

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

**July 11, 2022
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room, 7:00 P.M.**

**PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Premoe, Richards,
Snyder, Cordill**

ABSENT: Commissioner Shrewsbury

**STAFF: Director of Community Planning & Development Timothy Schmitt, Senior
Planner Brian Shorkey, Multimedia Producer Samantha Diehl**

1. CALL MEETING TO ORDER

Chair Blumer called the regular meeting to order at 7:01 pm.

2. ROLL CALL

Chair Blumer called the roll of the Planning Commission, all are present except Commissioner Shrewsbury.

3. PUBLIC REMARKS

Chair Blumer opened public remarks at 7:02 pm.

NONE

Chair Blumer closed public remarks at 7:02 pm.

4. APPROVAL OF AGENDA

**Commissioner Cordill moved to approve the agenda.
Seconded by Commissioner Richards.**

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. June 27, 2022 Regular Meeting

**Vice-Chair Trezise moved to approve the Minutes of the June 27, 2022 Planning Commission
Regular Meeting as amended. Seconded by Commissioner McConnell.**

VOICE VOTE: Motion approved unanimously.

6. COMMUNICATIONS

- A. Email from Mr. Lack re: SUP #22-071
- B. Email from Ms. Ruonavaara re: SUP #22-071
- C. Email from Ms. Brown re: SUP #22-071

Chair Blumer stated these three communications that were received were in favor of Special Use Permit 22-071-Butterflies Group Child Care.

One additional communication was received today in opposition of the Special Use Permit 22-071. Vice-Chair Trezise mentioned this communication has five signatures.

7. PUBLIC HEARINGS

- A. Special Use Permit #22-071 – Butterflies Group Childcare

Senior Planner Brian Shorkey outlined the case for public hearing.

Discussion occurred regarding the Michigan Zoning Enabling Act that requires the Township to issue a Special Use Permit for a facility that serves 7 or more people, if specific requirements are met.

Senior Planner Shorkey discussed his site visit of the property and that the entire backyard is fenced in 6 foot opaque fencing with access gates on the sides of the house.

Commissioner Snyder stated their current child care license may be expired and Senior Planner Shorkey stated he has discussed the minor issue with the State of Michigan and they currently have a valid license for the next 2 years.

The applicant confirmed that the existing staffing will not increase and this change will not cause additional traffic related to staffing.

Vice-Chair Trezise mentioned he did drive by the site and there is a two car driveway with a shoulder on it for a third car. Four or Five cars would fit in the driveway at one time for drop off or pick up.

The applicant described the bus stop location which is down the street from the site. Pick up and drop off occurs with two parents at a time.

Commissioner Richards and Commissioner Snyder agreed that this project is an amenity to the neighborhood.

Chair Blumer called for a Straw Vote.

STRAW VOTE: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Premoe, Richards, Snyder, Cordill

NAYS: None

RESULTS: 7-0

Chair Blumer closed the Public Hearing at 7:23 PM.

8. UNFINISHED BUSINESS-NONE

9. OTHER BUSINESS

A. Text Amendment – RRA Deletion Discussion

Senior Planner Brian Shorkey outlined the proposal for the Township rezone seven parcels in the Township from RRA-One Family Suburban Estate Zone to RA-One Family Medium Density and delete Section 86-370-RRA District throughout the ordinances.

Vice-Chair Trezise asked the size requirements for RRA. Planner Shorkey responded that the minimum is 30,000 square feet. This change in the ordinance would bring the 5 of 6 Van Atta lots into conformance.

Planner Shorkey continued to explain that this action will help to achieve one of the goals in the Master Plan of consolidating zoning districts.

Commissioner Cordill expressed desire for this proposal to be pursued.

Consensus from the Commission was to schedule a public hearing for August 8, 2022.

10. REPORTS AND ANNOUNCEMENTS

A. Township Board update

Director Schmitt reported the Board will have the following on the agenda for tomorrow night: Public Hearing for Haslett Village Square, final adoption on the PUD Deck Amendment, introduction of the Municipal Signage Amendment, setting Public Hearing for Giguere Homes Planned Unit Development on Hulett Road, the PODS Dumpster Ordinance, and the Traffic Impact Study.

B. Liaison reports

Commissioner Cordill

- Corridor Improvement Authority is scheduled to meet on Wednesday, July 20th.

Commissioner Premoe

- Discussion regarding the 5-Year Master Plan Update. Planning will begin in the fall with an early 2023 adoption.

Chair Blumer

- Attended the Downtown Development Authority this morning where the DDA annual report was presented.

Commissioner Synder

- Announced the next Transportation Commission meeting will be on July 21st.

Vice-Chair Trezise

- Attended the Economic Development Corporation meeting.

11. PROJECT UPDATES

A. New Applications

NONE

B. Site Plans Received

NONE

C. Site Plans Approved

NONE

12. PUBLIC REMARKS

Chair Blumer opened Public Remarks at 7:45 PM.

NONE

Chair Blumer closed Public Remarks at 7:45 PM.

13. ADJOURNMENT

Chair Blumer moved to Adjourn. Seconded by Commissioner Snyder.

VOICE VOTE: Motion approved unanimously.

Chair Blumer adjourned the regular meeting at 7:46 pm.