



**CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION
TUESDAY JUNE 14, 2016
TOWN HALL ROOM**



WORK SESSION 6 PM
(salmon)

- 1. Call Meeting to Order**
- 2. Approval of Agenda**
- 3. CIP and 2017 Budget**
- 4. Comments**
- 5. Adjournment**

REGULAR MEETING – 7 PM

- 1. Call Meeting to Order**
- 2. Approval of Agenda**
- 3. Presentations**
- 4. Public Comment**
- 5. Commissioner Reports and Comments**
- 6. Approval of Minutes (blue)**
 - a. May 10, 2016 Regular Meeting Minutes
- 7. Communications (tan)**
- 8. Director's Report**
- 9. New Business (pink)**

PUBLIC COMMENT

 - a. Hillbrook Park Tennis Court Renovation
- 10. Other Business (cherry)**

PUBLIC COMMENT

 - a.
- 11. Discussion Items (lilac)**

PUBLIC COMMENT

 - a.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Park Commission by writing or calling the following: Township Manager Frank Walsh, 5151 Marsh Road, Okemos, MI 48864-1198 (517-853-4250) - Ten days notice required.

12. Final Comments

13. Announcements

- a. Next Regular Meeting Date: Tuesday, July 12, 2016, Town Hall Room
- b. Farmers' Market – Saturdays 8am-2pm Wednesdays starting July 6, 8am-2pm
- c. Meridian Arts and Crafts Marketplace – Sunday, June 26
- d. Camp time at Harris Nature Center June –August youth of all ages
- e. July 4th Fireworks

14. Public Remarks

15. Closed Session

16. Adjournment

Park Commission Meeting
June 14, 2016

6. MINUTES

- a. May 10, 2016 Regular Meeting Minutes

CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION REGULAR MEETING MINUTES
TUESDAY, MAY 10, 2016

PRESENT: Commissioners Deschaine, Jaramillo, McDonald, Stephens

ABSENT: Commissioner Wilson

STAFF: Parks and Recreation Director LuAnn Maisner, Administrative Assistant II
Robin Faust

1. Call Meeting to Order

Acting Chair McDonald called the meeting to order at 6:15 pm and welcomed residents, friends and family members to the 2015 annual Friends of the Park Volunteer Recognition Ceremony

2. Presentations – Friends of the Park Volunteer Recognition BBQ

The Commission presented awards to the following volunteers:

Layne Cameron—Stewardship activities Red Cedar Natural Area and Meridian Riverfront Park

Haslett Beautification Association—Planted and maintained the Marshall Park and Welcome to Meridian Township signs; planted and maintained flowers on street corners and at local businesses.

Meridian Garden Club—Planted and maintained gardens in the Historical Village, the gardens in front of the Municipal Building and Claire Twohy Memorial Garden in Central Park; donated and planted an Arbor Day tree in Village near the pond.

Martha Hentz/Chris Buck Family—Hartrick Park (Martha, Chris, Evan, & Phillip) – donated and planted flowers at Hartrick Park around flagpole and sign, trash pick-up

Eckhart Dersch—Provided reports on Ferguson, Central Park, Meridian Riverfront Park, Wonch Park, North Meridian Road Parks to identify needed maintenance

Eagle Scout Steve Harrelson—Constructed split-rail fence in Historical Village

Eagle Scout Grant Porter—Constructed Aldo Leopold benches in Central Park

Eagle Scout Jacob Conklin—Constructed gaga ball court at Nancy Moore Park

Earth Day Clean-Up—Boy Scout Troop #164 (Ellen Passage); Girl Scout Troop (Angie Wilson); Forsberg Co. (Gina); Robert Morrison; Jim Patterson; Jane Bobay

Love A Park Day, June 20—North Meridian Road Park – Haslett Scouts Troops #30045 and #265; Hillbrook Park – Meridian Democrats and HBA; Orlando Park – Haslett Kiwanis; Ferguson Park – Okemos Girl Scouts #30009; Meridian Riverfront Park – Haslett Okemos Rotary; Hartrick Park – Martha Hentz and Chris Buck; Hillbrook Park – Bobby DuByne; Sander Farm – Larry Hennessy

Ellen Passage—Maintained Paul Peterson memorial at Nancy Moore Park

Larry Hennessey—Cleaned and monitored the bluebird boxes in Sander Farm Preserved Natural Area and Tacoma Hills Natural Area.

