCHOOLS AND MERIDIAN TOWNSHIP FACILITY USE AGREEMENT – MEMORANDUM OF UNDERSTANDING. REMOVE SECTIONS #4 NOTE: MERIDIAN TOWNSHIP DOES NOT CURRENTLY UTILIZE INDOOR FACILITIES IN OKEMOS SCHOOLS; REMOVE SECTION#5 MERIDIAN POLICE PARTNERSHIP; AND REMOVE SECTION #6 MERIDIAN SENIOR CENTER PARTNERSHIP supported by Clerk Guthrie**

**ROLL CALL VOTE                      YEAS: Treasurer Deschaine, Trustees, Sundland and Wilson, Supervisor Jackson, Clerk Guthrie**

**NAYS: 0**

**Motion carried: 5 - 0**

C. Election Commission appointment

**Clerk Guthrie MOVED TO APPOINT TOWNSHIP TRUSTEE SCOTT HENDRICKSON TO THE MERIDIAN TOWNSHIP ELECTION COMMISSION supported by Trustee Wilson.**

**VOICE VOTE YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees, Sundland and Wilson**

**NAYS: 0**

**Motion carried: 5 - 0**

D. 4<sup>th</sup> Quarter Budget Amendments

Director Ianni provided an overview of the 4th Quarter Budget Amendments including an overview of revenues and expenditures. Clerk's Office and Police Department expenditures will be offset with grant money in the future.

**Move by Deschaine, MOVE TO APPROVE THE 4th QUARTER 2023 BUDGET AMENDMENTS WITH AN INCREASE IN BUDGETED FUND BALANCE FOR THE GENERAL FUND IN THE AMOUNT OF \$281,565 WHICH PROJECTS A USE OF FUND BALANCE OF \$6,604,268. BASED ON 2023 RESULTS, THE PROJECTED FUND BALANCE AT DECEMBER 31, 2023 WILL BE \$8,665,638 supported by Clerk Guthrie**

**ROLL CALL VOTE YEAS: Trustees, Sundland and Wilson, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine**

**NAYS: 0**

**Motion carried: 5 - 0**

E. Letter of Agreement with the Department of Public Works and Parks and Recreation TPOAM Union

Deputy Township Manager Opsommer reviews previous meeting discussion about the Letter of Agreement to convert training funds and modify standby duty schedule.

**Trustee Wilson MOVED TO ADOPT THE LETTER OF AGREEMENT BETWEEN THE CHARTER TOWNSHIP OF MERIDIAN AND THE DEPARTMENT OF PUBLIC WORKS AND THE DEPARTMENT OF PARKS AND RECREATION TECHNICAL, PROFESSIONAL AND OFFICEWORKERS ASSOCIATION OF MICHIGAN (TPOAM) supported by Clerk Guthrie**

Discussion held. Supervisor Jackson asked if changes needed to be made regarding the switch in retirement plan providers, Deputy Township Manager Opsommer indicated that it could be done when the contract changes.

**ROLL CALL VOTE YEAS: Trustees Wilson, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustee Sundland**

**NAYS: 0**

**Motion carried: 5 - 0**



**NAYS:**

**Motion carried: 5 - 0**

13. BOARD DISCUSSION ITEMS

A. Resolution for Redevelopment Ready Community Recertification

Director Clark outlined the work on 21 items that have been done to achieve recertification as a Redevelopment Ready Community. Recertification grants the township \$30,000 from Michigan Economic Development Corporation (MEDC) for use in design plan or technical assistance to improve areas where redevelopment needs to occur. Indicates that there is no need for action tonight, but the resolution and information is included so the Board can see the process.

14. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened comments from the public at 8:34 pm

Supervisor Jackson closed comments from the public at 8:34 pm

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

NONE

16. ADJOURNMENT

**Trustee Sundland moved to adjourn. Seconded by Trustee Wilson**

**VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Trustee Deschaine, Trustee Sundland, Trustee Wilson**

**NAYS: 0**

**Motion carried: 5-0**

**The meeting adjourned at 8:35 pm.**

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Patricia Jackson  
Township Supervisor

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Deborah Guthrie  
Township Clerk

CHARTER TOWNSHIP OF MERIDIAN  
SPECIAL MEETING TOWNSHIP BOARD 2023 -DRAFT-  
5151 Marsh Road, Okemos MI 48864-1198  
517.853.4000, Township Hall Room  
Thursday, December 14, 2023, 4:30 pm

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, and Wilson

ABSENT: none

STAFF: none

1. CALL MEETING TO ORDER  
Supervisor Jackson called the December 14, 2023, Special Township Board meeting to order at 4:30 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS  
Supervisor Jackson led the Pledge of Allegiance.

3. ROLL CALL  
Clerk Guthrie called the roll of the Board. Six board members present at 4:30 pm.

4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS  
Supervisor Jackson opened comments from the public at 4:32 pm  
Supervisor Jackson closed comments from the public at 4:32 pm

5. APPROVAL OF AGENDA  
**Treasurer Deschaine moved to approve the agenda as presented. Seconded by  
Trustee Hendrickson.**

**VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine,  
Trustees Hendrickson, Sundland and Wilson**

**NAYS: 0**

**Motion carried: 6-0**

6. ACTION ITEMS

A. Closed session.

**Trustee Hendrickson MOVED TO GO INTO CLOSED SESSION TO DISCUSS CONFIDENTIAL WRITTEN LEGAL OPINION, supported by Trustee Wilson.**

**ROLL CALL VOTE**                    **YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland and Wilson, Supervisor Jackson**  
**NAYS: 0**  
**Motion carried: 6 – 0**

- B. Possible action related to legal opinion.  
6:19 returned to open session

**Trustee Hendrickson MOVED TO DIRECT LEGAL COUNSEL TO PROCEED AS DISCUSSED IN CLOSED SESSION, supported by Treasurer Deschaine.**

**ROLL CALL VOTE**                    **YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland and Wilson, Supervisor Jackson**  
**NAYS: 0**  
**Motion carried: 6 – 0**

7. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened comments from the public at 6:20 pm

Supervisor Jackson closed comments from the public at 6:20 pm

8. OTHER MATTERS AND BOARD MEMBER COMMENTS

NONE

9. ADJOURNMENT

**Trustee Wilson moved to adjourn. Seconded by Treasurer Deschaine.**

**VOICE VOTE:    YEAS: Supervisor Jackson, Clerk Guthrie, Trustee Deschaine, Trustees Hendrickson, Sundland, Wilson**  
**NAYS: 0**  
**Motion carried: 6-0**

**The meeting adjourned at 6:21 pm.**

CHARTER TOWNSHIP OF MERIDIAN  
SPECIAL MEETING TOWNSHIP BOARD 2023 -DRAFT-  
5151 Marsh Road, Okemos MI 48864-1198  
517.853.4000, Township Hall Room  
Monday, December 18, 2023, 5:01 pm

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees  
Hendrickson, Sundland, and Wilson,

ABSENT: none

STAFF: Township Manager Walsh, Deputy Township Manager Opsommer, Director  
Maisner, Incoming Director Wisinski, Director Gebes, Chief Grillo, Chief Hamel,  
Director Clark, Manager Diehl, Director Ianni, Director Massie

1. CALL MEETING TO ORDER  
Supervisor Jackson called the December 18, 2023, Special Township Board meeting to order at  
5:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS  
Supervisor Jackson led the Pledge of Allegiance.

3. ROLL CALL  
Clerk Guthrie called the roll of the Board. Six board members present at 5:00 pm.

4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS  
Supervisor Jackson opened comments from the public at 5:02 pm  
Supervisor Jackson closed comments from the public at 5:03 pm

5. APPROVAL OF AGENDA  
**Trustee Hendrickson moved to approve the agenda as presented. Seconded by  
Treasurer Deschaine.**

**VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine,  
Trustees Hendrickson, Sundland and Wilson**

**NAYS: 0**

**Motion carried: 6-0**

6. ACTION ITEMS  
A. Supplemental 4<sup>th</sup> Quarter Budget Amendments

**Treasurer Deschaine MOVED TO APPROVE THE SUPPLEMENTAL 4<sup>TH</sup> QUARTER BUDGET AMENDMENTS, supported by Trustee Wilson.**

**ROLL CALL VOTE**

**YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland and Wilson, Supervisor Jackson**

**NAYS: 0**

**Motion carried: 6 - 0**

7. BOARD DISCUSSION ITEMS

A. 2023 & 2024 Goals & Action Plan Presentation

Presentation by Manager Walsh

8. TOWNSHIP BOARD Q & A ON 2023 ACTIVITIES

9. DINNER BREAK

Break began 5:33 pm, meeting resumed 5:40 pm

10. BOARD DISCUSSION (CONTINUED)

A. Establish 2024 Top 5 Goals

Discussion regarding community engagement and feedback, communications, grant funding, public safety need for more police officers, DEI training and implementation, infrastructure enhancements, land use map

- 1) Enhance Public Safety
- 2) Community/Multigenerational/Senior Center
- 3) Citizen Outreach & Communication
- 4) DEI Training
- 5) Environmental Infrastructure & Sustainability

B. Establish 2024 Action Plan

11. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened comments from the public at 6:53 pm

Supervisor Jackson closed comments from the public at 6:53 pm

12. OTHER MATTERS AND BOARD MEMBER COMMENTS

NONE

13. ADJOURNMENT

**Trustee Wilson moved to adjourn. Seconded by Treasurer Deschaine**

**VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Trustee Deschaine, Trustees Hendrickson, Sundland, Wilson**

**NAYS: 0**

**Motion carried: 6-0**

**The meeting adjourned at 6:53 pm.**

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Patricia Jackson  
Township Supervisor

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Deborah Guthrie  
Township Clerk



9.C

To: Board Members  
From: Dante Ianni, Finance Director  
Date: December 12, 2023  
Re: Township Invoices/Expenses

Charter Township of Meridian  
Board Meeting  
1/9/2024

MOVED THAT THE TOWNSHIP BOARD APPROVE THE TOWNSHIP  
INVOICES/EXPENSES AS FOLLOWS:

COMMON CASH	\$	951,110.94
PUBLIC WORKS	\$	570,519.56
TRUST & AGENCY	\$	45,678.28
	TOTAL CHECKS:	\$ 1,567,308.78
CREDIT CARD TRANSACTIONS 12/07/2023 to 01/03/2024	\$	30,817.82
	TOTAL PURCHASES:	<u>\$ 1,598,126.60</u>
ACH PAYMENTS	\$	<u><u>3,503,079.35</u></u>

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Vendor Name	Description	Amount	Check #
1. A T & T	NOV 28 - DEC 27 2023 - BUSINESS FIBER INTERNET 321	205.24	111080
	DEC 28 2023 - JAN 27 2024 - INTERNET M1	205.24	
	DEC 5 2023 - JAN 4 2024 - 3711 OKEMOS - FIBER INTE	149.00	111080
	DEC 7 2023 - JAN 6 2024 - 2140 HASLETT - FIBER INT	149.00	111080
	DEC 7 2023 - JAN 6 2024 - 5147 MARSH - FIBER INTER	195.25	111080
	DEC 9 2023 - JAN 8 2024 - 5000 OKEMOS - FIBER INTE	195.25	111080
	DEC 15 2023 - JAN 14 2024 - 2100 GAYLORD - FIBER I	195.25	111137
	TOTAL	1,294.23	
2. ACTIVE911, INC.	ACTIVE ALERT APP LICENSES FOR FIRE PERSONNEL AND A	675.00	
3. ADLER, ARI B &	SPECIAL ASSESSMENT REFUND	18.13	111087
4. ALLGRAPHICS CORP	PARKS & REC LOGO WEAR	464.32	
5. AMERICAN PLANNING ASSOCIATION	1/1/24 - 12/31/24 - MEMBERSHIP BRIAN SHORKEY	512.00	111138
6. AMISTEE AIR DUCT CLEANING &	2023- HVAC/AIR DUCT CLEANING FOR SERVICE CENTER	9,320.00	
	S. FIRE - HVAC/DUCT WORK CLEANING	4,435.00	
	N. FIRE - HVAC, DUCTWORK CLEANING	2,895.00	
	TOTAL	16,650.00	
7. APEX SOFTWARE	1/1/2024 - 12/31/2024 - SKETCHING SOFTWARE RENEWAL	1,350.00	
8. ASAP PRINTING	BUSINESS CARDS-SCHMITT, FENNER, BUDZYNSKI, SHORKEY	102.14	111088
9. AT & T	NOV 11 - DEC 10 2023 - ASE NET - THB - FS91 - 831.	3,763.02	111081
	DEC 7 2023 - JAN 6 2024 - PRI TEL + 100 MB INT 831	1,228.93	111081
	TOTAL	4,991.95	
10. AT & T	NOV 2 - DEC 1 2023 - HVAC @THB 517.347.1710 201 4	51.25	111082
	NOV 2 - DEC 1 2023 - PSB FAX 517 347-4285 924 0	73.80	111082
	NOV 2 - DEC 1 2023 - THB HVAC 517 347.6021 564 8	417.17	111082
	NOV 2 - DEC 1 2023 - PSB FAX 517 347 6826 173 5	56.86	111082
	TOTAL	599.08	
11. AT & T MOBILITY	DEC 5 2023 - JAN 4 2024 - DISPATCH NON-EMERGENCY	76.39	111083
	AT&T FIRSTNET CELL SERVICE	173.00	111083
	TOTAL	249.39	
12. AT&T	DEC 2023 - LEGACY TELEPHONE NUMBERS - 517.349.1200	34.33	111084
13. B & H PHOTO-VIDEO	HOMTV SERVER AND CONTROL ROOM EQUIPMENT	2,739.64	111089
	SONY A7IV CAMERA AND LENSES	6,155.49	111089
	TOTAL	8,895.13	
14. BECKS PROPANE	GLENDALE - 12/26/2023 PROPANE DELIVERY	274.46	
	CUST #24064 - PROPANE HNC	799.60	111090
	TOTAL	1,074.06	
15. BLUE CROSS BLUE SHIELD OF MICHIGAN	1-1-23 TO 1-31-24 PPO RETIREE HEALTH INSURANCE	2,206.24	111139
16. BOBCAT OF LANSING	ORDER 068725 - UNIT 707	63.96	111091
17. BODMAN PLC	EAST OAK - MERIDIAN TWP EASEMENT REVIEW	582.00	111140

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18. BOUNDTREE MEDICAL	ORDER 104951679 - CPR MANIKINS	3,079.48	111092
	ORDER 104951929 - MEDICAL SUPPLIES	4,991.99	111092
	TOTAL	8,071.47	
19. BOYNTON FIRE SAFETY SERVICE	2023 ANNUAL FIRE EQUIPMENT INSPECTIONS	375.00	111093
	TRANSFER STATION - 2023 ANNUAL FIRE EQUIPMENT INSP	45.00	111093
	HISTORIC VILLAGE - 2023 ANNUAL FIRE EQUIPMENT INSP	45.00	111093
	HNC - 2023 ANNUAL FIRE EQUIPMENT INSPECTIONS	45.00	111093
	GLENDALE - 2023 ANNUAL FIRE EQUIPMENT INSPECTIONS	45.00	111093
	TOWER REC CENTER - 2023 ANNUAL FIRE EQUIPMENT INSP	45.00	111093
	MUN BLDG - 2023 ANNUAL FIRE EQUIPMENT INSPECTIONS	145.00	111093
	2023 ANNUAL FIRE EQUIP INSP	690.00	111141
	TOTAL	1,435.00	
20. BRIGHTLINE TECHNOLOGIES	NOV 2023 QUICKHELP SUBSCRIPTION	1,421.00	111094
	JAN 2024- AUVIK NETWORK & SAAS MONITORING & MANAGE	1,055.00	
	TOTAL	2,476.00	
21. BRK PRODUCTIONS LLC	MAY 30 TO NOV 29 2023 - HOMTV ENGINEERING WORK	3,135.00	111095
22. BULL ENTERPRISES	NOV 2023 - JANITORIAL SERVICES TWP BLDGS	8,477.00	111096
	NOV 2023 - SNELL TOWAR JANITORIAL SERVICES	300.00	111096
	JANITORIAL SERVICES FOR TOWNSHIP BUILDINGS	8,477.00	
	TOTAL	17,254.00	
23. CAPITOL HARLEY - DAVIDSON INC	W/O 51681 - CLUTCH FOR HARLEY - UNIT 107	746.89	111066
24. CDW	12/9/2023-12/8/2024 - ADOBE ANNUAL RENEWAL	15,281.18	111097
	CISCO MERAKI MV72 CAMERA FOR OKEMOS LIBRARY BALLOT	737.77	
	TOTAL	16,018.95	
25. CEDAR CREEK APARTMENTS	K. KEMP - EMERGENCY RENTAL ASSISTANCE	214.00	111074
26. CINTAS CORPORATION #725	12/06/2023 - MECHANICS UNIFORMS	48.08	111098
	12/13/2023 - MECHANICS UNIFORMS	48.08	111098
	12/19/2023 - MECHANICS UNIFORMS	48.08	111098
	12/27/2023- MECHANICS UNIFORM RENTAL	48.08	
	TOTAL	192.32	
27. CITY OF EAST LANSING	2023-4TH QTR MEP REVENUE	54,977.70	
28. CITY PULSE	11/22/2023 - AD SALE - TWP NOTICES	143.19	111142
	TWP LEGAL NOTICE 11-29-23	142.82	
	LEGAL AD 12-13-23	110.63	
	TOTAL	396.64	
29. CIVIC PLUS	2024 RENEWAL	7,188.00	
30. CLINTON COUNTY ASSESSOR ASSOCIATION	STC UPDATE CLASS FOR 2024	80.00	111143
	LANNY BRUNETTE - BOARD OF REVIEW TRAINING	60.00	111180
	TOTAL	140.00	
31. CMP DISTRIBUTORS INC.	ACCT #1281 - ELECTRONIC PISTOL OPTIC	2,100.00	111099

