



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD – REGULAR MEETING  
January 7, 2025 6:00 PM

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1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
  - A. Introduction of New Police Officers- Abbey Gordon
  - B. Police Department Promotions
  - C. Senior/Community Center
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. INTERIM TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
  - A. Communications
  - B. Minutes-
    - (1) December 17, 2024 Regular Township Board Meeting
    - (2) December 17, 2024 Closed Session
    - (3) March 5, 2024 Closed Session
    - (4) March 17, 2024 Closed Session
    - (5) April 16, 2024 Closed Session
    - (6) May 9, 2024 Closed Session
    - (7) May 21, 2024 Closed Session
  - C. Bills
  - D. Resolution Commemorating Martin Luther King Day
  - E. Supervisor Pro-Tem Appointment
  - F. Board and Commission Appointments
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS
12. ACTION ITEMS
  - A. Text Amendment 2024-19-RN-Village of Nemoka Update-Final Adoption
  - B. I Heart Mac N Cheese Class C Liquor License
  - C. Ordinance 2025-02-Youth Commission Establishment-Introduction
  - D. Board 2025 Goals
  - E. Township Manager Contract
13. BOARD DISCUSSION ITEMS
  - A. El Camino Liquor License
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

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All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Interim Township Manager Tim Schmitt, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

Providing a safe and welcoming, sustainable, prime community.

A PRIME COMMUNITY  
meridian.mi.us



9.A

**CONSENT AGENDA  
BOARD  
COMMUNICATIONS**

**From:** [REDACTED]  
**To:** [REDACTED] [Board](#)  
**Subject:** Re: meeting last night  
**Date:** Wednesday, December 18, 2024 3:48:16 PM

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Good Afternoon Roger,

Thank you for your email message.

I certainly appreciate your willingness to come to our meetings and offer your perspective. Our democracy functions best when we are represented by those who hear from the people they represent.

With regard to your specific concern that you raised during public comment yesterday, the Board discusses and debates the issues on our agenda in the meetings, in line with the Open Meetings Act. We happen to agree frequently, which is not surprising as we share many of the same values; values that our constituents share as well having placed all of us here together. However, that is not to say that we do not disagree from time to time. In my two years on the Board, I am pleased to say that we have been able to disagree respectfully and move on to the next issue of the day.

Case in point: the Youth Commission that we discussed last night. I believe some of the Board members came into the meeting with concerns over its viability and its mission. Through careful discussion and debate, asking questions of staff, one of the prospective members, and hearing information from other communities who have incorporated a Youth Commission in their municipalities, we addressed the concerns and I believe we are on our way to creating the commission early next year. It may not have felt like an argument, but that's because we come ready to work with one another and with an open mind. We discuss in good faith rather than digging ideological trenches we are unwilling to vacate.

I hope that answers your question!

Please feel free to contact me if I may be of further assistance!

Sincerely,

**Scott Hendrickson**  
Supervisor, Meridian Township  
[hendrickson@meridian.mi.us](mailto:hendrickson@meridian.mi.us)

5151 Marsh Road | Okemos, MI 48864



A Prime Community

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**From:** Roger Taylor <[REDACTED]>

**Sent:** Wednesday, December 18, 2024 1:13 PM

**To:** Board <Board@meridian.mi.us>

**Subject:** meeting last night

Hello all ,  
Hope this finds you well .  
Is there any thoughts about the issue- I brought up .  
TY for time  
with repect  
Roger Taylor

Sent from my iPhone

**From:** [REDACTED]  
**To:** [Board](#)  
**Subject:** Fwd: Okemos Michigan City Rating Page | PeopleForBikes 2024 City Ratings  
**Date:** Thursday, December 19, 2024 1:30:52 PM  
**Attachments:** [WebPage.pdf](#)

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Begin forwarded message:

**From:** Charles Kotz <[REDACTED]>  
**Subject:** Okemos Michigan City Rating Page | PeopleForBikes 2024 City Ratings  
**Date:** December 19, 2024 at 1:27:03 PM EST  
**To:** board@meridian.mi.us

Dear Board:

I am enclosing for your review the 2024 City Ratings, regarding bicycle viability, as a safe means of transportation. Sadly, Meridian Township, (Okemos), has been given a score of 25, which is below most other Michigan municipalities and cities.

I continue to be amazed at the lack of interest this Board has shown, in changing road infrastructure to promote safe bicycling in the Township. I cringe whenever I see a brave soul riding a bike in the Township, with the knowledge that they are risking their life on our streets. Please don't let your kids attempt to ride their bicycle to school, or anywhere in the Township!

Mt. Hope will not have protected bike lanes, despite the road "diet". Central Park Drive has no marked bike lanes. Hamilton Road is dangerous, and should be avoided. The Lake Lansing to MSU trail is a great concept, but it is difficult to access, due to having to cross Okemos Road at one end, and Grand River Avenue at the other end, with no provisions for safe crossing. This basically makes the trail an island, with no safe access. Again, don't let your kids decide to take off on their own to ride this trail...

Please make a plan for safe bicycling *within* the Township. **This should be a goal for 2025.**

Sincerely,

Charles Kotz

<https://cityratings.peopleforbikes.org/cities/okemos-mi>

# Okemos

Michigan, United States

**Size: Small City**

**Region: Midwest**

1250

Overall City Ranking Out of 2579 cities (52nd percentile)

307

Rank in Midwest Region

## Network Score

Average Network Score for all cities in 2024 was 28.

### See Detailed Network Score

Access to parts of the city where residents live.

Access to jobs and schools.

Access to places that serve basic needs, like hospitals and grocery stores.

Access to recreational amenities like parks and trails.

Access to major shopping centers.

Access to major transit hubs.

This interactive map shows high-stress and low-stress areas for bicycling in Okemos. If you'd like to see interactive versions of this map with additional

street-level data, explore [PeopleForBikes' BNA tool](#).

**Improve Your City**

## **The Best Ways to Fund Bike Infrastructure**

PeopleForBikes Senior Director for Infrastructure Dave Snyder will discuss how local and state funding for bike projects is essential to take advantage of an unprecedented amount of federal funding that often requires a local match.

## **How Complete Streets Can Transform Your Community**

PeopleForBikes' Legislative Strategies Guide features the best, real-world examples of policy changes being adopted in communities across the U.S. to create more great places to ride bikes.

# **Advancing Bike Infrastructure Through Climate Legislation**

Bicycles are a crucial component in the fight against climate change, offering a sustainable solution to reduce vehicle miles traveled (VMT) and greenhouse gas (GHG) emissions.

**From:** [REDACTED]  
**To:** [REDACTED] [Board](#)  
**Cc:**  
**Subject:** RE: Input on civics project involving donations  
**Date:** Friday, December 20, 2024 12:21:41 PM

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Kate and Kalli,

Thank you for your interest in learning more on civic issues and how it relates to taking action for the civic good.. You ask several very good questions. The best person to answer these for Meridian Township is Katie Love, who directs our Meridian Cares program <https://www.meridian.mi.us/community/get-involved/meridian-cares>. Katie manages both the donations and the distribution of the charitable gifts to Meridian Township residents. I have asked her to respond to your email.

Thank you again for your interest in local government and best of luck to you both on your project.

**Phil Deschaine**

Meridian Township Treasurer



[deschaine@meridian.mi.us](mailto:deschaine@meridian.mi.us)

O: 517.853.4144 | M 517.410.0061  
5151 Marsh Road | Okemos, MI 48864

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**From:** Katherine Petersburg <[REDACTED]>  
**Sent:** Thursday, December 19, 2024 3:01 PM  
**To:** Board <Board@meridian.mi.us>  
**Subject:** Input on civics project involving donations

Some people who received this message don't often get email from [REDACTED]

Dear Meridian township board,

I am a student at Williamston High School. In my Civics class, we're learning how to take action on civic issues. We decided to observe how services and donations vary during the Christmas season and how we might effectively attract more services or donations. We are currently working on what it would take to increase these services and donations

in order to create a healthier and happier community. Currently, we are focusing on Giving Machines which are machines set up during the holiday that you can donate through and 100% of the donation goes to the charity of your choice. We have a few questions involving the process of expanding donation services and attracting donations that we're hoping you can answer:

Would it be possible to implement giving machines in our area and if so what regulations need to be followed?

If not possible what other ways can we effectively promote people to give back still?

Do you believe it would be worth it to implement giving machines even though they are only here for the Christmas season?

What could inspire or motivate people to donate to those in need?

Thank you in advance for any information you can help with. I look forward to hearing from you.

Regards, Kate Petersburg and Kalli Stump

*STATEMENT OF CONFIDENTIALITY: This is a transmission from Williamston Community Schools and the information contained is intended only for the person or entity to which it is addressed. If you are not the addressee, please note that any disclosure, copying, distribution, or use of the contents of this message is prohibited.*

5575 Marsh Rd  
Haslett, MI 48840

December 18, 2024

Meridian Township Board  
5151 Marsh Rd  
Okemos, MI 48846

Dear Board of Meridian Township:

Good evening! I'm a senior student-athlete at Haslett High School, and it has come to my attention that in Meridian Township, we don't have an official community sports complex. We do have a couple athletic centers such as Court One and the MAC, however it is very expensive and extremely hard for club sports to book private practice court times for many teams at a time. I appreciate all the positive efforts you have made in our community so far, and I think a sports facility would be a great improvement for student athletes and members of the community.

This topic is very important for many students who participate in club sports outside of school that have to drive hours to get to their practices. In addition to paying for the expensive season, gear, hotels/plane rides for tournaments, etc, the athletes and their families have to spend even more on gas and food for the commute to practice multiple times a week. This could be easily fixed by building a bigger sports complex in a more convenient location. In the years past, my volleyball club team has struggled to find a good location for their twelve teams to practice in. We've had to bounce from Court One, to the MAC, to Okemos Public Schools gyms. This brought the cost up tremendously, and it was difficult to schedule times.

One struggle for high school sports is not being able to schedule gym time for off season workouts and practices. For example, during basketball season, it is extremely difficult to find open practice times because both gyms are always being used by all five teams during their season. By building this community athletic center, it would help both the athletic directors and sport teams in scheduling gym time.

This could also be a solution for the middle schoolers that have nowhere to go/hangout after school. Most of them tend to walk over to the library, but there's been many complaints of them hanging out there. This would give them a place to go after school that would be more kid-friendly. Some of these kids would improve their health and well-being if they were able to burn off some steam on a basketball court/some other type of physical activity.

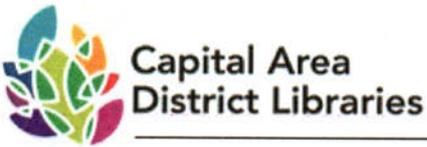
A couple Meridian Township representatives came to our school and were talking about potentially building a senior center for only 65 years old or older. According to a population count in 2019, there were approximately 43,916 people in Meridian Township. 21.3% were under the age of 18, while only 16.5% were over the age of 65. I think having a community athletic center that's more directed for the younger community members would be way more beneficial than a new senior center.

In conclusion, this building would help both members of the community and high school athletes in many different ways. I appreciate the time you've spent reading this proposal, and hope you take this into consideration.

Sincerely,

A handwritten signature in cursive script that reads "Lilah DuBose". The letters are fluid and connected, with a prominent loop at the end of the last name.

Lilah DuBose



401 S. Capitol Avenue  
Lansing, MI 48933  
517.367.6300  
FAX 517.374.1068  
[www.cadl.org](http://www.cadl.org)

Jenny Marr  
Executive Director  
Capital Area District Libraries (CADL)  
401 S. Capitol Ave  
Lansing, MI 48933  
517-367-0813  
[marrj@cadl.org](mailto:marrj@cadl.org)

December 13, 2024

Dear Community Leaders,

As we reflect on the past year, I am excited to share updates from Capital Area District Libraries and outline our plans for the coming months. This has been a year of transition as I stepped into the role of Executive Director. While we were unable to conduct our usual annual report tour to the municipalities during the late spring and early summer, we are planning visits this winter to reconnect and provide updates.

The full 2023 Community Impact Report (annual report) is currently available on our website, and print copies of the local section for your municipality are included. Looking ahead, we anticipate completing the 2024 report by February and will begin scheduling visits for brief presentations between February and April 2025. During these visits, we also plan to share updates on CADL's 2025 strategic planning process, which will commence early in the new year.

We are excited about the opportunity to meet with all of you and discuss how CADL continues to serve and support our communities. Please feel free to reach out if you have any questions or specific topics you would like us to address during our visit.

Thank you for your continued partnership and support. We look forward to connecting with you soon!

Sincerely,

A handwritten signature in blue ink that reads "Jenny Marr".

Jenny Marr  
Executive Director  
Capital Area District Libraries



## CADL Meridian



HEAD LIBRARIAN  
Thomas Moore

### 2023 By the Numbers

MERIDIAN TOWNSHIP

Circulation: 586,496

Circulation per Capita: 13

Value of Items Checked Out: \$11,729,920.00

Millage Revenue: \$3,110,581.00

**Value above Millage: \$8,619,339.00**

### CADL Meridian Libraries in the Community

We take pride in being a part of our community and participated in over 200 community events in 2023. We visited preschools and daycares for storytimes, gave presentations at Senior Living Facilities, promoted the Student Success Initiative and Summer Reading Challenge at the schools, hosted school groups and summer camps in the library.

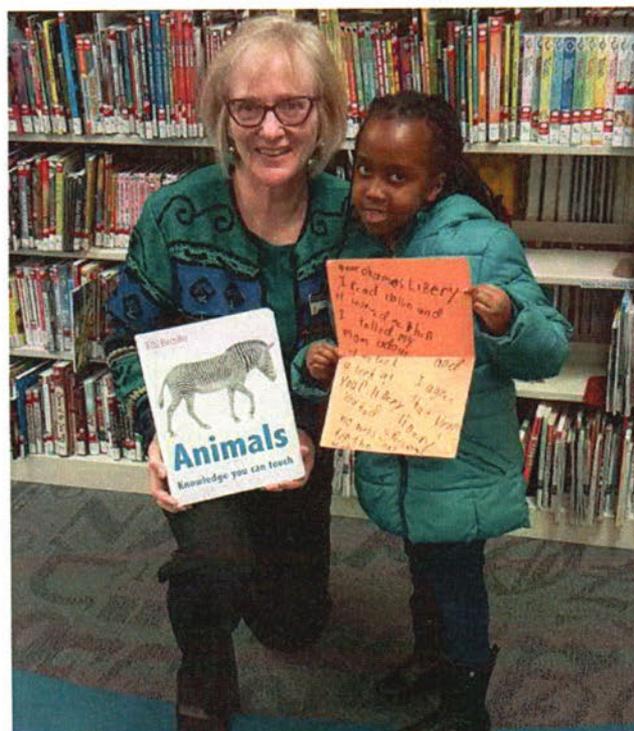
We attended larger school and community events like Science Nights, Multi-Cultural Nights, Block Parties, Meridian's Pride Event, Meridian Heritage Festival, and Wednesday Farmers Markets.

We took our services to the community with a PopUp Library—checking out books, offering engaging crafts, registering people for library cards, and we made our way into the neighborhoods with PopUp StoryWalks that were displayed around the community throughout the summer.

At CADL Meridian we take pride in being a part of the community outside our walls.



Friends of CADL Haslett pose in the Friends run bookstore, The Bookend.



A young CADL Okemos member was inspired to donate a braille book to the CADL Okemos collection after becoming inspired by a biography she read.

#### NOTE OF THANKS

We love being a part of Meridian Township! Thank you to all the people and organizations who supported the library in 2023, including: our two incredible Friends of the Library organizations at the Haslett and Okemos Libraries; the staff at Meridian Township for allowing us to be a part of our community events and maintaining the grounds and building at the Okemos Library; Haslett Beautification Association for partnering to keep the outside of the library beautiful and welcoming; Meridian Senior Center, Friends of Historic Meridian, Grange Acres, Brookdale Senior Living, Edgewood Early Childhood Center, Little Lambs Preschool, and both Haslett and Okemos Public Schools. Finally, a big thank you to the Spartan Chinese School for your incredible support of our Lunar New Year Celebrations.



Head of Meridian Libraries, Thomas Moore engages with young members at a member meetup event.

**"The work you and the people around you do is powerful. I hope you never lose sight of that fact. You are heroes, and the champions of a better world."**

- CADL Member (Haslett)

## Championing Literacy

We championed the importance of early literacy through our storytimes and popular Summer and Winter Reading Challenges. In 2023 the Meridian Libraries had hosted 241 storytimes with 6,500 attendees. Literacy and reading is at the heart of what the library is about Books and reading are not all we do at the library, but they are a big part of it. Each year our libraries are the community champion for reading and literacy checking out an incredible 334,000 items. Beyond simply providing access, we champion early literacy through our fun and engaging storytimes for babies, toddlers, and preschoolers where we modeled the 5 early literacy skills of sing, talk, read, write, play. We host 6 monthly book groups to encourage people to think about and discuss what they are reading. We encourage and reward reading all year long during our popular Summer and Winter Reading Challenges which saw over 2,500 readers enrolled, and smaller celebrations like March is Reading Month and Banned Book Week.



CADL members enjoy a spring break dino hunt at CADL Haslett.

## Creativity and Community Spaces

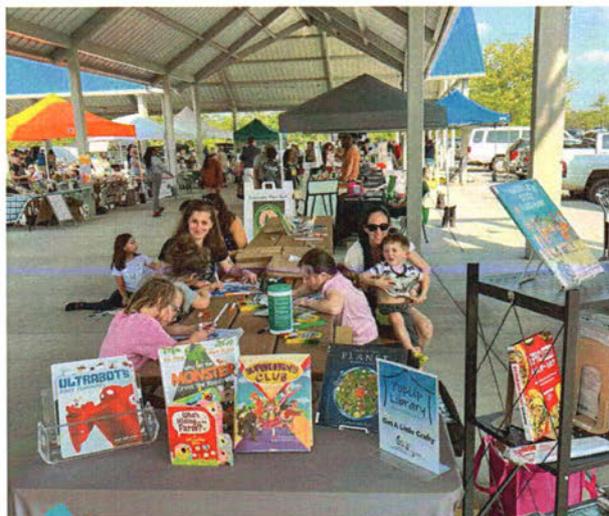
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CADL members enjoy pumpkin painting at CADL Haslett.

## Celebrating Diversity

Our libraries are welcoming places where we strive to create a safe and welcoming place for everyone in our community. We celebrate our differences and diversity by highlighting parts of our collection that reflect the diversity we see in our community and by celebrating everyone's Freedom to Read. Our Okemos Branch is home to one of the best used World Language collections in CADL featuring books and films in Spanish, Korean, Japanese, Chinese, Arabic, Tamil, Telugu, and Hindi.



Community members explore a CADL Meridian popup library at the Meridian Township Farmers Market.



A young CADL Okemos member enjoys a haul from a Diwali event.

**“I am so touched by the event yesterday. That was the best event we have put on to date, and it will remain in my heart forever. I am so grateful.”**

- Author presenting at CADL Okemos



**FOR IMMEDIATE RELEASE**  
**December 17, 2024**

**CONTACT:** Scott Hendrickson, Township Supervisor  
517.853.4250 | [hendrickson@meridian.mi.us](mailto:hendrickson@meridian.mi.us)

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**Timothy H. Dempsey Selected to Serve as Meridian Township Manager**  
*Board Appoints Dempsey in Unanimous Vote at December 17 Meeting*



**Meridian Township, MI** – At the December 17 Meridian Township Board meeting, the Board appointed Timothy H. Dempsey to the position of Township Manager.

“With decades of experience in municipal management, Tim Dempsey is uniquely well-qualified to be Meridian Township’s next Manager,” said Meridian Township Supervisor Scott Hendrickson. “Tim’s economic development background, personnel management, and fiscal prudence leave us confident that he is the best person to lead our Township forward. We feel that Tim will cultivate an amazing environment for staff and residents alike to live, work, and play.”

Dempsey brings twenty years of experience in local government to the Township, particularly in Greater Lansing. Dempsey dedicated fifteen years of his career to planning and development in the City of East Lansing, where he served as Deputy City Manager and Director of Planning, Building, and Development. Most recently, Dempsey has held leadership positions at Public Sector Consultants and Saginaw Future Inc.

Outside of Dempsey’s employment, he is an active member of the Michigan Economic Developers Association and International Economic Development Council. Tim previously served as a lecturer in Michigan State University’s Department of Geography and has volunteered for several organizations in the Lansing and Saginaw areas, including Saginaw Rescue Mission, Meals on Wheels, and MSU Alternative Spring Breaks.

Dempsey holds a bachelor’s degree in geography from the State University of New York at Geneseo and a master’s degree in geography, with concentrations in urban planning and retail site location, from Miami University.

“I am honored and humbled to be selected for the Meridian Township Manager position,” said Dempsey. “I look forward to working with the Township Board, staff, residents, and business owners

**MORE**

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.



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[meridian.mi.us](http://meridian.mi.us)



**FOR IMMEDIATE RELEASE**  
**December 17, 2024**

**CONTACT:** Scott Hendrickson, Township Supervisor  
517.853.4250 | [hendrickson@meridian.mi.us](mailto:hendrickson@meridian.mi.us)

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to maintain and enhance the Township's high level of public service and quality of life. My wife and I are also excited about returning to the area and calling Meridian Township home."

Meridian Township began its search for a Township Manager in April 2024. Following a nationwide search, three finalists were chosen in November, and interviews were conducted on December 3. Throughout the process, the Board invited feedback from staff, volunteers, and residents. Amy Cell Talent assisted in recruiting candidates and evaluating applicants on criteria defined by the Township Board, which included leadership, financial stewardship, and collaboration.

Following Dempsey's selection as Township Manager, Meridian Township will craft and negotiate a contract with him for approval at a later Board meeting. Once a contract is approved, Interim Township Manager Tim Schmitt will support Dempsey's transition into his new role.

"The Township Board wishes to extend our sincerest gratitude to Tim Schmitt for his efforts as our Interim Township Manager over the last nine months," said Supervisor Hendrickson. "Tim stepped up during a very challenging transition and helped us to continue the smooth operations of the Township, pass a balanced budget, and advance our key initiatives without missing a beat. We have been fortunate to have him as our Interim Manager and hope that he will continue to be a key player on our team for years to come."

Questions about Meridian Township's search for its Township Manager can be directed to Township Supervisor Scott Hendrickson at [hendrickson@meridian.mi.us](mailto:hendrickson@meridian.mi.us).

###

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**FOR IMMEDIATE RELEASE**  
**December 23, 2024**

**CONTACT:** Timothy R. Schmitt, Interim Township Manager  
517.853.4254 | [schmitt@meridian.mi.us](mailto:schmitt@meridian.mi.us)

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### **Meridian Township Offices to Close Early Due to Inclement Weather**

*Business Hours will Resume at 8:00 am on Thursday, December 26*

**Meridian Township, MI** – Meridian Township will close its offices, including the Municipal Building and Service Center, today, December 23, at 3:00 pm due to inclement weather and the potential for dangerous driving conditions.

The Meridian Township Municipal Building and Service Center will reopen at 8:00 am on Thursday, December 26.

The National Weather Service in Grand Rapids issued a winter weather advisory for Ingham County from 7:00 am to 7:00 pm today, December 23. Mixed precipitation is expected, with snow accumulations up to one inch and ice accumulations around a light glaze.

Residents are encouraged to limit travel during the winter weather advisory to reduce the risk of vehicle accidents and assist with ongoing salting efforts.

###

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**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**

**LEGAL AD NOTICE: Variance Request 25-01  
Grand Reserve**

**WEDNESDAY, January 15, 2025**

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**CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE  
Variance Request 25-01  
5691 & 5707 & Unaddressed Property on School Street  
Public Hearing**

Notice is hereby given that the Zoning Board of Appeals of the Charter Township of Meridian will hold a public hearing on Wednesday, January 15, 2025 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 (phone 517.853.4560) to hear all persons interested in a variance request from Playmakers Inc. The applicant is proposing to extend the existing off-street and delivery area on a subject site consisting of three properties on School Street, including 5691 and 5707 School Street. The subject site is zoned C-2, Commercial.

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Zoning Board of Appeals, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to [chapman@meridian.mi.us](mailto:chapman@meridian.mi.us), or at the public hearing.

**Publish:** City Pulse  
December 25, 2024

**Angela Demas  
Township Clerk**

**1 Affidavit, please**



**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**

**LEGAL AD NOTICE: Text Amendment #2024-09**

**RN, Village of Nemoka District Updates**

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**CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE**

**Zoning Amendment #2024-09 (RN, Village of Nemoka District Updates)**

The Township Board at its regular meeting on December 17, 2024 approved for introduction and subsequent adoption Ordinance 2024-09, an Ordinance amending the code of the charter Township of Meridian, Ingham County at Chapter 86, Zoning, Section 86-377, RN, Village of Nemoka Mixed Residential District to update the standards therein.

A complete copy of the amendment may be viewed at the Community Planning and Development office, 5151 Marsh Road, Okemos, Michigan 48864-1198 (phone 517-853-4560), between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

**Publish:** City Pulse  
Thursday, January 2, 2025

**Angela Demas**  
Township Clerk

1 Affidavit, please



CHARTER TOWNSHIP OF MERIDIAN

2025 BOARDS AND COMMISSIONS SCHEDULE SUMMARY

<p style="text-align: center;"><b>Township Board</b> <b><u>6:00 pm – Town Hall Room</u></b></p> <p>January 7, 21                      July 8, 22 February 4, 18                    August 7, 19 March 4, 18                        September 2, 16 April 1, 15                         October 7, 21 May 8, 20                         November 6, 18 June 3, 17                         December 2, 16</p>	<p style="text-align: center;"><b>Park Commission</b> <b><u>4:30 pm – Service Center</u></b></p> <p>January 14                         July 8 February 11                        August 12 March 11                          October 14 April 8                              November 18 June 10</p> <p style="text-align: center;"><b><u>4:30 pm -Town Hall Room</u></b></p> <p>May 13                              September 9</p>
<p style="text-align: center;"><b>Board of Review</b></p> <p>March 4, 10:00 am – Organizational Meeting <b><u>Appeals Meetings</u></b> March 10 2:00 pm - 5:00 pm &amp; 6:00 pm - 9:00 pm March 11 9:00 am - 12:00 pm &amp; 1:00 pm - 4:00 pm March 12 9:00 am – 12:00 pm <b><u>Correction of Clerical Errors &amp; Mutual Mistakes of Fact – 10:00 am</u></b> July 15                                December 9</p>	<p style="text-align: center;"><b>Brownfield Redevelopment Authority</b> <b><u>9:00 am – Town Hall Room</u></b></p> <p>January 9                          July 10 February 13                        August 14 March 13                          September 11 April 10                            October 9 May 8                                November 13 June 12                              December 11</p>
<p style="text-align: center;"><b>Community Resources Commission</b> <b><u>6:00 pm – Admin. Conference Room</u></b></p> <p>January 8                          July 9 February 19                        August 13 March 12                          September 10 April 9                              October 8 May 14                               November 12 June 11                              December 10</p>	<p style="text-align: center;"><b>Corridor Improvement Authority</b> <b><u>6:00 pm – Central Fire Station</u></b></p> <p>January 15                         July 16 February 19                        August 20 March 20                          September 17 April 16                            October 15 May 21                              November 19 June 18                              December 17</p>
<p style="text-align: center;"><b>Downtown Development Authority</b> <b><u>7:30 am – Town Hall Room</u></b></p> <p>January 6                          July 7 February 3                         August 4 March 3                             September 8 April 7                              October 6 May 5                                November 3 June 2                                December 1</p>	<p style="text-align: center;"><b>Economic Development Corporation</b> <b><u>7:30 am – Town Hall Room</u></b></p> <p>January 9                          July 10 February 6                         August 7 March 6                            September 4 April 3                              October 3 May 1                                November 6 June 5                                December 4</p>
<p style="text-align: center;"><b>Environmental Commission</b> <b><u>7:00 pm – Town Hall Room</u></b></p> <p>January 8                          July 2 February 5                         August 6 March 5                             September 3 April 2                              October 1 May 7                                November 5 June 4                                December 3</p>	<p style="text-align: center;"><b>Land Preservation</b> <b><u>6:00 pm – Service Center</u></b></p> <p>January 8                          August 13 March 12                          September 10 April 9                              October 8 June 12                              November 12</p>
<p style="text-align: center;"><b>Planning Commission</b> <b><u>6:30 pm – Town Hall Room</u></b></p> <p>January 13, 27                      July 14, 28 February 10, 24                    August 11, 25 March 10, 24                        September 8, 22 April 14, 28                        October 13, 27 May 12                                November 17 June 9, 23                         December 15</p>	<p style="text-align: center;"><b>Zoning Board of Appeals</b> <b><u>6:30 pm – Town Hall Room</u></b></p> <p>January 15                         July 16 February 19                        August 20 March 19                          September 17 April 16                            October 15 May 21                              November 19 June 18                              December 17</p>
<p style="text-align: center;"><b>Communications Commission</b> <b><u>6:00 pm – Town Hall Room</u></b></p> <p>January 22                         March 26 June 25                              September 24 December 17</p>	<p style="text-align: center;"><b>Joint meetings</b> <b><u>6:00 pm – Town Hall Room</u></b></p> <p style="text-align: center;"><b>Boards and Commissions</b></p> <p>February 11 <b>Board, Local Government, and Schools</b> April 29</p>

\*\* This calendar reflects scheduled meetings as of the first of the year, 2025. Please note, meetings may be added/canceled throughout the month with appropriate notice. For an up-to-date calendar, visit [www.meridian.mi.us](http://www.meridian.mi.us).  
Prepared by the Meridian Township Clerk's Office, Angela Demas, Township Clerk,  
5151 Marsh Road, Okemos, MI 48864 | 517.853.4300





9.B

**CONSENT AGENDA  
PROPOSED BOARD MINUTES**

**PROPOSED MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of December 17, 2024 as submitted. (1)**

**ALTERNATE MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of December 17, 2024 with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN  
REGULAR MEETING TOWNSHIP BOARD **-DRAFT-**  
5151 Marsh Road, Okemos MI 48864-1198  
517.853.4000, Township Hall Room  
TUESDAY, DECEMBER 17, 2024, 6:00PM

PRESENT: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Wilson, Trustee Trezise and Trustee Sundland

ABSENT: None

STAFF: Interim Manager Schmitt, Deputy Clerk Gordon, Police Chief Grillo, Chief Hamel, Deputy Manager Opsommer, Fire Marshal Millerov, Director Gebes, Neighborhoods and Economic Development Director Clark

1. CALL MEETING TO ORDER

Supervisor Hendrickson called the December 17, 2024, Regular Township Board meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Hendrickson led the Pledge of Allegiance.