Cecelia Kramer, Quenda Story, Neil Hodges, and Marianne Stehr—Cleaned Forest Hills Natural Area

MSUFCU—donated and planted \$1,000 worth of trees as part of their Grow Green program in Nancy Moore Park

MSU Sustainability Class—Designed signage for future Red Cedar Water Trail

Faith Lutheran Church—Planted mums and bulbs at North Meridian Road Park

Haslett Robotics Club—Planted flowers and spread mulch at Meridian Service Center

Capital Area Geocache Club—Cleaned Wonch and Ferguson Parks

Lansing Oar and Paddle—Made improvements to canoe landing at the Harris Nature Center and conducted their annual river clearing event on the Red Cedar River from Grand River to Ferguson Park. (Jay Hanks, Rich Bailey, George Stockman, Don Potter, John Flaherty, and Tony Kuhlman)

Maria Ibarra—Planted mums and spread mulch at Ferguson Park and Okemos Library

Haslett Elementary School—Design and installation of the Mary M G Helmbrecht Shoreline Pollinator Garden at the Historical Village Pond: Zsa Mahon's students, Grand Learning Network, Land Preservation Advisory Board, Mark Stephens, Vern Stephens

Towar Woods Preserve: Cleared invasive plants, planted trees, conducted activities to reduce deer damage to trees and cleaned up trash: Dave Caszatt, Donald Dickman, Sandy Davis, David Dietz, Dave Wearsch, Margo Smith, Frank Hatfield, Phil Deschaine, Rick Loftus, Tom Tederington, Tom Vogal, Judy Kindel, Adrianna Flores, Mary Flores, Mary Zaleta, Nick Sanchez, Cub Scout Troop 265 (Haslett), Boy Scout Troop 109 (Okemos)

Jim Hewitt & Katherine Neils—treated invasive black locust at Davis Foster Land Preserve

Steve Thomas and family—Stewardship in Sower Woods Preserve

Bennett Woods Elementary—Planted milkweed and butterfly weed at Hartrick Park (Mrs. Allis; Mrs. Schmidt; Ms. Hendrix classes)

Julie Taliber & Dave Reicosky—Maintained butterfly habitat areas in Hartrick Park

Deer Management Program—Aaron Rustad, Andrew Taylor, Ben Cummings, Billy Haskins, Brian Watts, Cam Haskins, Casey Carnahan, Chad Houck, Charles Otlewski, Christopher Wilcox, Conlan Adams, Dan Smith, Glenn Thomas, James Hurst Jr., Jay Graham, Jeffrey Speer, Jeremy Kapalla, Jonathon Mayes, Justin Cook, Kenneth Plaga, Kent Bainbridge, Kim Emery, Lee Colony, Margaret Delong, Martin Schoenmaker, Matthew Delong, Matthew Prinz, Matthew Solit, Matthew Wesener, Michael Ellis, Michael Meade, Michael Pemble, Mike Kingsley, Nicholas Hallenbeck, Ray Nachreiner, Robbie Pairolero, Robert Alexander, Robert Fortino, Ryan Brzak, Ryan Holem, Scott Davis, Scott Goldammer, Scott Vercruysse, Stephen Moore, Thomas Forton, Thomas Porter, Thomas Taylor, Tom Cannon, Trever Arnold, Zachary Archibald

Leslie Kuhn & Laurie Kaufman—Treated invasive species in Ted Black Woods; garlic mustard, phragmites and knotweed. Mapping/permitting/owner contacts and treatment

Gene Wasserman—Maintenance, monitoring and reporting of bluebird boxes in Meridian Riverfront Park, Hartrick Park and Sander Farm Natural Area

Patrick & Michelle Allen—Geocache liaisons for the parks – monitoring caches

Georganne Withey—Fitness Over-50 Program Coordinator at the Meridian Mall

MSU Educating Student Athletic Trainers in Medicine (ESTIM) — Meridian Township Family Winter Sports Weekend Polar Bear 5K Race on January 26, 2015 (8 volunteers)

