



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
LAND PRESERVATION ADVISORY BOARD  
REGULAR MEETING  
June 13, 2018 6 PM

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1. CALL MEETING TO ORDER
2. APPROVE AGENDA
3. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
4. APPROVE MINUTES
  - A. April 11, 2018
5. COMMUNICATIONS
6. STAFF REPORT
  - A. Land Management and Stewardship Report
  - B. Budget Review
7. OLD BUSINESS
8. NEW BUSINESS
9. COMMENT FROM THE PUBLIC
10. OTHER MATTERS AND BOARD MEMBERS' COMMENTS
11. ANNOUNCEMENTS
  - A. Next Land Preservation Advisory Board Meeting: Wednesday, July 11, 2018, 6 pm, Meridian Service Center
12. CLOSED SESSION (separate envelope)
13. ADJOURNMENT

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Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Land Preservation Advisory Board by contacting: Director LuAnn Maisner, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4600 - Ten Day Notice is Required.

Meeting Location: 2100 Gaylord C. Smith Court, Haslett, MI 48840

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CHARTER TOWNSHIP OF MERIDIAN  
LAND PRESERVATION ADVISORY BOARD REGULAR MEETING **DRAFT** MINUTES  
2100 Gaylord C. Smith Court, Haslett  
Meridian Service Center Lunchroom  
Wednesday, April 11, 2018 6 PM

PRESENT: Chair, Jon Mayes; Vice-Chair, James Kielbaso; Board Member Margo Smith; Board Member Jamie Hiller; Board Member Yu Man Lee; Board Member Mark Stephens; Board Member Roland Harmes  
ABSENT: None  
STAFF: Jane Greenway, Parks and Land Management Coordinator; Kelsey Dillon, Stewardship Coordinator  
TOWNSHIP: Board Member Julie Brixie  
OTHER: None

1. **CALL MEETING TO ORDER**

Chair Mayes called the meeting to order at 6:00pm.

2. **APPROVAL OF AGENDA**

Board Member Stephens moved **TO APPROVE THE AGENDA**. Seconded by Board Member Hiller.

VOICE VOTE: Motion carried unanimously.

3. **CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS**

4. **APPROVE MINUTES**

Board Member Stephens moved **TO APPROVE THE MINUTES OF March 14, 2018 REGULAR MEETING AS SUBMITTED**. Seconded by Board Member Lee.

VOICE VOTE: Motion carried unanimously.

5. **COMMUNICATIONS**

None

6. **STAFF REPORT**

A. Land Management and Stewardship Coordinator Report

7. **OLD BUSINESS**

None

8. **NEW BUSINESS**

None

9. **COMMENTS FROM THE PUBLIC**

None

**DRAFT Minutes – Land Preservation Advisory Board**

**April 11, 2018**

Page 2 of 2

**11. OTHER MATTERS AND BOARD MEMBERS' COMMENTS**

None

**12. ANNOUNCEMENTS**

Next Land Preservation Advisory Board Meeting: Wednesday, May 9, 2018, 6pm, Meridian Service Center

**13. CLOSED SESSION**

Board Member Stephens moved **INTO CLOSED SESSION**. Seconded by Board Member Hiller.

Roll Call:

AYES: Jon Mayes, James Kielbaso, Julie Brixie, Yu Man Lee, Mark Stephens, Jaimie Hiller, Margo Smith, Roland Harmes

NAYS: None

The Board moved into closed session at 7:16pm.

Board Member Stephens moved **TO ADJOURN THE CLOSED SESSION AND RETURN TO THE OPEN SESSION**. Seconded by Board Member Brixie.

Roll Call:

AYES: Jon Mayes, James Kielbaso, Julie Brixie, Yu Man Lee, Mark Stephens, Jaimie Hiller, Margo Smith, Roland Harmes

NAYS: None

The Board reopened the meeting at 8:00pm.

Board Member Stephens moved **TO INSTRUCT STAFF TO TAKE SUCH ACTION AS DISCUSSED DURING CLOSED SESSION**. Seconded by Board Member Brixie.

VOICE VOTE: Motion carried unanimously.

**15. ADJOURNMENT**

Board Member Brixie moved **TO ADJOURN THE MEETING**. Seconded by Board Member Stephens. Chair Mayes adjourned the meeting at 8:03pm.



## CHARTER TOWNSHIP OF MERIDIAN LAND PRESERVATION PROGRAM

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### 2018 MANAGEMENT PLAN

#### **Land Preservation Signs**

Signs need to be installed at new land preserves:

1. Ponderosa Preserve
2. Tihart Preserve
3. Mandenberg Woods
4. Serafine Parcel

#### **Property Boundary Marker Posts & Installation**

Four preserves need property boundary post installation:

- Serafine
- Tihart Preserve
- Mandenberg Woods
- Ponderosa Preserve

#### **Interpretive & Directional Signage**

Preserves with trails will receive trailhead signs. The signs integrate the rules signs. We will need to design separate rules signs for preserves without trailhead signs.

The Davis Foster Land Preserve will be getting a bird observation deck and a space for outdoor “place-based” education for local school groups. Davis will also be getting interpretational signage on the history of the property and the grassland restoration project.

#### **Stewardship Plans**

We need to complete the stewardship plans for the preserves that do not have them where we are creating new management plans. This is a condition in the ordinance. Invasive species assessments will not be ordered at this time. The assessments will be done by Fishbeck.

- SW Meridian Uplands - Serafine
- Northridge
- Forest Grove
- Tihart Preserve
- Mandenberg Woods

#### **Site Restoration**

Site restoration refers to anything that increases ecosystem health within the preserve. Our preserve projects for 2017 are as follows:

- Davis Foster– CONTRACT 14 acre fall prescribed burn on the west side of Van Atta Road, invasive species management, seed ball enhancement
- Towar Woods – Tree planting (300) and invasive species management
- SW Meridian Uplands – Continue grassland/prairie installation and CONTRACT invasive species management

- Serafine – Eager neighbors, we need to organize a few workdays for invasive management for early spring
- Red Cedar Glen – Continue the removal of invasive autumn olive with neighbors
- Contract prairie planting at Tihart Preserve property
- Contract Japanese/Bohemian Knotweed Removal at Ponderosa Preserve

### **Stewardship Groups**

Monetary support for the Stewardship Network (\$1,500 to the larger organization and \$3,500 to the Mid-Michigan chapter that operates in the Lansing area). The Stewardship Network provides valuable online resources and the local chapter provides on the ground support and advice on invasive species removal.

## Land Preservation Funds

June 13, 2018

### INCOME STATEMENT

Millage	541,697.61
Investment Income	15,227.09
Sale of Assets	0.00
Grant and Donation Revenue	0.00
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	556,924.70

### EXPENDITURES

Land Acquisition	1,077,213.50
Unrealized Loss on Investments	0.00
Transfer Out	0.00
Wages & Benefits	31,107.98
Professional Services	0.00
Maintenance and Supplies	25,802.53
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	1,134,124.01

**2018 YTD Net Income** -577,199.31

**BEGINNING FUND BALANCE** 2,993,878.93

**ENDING FUND BALANCE** 2,416,679.62

Expected grant revenue from the MI DNR for the Ponderosa Acquisition

Expected revenue for 2018: \$514,900

**EXPECTED ENDING FUND BALANCE** 2,931,579.62