



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
January 7, 2020 6:00 pm

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Introduction of New Police Officer

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS*
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes
 - (1) December 10, 2019 Regular Meeting
 - (2) December 12, 2019 Special Meeting
 - C. Bills

10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)

12. ACTION ITEMS (PINK)
 - A. Rezoning #19060 (Okemos Land Investment LLC)-**Final Adoption**
 - B. Rezoning #19070 (Fedewa Holdings)
 - C. Property Maintenance Code-**Final Adoption**
 - D. 2020 Township Goals Action Plan
 - E. Park Commission Appointment
 - F. 2020 Board and Commission Reappointments and Appointments

13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. Trash Receptacle Ordinance
 - B. Rezoning #19090 (Planning Commission) Hagadorn Road

14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall



**CLERK'S OFFICE
BOARD COMMUNICATIONS
January 07, 2020**

**BOARD INFORMATION
(BI)**

From: [Bowlby, Neil](#)
To: [Board](#)
Subject: Trash Receptacle Ordinance
Date: Monday, December 9, 2019 8:11:05 AM
Importance: High

Dear Board,

I have been following your many discussions regarding the trash receptacle ordinance and saw the legal notice of introduction in this week's Towne Courier. Based on staff's observations concerning the practical difficulties that many property owners will face in complying with the provisions of the ordinance, especially the provision that it must be stored inside or in a side or rear yard, I hope that you will rethink that part and come up with something that everyone can live with.

I am surprised that the board has spent so much time on an issue that is so important to so few residents. By all accounts there are only a handful of residents who have expressed their concern about trash receptacles being visible from the street, yet by getting the ear of a couple of public officials they have managed to occupy an inordinate amount of board and staff time. While I am in agreement that placing reasonable time limits on when the receptacle can be placed at the curbside is in the public interest, I don't think that it's any of the township's, or anyone else's, business where they are stored between pick-up days. Personally, I don't find it objectionable for them to be placed in plain sight, in front or at the side of a house. In fact, I suspect that if you were to ask the general public their opinion on it, there would be an overwhelming majority of residents that wouldn't give a darn where they were stored. It's rather telling that when a few users of the Redi-Ride system raised valid criticisms of the system they were labeled as "troublemakers", and yet when an equal number of residents complain to the right people, it gets put on the front burner and requires immediate and protracted attention from the board and staff. Surely there are more important things to do!

Because the primary objection from those 0.05% of township residents seems to be the unsightliness of a visible trash receptacle and its potential to decrease property values, perhaps a simple addition to the text of the ordinance would make compliance easy for those who have practical difficulties, as noted by staff, in complying with the ordinance as introduced. I suggest adding the words "or otherwise substantially hidden from view" after "...to a storage place located either in an enclosed structure or in a side or rear yard...". That way a simple tarp, or other screening device, placed over or around a receptacle stored in a front yard would be in compliance with the ordinance and would alleviate the terrible anxiety experienced by those who might otherwise have to look at someone else's garbage can. Perhaps this whole thing could also serve as a reminder that we, as a society, generate way too much trash and garbage, and maybe if people were forced to look at the product of their excesses, they might think twice about their waste-generation habits.

Wishing you all a very Happy Holiday Season and kindest regards,

Neil Bowlby
6020 Beechwood,
Haslett



9B(1)

PROPOSED DRAFT MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the Regular Meeting of December 10, 2019 as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the December 10, 2019 Regular Meeting with the following amendment(s): [insert amendments]

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, December 10, 2019 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Opsommer, Wisinski

ABSENT: Trustees Sundland, Jackson

STAFF: Township Manager Walsh, Director of Public Works Perry, Fire Chief Hamel, Police Chief Plaga, Community Planning Director Kieselbach, Information Technology Director Gebes, Principal Planner Menser, Economic Development Director Buck, Human Resource Director Joyce Marx, Finance Director Miriam Mattison

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:02 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. PRESENTATIONS

A. 2020 Road Plan

Deputy Director Perry presented the 2020 Road Plan. The list of 2020 road projects and map is on the Township website. Discussed selection criteria, PASER ratings, proceeds of road bond, road preservation operations, bidding out process.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:25 pm.

Supervisor Styka closed public remarks at 6:25 pm.

6. TOWNSHIP MANAGER REPORT

Township Manager spoke on new Farmer's Marketplace on the Green, meeting with Drain Commission Office, meeting with Wayfair owners, Goal Setting at Special Board Meeting on December 12, 2019, Police Accreditation Process.