Kiwanis Club of Okemos—Managed youth fishing activity during the Meridian Heritage Festival, summer and winter fishing derbies; worked on the construction of the natural exploration area at the Harris Nature Center; donated \$1,000 to the HNC Foundation (Larry Bacon, Jim Decker, Al Wood, Dick Witter, Arnie Johnson, Paul Marttila)

Kelly Colflesh—Assisted with maintenance around the Central Park pond to improve fishing access and provided assistance with annual fishing events

Robert and Nancy Smith—monitored the trails and pathways of the Township picking up rubbish

Brian Van Order (Michigan Demolition and Excavation, Inc.) — Contributions of time, expertise, equipment for many park projects

Joe Pennoni (Rapid Tree Removal)—Contributions of time, expertise, equipment for many park projects

Harris Nature Center Foundation—Fund-raising efforts for the Harris Nature Center (Tony Bauer/resigned in June; Jim Buscetta; June Hicks/started in September; Barb Kissling; Mike Lenkowski, resigned in June; Julie Moore; Patty Robbins; Roxanne Truhn Witcher)

Friends of Historic Meridian—Outstanding efforts toward growth and sustainability of the Meridian Historical Village and for providing meaningful and educational programs and community events for youth and families; (Jane Rose, Executive Director; Brad Brogren, President)

Meridian Senior Center—Advisory Board -Provide input, direction and volunteer support for the Senior Center. (Peggy Frisch/President; Jack Whitmyer/Vice President; Ron Czachowski; Richard Fox; Arnie Johnson; Greg Wade; John Wills; Darla Jackson; LuAnn Maisner; Cherie Wisdom)

TC3—2015 Towar Teens and Summer Playground Program (\$5,000)
Capital Region Community Foundation

Edgewood Village—2015 Towar Summer Playground Program
(\$1,000)

Fireworks Celebration —Meijer - \$2,000 (Terry Cole, Cindy Nunn, Chris Wilson/Okemos Store); Douglas J Spa and Salons—\$2,000 (Weaver family); Meridian Plumbing—\$1,000 (Craig Phillipich); The Harkness Law Firm PLLC—\$1,000 (Cullen Harkness); WLNS TV 6—in-kind advertising (Barbara Bruce); Culvers —\$700 (Cory Chavala); Eastside Tax and Accounting, LLC – \$250 (Thomas Johnson); Okemos Animal Hospital - \$250 (Nydia Alfonso); Ingham County Medical Care Facility and Rehabilitation Center - \$250 (Karen Webster)
Youth Scholarship Program—Kiwaniis Club of Okemos (\$400); Brian Beauchine (\$304)

Monarch Watch—Received grant of two flats of butterfly plants (swamp milkweed and butterfly weed)

Okemos Kiwanis—Constructed and installed four benches along the new Wonch Park pathway

The Red Oak Foundation—Contributed \$1,500 toward the maintenance and improvements to trails and common areas in Eastgate and Legg Park and at the Harris Nature Center

Director Maisner thanked everyone for attending the ceremony and stated the support and engagement from residents and organizations in the parks and recreation programs is just one element contributing to the greatness of our community. The giving of time, money and knowledge continue to strengthen the ties between residents, businesses and government.

In 2015 the Volunteer Totals are:

2015 VOLUNTEER TOTALS

	<u>VOLUNTEERS</u>	<u>HOURS</u>	<u>VALUE (@\$23.07/hr)</u>
Parks	879	4,395	\$101,393
Recreation	432	19,347	\$446,335
Harris Nature Center	227	1,362	\$31,421
Meridian Historical Village	68	1,792	\$41,341
Land Preservation	212	524	\$12,089
Meridian Senior Center	31	1,538	\$35,482
Deer Management Program	57	2,750	\$63,443
2015 TOTALS	1,906	31,708	\$731,504

*Volunteer value is based on \$23.07/hour

3. Approval of Agenda

Move agenda item #5a, New Business, Barnes House Addition forward in the agenda to item #5 and then renumber remaining agenda items

COMMISSIONER STEPHENS MOVED, COMMISSIONER JARAMILLO SECONDED, TO APPROVE THE AGENDA AS AMENDED. Voice vote. Motion passed.