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32. COMCAST	JAN 1 2024 - JAN 31 2024 INTERNET + TV M1	547.69	111181
	DEC 29 2023 - JAN 28 2024 - TELEPHONE + INTERNET S	244.12	111101
	DEC 20 2023 - JAN 19 2024 - FD 'FREE' DROP	10.76	111068
	TOTAL	802.57	
33. COMCAST	DEC 14 2023 - JAN 13 2024 - FOR HOM TV	546.26	111067
	DEC 29 2023 - JAN 28 2024 - PSB 'FREE' DROP	32.28	111100
	DEC 19 2023 - JAN 18 2024 - INTERNET	254.90	111100
	TOTAL	833.44	
34. CRYSTAL FLASH	ACCT 97833 - FLEET FUEL	14,293.44	
35. CUMMINS INC	TRAILER MT #1 - GENERATOR PM - LOAD BANK TEST	635.89	111102
	SERVICE CENTER GENERATOR REPAIRS	1,146.00	111144
	TOTAL	1,781.89	
36. DAN INMAN	CDL RENEWAL REIMBURSEMENT	65.00	
37. DANTE IANNI	1/1/24 - 12/31/24 - ACFE MEMBERSHIP	225.00	
38. DAVID BORNEMAN, LLC	2023 LAKE LANSING NORTH PRESCRIBED BURN	6,594.00	111103
39. EASYVOTE SOLUTIONS INC	EASY VOTE ELECTION INSPECTOR SOFTWARE	3,700.00	111145
40. EDGEWOOD VILLAGE APARTMENTS	C PENA - EMERGENCY RENT ASSISTANCE	485.00	111075
41. ELECTION SOURCE	EARLY VOTING BAGS	833.83	
	APPROVED REPLACEMENT THUMB DRIVE	346.66	
	BARCODE SCANNER AND STAND	264.08	
	TOTAL	1,444.57	
42. ENVIRONMENTAL LAW INSTITUTE	2023 GREEN GRANT - MUD LAKE PUBLICATION	642.57	111146
43. FIRST ADVANTAGE OCCUPATIONAL HEALTH	ACCT #866948ADJ - CDL DRIVERS DRUG TESTING	159.45	111104
44. FIRST COMMUNICATIONS	NOV 2023 - ACCT 3142216 - TELEPHONE LINES	55.36	111069
45. FISHBECK, THOMPSON, CARR & HUBER	PROF SERV THRU 11/24/2023 - WDV23-01	1,371.05	111147
	PROF SERV THRU 11/24/2023	1,193.50	111147
	TOTAL	2,564.55	
46. FORESIGHT GROUP	JOB 214860 - 64 SIGNS RESIDENTIAL ENV SIGN PROJ	701.00	111105
	JOB 215175 - 8' OUTDOOR FITTED TABLE THROW	362.00	111105
	JOB 215357 - WATER BILLS 12/15/23 AND POSTAGE	547.77	111105
	WATER BILLS 12/29/23 AND POSTAGE	1,727.30	
	TOTAL	3,338.07	
47. GANNETT MEDIA CORP	10/8/23-10/20/23 & 10/8/23 - 10/14/23 - ACCT 11867	988.30	111148
	11/24/23 - ACCT 1186779 - 5681 SHAW - LEGAL AD NOT	105.95	111148
	6/2/23 - 6/10/23 - ACCT 1186779 - LEGAL AD NOTICE	105.95	111148
	TOTAL	1,200.20	
48. GEE FARMS	PURCHASE AND INSTALLATION TREES AT MARKETPLACE ON	1,580.00	111065

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49. GRANGER	MUN BLDG/POLICE STATION - RECYCLING DISPOSAL SERVI	86.96	111106
	SERV CENTER - RECYCLING DISPOSAL SERVICES	31.49	111106
	HARRIS NATURE CENTER - RECYCLING DISPOSAL SERVICES	215.43	111106
	TOWN HALL/PUBLIC SAFETY - RUBBISH DISPOSAL SERVICE	130.68	111106
	S. FIRE - RUBBISH DISPOSAL SERVICES	91.65	111106
	C. FIRE - RUBBISH DISPOSAL SERVICES	107.32	111106
	TOTAL	663.53	
50. GRANICUS	11/1/2023 - 10/31/2024 STREAMING SERVICES	31,365.00	
51. GUARDIAN TITLE AGENCY	SPECIAL ASSESSMENT REFUND	9.18	111107
52. HASLETT PUBLIC SCHOOLS	3RD QTR 2023 - MAINT REIMB	4,434.39	111108
	4TH QTR 2023 - MAINT REIMB	4,434.39	111108
	TOTAL	8,868.78	
53. JOHNSON SIGN COMPANY	OKEMOS SQUARE SIGN, NAHF GRANT	10,425.00	111109
	2022 WELCOME & WAYFINDING SIGN PROJECT	102,852.00	111109
	TOTAL	113,277.00	
54. KATIE LOVE	REIMBURSEMENT FOR HOLIDAY BASKETS	83.88	111110
	REIMB HOLIDAY BASKETS	37.03	111110
	REIMB HOLIDAY BASKETS	122.19	111110
	REIMBURSEMENT FOR ITEMS PURCHASED FOR RESIDENTS	118.21	111149
	TOTAL	361.31	
55. KATOM RESTAURANT SUPPLY INC	FLORAL FRIDGE FOR SEED COLLECTION PROGRAM LAND PRE	3,077.48	111076
56. KCI	PERSONAL PROPERTY POSTAGE	198.54	111070
	JOB #10270 - PERMANENT BALLOT MAILING	18,039.51	111150
	TOTAL	18,238.05	
57. KIESLER'S POLICE SUPPLY INC	CUST # L76628 - DUTY AMMUNITION	1,097.18	111111
58. KIMBALL MIDWEST	ORDER #526792MW - BOLTS, PINS, NUTS, WASHERS, ETC	387.65	111112
59. KLEEN-RITE CORPORATION	REPLACE OUTSIDE VACUUM AT THE SERVICE CENTER	1,605.80	111071
60. KODIAK EMERGENCY VEHICLES	ORDER #5517 - UNITS 134/663 - REPAIR PARTS	712.09	111151
61. LANSING SANITARY SUPPLY INC	CLEANING SUPPLIES FOR FIRE DEPT.	89.12	111113
	BUILDINGS - CUSTODIAL SUPPLIES	728.97	111113
	TOTAL	818.09	
62. LANSING UNIFORM COMPANY	MISC - FIRE UNIFORMS	1,760.50	111114
	UNIFORM ITEMS - GRILLO/CRANE	369.80	111114
	UNIFORM ITEMS - WICKS/BARBER/SQUIRES	464.75	111114
	OFFICER BOOTS - LEFLAIR/OLGINE	419.90	111114
	UNIFORM ITEMS - TWP POLICE	1,319.51	
	ORDER 47941 - MISC UNIFORM ITEMS	3,461.55	111152
	BOOTS - K ROYSTON	219.95	
	TOTAL	8,015.96	
63. LANSING WELDING INC	UNIT 659 - MODIFY ALUMINUM TAILGATE	150.00	111153
	UNIT 707 - CUT DOWN STEEL/CLEAN UP SIDES	200.00	111115
	TOTAL	350.00	

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64. LEAVITT & STARCK EXCAVATING INC	CONCRETE REPAIR CONTRACTS # 1, 2 AND 4 FOR LRP, WA	22,723.80	111116
65. LEXISNEXIS RISK DATA MGT LLC	11/1/2023 - 11/30/2023 - MONTHY COMMITMENT INVOICE	200.00	111117
66. LOGICALIS	DEC 2023 - IT HELP DESK SERVICE	3,345.00	111118
67. LOPEZ CONCRETE CONSTRUCTION	CONCRETE REPAIR CONTRACT 2023	54,337.52	111085
68. LUNGHAMER FORD OF OWOSSO, LLC	VIN 1FM5K8AB5PGC20472 - 2023 POLICE VEHICLE ORDER	42,820.00	111119
	1FM5K8AB4PGC19491 - 2023 FORD POLICE INTERCEPTOR U	42,820.00	111154
	VIN 1FM5K8ABOPGC20086 - 2023 FORD POLICE VEHICLE O	42,820.00	111119
	TOTAL	128,460.00	
69. MANNIK AND SMITH	PROF SERV THRU SEPT 29, 2023 LOCAL ROAD PROGRAM EN	43,803.31	111120
	PROF SERV THRU OCT 27 2023 - LOCAL ROAD PROGRAM EN	25,891.38	111120
	PROF SERVICES THRU NOV 24, 2023 - LOCAL ROAD PROGR	17,294.76	
	TOTAL	86,989.45	
70. MEDICAL MANAGEMENT SYSTEMS OF	2023 COLLECTION FEE FROM AMBULANCE BILLINGS	10,331.15	111121
71. MEGAN HEINEMANN	TUITION REIMBURSMET	5,000.00	111122
	REIMB CSI TRAINING EXPENSES	227.60	111122
	TOTAL	5,227.60	
72. MERIDIAN TOWNSHIP RETAINAGE	MIKE & SON - MSU TO LAKE LANSING TRAIL PHASE II CO	1,012.50	111123
73. MFB, INC	PANCAKE BREAKFAST SIGN UPDATES (2022) - SALES TAX	200.47	111124
74. MICHIGAN TOWNSHIP ASSOCIATION	2023 TREASURERS' PROFESSIONAL DEVELOPMENT RETREAT	40.00	111072
75. MIDWEST POWER EQUIPMENT	2200-WATT GENERATOR FOR PARKS AND EVENTS	1,125.00	111155
76. MIDWEST TREE SERVICE	TRIM CATALPA TREE - HIST VILLAGE	700.00	
77. MIKE & SON ASPHALT	MSU TO LAKE LANSING TRAIL PHASE II CONSTRUCTION	9,112.50	111086
78. MORTON'S CATERING	EMPLOYEE 2023 HOLIDAY PARTY	3,001.25	111073
79. MOST DEPENDABLE FOUNTAINS	2023 - REPLACEMENT DRINKING FOUNTAIN FOR HILLBROOK	5,390.00	
	SEASONAL COVERS FOR FOUNTAIN BOWLS	1,270.00	111156
	TOTAL	6,660.00	
80. MOTORCITY HOT SHOT LLC	FORESTRY MULCHER BURR WORK IN LARGE DOG PARK	2,500.00	111125
81. NORTHSIDE SERVICE	MOTOR POOL - FIRE - TOW BILL - UNIT 133	285.00	111126
82. OVERHEAD DOOR OF LANSING	12/12/2023 - OVERHEAD DOOR REPAIRS	295.00	111127
	ORDER #48535 - CENTRAL FIRE DOOR REPAIR	304.00	111157
	TOTAL	599.00	
83. PENCHURA PLAYGROUNDS	PLAYGROUND REPLACEMENT PARTS - N MERIDIAN RD PARK	2,290.00	111128
84. PHOENIX SAFETY OUTFITTERS	PARTICULATE BLOCKING HOOD/HEAD COVER	2,300.00	111129
85. PITNEY BOWES	SEPT 30 2023 TO DEC 29 2023 - ACCT 0012759105 - PO	955.47	111130
86. PRO-TECH MECHANICAL SERVICES	GAYLORD C SMITH - 2023 HVAC PREV SERVICES	4,206.25	111131
	W/O 50679 - SERVICE CENTER - DIRECTOR OF PARKS OFF	135.00	111131
	SERVICE CENTER - STATE CSD-1 BOILER PAPERWORK/INSP	180.00	111131
	INDUCER MOTOR ASSY - SNELL TOWAR REC CENTER	1,342.00	
	TOTAL	5,863.25	

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87. PRO-TECH SECURITY SALES			
	4 POLICE HELMETS	3,180.00	111132
88. PURITY CYLINDER GASES INC			
	ACCT 46494 - QTRLY MEDICAL OXYGEN & RELATED FEES	420.38	
89. RICHARD JANKA PSY.D			
	PROFESSIONAL PSYCHOLOGICAL EVALUATION SERVICES	2,400.00	111158
90. ROWERDINK AUTOMOTIVE PARTS			
	BRAKE/FILTER - FLEET REPAIR PARTS	957.48	111133
	UNIT 683 - FLEET REPAIR PARTS	399.48	111133
	UNIT 125 - FLEET REPAIR PARTS	165.24	111133
	UNIT 121 - FLEET REPAIR PARTS	246.00	111133
	UNIT 128 - FLEET REPAIR PARTS	238.24	111133
	CREDIT CORE - FLEET REPAIR PARTS	(28.00)	111133
	UNIT 117 - FLEET REPAIR PARTS	165.24	111133
	UNIT 7 - FLEET REPAIR PARTS	161.16	111133
	SHOP SUPPLY - FLEET REPAIR PARTS	26.28	111133
	STOCK SUPPLIES - FLEET REPAIR PARTS	128.96	111133
	STOCK SUPPLY - FLEET REPAIR PARTS	96.68	111133
	UNIT 674 - FLEET REPAIR PARTS	29.54	111133
	UNIT 76 - FLEET REPAIR PARTS	114.00	111133
	STOCK - FLEET REPAIR PARTS	72.76	111133
	STOCK SUPPLY - FLEET REPAIR PARTS	291.04	111133
	CREDIT CORE RETURN - FLEET REPAIR PARTS	(14.00)	111133
	TOTAL	3,050.10	
91. S & B PAINTING SERVICES			
	POWER WASH, SCRAPE AND PAINT EXTERIOR OF SCHOOLHOU	6,237.00	111079
	POWERWASH, SCRAPE AND PAINT EXTERIOR OF CHAPEL IN	7,800.75	111079
	TOTAL	14,037.75	
92. SALSBUURY INDUSTRIES			
	ORDER WB-624781 - STATION 93 LOCKERS (SET OF 3)	1,105.51	111159
93. SHAHEEN CHEVROLET INC			
	UNIT 134 MEDIC 911 - REPAIR PARTS	120.84	111160
	REPAIR PARTS - UNIT 134 MEDIC 911	22.90	111160
	TOTAL	143.74	
94. SOUTHWEST SOLUTIONS GROUP INC			
	ORDER 124826 - FIRE HOSE STORAGE RACK WITH LIFT GA	1,390.66	111161
95. SPALDING DEDECKER ASSOCIATES			
	PROF SERV FROM OCT 30 2023 TO NOV 26 2023	56,762.60	111162
96. SPARROW OCCUPATIONAL			
	NOV 2023 EMPLOYEE PHYSICALS	1,948.00	111163
97. ST MARTHA CONFERENCE OF			
	T DILLARD - EMERGENCY RENT ASSISTANCE	500.00	111077
98. ST THOMAS AQUINAS PARISH			
	A WARDEN - EMERGENCY RENT ASSISTANCE	500.00	111078
	C COWAN - EMERGENCY RENT ASSISTANCE	250.00	111078
	S. WATKINS - EMERGENCY RENTAL ASSISTANCE	500.00	
	TOTAL	1,250.00	
99. STATE OF MICHIGAN			
	AMBULANCE (QAAP) - CUST 91313	2,864.33	111164
	DRY GAS - CUST #54158	140.00	111165
	TOTAL	3,004.33	
100 STRYKER SALES LLC			
	MEDICAL SUPPLIES (MINUS \$745.16 CREDIT FOR A RETUR	697.32	111166
	MEDICAL SUPPLIES	527.80	111167
	TOTAL	1,225.12	
101 SUNBELT RENTALS, INC			
	FLOOR SCRUBBER RENTAL 2X PER MO - MARKETPLACE ICE	332.02	
102 TEAM FINANCIAL GROUP			
	DEC 2023 - CUST 40035014 - COPIER CONTRACT	2,552.82	111168