Supervisor Styka:

- Township Manager evaluation moved to January 2020, no closed session on December 12, 2019 during Township Board Special Meeting.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Treasurer Deschaine:

- Attended Economic Summit at the Kellogg Center. Positive economic outlook for 2020 for the region.
- Annual Christmas Party for families in need on December 14, 2019 at noon at Murphy Elementary School.
- Township Board Retreat, Saturday February 22, 2020 scheduled at Central Fire Station.
- E-mail from Treasurer’s Office regarding Autopay was sent out, intending to be blind carbon-copied but was not, so citizens received emails with all citizens email addresses publicly listed. No personal or bank information was disseminated, preventative measures taken with IT Director, contact Treasurer with questions. Only fallout is that some may get junk mail.

8. APPROVAL OF AGENDA

Trustee Opsommer moved to approve the Agenda. Seconded by Treasurer Deschaine.

VOICE VOTE: Motion carried: 5 – 0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

Treasurer Deschaine moved to approve the Consent Agenda. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski

NAYS:
Motion carried: 5 – 0

A. Communications

Treasurer Deschaine moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski

NAYS:
Motion carried: 5 – 0

B. Minutes – December 03, 2019 Regular Meeting

Treasurer Deschaine moved to approve and ratify the minutes of the Regular Meeting of December 03, 2019 as submitted. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski

NAYS:

Motion carried: 5 – 0

C. Bills

Treasurer Deschaine moved to approve that the Township Board approve the Manager’s Bills as follows. Seconded by Trustee Wisinski.

Common Cash		\$	98,318.72
Public Works		\$	133,120.52
Trust & Agency		\$	24,816.96
	Total Checks	\$	256,256.20
Credit Card Transactions		\$	7,020.28
Nov 14th – Nov 25th			
	Total Purchases	\$	<u>263,276.48</u>
ACH Payments		\$	<u>68,631.77</u>

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski

NAYS:

Motion carried: 5 – 0

D. 2020 Proposed Non-Union Wage Schedule

Treasurer Deschaine moved to approve the 5.7% wage increase for the Human Resource Director, Finance Director, and Economic Development Director in addition to a 2% wage adjustment for all other Non-Union team members, as presented. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski

NAYS:

Motion carried: 5 – 0

E. Approval To Change Polling Location For Precinct #20

Treasurer Deschaine moved to approve the resolution “The Meridian Township Board Approves the Polling Location Change of Precinct #20 from New Hope Church, 1540 Haslett Road to New Hope Church, 2170 East Saginaw Road in Meridian Township.” Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Supervisor Styka, Clerk Dreyfus, Trustees Opsommer, Wisinski

NAYS:

Motion carried: 5 – 0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS (CANARY)

12. ACTION ITEMS (PINK)

A. Trash Receptacle Ordinance-**Final Adoption**

Trustee Opsommer moved to Table the final adoption of the resolution amending Chapter 46, Section 46-2 to establish regulations for the placement and storage of trash and recycling receptacles. Seconded by Clerk Dreyfus.

Director Kieselbach referenced the Staff memo with concerns for the enforcement of the Ordinance as it is written and the citizen letter in the packet regarding problems with the draft Ordinance.

VOICE VOTE: Motion carried: 5 – 0

B. Rezoning #19060 (Okemos Land Investment LLC) - **Introduction**

Director Kieselbach noted reason for replacement Resolution was the correction of a typo in the original document: meeting at 6 pm, not 7 pm, no change in content.

Treasurer Deschaine moved to adopt the resolution approving Rezoning #19060 with conditions to rezone approximately 96 acres located on the north side of Bennett Road, east of Hagadorn Road, and west of Hulett Road from RR (Rural Residential), RAA (Single Family-Low Density), and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) with conditions. Seconded by Trustee Opsommer.

Board discussion: “what-if” scenarios regarding development not proceeding as planned, density concerns and need to provide public and Board with accurate density numbers, project liability, importance of determining baseline buildout using existing zoning before discussing increasing density through upzoning, clarification that 89 homes can be built under existing RR zoning, 135 homes can be built with a Planned Unit Development which requires Board approval (not a use by right), 150 homes can be built with rezoning proposal before Board and with attached conditions, belief that most neighbors support rezoning, neighbor

input important but not the only consideration – fiduciary responsibility to look at community as a whole, project advances goals of land preservation, rezoning offers a process of “orderly development,” rezoning might improve drainage, dangers of “spot zoning” 3 acres for Professional/Office, board member suggestion that identical rezoning proposal which includes 20,000 square foot office building can be approved by Board without changing zoning on part of parcel to PO, staff will provide more information from legal counsel over land preserve and pathway issues.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Wisinski, Supervisor Styka, Treasurer Deschaine

NAYS: Clerk Dreyfus

Motion carried: 4 – 0

C. 4th Quarter Budget Amendments

Finance and Accounting Director Miriam Mattison presented the 4th Quarter Budget Report.