4. Public Comment

None

5. New Business

PUBLIC COMMENT

a. Barnes House Addition-Friends of Historic Meridian

Director Maisner reported the Friends of Historic Meridian (Friends) requested approval to construct an addition to the Barnes House. At the previous meeting, the Commission approved the request to construct the addition but requested additional information before approving a funding request. In their May 4th correspondence, the Friends received a detailed breakdown of the \$102,800 construction proposal: the 20'x24' addition, renovation of existing restroom to make handicap accessible, divided pane windows, milled, cedar roofing, roof ventilation, improved access into the storm cellar, with all updates maintain the historical architecture of the Barnes House. The Friends of Historic Meridian has raised approximately \$60,000 and the additional \$40,000 will meet their goal for the project.

COMMISSIONER DESCHAIINE MOVED, COMMISSIONER STEPHENS SECONDED, TO APPROVE THE REQUEST FROM THE FRIENDS OF HISTORIC MERIDIAN FOR A FINANCIAL CONTRIBUTION OF \$40,000 TO CONSTRUCT AN ADDITION TO THE BARNES HOUSE; MAKE ACCESSIBILITY IMPROVEMENTS TO THE EXISTING RESTROOM; AND IMPROVE BASEMENT IN THE BARNES HOUSE IN THE ESTIMATED PROJECT COST OF \$100,000. THE FHM MUST OBTAIN ALL REMAINING FUNDING, PERMITS AND APPROVALS FROM THE TOWNSHIP'S PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT.

Roll Call:

AYES: Mark Stephens, Philip Deschaine, Melanie Jaramillo, Michael McDonald

NAYS: None

Motion passed

6. Commissioner Reports and Comments

Commissioner Jaramillo reported May 10th is National Lupus Recognition Day and everyone is encouraged to wear purple.

7. Approval of Minutes

- a. April 12, 2016 Work Session Meeting Minutes
- b. April 12, 2016 Regular Minutes – page 3, change from 50 hours to 500 hours

COMMISSIONER STEPHENS MOVED, COMMISSIONER DESCHAIINE SECONDED, TO APPROVE THE APRIL 12, 2016 MINUTES AS AMENDED. Voice vote. Motion passed.

8. Final Comments

Director Maisner reported on:

- Receiving numerous complaints about the condition of Hillbrook tennis courts, the condition of the courts is critical and needs immediate attention. The commission requested that bids be sought for renovation and placed on the June agenda for action. The courts will be striped for pickleball as well.
- Continuing to work with consultant and proceeding through the Township process to obtain approvals for Towner Road Park development
- There are five candidates seeking election to the Park Commission.

9. Public Remarks

None

10. Adjournment

Hearing no objection, Acting Chair McDonald adjourned the meeting at 8:30 pm.

Park Commission Meeting
JUNE 14, 2016

7. COMMUNICATIONS

- A. Items to/from the Public
- B. Commission Information
 - 1. To: Township Board; From: Derek Perry, Assistant Township Manager/Director of Public Works and Engineering; RE: Pathway Master Plan Adoption
 - 2. To: Director Maisner; RE: Site Plan Review #16-03 (Meridian Township Parks & Recreation) 2055 Towner Road
- C. Staff Inquiries/Response

MEMORANDUM

TO: Township Board

FROM: 
Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering

DATE: June 2, 2016

RE: **Pathway Master Plan Adoption**

On May 17, 2016, the Township Board held a public hearing to review the Pedestrian/Bicycle Pathway Master Plan. At the public hearing the Township Board received comments from several members of the community in support of the plan as presented. In addition, the Township Board also received positive support for the draft plan from several Township Boards and Commissions as well as the Friends of Meridian Pathways during the input process.

We appreciate all the comments and especially want to thank the Friends of Meridian Pathways for holding a community meeting to discuss the Pathway Master Plan. It was well attended and provided a great public forum for the community to participate and provide their individual ideas.