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103 THE CASPER CORPORATION			
	WOMENS LOCKERS	17,039.36	111169
	JOB 20486 - MEN'S LOCKERS	37,012.12	111169
	TOTAL	<u>54,051.48</u>	
104 THE HARKNESS LAW FIRM PLLC			
	DEC 2023 - PROSECUTION SERVICES	6,758.68	111170
105 TRIPP'S COLLISION EAST LANSING			
	UNIT 679 REPAIRS - DEER ACCIDENT	12,930.46	111171
106 TSI INCORPORATED			
	ORDER 1138512 - ISOPROPYL ALCOHOL FOR MASK TESTING	175.00	
107 ULINE			
	U-CHANNEL POSTS FOR SIGNS ON MSU/LAKE LANSING PATH	721.32	111172
108 UNIQUE INTERIORS			
	S FIRE INTERIOR PAINTING	5,750.00	111173
109 VARIPRO BENEFIT ADMINISTRATORS			
	2024 RETIREE MEDICARE SUPPLEMENT	14,718.95	111174
110 VERIZON CONNECT			
	11/01/23 - 11/29/23 VEHICLE DATA UPLINK - MERI007	1,310.85	111135
111 VERIZON WIRELESS			
	NOV 24 - DEC 23 2023 - ACCT 686304174-000001 - WIR	2,668.08	
112 WASHTENAW COMMUNITY COLLEGE			
	SCARVEY & SCHULTZ - TUITION	17,700.00	111175
113 WASTE MANAGEMENT CORPORATE SERVICES			
	12/1/23 - 12/31/23 - CUST 22-04156-63005	228.93	111176
114 WAYNE BISARD INVESTIGATIONS LLC			
	POLICE RECRUIT BACKGROUND INVESTIGATIONS	1,200.00	111177
115 WEST SHORE FIRE INC			
	FILL STATION REPAIR	221.50	111178
	2023 WARNING SIREN MAINT 12 SITES & 20 BATTERIES	5,525.00	111178
	TOTAL	<u>5,746.50</u>	
116 WILLIAMS DISTRIBUTING			
	PM23-0594 & PB23-0918 PERMITS OVERPMT	20.00	111179
117 ZOLL DATA SYSTEMS INC			
	1/1/24-12/31/24 - CUST 146973 - RESCUENET FIRERMS	2,848.56	
TOTAL - ALL VENDORS		951,110.94	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 01/09/2024 - 01/09/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: PWRZ - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. CARL SCHLEGEL INC	TICKET 1063005 - CLASS II SAND	942.40	29579
2. CITY OF EAST LANSING	JULY - DEC 2023 - ELMWSA OPERATING, INTERCONNECT &	329,592.92	29580
3. EASTBROOK HOMES INC	6038 SOUTHRIDGE - PERF GUARANTEE	2,000.00	29581
	6056 SOUTHRIDGE - PERF GUARANTEE	7,221.74	29581
	TOTAL	9,221.74	
4. FERGUSON ENTERPRISES LLC	ORDER 57463 - WATER METERS AND PARTS FOR INSTALLAT	3,147.95	29593
	CUST 1304 - YOLK GASKETS	124.99	
	TOTAL	3,272.94	
5. FERGUSON WATERWORKS #3386	ACCT #58912 - NEPTUNE 360/MAPPING SERVICES	19,513.60	29583
	ACCT #589102 - 5/8 METER GASKETS	112.91	29582
	MASTER ACCT #589102 - METER YOKE GASKETS	203.99	29582
	ORDER 57779 - REPLACEMENT 1 1/2" AND 2" METERS AND	4,182.60	29582
	TOTAL	24,013.10	
6. HOSFORD BROTHERS	269 HATCH CONC RPR FROM WTR SRVC INST	725.00	
7. HYDROCORP	JUNE 2023 - CROSS CONNECTION PROGRAM	2,673.00	29594
	SEPT 2023 - INSP & REPORTING SERV	2,673.00	29584
	TOTAL	5,346.00	
8. IDC CORPORATION	SEWER - COUNTY PARK LIFT STATION PANEL	68,995.00	29595
	COUNTY PARK LIFT STATION PANEL	3,285.00	29595
	TOTAL	72,280.00	
9. LEAVITT & STARCK EXCAVATING INC	CONCRETE REPAIR CONTRACTS # 1, 2 AND 4 FOR LRP, WA	2,785.86	29585
10. LOPEZ CONCRETE CONSTRUCTION	CONCRETE REPAIR CONTRACT 2023	5,247.43	29577
11. MARK SANDERS CONSTRUCTION INC	1605 BASS - PERF GUARANTEE	500.00	29586
12. MAULDON BROTHERS CONSTRUCTION LLC	2023 TIMBERLANE WATER MAIN REPLACEMENT CONTRACT	68,185.00	29576
	2023 TIMBERLANE WATER MAIN REPLACEMENT CONTRACT	12,500.00	29578
	TOTAL	80,685.00	
13. MAYBERRY HOMES	624 MAGENTA CT - PERF GUARANTEE	5,036.00	29587
	5664 COPPER CREEK DR - PERF GUARANTEE	2,000.00	29587
	5670 COPPER CREEK DR - PERF GUARANTEE	2,000.00	29587
	1498 SILVERSTONE - PERF GUARANTEE	2,000.00	29587
	4734 SILVERSTONE - PERF GUARANTEE	2,000.00	29587
	5597 COPPER CREEK DR, LOT 2 - PERF GUARANTEE	2,000.00	29587
	668 MAGENTA COURT - PERF GUARANTEE	2,000.00	29587
	5651 COPPER CREEK DR - PERF GUARANTEE	2,000.00	29587
	5645 COPPER CREEK DR - PERF GUARANTEE	2,000.00	29587
	643 MAGENTA COURT, LOT 33 - PERF GUARANTEE	2,000.00	29587
	635 MAGENTA CT, LOT 31 - PERF GUARANTEE	2,000.00	29587
	663 MAGENTA COURT - PERF GUARANTEE	2,000.00	29587
	639 MAGENTA COURT - PERF GUARANTEE	5,908.97	29587
	TOTAL	32,944.97	
14. MERIDIAN TOWNSHIP RETAINAGE	LOPEZ CONCRETE - CONCRETE REPAIR CONTRACT 2023	11.50	29589
15. NYAL NUNN	PARKING REIMB EGL RUBBERIZED PAVEMENT WORKSHOP 11.	16.00	29590
16. OAK RIDGE HOMES LLC	4304 AZTEC - PERF GUARANTEE REIMB	2,000.00	29591

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DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
EXP CHECK RUN DATES 01/09/2024 - 01/09/2024  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: PWHZ - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
17. PINE LAKE APARTMENTS	METER ADJUSTEMENT WATER/SEWER	323.50	29592
18. VERIZON WIRELESS	NOV 24 - DEC 23 2023 - 686304174-00001 - WIRELESS	611.20	
TOTAL - ALL VENDORS		570,519.56	

Vendor Name	Description	Amount	Check #
1. AHLBRAND, JONATHAN & CAROLYN	1812 SHERBROOK WAY - 2023 SUM TAX REFUND	1,926.26	13488
2. CLINTON COUNTY MEDICAL CENTER	REFRESH IV BAR - 2023 WIN TAX REFUND	19.55	13492
3. CLINTON COUNTY MEDICAL CENTER	2119 HASLETT RD #8 - 2023 WINTER TAX REFUND	142.55	13478
4. CORELOGIC CENTRALIZED RETURNS	5817 BAYONNE AVE - RYAN - 2023 SUM TAX REFUND	1,866.56	13479
5. CORELOGIC CENTRALIZED REFUNDS	2023 WIN TAX REFUND	959.75	13499
	2023 WIN TAX REFUND	1,991.06	13496
	2023 WIN TAX REFUND	1,227.39	13504
	2023 WIN TAX REFUND	3,286.50	13498
	2023 WIN TAX REFUND	2,278.95	13495
	2023 WIN TAX REFUND	2,196.30	13501
	2023 WIN TAX REFUND	1,891.51	13497
	2023 WIN TAX REFUND	1,666.45	13503
	2023 WIN TAX REFUND	1,400.06	13494
	2023 WIN TAX REFUND	3,800.77	13502
	2023 WIN TAX REFUND	2,534.49	13493
	2023 WIN TAX REFUND	3,050.94	13500
	TOTAL	26,284.17	
6. CORELOGIC CENTRALIZED RETURNS	3588 W HIAWATHA - PALOMBRA/RYAN - 2023 SUM TAX REF	2,509.66	13481
	4465 WAUSAU RD - POWER - 2023 SUM TAX REFUND	1,151.65	13480
	TOTAL	3,661.31	
7. COUNTY OF INGHAM	3244 BIRCH ROW - FYFE - 2023 SUM TAX REFUND	938.18	13482
8. EMAN AHMED RIJA	3490 TAYLOR DR - 2023 TAX OVRPMT REFUNT	2,466.32	13491
9. HOLLENSHEAD, ROBERT & LILY GEE	6068 COLUMBIA ST - 2023 SUM TAX REFUND	171.13	13483
10. KOWALAK, KATHRYN E	TOMAHAWK DR - 2023 SUM TAX REFUND	2,299.97	13484
11. LATVALA, BEVERLY & KAREN LITOS	1944 CREEK LANDING - LATIVALA - 2023 SUM TAX REFUN	856.76	13485
12. LERETA LLC	2023 WIN TAX REFUND	1,227.67	13505
	2023 WIN TAX REFUND	31.18	13506
	TOTAL	1,258.85	
13. LERETA, LLC	6300 PORTER - LEPECKI - 2023 SUM TAX REFUND	1,347.35	13486
14. MAIS, NAZIR EL	1822 LAKE LANSING RD - 2023 SUM TAX REFUND	491.54	13489
15. MCCARTHY, TIMOTHY OR BRIDGET	COLUMBIA ST - 2023 WIN TAX REFUND	306.08	13507
16. RADIAN SETTLEMENT SERVICES INC.	DANIEL J REAM - 1997 LAC DU MONT - 2023 WIN TAX RE	210.91	13508
17. STATE OF MICHIGAN	SOR REGISTRATION - KINNEY & MORRIS	60.00	13490
18. TRANSNATION TITLE AGENCY	2010 TOMAHAWK RD - KOWALAK LIVING TRUST - 2023 SUM	1,370.79	13487
TOTAL - ALL VENDORS		45,678.28	

**Credit Card Report 12/7/2023-1/3/2024**

<b>Date</b>	<b>Merchant Name</b>	<b>Amount</b>	<b>Name</b>
2023/12/07	NASSCO, INC.	\$750.00	KYLE FOGG
2023/12/07	JOE'S ON JOLLY	\$39.04	DEBORAH GUTHRIE
2023/12/07	SAFE AND SOUND SCHOOLS	\$598.00	ANDREW MCCREADY
2023/12/07	WAL-MART #2866	\$900.00	ANDREW MCCREADY
2023/12/07	THE HOME DEPOT #2723	\$183.20	THOMAS BAKER
2023/12/07	EVIDENT INC	\$27.05	CURT SQUIRES
2023/12/07	EVIDENT INC	\$279.00	CURT SQUIRES
2023/12/07	HOBBY LOBBY #360	\$61.81	CURT SQUIRES
2023/12/07	WAL-MART #2866	\$600.00	CURT SQUIRES
2023/12/07	MID-STATES BOLT &-LANSIN	\$23.45	TODD FRANK
2023/12/07	AMZN MKTP US*6I7698713	\$214.75	ROBERT MACKENZIE
2023/12/07	AMZN MKTP US*DQ2RZ4AE3	\$445.83	MICHELLE PRINZ
2023/12/07	FLICKR.COM	\$71.99	SAMANTHA DIEHL
2023/12/07	THE HOME DEPOT #2723	\$64.97	DAN PALACIOS
2023/12/08	AC&E RENTALS INC	\$168.00	ROBERT STACY
2023/12/08	SMARTSIGN	\$530.00	MICHAEL HAMEL
2023/12/08	NASSCO, INC.	\$750.00	JACOB FLANNERY
2023/12/08	THE HOME DEPOT #2723	\$19.36	THOMAS BAKER
2023/12/08	MICHIGAN RECREATION & PAR	\$665.00	MIKE DEVLIN
2023/12/08	TOP HAT CRICKET FARM INC	\$48.89	CATHERINE ADAMS
2023/12/08	SWINGSETMALL.COM	\$75.95	CATHERINE ADAMS
2023/12/08	AMZN MKTP US*UN5E78133	\$124.00	CATHERINE ADAMS
2023/12/08	HASLETT TRUE VALUE HARDW	\$9.49	DANIEL OPSOMMER
2023/12/08	AMZN MKTP US*KV9GT5333	\$271.96	DANIEL OPSOMMER
2023/12/08	BRIMAR INDUSTRIES	\$381.88	DANIEL OPSOMMER
2023/12/08	HOBBY LOBBY #360	\$62.35	SAMANTHA DIEHL
2023/12/11	THE HOME DEPOT 2723	\$648.00	LAWRENCE BOBB
2023/12/11	NATIONAL REGISTRY EMT	\$88.00	ANDREW MCCREADY
2023/12/11	NASSCO, INC.	(\$375.00)	JACOB FLANNERY
2023/12/11	THE HOME DEPOT #2723	\$41.83	THOMAS BAKER
2023/12/11	THE HOME DEPOT #2723	\$19.36	THOMAS BAKER
2023/12/11	MICHIGAN RECREATION & PAR	(\$190.00)	MIKE DEVLIN
2023/12/11	CLARION BOOKS AND VIDEO	(\$3.90)	BRIAN PENNELL
2023/12/11	BLUE GILL GRILL	\$250.00	FRANK L WALSH
2023/12/11	MARKS WATERSHED TAVERN	\$258.75	FRANK L WALSH
2023/12/11	ANNA'S HOUSE OKEMOS	\$250.00	FRANK L WALSH
2023/12/11	AUNTIE ANNE'S MI113	\$250.00	FRANK L WALSH
2023/12/11	HENRY'S PLACE	\$250.00	FRANK L WALSH
2023/12/11	DUSTY'S CELLAR CORP	\$250.00	FRANK L WALSH
2023/12/11	OLD CHCG PIZZA AND TAP RM	\$250.00	FRANK L WALSH
2023/12/11	SQ *GREAT HARVEST BREAD C	\$250.00	FRANK L WALSH
2023/12/11	SCHULER BOOKS	\$250.00	FRANK L WALSH
2023/12/11	BASKIN #357895	\$250.00	FRANK L WALSH
2023/12/11	CULVERS OKEMOS-TIMES SQ	\$250.00	FRANK L WALSH
2023/12/11	EXTENDEDSTAY 670	\$480.76	RICHARD GRILLO
2023/12/11	EXTENDEDSTAY 670	\$480.76	RICHARD GRILLO
2023/12/11	EXTENDEDSTAY 670	\$480.76	RICHARD GRILLO
2023/12/11	EXTENDEDSTAY 670	\$507.43	RICHARD GRILLO
2023/12/11	EXTENDEDSTAY 670	\$869.88	RICHARD GRILLO
2023/12/11	THE HOME DEPOT #2723	\$117.44	RICHARD GRILLO
2023/12/11	SP NAISMA	\$327.57	LUANN MAISNER
2023/12/11	MORNING STAR PUBLISHING	\$14.00	MICHELLE PRINZ

2023/12/11	AMZN MKTP US*JQ3IV2JS3	\$308.03	MICHELLE PRINZ
2023/12/11	AMZN MKTP US*J89TW9433	\$335.74	CATHERINE ADAMS
2023/12/11	AMZN MKTP US*U64EP1LF3	\$92.65	CATHERINE ADAMS
2023/12/11	TST* BUDDYS PIZZA - OKEM	\$46.76	PHIL DESCHAIINE
2023/12/11	MEIJER STORE #025	\$15.98	DANIEL OPSOMMER
2023/12/12	AMZN MKTP US*J799D5383	\$46.97	MELISSA MASSIE
2023/12/12	AMZN MKTP US*5N8JI0D53	\$36.62	MICHELLE PRINZ
2023/12/12	AMZN MKTP US*N21VO0XO3	\$15.99	MICHELLE PRINZ
2023/12/12	AMZN MKTP US*XR0S52XV3	\$69.95	MICHELLE PRINZ
2023/12/12	AMZN MKTP US*WV65N62G3	\$748.99	CATHERINE ADAMS
2023/12/12	CITY OF LANSING, MI	\$1.65	ED BESONEN
2023/12/13	ELKAY SALES INC	\$183.00	ROBERT MACKENZIE
2023/12/13	COSTCO WHSE#1277	\$219.86	LUANN MAISNER
2023/12/13	CITY OF LANSING, MI	\$1.65	ED BESONEN
2023/12/13	THE HOME DEPOT #2723	\$61.89	DAVID LESTER
2023/12/13	AMZN MKTP US*SH4EH9CC3	\$111.02	SAMANTHA DIEHL
2023/12/13	WAL-MART #2866	\$17.12	ALLISON GOODMAN
2023/12/14	FEDEX OFFIC40600004069	\$41.78	LAWRENCE BOBB
2023/12/14	BARYAMES CLEANERS INC 05	\$28.70	MICHAEL HAMEL
2023/12/14	GRAINGER	\$224.01	MICHAEL HAMEL
2023/12/14	COSTCO WHSE#1277	\$17.69	CHRISTOPHER JOHNSON
2023/12/14	THE HOME DEPOT 2723	\$266.32	THOMAS BAKER
2023/12/14	LANSINGSTATE JOURNAL	\$14.99	RICHARD GRILLO
2023/12/14	STATE OF MI MIDEAL	\$230.00	ROBERT MACKENZIE
2023/12/14	AMZN MKTP US*TG6YJ9UE3	\$399.50	MICHELLE PRINZ
2023/12/14	DETROITNEWS.COM	\$11.99	MICHELLE PRINZ
2023/12/14	THE HOME DEPOT #2723	\$30.91	DAVID LESTER
2023/12/14	BEST BUY 00004168	\$249.99	SAMANTHA DIEHL
2023/12/15	THE HOME DEPOT #2723	\$49.45	LAWRENCE BOBB
2023/12/15	THE HOME DEPOT #2723	\$58.44	TYLER KENNEL
2023/12/15	IMS ALLIANCE	\$44.65	MICHAEL HAMEL
2023/12/15	COMPLETE BATTERY SOURCE	\$25.46	KYLE FOGG
2023/12/15	SP GUNNER KENNELS	\$1,688.46	ANDREW MCCREADY
2023/12/15	THE HOME DEPOT 2723	\$743.15	LUANN MAISNER
2023/12/15	CF* CRUMBL OKEMOS	\$250.00	MICHELLE PRINZ
2023/12/15	AMZN MKTP US*WY9PV6ZA3	\$109.90	MICHELLE PRINZ
2023/12/15	AMZN MKTP US*YH1GE9023	\$239.96	MICHELLE PRINZ
2023/12/15	AMZN MKTP US*1501B2W73	\$51.25	MICHELLE PRINZ
2023/12/15	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/12/18	THE HOME DEPOT #2723	\$9.97	LAWRENCE BOBB
2023/12/18	AMZN MKTP US*TK0K91DK3	\$249.98	RICHARD GRILLO
2023/12/18	EXTENDEDSTAY 670	\$480.76	RICHARD GRILLO
2023/12/18	ALDI 67018	(\$24.00)	LUANN MAISNER
2023/12/18	ALDI 67018	\$24.00	LUANN MAISNER
2023/12/18	GFS STORE #1901	\$33.99	LUANN MAISNER
2023/12/18	THE HOME DEPOT #2723	\$9.28	KEITH HEWITT
2023/12/18	OGDEN NEWSPAPERS	\$20.00	MICHELLE PRINZ
2023/12/18	STUDIO C - MERIDIAN MALL	\$250.00	MICHELLE PRINZ
2023/12/18	GFS STORE #1901	\$49.47	MICHELLE PRINZ
2023/12/18	AMZN MKTP US*2X1L010J3	\$32.98	MICHELLE PRINZ
2023/12/18	AMZN MKTP US*QX3YA33U3	\$47.13	MICHELLE PRINZ
2023/12/18	AMZN MKTP US*8B8ZZ5JC3	\$107.73	MICHELLE PRINZ
2023/12/18	AMZN MKTP US*9U22X86M3	\$49.99	MICHELLE PRINZ
2023/12/18	AMAZON.COM*KY7N52RR3	\$500.60	MICHELLE PRINZ
2023/12/18	AMZN MKTP US*TM8RN1BIO	\$69.06	MICHELLE PRINZ

