



Charter Township of Meridian  
Brownfield Redevelopment Authority  
Township Municipal Building, 5151 Marsh Road, Okemos, MI  
48864 Thursday, November 13, 2025– Minutes -DRAFT

**Members**

**Present:** Township Manager Tim Dempsey, Brandon Brooks, Dave Ledebuhr, Jeff Theuer, and James Houthoofd

**Members**

**Absent:**

**Others**

**Present:** Neighborhoods & Economic Development Director Amber Clark, Executive Assistant Michelle Prinz, and MSU Student Intern Neha Jampana

1. CALL MEETING TO ORDER

Chair Theuer called the meeting to order at 9:00am.

2. APPROVAL OF AGENDA

**MOTION BY MEMBER HOUTHOOFD TO APPROVE THE AGENDA. SUPPORTED BY MEMBER LEDEBUHR. MOTION PASSES 5-0.**

3. APPROVAL OF MINUTES-October 9, 2025

**MOTION BY MEMBER LEDEBUHR TO APPROVE THE AGENDA. SUPPORTED BY MEMBER HOUTHOOFD. MOTION PASSES 5-0.**

4. PUBLIC REMARKS

None.

5. NEW BUSINESS

a. Meridian Township BRA 2026 Meeting Calendar

Reviewed the draft BRA 2026 Meeting Calendar.

**MOTION BY MEMBER LEDEBUHR TO ADOPT THE RESOLUTION AUTHORIZING THE 2026 MEETING SCHEDULE FOR THE BROWNFIELD REDEVELOPMENT AUTHORITY AS PROPOSED. SUPPORTED BY MEMBER BROOKS. MOTION PASSED 5-0.**

6. OLD BUSINESS

a. Village of Okemos Brownfield Termination-Notification

Director Clark stated that, at the August meeting, the BRA discussed termination of the Village of Okemos Brownfield Redevelopment Plan. The Plan was approved at the local level, but the developer never submitted the Plan to the State MEDC for approval. Township Attorneys have been consulted and feel that there is limited risk to the Township if the plan is terminated. No work has been done under the Plan. The developer would be notified, and the Township Board would take the action to terminate the Plan.

**MOTION BY MEMBER DEMPSEY TO AUTHORIZE THE TOWNSHIP BOARD TO SEND CERTIFIED NOTIFICATION TO THE DEVELOPER OF THE VILLAGE OF OKEMOS BROWNFIELD PLAN ADOPTED IN 2022, REGARDING A PUBLIC MEETING TO HEAR COMMENTS REGARDING THE TERMINATION OF THE VILLAGE OF OKEMOS BROWNFIELD PLAN. SUPPORTED BY MEMBER LEDEBUHR. MOTION PASSED 5-0.**

7. PROJECT UPDATES

a. Meridian Township Brownfield Redevelopment Project Update

Director Clark announced that MSHDA submitted a denial letter to the Meridian Township Brownfield Authority regarding the Haslett BRA Plan. The main issue for MSHDA was the affordable units are less than 20% of the total housing units. Staff will continue to meet with MSHDA to explain the development obstacles that require the project to remain at less than 20% affordable units.

8. PUBLIC REMARKS

None.

9. ADJOURNMENT

Meeting adjourned at 9:19am.

Next meeting on December 11, 2025 at 9:00am in the Town Hall Room.