

**CHARTER TOWNSHIP OF MERIDIAN
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT
5151 MARSH ROAD OKEMOS, MI 48864
(517) 853-4560**

PREPRELIMINARY PLAT APPLICATION

A. Proprietor(s) _____
Address of proprietor _____
Contact information: Work _____ Home _____
Fax _____ Email _____

B. Plat name _____ Number of lots _____
Site address/location _____
Legal description (Attach additional sheets if necessary) _____
Parcel number(s) _____ Zoning designation _____
Acreage of site _____ Acres of floodplain _____ Acres of wetlands _____

C. Architect, engineer, planner, and/or surveyor responsible for the design of the plat:
Name of Company _____
Contact person _____
Contact information: Work _____ Home _____
Fax _____ Email _____

D. The proprietor shall submit the application, fee and all required materials as outlined in Section 62-33 of the Township Code of Ordinances. An application will not be considered complete until all required materials have been submitted.

E. I (we) hereby grant permission for members of the Charter Township of Meridian's Boards and/or Commissions, Township staff member(s) and the Township's representatives or experts the right to enter onto the above described property (or as described in the attached information) in my (our) absence for the purpose of gathering information including but not limited to the taking and the use of photographs.

Yes No (Please check one)

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate.

Signature of Proprietor

Date

Fee

Proprietor's name (Printed)

Received by/Date

PREPRELIMINARY PLAT CHECKLIST

The checklist is intended only as a guide to the information and materials that are required to be submitted with a tentative preliminary plat application. For a detailed list, refer to Section 62-33 of the Township Code of Ordinances.

Plat name _____

Check if provided

1.	Two copies of the plat.
2.	One 8.5 " X 11" copy of the plat.
3.	Legal description of the property.
4.	Vicinity map showing the general relationship of the proposed subdivision to the surrounding area and nearby facilities.
5.	Approximate boundaries of woodlands, wetlands, the intermediate regional floodplain, and watercourses.
6.	The approximate location and intended future use of existing structures on the site.
7.	Existing land use on surrounding properties.
8.	Location of existing easements on the site.
9.	Existing driveways on both sides of adjacent streets within 100 feet of the site.
10.	The proposed layout of streets, blocks, lots, and outlots.
11.	The approximate lot width and lot area of each lot.
12.	The approximate location, dimensions, and area of all parcels of land proposed to be set aside for public commons, parks and other land proposed within the subdivision.