2023/12/18	VAN ATTA'S GREENHOUSE	\$100.00	MICHELLE PRINZ
2023/12/18	TITANHQ	\$300.00	DANIEL OPSOMMER
2023/12/19	AMAZON.COM*YM7AY5ZO3	\$159.99	ROBERT MACKENZIE
2023/12/19	FREEP.COM	\$14.99	MICHELLE PRINZ
2023/12/19	LANSINGSTATE JOURNAL	\$11.99	MICHELLE PRINZ
2023/12/19	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/12/19	KETCH ALL COMPANY	\$119.75	BART CRANE
2023/12/20	THE HOME DEPOT #2723	\$29.98	KYLE FOGG
2023/12/20	COSTAR GROUP INC	\$430.00	ASHLEY WINSTEAD
2023/12/20	COMPLETE BATTERY SOURCE	\$53.76	CHRISTOPHER JOHNSON
2023/12/20	COSTCO WHSE#1277	\$38.77	CHRISTOPHER JOHNSON
2023/12/20	EXXON LITTLE JAMES	\$15.21	THOMAS BAKER
2023/12/20	THE HOME DEPOT 2723	\$213.27	MIKE ELLIS
2023/12/20	ZOOM.US 888-799-9666	\$449.85	STEPHEN GEBES
2023/12/20	CROWN AWARDS INC	\$4.49	MICHELLE PRINZ
2023/12/20	AMZN MKTP US*7J5Q955C3	\$445.50	MICHELLE PRINZ
2023/12/20	GANNETT NEWSRPR CN	\$9.99	MICHELLE PRINZ
2023/12/20	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/12/21	THE HOME DEPOT #2723	\$19.96	THOMAS BAKER
2023/12/21	MEIJER # 025	\$35.96	MIKE DEVLIN
2023/12/21	MICHIGAN TOWNSHIPS ASS	\$85.00	MICHELLE PRINZ
2023/12/21	AMZN MKTP US*W78YL40Z3	\$148.50	MICHELLE PRINZ
2023/12/21	MICHIGAN RECREATION & PAR	\$950.00	CATHERINE ADAMS
2023/12/21	COVERT SCOUTING	\$32.99	ED BESONEN
2023/12/21	FACEBK 3J288X77T2	\$5.71	SAMANTHA DIEHL
2023/12/21	FACEBK VKFKAWX7T2	\$194.21	SAMANTHA DIEHL
2023/12/22	ACTIVE911 INC	\$2.63	MICHAEL HAMEL
2023/12/22	REVEAL BY TACTACAM	\$13.00	ANDREW MCCREADY
2023/12/22	GFS STORE #1901	\$80.91	MIKE DEVLIN
2023/12/22	MEIJER # 025	\$29.99	ABIGAIL TITHOF
2023/12/22	MEIJER # 025	\$82.53	LUANN MAISNER
2023/12/22	HEARST NEWSPAPERSMIDWEST	\$15.96	MICHELLE PRINZ
2023/12/22	AMZN MKTP US*119G11NE3	\$122.78	MICHELLE PRINZ
2023/12/22	CITY OF LANSING, MI	\$0.97	ED BESONEN
2023/12/22	WAL-MART #2866	\$52.44	BART CRANE
2023/12/22	THE HOME DEPOT #2723	\$78.74	BART CRANE
2023/12/22	WWW.FLIPSNACK.COM	\$420.00	SAMANTHA DIEHL
2023/12/22	MEIJER # 253	\$7.48	ALLISON GOODMAN
2023/12/26	THE HOME DEPOT #2723	(\$33.73)	LAWRENCE BOBB
2023/12/26	THE HOME DEPOT #2723	\$33.73	LAWRENCE BOBB
2023/12/26	THE HOME DEPOT #2723	\$31.82	LAWRENCE BOBB
2023/12/26	THE HOME DEPOT #2723	\$25.97	LAWRENCE BOBB
2023/12/26	NASSCO, INC.	(\$375.00)	KYLE FOGG
2023/12/26	COVERT SCOUTING	\$14.52	ANDREW MCCREADY
2023/12/26	THE HOME DEPOT #2723	\$14.96	CHRISTOPHER JOHNSON
2023/12/26	THE HOME DEPOT #2723	\$69.94	AL DIAZ
2023/12/26	THE HOME DEPOT #2723	\$52.92	THOMAS BAKER
2023/12/26	EXTENDEDSTAY 670	\$480.76	RICHARD GRILLO
2023/12/26	AMZN MKTP US*909ZO3NM3	\$304.39	CATHERINE ADAMS
2023/12/26	OFFICEMAX/OFFICEDEPT#3379	\$99.96	DAVID LESTER
2023/12/26	COMCAST	\$165.61	BART CRANE
2023/12/27	AMZN MKTP US*KP54M2RJ3	\$45.39	MICHELLE PRINZ
2023/12/28	REVEAL BY TACTACAM	\$13.00	ANDREW MCCREADY
2023/12/28	REVEAL BY TACTACAM	\$12.00	ANDREW MCCREADY
2023/12/28	REVEAL BY TACTACAM	\$12.00	ANDREW MCCREADY

2023/12/28	REVEAL BY TACTACAM	\$9.00	ANDREW MCCREADY
2023/12/28	REVEAL BY TACTACAM	\$11.93	ANDREW MCCREADY
2023/12/28	AMAZON.COM*1Y2JT46G3	\$39.98	MICHELLE PRINZ
2023/12/28	WEB*NETWORKSOLUTIONS	\$44.99	SAMANTHA DIEHL
2023/12/29	IAAI	\$103.00	RUDY GONZALES
2023/12/29	FS *TECHSMITH	\$53.99	RICHARD GRILLO
2023/12/29	(PC) 3986 ALL PHASE	\$79.90	KEITH HEWITT
2023/12/29	BESTBUYCOM806897408769	\$359.98	SAMANTHA DIEHL
2023/12/29	BESTBUYCOM806897418438	\$69.99	SAMANTHA DIEHL
2023/12/29	TOP HAT CRICKET FARM INC	\$19.24	ALLISON GOODMAN
2024/01/02	OFFICEMAX/OFFICEDEPT#3379	\$64.98	DEBORAH GUTHRIE
2024/01/02	COVERT SCOUTING	\$44.99	ANDREW MCCREADY
2024/01/02	AUTOZONE 4377	\$7.64	AL DIAZ
2024/01/02	OPENTIMECLOCK	\$339.00	STEPHEN GEBES
2024/01/02	AMZN MKTP US*5N20E03D3	\$42.39	RICHARD GRILLO
2024/01/02	EXTENDEDSTAY 670	\$480.76	RICHARD GRILLO
2024/01/02	ASFPM	\$180.00	YOUNES ISHRAIDI
2024/01/02	ASCE PURCHASING	\$292.00	YOUNES ISHRAIDI
2024/01/02	AMZ*WSJBARRONSMW	\$2.00	MICHELLE PRINZ
2024/01/03	AMAZON.COM*QY3SJ4FM3	\$191.25	MICHELLE PRINZ

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Total	\$30,817.82
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ACH Transactions

Date	Payee	Amount	Purpose
12/1/2023	Alerus	\$ 86,712.08	Payroll Deductions 12/15/2023
12/7/2023	Consumers Energy	\$ 3,902.60	Utilities
12/8/2023	Invoice Cloud	\$ 2,301.30	Utility Transaction Fees
12/11/2023	Delta Dental	\$ 13,768.92	Employee Dental Insurance
12/12/2023	Consumers Energy	\$ 9,536.68	Utilities
12/12/2023	Consumers Energy	\$ 44,328.21	Utilities
12/13/2023	MCT Utilities	\$ 1,563.48	Water/Sewer
12/14/2023	Blue Care Network	\$ 18,952.01	Employee Health Insurance
12/15/2023	Alerus	\$ 43,707.99	Payroll Deductions 12/15/2023
12/15/2023	Nationwide	\$ 6,687.89	Payroll Deductions 12/15/2023
12/15/2023	ICMA	\$ 1,365.47	Payroll Deductions 12/15/2023
12/15/2023	Various Financial Institutions	\$ 312,816.91	Direct Deposit 12/15/2023
12/15/2023	IRS	\$ 113,242.12	Payroll Taxes 12/15/2023
12/18/2023	ELAN	\$ 26,458.34	Credit Card Payment
12/20/2023	Invoice Cloud	\$ 646.52	Utility Transaction Fees
12/21/2023	Blue Care Network	\$ 15,102.97	Employee Health Insurance
12/21/2023	Gallagher Benefit Services	\$ 3,250.00	Employee Health Insurance
12/22/2023	MCT Utilities	\$ 272.57	Water/Sewer
12/28/2023	Blue Care Network	\$ 43,075.46	Employee Health Insurance
12/28/2023	MERS	\$ 1,200,000.00	Employee Retirement
12/28/2023	Consumers Energy	\$ 64.10	Utilities
12/29/2023	MERS	\$ 1,015,038.43	Employee Retirement
12/29/2023	Alerus	\$ 27,077.25	Payroll Deductions 12/29/2023
12/29/2023	Nationwide	\$ 6,665.34	Payroll Deductions 12/29/2023
12/29/2023	ICMA	\$ 1,104.28	Payroll Deductions 12/29/2023
12/29/2023	State of Michigan	\$ 52,263.26	Mi Business Tax
12/29/2023	IRS	\$ 110,360.91	Payroll Taxes 12/29/2023
12/29/2023	Various Financial Institutions	\$ 313,862.70	Direct Deposit 12/29/2023
1/2/2024	Health Equity	\$ 9,644.90	Employee Health Savings
1/2/2024	Alerus	\$ 19,213.66	Payroll Deductions 01/02/2024
1/2/2024	Wageworks	\$ 93.00	Employee Health Savings
<b>Total ACH Payments</b>		<b>\$ 3,503,079.35</b>	

**REIMBURSEMENT TO TOWNSHIP:**

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<b>Date</b>	<b>Employee Name</b>	<b>Amount</b>	<b>Summary of Reimbursement</b>	<b>Transaction Reimbursed</b>
11/17/2023	Frank Walsh	\$14.56	Lunch Meeting at Klavons	Lunch w/ Scott Hendrickson
12/15/2023	<b>Phil Deschaine</b>	\$2.00	Dinner MI Twp Association	Dinner was \$31.00, allowed \$29.00, reimbursed township \$2.00
12/13/2023	Richard Grillo	\$3.78	Reimbursed for sales tax charged on an order for Police Department Christmas Cards.	Sales Tax Charged



**To: Board Members**  
**From: Michael Hamel, Fire Chief**  
**Date: January 4, 2024**  
**Re: Ratification of New Full-Time Firefighter/EMT Appointment**

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Joshua Hengesbach, from Grand Ledge, graduated from the Paramedic Program at Livingston County EMS in December 2023. He will take his national registry paramedic test shortly. He has worked as a Firefighter/EMT for NIESA Fire Department since November 2021 and for Grand Ledge Emergency Services Authority since May 2015. He holds Fire Fighter I and II and HazMat Operations certifications. Additionally he is a Certified Fire Instructor I, Driving Instructor, and certified in Ice Rescue.

**Move to authorize the Fire Department to appoint Joshua Hengesbach to Full-Time Firefighter/EMT.**



**To: Township Board**

**From: Timothy R. Schmitt, AICP  
Director of Community Planning and Development**

**Date: December 29, 2023**

**Re: Text Amendment 2023-08 – CV, Conservancy District Update – ADOPTION**

The Township Board approved Ordinance 2023-08 for introduction at its meeting on December 5, 2023. The proposed ordinance was published, as directed by the Board, in advance of a final decision being made on the request. The Township Board discussed this ordinance at their November 21, 2023 meeting and raised no major concerns. Previously, the Planning Commission had reviewed the request multiple times and held a public hearing on the matter. The Commission voted unanimously to recommend approval to the Township Board for the proposed changes.

As a reminder, with this change, decks would be permitted by right, which is currently not the case. Additionally, the Township Floodplain Administrator would be able to administratively approve projects with less than ten cubic yards of fill. Compensating cut is still required in all circumstances where there is fill in the floodplain.

Staff **recommends approval** of the proposed ordinance at this time to amend the Zoning Ordinance to update the Conservancy District standards to be more user friendly. Staff has provided the following recommended motion and attached resolution to finalize adoption of these changes.

**Move to adopt Text Amendment #2023-08 to amend Article IV of the Zoning Ordinance of the Charter Township of Meridian to update the standards of the CV, Conservancy District.**

**Attachments**

1. Resolution to approve Ordinance #2023-08
2. Ordinance #2023-08 – Final Version

**RESOLUTION TO APPROVE**

**Text Amendment #2023-08  
CV District Updates**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 9<sup>th</sup> day of January, 2024, at 6:00 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, Staff has previously discussed minor changes to the CV, Conservancy District with both Planning Commission and Township Board, as it relates to very small impacts (under 10 cubic yards) to the floodplain; and

WHEREAS, the draft ordinance would add decks as uses permitted by right in floodway areas; and

WHEREAS, the draft ordinance would allow the Township Floodplain Administrator to administratively approve projects that incorporate fill less than or equal to ten cubic yards.

WHEREAS, the Planning Commission held a public hearing on the draft ordinance on October 23, 2023 and recommended approval of the changes to the Township Board at their November 13, 2023 meeting; and

WHEREAS, the Township Board reviewed the matter at their November 21, 2023 meeting and raised no major concerns, directing Staff to introduce the ordinance;

WHEREAS, as directed by the Township Board, Staff published a notice of intent to adopt the proposed ordinance, prior to the January 9<sup>th</sup> meeting.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2023-08, entitled "An Ordinance to amend the code of ordinances of the Charter Township of Meridian to update standards in Section 86-436, Conservancy District, to allow limited administrative review."; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was adopted.

ADOPTED: YEAS:

NAYS:

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 9<sup>th</sup> day of January, 2024.

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Deborah Guthrie  
Township Clerk

ORDINANCE NO. 2023-08

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CHARTER TOWNSHIP OF MERIDIAN TO UPDATE STANDARDS IN SECTION 86-436 – CONSERVANCY DISTRICT TO ALLOW LIMITED ADMINISTRATIVE REVIEW

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-436, CV District: Conservancy District, is hereby amended at Subsection (b) as follows:

(b) Definitions.

~~DEVELOPMENT. Any man made change to improved or unimproved real estate, including, but not limited to, buildings, or other structures, mining, dredging, filling, grading, paving, excavation or drilling operation.~~

**FLOODPLAIN.** The area of land adjoining a lake or watercourse within the Township subject to a 1 percent or greater chance of flooding in any given year, also known as the Special Flood Hazard Area. Riverine floodplains, those along rivers and drains, are composed of both the floodway and the floodway fringe.

**FLOODWAY.** The channel of a riverine watercourse and those portions of the floodplain which are reasonably required to carry and discharge the base flood. The boundary of the floodway is designated on the current Flood Insurance Rate Maps from FEMA.

~~PERSON. A firm, association, organization, partnership, trust, estate, company, corporation, joint venture, political subdivision, or body of individuals, as well as an individual.~~

**SUBSTANTIAL IMPROVEMENT.** Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50% of the market value of the structure before the "start of construction" of the improvement. Substantial improvement includes buildings that have incurred "substantial damage," regardless of the actual repair work performed. For substantial improvement, the term "start of construction" means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not the alteration affects the external dimensions of the building. The term "substantial improvement" does not include the following:

1. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions.
2. Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

~~**WATERCOURSE.** Any natural or artificial watercourse, stream, river, creek, ditch, channel, canal, conduit, culvert, drain, waterway, gully, ravine, or wash in which water flows in a definite direction or course, either continuously or intermittently and which has a definite channel, bed and banks and shall include any area adjacent thereto subject to inundation by reason of overflow or floodwater.~~

**Section 2.** Section 86-436, CV District: Conservancy District, is hereby amended at Subsection (d) as follows:

(d) Conservancy district areas. The conservancy district shall be considered to overlay existing zoning districts and shall constitute additional terms over and above those imposed by the underlying zoning districts. The conservancy district within the jurisdiction of this section is hereby divided into three areas: groundwater recharge areas, floodway areas, and floodway fringe areas. The location and boundaries of the floodway and floodway fringe areas shall coincide with those locations and boundaries for floodways and floodway fringe areas as shown on the most recently approved Flood Insurance Rate Map as published by the Federal Emergency Management Agency (FEMA).

**Section 3.** Section 86-436, CV District: Conservancy District, is hereby amended at Subsection (e) as follows:

(e) General provisions of the floodplain areas of the conservancy district. The restrictions listed in this subsection constitute those general provisions which shall govern development, construction, improvement, and relocation within the floodplain areas of the conservancy district.

(1) All persons proposing development within the floodplain areas shall obtain approved permits from those government agencies having jurisdiction over floodplain development. No building permit or occupancy permit shall be issued until all such aforementioned permits have been obtained and have been reviewed by the Department of Community Planning and Development.

(2) Developers of new, substantially improved, or relocated structures within the floodplain areas shall submit to the Department of Community Planning and Development a written document indicating:

- a. The elevation of the lowest floor including basement(s) in the structure.
- b. The elevation to which a structure has been floodproofed, if floodproofing methods have been employed.

Details of specifications proposed and as-built drawings shall be kept on record and will be available for public inspection and for use in determining flood insurance risk premium rates.

- (3) [UNCHANGED]
- (4) [UNCHANGED]
- (5) [UNCHANGED]
- (6) [UNCHANGED]
- (7) [UNCHANGED]
- (8) [UNCHANGED]
- (9) [UNCHANGED]
- (10) [UNCHANGED]
- (11) [UNCHANGED]
- (12) [UNCHANGED]
- (13) [UNCHANGED]

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**Section 4.** Section 86-436, CV District: Conservancy District, is hereby amended at Subsection (f) as follows:

(f) Permitted uses by right in the floodway area of the conservancy district. The following uses having a low flood damage potential and presenting no or minimal obstruction to flood flows shall be permitted within the floodway district to the extent that they are not prohibited by any other ordinance and provided they do not require structures, storage of materials or equipment, fill, or alteration of the preexisting grade. No use shall in any manner adversely affect or reduce the capacity of the channels or floodways of any tributary to the main stream, drainage ditch, or any other drainage facility or system. Approval from the state department of environmental quality is needed for construction activity taking place in the floodway.

- 1) [UNCHANGED]
- 2) [UNCHANGED]
- 3) [UNCHANGED]
- 4) [UNCHANGED]
- 5) [UNCHANGED]
- 6) Decks, provided the following conditions:
  - a. Any deck with foundational elements located within the floodplain shall be structurally independent from the residential structure.
  - b. Any deck with foundational elements located within the floodplain requires a floodplain (Part 31) permit from the Michigan Department of Environment, Great Lakes, and Energy. A copy of such permit shall be provided to Meridian Township.
  - c. Any deck, or portion thereof, located within the floodplain may not be enclosed beneath, or within one foot above the Base Flood Elevation.