3. ROLL CALL

Deputy Clerk Gordon called the roll of the Board.

Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Wilson, Trustee Sundland and Trustee Trezise present at 6:02 pm.

4. PRESENTATION

a. Introduction of New Police Officers- Sara Hanson and Taylor Berman

Chief Grillo introduced Officer Sara Hanson and Officer Taylor Berman.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Hendrickson opened comments from the public at 6:07 pm.

Curt Armbruster, Township resident, spoke in opposition of the East Reynolds Street paving.

Rod Arnst, Township resident, spoke in opposition of the East Reynolds Street paving.

Mike Christie, Township resident, spoke in opposition of the East Reynolds Street paving.

Supervisor Hendrickson closed comments from the public at 6:16 pm.

6. INTERIM TOWNSHIP MANAGER REPORT

- The first of two fire trucks should be delivered next week.
- The Harris Nature Center dedicated the new Log Jam structure last week. The next structure to be completed is the Hawk's Nest, with fundraising currently underway.
- Deer management program has culled 132 deer as of Monday which is on track with past years. The cull will continue through January 15<sup>th</sup> and then the Police Department will assist as needed. MDNR has authorized up to 300 deer.
- One police officer will be sworn in on January 6, 2025, along with two police promotions. This will bring the Police Department to 40 sworn officers.
- Senior Community Center Task Force continues to meet and information will be provided to the Board in January.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Wilson attended Santas First Responders party. The Rotary Club delivered 100 holiday baskets to Grange Acres.

Clerk Demas congratulated the new officers and thanked Chief Grillo for the officer swearing in, attended the Log Jam ribbon cutting ceremony at Harrison Nature Center, went to the Christmas in the Village event, and supported Friends of Okemos Library Book Sale last weekend.

Treasurer Deschaine attended Harris Nature Center Log Jam ribbon cutting and announced that the Township offices will be open 8pm to 5pm December 23, 26, 27, and 30 for people who want to come in and pay their taxes.

Supervisor Hendrickson spoke about the senior community center task force meeting, noting that cost is being discussed.

8. APPROVAL OF AGENDA

**Trustee Trezise moved to approve the Agenda. Supported by Trustee Wilson**

**VOICE VOTE: YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Wilson, Trustee Sundland and Trustee Trezise**

**NAYS: NONE**

**Motion carried: 7-0**

9. CONSENT AGENDA

Supervisor Hendrickson listed the items on the Consent Agenda and noted that he noticed two misspellings on items 9.B(3) and 9.D which he asked to be corrected.

**Trustee Wilson moved to approve the Consent Agenda with spelling corrections. Supported by Clerk Demas.**

**ROLL CALL VOTE: YEAS: Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Sundland, Trustee Trezise, Trustee Wilson, and Supervisor Hendrickson**

**NAYS: NONE**

**Motion carried: 7-0**

10. QUESTIONS FOR THE ATTORNEY

NONE

11. HEARINGS

NONE

12. ACTION ITEMS

A. Township Manager Interview/Hiring

Supervisor Hendrickson gave background information on the process of the search and process for finding a new Manager.

Treasurer Deschaine explained how he came to his choice.

Trustee Wilson explained how she came to her choice.

Clerk Demas explained how she came to her choice.

Trustee Lentz explained how he came to his choice

Trustee Sundland explained how she came to her choice.

Trustee Trezise explained how he came to his choice.

Supervisor Hendrickson explained how he came to his choice.

**Treasurer Deschaine moved to offer Tim Dempsey the position of Township Manager for the Charter Township of Meridian. Supported by Trustee Wilson.**

**ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustee Lentz, Trustee Sundland, Trustee Trezise, Trustee Wilson, Supervisor Hendrickson, and Clerk Demas**

**NAYS: NONE**

**Motion carried: 7-0**

**Trustee Trezise moved to authorize the Supervisor to negotiate the Manager's contract with the assistance of Legal Council and the Human Resources Director on behalf of the Board. Supported by Trustee Wilson.**

**ROLL CALL VOTE: YEAS: Trustee Lentz, Trustee Sundland, Trustee Trezise, Trustee Wilson, Supervisor Hendrickson, Clerk Demas, and Treasurer Deschaine**

**NAYS: NONE**

**Motion carried: 7-0**

B. Text Amendment 2024-19-RN-Village of Nemoka Update-Introduction

Interim Manager Schmitt outlined the work that has been done to date.

Trustee Trezise asked if it will place any properties into non-conforming use. Interim Manager Schmitt clarified that it will not.

**Trustee Trezise moved to adopt the resolution approving for introduction Text Amendment #2024-09 to amend the Code of Ordinances of the Charter Township of Meridian at Section 86-377 to update the standards for the RN, Village of Nemoka zoning district. Supported by Trustee Wilson.**

**ROLL CALL VOTE: YEAS: Trustee Sundland, Trustee Trezise, Trustee Wilson, Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, and Trustee Lentz**

**NAYS: NONE**

**Motion carried: 7-0**

C. 4th Quarter Budget Amendments

Interim Manager Schmitt gave an overview of the Amendments being requested. He stated that there were two changes uncovered today that needed to be incorporated. The first change is that line item 101-700.701-821.000 needs to be increased by \$10,270 for the second payment for the community survey. The second change is that line item 101-170.270-825.000 will not change because of a late item that is in the budget and should not be taken out.

Trustee Trezise noted that revenue went up and there is a surplus of funds. Interim Manager Schmitt gave some information about the trim operations across Township departments.

Treasurer Deschaine expressed concern that interest rates were likely to drop. Interim Manager Schmitt indicated that the 2025 budget does not rely upon high interest rates.

**Trustee Trezise moved to approve the 2024 Fourth Quarter Budget Amendments, with two changes from what is presented in the packet, increasing by \$10,270 line item 101-700.701-821.000 to pay for the final bill on the community survey, and not changing line item 101-170.270-825.000 resulting in a projected fund balance at December 31, 2024 of \$11,366,254. Seconded by Trustee Wilson**

**ROLL CALL VOTE: YEAS: Trustee Trezise, Trustee Wilson, Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, and Trustee Sundland**

**NAYS: NONE**

**Motion carried: 7-0**

Supervisor Hendrickson called for a 5-minute recess at 6:54 PM. The meeting resumed at 7:01 pm.

### 13. BOARD DISCUSSION ITEMS

#### A. Fire Code Update

Fire Marshal Tavis Millerov gave background information on the Fire Code updates.

Trustee Lentz asked how many communities have updated to the Code and if there are additional resources available for municipalities that update their Code. Fire Marshal Millerov indicated that he isn't sure about local communities, but it is standard for fire departments to update as the International Code is updated. Updating allows newer technologies as the Building Code gets updated.

Trustee Trezise asked for more details about how this Code works with the Building Code. Fire Marshal Millerov stated that the Fire Code builds off of the Building Code to require a more precise standard.

Supervisor Hendrickson asked if it would be more appropriate to adopt an Ordinance that states that the Township will automatically update to the International Code to avoid the need to update the Code every three years. Interim Manager Schmitt came to the podium to explain that legally the Township is not permitted to do that, and the Township is permitted to opt out of certain sections and those can change.

#### B. I Heart Mac N Cheese Class C Liquor License

Director Clark spoke about the Class C Liquor License process and ordinance criteria.

Trustee Wilson noted that this license, if approved, would be very near to a quarter of the other licenses that have been issued in the Township and that she is concerned that it is not being issued in any of the designated PICA areas. Director Clark indicated that until the most recent update, diversifying the licenses geographically had not been addressed. Treasurer Deschaine concurred.

Trustee Trezise noted that in addition to other Trustee's concerns, the applicant's business model seems to be mainly carry out which does not seem to be compatible with a Class C liquor license.

Clerk Demas noted that other locations within the same franchise as the applicant's business operate without liquor licenses and it does not seem to be necessary that the applicant needs a liquor license to operate their business. Director Clark concurred.

Supervisor Hendrickson stated that he concurred with the other Trustees and advised that the Board proceed with caution.

Trustee Wilson asked if the applicant had other options for acquiring a liquor license. Director Clark indicated that there are other options available.

#### C. Youth Commission Establishment

Director Clark outlined the process for establishing a Commission. Suchir Nagisetty gave information about the reasons for establishing a Youth Commission.

Trustee Lentz, noting that Mr. Nagisetty is a Senior at Okemos High school, asked if he had spoken with students from Haslett High School students. Mr. Nagisetty stated that he has spoken with a few students and, while he hasn't spoken with many, they think it is a good idea.

Treasurer Deschaine asked if the students' other activities could present an obstacle to the commission's success, stating his concern that interest may wane after only a few years. Mr. Nagisetty didn't think it would be an issue so long as meeting times could be flexible throughout the school year. Treasurer Deschaine asked what the result of the Commission would be in a year or two years' time. Mr. Nagisetty replied that the goal would be to get youth involved in local government and be available to speak to the Board

Clerk Demas indicated her support for a Youth Commission, stating that this helps to create an environment where youth can be heard. She asked if it would be possible to provide course credit or another incentive to encourage students to be involved. Mr. Nagisetty indicated that he is open to the idea of an incentive.

Trustee Trezise asked for more details about what the Commission will do and the issues it will address, acknowledging that some of those details may not be available until the Commission has met. Mr. Nagisetty stated that he thinks a Youth Commission would be most involved in addressing environmental concerns, participating in service tasks for parks, driving mental health initiatives, and supporting community and cultural events. He thinks that there would be crossover between other existing service clubs within the schools.

Trustee Lentz indicated his support for a Youth Commission.

Trustee Wilson stated that the description sounds like the vision for this Commission is community action. Mr. Nagisetty concurred, stating that he expects that it will branch out into different ideas from there. Trustee Wilson suggested that it would be beneficial for individuals to interact with Board Members and staff to learn more about how local government works. She asked if Youth Commission members would be attending other Commission meetings to share Youth Commission ideas. Mr. Nagisetty indicated that would be the case.

Treasurer Deschaine asked if other communities have Youth Commissions. Director Clark gave details about how other Youth Advisory Commissions around the state operate.

Supervisor Hendrickson indicated his support for a Youth Commission and put forth ideas for things a Youth Commission might accomplish for the Township. He also stated that if interest wanes, the Commission can be dissolved. He asked how this would impact staff. Interim Manager Schmitt indicated that it would either be under the Manager's purview or housed within Community Planning & Development.

Trustee Trezise recommended there be a liaison to this Commission.

Supervisor Hendrickson recommended the meeting calendar based on the academic calendar. Trustee Trezise added that it is important to have continuity.

Clerk Demas asked how parental consent would be handled. Director Clark indicated that there would be a modified application for public service to accommodate a parental consent component.

D. Supervisor Pro-Tem Appointment

Supervisor Hendrickson spoke regarding his choice to have Trustee Wilson. Treasurer Deschaine and Trustee Lentz spoke in favor of Trustee Wilson.

E. Board 2025 Goals

Interim Manager Schmitt outlined the work staff has done to create the goals they would like the Board to focus upon.

Clerk Demas asked if there could be more focus on citizen outreach. Treasurer Deschaine indicated that he thinks citizen outreach is implicit in the functions of government and doesn't think listening sessions need to be included as part of the goals statements.

Treasurer Deschaine stated that he thinks the goals list is too long and asked for it to be reduced to five. Supervisor Hendrickson concurred and offered a suggestion for making list shorter and changing the wording to combine the third and sixth goals into one. Trustees Wilson, Trezise, and Lentz concurred.

Clerk Demas asked that the first goal be more direction oriented by including the current focus on personnel policy. Trustee Wilson explained that the goals usually do not include that level of detail, instead relying upon staff to communicate with the Board the ways in which they plan to meet the goal. Supervisor Hendrickson clarified that the board sets the goals and staff brings action items to the Board to show how they will achieve the goal, that this discussion is to inform the intent of the goals.

Supervisor Hendrickson noted that the use of the acronym "PICA" might be confusing and suggested rewording that would eliminate the need for the acronym. Trustee Trezise concurred and suggested naming the four PICAs directly in the goal. Trustee Lentz, and Treasurer Deschaine concurred.

Treasurer Deschaine asked that more detail be added to the infrastructure goal to indicate that it is limited to Township Public Works infrastructure essential to the community. Trustee Wilson noted that this goal was to be combined with the third goal. Supervisor Hendrickson concurred, adding that if infrastructure were to fail, the Township would repair in regardless of its age.

14. COMMENTS FROM THE PUBLIC

Supervisor Hendrickson opened public comments at 8:13 pm

Roger Taylor congratulated the board on being re-elected and asked how the Board handles disagreements.

Paul Hamby, I Heart Mac and Cheese owner, offered to answer questions from the board regarding his license application.

Tim Schmitt thanked the board

Chief Hamel thanked Interim Manager Schmitt

Supervisor Hendrickson closed public comments at 8:19 pm

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Clerk Demas commended Interim Manager Schmitt for the work he has done as Interim Manager. She expressed that she appreciates public comment. She noted the importance of discussions which happen during open meetings and expressed the danger of suggesting the Board makes decisions outside of open meetings.

Treasurer Deschaine also thanked Interim Manager Schmitt for his service as Interim Manager.

Trustee Lentz thanked fellow Board Members and Interim Manager Schmitt for helping him as a new Board Member.

Supervisor Hendrickson also thanked Interim Manager Schmitt and thanked staff for their work through the transition time.

16. CLOSED SESSION

At 8:24 pm the Board entered closed session

**Trustee Lentz moved to enter closed session to discuss trial or settlement strategy regarding the Ingham County Circuit Court case Meridian Township v West Shore Inc, with legal counsel, pursuant to Sections 8(e) and 8(h) of the OMA. Supported by Clerk Demas**

**ROLL CALL VOTE: YEAS: Trustee Wilson, Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Sundland, and Trustee Trezise**

**NAYS: NONE**

**Motion carried: 7-0**

The Board returned to open session at 9:33 pm

17. ADJOURNMENT

**Trustee Trezise moved to adjourn. Seconded by Trustee Lentz**

**VOICE VOTE YEAS: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson**

**NAYS: NONE**

**Motion carried: 7-0**

**The meeting adjourned at 9:33 pm**

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Scott Hendrickson  
Township Supervisor

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Angela Demas  
Township Clerk



To: Board Members  
From: Tim Schmitt, Interim Township Manager  
Date: January 2, 2025

Charter Township of Meridian  
Board Meeting  
1/7/2025

MOVED THAT THE TOWNSHIP BOARD APPROVE THE TOWNSHIP  
INVOICES/EXPENSES AS FOLLOWS:

COMMON CASH	\$	251,866.62
PUBLIC WORKS	\$	436,726.38
TRUST & AGENCY	\$	41,927.54
	TOTAL CHECKS:	\$ 730,520.54
CREDIT CARD TRANSACTIONS		
12/12/2024 to 12/31/2024	\$	25,114.44
	TOTAL PURCHASES:	<u>\$ 755,634.98</u>
ACH PAYMENTS	\$	<u>2,096,954.71</u>

Vendor Name	Description	Amount	Check #
1. A T & T	DEC 5 2024 - JAN 4 2025 INTERNET F3	149.00	113721
	DEC 7 2024 - JAN 6 2025 - INTERNET F2 327774829	149.00	113721
	DEC 7 2024 - JAN 6 2025 INTERNET P1	195.25	113721
	DEC 9 2024 - JAN 8 2025 - INTERNET F1	195.25	113760
	TOTAL	688.50	
2. ABUNDANCE CAFE LLC	FARMERS MARKET VENDOR	26.00	
3. ACME SPORTS INC	SRT ENTRY RIFLES	3,671.00	
4. ADAM STACKPOLE	FARMERS MARKET VENDOR	36.00	
5. ALEX OR ALLISON REPP	FARMERS MARKET	14.00	
	FARMERS MARKET VENDOR	32.00	
	TOTAL	46.00	
6. AMERICAN PLANNING ASSOCIATION	1/1/25 - 12/31/25 - APA MEMBERSHIP- APA, AICP AND	512.00	113735
7. AMERICAN RENTALS	12/21/24 TO 1/21/25 - TRANSFER STATION PORTABLE TO	85.00	
8. APPLE BLOSSOM KOMBUCHA	FARM MARKET VENDOR	5.00	
9. APPRAISALS BY MAX & COMPANY	W GRAND RIVER APPRAISAL- SENIOR & COMMUNITY CENTER	4,500.00	113761
10. ASAP PRINTING	BUSINESS CARDS-EUNIL LEE	35.31	113722
11. AT & T	DEC 7 2024 - JAN 6 2025 - TELEPHONE + INTERNET M1	1,246.29	113723
12. AT & T	NOV 2 - DEC 1 2024 - TELEPHONE P1 51734742859240	150.44	113724
	NOV 2 - DEC 1 2024 - TELEPHONE F1-3 51734760215648	429.68	113724
	NOV 2 - DEC 1 2024 - TELEPHONE P1 51734768261735	58.36	113724
	NOV 2 - DEC 1 2024 - TELEPHONE S1 51734797052196	57.28	113724
	TOTAL	695.76	
13. AT & T MOBILITY	DEC 5 2024 - JAN 4 2025 - WIRELESS 287252740666 51	76.47	113725
	NOV 7 - DEC 6 2024 - FIRSTNET 287312082574 517.331	124.27	113725
	TOTAL	200.74	
14. BENJAMIN CONNERS	2024 EMPLOYEE REIMB PARAMEDIC EXAM FEE	175.00	
15. BLUE CROSS BLUE SHIELD OF MICHIGAN	1/1/2025 TO 1/31/2025 PPO RETIREE HEALTH INSURANCE	2,590.56	113736
16. BOARD OF WATER & LIGHT	12/01/24 - 12/31/24 STREETLIGHT SERVICE	833.01	
17. BOUNDTREE MEDICAL	ORDER #105773440 - MEDICAL SUPPLIES	6,937.39	113737
	TRAINING MANIKINS & ACCESSORIES	408.49	113737
	SPHYGMOMANOMETER W/CARRYING CASE	44.37	113737
	EMS TRAINING PROPS	61.69	113737
	TRAINING MANIKINS & ACCESSORIES	965.57	113737
	TOTAL	8,417.51	
18. BREAD BITES LLC	FARM MARKET VENDOR	30.00	
19. BRIAN SHORKEY	REIMB PICTURE FRAME FOR PLANNING COMMISSION	11.11	113738
20. C & S FAMILY FARM	FARMERS MARKET VENDOR	65.00	
	FARMERS MARKET VENDOR	59.00	
	TOTAL	124.00	
21. CDW	2025 CROWDSTRIKE FALCON ENDPOINT PROTECTION	4,817.19	

Vendor Name	Description	Amount	Check #
22. CEDAR CREEK APARTMENTS	EMERGENCY RENT ASSISTANCE	200.00	113726
23. CENTRALSQUARE TECHNOLOGIES LLC	CAD FIELDOPS LICENSE - FIRE	120.00	113762
	CAD FIELDOPS LICENSE - POLICE	120.00	113762
	TOTAL	<u>240.00</u>	
24. CHA SHER XIONG	FARMERS MARKET VENDOR	43.00	
25. CINTAS CORPORATION #725	10/23/2024 - MECHANICS UNIFORMS	52.93	113739
26. CINZORI FARMS LLC	FARMERS MARKET VENDOR	164.00	
27. CIVIC PLUS	2025 ARCHIVESOCIAL RENEWAL	7,547.40	
28. CLINTON COUNTY	2025 STC UPDATES CLASS FOR FLOWER AND RYAN	80.00	113727
29. CMP DISTRIBUTORS INC.	RIFLE SLUGS	68.50	113740
	ACCT 1281 - GUN MOUNT LIGHT	636.00	
	RED DOT SITES	998.00	113763
	HOLSTERS	67.50	113763
	RIFLE PARTS	329.00	113763
	FLASHLIGHTS	279.90	113763
	TOTAL	<u>2,378.90</u>	
30. COBALT COMMUNITY RESEARCH	2ND FINAL PMT - 2024 TOWNSHIP COMMUNITY SURVEY	10,270.00	113764
31. COMCAST	DEC 16 2024 - JAN 15 2025 - INTERNET + TV F1	164.85	113729
	DEC 20 2024 - JAN 19 2025 - TV F1	10.67	113729
	TOTAL	<u>175.52</u>	
32. COMCAST	DEC 14 2024 - JAN 13 2025 - INTERNET + TV HOMTV 85	342.77	113728
33. COULTER VENTURES LLC	2024 GYM EQUIPMENT	12,290.64	
34. CREATIVE FINANCIAL STAFFING LLC	WEEK ENDING 12/15/2024 - UB TEMP STAFFING SERV	1,284.32	113765
35. CREATIVE TOUCH MONOGRAMMING	SHIRT MONOGRAMMED	15.00	
36. CRYSTAL FLASH	ACCOUNT 97833 - FLEET FUEL	11,582.74	113779
37. DAVID CHAPMAN AGENCY	PUBLIC OFFICIAL BOND POSITION RENEWAL	278.00	
38. DAVID OR ANN BROGREN	FARMERS MARKET VENDOR	114.00	
39. DELL MARKETING LP	DOCK ADAPTERS AMBULANCE LAPTOPS X5	356.85	113741
40. DIANA TENNES	FARMERS MARKET VENDOR	71.00	
	FARMERS MARKET VENDOR	686.00	
	TOTAL	<u>757.00</u>	
41. DINGES FIRE COMPANY	ADJUSTAMOUNT KITS FOR FIRE APPARATUS (TO MOUNT TOO	232.33	113766
	RESCUE TRAINING MANIKIN	2,135.00	113766
	TOTAL	<u>2,367.33</u>	
42. DOUGHNATION BAKERY	FARMERS MARKET VENDOR	72.00	
	FARMERS MARKET VENDOR	66.00	
	TOTAL	<u>138.00</u>	
43. ELITE K-9 INC	K9 ACCESSORIES	341.00	113767

01/02/2025 04:28 PM  
 User: GRAHAM  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 01/07/2025 - 01/07/2025  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GF53 - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
44. ENVIRONMENTAL LAW INSTITUTE	2023 ROLL OVER BALANCE GREEN GRANT - BOOK ABOUT WI	107.43	113742
	2024 GREEN GRANT REMAINING BALANCE - ENVIRONMENTAL	750.00	113742
	TOTAL	857.43	
45. FEEDERS SUPPLY COMPANY LLC	K-9 DOG FOOD - SLIP #2407434950	73.99	113743
46. FIRST COMMUNICATIONS	NOV 2024 - TELEPHONE LINES 3142216	56.01	113730
47. FORESIGHT GROUP	WATER BILLS 12/17/2024 AND POSTAGE	511.26	113768
	WATER BILLS 12/31/2024 AND POSTAGE	1,491.35	
	TOTAL	2,002.61	
48. FRESHIES BAKERY	FARMERS MARKET	57.00	
	FARMERS MARKET VENDOR	95.00	
	TOTAL	152.00	
49. GALE HUNT	FARMERS MARKET VENDOR	16.00	
50. HAMMOND FARMS	PARKS - DUMP FEE - BRUSH	21.00	113744
	BRUSH DUMP FEE - PARKS AND PATHWAY MAINTENANCE SU	15.75	113769
	TOTAL	36.75	
51. HASLETT PUBLIC SCHOOLS	OCT/NOV/DEC 2024 - MAINTENANCE REIMBURSEMENT	4,434.39	113745
52. HIGHWATER FARMS	FARMERS MARKET	8.00	
53. HILLARY DOYLE	FARMERS MARKET	24.00	
	FARMERS MARKET VENDOR	77.00	
	TOTAL	101.00	
54. IGNITE DONUTS LLC	FARMERS MARKET VENDOR	9.00	
55. INGHAM COUNTY SHERIFF DEPT	FIREARMS TRAINING RANGE RENTAL	525.00	
56. INTERNAL REVENUE SERVICE	38-6007712 - PENALTY LATE 941 TAX SUBMITTAL	2,546.64	113759
57. JACOB FARLEY	FARMERS MARKET VENDOR	165.00	
	FARMERS MARKET VENDOR	176.00	
	TOTAL	341.00	
58. JAMES DUST-EE ACRES	FARMERS MARKET VENDOR	13.00	
59. JEAN S. FIERKE	FARMERS MARKET VENDOR	10.00	
	FARMERS MARKET VENDOR	78.00	
	TOTAL	88.00	
60. JEFF CLARK	FARMERS MARKET VENDOR	61.00	
61. JENNIFER ROTIER	FARMERS MARKET VENDOR	20.00	
62. KCI	EARLY VOTING POSTCARD - JOB 178279	293.86	
63. KEITH HEWITT	REIMB CDL	65.00	113770
64. KEVIN THOMAS	FARMERS MARKET VENDOR	26.00	

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 EXP CHECK RUN DATES 01/07/2025 - 01/07/2025  
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Vendor Name	Description	Amount	Check #
65. LANSING UNIFORM COMPANY	BADGES	879.50	113771
	OFFICER JACKETS	6,398.00	
	PULLOVERS	3,473.15	
	TOTAL	10,750.65	
66. MAMA C'S SAUCES	FARMERS MARKET VENDOR	58.00	
67. MARCUS LESLIE	FARMERS MARKET VENDOR	14.00	
68. MEDICAL MANAGEMENT SYSTEMS OF	OCT AND NOV 2024 COLLECTION FEE FROM AMBULANCE BIL	16,614.57	113746
69. MEI TOTAL ELEVATOR SERVICES	DEC 2024 - FEB 2025 - QUARTERLY ELEVATOR SERVICE	562.66	113747
70. MERIDIAN CHARTER TOWNSHIP	2024 WINTER TAX BILL - E. LAKE DR	57.25	113748
	2024 WINTER TAX BILL - MARSH RD	545.08	113748
	2024 WINTER TAX BILL - RUTHERFORD AVE	51.27	113748
	2024 WINTER TAX BILL - PORTER AVE	256.45	113748
	2024 WINTER TAX BILL - POLLARD AVE	33.36	113748
	2024 WINTER TAX BILL - SCHOOL STREET	29.37	113748
	2024 WINTER TAX BILL - CORNELL RD	25.67	113748
	2024 WINTER TAX BILL - BENNETT RD	4,044.66	113748
	TOTAL	5,043.11	
71. MERIDIAN TOWNSHIP RETAINAGE	MIKE & SON - MSU TO LAKE LANSING TRAIL PHASE II CO	5,573.25	113731
72. MI GREAT LAKES FISH COMPANY	FARMERS MARKET	144.00	
	FARMERS MARKET VENDOR	207.00	
	TOTAL	351.00	
73. MICHIGAN CAT	SICKLE BAR MOWER FOR TOOL CAT FOR TRIMMING PATHWAY	13,040.00	113749
74. MICHIGAN POLICE EQUIPMENT CO	EARLESS SCREW WITH RAIL LOCKS	888.00	
	CONCEALMENT HOLSTER	102.00	
	CONCEALMENT HOLSTER	102.00	113772
	TOTAL	1,092.00	
75. MICHIGAN RECYCLING COALITION	1/23/25-1/23/26 MEMBERSHIP RENEWAL	250.00	
76. MID MICH ASSOC OF ASSESSING	BOARD OF REVIEW TRAINING -FOWLER	25.00	113732
77. MIKE DEVLIN	REIMB FOR EXTENSION CORDS - HOLIDAY EVENTS	264.62	113750
78. MIKE KEREKES	FARMERS MARKET VENDOR	8.00	
79. MIMG CV HAMILTON TRACE LLC	EMERGENCY RENTAL ASSISTANCE	800.00	113773
80. MITA	MITA AD 1000-4734 2024 LOCAL STREET CRUSHING AND R	75.00	
81. MORTON'S CATERING	BOARD LUNCHEONS FOR SWEARING IN CEREMONY AND BOARD	418.00	113774
82. N-EAR INC	PATROL EARPIECES	6,996.77	
83. NORTHERN MI CODE OFFICALS ASSOC	2025 MEMBERSHIP BLDG INSP- J HECKAMAN, R RAU & J H	375.00	
84. PAWSOME PETS OKEMOS LLC	K-9 - PET SUPPLIES	222.94	113751
	DOG FOOD FOR K9	66.98	
	TOTAL	289.92	
85. PLANTE & MORAN, PLLC	FINANCE DIRECTOR - TEMP STAFFING SERV	9,030.00	
86. PONDSIDE FARMS	FARMERS MARKET VENDOR	131.00	