Attached to this memo are two maps for your review and potential adoption. Map "A" shows the requested additions to the current Pathway Master Plan as indicated by the public input process. The six (6) requested additions are:

1. A paved pathway on the south side of Towner Road between Saginaw/BR-69/M-78/and Marsh Road.
2. A paved cross-country pathway connection between the Newton Road Park and Towner Road Park.
3. A paved Red Cedar River pathway between Hagadorn Road and Grand River (revised route).
4. A pathway connection from the Michigan State University Dobie Road property north to the Tacoma Hills Natural Area.
5. An addition of paved road shoulders on Jolly Road from Dobie Road to Van Atta Road.
6. An addition of a Rectangular Rapid Flashing Beacon (RRFB) at the Inter-urban path crossing at Okemos Road.

We have also included a second map (Map "B"), that delineates a priority plan for closing the existing pathway gaps (priority 1- orange, priority 2-light green, and priority 3-purple).

The map was developed from comments gleaned from the Friends of Meridian Pathway meeting that was held on April 7, 2016. Upon adoption by the Township Board, staff would use this map as our guidance document when developing projects for the upcoming years.

The following motion is proposed for Board consideration:

MOVE TO APPROVE AND ADOPT THE PEDESTRIAN/BICYCLE PATHWAY MASTER PLAN (MAP A) AND THE PEDESTRIAN/BICYCLE PATHWAY PRIORITY GUIDANCE MAP (MAP B) AS PRESENTED.

Attachment(s):

CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff Supervisor
Brett Dreyfus Clerk
Julie Brixie Treasurer
Frank L. Walsh Manager



Milton L. Scales Trustee
Ronald J. Styka Trustee
John Veenstra Trustee
Angela Wilson Trustee

March 29, 2016

LuAnn Maisner, Director
Dept. of Parks and Recreation
Meridian Township
2100 Gaylord C. Smith Court
Haslett, MI 48840

**RE: Site Plan Review #16-03 (Meridian Township Parks & Recreation)
 2055 Towner Road**

Dear Ms. Maisner:

Staff has reviewed the submitted plans for the proposed Township park to be located at 2055 Towner Road. The request is to construct a Township park that includes two baseball fields, two multipurpose sports fields, pickle ball courts, one open air pavilion, playground, parking, and one concession building with restrooms, storage area, and concessions sales area. Site plan review approval is hereby granted subject to the following conditions:

1. Approval is granted in accordance with the site plans prepared by Kingscott and Veridis Design Group, dated February 12, 2016, subject to the following required revisions:
 - a. The regulated wetlands shall be labeled to match the wetland designations used in the wetland delineation report dated October 19, 2015 (Wetland A, C, and E).
 - b. The plans shall be revised to show the 40-foot structure and grading setback associated with Wetland C and E.
 - c. The required entrance driveway width at the property line is 25 feet and the plan shows a 23-foot wide driveway, as measured face-to-face of the curb.
 - d. All proposed and existing utility cabinets and ground-mounted air conditioning units shall be shown on the plans and shall be properly screened. Scaled elevation drawings of the screening devices shall be provided.
 - e. A photometric plan, specification sheet for each outdoor light fixture, and lumen calculations shall be provided.
 - f. Ten bicycle racks (20 bicycle parking spaces) are required and shall be shown on the plans (see Section 86-760 for design standards and required style of bicycle rack).