**Section 5.** Section 86-436, CV District: Conservancy District, is hereby amended at Subsection (g) as follows:

(g) Uses permitted by special use permit in the floodway area of the conservancy district. Provided such uses shall not be adverse to the purpose of this section or damaging to the public health, safety, or welfare, or impose a financial burden upon the community, or shall in any manner adversely affect or reduce the capacity of the channels or floodways of any tributary to the main stream, drainage ditch, or any other drainage facility or system, the following uses may be permitted by issuance of a special use permit in accordance with Article **II**, Division 4 of this chapter and any other requirements stipulated in this section:

- (1) [UNCHANGED]
- (2) [UNCHANGED]
- (3) [UNCHANGED]
- (4) [UNCHANGED]
- (5) [UNCHANGED]
- (6) Uses described in § **86-436(f)** which incorporate fill greater than ten cubic yards and are to be constructed above the preexisting grade.

**Section 6.** Section 86-436, CV District: Conservancy District, is hereby amended at Subsection (k) as follows:

(k) Permitted uses by right in the floodway fringe area of the conservancy district. The following uses having a low flood damage potential and presenting no or minimal obstruction to flood flows shall be permitted within the floodway fringe district to the extent that they are not prohibited by any other ordinance and provided they do not require structures, storage of materials or equipment, fill, or alteration of the preexisting grade. Approval from the state department of environmental quality is needed for construction activity taking place in the floodway fringe.

(1) [UNCHANGED]

(2) [UNCHANGED]

(3) [UNCHANGED]

(4) [UNCHANGED]

(5) [UNCHANGED]

(6) Decks, provided the following conditions:

a. Any deck with foundational elements located within the floodplain shall be structurally independent from the residential structure.

b. Any deck with foundational elements located within the floodplain requires a floodplain (Part 31) permit from the Michigan Department of Environment, Great Lakes, and Energy. A copy of such permit shall be provided to Meridian Township.

c. Any deck, or portion thereof, located within the floodplain may not be enclosed beneath, or within one foot above the Base Flood Elevation.

**Section 7.** Section 86-436, CV District: Conservancy District, is hereby amended at Subsection (l) as follows:

(l) Uses permitted by special use permit in the floodway fringe area of the conservancy district. Provided such uses shall not be adverse to the purpose of this section or damaging to the public health, safety, or welfare or impose a financial burden upon the community, the following uses may be permitted by issuance of a special use permit in accordance with Article II, Division 4 of this chapter and any other requirements stipulated in this section:

(1) [UNCHANGED]

(2) [UNCHANGED]

(3) [UNCHANGED]

(4) [UNCHANGED]

(5) [UNCHANGED]

(6) [UNCHANGED]

(7) [UNCHANGED]

(8) Uses described in § **86-436(k)** which incorporate fill greater than ten cubic yards and are to be constructed above the preexisting grade.

**Section 8.** Section 86-436, CV District: Conservancy District, is hereby amended to add Subsection (x) as follows:

(x) Uses permitted by Administrative Review. Uses described in § **86-436(f)** or § **86-436(k)** which incorporate fill less than or equal to ten cubic yards and are to be constructed above the preexisting grade shall be subject to administrative review and approval by the Township Floodplain Administrator. All other requirements of Section 86-436 shall apply.

1 **Section 9.** Validity and Severability. The provisions of this Ordinance are severable and the  
2 invalidity of any phrase, clause or part of this Ordinance shall not affect the validity  
3 or effectiveness of the remainder of the Ordinance.  
4

5 **Section 10.** Repealer Clause. All ordinances or parts of ordinances in conflict therewith are  
6 hereby repealed only to the extent necessary to give this Ordinance full force and  
7 effect.  
8

9 **Section 11.** Savings Clause. This Ordinance does not affect rights and duties matured, penalties  
10 that were incurred, and proceedings that were begun, before its effective date.  
11

12 **Section 12.** Effective Date. This Ordinance shall be effective seven (7) days after its publication  
13 or upon such later date as may be required under Section 402 of the Michigan Zoning  
14 Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a  
15 referendum.  
16

17 ADOPTED by the Charter Township of Meridian Board at its regular meeting this **9th** day of  
18 **January, 2024.**  
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22 Patricia Herring Jackson, Township Supervisor  
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26 Deborah Guthrie, Township Clerk  
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**To: Board Members**  
**From: Frank L. Walsh, Township Manager**  
**Date: January 5, 2024**  
**Re: Appointment of New Township Trustee**

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With the recent selection of Township Trustee Courtney Wisinski as our new Director of Parks and Recreation, we have a vacant Trustee position.

The Board received eight outstanding applicants prior to the December 27<sup>th</sup> deadline. On Friday, December 29<sup>th</sup> the committee of Supervisor Jackson, Treasurer Deschaine, and Trustee Hendrickson narrowed the field to three candidates. Further, the Board directed me to schedule public interviews on Tuesday, January 9<sup>th</sup>. The interviews are scheduled to begin at 4:00 PM in the Town Hall Room. The three candidates and their interview times are:

4:00 PM: Mark Blumer  
4:30 PM: Angela Demas  
5:00 PM: Peter Trezise

Following the interviews, the Board is planning to appoint a new trustee during their 6:00 PM Board Meeting.

The following motion has been prepared for Board consideration:

**MOVE TO APPOINT \_\_\_\_\_ AS MERIDIAN TOWNSHIP TRUSTEE FOR A TERM OF JANUARY 9, 2024 TO NOVEMBER 20, 2024.**

**Attachment:**

1. Township Trustee Applications



**To: Board Members**  
**From: Frank L. Walsh, Township Manager**  
**Date: January 5, 2024**  
**Re: 2024 Goal Setting**

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On behalf of our 165 teammates, I'm pleased to present the Township Board with a final draft of the 2023 Goals Review and 2024 Goals and Action Plan.

Together, we have set a vision to work with community stakeholders to determine the feasibility of a new multi-generational Community/Senior Center, enhance public safety, expand DEI, complete Phase II of the MSU to Lake Lansing Trail, determine the use of the Central Park Pavilion, install fifth solar array, enhance wetland protection, implement Phase I of the water meter replacement program, seek funding for a second recycling center, and enhance the Township's communication outreach to our 45,000 residents.

Coming off a successful 2023, we have set the bar higher for 2024. Our united Township Board and Team will deliver. We serve the public with unbridled passion, performance and pride.

The following motion has been prepared for Board consideration:

**MOVE TO ADOPT THE ATTACHED 2024 MERIDIAN TOWNSHIP TOP FIVE GOALS & ACTION PLAN.**

**Attachments:**

1. Top Five Goals
2. 2024 Goals Action Plan Draft



2024

## TOP FIVE GOALS

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### Enhance Public Safety

1. In an effort to bolster our neighborhood patrols and traffic enforcement, our police department will be diligent in their efforts to increase our current number of police officers from 31 to 42. With the increased number of service calls to the fire department, we will increase our budgeted staffing level from 34 to 36 full-time paramedic/firefighters. In addition, we will secure plans and funding to build new dorms at the Central Fire Station. The new dormitory will provide for gender equity as we increase the number of female paramedics.

### Community/Senior Center

2. In 2024, Meridian Township shall work in a partnership with the community and the Senior Center Advisory Board, to determine the feasibility of a new multi-generational Community/Senior Center. The community's work shall focus on funding, location, timeline, citizen feedback and amenities. The township will also seek additional funding from the state and federal community grant programs.

### Citizen Outreach and Enhanced Citizen Communication

3. The Meridian Township Board believes there is nothing more important than effective and timely communication with our residents. In 2024, the Township Board and staff will focus on continuing our township-wide Listening Sessions, create the 2024 Citizen Survey & Prime Meridian Magazine, produce monthly Good Morning Meridian newscasts and semi-monthly updates from our communications team.

### Diversity, Equity and Inclusion

4. In 2024, expand our DEI training and update our Personnel Handbook and Job Descriptions. We will also focus on community events such as the Pride Celebration and Celebrate Meridian.

### Environmental, Infrastructure and Recreational Sustainability

5. In 2024, Meridian Township will continue their emphasis on the environment, infrastructure and recreational open spaces. The Township will complete a fifth solar array, seek funding for a second recycling center, enhance wetland protection, complete Phase II of the MSU to Lake Lansing Trail, determine the future use of the Central Park Pavilion and implement Phase I of the water meter replacement program.



# 2024

## GOALS ACTION PLAN- DRAFT

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### **A. INFRASTRUCTURE ENHANCEMENTS**

Complete the second phase of the Timberlane Water Main replacement project.

Complete the reconstruction of the County North Lift station.

Begin the first phase of the water meter replacement project. In total, we will replace approximately 9,000 water meters, or 60% of our water meters, that are approaching the end of their battery life over the next 3-5 years.

Complete year four of the Meridian Township Local Road Improvement Plan. Our PASER rating at the end of 2024 shall be a minimum of 5.7.

Work with MDOT to plan and coordinate for the Grand River Ave bridge replacement project between north and south Meridian Rd in 2025.

### **B. DIVERSITY, EQUITY AND INCLUSION (DEI)**

Maintain steady efforts to ensure that Township programs, policies, and procedures are managed and improved through DEI best practices.

Continue to work on updates to the Township's Personnel Handbook.

Offer training opportunities to all Township Staff to provide operational DEI framework for all that we do throughout our employment experience.

Celebrate diversity through programs, events, and increase opportunities for DEI education and unity in a fun, inclusive, and engaging way.

Implement AbleEyes virtual tours of all public buildings in the Township. Virtual tours allow customers to explore beforehand to decrease anxiety, but the tours can also be used by persons with disabilities to explore accessibility beforehand.

### **C. ECONOMIC DEVELOPMENT**

Begin the implementation of the 2023 Master Plan focusing redevelopment efforts to the PICAs of the community. Create an implementation matrix for each PICA with tasks identified that will progress the development timeline to completion.

Continue efforts to bring vitality to Downtown and commence development of the Village of Okemos Project with the assistance of the Meridian Redevelopment Fund, Brownfield Redevelopment Authority and Downtown Development Authority Tax Increment Financing Authority.

Conduct a market, housing, or other analytical research study that will aid the development boards in the community with their decision making. Utilize the updated data to move the needle on stagnant projects sites.

Work cooperatively with the several Meridian Township Boards and Commissions, CBL Property

Management team, Meridian Mall property owners and the Ingham County Drain office to implement development goals, in support of redevelopment of the Meridian Mall.

#### **D. COMMUNITY PLANNING**

Develop a Township Affordable Housing Development Policy.

Effectively administer the marijuana licensing and permitting process.

Pilot the concept of “single-page” zoning for single-family properties.

Continue modernizing the zoning ordinance.

Implement MSHDA Community Development Block (CHILL) Grant.

#### **E. ENVIRONMENTAL SUSTAINABILITY**

Continue to improve the service drive at the Recycling Center on Lake Drive and reapply for the EGLE grant to construct a new Recycling Center behind the Service Center.

Construct our fifth major solar array at the North Fire Station, which will supply the entire building with 100% renewable energy generation via a 29.71 kW system that will generate 35,255 kWh per year.

With the support of the Environmental Commission, finish developing a plan for the Township to construct and install its first electric vehicle charging stations.

Work with the Environmental Commission to continue educating the community on the importance of protecting our wetlands, natural resources and the Township’s wetland protection ordinance, including the installation of new wetland protection and education signage.

Oversee and administer the 2024 Green Grants Initiative.

Continue active stewardship of parks and land preserves utilizing trained staff and volunteer support through the Meridian Conservation Corp Program.

#### **F. FACILITIES, PARKS AND GROUNDS**

Finish constructing Phase II of the MSU to Lake Lansing Trail by July and complete the design of Phase III for bidding and construction in 2025.

Replace the original standby generator at the Public Safety Building and configure the transfer switches to provide emergency power to the entire building to ensure the Police Department has reliable energy supply during emergencies.

Complete the construction and installation of the Township’s new welcome, facility, wayfinding and park signage. This project includes 56 new signs across the Township, with welcome signs at each gateway into Meridian Township, new facility and wayfinding signs at the Municipal Complex, and the construction of all new park signs.

Modernize the interior signage in the Municipal Building and Service Center. Take inventory and establish a plan to modernize the signage in the Public Safety Building and the north and south fire stations.

Complete additional renovations to the Municipal Building and Public Safety Building including new counters, sinks, and faucets, and painting some existing cabinetry.

Establish a site plan for a trail head for the MSU to Lake Lansing Trail, including amenities and parking, at the recently acquired property at the northwest corner of Okemos Road and Gaylord C Smith Court.

Complete the design and begin construction of the park and pathway connections for the newly constructed pathway under the Okemos Road Bridge, including a new accessible kayak launch at Wonch Park.

Replace playground in Marshall Park and renovate/replace pavilion in Central Park.

### **G. PUBLIC SAFETY**

Implement the 2023 Public Safety Township Retention and Recruitment Program.

Provide each officer with additional mobile technology to more efficiently collect evidence and share information with partner agencies while also allowing more time for proactive duties.

Provide the sworn employees with new handguns and enhanced pistol optics that improve public and officer safety through increased accuracy and situational awareness during high-stress encounters.

Because of the severity of the September 2023 thunderstorm, the Township Board made the decision, out of safety for the residents, to install the final four emergency sirens in 2024.

Create, design and build updated bunking area for firefighter/paramedics.

### **H. TOWNSHIP FINANCES**

Maintain a fund balance in the General Fund of at least 25% of annual General Fund expenditures.

Continue our 2017 pledge to voters by investing an additional \$1,500,000 into MERS to help reduce our underfunded pension liability.

Complete the audit of our 2023 fiscal year to assure the public that our finances are being effectively managed.

### **I. COMMUNITY ENGAGEMENT**

Work with Progressive AE Consultants to engage multiple segments of the community to obtain feedback and direction on the new proposed Meridian Community/Senior Center.

Increase the Meridian Township website's Web Content Accessibility Guidelines (WCAG) 2.1 levels and fix issues that make it difficult for people with disabilities to use the website. Achieve Level AA (acceptable compliance).

Implement a year-long 50<sup>th</sup> anniversary celebration of the Meridian Farmers' Market.

### **J. RETENTION, RECRUITMENT AND WELL-BEING**

Continue to foster teamwork and connection through Township events and gatherings.

Promote creative ideas to spark interest in employees' self-care and activities that promote wellbeing.

Continue ongoing employee incentives that add value to the employee experience, retain employees, and serve as an attractive benefit to future hires.

Continue to offer team incentives such as casual wear, flex time and fully paid health care premiums.



**To: Board Members**  
**From: Phil Deschaine, Treasurer**  
**Date: January 3, 2023**  
**Re: Ingham County Payment Reduction Program**

---

Alan Fox, Ingham County Treasurer has created a Payment Reduction Program that will help struggling households by cancelling, interest, penalties, and fees. Eligible properties are those that have received a Poverty Exemption from the city or township in which they are located.

Under MCL section 211.78g(8)(a) the foreclosing governmental unit (County Treasurer) may take one or more of three possible steps to reduce delinquent tax payments for eligible properties. With that authority, The Ingham County Treasurer has elected to use only one of the three: (iii) Cancel all of the interest, penalties, and fees required to be paid under this act.

Although the statute also requires local units of government to take action to participate in a Payment Reduction Program, this program imposes no costs on any city, township, or village. The interest, penalties and fees described are due to the county and the county alone will pay the costs of this program.

Treasurer Fox has emphasized with me and all local treasurers that all costs will be borne by the county, that no attempt will be made to expand the program to include costs that would have to be paid to townships, or villages or cities.

As described in MCL 211.78g(10)(b)(ii) a city, township or village may only participate in this program if, not later than 21 days after this notice is provided, the treasurer of the local unit of government provides written notice of participation in the program based on approval of a resolution to participate by the governing body of the local unit of government.

By the terms of the statute, this notice is provided January 5, 2024. Parcels in any city, township or village are eligible for this reduction only if the governing body acts by resolution, and the Treasurer of the governing body provides written notice of that action on or before January 26, 2024. Such notice may be provided initially by email, with a more formal written statement arriving after January 26.

**Move for Meridian Township to participate in the Ingham County Treasurer's Payment Reduction Program for delinquent interest, penalties, and fees.**

**AUTHORIZING RESOLUTION - INGHAM COUNTY PAYMENT REDUCTION PROGRAM**

**AUTHORIZING RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 9th day of January, 2024 at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, pursuant to the authority vested in the Ingham County Treasurer as foreclosing governmental unit under MCL 211.78g(8)(a) the Treasurer has created a Payment Reduction Program to reduce payments of delinquent taxes due from persons who have received a poverty exemption from taxes under MCL 211.7u; and

WHEREAS, the Treasurer has elected to use only one of three possible methods to reduce payments, as described in MCL 211.78g(8)(a)(iii): Cancel all of the interest, penalties, and fees required to be paid under this act; and

WHEREAS, all the costs of such a cancellation will be borne by Ingham County and not by any city, township, village or other taxing authority; and

WHEREAS, parcels within Meridian Township will, pursuant to MCL 211.78g(10)(b)(ii), only be eligible for this program with the participation of Meridian Township through approval of this resolution; and

WHEREAS, any change in the terms of the Payment Reduction Program will take effect only after approval of an additional resolution;

NOW, THEREFORE, BE IT RESOLVED, THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN acting pursuant to MCL 211.78g(10)(b)(ii) elects to participate in the Payment Reduction Program for delinquent taxes adopted by the Ingham County Treasurer as described in this resolution; and

BE IT FURTHER RESOLVED that, as provided by MCL 211.78g(10)(b) the Treasurer is authorized to provide the Ingham County Treasurer with written notice of Meridian Township's participation in the Payment Reduction Program.

ADOPTED: YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

**AUTHORIZING RESOLUTION – INGHAM COUNTY PAYMENT REDUCTION PROGRAM**

**Page 2**

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 9th day of January, 2024.