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Vendor Name	Description	Amount	Check #
87. PRINTING SYSTEMS INC	ACCT 4270 - 5/3RD DEPOSIT BOOKS - GF & TA	305.78	113752
88. PROGRESSIVE AE	PROF SERV THRU NOV 29, 2024 - SENIOR CENTER CONCEP	5,226.92	113775
	PROF SERV THRU NOV 29 2024 - 2024 SERV CNTR NEEDS	3,106.31	
	PROF SERV THRU DEC 27 2024 - 2024 SERV CNTR NEEDS	687.50	
	TOTAL	9,020.73	
89. PRO-TECH SECURITY SALES	BALLISTIC VEST - REINKE	1,043.00	
90. RECLAIMED BY DESIGN	2024 GREEN GRANT 50% BALANCE- PINE CREEK CONDOS/RE	500.00	113753
91. ROJAS FARM	FARMERS MARKET VENDOR	423.00	
92. SARA BRUCE	FARMERS MARKET	2.00	
93. SARAH BROWN	FARMERS MARKET VENDOR	11.00	
	FARM MARKET VENDOR	23.00	
	TOTAL	34.00	
94. SCARLETT EXCAVATING	2024 BLUE HAVEN DR WATER MAIN REPLACEMENT CONTRACT	1,050.00	113754
95. SHATTUCK SPECIALITY ADVERTISING INC	EVENT TENT AND WALLS	842.13	
96. SHAWN DIEMER	FARMERS MARKET VENDOR	550.00	
	FARMERS MARKET VENDOR	2,972.00	
	TOTAL	3,522.00	
97. SPALDING DEDECKER ASSOCIATES	PROF SERV OCT 28 TO NOV 24 2024 - 2025 LOCAL ROAD	44,629.02	113776
98. ST MARTHA CONFERENCE OF	EMERGENCY RENT ASSISTANCE	500.00	113733
99. STATE OF MICHIGAN	2024 4TH QTR - QA ASSESSMENT - AMBULANCE (QAAP)	3,140.44	113755
100 STEPHEN GROSE	FARMERS MARKET	795.00	
101 STONE CIRCLE BAKEHOUSE	FARMERS MARKET VENDOR	86.00	
102 STRYKER MEDICIAL	PULSE OX CABLES	924.56	113777
	ELECTRODES	336.96	113777
	ARNOUTS INS AGCY - AED & ACCESSORIES (KIT & WALL C	1,834.20	113756
	CAPITAL CITY RIFLE CLUB - AED & ACCESSORIES (KIT &	1,951.80	113756
	CAPITAL CITY RIFLE CLUB - AED & ACCESSORIES (KIT &	499.00	113756
	TOTAL	5,546.52	
103 SUE MCMASTER	FARMERS MARKET	38.00	
	FARMERS MARKET VENDOR	158.00	
	TOTAL	196.00	
104 SUMMER NIGHTS APIARIES LLC	FARMERS MARKET	109.00	
	FARMERS MARKET VENDOR	97.00	
	TOTAL	206.00	
105 T MOBILE	10/21/24 - 11/20/24 - CELLULAR 517.980.0920 960267	30.23	113734
106 TELEFLEX LLC	ACCT 1083564 - EZ-IO SUPPLIES (NEEDLES & STABILIZE	600.00	113757
107 THE CAMERA SHOP	EVIDENCE CAMERA	4,619.96	

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Vendor Name	Description	Amount	Check #
108 THE CHEESE PEOPLE OF GRAND RAPIDS	FARMERS MARKET VENDOR	114.00	
	FARM MARKET VENDOR	199.00	
	TOTAL	313.00	
109 THE HARKNESS LAW FIRM PLLC	DEC 2024 PROSECUTING FEES	6,718.53	113778
110 THOMAS CARY	REIMB FARMERS MARKET SIGN LAMINATION	36.67	113758
111 TITUS FARMS LLC	FARMERS MARKET VENDOR	902.00	
112 UDDERLY MAGIC LLC	FARMERS MARKET	44.00	
	FARMERS MARKET VENDOR	111.00	
	TOTAL	155.00	
113 UNCLE CALVINS SWEET POTATO PIES	FARMERS MARKET VENDOR	26.00	
114 USERWAY INC	2025 USERWAY ACCESSIBILITY COMPLIANCE WEBSITE	2,180.00	
115 WILLIAMSTON GREEN HOUSE & FLORIST	FARMERS MARKET VENDOR	952.00	
116 WILSON FARM FRESH MEATS	FARMERS MARKET	128.00	
	FARMERS MARKET VENDOR	109.00	
	TOTAL	237.00	
TOTAL - ALL VENDORS		251,866.62	

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Vendor Name	Description	Amount	Check #
1. CITY OF EAST LANSING	DEC 2024 OPERATING, INTERCONNECT & DEBT SHARING	377,461.25	
2. CSM MECHANICAL LLC	2024 COUNTY PARK LIFT STATION REPLACEMENT	45,472.81	29928
3. EJ USA, INC.	ORDER #0001765196 - HYDRANT REPAIR PARTS	1,959.84	29921
4. FERGUSON WATERWORKS #3386	CUSTOMER INSTALL PARTS - 5-1/6 CURB BX	3,612.00	29922
5. HAMMOND FARMS	WATER - BRUSH DUMP FEE	26.25	29923
6. JACK HUGHES	WORK BOOT REIMBURSEMENT	137.80	29924
7. MERIDIAN TOWNSHIP RETAINAGE	CSM MECHANICAL - 2024 COUNTY PARK LIFT STATION REP	5,052.54	29925
8. MICHIGAN WATER ENVIRONMENT	WATER - JOINT EXPO FOR OPERATORS 2/4/25 AND 2/5/25	2,400.00	29929
9. PRINTING SYSTEMS INC	ACCT 4270 - 5/3RD DEPOSIT BOOKS - PW	152.89	29926
10. RAMAN SHARMA	REIMB 2ND METER - BELVEDERE AVE	451.00	29927
TOTAL - ALL VENDORS		436,726.38	

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 BANK CODE: TA53 - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. COMMERCIAL BANK	24 WIN TAX RFND - MOHAWK RD - OKEMOS MI	3,230.70	14071
2. CORELOGIC CENTRALIZED REFUNDS	2024 SUM TAX REFUND - DANBURY WEST	2,761.36	14072
	2024 SUM TAX REFUND - DOBIE RD	2,468.53	14073
	2024 SUM TAX REFUND - WAUSAU RD	1,209.23	14074
	TOTAL	6,439.12	
3. CORELOGIC CENTRALIZED REFUNDS	2024 SUM TAX REFUND - CADE ST	1,285.22	14075
4. CORRIDOR IMPROVEMENT AUTHORITY OF	SUMMER 2024 - CIA TAX COLLECTION	16,511.07	14085
5. DAVID & JANE JOSEPH	2024 WIN TAX REFUND - PINE HOLLOW DR	10.00	14076
6. EILEEN SHELDON	2024 SUM TAX REFUND - COTTAGE DR	131.02	14077
7. GAIL J SILKY	2024 SUM TAX REFUND - TONAWANDA DR	1,674.16	14078
8. HARRY E RHODES JR	2024 WIN TAX REFUND - MERIDIAN RD	218.41	14079
	2024 SUM TAX REFUND - MERIDIAN RD.	218.41	14084
	2024 WIN TAX REFUND - MERIDIAN RD	129.62	14079
	2024 SUM TAX REFUND - MERIDIAN RD	129.62	14084
	TOTAL	696.06	
9. LERETA LLC	2024 SUM TAX REFUND - BUTTERNUT DR	3,199.77	14080
10. MARKHAM PROPERTIES LLC	2024 WINTER TAX REFUND	300.00	
11. MERIDIAN TOWNSHIP	ADVANCED TAX COLLECTION FOR ELLISON BREWERY WINTER	3,069.78	14082
	ADVANCED TAX COLLECTION BIG LOTS WINTER 2024 TAXES	3,436.93	14082
	TOTAL	6,506.71	
12. MICHAEL KIELISZEWSKI	2024 WIN TAX REFUND - ROSELAND AVE	8.00	14083
13. PHILIP J & VIVIAN D DWYER	2024 SUM TAX OVRPMT REFUND - HAMILTON RD	52.73	14086
14. SEANNA CORNELIUS	2024 SUM TAX REFUND - LEEWARD DR	1,882.98	14081
TOTAL - ALL VENDORS		41,927.54	

**Credit Card Report 12/12/2024 - 12/31/2024**

<b>Transaction Date</b>	<b>Account Name</b>	<b>Transaction Amount</b>	<b>Transaction Merchant Name</b>
12/13/2024	LAWRENCE BOBB	\$599.00	MIDWEST POWER EQUIPMENT
12/16/2024	LAWRENCE BOBB	\$21.73	EXXON LITTLE JAMES
12/17/2024	LAWRENCE BOBB	\$44.38	THE HOME DEPOT #2723
12/13/2024	TYLER KENNELL	\$130.36	GRAINGER
12/12/2024	TYLER KENNELL	\$88.39	THE HOME DEPOT #2723
12/12/2024	TYLER KENNELL	\$44.61	THE HOME DEPOT #2723
12/17/2024	TYLER KENNELL	\$64.75	THE HOME DEPOT #2723
12/17/2024	TYLER KENNELL	\$26.09	THE HOME DEPOT #2723
12/18/2024	TYLER KENNELL	\$141.75	THE HOME DEPOT #2723
12/19/2024	TYLER KENNELL	\$31.94	THE HOME DEPOT #2723
12/17/2024	MICHAEL HAMEL	\$51.26	SPEEDWAY 02325 TECUMSEH A
12/18/2024	MICHAEL HAMEL	\$1,558.98	LEADERS MARINE
12/18/2024	MICHAEL HAMEL	\$247.61	SAFEWARE-MOTO
12/27/2024	MICHAEL HAMEL	\$15.38	THE UPS STORE 811
12/16/2024	KYLE FOGG	\$9.97	THE HOME DEPOT #2723
12/12/2024	JACOB FLANNERY	\$67.97	COMPLETE BATTERY SOURCE
12/20/2024	JACOB FLANNERY	\$25.46	COMPLETE BATTERY SOURCE
12/26/2024	JEFFREY ROMMECK	\$62.55	THE HOME DEPOT #2723
12/19/2024	CHRISTOPHER JOHNSON	\$74.88	COMPLETE BATTERY SOURCE
12/20/2024	AL DIAZ	\$39.96	MIDWEST POWER EQUIPMENT
12/16/2024	THOMAS BAKER	\$9.98	THE HOME DEPOT #2723
12/18/2024	THOMAS BAKER	\$332.02	SUNBELT RENTALS #0315
12/20/2024	THOMAS BAKER	\$16.97	THE HOME DEPOT #2723
12/13/2024	MIKE DEVLIN	\$63.00	MEIJER STORE #025
12/13/2024	MIKE DEVLIN	\$26.97	MEIJER STORE #025
12/13/2024	MIKE DEVLIN	\$191.93	GFS STORE #1901
12/15/2024	MIKE DEVLIN	\$455.82	MEIJER STORE #025
12/16/2024	MIKE DEVLIN	(\$429.95)	MEIJER STORE #025
12/23/2024	MIKE DEVLIN	\$36.87	WEB*HOSTMONSTER.COM
12/20/2024	BRIAN PENNELL	\$495.00	AMERICAN RED CROSS
12/12/2024	MELISSA MASSIE	\$85.00	LARRY CUSHION TROPHIES &
12/13/2024	MELISSA MASSIE	\$340.00	MEIJER STORE #025
12/26/2024	MELISSA MASSIE	\$420.00	FLIPSNACK.COM
12/12/2024	COURTNEY WISINSKI	\$32.48	BONFIRE.COM
12/12/2024	COURTNEY WISINSKI	\$32.48	BONFIRE.COM
12/13/2024	COURTNEY WISINSKI	(\$1.50)	BONFIRE.COM
12/13/2024	COURTNEY WISINSKI	(\$1.50)	BONFIRE.COM
12/13/2024	COURTNEY WISINSKI	\$86.04	OFFICEMAX/OFFICEDEPT#3379
12/18/2024	COURTNEY WISINSKI	\$35.25	MEIJER STORE #025
12/18/2024	COURTNEY WISINSKI	\$77.00	SQ *GROOVY DONUTS
12/20/2024	COURTNEY WISINSKI	(\$13.49)	SP GALISON.COM
12/20/2024	COURTNEY WISINSKI	\$495.00	MICHIGAN RECREATION & PAR
12/20/2024	COURTNEY WISINSKI	\$420.00	THE STEWARDSHIP NETWORK
12/21/2024	KATIE LOVE	\$41.58	MEIJER # 025
12/18/2024	ANGELA DEMAS	\$100.00	WWW.MICHIGANCLERKS.ORG
12/18/2024	ANGELA DEMAS	\$100.00	WWW.MICHIGANCLERKS.ORG
12/23/2024	ANGELA DEMAS	\$700.00	WWW.MICHIGANCLERKS.ORG
12/18/2024	MIKE ELLIS	\$102.90	WAL-MART #2866
12/20/2024	MIKE ELLIS	\$21.87	THE HOME DEPOT #2723
12/19/2024	STEPHEN GEBES	\$481.85	ZOOM.COM 888-799-9666
12/20/2024	STEPHEN GEBES	\$230.00	PRECISION ROLLER
12/16/2024	RICHARD GRILLO	\$35.99	AMAZON RETA* ZX1H279R1
12/15/2024	RICHARD GRILLO	\$19.99	GANNETT MEDIA CO

12/15/2024	RICHARD GRILLO	\$22.17	AMAZON MKTPL*Z11Q160A0
12/16/2024	RICHARD GRILLO	\$200.00	A1 DETAILING & CUSTOMS
12/16/2024	RICHARD GRILLO	\$1,460.00	WWW.CHALLENGECOINSLTD.CO
12/22/2024	RICHARD GRILLO	\$20.98	AMAZON MKTPL*Z93OA80S1
12/23/2024	RICHARD GRILLO	\$49.99	GOOGLE *YOUTUBE TV
12/25/2024	RICHARD GRILLO	\$109.50	AMAZON MKTPL*ZE2U96TU0
12/26/2024	RICHARD GRILLO	\$164.25	AMAZON MKTPL*ZE9RC7U72
12/28/2024	RICHARD GRILLO	\$11.88	FS *TECHSMITH
12/30/2024	RICHARD GRILLO	\$212.92	AMAZON MKTPL*ZP16786N2
12/17/2024	KEITH HEWITT	\$19.65	THE HOME DEPOT #2723
12/18/2024	KEITH HEWITT	\$6.87	THE HOME DEPOT #2723
12/19/2024	KEITH HEWITT	\$35.78	THE HOME DEPOT #2723
12/12/2024	MICHELLE PRINZ	\$1,710.00	MEIJER GC
12/13/2024	MICHELLE PRINZ	\$1,440.00	GRAND TRAVERSE PIE COM
12/14/2024	MICHELLE PRINZ	\$1,992.00	TST* HIGH CALIBER KARTING
12/13/2024	MICHELLE PRINZ	\$80.10	AMAZON MKTPL*ZX4T97210
12/15/2024	MICHELLE PRINZ	\$14.99	GANNETT MEDIA CO
12/16/2024	MICHELLE PRINZ	\$44.04	AMAZON.COM*ZX8Q171D1
12/17/2024	MICHELLE PRINZ	\$4.49	CROWN AWARDS INC
12/17/2024	MICHELLE PRINZ	\$28.94	AMZN MKTP US*Z13356TE1
12/18/2024	MICHELLE PRINZ	\$80.10	AMAZON MKTPL*Z159045C1
12/19/2024	MICHELLE PRINZ	\$19.99	GANNETT MEDIA CO
12/19/2024	MICHELLE PRINZ	\$19.99	GANNETT MEDIA CO
12/20/2024	MICHELLE PRINZ	\$18.00	SQ *ABRAHAM'S TROPHY & GI
12/22/2024	MICHELLE PRINZ	\$39.98	AMAZON MKTPL*Z97CU2SB0
12/22/2024	MICHELLE PRINZ	\$8.99	AMAZON MKTPL*Z93TG6T01
12/23/2024	MICHELLE PRINZ	\$103.17	AMAZON MKTPL*ZE4GE3P92
12/24/2024	MICHELLE PRINZ	\$13.56	AMZN MKTP US*Z98A26HW1
12/25/2024	MICHELLE PRINZ	\$26.98	ASANA.COM
12/12/2024	CATHERINE ADAMS	\$48.89	TOP HAT CRICKET FARM INC
12/17/2024	CATHERINE ADAMS	\$47.74	AMAZON RETA* Z11102M00
12/20/2024	CATHERINE ADAMS	\$511.00	STRIPE TERMINAL
12/17/2024	ED BESONEN	\$32.99	COVERT SCOUTING
12/18/2024	ED BESONEN	\$315.36	HOLIDAY INN EXPRESS
12/26/2024	ED BESONEN	\$628.00	GSL TECHNOLOGY
12/30/2024	ED BESONEN	\$799.84	TRACTOR SUPPLY #1149
12/13/2024	BART CRANE	\$97.92	AMAZON MKTPL*ZX5GH4S00
12/16/2024	BART CRANE	\$65.28	AMAZON MKTPL*ZX0FP3UL1
12/13/2024	BART CRANE	\$326.79	MIDWAYUSA COM
12/20/2024	BART CRANE	\$200.00	A1 DETAILING & CUSTOMS
12/24/2024	BART CRANE	\$176.88	COMCAST
12/26/2024	BART CRANE	\$1,947.67	ASA, LLC
12/27/2024	BART CRANE	\$891.80	AMAZON MKTPL*ZE5OV9O91
12/12/2024	SAMANTHA DIEHL	\$640.40	B&H PHOTO 800-606-6969
12/15/2024	SAMANTHA DIEHL	\$48.94	AMAZON MKTPL*Z15LB8DB2
12/17/2024	SAMANTHA DIEHL	\$698.00	B&H PHOTO 800-606-6969
12/17/2024	SAMANTHA DIEHL	\$698.00	B&H PHOTO 800-606-6969
12/18/2024	SAMANTHA DIEHL	\$320.77	AMAZON MKTPL*Z99IV7192
12/12/2024	ALLISON GOODMAN	\$23.87	MEIJER STORE #253
12/20/2024	ALLISON GOODMAN	\$18.42	MEIJER STORE #253
12/20/2024	ROBERT MACKENZIE	\$183.00	ELKAY SALES INC
12/18/2024	CURT SQUIRES	\$47.00	TWO DOGS - DOG GEAR

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**TOTAL**

**\$25,114.44**

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ACH Transactions

Date	Payee	Amount	Purpose
12/11/2024	Inv Cloud	\$ 601.90	Water/Sewer
12/13/2024	Various Financial Institutions	\$ 386,194.54	Payroll Deductions 12/13/2024
12/13/2024	IRS	\$ 140,171.40	Payroll Taxes 12/13/2024
12/13/2024	Alerus	\$ 57,079.53	Payroll Deductions 12/13/2024
12/13/2024	Nationwide	\$ 10,754.21	Payroll Deductions 12/13/2024
12/16/2024	MCT Utilities	\$ 973.32	Water/Sewer
12/17/2024	ELAN	\$ 24,518.03	Credit Card Payment
12/26/2024	Positive Pay Return Fee	\$ 93.24	Fifth Third Bank Fee
12/27/2024	Various Financial Institutions	\$ 344,396.99	Payroll Deductions 12/27/2024
12/27/2024	IRS	\$ 122,042.24	Payroll Taxes 12/27/2024
12/27/2024	Alerus	\$ 49,709.14	Payroll Deductions 12/27/2024
12/27/2024	Nationwide	\$ 10,379.11	Payroll Deductions 12/27/2024
12/27/2024	MERS	\$ 125,000.00	Employee Retirement
12/30/2024	State of MI	\$ 39,538.10	Payroll Taxes December 2024
12/30/2024	Wageworks	\$ 267.00	Employee Health Savings
12/30/2024	MERS	\$ 341,490.77	Employee Retirement
12/31/2024	NSF Fee	\$ 37.00	Fifth Third Bank Fee
12/31/2024	MERS	\$ 443,708.19	Employee Retirement
<b>Total ACH Payments</b>		<b>\$ 2,096,954.71</b>	



9. D

**To: Board Members**  
**From: Scott Hendrickson, Township Supervisor**  
**Date: January 7, 2025**  
**Re: Resolution Commemorating Martin Luther King Day**

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Martin Luther King Day is an annual observance in the United States during the month of January. The attached document has been drafted by staff members for Township Board approval. Our diversity is something we welcome, embrace and celebrate in Meridian Township.

A motion is prepared for Board consideration:

**MOVE TO APPROVE THE RESOLUTION COMMEMORATING MARTIN LUTHER KING DAY**

**Attachment:**

1. Resolution Commemorating Martin Luther King Day



COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 7<sup>th</sup> day of January 2025.

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Angela Demas, Clerk  
Charter Township of Meridian



**To: Board Members**  
**From: Supervisor Scott Hendrickson**  
**Date: January 7, 2025**  
**Re: Appointment of Supervisor Pro Tem**

---

Over the past several years, the Board has recommended naming a Supervisor Pro Tem in advance to simplify the process of chairing the Board Meetings in case one is needed. The original proposal was to make one year appointments and rotate it through the Trustees.

It is time to appoint someone to act as Supervisor Pro Tem in for 2025.

**MOTION: I move that the Board appoint, through December 31, 2025, Trustee Marna Wilson to act as Supervisor Pro Tem at any meeting of the Township Board wherein the Supervisor is absent and may act with the statutory authority of Township Supervisor, when specifically delegated that authority by the Supervisor in writing.**



**To: Board Members**  
**From: Scott Hendrickson, Township Supervisor**  
**Date: January 7, 2025**  
**Re: Board and Commission Appointments**

---

The Environmental Commission has two vacancies.

**MOVE TO APPROVE THE APPOINTMENT OF LAURA BELISLE TO THE ENVIRONMENTAL COMMISSION FOR A TERM ENDING 2/1/2027.**

**MOVE TO APPOINT RICHARD MILSICEK TO THE ENVIRONMENTAL COMMISSION FOR A TERM ENDING 2/1/2025.**

The Building Board of Appeals has one vacancy.

**MOVE TO APPROVE THE APPOINTMENT OF JEFF WEST TO THE BUILDING BOARD OF APPEALS A TERM ENDING 12/31/2027.**

**Attachment:**

1. Public Service Applications

\* 1. I am interested in service on one or more of the following public bodies as checked below:  
Environmental Commission

**\* 2. Summarize your reasons for applying to do this type of service**

I am passionate about the environment, sustainability, and natural areas in Meridian Township. I am seeking ways to become more involved in environmental and sustainability initiatives in our community, utilize my background and skills, and make a positive difference.

**\* 3. Describe education, experience or training which will assist you if appointed.**

I earned a Bachelor of Science in Biology and a Master of Public Administration. I have 15 years post-graduate work experience. I currently work in environmental public health, offering a valuable perspective on environmental initiatives while considering public health and public engagement. I have also earned a certificate in Project Management, offering tools to assist with planning and implementing successful projects.

(Attach resume if available)

[Laura Belisle Resume.pdf](#)

\* Full Name  
Laura Belisle

**\* Occupation**

Lead Biomonitoring and Logistics Public Health Consultant/Project Manager

**\* Place of Employment**

Michigan Public Health Institute/Michigan Department of Health and Human Services

\* Home Address  
1374 Silkwood Dr.  
Okemos 48864

\* Phone (Day)  
419.603.8656

\* Phone (Evening)  
419.603.8656

**\* Email**

Lseaman26@gmail.com

**\* Please type your name in the box below as a digital signature**

Laura Belisle

**\* Date and Time**

10/17/2024

Other than the Downtown Development Authority Board, the Corridor Improvement Authority, and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.

## Laura Bélisle

Key skills: project and grant management, research, communication, and partner collaboration.

### **WORK EXPERIENCE**

**Lead Biomonitoring and Logistics Public Health Consultant**, 09/09/2024-present (title change).

**Human Subject Protections and Study Regulation Manager**, 04/02/2020-09/09/2024.

**Michigan Public Health Institute, Michigan Department of Health and Human Services, Division of Environmental Health, 333 S. Grand Ave., Lansing, Michigan 48933.**

- Serves as North Kent County Exposure Assessment research study project manager. Implements the study plan, creates processes, monitors project goals, organizes study information, and carries out project management tasks. This translates into supporting project deliverable (reports, presentations, and publications) creation, review, and completion; facilitating all meetings; maintaining records, notes, and action items; creating, tracking, and communicating study timeline, metrics, and budget to management; and communicating with stakeholders for project deliverable dissemination.
- Serves as the division's contact for human research subjects and ethics for 11 PFAS projects; tracks the division's research and biomonitoring projects and requirements; serves as the division liaison to the Institutional Review Board; ensures protection of sensitive study data.
- Creates and conducts staff training; tracks and ensures all internal and external staff (500+) working on 11 PFAS project teams are trained to meet ethical and regulatory standards.
- Manages the public telephone line and staff; creates and manages staffing schedule and call volume; reports call metrics to management; implements call procedures and onboarding materials; establishes and enacts system improvements.

**Biomonitoring Coordinator (Public Health Consultant)**, 09/24/2018-04/01/2020.

**Michigan Public Health Institute, Michigan Department of Health and Human Services, Division of Environmental Health, 333 S. Grand Ave., Lansing, Michigan 48933.**

- Coordinated and implemented all areas of the North Kent County Exposure Assessment research study (the first PFAS exposure assessment research study conducted by the State of Michigan); collaborated with local health departments, stakeholders, and internal teams (epidemiology, lab, data, water sampling, financial, and clinic staff); prepared and managed all clinics (scheduling, staffing, transportation, meals); maintained data records; completed Institutional Review Board requirements; collaborated with budget staff to approve study budgets; updated protocols and created new procedures and tracking mechanisms; facilitated meetings and provided updates for the research team and management.
- Designed and implemented study training for all study staff.

**Clinical Research Associate**, 10/01/2016-09/07/2018.

**NorthShore University HealthSystem, 2650 Ridge Ave., Evanston, Illinois 60201.**

- Managed all aspects of breast cancer research; performed study visits with study participants; conducted data collection, tracking, and quality assurance; reported to the Institutional Review Board; and completed institutional requirements.
- Served as the primary study contact for the team, managers, and study participants.
- Created and deployed protocols, patient surveys, and tracking mechanisms.

**Research Project Manager**, 09/03/2014-09/30/2016 (promotion).

**Research Project Coordinator**, 09/02/2012-09/02/2014 (promotion).

**Research Study Assistant**, 05/07/2012-09/01/2012.

**Northwestern University, 675 N. Saint Clair St., Chicago, Illinois 60611.**

- Managed research on osteoarthritis; conducted study visits with participants; performed data collection and management; managed financial records; tracked multicenter and single recipient NIH grants and budgets (\$4M); reported to Institutional Review Board; completed institutional requirements; and managed research staff.
- Served as the primary study contact for the team, participants, and partners.
- Coordinated team meetings and advised on the development of manuscripts.
- Developed research protocols and procedures.
- Coordinated calls, letters, and website content, and published newsletter.

**Program Associate**, 09/28/2009-03/09/2012.

**Council of Great Lakes Governors, 20 N. Wacker Dr., Ste 2700, Chicago, Illinois 60606.**

- Managed a \$200,000 grant and all deliverables to measure water uses and their impacts.
- Coordinated Great Lakes Cumulative Impact Assessment in conjunction with NOAA, and USGS scientists to meet requirements of the Great Lakes Agreement and Compact.
- Wrote/coordinated a \$300,000 grant to support water data networks in the Great Lakes.

## **EDUCATION**

**Project Management Certificate Program**, March 2024

**Cornell University, online (eCornell)**

**Master of Public Administration**, June 2009

**Wright State University, Dayton, Ohio**

- Concentration: Environmental Government Institutions
- Public Administration & Affairs Honors Society: Phi Alpha Alpha

**Bachelor of Science in Biology**, May 2005

**Wittenberg University, Springfield, Ohio**

- Concentration: Zoology/Ecology
- Biology Honors Society: Beta Beta Beta

## **RELEVANT SKILLS AND TRAINING**

- Seasoned in partnership engagement including academics, researchers, professionals, and members of the public (all ages), 19 years.
- Specialized in project management, 15 years.
- Experienced in staff relations including hiring, management, and coordination, 9 years.
- Skilled in developing and conducting staff training sessions, 3 years.
- Experienced in budgeting and grants; budgeting course completed.
- Completed Preparing for Leadership training (MDHHS/Cameron Consulting), Spring 2023.
- Certified in Adult First Aid/CPR/AED with Opioid Overdose and Naloxone - Nasal Atomizer; Bloodborne Pathogens (6 hours of training, 5/28/2024); Mental Health First Aid for Adults (8 hours of training, 6/1/2023).
- Experienced in producing documents using Microsoft Office Suite (including Excel, OneNote, Outlook, PowerPoint, Publisher, SharePoint, and Word), Google Drive and Adobe Acrobat; logging data in REDCap and SPSS database systems; and holding meetings via GoToWebinar, Microsoft Teams and Zoom.

\* 1. I am interested in service on one or more of the following public bodies as checked below:

Environmental Commission  
Lake Lansing Watershed Advisory Committee \*  
Land Preservation Advisory Committee  
Park Commission (elected/appointed)

**\* 2. Summarize your reasons for applying to do this type of service**

I have resided in Meridian Township for over 25 years and during that time I've come to greatly appreciate the township's parks and natural areas. Having recently retired, I find myself spending even more time outdoors hiking, biking, and paddling. One of my goals in retirement is to increase my community involvement, and to contribute towards maintaining the health and vigor of our township green spaces.

**\* 3. Describe education, experience or training which will assist you if appointed.**

I am a retired MSU professor (PhD in Biochemistry). While I have no direct experience in natural resource or park management, I am an avid naturalist and lifelong conservationist with particular interests in fungi, wildflowers, and birds. I am also a board member of my local homeowners association. I'd be happy to provide my cv upon request.

(Attach resume if available)

\*\*SKIPPED\*\*

\* Full Name

Richard Miksicek

**\* Occupation**

Professor, Retired

**\* Place of Employment**

Former member of the Michigan State Univ faculty

\* Home Address

5319 Bear Lake Dr  
East Lansing, MI 48823

\* Phone (Day)

517.763.7891

\* Phone (Evening)

517.333.9280

**\* Email**

r.miksicek@comcast.net

**\* Please type your name in the box below as a digital signature**

Richard J Miksicek

**\* Date and Time**

03/07/2023

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.