Board discussion:

- \$9,500 added back into general fund due to increase in property taxes and interest totaling \$120,000, with offsetting expenses from various items including street lights and extra legal fees of \$110,500.
- \$55,000 budgeted for elections returned to General Fund due to no November election.
- \$20,000 in general fund interest and \$5,000 in water fund interest.
- \$395,000 adjustment for water fees attributed to wet late spring and early summer, last budget cycle increased water rates by 4%, water consumption down by 1%, population going up but purchasing more efficient appliances and residents practice more conservation.

Fund Balance at 12/31/18 per audit	\$	7,961,297
Original Budgeted Use of Fund Balance 2019	\$	(591,660)
1st Qtr. budget amendments	\$	(7,200)
3rd Qtr. Budget amendments	\$	262,500
4th Qtr. Budget amendments	\$	9,500
Projected Use of Fund Balance	\$	<u>(\$326,860)</u>
Projected Fund Balance at 12/31/19	\$	<u>\$7,634,437</u>
Fund Balance/Average Monthly Expenditures	\$	<u>4.56</u>

Clerk Dreyfus moved to approve the 4th Quarter 2019 Budget Amendments with an increase in budgeted fund balance of \$326,860. Based on the results of the 2018 audited financials, the projected fund balance at December 31, 2019 will be \$7,634,437. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Trustee Wisinski, Treasurer Deschaine, Trustee Opsommer, Supervisor Styka, Clerk Dreyfus

NAYS:

Motion carried: 5-0

D. Property Maintenance Code - **Introduction**

Director Kieselbach stated International Property Maintenance Codes are on a 3 year revision cycle, recent release of 2018 addition, major changes in Chapter 7 Fire Safety section, important to remain consistent with the State Building Code and Residential Code which use the International Property Maintenance Code.

Trustee Opsommer moved to approve the resolution for the introduction of the amendment to Chapter 14, Article III, of the Code of Ordinances to adopt the 2018 International Property Maintenance Code with Township amendments. Seconded by Trustee Wisinski.

Board discussion: International Property Maintenance Code not adopted everywhere, difficulty of adopting across the state, health considerations are part of the code.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine, Trustees Opsommer, Wisinski

NAYS:

Motion carried: 5-0

E. Police Canine Unit Retirement Agreement

Chief Plaga stated that police canine dogs usually live past age 9, but it's not healthy or effective to work a dog that age 12 hours a day so the Township retires them and an officer usually takes responsibility over them.

Treasurer Deschaine moved to authorize the Police Department to retire Police Canine Yukon to the Canine Handler – Sergeant Andy Tobias – for one dollar. Seconded by Clerk Dreyfus.

Board discussion: 2020 budget funds set aside for new handler and canine, costs vary, close to \$10,000 to purchase a trained police dog, typically 2 years old when the Police Department gets them, work utilization varies, legalization of marijuana does not create probable cause except for high schools, canine loaned to other cities.

ROLL CALL VOTE: YEAS: Trustees Wisinski, Opsommer, Treasurer Deschaine, Supervisor Styka Clerk Dreyfus

NAYS:

Motion carried: 5-0

F. 2020-2022 TPOAM Administrative Professional Employees Tentative Agreement

Director of Human Resources Joyce Marx provided an overview of the 2020-2022 TPOAM Administrative Professional Employees Tentative Agreement: 2% increase over the next 3 years of the contract, \$300 payment annual payment, new language in contract.

Clerk Dreyfus moved to approve the 2020-2022 Collective Bargaining Agreement as tentatively agreed to and further ratified by the TPOAM Administrative Professional Employees. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Clerk Dreyfus Trustee, Supervisor Styka, Trustees Wisinski, Opsommer

NAYS:

Motion carried: 5-0

G. 2020-2022 TPOAM Non-Supervisory Professional Employees Tentative Agreement

Director Marx provided an overview: 2% increases over the next 3 years of the contract, annual payment of \$300 for contract approval, new language involving employee recognition program, increase for required footwear reimbursement.