---

Deborah Guthrie  
Township Clerk



**To:** Board Members

**From:** Timothy R. Schmitt, *AICP*  
Director of Community Planning and Development

**Date:** January 4, 2024

**Re:** Ordinance 2024-01 – Rezone 4660 Marsh Road – PO, Professional and Office to C-1, Commercial

---

Tamara Noe, the owner of the property at 4660 Marsh Road, has applied for rezoning of the 1.3 acre parcel at 4660 Marsh Road. There are currently two buildings on the site, with a variety of small personal service type establishments in the main building. The property is currently zoned RC, multiple-family residential, which is consistent with the future land use of the property. The use of the property and the surrounding properties are a mix of office, commercial, multiple-family, and institutional uses.

The applicant recently applied for permits for a new salon space in the building, which would not be permitted in the RC zoning district. Upon consultation with Staff, it was determined that a rezoning of the property to commercial would allow the continued use of the property with the current and proposed users, while leaving the door open for future rezoning back to RC to allow for redevelopment. The applicant then applied for rezoning of the property to C-2, Commercial.

The Planning Commission held a public hearing on November 13, 2023 and received no comments from the general public. There was some discussion at that meeting regarding the difference between the applicant's original request to rezone to C-2 versus Staff's option of rezoning to C-1. The Planning Commission again reviewed the matter on December 11, 2023 and recommended approval to the Township Board to rezone to C-1, to bring the use of the property in compliance with the zoning.

The Planning Commission packet from the December 11, 2023 meeting is attached to this memo, with the entire Staff analysis. Staff looks forward to discussing this matter with the Board.

#### **Attachments**

1. Ordinance 2024-01 – Rezone 4660 Marsh Road
2. Application Information
3. Planning Commission Information from December 11, 2023 Meeting
4. Planning Commission minutes from December 11, 2023
5. Planning Commission minutes from November 13, 2023

**ORDINANCE NO. 2024-01**  
**ORDINANCE AMENDING THE ZONING DISTRICT MAP**  
**OF MERIDIAN TOWNSHIP**  
**PURSUANT TO REZONING #23034**

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the PO, Professional Office symbol and indication as shown on the Zoning District Map, for Parcel #33-02-02-21-428-002, land legally described as:

A PORTION OF A PARCEL OF LAND IN THE SOUTHWEST  $\frac{1}{4}$  OF SECTION 21, TOWN 4 NORTH, RANGE 1 WEST, MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN, THE SURVEYED BOUNDARY OF SAID PARCEL DESCRIBED AS:

THAT PART OF LOTS 23, 24, & 48 OF SUPERVISOR'S PLAT NO 1 OF OKEMOS DESCRIBED AS BEGINNING ON THE NORTHERN LINE OF LOT 48, NORTH 71 DEGREES 22' WEST 438.74 FEET FROM THE EASTERLY MOST CORNER OF LOT 48, THENCE SOUTH 35 DEGREES 03'15" WEST 95.32 FEET, THENCE SOUTH 04 DEGREES 16'45" EAST 174.46 FEET, THENCE SOUTH 86 DEGREES WEST 108.28 FEET TO THE EASTERLY LINE OF LOT 25, THENCE NORTH 04 DEGREES 16' 45" WEST 33 FEET TO NORTHEAST CORNER OF LOT 25, THENCE SOUTH 86 DEGREES WEST 104 FEET TO SOUTHEAST CORNER OF LOT 31 OF SAID PLAT, THENCE NORTH ALONG THE EAST LINE OF LOT 31 162 FEET TO NORTHEAST CORNER OF LOT 31, THENCE NORHTEASTERLY ALONG THE SOUTHERLY RIGHT OF WAY LINE OF MARSH ROAD 219 FEET, THENCE SOUTH 71 DEGREES 22' EAST ALONG THE NOTHERLY LINE OF LOT 48 116.26 FEET TO THE POINT OF BEGINNING

to that of C-1, Commercial.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

\_\_\_\_\_  
Patricia Herring Jackson, Township Supervisor

\_\_\_\_\_  
Deborah Guthrie, Township Clerk

**CHARTER TOWNSHIP OF MERIDIAN  
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT  
5151 MARSH ROAD, OKEMOS, MI 48864  
PHONE: (517) 853-4560, FAX: (517) 853-4095**

**REZONING APPLICATION**

**Part I, II and III of this application must be completed. Failure to complete any portion of this form may result in the denial of your request.**

**Part I**

A. Owner/Applicant ~~Philip Smith~~ Tamara Noe  
Address of applicant ~~4473 Matinee Drive~~ 4660 Marsh Rd, Okemos  
Telephone: Work \_\_\_\_\_ Home 517 881-2513 48864  
Fax \_\_\_\_\_ Email marsh2022@gmail.com

If there are multiple owners, list names and addresses of each and indicate ownership interest. Attach additional sheets if necessary. If the applicant is not the current owner of the subject property, the applicant must provide a copy of a purchase agreement or instrument indicating the owner is aware of and in agreement with the requested action.

B. Applicant's Representative, Architect, Engineer or Planner responsible for request:  
Name / Contact Person Tamara Noe  
Address 9611 Retrieville Hwy, Faxon Rapids, MI 48827  
Telephone: Work \_\_\_\_\_ Home \_\_\_\_\_  
Fax \_\_\_\_\_ Email \_\_\_\_\_

C. Site address/location 4660 Marsh Rd, Okemos MI 48864  
Legal description (Attach additional sheets if necessary) \_\_\_\_\_  
Parcel number 21-428-002 Site acreage 1.05

D. Current zoning RC PO Requested zoning C2

E. The following support materials must be submitted with the application:

1. Nonrefundable fee.
2. Evidence of fee or other ownership of the subject property.
3. ~~A rezoning traffic study prepared~~ by a qualified traffic engineer based on the most current edition of the handbook entitled *Evaluating Traffic Impact Studies: A Recommended Practice for Michigan Communities*, published by the State Department of Transportation, is required for the following requests:
  - a. Rezoning when the proposed district would permit uses that could generate more than 100 additional directional trips during the peak hour than the principal uses permitted under the current zoning.
  - b. Rezoning having direct access to a principal or minor arterial street, unless the uses in the proposed zoning district would generate fewer peak hour trips than uses in the existing zoning district. already has  
(Information pertaining to the contents of the rezoning traffic study will be available in the Department of Community Planning and Development.)
4. Other information deemed necessary to evaluate the application as specified by the Director of Community Planning and Development.

Part II

REASONS FOR REZONING REQUEST

Respond only to the items which you intend to support with proof. Explain your position on the lines below, and attach supporting information to this form.

A. Reasons why the present zoning is unreasonable:

- 1) There is an error in the boundaries of the Zoning Map, specifically: \_\_\_\_\_
- 2) The conditions of the surrounding area have changed in the following respects: \_\_\_\_\_
- 3) The current zoning is inconsistent with the Township's Master Plan, explain: \_\_\_\_\_
- 4) The Township did not follow the procedures that are required by Michigan laws, when adopting the Zoning Ordinance, specifically: \_\_\_\_\_
- 5) The Township did not have a reasonable basis to support the current zoning classification at the time it was adopted; and the zoning has exempted the following legitimate uses from the area: \_\_\_\_\_
- 6) The current zoning restrictions on the use of the property do not further the health safety or general welfare of the public, explain: \_\_\_\_\_

B. Reasons why the requested zoning is appropriate:

- 1) Requested rezoning is consistent with the Township's Master Plan, explain: \_\_\_\_\_
- 2) Requested rezoning is compatible with other existing and proposed uses surrounding the site, specifically: *we are in operation and they are consistent with G*
- 3) Requested rezoning would not result in significant adverse impacts on the natural environment, explain: \_\_\_\_\_
- 4) Requested rezoning would not result in significant adverse impacts on traffic circulation, water and sewer systems, education, recreation or other public services, explain: \_\_\_\_\_
- 5) Requested rezoning addresses a proven community need, specifically: \_\_\_\_\_
- 6) Requested rezoning results in logical and orderly development in the Township, explain: \_\_\_\_\_
- 7) Requested rezoning will result in better use of Township land, resources and properties and therefore more efficient expenditure of Township funds for public improvements and services, explain: \_\_\_\_\_

Part III

I (we) hereby grant permission for members of the Charter Township of Meridian's Boards and/or Commissions, Township staff member(s) and the Township's representatives or experts the right to enter onto the above described property (or as described in the attached information) in my (our) absence for the purpose of gathering information including but not limited to the taking and the use of photographs.

Yes     No    (Please check one)

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate

Tamara Noe  
Signature of Applicant

10-16-23  
Date

Tamara Noe  
Type/Print Name

Fee: \$750

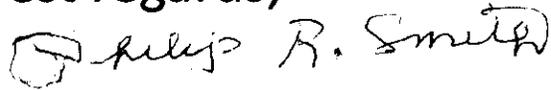
Received by/Date: 10/16/2023

October 16, 2023

To Whom It May Concern,

Tamara Noe is the Executive Director of Marsh Place. She has my permission to apply for a zoning change from RC to C2 with Meridian Township.

Best regards,

A handwritten signature in black ink that reads "Philip R. Smith". The signature is written in a cursive style with a circular flourish at the beginning.

Philip R. Smith  
(Owner)

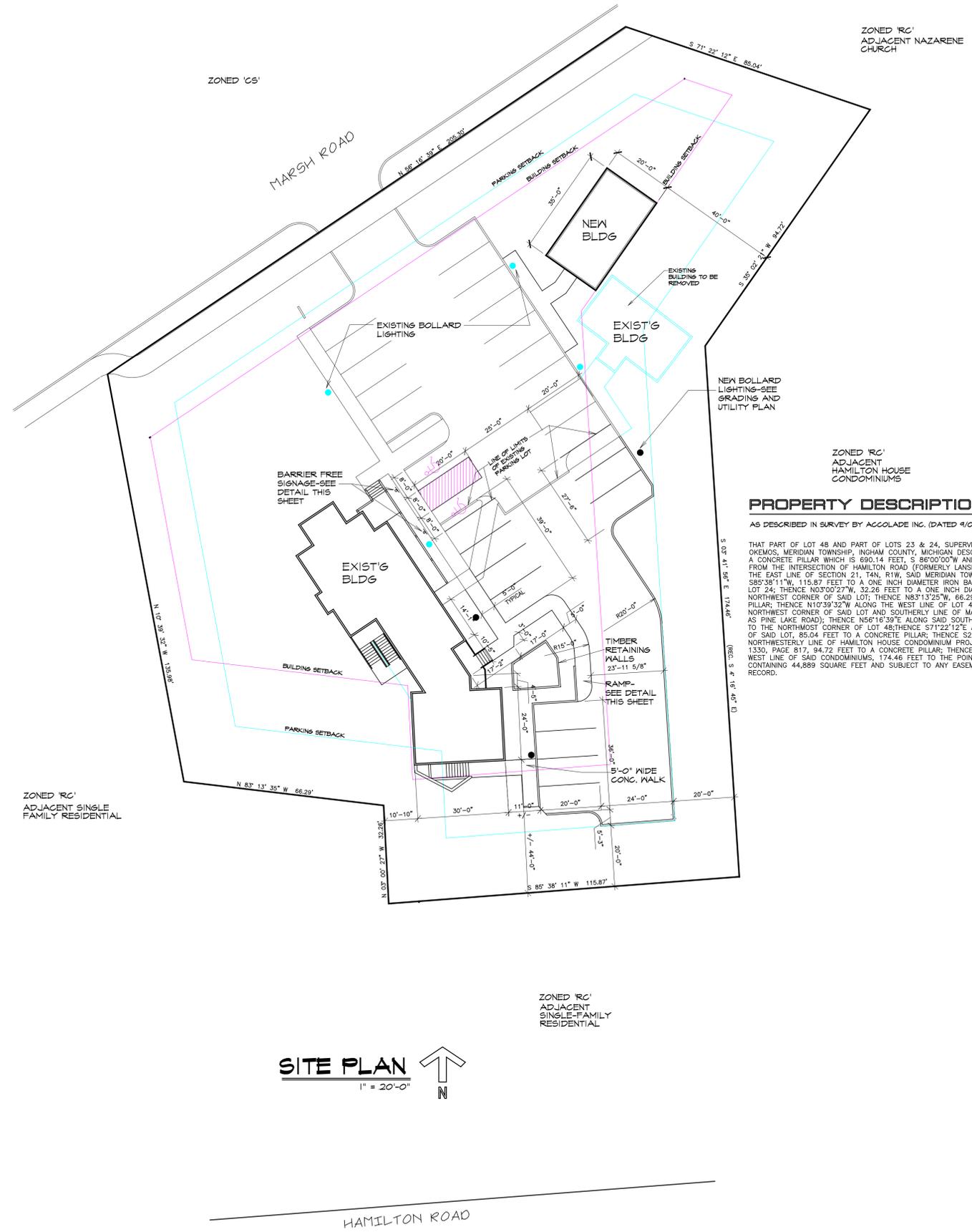


PROJECT MANAGER:  
RLP  
DRAWN BY:  
RLP

NEW CONSTRUCTION  
4660 MARSH RD  
OKEMOS, MERIDIAN TWP, MICHIGAN

23.014

AI.0





**To: Planning Commission**

**From: Brian Shorkey, AICP, Senior Planner**

**Date: December 8, 2023**

**Re: Rezoning #23034 (4660 Marsh), rezone one parcel at 4660 Marsh Road from PO (Professional Office) to C-2 (Commercial).**

---

Tamara Noe (Applicant) has requested the rezoning of her property at 4660 Marsh Road (Subject Property) in order to bring the zoning into compliance with the land uses at the Subject Property. The Subject Property is developed as a multiple-tenant commercial building, but it is zoned Professional Office (PO).

The Planning Commission held a public hearing for Rezoning #23034 at its November 13, 2023 regular meeting and the Planning Commission indicated that they supported the rezoning from PO to C-1, Commercial. No other major concerns were raised during the discussion of the request. No comments have been received from the public regarding this request.

At the public hearing, the Planning Commission discussed the difference in allowed uses between the C-1 and C-2 districts.

#### **C-1 (Commercial)**

Uses By Right: Banks, instructional centers, offices, personal service establishments, restaurants without drive-throughs, retail, health and fitness establishments.

Conditional Uses: Child care centers, adult care centers, small animal veterinary clinics

Special Uses: Drive-throughs, utility buildings, social institutions, gasoline stations without repair service or car wash facilities

#### **C-2 (Commercial)**

Uses By Right: Banks; instructional centers; churches; community centers; public service buildings; offices; personal service establishments; restaurants, including service of alcohol; retail; supermarkets; social clubs; theaters and auditoriums.

Conditional Uses: Bars and taverns, child care centers, adult care centers, small animal veterinary clinics

Special Uses: Funeral homes, hospitals, light manufacturing, open air businesses, parking lots, utility buildings, bus terminals, tattoo and body piercing, drive-throughs, hotels, enclosed climate controlled storage facilities, new automobile dealerships, outdoor recreation

#### **Planning Commission Options**

The Planning Commission may recommend approval or denial of the request, or it may recommend a different zoning designation than proposed by the applicant to the Township Board. A resolution to recommend approval of the request is attached to this memo.

**Rezoning #22010 (Township)**  
**Planning Commission (August 3, 2022)**  
**Page 2**

Staff would offer the following motion for the Planning Commission to consider during their review of the proposed rezoning request. Should the Planning Commission have additional reasons for supporting the recommendation, they can be added to the end of the motion.

**Move to adopt the resolution to recommend approval of Rezoning #23034 to rezone the Subject Property at 4660 Marsh Road from PO (Professional Office) to C-1 (Commercial), for the following reason:**

- The proposed rezoning brings the existing business building into land use conformance.

**Attachments**

1. Resolution recommending approval
2. Staff report and attached materials from the public hearing, dated November 13, 2023



**RESOLUTION TO RECOMMEND APPROVAL**

**Rezoning #23034  
4660 Marsh**

**RESOLUTION**

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 11th day of December, 2023, at 6:30 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

WHEREAS, Tamara Noe, the applicant, has requested the rezoning of an approximately 1.1-acre parcel located at 4660 Marsh Road from PO (Professional Office) to C-2 (Commercial); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its regular meeting on November 13, 2023; and

WHEREAS, the Planning Commission has the right to recommend a different zoning category than the requested one if they think it is more applicable; and

WHEREAS, the Planning Commission indicated support for rezoning the property from PO to C-1 (Commercial); and

WHEREAS, the applicant agreed with the C-1 designation; and

WHEREAS, the proposed rezoning brings the existing business building into zoning conformance; and

WHEREAS, approving the rezoning would allow the applicant to construct an additional business in her existing building.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Rezoning #23034 to rezone the subject property from PO (Professional Office) to C-1 (Commercial).

ADOPTED: YEAS:

NAYS:

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true

**Resolution to Recommend Approval**

**Rezoning #23034 (4660 Marsh)**

**Page 2**

and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 11th day of December, 2023.

---

Mark Blumer  
Planning Commission Chair



**To: Planning Commission**

**From: Brian Shorkey, AICP, Senior Planner**

**Date: November 13, 2023**

**Re: Rezoning #23034 (4660 Marsh), rezone one parcel at 4660 Marsh Road from PO (Professional Office) to C-2 (Commercial).**

---

Tamara Noe (Applicant) has requested the rezoning of her property at 4660 Marsh Road (Subject Property) in order to bring the zoning into compliance with the land uses at the Subject Property. The Subject Property is developed as a multiple-tenant commercial building, but it is zoned Professional Office (PO). The Applicant wishes to add another tenant to the building, which requires the building to be brought into zoning compliance. The requested C-2 zoning achieves this, although the Planning Commission may consider C-1 as well, which is not as intense as C-2.

The Subject Property was previously rezoned from RC (Multiple Family-Medium Density) to PO (Professional and Office) in November 2015. The current building includes several businesses, including a waxing studio, a massage therapist, an eyelash salon, and a social worker. The Applicant now wishes to add one more business, a one-chair hair salon. It has been determined that most of the uses, including the proposed hair salon, would be more appropriate under a Commercial zoning designation.

The Applicant applied for site plan approval for a new accessory building in April 2023. The Applicant has withdrawn that application. Staff brings it up because the site plan for that application is attached to this report. The proposed building on that plan is not going to be constructed and if the rezoning is approved, no new site plan will be required since the proposed business is going inside the existing building.