SERVICE FINDER

12.19.24  
A

# Meridian Township Forms & Permits Public Service Application Form

**1. I am interested in service on one or more of the following public bodies as checked below: ?**

- Assessing Board of Review \*
- Board of Water and Light Representative \*
- Brownfield Redevelopment Authority \*
- Building and/or Fire Board of Appeals and Building Hearing Officer
- Capital Area Transportation Authority (C.A.T.A.)
- Communications Commission \*
- Community Resources Commission
- Corridor Improvement Authority \*
- Downtown Development Authority \*
- East Lansing-Meridian Water & Sewer Authority
- Economic Development Corporation
- Elected Officials Compensation Commission \*
- Environmental Commission
- Lake Lansing Watershed Advisory Committee \*
- Land Preservation Advisory Committee
- Park Commission (elected/appointed)
- Pension Trustees
- Planning Commission
- Township Board (elected/appointed)
- Zoning Board of Appeals
- Other
- Select All**

**2. Summarize your reasons for applying to do this type of service**

500 Character limit

500 characters

**3. Describe education, experience or training which will assist you if appointed.**

500 Character limit 20 yrs building apartment homes.

500 characters

**(Attach resume if available)**

BROWSE... CLEAR

Maximum size allowed: 5 MB

Allowed types: .gif, .jpg, .jpeg, .png, .doc, .docx, .xls, .xlsx, .rtf, .pdf, .txt

**Full Name**

Todd

First Name

West

Last Name

**Occupation**

Project Manager at DTN

200 characters

**Place of Employment**

DTN Management

200 characters

**Home Address**

2755 Southwood Dr. ~~ST~~

Street Number and Name

Unit Number

East Lansing

City

48823

Postal/ZIP Code

**Phone (Day)**

\_\_\_\_ 517-490-7278

ext.

\_\_\_\_\_

**Phone (Evening)**

\_\_\_\_ 517-490-7278

ext.

\_\_\_\_\_

**Email**

Twest 72470@gmail.com

**Please type your name in the box below as a digital signature**

Todd West

200 characters

**Date and Time**

12/19/24 10:05 AM

Other than the Downtown Development Authority Board, the Corridor Improvement Authority, and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.

To receive a copy of your submission, please fill out your email address below and submit.

**Email Address** Twest 72470@gmail.com



**To: Township Board**

**From: Timothy R. Schmitt, AICP  
Interim Township Manager & Director of Community Planning  
and Development**

**Date: December 20, 2024**

**Re: Text Amendment #2024-09 – RN, Village of Nemoka District updates -  
ADOPTION**

---

Text Amendment #2024-09 is an ordinance update initiated by the Planning Commission to update the language for Sec. 86-377 – Village of Nemoka Mixed Residential District. This proposed amendment eliminates references other sections of the Zoning Ordinance for allowed land uses, special land uses, and dimensional requirements. It also amends the allowed land uses and special land uses to eliminate land uses that are incompatible with the RN district and to bring the special land uses into conformance with Michigan Planning law. Finally, the subjective phrase, “uses permitted by special use permit from the Planning Commission or Planning Director” has been removed.

The Planning Commission discussed the RN district language at the regular meetings on March 11, 2024, March 25, 2024, and April 22, 2024. A public hearing was held at the regular Planning Commission meeting on June 10, 2024. This was followed by a unanimous recommendation of approval from the Planning Commission on June 24, 2024. The Township Board discussed the proposed change at their December 3, 2024 meeting, raised no major concerns and directed Staff to bring the ordinance back for Introduction. At the December 17<sup>th</sup> Township Board meeting, the Board reviewed the matter and directed Staff to publish the introduction of the ordinance.

Staff **recommends approval** of the proposed ordinance at this time to amend the Code of Ordinances to update the RN, Village of Nemoka ordinance standards. Staff has provided the following recommended motion and attached resolution to introduce the ordinance.

**Move to adopt the resolution approving Text Amendment #2024-09 to amend the Code of Ordinances of the Charter Township of Meridian at Section 86-377 to update the standards for the RN, Village of Nemoka zoning district.**

**Attachments**

1. Resolution to approve Ordinance 2024-09
2. Ordinance 2024-09 – RN, Village of Nemoka Mixed Use District updates

**RESOLUTION TO APPROVE**

**Zoning Amendment #2024-09  
RN, Village of Nemoka District updates**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 7<sup>th</sup> day of January, 2025, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, Staff noticed a series of inconsistencies and language issues in the RN, Village of Nemoka zoning district when working with a potential developer on a property zoned RN; and

WHEREAS, it was determined that a text amendment was necessary to clarify the ordinance and make the district easier to work within; and

WHEREAS, the Planning Commission reviewed the matter on March 11, March 25, and April 22, 2024 and held a public hearing on June 10, 2023, before recommending unanimous approval to the Township Board on June 24, 2024; and

WHEREAS, the ordinance would clarify the standards for developers and homeowners desiring to do work on properties zoned RN; and

WHEREAS, the Township Board reviewed the matter at their December 3<sup>rd</sup> meeting and raised no major concerns, directing Staff to introduce the ordinance, which was done at the Township Board’s December 17<sup>th</sup> meeting;

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby ADOPTS Ordinance No. 2024-09, entitled “An Ordinance to amend Section 96-377, RN, Village of Nemoka Mixed Residential District, of the Charter Township of Meridian Zoning Code to update the standards therein”; and

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_



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ORDINANCE NO. 2024-09

AN ORDINANCE TO AMEND SECTION 86-377, RN, VILLAGE OF NEMOKA MIXED RESIDENTIAL DISTRICT, OF THE CHARTER TOWNSHIP OF MERIDIAN ZONING CODE TO UPDATE THE STANDARDS THEREIN

**THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:**

**Section 1.** Section 86-377, RN District: Village of Nemoka Mixed Residential District, is hereby amended to read as follows:

(b) Uses permitted by right.

(1) Single-family dwellings

(2) Two-family dwellings

(3) Home occupations

(4) Other customary accessory uses and buildings, provided such uses and buildings are incidental to the principal use and do not include any activity conducted as a business

(5) Public parks, playgrounds, and other public open space for recreational uses

(6) Railroad right-of-way

(7) The temporary storage of not more than one unoccupied travel trailer or camper trailer upon each lot.

(8) Public educational institutions

(9) Private, noncommercial kennels

(10) Foster family homes and foster family group homes

(11) Garage sales, for no longer than three days and no more than twice per calendar year on the same property

(12) Family child care homes

(13) Family adult care homes

(c) Uses permitted by special use permit.

(1) Group child care homes

(2) Development containing a mix of single-family detached dwellings and two-family dwellings; a mix of two-family dwellings and multiple-family dwellings; or a mix of single-family detached dwellings, two-family dwellings, and multiple-family dwellings. In any case the number of single-family dwellings may not exceed more than 50% of the density (dwelling units per acre) allowed for the proposed development. Multiple-family dwellings may be developed at a maximum density of 14 dwelling units per acre.

(3) Community center when part of a housing project

(4) Nonresidential structures and uses in accordance with § 86-654

(d) Procedure for obtaining special use permits. The procedures set forth in Section 86-125 shall be followed.

(e) Duration and validity of permit. Special use permits granted in the RN district shall be subject to the provisions of Section 86-128.

(f) Minimum design standards.

(1) Single-family detached structures.

a. Minimum lot area: 8,000 square feet, except that a two-family dwelling shall have 11,000 square feet.

- b. Minimum interior lot width: 65 feet, except that a two-family dwelling shall have 100 feet.
- c. Minimum corner lot width: 70 feet along the street upon which the lot fronts.
- d. Maximum lot coverage: All buildings shall not cover more than 35% of the total area.
- e. Minimum yard dimension:
  - i. Front yards. In accordance with the setback requirements of Section 86-367 for the type of street upon which the lot fronts.
  - ii. Side yards. Seven feet.
  - iii. Rear yards. For lots up to 150 feet in depth, the rear yard shall not be less than 30 feet in depth. For lots over 150 feet in depth, the rear yard shall not be less than 40 feet in depth.
  - iv. Corner lots. A front yard shall be maintained on each street side of a corner lot.
  - v. Through and reverse frontage lots: Principal buildings shall be located in accordance with the front yard setback requirements of § **86-367** for the type of streets upon which the through or reverse frontage lot abuts. Access to residential sites shall be located on the street with the lowest functional classification as illustrated in § **86-367**. All regulations applicable to front yards shall apply, except freestanding accessory buildings or structures proposed for reverse frontage lots shall be located no closer than 30 feet from the right-of-way of the designated rear yard.
- f. Supplementary yard regulations. For permitted reductions in yard dimensions, for permitted yard encroachments, and for placement of accessory buildings in yard areas, refer to Article **V**, Division 4 of this chapter.
- g. Maximum building height. No residential structure shall exceed 2 1/2 stories or 35 feet. Accessory buildings shall not exceed a height of 15 feet on any residential lot. For permitted exceptions to residential building heights, refer to Article **V**, Division 5 of this chapter. For building height limitations for nonresidential structures in residential districts refer to § **86-654**.

(2) Multiple-family structures shall comply with the following minimum design standards.

- a. Minimum lot area: There is no minimum lot area for a multiple-family structure, provided that the density does not exceed 14 units per acre.
- b. Minimum lot width: 100 feet.
- c. Maximum lot coverage: All buildings shall not cover more than 35% of the total area.
- d. Front yard: No less than 25 feet for one- or two-story buildings, with an additional one foot required for each additional one foot the building exceeds 35 feet in height.
- e. Side yards:
  - i. Three families to 10 families shall not be less than 15 feet.
  - ii. Greater than 10 families shall not be less than 25 feet from the property line for one- or two-story buildings, with an additional foot required for each additional foot of height of the building over 35 feet.
- f. Rear yard: Building shall not be less than 40 feet from the property line for one- or two-story buildings, with an additional foot required for each additional foot of height of the building over 35 feet.
- g. Required setbacks: In addition to the foregoing, all buildings shall be located in accordance with the particular setback requirement of § **86-367**.
- h. Distance from a single-family boundary: No single-family, two-family, or multiple-family building designed, erected, or used for three or more families shall be located closer than 50 feet to any single-family residential zone line, nor shall any accessory building to a multiple structure containing three or more dwelling units be located closer than 50 feet to any single-family residential zone line.
- i. Distance between buildings:

1 i. Minimum distance. Buildings with two or more dwelling units shall be located  
2 no closer than 25 feet to any other building. Detached single-family dwellings  
3 shall be located no closer than 10 feet from any other building.

4 ii. Closed courts. No courts completely enclosed by building structure shall be  
5 permitted; however, screen walls not exceeding six feet in height are permitted  
6 to enclose what would otherwise be open court. All dimensional requirements for  
7 open courts shall apply to such enclosed courts.

8 iii. Open courts.

9 1. Projecting wings of a building that form a court, enclosed on three  
10 sides, shall conform to the following when the court face of either  
11 wing contains windows from a living room, bedroom, or dining room:

12 a. The minimum distance between wings shall be 50 feet for  
13 one-story buildings. For any additional stories added to  
14 either wing, the distance shall be increased five feet for each  
15 additional story added to either wing.

16 b. The maximum distance that a wing can project from the face  
17 of a building shall be 1 1/2 times the horizontal distance  
18 between wings.

19 2. Projecting wings of a building that form a court enclosed on three  
20 sides shall conform to the following when neither court face of the  
21 wings contains a window from a living room, bedroom, or dining  
22 room:

23 a. The minimum distance between wings shall be 25 feet for  
24 one-story buildings. For any additional stories added to  
25 either wing, the distance shall be increased five feet for each  
26 additional story added to either wing.

27 b. The maximum distance a wing can project from the face of a  
28 building shall be 1 1/2 times the horizontal distance  
29 between wings.

30 3. Other yard dimensions:

31 a. Any single-family detached dwelling, two-family dwelling,  
32 or multiple-family structure containing three or more units  
33 shall not be located closer than 20 feet to any street, access  
34 road, driveway, or parking area.

35 b. Any single building or connected building may not exceed  
36 200 feet in any one dimension. All buildings shall be so  
37 arranged as to permit emergency vehicle access, by some  
38 practical means, to all sides.

39 j. Maximum building height. Maximum building height shall not exceed 2 1/2 stories or  
40 35 feet, except as noted below. No space below grade level shall be used for dwelling  
41 purposes except as follows:

42 i. When the finished floor grade of the space below grade level is no more than  
43 four feet below finished outside ground level at any point on the property of that  
44 part of the structure enclosing the below-grade dwelling space.

45 ii. On sloping sites when the finished floor grade of the space below grade level is  
46 finished outside ground level for at least the length of one wall. In the same  
47 instance, such dwelling space have either adequate through- or cross-ventilation.

48 k. Signs. Identifying any of the permitted uses in this district shall be in accordance with  
49 those requirements specified in Article **VII** of this chapter.

50 l. Parking requirements. For motor vehicle and bicycle parking requirements, refer to  
51 § **86-366** and Article **VIII** of this chapter. In addition, every multiple-family structure  
52 shall provide motor vehicle parking facilities which:

- i. Are appropriately spaced and divided by landscaped areas as opposed to one continuous parking lot.
  - ii. Are screened by landscaping and physical structures and, where feasible, depressed below eye level or enclosed.
  - iii. Are served by two points of access to public street when there are 50 or more dwelling units in the project.
  - iv. Are served by access to a public street other than a local street when there are 25 or more dwelling units in the project.
  - v. Shall provide a minimum of 180 square feet in area for each vehicle parking space, each space shall be definitely designated and reserved for parking purposes, and each space shall be accessible separately from a drive.
  - vi. May be allowed within or under any multiple-family structure; however, carports or surface parking shall not be located closer than 20 feet to any multiple-family residential structure.
  - vii. Shall have no parking located farther than 150 feet from one entrance to the multiple-family structure which it is intended to serve.
  - viii. Shall have no commercial repair work, servicing, or selling of any kind conducted on any parking area.
- m. Storage of refuse. All refuse containers, including trash and recycling containers, shall be enclosed on at least three sides by a screening device approved by the Planning Director, subject to the following provisions:
- i. For existing uses receiving a certificate of occupancy prior to the effective date of this section, recycling containers shall be placed adjacent to other refuse containers on-site. If the Planning Director determines that it is not practical to place the container adjacent to other refuse containers on the site, such containers may be placed in parking areas, provided that the space used for the container shall not occupy required parking spaces, and further provided that recycling containers shall be enclosed on three sides by a screening device approved by the Planning Director.
  - ii. For uses receiving a certificate of occupancy after the effective date of this section, recycling containers shall meet the requirements of this section and the requirements for site plan review under Article II, Division 5, of this chapter.
- n. Landscaping required. Landscaping acceptable to the Planning Commission shall be provided in open spaces, around buildings, and within parking areas. No occupancy permit may be issued until landscaping has been inspected and approved or a performance bond equal to the estimated cost has been posted with the Township.
- i. A plan for control of soil erosion which meets the Township's standards for soil erosion and sedimentation control shall be carried out during the construction and completion of the project.
  - ii. When deemed necessary by the Planning Commission, in order to protect surrounding properties, appropriate screening of plant materials, wood, or brick, approved by the Planning Commission, may be required.
- o. Those sites which contain wetlands and/or floodplains shall be permitted a maximum number of units based on the following formula:

$$N = A \times D \times C$$

Where:

N = Maximum number of units permitted.

A = Area of site outside the floodplain and wetland.

D = Allowable density

1 C = 1 + percent of site in floodplain and wetland expressed as decimal

2  
3 For purposes of this chapter, wetland areas are those lands which meet the definition of  
4 a wetland set forth in § 30301 of the Natural Resources and Environmental Protection Act  
5 (MCL § 324.30301). For purposes of this chapter, floodplain areas are those lands which  
6 meet the definition contained in § **86-436(b)**.

7  
8 **Section 2.** Validity and Severability. The provisions of this Ordinance are severable and the  
9 invalidity of any phrase, clause or part of this Ordinance shall not affect the validity  
10 or effectiveness of the remainder of the Ordinance.

11  
12 **Section 3.** Repealer Clause. All ordinances or parts of ordinances in conflict therewith are  
13 hereby repealed only to the extent necessary to give this Ordinance full force and  
14 effect.

15  
16 **Section 4.** Savings Clause. This Ordinance does not affect rights and duties matured, penalties  
17 that were incurred, and proceedings that were begun, before its effective date.

18  
19 **Section 5.** Effective Date. This Ordinance shall be effective seven (7) days after its publication  
20 or upon such later date as may be required under Section 402 of the Michigan Zoning  
21 Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a  
22 referendum.

23  
24 ADOPTED by the Charter Township of Meridian Board at its regular meeting this 7th day of  
25 **January, 2025.**

26  
27  
28 \_\_\_\_\_  
29 Scott Hendrickson, Township Supervisor

30  
31  
32 \_\_\_\_\_  
33 Angela Demas, Township Clerk



12. B

**TO: Township Board**

**FROM: Neighborhood & Economic Development Director Amber Clark**

**DATE: January 7, 2025**

**RE: "I Heart Mac and Cheese- East Lansing - 4790 S Hagadorn Road Suite #158  
Request for Class C Liquor License**

---

*Applications for Class C On-Premise liquor licenses require approval from local government authorities prior to MLCC initiating an investigation to grant an operator a liquor license. A Class C On-Premise license is a highly sought-after license, and Meridian Township is the only local unit of government to have multiple available in Ingham County. These licenses are expensive to acquire from individual owners with prices starting at \$60,000 plus the \$20,000 required permit fee to the State of Michigan. The issuance of a Class C On-Premise license will affect the total licenses available to be issued by the Township. It is within the Township's authority to approve, approve with conditions, or deny a request that does not meet the intent of the Liquor License Ordinance. The recently adopted ordinance views the issuance of a liquor license as an asset and should be viewed as a business development incentive. Incentives in Meridian Township are typically used to ensure redevelopment of the Potential Intensity Change Areas of Okemos/Hamilton Road, Haslett/Marsh Road, Meridian Mall, and Hagadorn/Lake Lansing areas. MLCC will initiate an investigation for a Class C On-Premise request after an approved resolution from the Local Governmental Unit is adopted.*

The attached application is a request from Paul Hamby of I Heart Mac and Cheese East Lansing, for the Township to issue from the approved quota a CLASS C ON-PREMISE liquor license. A CLASS C ON-PREMISE allows the license holder to sell packaged liquor, distilled spirits, and mixed spirit drinks, consumption must be On-premise at a tavern, hotel, bar, or restaurant. The Township is under no obligation to issue a quota license. These licenses are an asset of the Township and can be issued to whomever the Township Board agrees meets the intent of the Liquor License Ordinance. The issuance of a quota license grants the license holder the full ability and rights of the license. The license holder has the full right to move the license to any other community in Ingham County, after three years. The license can go into escrow after 1 year and can be held in escrow for up to 5 years (or more). The license holder is then allowed to sell the license to anyone interested in having a liquor license in Ingham County. This would remove a quota license from the Township and grant a new establishment of business in a different community. MLCC designates the amount of quota licenses based on population at each census. The Township can lose a number of licenses due to a decline in population or gain 4 licenses with the addition of 6,000 new persons by the 2030 census.

The application was submitted with the full application fee, on October 22, 2024.

Current ON-PREMISE Allowed in the Township 29

Current ISSUED ON-PREMISE licenses in the Township 26

Currently Available to ISSUE 2

The currently available status shown on MLCC's website is not an accurate reflection of the CLASS C ON-PREMISE licenses that are available to issue. A request to change license designations and issue a CLASS C ON-PREMISE for Clarion Pointe 2736 E Grand River was approved by this Board in November of 2023. Another request for a CLASS C ON-PREMISE license for M.A.C Legends at Meridian Mall was also approved. MLCC's website has not been updated to show the correct available CLASS C ON-PREMISE licenses to issue. Countywide, CLASS C ON-PREMISE is in short supply with East Lansing the only other major community in the County with one to issue.

Paul Hamby of I Heart Mac and Cheese requests the Township issue a quota CLASS C ON-PREMISE license to sell Liquor, Mixed Drinks, Beer, and Wine with Sunday AM and PM permits to allow for the sale of alcohol on Sunday. The location of this new establishment will be 4790 S. Hagadorn Road, Suite 158, East Lansing, MI 48823. The applicant states restaurant hours will be Sunday – Wednesday 11 a.m. to 11 p.m. Thursday – Saturday from 11 a.m. to 1 a.m.

*Application states, "I Heart Mac and Cheese will offer a unique dining experience that stands out from the other establishments in Meridian Township because, unlike traditional restaurants, we specialize in customizable mac and cheese dishes, allowing customers to create their perfect meal with a variety of cheeses, proteins, and toppings. Our fast-casual dining environment combines comfort food with a modern twist, featuring a vibrant and welcoming atmosphere. Additionally, we offer a selection of craft beers and unique cocktails that pair perfectly with our mac and cheese creations."*

Full-time Employees: 8

Part-time Employees: 20

Hagadorn/Hannah Plaza is the location of this establishment. This high-trafficked commercial core area has seen continued turnover in commercial spaces particularly small fast-casual dining options. The I Heart Mac and Cheese location is in close proximity to business establishments similar to it with similar quota licenses. The *MAC, Sansu Sushi, Hannah Lofts, Residence Inn, Pizza House, and Sindu Restaurant*. All are within a .5 mile of this site and offer this type of business experience. Many restaurants are moving to fast casual dining, instead of a full dining service restaurant. This too is present in the

Hannah/Hagadorn complex. The application states that the business will focus on a prioritization of local support and local business association membership.

The applicant submitted a full application, application fee, site plans, floor plans, and a general description of the business. The applicant is eager to build the brand of I Heart Mac and Cheese in the Greater Lansing Region. Each individual franchise has flexibility in business operation and Paul Hamby recognizes the need for nightlife in Meridian Township. A new member of MABA, Paul is committed to building up the region with the introduction of another small business enterprise that will provide additional “in-fill” in a area affected by the COVID-19 commercial decline. The site is appropriately zoned Commercial C-2, Fire and Community Planning have no issue with the request. The Police department is aware of the requested license, the location of the establishment, and has been provided with an iChat record for the owners. The police department has no issue with the request. The application was reviewed based on the current ordinance requirements, and a simple criteria addressed sheet is included with this memo. The numerical value is not indicative of approval or denial. Merely a value representing the total number of indicated bullet points from the listed criteria of the ordinance. This number is to assist Township staff and Board members with the ability to ascertain how well the applicant and their request meets the overall intent of the Liquor License ordinance and recent updates. Tonight the Board can discuss the overall application and based on the general direction of the Board, at the following meeting, staff will have a resolution prepared.

**MOTION:** Move to adopt the Local Government Approval resolution to recommend and approve the issuance of a, for quota CLASS C ON-PREMISE with Sunday AM and PM sales liquor license, to Paul Hamby of I Heart Mac and Cheese East Lansing at 4790 S. Hagadorn Road Suite #158.

**Attachments**

1. Ordinance Criteria Addressed
2. I Heart Mac and Cheese Liquor License Application
3. Local Government Approval Resolution form

# MERIDIAN TOWNSHIP LIQUOR LICENSE

## REQUEST FOR LIQUOR LICENSE ISSUANCE, TRANSFER, OR RENEWAL CRITERIA

### #05-2024 Liquor License Ordinance Reservation of Authority

No Applicant for a License has a right to the issuance of such License to him, her, or it, and the Township Board reserves the right to exercise reasonable discretion to determine who, if anyone, shall be entitled to the issuance of such License.

#### APPLICANT

Business/Entity Name I Heart Mac and Cheese East Lansing - Hamby Family Enterprises LLC

Address 4790 S. Hagadorn Road, Suite#158

License Type CLASS C ON-PREMISE WITH AM & PM SUNDAY SALES Reviewer Name Amber Clark

#### APPLICATION & ZONING

##### 1. Complete Application Submitted

- The applicant has submitted a full application request with supporting documentation.
- The Application Permit Fee is paid.
- The application is signed by the applicant and if necessary, the property owner.

##### 2. Proposed Site Zoning/Use Applicability

- Applicant has denoted the legal/physical description of the site.
- The zoning and use of the site are appropriate for the license requested.
- Proposed plans for a new or existing building have been provided.

#### APPLICATION AND ZONING COMMENTS

- Operating Hours 11 AM - 1 AM
- Fast Casual like other restaurants nearby
- Applicant does not indicate how license is directly connected by priority to sell alcohol / can sell Mac N Cheese without the liquor license

#### BUSINESS CHARACTER & EFFECTS

##### 3. Demonstration of Character and Business Experience

- The applicant clearly demonstrates their ability to financially manage the proposed location.
- The applicant clearly provides detailed information related to their business management experience.

##### 4. Potential effects the proposed license may have on surrounding district

- The proposed site is NOT located within 500 feet of a public school or church.
- The proposed site will cohesively fit within the commercial district.
- The proposed site is NOT located near or within proximity to a liquor license of a similar type.
- The proposed site is a complementary use to commercial and office development.
- The proposed site has adequate parking and will not adversely effect traffic flow.

#### BIZ CHARACTER & EFFECTS COMMENTS

- This is the applicants first restaurant venture & experience in Greater Lansing
- 6 other Class C on premise restaurants in Hannah / Hagadorn
- 729 FT to MSU's Campus
- 500 FT + to MSU Music School
- Parking enforced at Hannah / Hagadorn

#### KNOWN RESTRICTIONS

##### 5. Known restrictions of the applicant

- Applicant has previously had a liquor license revoked or not renewed in Michigan?
- Applicant is a co-partner or partnership where not all members would qualify to hold a liquor license.
- Applicant is a corporation where not all members would qualify to hold a liquor license.
- Applicant is convicted of a crime punishable by death or imprisonment in excess of one year, a crime involving dishonesty, theft, false statements, or crimes involving alcohol.
- Applicant can not establish that the license will be used in six (6) months after issuance.
- The proposed location does not support commercial zoning, land, or building use.
- Applicant has personal property taxes, real property taxes, or other obligations that are past due owed to the Township.

#### KNOWN RESTRICTION COMMENTS

# MERIDIAN TOWNSHIP LIQUOR LICENSE

## REQUEST FOR LIQUOR LICENSE ISSUANCE, TRANSFER, OR RENEWAL CRITERIA

### #05-2024 Liquor License Ordinance Reservation of Authority

No Applicant for a License has a right to the issuance of such License to him, her, or it, and the Township Board reserves the right to exercise reasonable discretion to determine who, if anyone, shall be entitled to the issuance of such License.

#### PROPOSED BENEFITS

##### 6. Proposed benefits to the community continued

- The proposed site would not have an adverse effect on the economic vitality of the Township or the commercial district.
- The applicant has demonstrated a public need or convenience that the proposed liquor establishment will provide.
- The applicant has demonstrated the uniqueness of the proposed location when compared to other existing or proposed liquor establishments.
- The applicant has demonstrated the proposed establishment will be a permanent feature of the Township and further provided evidence of how the issued license will assist in the further investment in the Township.
- The license type of the proposed location will support the redevelopment of a priority area of Meridian Township.
- The licensed establishment will provide additional jobs in a priority redevelopment area of Meridian Township.
- The proposed site will not negatively affect policing or code enforcement activities.

#### PROPOSED BENEFIT COMMENTS

• Uniqueness does not apply outside of Mac and Cheese. Several businesses with the same license in Hannah/Hagudom

• Not located in PICA (okemos, Haslett, Mall, Carriage Hills)

#### REVIEWER ACKNOWLEDGMENT

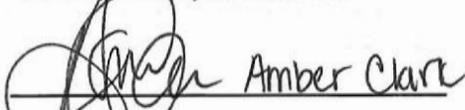
Date Review Conducted:

November 15, 2024

Reviewer Recommendation:

Criteria focus on redvelpment of PICA's, not located in or near PICA

I have reviewed the application for liquor license and have provided my recommendation

  
Employee Signature

11.15.2024

Date

#### NUMERICAL CRITERION REPRESENTATION

12/22

The value expressed above relates only to the key criteria addressed in the Meridian Charter Township Liquor License ordinance and those presented in the submitted application. The weight given to each item of the criteria identified in the ordinance is intended to be within the sole discretion of the Township Board. An applicant must demonstrate that the proposed business meets the required criteria of the licensing policy.

Application for New or Transferred Liquor License



Meridian Charter Township  
5151 Marsh Road- Okemos MI 48864  
571.853.4560

<b>Internal Review Only</b>	
Date Received: <u>10-22-2024</u>	Non-Refundable Fee \$1000
Date Sent to Depts.: <u>10-22-2024</u>	Paid: <u>YES [Signature]</u>
Response PD: <u>yes</u>	Response Fire: <u>yes</u>
Response Bldg.: <u>yes</u>	Response Planning/Zoning: <u>yes</u>
Twp Board Action: _____	Final Action: _____
Circle One Type: <u>Class C</u> SDM SDD Other: _____	
Check One: New <input checked="" type="checkbox"/> Transfer <input type="checkbox"/>	

**A Non-refundable fee of \$1000.00 must accompany this application**

By filling out this application form in full and attaching the materials requested, you will assist in the efficient review of your application for a liquor license. Please include any additional information or materials you believe will help the Township to review your proposal. This application must bear the signature of the property owner, business representative(s)/authorized ownership interests, and the applicant or applicant's representative (if different than the property owner). Applicants will be notified of incomplete applications.

**1. CONTACT INFORMATION**

First Name	<input type="text" value="Paul"/>	Last Name	<input type="text" value="Hamby"/>
Address	<input type="text" value="9165 Bristol Rd."/>		
City/State	<input type="text" value="Swartz Creek, MI."/>	Zipcode	<input type="text" value="48473"/>
Phone	<input type="text" value="810-200-9992"/>	Email	<input type="text" value="hammadaddy@yahoo.com"/>

**2. LOCATION OF BUSINESS**

Business Name/DBA/Legal Name	<input type="text" value="Hamby Family Enterprise LLC. DBA I Heart Mac and Cheese- East Lansing"/>		
Address	<input type="text" value="4790 S. Hagadorn Rd. STE #158"/>		
City	<input type="text" value="East Lansing"/>	State	<input type="text" value="MI"/>
		Zip Code	<input type="text" value="48823"/>



**Application for New or Transferred Liquor License**



**Meridian Charter Township**  
5151 Marsh Road- Okemos MI 48864  
571.853.4560

Parcel ID Number

Circle Liquor License Class Type: Class  C SDM SDD Other: \_\_\_\_\_

Property's Existing Zoning

Property's Existing Use of Parcel

Describe the Street/Road on which the property is situated:

Describe all the Land Uses surrounding the property, including those on each side, behind, and across the street from the property in question:

State the total square footage of each building proposed on the property:

Seating Capacity

Describe the Day-to-Day Operation of the proposed business:

Has there been an application for any other liquor license as this location?