2. Approval is granted in accordance with the landscape plans prepared by Veridis Design Group, dated February 12, 2016, subject to the following required revisions:
 - a. All existing landscaping to be preserved shall be protected with fencing as outlined in Section 22-178. The protective fencing shall be shown on all sheets.
 - b. Thirteen street trees are required along the frontage of the site based on 903 feet of lineal frontage (1 tree per 70 feet of lineal frontage) and two street trees are provided.
 - c. The parking area is required to be screened with a three-foot high screen using plant material, berm, or combination thereof. Screening shall be shown on the landscape plan.
 - d. The 35-foot sight triangles shall be shown at each entrance drive into the park.
 - e. All lawn areas shall be labeled.
3. Approval is granted in accordance with building elevations for the pavilion and concession building prepared by Kingscott, dated February 12, 2016, subject to the following required revisions:
 - a. All proposed outdoor light fixtures shall be labeled on the architectural drawings for the pavilion, concessions building, parking lot lights, and flagpole, as applicable. The labels for the light fixtures shall be the same letter or number designation as given on the required photometric plan.
4. Wetland A is under two acres in size and requires a Determination of Essentiality by the Township Board if any regulated activities are proposed in the wetland.
5. A wetland use permit from the Township and Michigan Department of Environmental Quality (MDEQ) is required for the proposed improvements/boardwalk in Wetland C, and for any stormwater drainage into a regulated wetland as follows: Wetland A, if determined essential; Wetland C; and Wetland E.
6. Variances are required for any structure (pathway) or grading that occurs in the wetland setbacks of a regulated wetland, which appears to be proposed in the wetland setbacks of Wetland C and Wetland E.
7. Site plan review approval does not grant approval of outdoor lighting of the recreational facilities (baseball fields, sports fields, pickleball or courts). If proposed at a future time, separate reviews and approvals are required. All lighting shall comply with Section 38-382 (Outdoor Lighting).
8. The applicant shall secure all applicable approvals from the Township Fire Department.
9. Utility plans and soil erosion and sedimentation control (SESC) plans are subject to the approval of the Department of Public Works and Engineering.

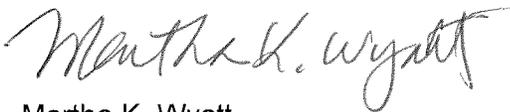
10. There shall be no relocation of water mains, sanitary sewer mains, and fire hydrants unless approved by the Director of Community Planning and Development.
11. A separate building permit is required for the proposed flagpole.
12. Site plan review approval does not include approval of any wall or freestanding sign. Separate permits and approvals are required for a wall, freestanding, or other signage.
13. All existing wells shall be properly abandoned per the standards of the Ingham County Health Department.
14. Prior to the commencement of any site work or the issuance of any grading, building, or SESC permit or the applicant shall submit the following items to the Department of Community Planning and Development:
 - a. The Determination of Essentiality for Wetland A shall be reviewed by the Township Board.
 - b. Copies of all necessary approvals and permits from the Michigan Department of Environmental Quality and the Township related to the wetland use permit; the Ingham County Road Department; Ingham County Health Department; Michigan Department of Agriculture; and Department of Public Works and Engineering, and the Township as applicable.
 - c. The applicant shall apply for and obtain all necessary variances from the Zoning Board of Appeals prior to the commencement of any site work on the subject site.
 - d. Revised plans and building elevations as required in Condition #1, #2, and #3 of this letter.
15. Prior to construction, the applicant shall schedule a meeting with the necessary agencies to establish a construction program.
16. Prior to the commencement of any grading or construction activities, protective fencing shall be installed around existing trees to be preserved and shall remain in place throughout the construction phase of the project.
17. Once planted, all landscaped areas shall be maintained in a healthy condition and kept free of refuse and debris. Dead, diseased, or missing vegetation shall be replaced within thirty (30) days, or as soon as weather permits.
18. Guy wires, if used to stake newly-installed trees, shall be removed within one (1) year after planting.
19. Upon completion of the landscape installation and prior to the issuance of a Certificate of Occupancy, as-built landscape plans, that exist in a computer format, shall be submitted to the Director of Community Planning and Development for review and approval.

20. Upon completion of the installation of the outdoor light fixtures and prior to the issuance of a Certificate of Occupancy, a registered engineer or architect shall verify in writing to the Director of Community Planning and Development the outdoor lighting was installed per the approved photometric plan and outdoor light fixtures, and that the lighting is in accordance with Section 38-371 (Outdoor Lighting). An as-built photometric plan may be required, including on-site footcandle measurements of the installed light fixtures.
21. The approved site and landscape plans and building elevations shall be the official plans for the proposed project. It is the responsibility of the owner to provide a set of approved plans to the appropriate construction companies for said project. Copies of the signed and approved plans are enclosed for your files. Revisions, if necessary, to the approved plans or building elevations shall be subject of the approval of the Director of Community Planning and Development.