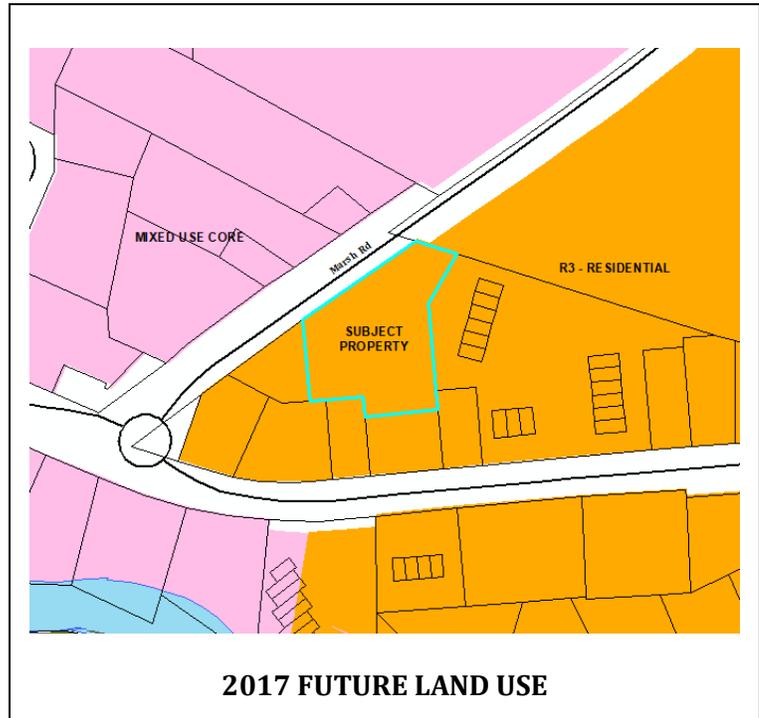
#### **Future Land Use**

The Future Land Use Map from the 2017 Master Plan designates the Subject Property in the R3 – 1.25-3.5 DU/A Future Land Use category. The surrounding properties to the west, south, and east are also designated as R3. R3 correlates with the RA, RB, and RX zoning districts. The properties to the west, across Marsh Road, are designated as Mixed Use Core.

Staff notes that the requested zoning does not comply with the Future Land Use. Staff is comfortable with the rezoning request as it brings an existing business into compliance. Staff also suggests not updating the Future Land Use map at this time, as it is still the vision for that corner to convert to single-family residential in the future.

**Zoning**

The requested C-2 zoning district requires a minimum of 100 feet of lot width and a minimum lot area of 4,000 square feet. The Subject Property is approximately 228 feet wide and meets the minimum lot width and size for the requested C-2 district. The Subject Property also meets the setback requirements for the C-2 district.



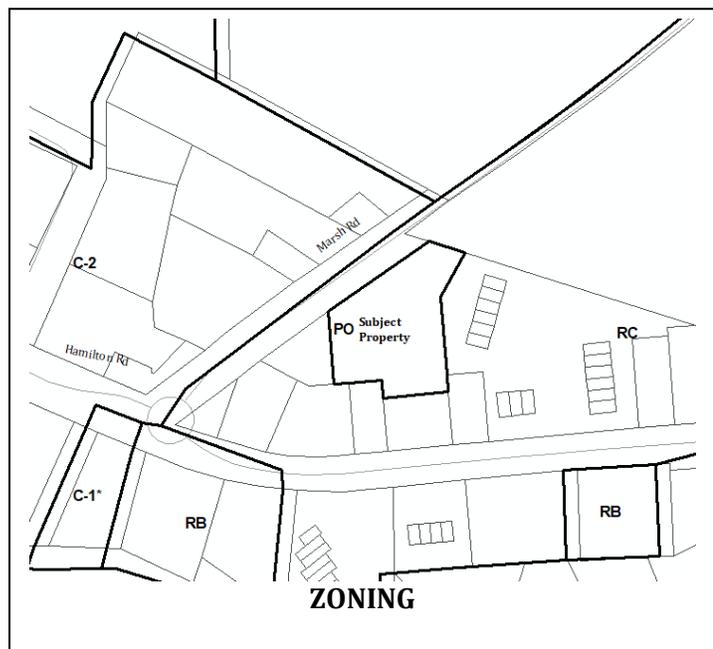
The Subject Property is surrounded on the west, south, and east by the former RC zoning designation. Generally, the property to the north, on the other side of Marsh Road, is zoned C-2.

**Physical Features**

The Subject Property is developed with a multiple-tenant business building. This is a non-conforming land use in the current PO zoning district but in conformance with the requested C-2 zoning district.

**Wetlands and Greenspace Plan**

The Township Wetland Map depicts no wetlands on the Subject Property. In addition, the Subject Property contains no floodplains. There is a paved Pathway running along the front of the property along Marsh Road. The Pathway will not be affected by the proposed rezoning. The Township Greenspace Plan does not show any preservation corridors.



**Streets & Traffic**

No change in the existing traffic pattern is expected from this rezoning as the businesses already exist. As noted, the Applicant wished to add an additional business. This is a proposed one chair hair salon. Minimal additional traffic is expected and adequate parking exists on the site.

**Utilities**

Municipal water and sanitary sewer serve the subject site.

**Planning Commission Options**

The Planning Commission may recommend approval or denial of the request, or it may recommend a different zoning designation than proposed by the applicant to the Township Board. A resolution will be provided at a future meeting. As previously noted, the Planning Commission may also consider whether the C-1 zoning district may be more appropriate for the site.

**Attachments**

1. Rezoning application from Tamara Noe, dated October 16, 2023.
2. Letter from Philip R. Smith, land owner, authorizing Ms. Noe to apply for the rezoning, dated October 16, 2023.
3. Site Plan, prepared by the Peabody Group, dated April 10, 2023.

CHARTER TOWNSHIP OF MERIDIAN  
REGULAR MEETING PLANNING COMMISSION  
5151 Marsh Road, Okemos MI 48864-1198  
517.853.4000, Township Hall Room  
MONDAY, December 11th, 2023, 6:30 pm

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners Richards, Scales, Snyder, Brooks, McConnell, McCurtis

ABSENT: Commissioner Shrewsbury

STAFF: Community Development Director Schmitt, Senior Planner Brian Shorkey

1. CALL MEETING TO ORDER  
Chair Blumer called the December 11, 2023 regular meeting for the Meridian Township Planning Commission to order at 6:30pm.

2. ROLL CALL  
Chair Blumer called the roll of the Board. Commissioner Shrewsbury and Commissioner McCurtis absent, all board members present.

3. PUBLIC REMARKS  
None

4. APPROVAL OF AGENDA  
**Commissioner Richards moved to approve the December 11, 2023 regular Planning Commission meeting agenda. Seconded by Vice-Chair Trezise.**

**VOICE VOTE YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Richards, Scales, Snyder, Brooks, McConnell**

**NAYS: None**

**Motion carried: 7-0**

5. APPROVAL OF MINUTES  
**Vice-Chair Trezise moved to approve the Minutes of the November 13, 2023 Planning Commission Regular Meeting as amended. Seconded by Commissioner Snyder.**

Commissioner Scales pointed out a correction in the November 13, 2023 minutes. Senior Planner Shorkey said that he would correct the minutes.

**VOICE VOTE YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Richards, Scales, Snyder, Brooks, McConnell**

**NAYS: None**

**Motion carried: 7-0**

6. COMMUNICATIONS

A. Williamston Township – Intent to Plan letter

Commissioner McCurtis arrived at 6:32 PM.

7. PUBLIC HEARINGS

A. REZ #23036 – 5681 Shaw Street, PO, Professional and Office, to RC, Multiple-Family Residential

Senior Planner Shorkey outlined his memo and described the application and the reasons for the rezoning request.

Vice-Chair Trezise asked that since it was surrounded by RN, would the RN zoning be more appropriate and allow the requested density. Senior Planner Shorkey checked the RN zoning and pointed out that the 14 units per acre are not allowed by right but by special use permit. Senior Planner Shorkey said that the RC zoning would allow the applicant to go straight to site plan while the RN zoning would still require a special use permit.

Commissioner McCurtis asked if the dental office would still be allowed if the rezoning was approved. Senior Planner Shorkey said that the plan was the remodel the existing building and that there was no dental office at this time. Chair Blumer asked if there was any current occupancy. Senior Planner Shorkey said no.

Commissioner McConnell asked Senior Planner Shorkey to discuss how the application relates to the Haslett PICA in the Master Plan. Senior Planner Shorkey showed the PICA area in the Master Plan and generally discussed it with the Planning Commission.

Commissioner Brooks asked about the approval process. Senior Planner Shorkey explained that after the rezoning, the applicant would be required to go through site plan review.

The Applicant, Roozbeh Dargazany, addressed the Planning Commission and discussed the history of the property and the reasons for his rezoning request. Vice-Chair Trezise asked if the applicant if he planned on changing the building. Mr. Dargazany said that they were not changing the exterior of the building.

Commissioner Scales asked how many tenants were in the building in the past. Senior Planner Shorkey said that the building had the capability to hold four tenants. Commissioner Richards asked if the parking had been looked at for the proposed development. Senior Planner Shorkey said that based on a preliminary review, there appeared to be enough parking spaces, but that the Ingham County Road Department would have to approve the parking during site plan review. Commissioner Richards asked about the presence of any single-family residence in the area. Chair Blumer said that multiple family residential on the property was not out of character for the area.

Commissioner Snyder asked for a clarification of the surrounding zoning. Senior Planner Shorkey described the area zoning. Commissioner McConnell asked to see more of the surrounding area on the overhead map and pointed out the presence of a nearby Township Pathway; this was a good spot to increase density to increase access to the Pathway.

Commissioner McConnell spoke about walkability and housing diversity and spoke in favor of the rezoning request. Commissioner Snyder agreed.

Chair Blumer called for a straw poll. After discussion, the Planning Commission unanimously indicated that they supported the application to rezone the subject property from PO, Professional Office, to RC, Multiple-Family.

8. UNFINISHED BUSINESS

A. REZ #23034 – 4660 Marsh Road, PO, Professional and Office, to C-2, Commercial

Senior Planner Shorkey outlined his memo and described the application for the rezoning. Senior Planner Shorkey pointed out the comparison between C-1 and C-2 in his memo and the resolution in the packet for the C-1 designation.

Commissioner Richards discussed the zoning history of the area and said that he believes that the commercial designation is appropriate along Marsh Road and supports the C-1. Chair Blumer pointed out that the rezoning would bring the existing uses into zoning compliance and would match the character of the area. Commissioner McConnell asked about drainage work on the property. Senior Planner Shorkey introduced the Applicant, Tamara Noe, who explained the project.

**Vice-Chair Trezise moved to approve the resolution to recommend approval of REZ #23034 to rezone the subject property from PO, Professional Office to C-1, Commercial. Seconded by Commissioner Richards.**

**VOICE VOTE      YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Richards, Scales, Snyder, Brooks, McConnell, McCurtis**

**NAYS: None**

**Motion carried: 8-0**

B. SUP #23035 – Elevation 4 Floodplain

Senior Planner Shorkey outlined his memo and described the application and the proposed project. Chair Blumer asked if this is subject to approval of the Drain Commissioner's office. Senior Planner Shorkey said that the Drain Commission is currently reviewing the site plan. Vice-Chair Trezise pointed out that EGLE also had to approve the site plan.

**Commissioner Richards moved to approve the resolution to approve SUP #23035. Seconded by Vice-Chair Trezise.**

**VOICE VOTE      YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Richards, Scales, Snyder, Brooks, McConnell, McCurtis**

**NAYS: None**

**Motion carried: 8-0**

C. 2023 Meridian Township Master Plan

Director Schmitt discussed the Master Plan and asked for a motion to recommend approval and move the Master Plan to the Board. Director Schmitt discussed the online format of the Master Plan and said that it is better for accessibility. Director Schmitt discussed the indigenous people language and said that the literature recommended reaching out the tribal leaders and recommended that the

Planning Commission recommend that the Township Board develop an acknowledgement for all Boards and Commissioners.

**Commissioner McConnell moved to recommend approval of the 2023 Meridian Township Master Plan and to forward it to the Board for final adoption. Seconded by Commissioner Scales.**

Director Schmitt commented about the good timing of the Master Plan approval. Vice-Chair Trezise complimented the Communication Department on the online presentation of the Master Plan. Commissioner Snyder thanked Staff for the further discussion of the Native American land acknowledgement. Commissioner Scales said that he appreciated the teamwork that moved the Mater Plan forward so quickly.

**VOICE VOTE            YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Richards, Scales, Snyder, Brooks, McConnell, McCurtis**

**NAYS: None**

**Motion carried: 8-0**

9. OTHER BUSINESS

A. 2024 Planning Commission Schedule – Reapproval

Director Schmitt described the slight changes to the schedule for 2024.

**Chair Blumer moved to approve the corrected resolution for the 2024 Planning Commission Meeting Schedule. Seconded by Commissioner McConnell.**

**VOICE VOTE            YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Richards, Scales, Snyder, Brooks, McConnell, McCurtis**

**NAYS: None**

**Motion carried: 8-0**

10. MASTER PLAN UPDATE

Director Schmitt informed the Planning Commission that now that the Master Plan had been forwarded to the Board, this agenda item would fall off.

11. REPORTS AND ANNOUNCEMENTS

A. Township Board Update

Director Schmitt updated the Planning Commission on Board activity; Review of Conservation District Ordinance; Review of Park Lake Road rezoning, moved to deny; Discussion about Community Senior Center; Approval of marijuana licensing standards, window open for applications in January. Director Schmitt said that this was Commissioner Richards last meeting and thanked Commissioner Richards for his service.

B. Liaison Reports

Vice-Chair Trezise said that he went to the ZBA meeting and said that they had one agenda item that they denied.

Chair Blumer said that he went to the DDA meeting and said that they discussed financial issues.

12. PROJECT UPDATES

A. Project Report

Senior Planner Shorkey said that there was no change to the last project report and it had been left out due to the size of the packet. Senior Planner Shorkey then discussed ways to reduce packet sizes in the future.

13. PUBLIC REMARKS

None

14. COMMISSIONER COMMENTS

Ms. Tamara Noe thanked the Planning Commission for their approval for her rezoning application.

Commissioner McConnell spoke about the newly opened MSU to Lake Lansing trail; it is already being well used and it is a scenic trail to ride.

Commissioner Scales thanked Commissioner Ricards for his service.

15. ADJOURNMENT

**Chair Blumer asked if there was anything else. Hearing nothing, Chair Blumer closed the meeting.**

Meeting adjourned at 7:18 pm.

CHARTER TOWNSHIP OF MERIDIAN  
REGULAR MEETING PLANNING COMMISSION 2023  
5151 Marsh Road, Okemos MI 48864-1198  
517.853.4000, Township Hall Room  
MONDAY, November 13th, 2023, 6:30 pm

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners Richards, Scales, Snyder, Brooks, Shrewsbury, McCurtis

ABSENT: Commissioner McConnell

STAFF: Community Development Director Schmitt, Senior Planner Brian Shorkey

1. CALL MEETING TO ORDER  
Chair Blumer called the November 13, 2023 regular meeting for the Meridian Township Planning Commission to order at 6:30pm.

2. ROLL CALL  
Chair Blumer called the roll of the Board. All board members present.

3. PUBLIC REMARKS  
None

4. APPROVAL OF AGENDA  
**Vice-Chair Trezise moved to approve the November 13, 2023 regular Planning Commission meeting agenda. Seconded by Commissioner McCurtis.**

**VOICE VOTE YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Richards, Scales, Snyder, Brooks, Shrewsbury, McCurtis**

**NAYS: None**

**Motion carried: 8-0**

5. APPROVAL OF MINUTES  
Commissioner Scales pointed out a correction in the October 25, 2023 minutes. Senior Planner Shorkey said that he would correct the minutes. Commissioner Shrewsbury pointed out a correction in the October 25, 2023 minutes.

**Vice-Chair Trezise moved to approve the Minutes of the October 25, 2023 Planning Commission Regular Meeting as amended. Seconded by Commissioner McCurtis.**

**VOICE VOTE YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Richards, Scales, Snyder, Brooks, Shrewsbury, McCurtis**

**NAYS: None**

**Motion carried: 8-0**

6. COMMUNICATIONS

A. None

7. PUBLIC HEARINGS

A. REZ #23034 – 4660 Marsh Road, PO, Professional and Office, to C-2, Commercial

Senior Planner Shorkey outlined his memo and described the application and the reasons for the rezoning request. Shorkey noted that although the application is for C-2, C-1 would work as well and that the Planning Commission had the authority to recommend either category. Senior Planner Shorkey discussed the difference between the C-1 and C-2 districts.

Chair Blumer asked if Staff intended to condense the commercial districts in the future. Senior Planner Shorkey said that language to that effect is in the Master Plan but that no work has been done. Commissioner Brooks asked Senior Planner Shorkey to show the zoning for the surrounding area and discussed the surrounding zoning and future land use map categories. Commissioner McCurtis asked about the character of the subject property and clarified that the entire parcel is under consideration for rezoning. Commissioner Scales discussed the businesses in the building and asked if this is a new hair salon. Senior Planner Shorkey said that it was and that it was the trigger for the rezoning. Commissioner Scales asked how Staff found out about the new salon. Senior Planner Shorkey said that the applicant had applied for a building permit. Commissioner Scales asked what Staff does when a business is found out of compliance. Director Schmitt said that normally a permit would be denied but that this was a borderline case.

Chair Blumer invited the applicant, Tamara Noe, to address the Commission. Ms. Noe introduced herself. Chair Blumer asked if Ms. Noe had received any complaints from neighbors about the businesses in the building. Ms. Noe said no. Chair Blumer asked Ms. Noe to describe the types of businesses in the building. Commissioner Scales asked for the name of the new hair salon.

Commissioner Richards asked Senior Planner Shorkey for any information before 2019 and asked when it went from residential to office zoning. Senior Planner Shorkey said November 2015. Commissioner Shrewsbury asked if the Planning Commission had been supportive of the change in 2015. Senior Planner Shorkey said that he didn't have that information but that it would be easy to check.

Commissioner Brooks asked for the zoning of the surrounding properties. Commissioner Richards asked if the application was for C-2 and asked if Staff was recommending C-2 or C-1. Staff said that no recommendation was being made but that C-1 would work and be less intense. Planning Commission and Staff discussed uses in the C-1 and C-2 zoning and the surrounding existing land uses.