Yes \_\_\_ No

If Yes, describe the license type and the date of Issuance:

3. APPLICANT INFORMATION- This license will be held by:

- An Individual (**Attach** copy of any Assumed Name Certificate)
- A Partnership (**Attach** a copy of Partnership Certificate)
- A Corporation (**Attach** a copy of Articles of Incorporation)
- A Limited Liability Corporation (**Attach** a copy of Articles of Incorporation)

Application for New or  
Transferred Liquor License



Meridian Charter Township  
5151 Marsh Road- Okemos MI 48864  
517.853.4560

4. **APPLICANT INFORMATION** (Complete for each owner/partner/officer/stockholder/resident agent, etc., attach additional sheets if needed.)

Name

Type of Interest in Business  Date of Birth

Driver's License Number

Street Address

City  State  Zipcode

Cellphone/Business Phone

Email

Have you lived at the same address the last two years? Yes  No

If you answered No, list any other residence addresses you have lived in the past two years:

Street Address  City

State  Zipcode

5. **Attach** a copy of the applicant's driver's license

6. If the Licensed Premise is to be located in a proposed/existing building for which site plan approval has not been obtained, **Attach** a conceptual plan showing proposed building elevations, floor plans, seating arrangements, site dimensions and parking areas ,

7. **Attach** a preliminary site plan drawing, showing the relationship of the proposed or existing building to the surrounding property and uses, including proposed parking facilities and lighting. An Architect's rendering or a clear photograph of the building must accompany the preliminary site plan.

8. **Attach** a statement as to the Applicant's experience in owning, managing, operating, and/or financing this type of business or any related business, including previous business references.

9. **Attach** a statement demonstrating that the proposed location and operation methods will not detrimentally and unreasonably impact nearby property owners, businesses, and residents.

10. **Attach** a statement and supporting documentation providing evidence that the Applicant is financially capable of meeting the obligations and business undertaking of which the license is to be issued.

11. **Attach** information and documentation of any previous License application(s) to the Michigan Liquor Control Commission, License history, and denial history of the Applicant and any affiliate as possible.

12. **If this application involves the transfer of a Class C Liquor License within three (3) years of its original date, a copy of the executed and binding contract for the buy/sell of the License and or the business for review must be attached.**



**13. PROPERTY OWNER**

Name

Date of Birth  Driver's License No.

Street Address  City

State  Zipcode  Cellphone/Business Phone

Email

**14. BUSINESS HISTORY**

Does the Applicant currently hold any other Liquor License? Yes  No

If Yes, circle the License type: Class C SDM SDD Other: \_\_\_\_\_

Business Name and Business ID#

Year the License was issued

Street Address  City

State  Zipcode

Has the Applicant previously held any other Liquor License? Yes  No

If Yes, list the Business Name:

Year the License was obtained:

Street Address  City

State  Zipcode

Has the Applicant ever had a Liquor License suspended or revoked? Yes  No

If Yes, circle the license type: Class C SDM SDD Other: \_\_\_\_\_

If Yes, list the Business Name:

Business Name and Business ID#

Street Address  City

Year the License was revoked:



**15. VIOLATION HISTORY**

Has Applicant/Partner/Officer/Manager/Resident Agent been convicted of: (attach additional sheets if necessary)

- A felony
- Operating under the influence of Liquor or a controlled substance
- Operating with an unlawful bodily alcohol level
- Operating while intoxicated
- Operating while visibly impaired
- Selling/furnishing alcohol to a person under 21

Name	Date of Conviction	Arresting Agency	Nature of Offense	Punishment(not including fines/costs)
NO- N/A				

Does the Applicant/Partner/Officer/Manager/Resident Agent have a permit to carry a concealed weapon?

Yes  No

Do you plan to keep a weapon on the premises? Yes  No

**16. RELEVANCE TO COMMUNITY & DEVELOPMENT GOALS**

Describe what you believe are the overall benefits the proposed establishment will provide to Meridian Township that are unique, attractive, enhancing, and supportive of the economic development strategies of the community.

Offering a wide selection of food choices to the Vegan and Gluten free customers that we have in our community. Our hours of operation may vary due to the demand and seasons, but our plan is to have operating hours as follows: Sunday - Wednesday 11 a.m. to 11 p.m. Thursday- Saturday from 11 a.m. to 1 a.m. This will allow our customers who work late or have late classes additional options for getting dinner. We will be participating in the local Chamber of Commerce which will allow us to continue to support other local businesses in the community. Also, supporting the local schools with events, and fundraisers to help the kids with various programs.

**Application for New or  
Transferred Liquor License**



**Meridian Charter Township  
5151 Marsh Road- Okemos MI 48864  
517.853.4560**

Describe how the proposed establishment will provide a unique experience that other liquor license holders in Meridian Township, do not currently provide.

Our I Heart Mac and Cheese restaurant will offer a unique dining experience that stands out from other establishments in Meridian Township because unlike traditional restaurants, we specialize in customizable mac and cheese dishes, allowing customers to create their perfect meal with a variety of cheeses, proteins, and toppings. Our fast-casual dining environment combines comfort food with a modern twist, featuring a vibrant and welcoming atmosphere. Additionally, we will offer a selection of craft beers and unique cocktails that pair perfectly with our mac and cheese creations, providing a distinctive culinary and beverage experience that is not currently available in the township. This adds an extra layer of enjoyment for our guests, making our restaurant a go-to spot not just for great food, but for a fun and memorable night out.

List the number of Full-time employees the establishment will hire

List the number of Part-time employees the establishment will hire

Describe what efforts will be made to hiring local contractors, local employees, etc. to support your business

The construction for this project is managed by a local general contractor. From the beginning of this project, local contractors have been essential to this project. Key tasks such as framing, plumbing, heating, and cooling, electrical work, flooring, and other carpentry tasks has been completed by local contractors. While some minor tasks required external assistance, we are proud to have kept most of the work within the local community. We are committed to advertising for local employment to support the community by keeping money and jobs within the area. Aside from the owners who live outside the region, our focus is on supporting local employment and providing opportunities for internal promotion to foster continued growth.





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**17. CERTIFICATION OF APPLICATION & MATERIALS**

- I/We, the undersigned applicant(s), give permission to the Officials of the Charter Township of Meridian and its Consultants to enter the property that is the subject of this Application for the purposes of inspection to review and verify the information on the application. An inspection of this type will only occur during business hours and will include only entry into a building upon a mutually agreeable arrangement with the applicant and/or property owner.
  
- I/We, the undersigned applicant(s), have read and understand each and every provision and requirement of the **Meridian Charter Township Code 2024-05** regarding the regulation of sales of liquor in the Township; and I will provide such other information that the Township requests and deems necessary, in its reasonable discretion, to discover the truth of the matters required to be set forth in this application or required by Township Ordinances.
  
- I/We, the undersigned applicant(s), hereby swear that all of the statements, answers and information I have provided as part of this application are true, accurate and complete to the best of my knowledge. And I/we understand and acknowledge that any falsehoods or misrepresentation contained in such statements, answer or information can, among other things, be the cause of denial of the requested license and a cause for the revocation of any license issued to the applicant under Chapter Six (6) of the Meridian Township Code.
  
- I/We, understand and agree that adult entertainment will not be permitted in the establishment. Adult entertainment includes but is not limited to, nudity, nude dancing, lap dancing, topless dancing, wet t-shirt contests, or any actual or simulated sexual acts. I understand and agree that permitting adult entertainment in the establishment is grounds for the Township to request that the State revoke any liquor license issued for the establishment.
  
- I have additional attachments to supplement the Application

**18. OATH**

I/We, swear and affirm that if this application is granted and a license is issued, I will not violate any applicable laws or ordinances of the State of Michigan, County of Ingham, or Charter Township of Meridian in the conduct of business.

Application for New or Transferred Liquor License



Meridian Charter Township  
5151 Marsh Road- Okemos MI 48864  
517.853.4560

AUTHORIZED SIGNATURES

*Paul Hamby*  
APPLICANT SIGNATURE

Paul Hamby 10-18-24  
APPLICANT NAME PRINTED DATE

*Amanda King*  
Notary Public State of Michigan  
Acknowledged before me on October 18, 2024  
In Genesee County, Michigan  
My Commission Expires: July 20, 2027  
Acting in Genesee County, Michigan

AMANDA KING  
Notary Public, State of MI  
GENESEE COUNTY  
My Commission Expires July 20, 2027  
Acting in the County of Genesee

*[Signature]*  
PROPERTY OWNER SIGNATURE (IF APPLICABLE)

Nathaniel Eyde Authorized Agent for Eyde Hankh Plaza, LLC  
PROPERTY OWNER NAME (IF APPLICABLE) DATE

*Jason Goldie*  
Notary Public State of Michigan  
Acknowledged before me on October 21, 2024  
In LIVINGSTON County, Michigan  
My Commission Expires: August 30, 2027  
Acting in Ingham County, Michigan

JASON G. GOLDIE  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF LIVINGSTON  
My Commission Expires August 30, 2027  
Acting in the County of Ingham



Form Revision Date 02/2017

**ARTICLES OF ORGANIZATION**  
For use by DOMESTIC LIMITED LIABILITY COMPANY

Pursuant to the provisions of Act 23, Public Acts of 1993, the undersigned executes the following Articles:

**Article I**

The name of the limited liability company is:

HAMBY FAMILY ENTERPRISE, LLC

**Article II**

Unless the articles of organization otherwise provide, all limited liability companies formed pursuant to 1993 PA 23 have the purpose of engaging in any activity within the purposes for which a limited liability company may be formed under the Limited Liability Company Act of Michigan. You may provide a more specific purpose:

To operate this business in accordance with the State of Michigan requirements, and to follow the rules and regulations set forth by the Franchise and Franchisee. To sell Food, Alcohol & Store Merchandise in accordance with sales in the state of Michigan. to Advertise and Market promotional items.

**Article III**

The duration of the limited liability company if other than perpetual is:

**Article IV**

The street address of the registered office of the limited liability company and the name of the resident agent at the registered office (P.O. Boxes are not acceptable):

1. Agent Name: PAUL HAMBY  
2. Street Address: 9165 BRISTOL RD  
Apt/Suite/Other:  
City: SWARTZ CREEK  
State: MI Zip Code: 48473

3. Registered Office Mailing Address:  
P.O. Box or Street Address: 9165 BRISTOL RD.  
Apt/Suite/Other:  
City: SWARTZ CREEK  
State: Zip Code: 48473

Signed this 4th Day of January, 2023 by the organizer(s):

Signature	Title
Paul Hamby	Organizer

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

Decline  Accept

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**  
**FILING ENDORSEMENT**

*This is to Certify that the* ARTICLES OF ORGANIZATION

*for*

HAMBY FAMILY ENTERPRISE, LLC

*ID Number:* 802966670

*received by electronic transmission on* January 04, 2023 *, is hereby endorsed.*

*Filed on* January 06, 2023 *, by the Administrator.*

*The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.*



*In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 6th day of January, 2023.*

*Linda Clegg*

*Linda Clegg, Director  
Corporations, Securities & Commercial Licensing Bureau*



## Statement of Business Experience and Plan:

Included in the following packet is our business plan for this location, detailing how our experience and management will be used to support this operation. A hands-on approach at this location is essential to setting us up for success and expansion with additional locations. While we aim to make this location exemplary, it will also serve as the flagship for our franchise in the State of Michigan. Any future locations opened in Michigan will use this site for training before launching their operations.

# Business Plan

Paul Hamby

Mindy Hamby

I ♥ mac & cheese™  
and more

***“Create memorable experiences with exceptional customer service, highest quality product in a clean environment with integrity and trust to every customer every day.”***

## **Overview**

Now that the pandemic has ended, we have seen a consumer shift in behavior as customers have turned to quick service restaurants (QSR) enjoying fast food and the quality many concepts deliver every day. QSRs have demonstrated how to shine due to lower price points and continued investments in takeout, drive-thru, and delivery services. Consumers are slowly making it back into restaurants to dining in but the demand for touchless ordering and easy to order meals that are quick to order and carry out continue to grow.

## **THE BRAND**

I Heart Mac & Cheese is a fast-casual concept specializing in customizable, made-to-order macaroni and cheese bowls and grilled cheese sandwiches. Also, on the menu are lifestyle choices with quinoa, broccoli, or cauliflower bowls, as well as gluten-free pasta. In 2019, the brand unveiled a new vegan menu featuring plant-based options through an official partnership that was launched with Beyond Meat®. Any of the mac and cheese combinations can be turned into a sandwich as well, thus appealing to almost every consumer.

The menu combines award-winning recipes resulting in a grown-up approach to this classic childhood dish. Guests in search of an easy-to-eat treat can enjoy the brand's newest menu item, Mac Bites, that are baked, bite-size portions perfect to eat while you are on the go in flavors like Classic, Pepperoni Pizza, Lobster and Buffalo Chicken. I Heart Mac & Cheese currently operates corporate locations in Florida at Pembroke Pines, Jupiter, and Boca Raton. In 2017, the company launched its franchising program nationwide and has open and operating franchisee locations in Florida, New York, Georgia, Texas, and Indiana. Additional locations are slated to open in Alabama, Arizona, California, Colorado, Florida, Georgia, Illinois, Massachusetts, New Jersey, New York, North Carolina, South Carolina, and Texas.

I Heart Mac & Cheese has been named #6 "Best Fast Casual Restaurant" in the USA TODAY 10 Best 2020 Reader's Choice Awards. Voted on by people from across the United States, the company earned the sixth-place spot thanks to its grown-up approach to mac & cheese and diverse menu with cheesy and healthy options for everyone.

Has also received other accolades within the last few years. The innovative company was recently recognized by QSR Magazine's "40/40 List for 2020: America's Hottest Startup Fast Casuals", and in 2019, I Heart Mac & Cheese was ranked by Entrepreneur Magazine as one of the top new franchise opportunities.

## Meet The Owners

### ***Paul Hamby:***

I have been an ICU Nurse for over 20 Years and have been in the food industry for 15 years. I was in the United States Navy and used my military funding to go back to school and earn 5 college degrees. I earned my nursing degrees from Mott Community College and Ferris State University, and Electronics degree from the University of Phoenix, and then 2-MBAs from Northeastern University. I continued nursing but opened an Insurance Agency that I have agents selling at and it is continuing to grow. I have been able to become members of Different Chambers of Commerce and have close working relationships with several Hospital that have been waiting for me to open. I have had management experience in the Restaurant industry from Dominoes Pizza, and Ryans' Family Steak House, to bartending and serving experience at Chi-Chi's, Don-Pablo's, Chili's, Outback Steak House, and an old Smokey's Little BBQ. I also had Management experience in running a trucking company that handle GM cargo that had 22 Semi- truckers and over 60 Drivers that were responsible for 2 million dollars in cargo per shipment which was \$132,000,000 /week & \$528,000,000/month that if not delivered we were financial liable for that we never missed a delivery and never fined. I believe my experiences and networking abilities will be valuable in making I Heart Mac & Cheese very successful. I have great leadership skills, knowledge, and a strong work ethic to grow the business and protect the brand. Creating a culture that will make all employees feel welcomed and appreciated to be part of IHMAC.

I met my wife while working at the hospital and we would always be working and we never got to enjoy time together or with the kids because of the long 16 hour shifts or separate scheduled days that we would work. This Franchise opportunity was a way we could have that and spend time together as well.

## ***Mindy Hamby:***

I have extensive experience in Nursing for the past 12 years and Management experience in the hospital and Retail industry at different clothing stores. I have had a few years' experience in the food industry as I worked as a waitress at Ponderosa and other Coney Island restaurants while I was in school. I went to the University of Michigan where I earned my Bachelor's degree in Nursing and started off as a nurse at Hurley Medical Center where I have been for the past 12 years. The past few years I Have been in the management role on a fast paced Hybrid unit that handle Intensive care patients and when they get better they are considered Step-down appropriate patients. I managed over 20 caregivers at a time and additional float staff that comes onto our unit. Having the experience to read and judge a situation and dealing with patients and family members is all customer service and knowing how to handle a situation under fire and maintain your yourself in a cool and calming manner will only help when it comes to dealing with staff members and customers.

I was able to meet my husband there and we are both looking forward to starting this journey together. But working long shifts and opposites schedules have made it hard to find time for the family. Our goal is to grow our portion of the franchise into our own small network of restaurants. Our mission is to have at least 10 stores opened in the most popular cities across Michigan.

## **Management Team**

At our first restaurant, Paul and Mindy, will have a daily presence and involvement in the everyday operations of the business. We will be sharing the role as general manager until we can groom or find someone that we can train and trust as the store continues to grow. It is important that a chain of command is in place and that the employees feel that they know who they can go to and also know they have a go to person if they ever have any questions, this helps the team build consistency. We will have another manager so we can develop them to be able to take over as general manager when we open more restaurants. The selection of key associates to become trainers to help train new staff members is crucial to the success of the restaurant. As we start to grow Mindy's focus will turn to the operations side of the business and be our Operational Owner-Director so she can manage the managers at the stores as we open up new stores. Paul will become the Area Developer for the franchise I Heart Mac and Cheese and will focus on the franchise growth for the entire state of Michigan and coordinating trainers from our stores to help assist in opening new stores across Michigan. Any new franchise partner for the company will be vetted through Paul as the Developer for Michigan. Having the infrastructure in place will be important to the success and growth of the Hamby Family Enterprise, LLC, dba I Heart Mac and Cheese.

## Restaurant Development

Our first restaurant that we will open will be in East Lansing across the street from Michigan State University. This will be in Hannah Plaza that has been a solid plaza in the community for students at the university & the people & businesses in the surrounding community. The 2200 square foot building is visible from Hagedorn Rd which is the main busy street in that location. In the plaza there are popular locations such as Jimmie Johns, Powerhouse Gym, Pizza House & we are near Sparrow Hospital & Whole foods market. Great location for the University crowd because is walking distance from the university and surrounding apartments and businesses & shuttle point to the stadium for football season.

## Marketing

IHMAC is a new concept in our area. I have been involved in many local marketing initiatives that have been highly successful. Besides the required national advertising campaigns established by corporate IHMAC will be aggressive with the following programs.

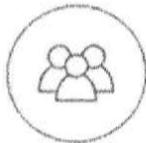
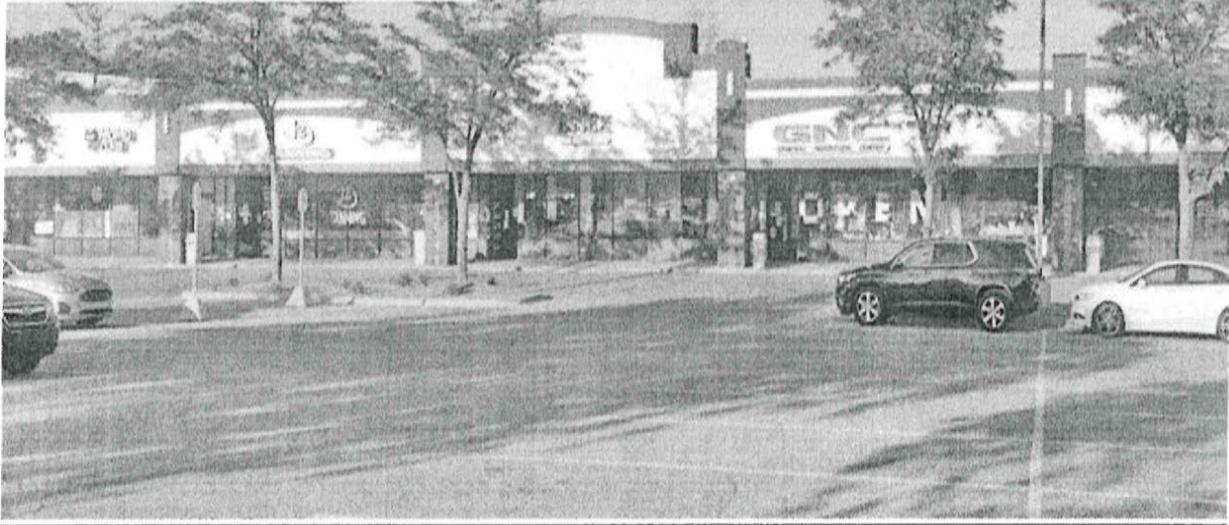
- Online social media presence.
  - Facebook
  - Instagram
  - Twitter
  - Tik Tok
- Direct Mailers
- Local Radio & Billboards
- Digital Billboards includes the use of Geo-targeting services.
- Local community Involvement
  - Sponsor local sports teams.
  - Sponsor educational events with local schools as well as trying to get sponsorship at the MSU university as well.
  - Fundraisers in restaurants with company match %.
  - Chamber of Commerce Member
- Face to face marketing working with Apartment complexes, churches, and hospitals & other local businesses.

## Hanna Plaza info/ Demographics

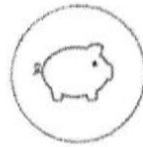
Hannah Plaza  
4790 & 4750 Hagadorn Rd  
East Lansing, MI

Suites from 1,449 SF up  
to 13,897 SF

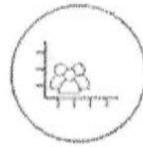
Accelerating success.



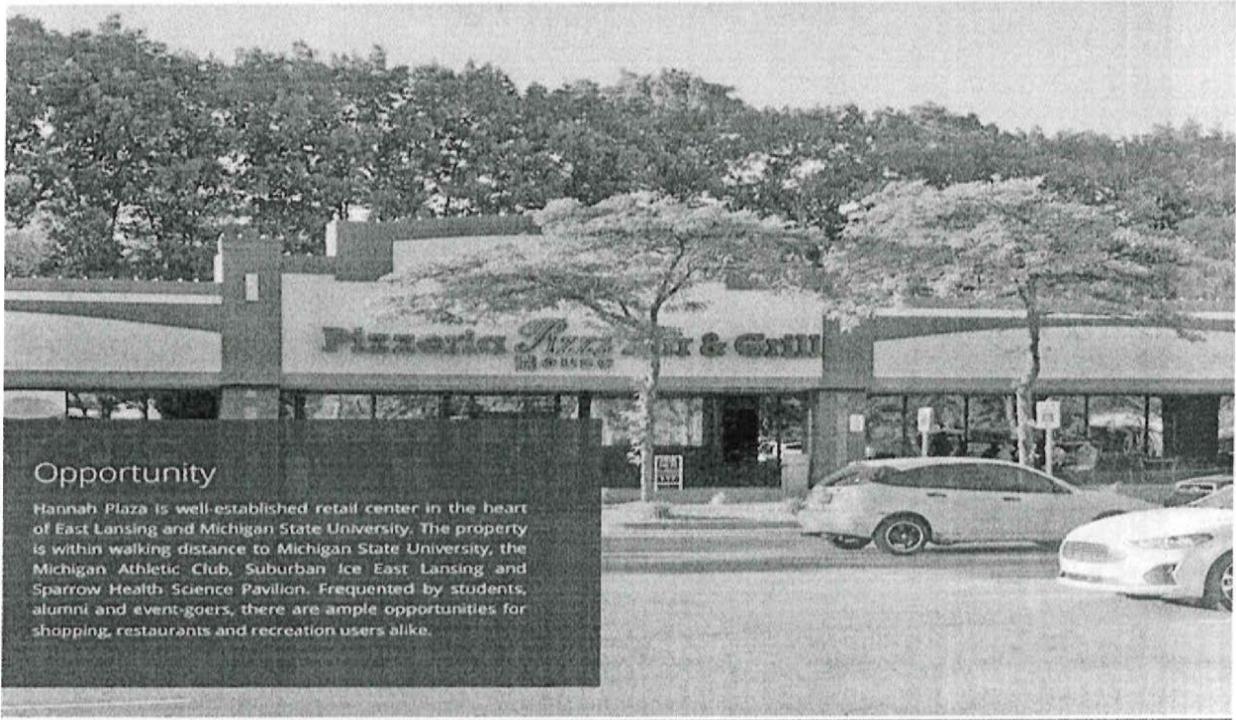
2022 Population  
(1 Mile) 13,361  
(3 Mile) 71,696  
(5 Mile) 145,693



Avg Income  
(1 Mile) \$58,754  
(5 Mile) \$99,296  
(5 Mile) \$89,716

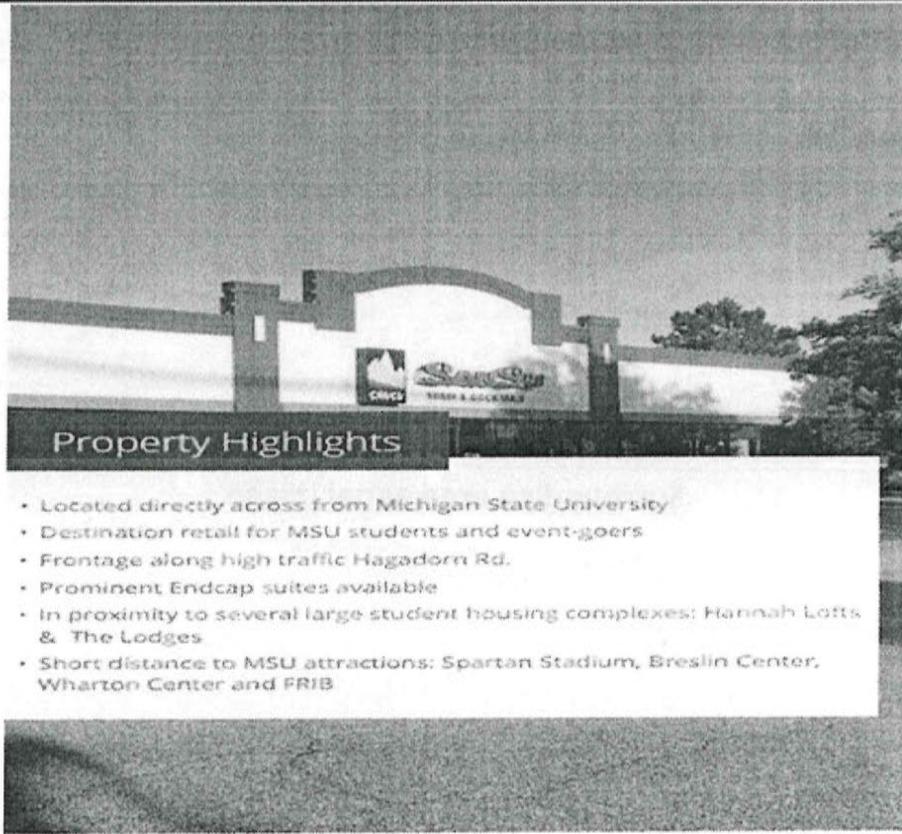


Median Age  
(1 Mile) 22.3  
(3 Mile) 24.4  
(5 Mile) 29.0



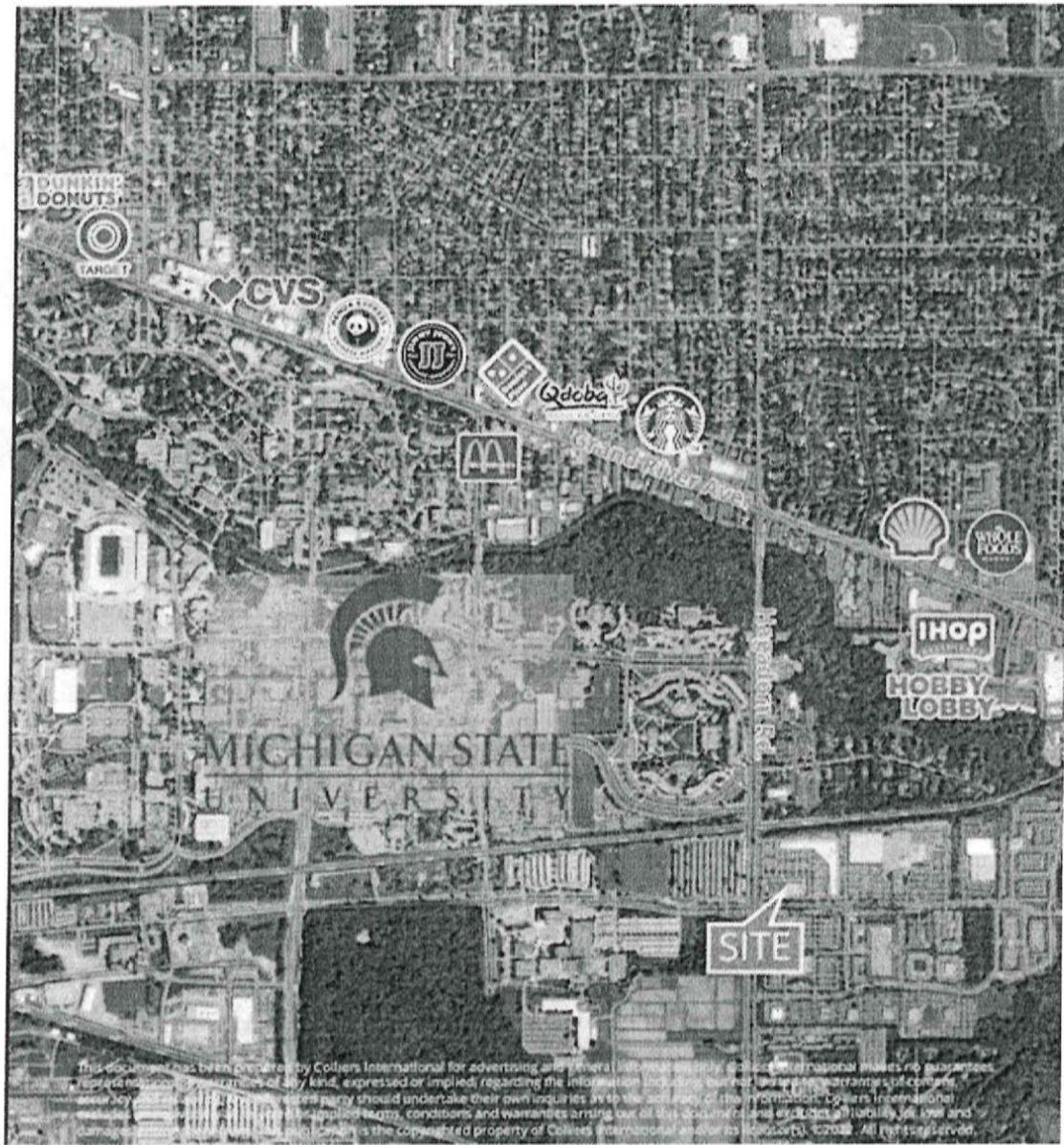
### Opportunity

Hannah Plaza is well-established retail center in the heart of East Lansing and Michigan State University. The property is within walking distance to Michigan State University, the Michigan Athletic Club, Suburban Ice East Lansing and Sparrow Health Science Pavilion. Frequenting by students, alumni and event-goers, there are ample opportunities for shopping, restaurants and recreation users alike.