Decisions by staff, regarding the site plan review approval, may be appealed to the Zoning Board of Appeals. Such an appeal would have to be made within ten (10) days of the date of staff action and must be in accordance with Section 86-186 of the Township Code of Ordinances. Consequently, your site plan review approval will not become valid until April 7, 2016. A building permit must be approved within 24 months of the effective date of the site plan, otherwise the site plan approval shall be void.

If you have any questions, please contact me at 517-853-4580.

Sincerely,



Martha K. Wyatt
Associate Planner/Landscape Architect

Approved:



Mark Kieselbach
Director of Community Planning and Development

Attachments

G:\COMMUN PLNG & DEV\PLNG\SITEPLAN\Case_Mgmt\2016SPR\SPR16-03(2055 Towner)\2055 Towner spa

Park Commission Meeting
June 14, 2016

9. NEW BUSINESS

- a. Hillbrook Park Tennis Court Renovation

MEMORANDUM

TO: Park Commission

FROM: 
LuAnn Maisner, CPRP
Director of Parks and Recreation

DATE: June 9, 2016

RE: HILLBROOK TENNIS COURT RENOVATIONS
PROPOSED BUDGET AMENDMENT

During the Park Commission's May 10, 2016 regular meeting, the Commission discussed the desire to renovate the tennis courts at Hillbrook Park in 2016. This project has been a top desire of the Park Commission for many years and we have applied for grants but have been unsuccessful.

The project was put to bid with only one proposal received. The estimate for the tennis court renovations is \$88,950. However, we are recommending a budget amendment in the amount of \$100,000 to cover costs for pathway repairs within the park and leading to the new playground and tennis court gates.

The project proposes to:

- (1) Renovate the existing tennis courts for the purpose of improving accessibility
- (2) Provide long-needed repairs to the surface, fencing, and striping the courts to include both tennis and pickleball
- (3) Replace the tennis court gates and fencing to accommodate wheelchairs and
- (4) Improve the aesthetics and function of a well-loved and well-used park that is in desperate need of updating.

The proposed accessible tennis court renovation project will be a major improvement not only to the courts, but it will greatly improve the overall look and functionality of the park. Every few years unsightly and hazardous cracks - some several inches wide - have developed on the court's surface. The courts are asphalt and were originally constructed in 1972. The net posts are heaving out of the ground and the fencing is old, rusted, and bent. The gates do not accommodate wheelchairs. The township has re-surfaced them numerous times but a full renovation is needed to provide a long-lasting, uniform surface

COURT SURFACE DESIGN: The tennis courts and half-court basketball area will be renovated using an asphalt pulverization method. While researching tennis court

construction options, we learned that Michigan State University utilizes the pulverization method and reports long-lasting success. This method simply recycles the existing asphalt, lays it back down, and an acrylic coating and stripes are added for pickleball and tennis. One important change that has come in the world of tennis court construction is to add a contraction joint at the net line. This joint is an integral piece of design that helps prevent the posts from heaving.

FENCING: The fencing surrounding the existing courts is aged, bent, rusted and the gates are not wide enough to accommodate wheelchairs. The fencing and gates will be replaced with wider gates that will allow for wheelchair accessibility.

PATHWAY: The small, paved pathway leading from the main pathway to the tennis courts is too steep to accommodate wheelchairs. The pathway will be reconstructed with a wider curve to decrease the slope.

The following motions are proposed:

MOVE TO ACCEPT THE BID OF \$88,950 FROM MCKEARNEY ASPHALT AND SEALING, INC. TO RENOVATE THE TENNIS COURTS AT HILLBROOK PARK LOCATED AT 1747 LAKE LANSING ROAD, HASLETT.

MOVE TO REQUEST A BUDGET AMENDMENT FROM THE PARK MILLAGE IN THE AMOUNT OF \$100,000 FOR THE PURPOSE OF RENOVATING THE HILLBROOK PARK TENNIS COURTS AND FOR PROVIDING ACCESSIBLE PATHWAYS TO THE COURTS AND TO THE PLAYGROUND AREA.