Chair Blumer asked Staff if the request complies with the surrounding zoning and the Master Plan. Senior Planner Shorkey said pointed out that all of the property to the west was zoned C-2 but that the future land use designation is R3. Commissioner Brooks asked if the C-1 district would meet the needs of the applicant. Senior Planner Shorkey confirmed that it would. Commissioner Richards asked Ms. Noe if there was a specific reason that she asked for C-2 instead of C-1. Ms. Noe said that she was okay with either. Commissioner Shrewsbury discussed land uses allowed in the C-1 and C-2 land uses.

Commissioner Shrewsbury said that she was comfortable with the C-1 zoning. Chair Blumer asked if anyone in the public wanted to speak. Hearing none, Chair Blumer asked for a straw poll.

Commissioner McCurtis asked why the application was for C-2. Senior Planner Shorkey explained the application process. Commissioner Scales said that the Commission should consider the character of the area and asked if the Commission was being asked to change between C-1 and C-2. Discussion about zoning compliance about the land uses in the area.

Chair Blumer closed the public hearing and called for a straw poll. Commissioner Scales asked about the possibility of a bar in the C-1 district. Senior Planner Shorkey said that a bar would not be allowed because there is a 500-foot separation requirement from churches. The Planning Commission indicated that they unanimously supported recommending approval of the application to rezone the property from PO, Professional and Office, to C-1, Commercial.

Commissioner Shrewsbury said that she had asked for a hearing process to be included in the packet. Senior Planner Shorkey said that Staff was working with the Communications Department on that document and described the approval process for Ms. Noe.

#### B. SUP #23035 – Elevation 4 Floodplain

Senior Planner Shorkey outlined his memo and described the application for the floodplain crossing.

Commissioner McCurtis asked if the floodplain fill would result in any more water. Senior Planner Shorkey said no because the applicant is creating more capacity with their compensating cut. Commissioner Scales asked if the application complies with state law. Senior Planner Shorkey said that the application to the state was in the packet and that the applicant could speak about that further. Chair Blumer asked for the location of the compensating cut on the site plan.

Commissioner McCurtis clarified that the need for the cut is the Pathway. Chair Blumer invited the applicant to speak, represented by Allan Patrick of Kebs Inc. Commissioner Scales asked about the status of the state permits for the floodplain cut. Mr. Patrick said that the application packet had been sent to EGLE. Chair Blumer asked if the cut is adjacent to the floodplain, was it enlarging the floodplain. Mr. Patrick said yes. Commissioner Scales said that he did not have a problem with an application, especially since it is for a Pathway and that it is consistent with his understanding of the law. Chair Blumer said that it was a restricted area and that it would not have large effect.

Chair Blumer asked if there was any public comment on the application. Hearing none, Chair Blumer closed the public hearing.

Chair Blumer said that he agreed with Commissioner Scales and that it was a relatively small area.

Chair Blumer called for a straw poll. After discussion, the Planning Commission unanimously indicated that they supported the application to allow the Pathway to be built in a floodplain.

#### C. 2023 Meridian Township Master Plan

Director Schmitt outlined his memo and asked the Planning Commission to open the public hearing and defer conversation the Master Plan until later in the meeting.

Chair Blumer opened the public hearing. Commissioner Scales asked Director Schmitt to review the response of the Board. Director Schmitt said that the Board has not reviewed the draft Master Plan and was waiting for the Planning Commission's action. Chair Blumer noted the large number of comments from the public. Hearing no comment, Chair Blumer closed the public hearing.

#### 8. UNFINISHED BUSINESS

ZA #2023-06 – CV: Conservancy District Updates

Senior Planner Shorkey outlined his memo and described the application for the text amendment.

**Commissioner Shrewsbury moved to approve the resolution to recommend approval of ZA #2023-06. Seconded by Commissioner Brooks.**

Vice-Chair Trezise asked Senior Planner Shorkey if the amendment applied just to decks and not structures. Senior Planner Shorkey said that home improvements were included if the cut was less than ten cubic yards and that moving decks to allowed uses was necessary to keep them from being special use permits. Chair Blumer asked if there was a definition for what constituted a deck. Senior Planner Shorkey said that the zoning ordinance did not define it, but that it was defined in the Michigan Building Code. Commissioner Scales asked where the definition was tied in. Senior Planner Shorkey said that the application would apply after the deck was applied for during the building permit process.

**VOICE VOTE            YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners Richards, Scales, Snyder, Brooks, Shrewsbury, McCurtis**

**NAYS: None**

**Motion carried: 8-0**

9. OTHER BUSINESS

None

10. MASTER PLAN UPDATE

Director Schmitt reminded the Planning Commission that their November 13<sup>th</sup> meeting was the public hearing for the Master Plan and described the approval process. Director Schmitt asked the Planning Commission to read the draft Master Plan and prepare to make a final recommendation to the Board at the December meeting.

Commissioner Snyder asked about accessibility of the draft Master Plan. Director Schmitt said that he would discuss this with the Communication Department and the current format of the draft Master Plan was chosen for its accessibility. Commissioner Snyder asked if there could be an audio format for the document. Commissioner Snyder said that she had previously asked for a native land acknowledgement in the Master Plan. Director Schmitt said he would finalize the language and include it.

Commissioner Trezise said that it is not readily apparent how to access the draft Master Plan on the Township website. Director Schmitt said that he would discuss this with the Communication Department.

Chair Blumer noted the large number of public comments and that it was interesting how consistent the comments were. Chair Blumer asked if there was anyone who wanted to address the issue. Hearing none, Chair Blumer asked if there was anything else.

Commissioner Brooks complimented Staff for the work on the Master Plan. Commissioner Scales said that the Master Plan update process had gone more smoothly than in the past and thanked Staff for their assistance.

11. REPORTS AND ANNOUNCEMENTS

A. Township Board Update

Director Schmitt updated the Planning Commission on Board activity; framework for CIA TIF approved, RRC housing updates approved, expected to take up marijuana licensing standards, held a study session on status of senior center. Director Schmitt said that they Township had applied for the state's CDBG MSHDA housing grant for home rehabilitations and that more information would come in the future. Director Schmitt said that the Board recognized their volunteers of the year, Steve Thomas and Vice-Chair Trezise.

Commissioner Brooks asked if there had been a CIA meeting in the fall. Director Schmitt said one was coming up.

B. Liaison Reports

Chair Blumer said that he went to the DDA meeting; they did not have a quorum but the members in attendance heard a presentation from the Drain Commissioner's office.

Commissioner Scales said that he went to the EDC meeting and that he also attended the Board's study session on the senior center.

12. PROJECT UPDATES

A. Project Report

Senior Planner Shorkey pointed out the updated project report in the packet.

13. PUBLIC REMARKS

None

14. COMMISSIONER COMMENTS

Commissioner Brooks commented on a pothole behind the Drain Commissioners site on Marsh Road and asked if Staff had any update. Director Schmitt said that Staff would reach out again.

15. ADJOURNMENT

**Chair Blumer asked for a motion to adjourn. Motion by Commissioner Richards to adjourn, unanimously approved.**

Meeting adjourned at 7:45 pm.



**To:** Township Board

**From:** Timothy R. Schmitt, AICP  
Director of Community Planning and Development

**Date:** January 3, 2024

**Re:** 2023 Master Plan Update

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The Planning Commission and Staff are pleased to present a Draft Master Plan update for the Township Board’s review and final adoption. Under Michigan enabling legislation, the Planning Commission is the adopting body of a Master Plan, unless the elected body takes that approval over. A previous Township Board elected to utilize that provision and make the Meridian Township Board the final adopting body of the Master Plan in the Township.

The Master Plan was last reviewed starting in early 2016, resulting in a major overhaul that was adopted by the Board on November 21, 2017. Since that time, the Covid19 pandemic had a major impact on development across the country for a period of around 18 months, right in the middle of the implementation timeframe for the plan. Therefore, after discussion with the Planning Commission, it was determined that the 2023 review of the Master Plan would be an **update** to the Plan, rather than a wholesale rebuild.

With the help of the Communications Department, the 2023 Master Plan update is entirely a digital document, located here: <https://www.flipsnack.com/homtv214life/2023-meridian-township-master-plan/full-view.html> Given that Staff has never utilized a printed version of the 2017 Master Plan and to our knowledge, very few were actually printed, we determined a digital plan would work well for the Community. Additionally, this is the format that Communications has utilized for a number of Township documents and it is far more accessible than a traditional pdf document.

Rather than go page by of the plan, Staff would like to highlight the main updates, outside of the format change, since the 2017 plan.

- **Goals and Objectives** – Staff recommended reducing the topline Goals from 7 to 5 and make the underlying objectives actionable and trackable. There were a number of items in the 2017 plan that should simply be standard practice, not a goal in the main long term planning document. Additionally, there were a number of items that came up in the public input or from the Planning Commission that were very specific or didn’t fall under one of the five topline goals. These items were included as Implementation Ideas so they can be worked on in the future. Many of the existing goals and objectives are still incorporated into the proposed update.
- **Future Land Use map** – The Future Land Use (FLU) map did not see a large number of changes. Given the pandemic’s effect on development, only minor changes were looked at in very specific areas, with input from the public. Three of the changes are technical in nature, to align the current use of the property with the future land use map. The remaining changes, which are more extensive, are as follows:
  - o The Meridian Mall has been designated as a Potential Intensity Change Area (PICA), so that further study of the area can be done in anticipation of potential redevelopment in the future.

- The vacant land to the east of the existing Copper Creek development was redesignated to be consistent with Copper Creek and the existing developments surrounding it. Given that stub streets have been installed to the property already, maintaining the density in the area makes sense.
- The northern 1/3 of the Faith Lutheran Church property at 4515 Dobie Road is vacant and the church has previously attempted to rezone it to match the multi-family development on Chief Okemos Circle. The rezoning was denied, largely due to it not being in compliance with the Master Plan. The FLU would be changed to designate this area as multiple family, consistent with the property to the north and allowing the church to eventually sell that portion of land for development. The Church is specifically requesting this change.
- The driving range on Grand River at Powell Road is currently designated Rural Residential, despite being a commercial use and located on busiest street in the Township. The new FLU would designate the property as commercial, which would allow for potential redevelopment, either as straight commercial or as a mixed-use gateway project to the Community.
- **Urban Service Boundary** – The final major change in the 2023 Update are the proposed changes to the Urban Service Boundary (USB). Staff recommended, and the Planning Commission approved, two changes to the USB.
  - At the far northern end, on Green Road, the current USB cuts through the middle of two parcels. Staff recommended either including or excluding them, making the map cleaner. At the Planning Commission’s request, we reached out to both property owners and the proposed changes represent the property owner’s desires.
  - The main change is to the boundary on Powell Road. The current USB includes some properties on the east side of Powell Road inside the USB, while others are left out. The current plan also has an exception built in for any property in that area that was previously a part of a Special Assessment District. The current plan does not include the already developed frontage on Grand River Avenue inside of the boundary. Lastly, utilities and stub streets are available to serve a number of these properties already. All of these factors led Staff to recommend a new boundary which would run along the eastern property lines of each of the properties on the east side of Powell Road. This is a much more ‘firm’ and defensible boundary that the current one, while recognizing the development pressure along Powell Road.

The plan also includes two new planning initiatives that Staff will implement over the coming years. First, we developed a rudimentary build out analysis for the purposes of discussion during the Planning Commission’s review, trying to outline roughly how much residential development remains in the community, based on the current situation. This was well received by the Planning Commission and Staff intends to further refine this analysis and to add the vacant commercially zoned properties into the mix as well. This will help us as we begin to transition in earnest to a community more focused on redevelopment. Secondly, given the high-profile nature of the PICAs in the Township, Staff intends on working with the Planning Commission to create Small Area Plans for each of the PICAs, which will be used for both planning and marketing purposes.

The Planning Commission unanimously recommended approval of the plan to the Township Board at their December 11, 2023 meeting. Staff looks forward to discussing the Master Plan update with the Township Board, with an eye towards adoption early in 2024.



**To: Board Members**  
**From: Michael R. Hamel, Fire Chief**  
**Date: January 4, 2024**  
**Re: Fire Services Agreement – Alaiedon Township**

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Attached for review and approval is a renewal agreement between Delhi Township and Meridian Township to continue providing fire and rescue services to a portion of Alaiedon Township. The following is included in the renewal agreement:

- 3-year agreement January 1, 2024 through December 31, 2026
- Monthly standby fee will be \$1866.33
- Fire run charge will remain \$900 for the life of the contract
- Additional charges after the first hour will remain \$600 for the life of the contract
- Command Car category for incidents that do not require fire or rescue apparatus will remain at \$90 per hour for the life of the contract

The following motion is proposed for Board consideration:

**MOVE TO APPROVE THE AGREEMENT BETWEEN DELHI CHARTER TOWNSHIP AND MERIDIAN CHARTER TOWNSHIP FOR FIRE AND RESCUE SERVICES WITHIN ALAIEDON TOWNSHIP AND AUTHORIZE THE TOWNSHIP MANAGER AND FIRE CHIEF TO SIGN THE AGREEMENT.**



**MEMORANDUM OF UNDERSTANDING  
DELHI CHARTER TOWNSHIP AND MERIDIAN TOWNSHIP  
FOR FIRE SERVICES WITHIN  
ALAIEDON TOWNSHIP**

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MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT made and entered into as of the 1st day of January 2024, by and between the Charter Township of Delhi, whose address is 2074 Aurelius Road, Holt, Michigan 48842 (hereinafter referred to as "Delhi") and Meridian Charter Township, whose address is 5151 Marsh Road, Okemos, Michigan 48864 (hereinafter referred to as "Meridian").

The Charter Township of Delhi provides contract fire protection to Alaiedon Township and, in order to provide the best delivery of services, Meridian hereby agrees to provide mutual aid fire response and services to Delhi within Alaiedon Township per the following policy.

**1. Fire Protection and Rescue Service.** All fire and rescue calls dispatched by Ingham County 911 Center in Alaiedon Township for properties located along and north of Sandhill Road, including I-96 from College Road to Meridian Road, all of Stillman Road, and all streets and roads north of I-96 will be served by Meridian. Meridian will make available for such purpose all equipment and personnel available at said time, consistent with prudent reserves for fire protection and rescue needs elsewhere. Equipment utilization and staffing shall be within the sole discretion of authorized Meridian Charter Township officers. On I-96, response will be provided to only those calls wherein fire or extrication is needed. This agreement shall not include any ambulance or EMS service within the boundaries of Alaiedon Township.

**2. Compensation.** Compensation to Meridian for each category of service shall be paid by Delhi as follows:

**2A. Standby and Administrative Fee.** An annual standby and administrative fee shall be paid by Delhi to Meridian during the term of this Agreement in the amount of Twenty Two Thousand Three Hundred Ninety Six dollars and no cents (\$22,396.00) Payment shall be made in equal monthly installments of One Thousand Eight Hundred Sixty Six Dollars 33/100 cents (\$1,866.33), commencing on the first day of January 2024 and continuing on the first day of each month thereafter through the end of the term of this agreement. This annual fee may be modified in the following manner based on the annual contract price between Delhi and Alaiedon Township.

A party proposing to modify this annual fee may do so by giving the other written notice of such, and such modified annual fee becomes the new annual fee, unless within 60 days after receipt of such notice, the other party objects in writing to such a modified fee.

If not objected to, the modified fee shall be the new annual fee 60 days after the initial notice and shall be paid in monthly installments over the remaining term of the agreement, unless the parties agree otherwise. The modified annual fee and monthly

payments shall be noted in an attached Exhibit A to the agreement, but the failure to attach or update Exhibit A shall not mean that the fee has not been modified.

**B. Fire Run Charge.**

1. **All Fire and Rescue Calls: 2024-2027** \$900.00
2. **All Additional Hours after the 1<sup>st</sup> hour:** \$600 per hour for each hour after the initial hour. Hours will be measured from time of alarm until all units and personnel have completed all tasks associated with the call. Additional hours shall be measured in quarter hour increments.
3. **Cancelled Calls:** Calls which are cancelled prior to any unit leaving the station will not be charged.
4. **Command Car:** \$90.00 per hour for incidents that do not require traditional fire and rescue apparatus. There are times that an incident arises that requires only the use of a command car type vehicle. Examples include burn complaint checks, CO alarms and other good intent type calls.

**C. Reporting / Invoicing Required**

1. **Reports:** Copies of NFIRS Incident reports for all incidents which Meridian covers within Alaiedon Township during any month will be provided to Delhi no later than the 5th of the following month. Reports will include the name, address and phone number of those persons who received the fire and/or rescue service.
2. **Invoice:** An invoice will be provided to Delhi along with the NFIRS copies. Invoices will indicate date, time, address, total hours, and total fee due for each call.

Payment for fire services rendered pursuant to subparagraphs B and C above shall be made within sixty (60) days of billing.

**3. Employee Protection.** Meridian shall maintain all required insurance coverage pertaining to its firefighting personnel and equipment, which coverage shall be in the same amount and equally applicable to losses which may be incurred while providing firefighting services to Alaiedon Township required herein.

**4. Non-Discrimination.** The parties agree that neither shall discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, sexual orientation, gender identity or marital status. Breach of this covenant may be regarded as a material breach of this contract which allows the non-discriminatory party to immediately terminate this agreement.

5. **Term.** This agreement shall commence at 12:01 a.m. on January 1, 2024 and shall continue until midnight December 31, 2027. This agreement may be renewed, extended or modified upon the mutual consent of both parties in the event of renewal, the then-current annual standby and administrative fee under paragraph 2A shall continue for another year.

5A. Notwithstanding anything in this paragraph to the contrary, either party to this agreement may terminate it upon 60-days' written notice to the other.

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date above first written

**THE CHARTER TOWNSHIP OF MERIDIAN**

By: \_\_\_\_\_  
**Frank Walsh**  
Its: **Township Manager**

By: \_\_\_\_\_  
**Michael Hamel**  
Its: **Fire Chief**

And.

**THE CHARTER TOWNSHIP OF DELHI**

By: \_\_\_\_\_  
**Tracy LC Miller**  
Its: **Manager**

By: \_\_\_\_\_  
**Brian J. Ball**  
Its: **Fire Chief**