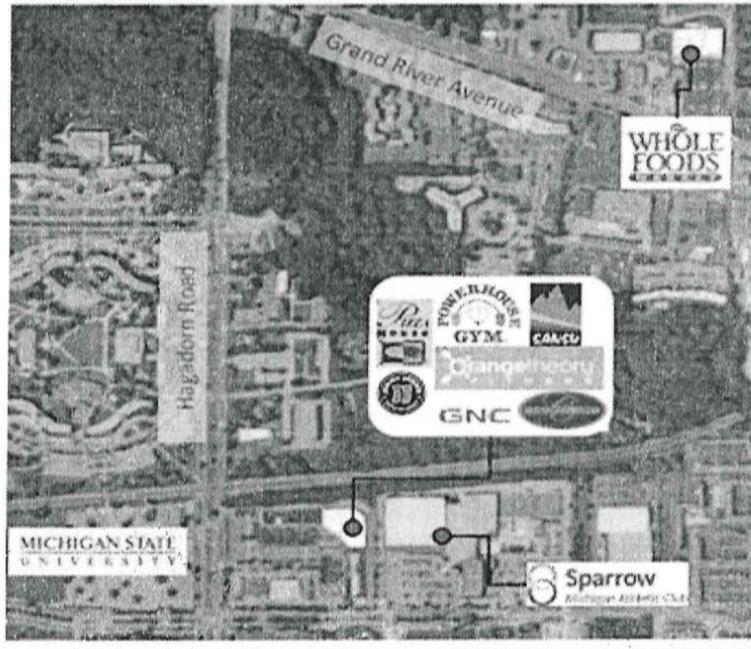


### Property Highlights

- Located directly across from Michigan State University
- Destination retail for MSU students and event-goers
- Frontage along high traffic Hagadorn Rd.
- Prominent Endcap suites available
- In proximity to several large student housing complexes: Hannah Lofts & The Lodges
- Short distance to MSU attractions: Spartan Stadium, Breslin Center, Wharton Center and FRIB



Surrounding area aerial image



Other Plaza Pictures

## Statement of the undamaging effects to local business and residents:

The proposed location at Hannah Plaza is strategically situated in a centralized shopping area that will attract patrons from both the surrounding community and the student body of Michigan State University. Our franchise, I Heart Mac and Cheese, offers a unique menu that does not directly compete with other businesses in the vicinity. Unlike other restaurants in the plaza and surrounding areas, our establishment specializes in a distinct category of food selection and preparation, thereby avoiding any direct conflict with existing businesses. I Heart Mac and Cheese will enhance the local community by offering a unique dining choice in a Quick Service Restaurant (QSR) format. Other dining establishments in the area predominantly offer sit-down services or run as bars or taverns. Our QSR model differentiates us, ensuring that our presence will not negatively affect nearby businesses. Instead, our restaurant is poised to support the community and attract new customers, potentially helping neighboring establishments. For residents living in nearby apartments and students residing in dormitories, our restaurant will offer an additional choice for both dine-in and take-out options. Our extended hours of operation will be helpful for students with late classes and residents with long work shifts, as we will be open later than most surrounding businesses. This ensures that we remain accessible and ready to serve the community during hours when other dining options may not be available. This approach underscores our commitment to contributing positively to the local economy and supporting the community by offering a unique dining experience without detrimentally impacting nearby property owners, businesses, and residents.

# Statement of Financial Capability to have a restaurant with a Class-C

The financial stability of this restaurant franchise venture, which will operate under a Class-C license, is firmly established. Funding for this franchise and its operations has been secured through The Dart Bank, a reputable local bank that adheres to stringent guidelines and approvals set by the Small Business Administration (SBA). This two-year project is nearing completion and is ready to open. The SBA-backed loan program ensures that we meet all federal and state requirements for financial stability. This loan has been specifically obtained to support the establishment and growth of the I Heart Mac and Cheese franchise. The strategic location in Hannah Plaza, coupled with the Class-C license, will help the franchise's growth and expansion, enabling us to strengthen our financial position and continue to expand. Included with this statement is a copy of the SBA loan documentation from The Dart Bank, providing evidence of our financial stability and capability to meet the obligations and business undertakings associated with the issuance of the license.



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll Free: 866-813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: \_\_\_\_\_  
Request ID: \_\_\_\_\_  
(For MLCC use only)

**Local Government Approval**  
(Authorized by MCL 436.1501)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ meeting of the \_\_\_\_\_ council/board  
(regular or special) (name of township, city, village)

called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
(date) (time)

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from \_\_\_\_\_  
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): \_\_\_\_\_  
(list specific licenses requested)

to be located at: \_\_\_\_\_

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: \_\_\_\_\_

It is the consensus of this body that it \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_ (name of township, city, village)  
(regular or special) (date)

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Overnight packages: 2407 N. Grand River, Lansing, MI 48906  
Fax to: 517-763-0059



**TO: Township Board**

**FROM: Neighborhood & Economic Development Director Amber Clark**

**DATE: January 7, 2025**

**RE: Meridian Township Youth Commission**

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At the December 17th, 2024, Township Board meeting the Township Board discussed the idea of a Youth Commission to engage the youth of Meridian Township to provide better access, inclusivity, and perspectives of the second largest population of our community. In several forms, Meridian residents aged 55+ have access to the Township Board through commissions, programming, and assistance. Few Township commissions focus specifically on the youth population of the Township. The Township Board expressed interest in the pursuit of establishing a Youth Commission in Meridian Township.

Board members during the December 17, 2024 meeting discussed what elements and tasks the Youth Commission members would focus on. Members believe that the Youth Commission in an advisory form should learn how local civics are conducted, work on local Township issues, and bring to the Board issues that our Youth face that may be overlooked. Members asked Suchir Nagisetty several questions on what the vision for the Youth Commission should be as it was suggested by Suchir at the August 20, 2024 meeting. Suchir stated that tasks related to Environmentalism, Mental Health, and Community specifically cultural appreciation are great areas to begin their focus.

Board members suggest the creation of this Youth Commission to sunset December 30, 2026, if the Board does not determine that they would like to extend the powers of this Board. The Youth Commission when established will launch September 2025, after Labor Day and the beginning of the new school year. Positions are annually appointed by the Township Board and members will serve a year. One Township Board member will be asked to serve as a non-voting liaison member. This Board member will provide a continued connection between the Youth Commission and the Township Board. At this time it is suggested this Board is managed through the Township Manager's office. The Township Manager and the Executive Assistant will coordinate regarding its creation.

Staff has a future meeting with staff of Okemos Public Schools, and recently met with Haslett Public Schools High School Principal. Their initial reaction is strong encouragement and willingness to support the initiative. It was their strong suggestion the Township work alongside the school administrations to promote the new commission. A simple QR code with access to the online Public Service Application can assist with the efficiency of Student applications. A line noting parent consent should be included to ensure that parents are aware, engaged, and authorize their student's participation.

Today, this item is presented to the Board as an action item for the Board to agree to the establishment of a Youth Commission of Meridian Charter Township, and other parameters they would like to see regarding the creation of the Commission. The final adoption will include the adoption of a resolution to establish the Youth Commission and a motion to adopt a new ordinance to establish the Youth Commission.

The following two motions have been prepared for Board consideration:

**MOTION: MOVE TO ADOPT THE RESOLUTION ESTABLISHING A YOUTH COMMISSION IN AND FOR THE CHARTER TOWNSHIP OF MERIDIAN.**

**MOTION: MOVE TO INTRODUCE ORDINANCE NO. #2025-02 ESTABLISHMENT OF THE MERIDIAN CHARTER TOWNSHIP YOUTH COMMISSION.**

**Attachments:**

1. Resolution to Establish Youth Commission of the Charter Township of Meridian
2. Ordinance No. #2025-02 to Establish Youth Commission of the Charter Township of Meridian

RESOLUTION TO ESTABLISH YOUTH COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Township Hall Room located at 5151 Marsh Road, Okemos, Michigan on the 7<sup>th</sup> day of January, 2025 at 6:00 pm local time.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, the Charter Township of Meridian is a Prime community of approximately 43,000 residents comprised of two unincorporated villages named “Haslett” and “Okemos”, each of which provides exemplary education to the student populations that reside within the school district boundaries; and

WHEREAS, the Meridian Charter Township Board has the desire to enhance opportunities for engagement, synergy, and collaboration with the student populations that represent our community; and

WHEREAS, a Meridian Township student, Suchir Nagisetty addressed the Township Board on August 20, 2024, and bravely presented that the community’s youth don’t have an avenue to express their desires, interests, and concerns with the Township Board, specifically issues around the environment, mental health, community events, and cultural appreciation. Suchir Nagisetty detailed that a Youth Commission could create an open and safe platform for youth ages 14-19 to engage directly with the Township Board and eliminate the large gap in communication between these age groups with the Township Board; and

WHEREAS, the Township Board after the presentation by Suchir Nagisetty discussed the establishment of a Youth Commission in Meridian Township at their December 17, 2024 meeting. The Township Board directed the Township Manager to investigate the parameters of forming a Youth Commission in the Township, and to bring forward the required elements to establish one in Meridian Charter Township; and

WHEREAS, Staff have researched youth commissions across the state and the Township Board may establish a youth commission through resolution and adoption of a Township ordinance as all other Township Boards have been enacted; and

WHEREAS, the Meridian Charter Township Board desires to establish a Youth Commission to make advisory recommendations to the Township Board and the various Township departments concerning the needs and experiences of the youth population of Meridian Charter Township. The Youth Commission will encourage stewardship, mental health, diversity, adaptability, progression, and

collaboration with the younger population of the community, and provide a direct pathway of communication of the youth of the community to the Township Board; and

NOW THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN that the Township Board hereby introduces for publication and subsequent adoption Ordinance No. 2025-02 entitled Ordinance to Establish Youth Commission of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Clerk of the Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )  
 ) SS  
COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the forgoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_

Angela Demas  
Meridian Township Clerk

CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN  
YOUTH COMMISSION  
ORDINANCE NO. 2025-02

At a meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building on \_\_\_\_\_, 2025, at 6:00 p.m., Township Board Member \_\_\_\_\_ moved to introduce for first reading and subsequent adoption the following Ordinance, which motion was seconded by Board Member \_\_\_\_\_:

*An Ordinance to amend Chapter II, Article VI of the Charter Township of Meridian, Code of Ordinances to establish a Youth Commission in the Charter Township of Meridian, County of Ingham, Michigan.*

THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN ORDAINS:

SECTION 1. AMENDMENT TO CHAPTER 2, ARTICLE VI, TO ADD A DIVISION TO ARTICLE VI. Chapter 2, Article VI, Boards, and Commissions, to establish the Youth Commission of Meridian Charter Township.

SECTION 2. YOUTH COMMISSION INTENT AND PURPOSE

The purpose of the Youth Commission is to engage the youth of Meridian Charter Township by actively involving them in the functions of municipal governance. The youth commission will encourage environmental stewardship, mental health, community events, cultural appreciation, diversity and adaptability of government through younger perspectives and help formulate plans for long-term community success.

SECTION 3. YOUTH COMMISSION CREATION & SUNSET

There hereby, is created and established a Youth Commission of Meridian Charter Township. This commission is set to sunset **December 30, 2026** unless extended by the Township Board. The Township Board may extend the life of the commission through adoption of a resolution.

SECTION 4. YOUTH COMMISSION MEMBERSHIP, APPOINTMENT, QUALIFICATION, TERM OF OFFICE

1. The Youth Commission shall consist of no less than 7 members.
2. The term of office for each member of the Youth Commission shall be one year from appointment by the Meridian Township Board, through the recommendation of the Township Supervisor.
3. Members of the Youth Commission must be aged 14-19, a resident of the Charter Township of Meridian, and/or attend a local school within the boundaries of the Township.
4. The Youth Commission shall begin meeting in September each year after Labor Day. The commission will follow the general annual school year calendar. Summer month meetings may still occur.
5. Parent consent must be granted in order for a youth to participate on the commission
6. A Township Board member will serve as a non-voting liaison member of the commission.

CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN  
YOUTH COMMISSION  
ORDINANCE NO. 2025-02

**SECTION 5. VACANCIES**

When a vacancy occurs due to removal, resignation, or other cause, such vacancy shall be filled for the unexpired terms by an appointment by the Meridian Township Board, with the recommendation of the Township Supervisor.

**SECTION 6. ABSENCES/ATTENDANCE**

The membership of any voting member of the Youth Commission shall be terminated if that person is absent without notification to the commission chair for four regular meetings of the Youth Commission during their year term of office.

**SECTION 7. SELECTION OF OFFICERS**

At the first meeting after the Youth Commission is appointed, and annually thereafter at its first meeting of each calendar year, the Commission shall organize by selecting one member to be the Chair, one member to be the Vice-Chair and a secretary, who need not be a member of the Youth Commission shall be selected. A vacancy in any such office may be filled at any time during such year by action of the remaining members of the Youth Commission.

**SECTION 8. COMPENSATION**

Members of the Youth Commission may be compensated at a rate to be determined by the Township Board. Such rate of compensation, if any, shall be established and may be revised from time to time by resolution of the Township Board.

**SECTION 9. RULES, PROCEDURES, QUORUM, SUBJECT TO OPEN MEETINGS ACT**

1. The Youth Commission shall adopt rules of procedures with respect to its meetings and shall keep a record of its proceedings.
2. Five voting members of the Youth Commission shall constitute a quorum for the transaction of business.
3. The Youth Commission shall be subject to the Open Meetings Act, and Township staff shall assist in the proper posting of all public meetings.

**SECTION 10. MEETINGS**

Meetings of the Youth Commission shall be held at least once a month.

**SECTION 11. ADVISORY BOARD TO MERIDIAN CHARTER TOWNSHIP BOARD**

The Youth Commission shall act as an advisory Board to the Meridian Charter Township Board and shall either upon its own initiative or upon the specific request of the Township Board or Township Staff, conduct research and make recommendations directly to the Township Board in an advisory capacity as to those matters pertaining to the activities or needs of the youth of Meridian Township.

**SECTION 12. POWERS AND DUTIES OF THE YOUTH COMMISSION**

The Youth Commission may make recommendations to the Township Board or Township staff concerning the needs and desires of the youth population, the appropriate means by which public

CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN  
YOUTH COMMISSION  
ORDINANCE NO. 2025-02

and private agencies collaborate to address those needs, and possible solutions to address those needs. All programs, and activities of the Youth Commission shall be sent to the Township Board, and Township Human Resources department for review. Any advisory action of the Youth Commission shall be presented formally to the Township Board by either way of communication or presentation. The duties of the Youth Commission shall include, but are not limited to:

1. Serve as a communication conduit between the Township Board and the Township's Youth population;
2. Encourage greater education of local governance, civics, and municipal operations;
3. Develop programming to combat specific gaps in coordination between the Township's local government and the youth population;
4. Develop programs to reduce youth violence, increase youth mental health, combat discrimination, and encourage compassionate cooperation;
5. Raise funds for programs that support the overall health and betterment of Meridian Township youth aged 14-19;

Address other issues affecting the youth of Meridian Charter Township while collaborating with community partners.



**To: Township Board Members**

**From: Timothy R. Schmitt, AICP  
Interim Township Manager &  
Director of Community Planning and Development**

**Date: December 23, 2024**

**Re: 2025 Township Goals**

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The Township Board has annually set goals for the upcoming year, covering a variety of topics. At the November 23<sup>rd</sup> Special Board Meeting, the 2024 Top 5 Goals were discussed, along with potential changes/additions/updates for 2025. In reviewing the discussion from the special meeting six topics were mentioned the most: Roads, Public Safety, Environment, Economic Development, DEI/multiculturalism, and the Senior Community Center. The Board further discussed the goals at their December 17, 2024 meeting and offered a number of suggestions. Based on that discussion, Staff has reworked several of the Goals below.

#### 2025 Goals

**Tell our story better by enhancing communication through social media, homeowners' associations, communitywide and major events, and any other mechanism to better engage our diverse, multicultural community.**

**Provide exemplary service to the community while actively soliciting collaboration from citizens, volunteer boards, commissions, authorities, and regional partners to strengthening the connection between the staff, Board, community, and region.**

**Implement environmentally friendly and sustainable policies for both public and private projects, while investing in replacement of aging infrastructure throughout the Township.**

**Enhance our standing as a prime location to develop, own, and operate a business, with a focus on redevelopment of our primary commercial areas: downtown Okemos, downtown Haslett, Carriage Hills, and the Meridian Mall.**

**Following the Senior/Community Center Task Force's recommendation in Spring 2025, continue to move towards construction of a new facility, starting in late 2025 or early 2026.**

We look forward to further discussion on the goals. Staff would offer the following motion for the Board to consider in setting the goals.

**Motion to adopt the 2025 Meridian Township Goals.**



**To:** Township Board  
**From:** Scott Hendrickson, Supervisor  
**Date:** January, 3, 2025  
**Re:** Township Manager Contract

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At the December 17, 2025 Township Board Meeting, the Board moved to extend an offer of employment for Township Manager to Timothy Dempsey and directed the Supervisor to work with the Human Resources Director and legal counsel to negotiate a contract with Mr. Dempsey. The attached contract is a result of those negotiations. I look forward to discussing it with the Board at our next meeting. Given the timeframe to move this forward, the Board will need to suspend their rules to act on this at the January 7<sup>th</sup> meeting.

**Motion to approve the Employment Agreement between the Charter Township of Meridian and Timothy Dempsey for Township Manager for a term of January 27, 2025 to December 31, 2027.**

**Attachments**

1. Draft Employment Agreement – Township Manager Timothy Dempsey

## **EMPLOYMENT AGREEMENT**

This Employment Agreement (the "Agreement") is made and entered into this \_\_\_ day of January 2025, between the Charter Township of Meridian, Michigan ("Township") and Timothy H. Dempsey ("Manager") (collectively, the "Parties").

**WHEREAS**, the Township requires the services of a qualified person to serve as the Township Manager; and

**WHEREAS**, the Township desires to employ the services of Timothy H. Dempsey as Township Manager and Mr. Dempsey wishes to serve as Township Manager.

**NOW, THEREFORE**, in consideration of the promises and mutual covenants contained in this Agreement the Parties agree as follows:

1. **Duties.** The Manager serves at the pleasure of the Meridian Charter Township Board and reports to the Township Board and the Supervisor. The Manager is a full-time employee of the Township and will exercise the powers and duties prescribed by the Township, including but not limited to the duties listed in MCL 42.10, applicable Township Ordinances, and policies. The Manager shall perform such other duties and functions as assigned by the Township Board from time to time and comply in all respects with the Township Personnel Policies Manual ("Manual") and other Board-approved policies. The Manager agrees to devote their full employment to the faithful execution of all duties required of them to the best of their ability, experience and talents, and to do so in a manner upholding the ethical obligations of this position.

2. **Salary & Fringe Benefits.**

A. **Salary.** Effective January 27, 2025, the Manager shall receive an annual salary in the amount of \$175,479.83 (Step 4 of the Township's 2025 Salaries for Non-Union Employees wage scale) payable according to the Township's ordinary payroll practices. The Manager's salary shall be prorated to the effective date of the separation of employment, whenever such date occurs. The Manager's salary may be modified at the discretion of the Township Board following the performance evaluation process. The Township may reduce the Manager's salary below the salary specified under this Agreement or any subsequent modifications only to the extent across-the-board salary reductions are implemented for all non-union, non-contract Township employees.

B. **Fringe Benefits.** Unless specifically approved by a vote of the Township Board or set forth in this Agreement, the Manager shall receive the same fringe benefits as extended to all other non-union Township employees as described by the Manual. These benefits currently include retirement, life and disability insurance benefits, health, optical, and dental insurance, holidays, vacation and sick leave, and bereavement leave. Notwithstanding any of the above, the Manager recognizes that the Township retains discretion to amend its Manual and fringe benefits offered to all non-union Township employees, and that except for those fringe benefits granted specifically to the manager

in excess of the general non-union benefits pursuant to this agreement, such may amend or eliminate the benefits currently provided thereby.

- i. *Vacation Time.* The Township will provide the Manager with an initial two weeks (80 hours) of vacation time. Vacation time shall accrue at the rate equal to employees with 10 or more years of Township employment per the Manual.
- ii. *Relocation Expenses.* If the Manager relocates to live within the municipal boundary of the Township after the effective date of this agreement, the Township agrees to reimburse the Manager up to a maximum of \$5,000 in one-time moving expenses. Expenses will only be reimbursed for actual costs incurred for professional moving services and associated storage facilities.

C. Business Expenses. The Manager shall be reimbursed for all reasonable business expenses incurred in the performance of the duties of the position, in accordance with the Manual and applicable procedures, with appropriate supporting written documentation. The Township specifically agrees to provide:

- i. A \$100 monthly vehicle allowance for employment-related travel within the Township and Ingham County. Any travel beyond Ingham County for Township business or professional development shall be reimbursed according to the Manual, and with appropriate supporting written documentation.
- ii. A Township paid cell phone for professional use consistent with the Manual or a reimbursement for use of personal phone use, at a rate as extended to all other non-union Township employees.

D. Professional Development. The Township recognizes that the Manager's participation in municipal and professional activities, conferences, and training is mutually beneficial. The Township will provide as budgeted, funds for the Manager to participate in a minimum of one professional conference per year. Such funds shall be available only for the activities of the Manager.

**3. Performance Evaluation.** The Manager's performance will be evaluated annually in accordance with the Township Board approved performance evaluation process. This evaluation shall be based upon the Manager's skills, fiscal management, relations with the community, staff and the Township Board, as well as the attainment of the Board's goals, performance objectives, and policy objectives, and such other criteria as the Board may determine. Based on the results of the evaluation, the Township Board may, in its sole discretion, grant a salary increase and/or grant other benefits to the Manager.

#### **4. Hours of Work**

A. Office Hours. The Manager's duties may require irregular work hours, including hours before and after traditional office hours to attend Township meetings, community events, etc. To accommodate this requirement, the Manager is permitted the flexibility to establish office hours at those times that are convenient, but meet the expectation of professional responsibility associated

with the position of Township Manager. It is understood that the Manager will be required to attend Township Board meetings and may be required to attend other Township committee and commission meetings, as determined by the Township Board.

- B. **Overtime.** As a salaried, exempt employee, the Manager will not receive any compensatory time or overtime pay for any hours worked in excess of eight (8) hours per day or forty (40) hours per week. The Parties understand and agree that the Manager is classified as "overtime exempt" under federal and state law.

5. **Outside Employment.** The Manager shall not engage in any employment or business outside of this Agreement, except when approved in advance by the Township Board in accordance with the then-current outside employment policy within the Manual.

6. **Defense and Indemnification.** The Township will provide the Manager with such insurance coverage and such defense or indemnification as may be available to employees of the Township generally under applicable law for acts or omissions occurring during the course of employment and within the scope of the Manager's responsibilities, provided that any conduct or action of the Manager while under the influence of intoxicants or non-prescription drugs shall be exempt from the application of this section. The Township's obligation as provided in this section shall be limited by the terms of the existing policy and any successor policy, and the Township is not obligated to provide any coverage beyond what such policies state. The Township reserves the right to change any insurance policy or coverage level through its official acts, and this section does not obligate it to provide any specific or additional coverage.

7. **Term.** This Agreement shall commence on January 27, 2025, and continue through December 31, 2027 (the "Term"), unless terminated earlier as provided in this Agreement. This Agreement shall automatically renew to impose a new one-year term beginning on the day following the final day of the Term, unless either party provides written notice to the other of intent to renegotiate its terms at least 60 calendar days prior to the expiration date of the Term. Written notice provided by the Township to the Manager under this section shall constitute a termination without cause pursuant to section 8(C), unless a subsequent agreement is reached.

8. **Termination.** The Manager shall serve at the pleasure of the Township Board. Either party may terminate the Manager's employment with or without cause upon written notice to the other party. Upon termination of this Agreement, the Manager shall be entitled to receive salary and benefits as set forth under this Agreement.

- A. **Date of Termination.** The Manager's Date of Termination shall be (i) the date upon which the Parties mutually agree; (ii) the date of the Manager's death; (iii) the date specified in the notice to the Manager as set forth in subsections (B), (C), or (D); or (iv) the date specified in the notice of termination from the Manager as set forth in subsection (E).

- B. Disability. The Manager's employment may be terminated by written notice at the option of the Township if: (i) by reason of physical or mental illness or accident. the Manager becomes unable to perform the essential functions of the Manager's position, with or without accommodation, for more than one hundred eighty (180) days in the aggregate during any twelve-month period, or (ii) the Township receives written opinions confirming disability from both a physician for the Township and a physician for the Manager.

If the Agreement is terminated pursuant to this subsection, the Manager shall be eligible for the following:

- i. Annual salary until the Date of Termination; and
- ii. Payment for accumulated and unused paid leave pursuant to the Manual, at the then current rate of pay; and
- iii. "Severance Pay" equal to one hundred eighty (180) days of the Manager's annual salary at the time of disability, less applicable withholdings and deductions, and reimbursement for insurance premiums associated with benefits continued under COBRA for the same time period, if the Manager had been taking the Township's health insurance prior to the disability.

- C. By the Township for Any or No Reason. If the Township exercises its right to terminate the Manager under this subsection and provides written notice of same, the Manager will be eligible to receive all salary and benefits to be paid or provided under this Agreement through the Date of Termination, payment for accumulated and unused paid leave pursuant to the Manual, and Severance Pay in an amount equal to one hundred eighty (180) days of the Manager's annual salary at the time of termination less applicable withholdings and deductions. In addition, the Township shall reimburse the Manager for insurance premiums costs incurred to continue benefits under COBRA for the same time period, if the Manager had been taking the Township's health insurance prior to the notice of termination of the Agreement.

- D. By the Township for Cause. If the Township exercises its right to terminate the Manager for cause under this subsection and provides written notice of same, the Manager will only be eligible to receive the salary and benefits to be paid or provided under this Agreement through the Date of Termination, less applicable withholdings and deductions. "Cause" shall mean:
- i. an act of fraud, misappropriation of public funds, embezzlement, theft, or other comparable dishonest conduct in connection with the Manager's job duties or in the course of the Manager's employment with the Township;
  - ii. conviction or plea of nolo contendere of a felony;
  - iii. conviction or plea of nolo contendere for a misdemeanor resulting in a term of incarceration or any crime involving moral turpitude;
  - iv. intentional or grossly negligent action or failure to act in insubordination to the Township Board's lawful direction;

- v. harassment (in violation of federal, state, or local law) of employees, clients, or citizens;
- vi. unauthorized and material or serious misuse of Township property, equipment, or facilities;
- vii. habitual or chronic absences other than permissible for health or family emergency, or other justifiable excuse;
- viii. commission of other material and serious violations of the Township's Manual governing employee conduct;
- ix. willful and continued failure to perform substantially the principal aspects of the Manager's job duties, if that failure continues after 30 days' written notice to the Manager (other than as a result of physical or mental illness or incapacity); or
- x. any other material breach of the Manager's obligations under this Agreement.

E. Termination by the Manager. The Manager must provide a minimum of sixty (60) days' advance written notice of intent to terminate employment for any reason. Failure to do so shall result in the forfeiture of any accumulated and unused paid leave or other compensable leave which the Manager would be entitled to under the terms of this Agreement, the Manual or any other Township employment policy. The Township Board may waive this requirement by a vote of its body. The Township may also accept the Manager's notice and relieve the Manager of duty prior to the stated effective date; however, if the Township so elects, it shall continue the Manager's salary and benefits through the notice period.

9. Return of Materials. Upon termination by either party, the Manager shall return all Township documents, correspondence, files, papers, or property of any kind which the Manager may possess or control that relates in any way to the Township.

10. Cooperation Covenant. During the Term of this Agreement, and after the Date of Termination explained in section 8(A), the Manager agrees to fully and voluntarily cooperate and assist in defending any actions against the Township in which the Manager is named as a defendant or witness or about which the Manager has knowledge. The Township agrees to reasonable compensation for any time the Manager spends after the Date of Termination in assisting the Township at its request to defend against actions against the Township. The provisions of this section shall survive the expiration or termination of this Agreement.

## 11. Miscellaneous

A. Governing Law, Venue, & Limitation of Actions. This Agreement shall be subject to and governed by the laws of the State of Michigan, and any dispute arising out of, related to, or connected with this Agreement shall be submitted to the Ingham County Circuit Court or the Western District of Michigan. The Parties agree that the Manager shall have no right to reinstatement. The Manager expressly agrees and acknowledges that any claim brought that is related to or arises out of

employment with the Township or this Agreement must be brought within 182 calendar days after the Manager knew or reasonably should have known of the event precipitating the dispute or giving rise to the claim, or within the applicable statute of limitations, whichever is sooner. After such time, the Parties agree that any claim or dispute is waived and no action, suit or demand may be maintained thereon.

- B. Complete Agreement. It is understood and agreed that this document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understandings and that the Parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained in this document. It is understood and agreed that except as otherwise noted in this Agreement, this Agreement shall supersede and take precedence over any other document, handbook, manual, benefit plan or other material which could otherwise be construed as being contractual in nature, whether in existence prior to, currently or subsequent to the execution of this Agreement, unless it is made expressly applicable to the Manager by this Agreement or formal resolution of the Township Board. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written. It is further understood that no Township official or personnel has authority to enter into any employment agreement with the Manager for any specified period of time, or to make any agreement contrary to the provisions herein, except when the same is approved by the Township Board through an adopted resolution.
  
- C. Amendment. No amendment or modification of this Agreement shall be binding upon the Township unless such amendment shall be approved by the Township Board, and the Manager, and a copy of such is provided to all the Parties to this Agreement, and the modification, amendment or alteration in the terms or conditions contained herein is reduced to a written document and executed in the same fashion as this Agreement.
  
- D. No Waiver. The waiver by either party of a breach of any provision of this Agreement by the other shall not operate or be construed as a waiver of any subsequent breach by that party.
  
- E. Waiver of Jury Trial. Both the Township and the Manager knowingly, voluntarily, and irrevocably waive their right to a trial by jury in any civil proceedings that may be initiated by either party with respect to any term or condition of this Agreement.
  
- F. Severability. If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, illegal, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected and shall remain in full force and effect.
  
- G. Headings. The headings set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

H. Contra Proferentem. This Agreement is the result of negotiations between the Parties, and the rule of construction that a contract is to be construed against its drafters is not applicable.

IN WITNESS WHEREOF, the Township, by signature of the Township Supervisor and Township Clerk as authorized by motion adopted \_\_\_\_\_, 2025, and Township Manager have signed and executed this Agreement the day and year first above written.

**IN THE PRESENCE OF:**

**MERIDIAN CHARTER TOWNSHIP**

\_\_\_\_\_

By: \_\_\_\_\_

Scott Hendrickson, Supervisor

\_\_\_\_\_

By: \_\_\_\_\_

Angela Demas, Clerk

**TOWNSHIP MANAGER**

\_\_\_\_\_

By: \_\_\_\_\_

Timothy Dempsey



**To: Board Members**  
**From: Amber Clark, Neighborhoods and Economic Development Director**  
**Date: January 7, 2025**  
**Re: "El Camino's Garage" – 4790 S. Hagadorn Road Suite #102 Request for Class C Liquor License**

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*Applications for Class C On-Premise liquor licenses require approval from local government authorities before MLCC initiates an investigation to grant an operator a liquor license. A Class C On-Premise license is a highly sought-after license, and Meridian Township is the only local unit of government to have multiple available in Ingham County. These licenses are expensive to acquire from individual owners, starting at \$60,000 plus the \$20,000 required permit fee to the State of Michigan. It is the Township's authority to approve, approve with conditions, or deny a request that does not meet the intent of the ordinance. The recently adopted ordinance views the issuance of a liquor license as an asset and should be viewed as a business development incentive. Incentives in Meridian Township are typically used to ensure redevelopment of the Potential Intensity Change Areas of; Okemos/Hamilton Road, Haslett/Marsh Road, Meridian Mall, and Hagadorn/Lake Lansing Road intersections. MLCC will investigate a Class C On-Premise request after an approved resolution from the Local Governmental Unit is adopted.*

The attached application from Stacey Wesolek of El Camino's Garage, for the Township to issue from the approved quota a CLASS C ON-PREMISE liquor license. A CLASS C ON-PREMISE license allows the operator to sell packaged liquor, distilled spirits, and mixed drinks with consumption on-site at hotels, taverns, bars, and restaurants. The issuance of a CLASS C ON-PREMISE license will affect the total available licenses the Township has to distribute. License holders have the full right of the license once permitted. The license can move into escrow after 1 year of operation and remain for 5 years (or more). License holders can also sell and transfer licenses out of the Township. It is the intent of the available licenses in the Township to be utilized primarily as an incentive for redevelopment or increased activity in an established PICA.

The application was submitted with the full application fee on November 6, 2024.

Current ON-PREMISE Allowed in the Township 29  
Current ISSUED ON-PREMISE licenses in the Township 26  
Currently Available to ISSUE 2

The currently available status shown on MLCC's website is not an accurate reflection of the CLASS C ON-PREMISE licenses that are available to issue. A request to change license designations and issue a CLASS C ON-PREMISE for Clarion Pointe 2736 E Grand River was approved by this Board in November of 2023. Another request for a CLASS C ON-PREMISE license for M.A.C Legends at Meridian Mall was also approved. MLCC's website has not been updated to show the correct available CLASS C ON-PREMISE licenses to issue.



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**1.7.2025 El Camino's Liquor License Request**  
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Stacey Wesolek of El Camino's Garage is applying for one of the available CLASS C ON-PREMISE licenses to operate a Mexican Cuisine Restaurant and Bar at 4790 S. Hagadorn Road Suite 102. The site is specifically on the west side of Square One Bakery. The applicant will request AM and PM Sunday sales permit and outdoor patio permit with their license as well.

The detailed application notes that the El Camino's Garage will *"provide a unique dining experience that combines the rich flavors of authentic Mexican cuisine with a vibrant atmosphere that appeals to a wide range of patron. During the workday, we aim to provide a fast and authentic Mexican dining experience, perfect for busy professionals and locals looking for a quick yet satisfying meal. Our menu will feature traditional dishes made from high quality ingredients, allowing guests to enjoy the bold and diverse flavors of Mexico in a casual setting. With a focus on speed and efficiency, we want to ensure that our customers can enjoy a delicious meal without sacrificing their valuable time during lunch breaks.*

*As the day winds down, our establishment will transform into a welcoming space where friends and colleagues can unwind after work. We envision a relaxed and inviting atmosphere that encourages social interaction, making it an ideal spot for casual gatherings.*

*By offering this dual experience –authentic Mexican during the day and an energetic nightlife atmosphere in the evenings and on weekends- we hope to attract a diverse clientele. This approach not only enhances our appeal but also contributes to the local economy by drawing in both residents and visitors looking for a unique dining entertainment experience."*

The applicants are Lansing based experienced bar and restaurant owners/operators. Looking to hire full-time 2-4 employees and 6-10 part-time employees they are committed to working with local partners to enhance their local connections. A letter of reference for Stacey Wesolek is included, showing commitment to the community beyond her profession.

A fast casual lunch experience and nightlife bar & restaurant is proposed in the Hannah/Hagadorn commercial complex. This highly trafficked complex is home to 6 other CLASS C ON-PREMISE liquor licenses within .5 mile of this location. The *MAC, Sansu Sushi, Hannah Lofts, Residence Inn, Pizza House, and Sindu Restaurant* all have similar licenses with unique dining or entertainment experiences.

The application submitted was complete with application fee paid at submission. The proposed location's current site plan has been submitted. The applicant notes that the lease won't be executed until a liquor license is obtained. A new site plan will be resubmitted should the license be granted. The experience of operating a well-known establishment like the Tin Can bar in Lansing has prepared Stacey Wesolek for this new opportunity. The proposed site meets the required zoning Commercial C-2; Community Planning and Fire have no issues with the proposal. The Police department is aware of the requested license, the location of the establishment, and has



**Township Board**  
**1.7.2025 El Camino's Liquor License Request**  
**Page 3**

been provided with an iChat record for the owners. There are no issues with the request from the departments.

The application was reviewed based on the current ordinance requirements, and a criteria addressed sheet is included with this memo. The numerical value is not indicative of approval or denial. Merely a value representing the total number of indicated bullet points from the listed criteria of the ordinance. This number is to assist Township staff and Board members with the ability to ascertain how well the applicant and their request meets the overall intent of the Liquor License ordinance and recent updates. Tonight the Board can discuss the overall application and based on the general direction of the Board, at the following meeting, staff will have a resolution prepared.

The following motion have been prepared for Board consideration:

MOTION: NO MOTION HAS BEEN PROVIDED AT THIS TIME. THE TOWNSHIP BOARD DISCUSSION WILL CUE TOWNSHIP STAFF ON HOW TO PREPARE A RESOLUTION FOR A FUTURE MEETING.

**Attachments:**

1. El Camino's Garage Ordinance Criteria Addressed Sheet
2. El Camino's Garage Liquor License Application



# MERIDIAN TOWNSHIP LIQUOR LICENSE

## REQUEST FOR LIQUOR LICENSE ISSUANCE, TRANSFER, OR RENEWAL CRITERIA

### #05-2024 Liquor License Ordinance Reservation of Authority

No Applicant for a License has a right to the issuance of such License to him, her, or it, and the Township Board reserves the right to exercise reasonable discretion to determine who, if anyone, shall be entitled to the issuance of such License.

#### APPLICANT

Business/Entity Name NWZ Garage Bar DBA: El Camino's Garage - Stacey Wesolek  
 Address 4790 S. Hagadorn Road Suite 102 East Lansing MI 48823  
 License Type Class C On Premise Sunday AM & PM Sales Reviewer Name Amber Clark

#### APPLICATION & ZONING

##### 1. Complete Application Submitted

- The applicant has submitted a full application request with supporting documentation.
- The Application Permit Fee is paid.
- The application is signed by the applicant and if necessary, the property owner.

##### 2. Proposed Site Zoning/Use Applicability

- Applicant has denoted the legal/physical description of the site.
- The zoning and use of the site are appropriate for the license requested.
- Proposed plans for a new or existing building have been provided.

#### APPLICATION AND ZONING COMMENTS

- Zoning is applicable, the use may upgrade retail to restaurant
- Will need new site plan if approved
- Access to a license is conditional to the lease
- Bar restaurant service

#### BUSINESS CHARACTER & EFFECTS

##### 3. Demonstration of Character and Business Experience

- The applicant clearly demonstrates their ability to financially manage the proposed location.
- The applicant clearly provides detailed information related to their business management experience.

##### 4. Potential effects the proposed license may have on surrounding district

- The proposed site is NOT located within 500 feet of a public school or church.
- The proposed site will cohesively fit within the commercial district.
- The proposed site is NOT located near or within proximity to a liquor license of a similar type.
- The proposed site is a complementary use to commercial and office development.
- The proposed site has adequate parking and will not adversely effect traffic flow.

#### BIZ CHARACTER & EFFECTS COMMENTS

- Need operation hours
- Experienced restaurant operator & currently owns another bar
- 5 other Class C on-premise licenses
- 1 very similar license at Pizza House. All within .5 mile
- Qualifies: Bar/Tavern

#### KNOWN RESTRICTIONS

##### 5. Known restrictions of the applicant

- Applicant has previously had a liquor license revoked or not renewed in Michigan?
- Applicant is a co-partner or partnership where not all members would qualify to hold a liquor license.
- Applicant is a corporation where not all members would qualify to hold a liquor license.
- Applicant is convicted of a crime punishable by death or imprisonment in excess of one year, a crime involving dishonesty, theft, false statements, or crimes involving alcohol.
- Applicant can not establish that the license will be used in six (6) months after issuance.
- The proposed location does not support commercial zoning, land, or building use.
- Applicant has personal property taxes, real property taxes, or other obligations that are past due owed to the Township.

#### KNOWN RESTRICTION COMMENTS





<b>Internal Review Only</b>	
Date Received: <u>11.06.2024</u>	Non-Refundable Fee \$1000
Date Sent to Depts. : <u>11.12.2024</u>	Paid: <u>Yes</u>
Response PD: <u>yes</u>	Response Fire: <u>yes</u>
Response Bldg. : <u>yes</u>	Response Planning/Zoning: <u>yes</u>
Twp Board Action: _____	Final Action: _____
Circle One Type: Class C   SDM   SDD   Other: _____	
Check One: New _____ Transfer _____	

**A Non-refundable fee of \$1000.00 must accompany this application**

By filling out this application form in full and attaching the materials requested, you will assist in the efficient review of your application for a liquor license. Please include any additional information or materials you believe will help the Township to review your proposal. This application must bear the signature of the property owner, business representative(s)/authorized ownership interests, and the applicant or applicant's representative (if different than the property owner). Applicants will be notified of incomplete applications.

**1. CONTACT INFORMATION**

First Name  Last Name

Address

City/State  Zipcode

Phone  Email

**2. LOCATION OF BUSINESS**

Business Name/DBA/Legal Name

Address

City  State  Zip Code

**Application for New or Transferred Liquor License**



**Meridian Charter Township**  
5151 Marsh Road- Okemos MI 48864  
571.853.4560

Parcel ID Number

Circle Liquor License Class Type:  Class C  SDM  SDD Other: \_\_\_\_\_

Property's Existing Zoning

Property's Existing Use of Parcel

Describe the Street/Road on which the property is situated:

Describe all the Land Uses surrounding the property, including those on each side, behind, and across the street from the property in question:

State the total square footage of each building proposed on the property:

Seating Capacity

Describe the Day-to-Day Operation of the proposed business:

Has there been an application for any other liquor license as this location?

Yes \_\_\_ No

If Yes, describe the license type and the date of issuance:

**3. APPLICANT INFORMATION-** This license will be held by:

- An Individual (**Attach** copy of any Assumed Name Certificate)
- A Partnership (**Attach** a copy of Partnership Certificate)
- A Corporation (**Attach** a copy of Articles of Incorporation)
- A Limited Liability Corporation (**Attach** a copy of Articles of Incorporation)

4. **APPLICANT INFORMATION** (Complete for each owner/partner/officer/stockholder/resident agent, etc., attach additional sheets if needed.)

Name

Type of Interest in Business  Date of Birth

Driver's License Number

Street Address

City  State  Zipcode

Cellphone/Business Phone

Email

Have you lived at the same address the last two years? Yes  No

If you answered No, list any other residence addresses you have lived in the past two years:

Street Address  City

State  Zipcode

5. **Attach** a copy of the applicant's driver's license

6. If the Licensed Premise is to be located in a proposed/existing building for which site plan approval has not been obtained, **Attach** a conceptual plan showing proposed building elevations, floor plans, seating arrangements, site dimensions and parking areas ,

7. **Attach** a preliminary site plan drawing, showing the relationship of the proposed or existing building to the surrounding property and uses, including proposed parking facilities and lighting. An Architect's rendering or a clear photograph of the building must accompany the preliminary site plan.

8. **Attach** a statement as to the Applicant's experience in owning, managing, operating, and/or financing this type of business or any related business, including previous business references.

9. **Attach** a statement demonstrating that the proposed location and operation methods will not detrimentally and unreasonably impact nearby property owners, businesses, and residents.

10. **Attach** a statement and supporting documentation providing evidence that the Applicant is financially capable of meeting the obligations and business undertaking of which the license is to be issued.

11. **Attach** information and documentation of any previous License application(s) to the Michigan Liquor Control Commission, License history, and denial history of the Applicant and any affiliate as possible.

**12. If this application involves the transfer of a Class C Liquor License within three (3) years of its original date, a copy of the executed and binding contract for the buy/sell of the License and or the business for review must be attached.**

4. **APPLICANT INFORMATION** (Complete for each owner/partner/officer/stockholder/resident agent, etc., attach additional sheets if needed.)

Name

Type of Interest in Business  Date of Birth

Driver's License Number

Street Address

City  State  Zipcode

Cellphone/Business Phone

Email

Have you lived at the same address the last two years? Yes  No

If you answered No, list any other residence addresses you have lived in the past two years:

Street Address  City

State  Zipcode

- 5. **Attach** a copy of the applicant's driver's license
- 6. If the Licensed Premise is to be located in a proposed/existing building for which site plan approval has not been obtained, **Attach** a conceptual plan showing proposed building elevations, floor plans, seating arrangements, site dimensions and parking areas ,
- 7. **Attach** a preliminary site plan drawing, showing the relationship of the proposed or existing building to the surrounding property and uses, including proposed parking facilities and lighting. An Architect's rendering or a clear photograph of the building must accompany the preliminary site plan.
- 8. **Attach** a statement as to the Applicant's experience in owning, managing, operating, and/or financing this type of business or any related business, including previous business references.
- 9. **Attach** a statement demonstrating that the proposed location and operation methods will not detrimentally and unreasonably impact nearby property owners, businesses, and residents.
- 10. **Attach** a statement and supporting documentation providing evidence that the Applicant is financially capable of meeting the obligations and business undertaking of which the license is to be issued.
- 11. **Attach** information and documentation of any previous License application(s) to the Michigan Liquor Control Commission, License history, and denial history of the Applicant and any affiliate as possible.
- 12. **If this application involves the transfer of a Class C Liquor License within three (3) years of its original date, a copy of the executed and binding contract for the buy/sell of the License and or the business for review must be attached.**

**13. PROPERTY OWNER**

Name

Date of Birth  Driver's License No.

Street Address  City

State  Zipcode  Cellphone/Business Phone

Email

**14. BUSINESS HISTORY**

Does the Applicant currently hold any other Liquor License? Yes  No

If Yes, circle the License type: Class C SDM SDD Other: \_\_\_\_\_

Business Name and Business ID#

Year the License was issued

Street Address  City

State  Zipcode

Has the Applicant previously held any other Liquor License? Yes  No

If Yes, list the Business Name:

Year the License was obtained:

Street Address  City

State  Zipcode

Has the Applicant ever had a Liquor License suspended or revoked? Yes  No

If Yes, circle the license type: Class C SDM SDD Other: \_\_\_\_\_

If Yes, list the Business Name:

Business Name and Business ID#

Street Address  City

Year the License was revoked:



**15. VIOLATION HISTORY**

Has Applicant/Partner/Officer/Manager/Resident Agent been convicted of: (attach additional sheets if necessary)

- A felony
- Operating under the influence of Liquor or a controlled substance
- Operating with an unlawful bodily alcohol level
- Operating while intoxicated
- Operating while visibly impaired
- Selling/furnishing alcohol to a person under 21

Name	Date of Conviction	Arresting Agency	Nature of Offense	Punishment(not including fines/costs)
Stacey Wesolek	N/A	N/A	N/A	NONE
Matthew Wesolek	N/A	N/A	N/A	NONE

Does the Applicant/Partner/Officer/Manager/Resident Agent have a permit to carry a concealed weapon?

Yes  No

Do you plan to keep a weapon on the premises? Yes  No

**16. RELEVANCE TO COMMUNITY & DEVELOPMENT GOALS**

Describe what you believe are the overall benefits the proposed establishment will provide to Meridian Township that are unique, attractive, enhancing, and supportive of the economic development strategies of the community.

Our vision is to create a unique dining experience that combines the rich flavors of authentic Mexican cuisine with a vibrant atmosphere that appeals to a wide range of patrons. During the workday, we aim to provide a fast and authentic Mexican dining experience, perfect for busy professionals and locals looking for a quick yet satisfying meal. Our menu will feature traditional dishes made from high-quality ingredients, allowing guests to enjoy the bold and diverse flavors of Mexico in a casual setting. With a focus on speed and efficiency, we want to ensure that our customers can enjoy a delicious meal without sacrificing their valuable time during lunch breaks.

As the day winds down, our establishment will transform into a welcoming space where friends and colleagues can unwind after work. We envision a relaxed and inviting atmosphere that encourages social interaction, making it an ideal spot for casual gatherings.

By offering this dual experience—authentic Mexican dining during the day and an energetic nightlife atmosphere in the evenings and on weekends—we hope to attract a diverse clientele. This approach not only enhances our appeal but also contributes to the local economy by drawing in both residents and visitors looking for a unique dining and entertainment experience.



Describe how the proposed establishment will provide a unique experience that other liquor license holders in Meridian Township, do not currently provide.

El Camino Bar aims to be a standout spot in the greater Lansing area by offering a unique blend of authentic Mexican cuisine and a vibrant atmosphere. During the workday, the focus is on providing quick service for lunch meetings, ensuring that professionals can enjoy a flavorful meal without delay. In the evenings, the bar transforms into a lively venue with entertainment options like a pool table, jukebox, and live DJs on weekends. This approach caters specifically to young professionals seeking a place to unwind after work, filling a niche as there are currently no nightclubs in the area tailored for this demographic. We believe that the Hannah Plaza is an ideal location due to ample parking. We also will enhance the quality of our neighbor's business (Pizza House) by attracting a late night crowd that would partake in their late night menu.

List the number of Full-time employees the establishment will hire

2-4

List the number of Part-time employees the establishment will hire

6-10

Describe what efforts will be made to hiring local contractors, local employees, etc. to support your business

The organization has developed a multi-faceted recruitment strategy focused on leveraging local resources in Meridian Township and surrounding areas. Key elements of this strategy include:

Active engagement in local social media groups for job postings

Utilization of established business contacts within Meridian Township

Partnership with Power House of East Lansing to attract students seeking flexible work schedules

Collaboration with a small business contractor based in Okemos and Williamston

This approach aims to tap into the local talent pool, particularly targeting students and community members seeking flexible employment opportunities. By combining online outreach, existing networks, and strategic partnerships, the organization seeks to efficiently recruit new talent while maintaining strong ties to the local community.

---

## 17. CERTIFICATION OF APPLICATION & MATERIALS

I/We, the undersigned applicant(s), give permission to thee Officials of the Charter Township of Meridian and its Consultants to enter the property that is the subject of this Application for the purposes of inspection to review and verify the information on the application. An inspection of this type will only occur during business hours and will include only entry into a building upon a mutually agreeable arrangement with the applicant and/or property owner.

I/We, the undersigned applicant(s), have read and understand each and every provision and requirement of the **Meridian Charter Township Code 2024-05** regarding the regulation of sales of liquor in the Township; and I will provide such other information that the Township requests and deems necessary, in its reasonable discretion, to discover the truth of the matters required to be set forth in this application or required by Township Ordinances.

I/We, the undersigned applicant(s), hereby swear that all of the statements, answers and information I have provided as part of this application are true, accurate and complete to the best of my knowledge. And I/we understand and acknowledge that any falsehoods or misrepresentation contained in such statements, answer or information can, among other things, be the cause of denial of the requested license an cause for the revocation of any license issued to the applicant under Chapter Six (6) of the Meridian Township Code.

I/We, understand and agree that adult entertainment will not be permitted in the establishment. Adult entertainment includes but is not limited to, nudity, nude dancing, lap dancing, topless dancing, wet t-shirt contests, or any actual or simulated sexual acts. I understand and agree that permitting adult entertainment in the establishment is grounds for the Township to request that the State revoke any liquor license issued for the establishment.

I have additional attachments to supplement the Application

## 18. OATH

I/We, swear and affirm that if this application is granted and a license is issued, I will not violate any applicable laws or ordinances of the State of Michigan, County of Ingham, or Charter Township of Meridian in the conduct of business.



AUTHORIZED SIGNATURES

*[Handwritten Signature]*

APPLICANT SIGNATURE

*Stacey Wesdek*

*11-06-2024*

APPLICANT NAME PRINTED

DATE

*Jason Goldie*

Notary Public State of Michigan

Acknowledged before me on November 6, 2024

In Livingston County, Michigan

My Commission Expires: August 30, 2027

Acting in Ingham County, Michigan

**JASON G. GOLDIE**  
 NOTARY PUBLIC - STATE OF MICHIGAN  
 COUNTY OF LIVINGSTON  
 My Commission Expires August 30, 2027  
 Acting in the County of Ingham

*[Handwritten Signature]*

PROPERTY OWNER SIGNATURE (IF APPLICABLE)

*Nathaniel Eyde, Authorized Agent of Eyde Hannah Plaza, LLC*

PROPERTY OWNER NAME (IF APPLICABLE)

DATE  
*11/6/2024*

*Jason Goldie*

Notary Public State of Michigan

Acknowledged before me on November 6, 2024

In Livingston County, Michigan

My Commission Expires: August 30, 2027

Acting in Ingham County, Michigan

**JASON G. GOLDIE**  
 NOTARY PUBLIC - STATE OF MICHIGAN  
 COUNTY OF LIVINGSTON  
 My Commission Expires August 30, 2027  
 Acting in the County of Ingham

**JASON G. GOLDIE**  
 NOTARY PUBLIC - STATE OF MICHIGAN  
 COUNTY OF LIVINGSTON  
 My Commission Expires August 30, 2027  
 Acting in the County of Ingham





**AUTHORIZED SIGNATURES**

Matthew Wesolek

APPLICANT SIGNATURE

MATTHEW WESOLEK

11/6/2024

APPLICANT NAME PRINTED

DATE

Jason Goldie  
Notary Public State of Michigan  
Acknowledged before me on November 6, 2024  
In Livingston County, Michigan  
My Commission Expires: August 30, 2027  
Acting in Ingham County, Michigan

**JASON G. GOLDIE**  
**NOTARY PUBLIC - STATE OF MICHIGAN**  
**COUNTY OF LIVINGSTON**  
My Commission Expires August 30, 2027  
Acting in the County of Ingham

PROPERTY OWNER SIGNATURE (IF APPLICABLE)

PROPERTY OWNER NAME (IF APPLICABLE)

DATE

\_\_\_\_\_  
Notary Public State of Michigan  
Acknowledged before me on \_\_\_\_\_, 20\_\_  
In \_\_\_\_\_ County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County, Michigan



**Meridian Township Application for a new liquor license**  
**Business: NWZ Garage Bar LLC DBA: El Camino Garage Bar**

6. The floor plan for the business is the existing floor plan as we are in negotiation with the landlord on the space. The lease of the space is contingent on the acquisition of a liquor license. If we are granted the liquor license and lease, we can submit a new floor plan with the renovations we plan to revitalize the vacant space. We would like to first remove the bar from the middle of the space, and relocate it to the East of the space, freeing up more space for dining and dancing on the weekends. We also would remove the vestibule and coat closet to create a more open-air concept and flow. As far as outside renovations we would like to create a nice green space patio for guests to enjoy food and beverages.

7. Not applicable

8. Please see letter of reference from Jeff Parks in addition to this information listed below.

I have been in the Hospitality Business field since the age of 18, where I started my journey as a hostess and moved my way through the ranks as a server, bartender, manager, district manager, and finally partner. As a business owner, it's essential to be hands-on and involved in the day-to-day operations of the restaurant. Therefore, I have taken the liberties of cross training myself to cook and work various back of the house positions so that I can assist if my team is in the weeds. This not only helps to ensure that everything runs smoothly, but also allows you to identify areas for improvement and make adjustments as needed. I also feel that by doing this the team sees that it has a leader that is hands on and invested in the growth of the business.

9. The proposed location and operations methods will not detrimentally and unreasonably impact nearby property owners, businesses but in all actuality benefit nearby businesses by creating more foot traffic for them. Pizza House is known for their late-night kitchen, and we will be attracting more people to them because our kitchen and fryer will close at 1AM. Their kitchen closes at 4AM. Square one Bakery is directly next door and offers an early breakfast option that we do not have, so we will be referring guests onto them for breakfast options.

10. Please see attached financial institution documents.

11. I am a minority partner of Tin Can West, and attached is the documentation of licensing.

**Page 2: Day to Day Operations:**

Monday through Friday our primary focus is to be a fast casual Mexican style restaurant that delivers quality food during the workday. We are going to be a fast casual concept so that we can ensure guests are able to enjoy a decent meal within their lunch hour. After the workday concludes we then will transform into a local watering hole where locals can unwind from their busy day. We will have a large selection of craft cocktails, beers, seltzers, and other mixed drinks to choose from. Friday and Saturday evenings we plan to maximize the use of our space by providing a vibrant night life for the young professionals of Meridian Township. Our space will feature a pool table, card games from our game library, jukebox, and on some evenings a live DJ for night full of fun and dancing. The space will also include multiple big screen tvs for all the important sporting events.

**LARA** Corporations  
Online Filing System  
Department of Licensing and Regulatory Affairs

Form Revision Date 02/2017

**ARTICLES OF ORGANIZATION**  
For use by DOMESTIC LIMITED LIABILITY COMPANY

Pursuant to the provisions of Act 23, Public Acts of 1993, the undersigned executes the following Articles:

**Article I**

The name of the limited liability company is:

NWZ GARAGE BAR LLC

**Article II**

Unless the articles of organization otherwise provide, all limited liability companies formed pursuant to 1993 PA 23 have the purpose of engaging in any activity within the purposes for which a limited liability company may be formed under the Limited Liability Company Act of Michigan. You may provide a more specific purpose:

**Article III**

The duration of the limited liability company if other than perpetual is:

**Article IV**

The street address of the registered office of the limited liability company and the name of the resident agent at the registered office (P.O. Boxes are not acceptable):

1. Agent Name: STACEY WESOLEK

2. Street Address:

Apt/Suite/Other:

City:

State: MI

Zip Code:

3. Registered Office Mailing Address:

P.O. Box or Street  
Address:

Apt/Suite/Other:

City:

State: MI

Zip Code:

**Article V**

(Insert any desired additional provision authorized by the Act.)

ARTICLES CONTINUE:

ARTICLE V

THE BUSINESS OF THE LIMITED LIABILITY COMPANY IS TO BE MANAGED BY ONE OR MORE MANAGERS.

ARTICLE VI

NO MANAGER OF THE LIMITED LIABILITY COMPANY SHALL BE PERSONALLY LIABLE TO THE LIMITED LIABILITY COMPANY OR ITS MEMBERS FOR ANY BREACH OF ANY DUTY ESTABLISHED PURSUANT TO SECTION 404 OF THE MICHIGAN ACT; PROVIDED, HOWEVER, THIS ARTICLE SHALL NOT ELIMINATE OR LIMIT THE LIABILITY OF A MANAGER FOR ANY OF THE FOLLOWING:

1. THE RECEIPT OF A FINANCIAL BENEFIT TO WHICH SUCH MANAGER IS NOT ENTITLED

2. LIABILITY UNDER SECTION 308 OF THE MICHIGAN ACT

3. A KNOWING VIOLATION OF LAW

4. AN ACT OR OMISSION OCCURRING BEFORE THE DATE WHEN THE PROVISION BECOMES EFFECTIVE.

ARTICLE VII

AMENDMENTS TO THESE ARTICLES OF ORGANIZATION SHALL BE APPROVED BY NO LESS THAN AN AFFIRMATIVE VOTE OF A MAJORITY INTEREST (MORE THAN 50%).

Signed this 31st Day of May, 2024 by the organizer(s):

Signature	Title	Title if "Other" was selected
STACEY WESOLEK	Organizer	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

Decline       Accept

***MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS***  
***FILING ENDORSEMENT***

***This is to Certify that the*** ARTICLES OF ORGANIZATION

***for***

NWZ GARAGE BAR LLC

***ID Number:*** 803225780

***received by electronic transmission on*** May 31, 2024 ***, is hereby endorsed.***

***Filed on*** May 31, 2024 ***, by the Administrator.***

***The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.***

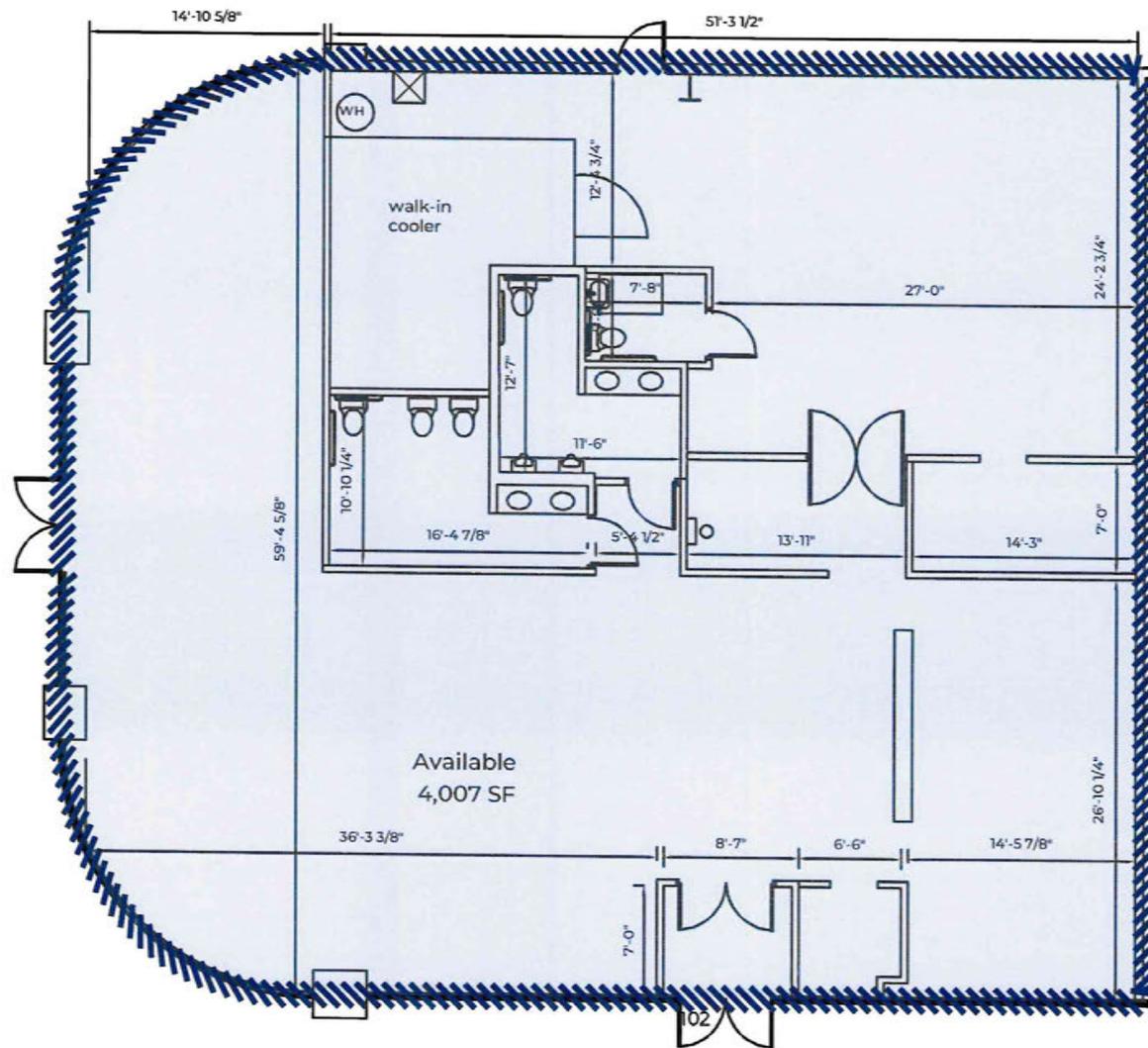


***In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 31st day of May, 2024.***

*Linda Clegg*

***Linda Clegg, Director***

***Corporations, Securities & Commercial Licensing Bureau***



USEABLE AREA: 4,007 SF  
 RENTABLE AREA: 4,007 SF

Suite 102 - 4,007 SF

**Meridian Township Application for a new liquor license**  
**Business: NWZ Garage Bar LLC DBA: El Camino Garage Bar**

6. The floor plan for the business is the existing floor plan as we are in negotiation with the landlord on the space. The lease of the space is contingent on the acquisition of a liquor license. If we are granted the liquor license and lease we can submit a new floor plan with the renovations we plan to revitalize the vacant space. We would like to first remove the bar from the middle of the space, and relocate it to the East of the space, freeing up more space for dining and dancing on the weekends. We also would remove the vestibule and coat closet to create a more open-air concept and flow. As far as outside renovations we would like to create a nice green space patio for guests to enjoy food and beverages.

7. Not applicable

8. Please see letter of reference from Jeff Parks in addition to this information listed below.

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10. Please see attached financial institution documents.

11. I am a minority partner of Tin Can West, and attached is the documentation of licensing.

# ServSafe® CERTIFICATION

## STACEY WESOLEK

for successfully completing the standards set forth for the ServSafe® Food Protection Manager Certification Examination, which is accredited by the ANSI (American National Standards Institute) National Accreditation Board (ANAB)-Conference for Food Protection (CFP).

26245873

CERTIFICATE NUMBER

9/18/2024

DATE OF EXAMINATION

Local laws apply. Check with your local regulatory agency for recertification requirements.

5639

EXAM FORM NUMBER

9/18/2029

DATE OF EXPIRATION



#0655

A handwritten signature in black ink that reads "Sherman L. Brown".

Sherman Brown  
Executive Vice President, Business Services





14th October, 2024

Jeff Parks  
Waverly Robotics  
Waverly Community Schools

To Whom It May Concern,

I am writing to express my utmost admiration for Stacey Wesolek, who has been an exceptional supporter of the Waverly Robotics team and a pillar of strength in the Lansing community. It is truly an honor to speak to her remarkable character, generosity, and unwavering commitment to the betterment of those around her.

Stacey's contributions to our robotics program have gone beyond just financial support. She has shown a deep and genuine belief in the potential of our students and the values we strive to instill in them. Her generosity has allowed countless young minds to explore the world of STEM, nurturing their curiosity and inspiring them to dream bigger. Thanks to Stacey, our team has been able to grow and succeed in ways we never imagined possible.

What truly sets Stacey apart, however, is not just her philanthropy, but her heart. She is a person who leads with kindness and humility, always looking for ways to uplift others. In Lansing, Stacey is widely known as someone who continuously gives back, whether it's through her support of local organizations or her active involvement in community events. Her dedication to improving the lives of others is evident in everything she does.

Stacey exemplifies the qualities of a true leader—compassion, integrity, and a relentless drive to make the world a better place. Her impact on the Waverly Robotics team has been profound, and her influence on the broader Lansing community is immeasurable. She has touched the lives of so many, and for that, we are forever grateful.

It is with deep appreciation and respect that I commend Stacey Wesolek for her tireless efforts and her remarkable spirit. She is truly an inspiration to all who have the privilege of knowing her.

Sincerely,  
Jeff Parks

Student Activities and Grant Coordinator  
Waverly Community Schools

WAVERLY ROBOTICS



[HTTPS://WAVERLYROBOTICS.ORG/](https://waverlyrobotics.org/)



[JPARKS@WAVERLYK12.NET](mailto:JPARKS@WAVERLYK12.NET)



+517-203-9349

Shawn H. O'Brien, CCIM  
VICE PRESIDENT Lansing  
Retail & Land Services Brokerage

2501 Coolidge Rd.  
Ste. 300  
East Lansing, MI 48823

Main: +1 517 662 3535  
Direct: +1 517 662 3529  
Mobile: +1 517 3035554  
shawn.obrien@colliers.com



October 17, 2024

Matt, Evemarie, and Nathaniel Eyde  
Eyde Development Company  
300 S Washington Suite 400  
Lansing, MI 48933

RE: Letter of Intent for: Hannah Plaza for Suite # 102

Dear: Matt, Evemarie and Nathaniel,

On behalf of tenant NWZ Garage Bar, LLC owned by Stacey and Matt Wesolek is proposing to open a Mexican Restaurant and Bar at Hannah Plaza, in Suite #102 at Hannah Plaza. COLLIERS is pleased to present the following proposal to, Eyde Hannah Plaza, LLC for consideration. We look forward to working with you in securing a mutually beneficial lease transaction.

TENANT:	NWZ Garage Bar, LLC DBA: El Camino Garage Bar owned primarily by Stacey and Matt Wesolek. They will specialize in Mexican fair during lunch and dinner and will add to their bar food menu and offer entertainment in the evening
LANDLORD:	Eyde Hannah Plaza, LLC
PROPERTY ADDRESS:	4750 S Hagadorn Rd
SQUARE FOOTAGE:	4,007 SF
USE:	Mexican Restaurant and bar serving alcohol
LEASE TERM:	
POSSESSION DATE:	
LEASE COMMENCEMENT:	
RENT COMMENCEMENT:	
BASE RENT:	
ESTIMATED CAM:	
SECURITY DEPOSIT:	
RENT ABATEMENT:	
RENT ESCALATION:	
RENEWAL OPTIONS:	
LANDLORD'S WORK:	
PROPERTY IMPROVEMENTS? ALLOWANCE	

**Shawn H. O'Brien, CCIM**  
 VICE PRESIDENT Lansing  
 Retail & Land Services Brokerage

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 shawn.obrien@colliers.com



	In event Landlord shall be providing existing HVAC units, Landlord shall make sure the HVAC equipment is in good working condition at Lease Commencement, and Tenant shall be responsible for maintenance a replacement of HVAC unit.
<b>SIGNAGE:</b>	Maximum allowable by Meridian Twp. on Building Façade facing Hagadorn Rd.
<b>PARKING:</b>	All parking is shared for Hannah Plaza Retail Center
<b>ASSIGNMENT:</b>	Tenant shall be permitted, subject to Landlord's consent, to assign, or otherwise transfer interest in this Lease to another Tenant and Tenant remains responsible for the obligation to pay rent for the existing lease term, unless Landlord agreed upon otherwise.

**TENANT EXPENSES:**

EXPENSE	LANDLORD	TENANT	PRO- RATA
Real Estate Taxes			X
Assessments			X
Water/Sewer Charges			X (part of CAMS)
Electricity		X	
Gas or Heat		X	
Phone		X	
Janitorial		X	
Refuse Collection			X
Snow Removal			X
Lawn/Landscaping			X
Driveway, Sidewalks & Parking Lot Repairs & Maintenance			X
Casualty Insurance		X	X
Liability Insurance		X	X
Structural & Roof Repairs/Replacements			X
Nonstructural Repairs & Maintenance/Replacements		X	
Mechanical Systems Repairs & Maintenance		X	
Mechanical Systems Replacement		X	

<b>LIQUOR LICENSE:</b>	The Tenant shall be required to diligently pursue obtaining a Class C liquor license from Meridian Township and Michigan Liquor Control Commission for this location following the full execution of the Lease. Tenant shall have ninety (90) days from the full execution of this Lease to receive the applicable approval from Meridian Township. Following approval from Meridian Township the Tenant shall have ninety (90) days from the date of approval to receive written approval from the Michigan Liquor Control Commission. The Tenant shall promptly notify the Landlord following approval, and if the Tenant does not receive approval within the applicable 90 day periods, then both Tenant and Landlord shall have the right to terminate the Lease.
------------------------	--

**Shawn H. O'Brien, CCIM**  
VICE PRESIDENT Lansing  
Retail & Land Services Brokerage

2501 Coolidge Rd.  
Ste. 300  
East Lansing, MI 48823

Main: +1 517 662 3535  
Direct: +1 517 662 3529  
Mobile: +1 517 3035554  
shawn.obrien@colliers.com



<b>BROKERAGE:</b>	Landlord shall pay brokerage fees subject to current listing agreement between Landlord and Colliers who is representing the Landlord. there are no other brokers involved in this transaction.
<b>CONFIDENTIALITY</b>	This proposal and all discussions related thereto shall be held in confidence by Landlord and Tenant and will not be discussed with Third Parties except on an "as needed" basis (e.g. attorneys).

This letter is intended solely as a preliminary expression of general intentions and is to be used for discussion purposes only. The parties intend that neither shall have any contractual obligations to the other with respect to the matters referred herein unless and until a definitive agreement has been fully executed and delivered by the parties. The parties agree that this letter/proposal is not intended to create any agreement or obligation by either party to negotiate a definitive lease/purchase and sale agreement and imposes no duty whatsoever on either party to continue negotiations, including without limitation any obligation to negotiate in good faith or in any way other than at arm's length. Prior to delivery of a definitive executed agreement, and without any liability to the other party, either party may 1) propose different terms from those summarized herein; 2) enter into negotiations with other parties and/or 3) unilaterally terminate all negotiations with the other party hereto.

Sincerely,

Shawn O'Brien, CCIM  
Vice President | Lansing

**Colliers**

2501 Coolidge Ave, Ste 300  
East Lansing, MI 48823

**Tenant: NWZ Garage Bar, LLC**

By:   
Its: Partner

Date: 11-01-2024

**Landlord: Eyde Hannah Plaza, LLC**

By:   
Name: G. Matthew Eyde,

Date: 10/17/2024

Title: Manager



Goldman Sachs Bank USA  
PO Box 70379  
Philadelphia, PA 19176-0379

**Statement Period**  
10/01/2024 to 10/31/2024  
Page 1 of 2

Customer Service Information  
Toll-free 1-855-730-7283  
Marcus.com

251201-01-00

251201/1453353/STMT/251201/0000/000000/509445 000 01 000000  
STACEY WESOLEK



## ONLINE SAVINGS ACCOUNT STATEMENT

See reverse for important information

Account Number [REDACTED]  
Account Name [REDACTED]

### STATEMENT SUMMARY as of 10/31/2024

Beginning Balance [REDACTED]  
Deposits and Other Credits [REDACTED]  
Interest Paid this Period [REDACTED]  
Withdrawals and Other Debits [REDACTED]  
Ending Balance [REDACTED]

### EARNINGS DETAILS

Statement Period [REDACTED]  
Days in Statement Period [REDACTED]  
Annual Percentage Yield Earned [REDACTED]  
Total Earnings Paid This Year [REDACTED]

### ACCOUNT ACTIVITY

Date	Description	Credits	Debits	Balance
10/01/2024	Beginning Balance			[REDACTED]
10/31/2024	Interest Paid	\$580.94		[REDACTED]
10/31/2024	Ending Balance			[REDACTED]

Refer a friend. Earn a Cash Bonus.

With Marcus Referred, you (and your friends) can earn a Cash Bonus totaling 0.25% of your Online Savings Account average daily balance for 3 months. Log in and select "Refer a friend" to learn more, see full terms and access your unique referral link. Send your link to a friend who has not owned a Marcus Online Savings Account or CD in the past 12 months.

**In Case of Errors or Questions About Your Electronic Transfers:**

If you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt, please telephone us at 1-855-730-7283 or write us at:

Goldman Sachs Bank USA  
PO Box 70379  
Philadelphia, PA 19176-0379

We must hear from you no later than sixty (60) days after we sent you the **FIRST** statement on which the error or problem appears.

**Give us the following information:**

1. Tell us your name and account number
2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe it to be an error or why you need more information
3. Tell us the dollar amount of the suspected error

If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will determine whether an error occurred within 10 business days after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days to investigate your complaint or question. If we decide to do this, we will credit your account within 10 business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

For errors involving new accounts, point-of-sale, or foreign-initiated transactions, we may take up to 90 days to investigate your complaint or question. For new accounts, we may take up to 20 business days to credit your account for the amount you think is in error.

We will tell you the results within three business days after completing our investigation. If we decide that there was no error, we will send you a written explanation. You may ask for copies of the documents that we used in our investigation.

**In Case of Errors or Questions About Your Non-Electronic Transactions:**

Contact us immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify us in writing no later than 30 days after the statement was made available to you. For more information, see the Deposit Account Agreement.



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

February 23, 2021

Licensee / Applicant Name: TIN CAN-WEST SAGINAW, LLC  
Request ID: 2101-00455

**Please return a copy of this notice with the forms and/or documents**

**NOTICE:**

**The Liquor Control lobby is currently closed. See below for document submission and fee payments.**

*It is important that you read the attached order in its entirety. The order contains provisions that you must follow in order to comply with the Liquor Control Code and administrative rules. Failure to comply with this order may result in your business being cited for violations that will have financial penalties and could cause your license to be suspended or revoked.*

Completion of your request is subject to receipt of all forms, documents, and/or fees outlined in the order, which will be contained in Section A of the order and listed below:

1. Form LCC-301 (Report of Stockholders/Members/Partners).

Form quick links: [LC-95](#) [LCC-107](#) [LCC-108](#) [LCC-301](#)

**Forms, Documents, and fees** - You must submit all items as ordered, otherwise the license cannot be issued. Forms are available on our website at [www.michigan.gov/lcc](http://www.michigan.gov/lcc). To submit the forms, documents, and/or fees required in the approval order, you may submit them one of the following ways:

**Documentation submission only (no fees):**

**Email:** [MLCCLicensingUnit4@michigan.gov](mailto:MLCCLicensingUnit4@michigan.gov)

**Fax:** 517-763-0059

**Mail:** P.O. Box 30005, Lansing, MI 48909

**In person:** **LOBBY IS CURRENTLY CLOSED - PLEASE SUBMIT DOCUMENTS VIA EMAIL, FAX OR MAIL.**

If your application is a transfer of ownership of a liquor license from another licensee to you and the transfer is not completed before the next annual license renewal deadline that occurs on April 30 every year, the seller must renew the license on or before April 30 or it will be terminated. This applies whether the seller's license is active or has been placed into escrow and for applications where you may have already been issued a conditional license.



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LIQUOR CONTROL COMMISSION

\*\*\*\*\*

In the matter of the request of )  
**TIN CAN-WEST SAGINAW, LLC** )  
644 Migaldi Lane, Suite 700 )  
Lansing, MI 48917-7755 )  
  
Delta Township )  
Eaton County )

Request ID No. 2101-00455

At the February 23, 2021 meeting of the Michigan Liquor Control Commission in Lansing, Michigan.

PRESENT: Pat Gagliardi, Chair  
Dennis Olshove, Commissioner  
Geraldyn A. Lasher, Commissioner

**TRANSFER OF MEMBERSHIP INTEREST APPROVAL ORDER**

Tin Can-West Saginaw, LLC ("licensee") has filed an application to transfer membership interest by adding new members, Stacey Wesolek and David Sell; and as a result, existing member Lewis Johns II will hold 51 percent membership interest and new members Stacey Wesolek and David Sell will each hold 24.5 percent membership interest. This request for transfer has been received as the result of a license interest transfer application signed by the parties on January 1, 2021.

Commission records reflect licensee is the holder of 2020 Class C and Specially Designated Merchant licenses with Sunday Sales Permit (P.M.), Dance-Entertainment Permit and Outdoor Service (1 area) located at the above noted address.

Article IV, Section 40, of the Michigan Constitution (1963), permits the legislature to establish a Liquor Control Commission, which shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. MCL 436.1201(2) provides the Commission with the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor

within this state, including the manufacture, importation, possession, transportation and sale thereof.

The licensee is requesting the transfer of more than 10% of the outstanding membership interest. Under MCL 436.1529, approval of the Commission is required for the transfer of this membership.

The Commission finds that it has considered the provisions as required in administrative R 436.1105 in the consideration of this request.

After reviewing the file and discussion of the issues at the meeting, the Commission finds the requirements have been met and this request should be approved.

THEREFORE, IT IS ORDERED that:

- A. Approval and completion of this request is subject to receipt of the following:
  1. Form LCC-301 (Report of Stockholders/Members/Partners).
- B. The licensee's request for transfer of membership interest is APPROVED subject to the following:
  1. The licensee shall pay all license fees by April 30<sup>th</sup> each year.
  2. The licensee shall maintain proof of financial responsibility, under MCL 436.1803.
- C. Pursuant to administrative rule R 436.1050, this approval is valid for two (2) years from the date of this approval order unless the Commission has been provided with a notice of pending litigation involving the application.
- D. The licensee has a continuing duty to provide the commission with up-to-date contact information and must notify the commission in writing of any changes to its mailing address, phone numbers, electronic mail address, and other contact information it provides the Commission, pursuant to administrative rule R 436.1048(2).
- E. Under administrative rule R 436.1003(1), the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Under administrative rule R 436.1003(2), a licensee shall not use a license at the licensed premises unless a temporary or permanent certificate of occupancy has been issued by the local unit of government having jurisdiction over the location of the licensed premises or the

licensed premises complies with administrative rule R 436.1003(1). Approval by the Michigan Liquor Control Commission does not waive these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals before opening the business for operation.

- F. The licensee's failure to comply with all laws and rules may result in the revocation of the approvals contained in this order.

MICHIGAN LIQUOR CONTROL COMMISSION



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Pat Gagliardi, Chair



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Dennis Olshove, Commissioner



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GERALYN A. LASHER, Commissioner

D4

Date Mailed: 02.23.2021



Michigan Department of Licensing and Regulatory Affairs  
 Liquor Control Commission (MLCC)  
 Toll-Free: 866-813-0011 - [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: 225368

Request ID: 2101-00455

**Report of Stockholders, Members, or Partners**

(For MLCC Use Only)

(Authorized by MCL 436.1529(1), R 436.1051, and R 436.1110)

**Part 1 - Licensee Information**

Please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): Tin Can-West Saginaw, LLC	
Address: 316 E. Michigan Avenue	
City: Lansing, MI	Zip Code: 48933

**Part 2a - Corporations** - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all stockholders:	No. of Shares Issued:	Date Issued/Acquired:
n/a		
Name and address of Corporate Officers and Directors, pursuant to administrative rule R 436.1109:		

**Part 2b - Limited Liability Companies** - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all members:	Percent % Issued:	Date Issued/Acquired:
Lewis D. Johns II [REDACTED]	[REDACTED]	10-27-20; 2-23-21
Stacey L. Wesolek [REDACTED]	[REDACTED]	2-23-21
David A. Sell, [REDACTED]	[REDACTED]	2-23-21
Name and address of Managers and Assignees, pursuant to administrative rule R 436.1110:		



Michigan Department of Licensing and Regulatory Affairs  
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**Report of Stockholders, Members, or Partners**

(For MLCC Use Only)

(Authorized by MCL 436.1529(1), R 436.1051, and R 436.1110)

**Part 2c - Limited Partnerships** - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all partners:	Percent % Issued:	Date Issued/Acquired:
n/a		
Name and address of Managers, pursuant to administrative rule R 436.1111:		

**Part 3 - Authorized Signers** (Authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company)

Name & Title:	Lewis D. Johns II, Member
Name & Title:	David A. Sell, Member
Name & Title:	Stacey L. Wesolek, Member
Name & Title:	Michael J. Brown, Attorney & Authorized Signer
Name & Title:	

**Part 4 - Signature of Applicant or Licensee**

I certify that the authorized signers under Part 3 of this form have been authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Michael J. Brown, Attorney & Authorized Signer

February 23, 2021

Print Name of Applicant or Licensee & Title

Signature of Applicant or Licensee

Date

Please return this completed form to:  
 Michigan Liquor Control Commission  
 Mailing address: P.O. Box 30005, Lansing, MI 48909  
 Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
 Fax to: 517-763-0059

# Alcohol Information Management System

Michigan Liquor Control Commission

(/)

## Search Active/Escrowed Licensees

### Licensee Details

<b>Licensee Name</b>	TIN CAN-WEST SAGINAW, LLC	<b>Doing Business As (DBA)</b>	TIN CAN
<b>Business ID</b>	225368	<b>Local Governmental Unit (LGU)</b>	DELTA TWP
<b>Status</b>	Active	<b>County</b>	EATON
<b>Address</b>	8741 W Saginaw HwySte ELansing, MI 48917-7752	<b>Phone</b>	(517) 489-2515

Go Back

### Insurance / Financial Responsibility

Show 10 entries

Copy CSV Excel Print

Name	Type	Insurance Provider	Effective Date (From)	Status
IN-569002	Liquor Liability Insurance	CONIFER INSURANCE COMPANY	4/1/2024	Active

Showing 1 to 1 of 1 entries

Previous 1 Next

### Subordinates

Show 10 entries

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Name	Relationship To Business	Status
DAVID SELL	Member	Active
LEWIS JOHNS	Member	Inactive
LEWIS JOHNS	Member	Active
STACEY WESOLEK	Member	Active

Showing 1 to 4 of 4 entries Previous 1 Next

### Licenses

To view details of a license, please click the  button to expand the license details.

Show 10 entries

License #	Group	Type	Subtype	Status	Issue Date	Expiration Date	Statute	Statute: Location Transferable
L-000199440	Retail - On Premises	Class C	Regular	Active	4/1/2011	4/30/2025		Y
L-000199441	Retail - Off Premises	Specially Designated Merchant		Active	4/1/2011	4/30/2025		Y

Showing 1 to 2 of 2 entries Previous 1 Next

### Permits

To view details of a permit or permission, please click the  button to expand the permit or permission details.

Show 10 entries

Permit #	Type	Specific Purpose	Status	Issue Date	Expiration Date
+ 18-13472	Sunday Sales (PM)		Issued	4/1/2011	4/30/2025
+ 18-30868	Dance-Entertainment		Issued	4/1/2011	4/30/2025
+ 18-30869	Outdoor Service Area		Terminated	4/1/2011	4/30/2024

Showing 1 to 3 of 3 entries

Previous 1 Next

### Historical Sales Record

Show 10 entries

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CSV
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Print

Year	Month	License	Sales Amount
2020		L-000199440	\$22,947.29
2021		L-000199440	\$56,137.27
2022		L-000199440	\$82,043.11
2023	01	L-000199440	\$4,165.77
2023	02	L-000199440	\$6,639.70
2023	03	L-000199440	\$10,980.10
2023	04	L-000199440	\$6,638.11
2023	05	L-000199440	\$8,321.68
2023	06	L-000199440	\$7,888.61
2023	07	L-000199440	\$6,378.57

Showing 1 to 10 of 23 entries

Previous 1 2 3 Next

### Passed Controlled Buys

Show 10 entries

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Year	Transac	Investigation Number	Activity Date	Comment
2018	PASS	INS-000373	02-03-2018	Passed Controlled B on 2/3/18 (Inv. Mug Haapapuro/LAN 335

Showing 1 to 1 of 1 entries

Previous 1 Next

### Violations

Show 10 entries

Copy
CSV
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Print

Violation #	Date Violation Occured	Status	Violation Description	Event/Decision
CV-00148580		Closed		9/15/2011 PASSED CONTROLLED BUY OPERATION ON 9-13-11 (INV. TRIERWEILER&INV.PERILLOUX&LAN-253&LAN-264)
CV-00148903		Closed		10/11/2011 9-29-11 VIOL. WARN. NOTICE R436.2025
CV-00163275		Closed		2/10/2014 WARNING TICKET ISSUED ON 02-03-14 FOR MCL436.1901(2)
CV-00165054		Closed		5/12/2014 WARNING TICKET ISSUED ON 10-23-14 FOR MCL 436.2025(1)

Showing 1 to 4 of 4 entries

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# Alcohol Information Management System

Michigan Liquor Control Commission

(/)

## Search Active/Escrowed Licensees

### Licensee Details

<b>Licensee Name</b>	TIN CAN EAST LANSING, LLC	<b>Doing Business As (DBA)</b>	TIN CAN
<b>Business ID</b>	241841	<b>Local Governmental Unit (LGU)</b>	EAST LANSING CITY
<b>Status</b>	Active	<b>County</b>	INGHAM
<b>Address</b>	313-317 E Grand River AveEast Lansing, MI 48823-4324	<b>Phone</b>	(517) 371-4113

Go Back

### Insurance / Financial Responsibility

Show  entries

Name	Type	Insurance Provider	Effective Date (From)	Status
IN-572406	Liquor Liability Insurance	CONIFER INSURANCE COMPANY	8/1/2024	Active

Showing 1 to 1 of 1 entries

Previous  Next

### Subordinates

Show  entries

Name	Relationship To Business	Status
DAVID SELL	Member	Active
LEWIS JOHNS	Member	Active
STACEY WESOLEK	Member	Inactive

Showing 1 to 3 of 3 entries

Previous 1 Next

### Licenses

To view details of a license, please click the  button to expand the license details.

Show 10 entries

Copy
CSV
Excel
Print

License #	Group	Type	Subtype	Status	Issue Date	Expiration Date	Statute	Statute: Location Transferable
L-000257267	Retail - On Premises	Class C	Resort	Active	2/24/2016	4/30/2025	MCL 436.1531(3)	No

Showing 1 to 1 of 1 entries

Previous 1 Next

### Permits

To view details of a permit or permission, please click the  button to expand the permit or permission details.

Show 10 entries

Copy
CSV
Excel
Print

Permit #	Type	Specific Purpose	Status	Issue Date	Expiration Date
+ 18-18065	Sunday Sales (PM)		Issued	2/24/2016	4/30/2025
+ 18-33371	Dance-Entertainment		Issued	2/24/2016	4/30/2025

Showing 1 to 2 of 2 entries

Previous 1 Next

### Historical Sales Record

Show 10 entries

Copy
CSV
Excel
Print

Year	Month	License	Sales Amount
2020		L-000257267	\$13,910.78
2021		L-000257267	\$48,408.29
2022		L-000257267	\$59,446.99
2023	01	L-000257267	\$3,974.30
2023	02	L-000257267	\$2,473.18
2023	03	L-000257267	\$6,097.56
2023	04	L-000257267	\$6,158.92
2023	05	L-000257267	\$4,532.23
2023	06	L-000257267	\$2,423.86
2023	07	L-000257267	\$2,381.82

Showing 1 to 10 of 23 entries

Previous  2 3 Next

### Violations

Show  entries

Violation #	Date Violation Occured	Status	Violation Description	Event/Decision
CV-00176119		Closed		3/28/2016 PASSED CONTROL BUY OPERATION ON 3-22-16 (INV. TRIERWEILER/INV. O'FARRELL/LAN-346)

Showing 1 to 1 of 1 entries

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