Treasurer Deschaine moved to approve the 2020-2022 Collective Bargaining Agreement as tentatively agreed to and further ratified by the TPOAM Non-Supervisory Professional Employees. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Wisinski, Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine

NAYS:

Motion carried: 5-0

H. 2020-2022 Professional Supervisory Association Tentative Agreement

Director Marx provided an overview: 2% increase over the next 3 years of the contract, \$300 payment each year of the contract, new language added for employee recognition programs, updated language.

Clerk Dreyfus moved to approve the 2020-2022 Collective Bargaining Agreement as tentatively agreed to and further ratified by the Professional Supervisory Association. Seconded by Trustee Wisinski.

Board discussion: Board member question regarding Item 19: Municipal Services Agreement with Mason: Township provides building permits, other services for Mason. Township charges \$100/hour, collect between \$23,000 - \$30,000, Building Inspector Heckaman provides the service and makes an extra \$2.00 per hour – approximately \$4,000/\$5,000 annually.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Wisinski, Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:

Motion carried: 5-0

13. BOARD DISCUSSION ITEMS (ORCHID)

A. Rezoning #19070 (Fedewa Holdings)

Director Kieselbach provided an overview of the request to rezone 2.99 acres on Dobie Road from RAA to RCC with conditions.

Board discussion: Developer discussed moving property line to reduce variances, moving building back to increase setback to 85 feet, moved parking lot more to east, fire lane turn-around, applicant proposing 24 rental units, types of rental properties, can move various units from front to back and vice-versa.

Ability to construct single-family homes using existing zoning, compatibility concerns of proposal with adjacent residential neighborhoods, proposed upzoning is an “outlier,” developer agreement with church (property owner), driveways and street alignment with existing single-family housing across the street, concern over stub connection, churches are struggling, concerns about safety and increase in traffic due to potential rezoning, suggestion for more analysis of property for best use, schools benefit from young families moving in and parcel is connected to Cornell Elementary School boundaries, vegetation and landscaping, road issues – current and future concerns, board member desire for housing projects that fill in the “missing middle,” future goals of Township.

Board consensus to place this item on the agenda for action at the next Board meeting.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 7:26 pm.

Supervisor Styka Closed Public Remarks at 7:26 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Trustee Opsommer:

- Suggestion to meet with Granger to discuss to them placing courtesy notices in township tax notices and e-notices, listing certain hour requirements for residents to pick up trash receptacles. Self-policing by residents regarding trash receptacles.

Supervisor Styka:

- Suggested adding to the tabled ordinance a requirement to place receptacle on the side of the house with screening/landscaping.

Treasurer Deschaine:

- Supportive of two-day time limit to keep trash receptacles out in front of their house.
- Supportive of the hours of the ordinance, but not the requirement for location placement.
- Suggestion two separate ordinances, one concerning time, second placement.

16. ADJOURNMENT

Trustee Opsommer moved to adjourn the meeting. Seconded by Wisinski.

VOICE VOTE: Motion carried: 5-0

Supervisor Styka adjourned the meeting at 7:30 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK



9B(2)

PROPOSED DRAFT MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the Special Meeting of December 12, 2019 as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the December 12, 2019 Special Meeting with the following amendment(s): [insert amendments]

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD SPECIAL MEETING **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
THURSDAY, December 12, 2019 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski

ABSENT: None.

STAFF: Township Manager Walsh, Director of Public Works Perry, Fire Chief Hamel, Police Chief Plaga, Community Planning Director Kieselbach, Information Technology Director Gebes, Principal Planner Menser, Economic Development Director Buck, Director of Human Resources Joyce Marx

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:01 pm.

Leonard Provencher, 5824 Beuna Pkwy., Haslett; spoke on no notification of November 10, 2019 Board Meeting, and on the Okemos Road Bridge project.

Supervisor Styka closed public remarks at 6:16 pm.

4a. PRESENTATION

Director Perry spoke on Okemos Road Bridge, including length of grass median, issues with medians, lane width.

5. APPROVAL OF AGENDA

Trustee Opsommer moved to approve the Agenda. Seconded by Trustee Jackson.

VOICE VOTE: Motion carried: 7 – 0

6. BOARD DISCUSSION ITEMS (ORCHID)

Township Manager reviewed 2019 Action Plan & 2020 Action Plan.

Board discussion on 2020 Action Plan, Items A – J.

7. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 7:44 pm.

Leonard Provencher, 5824 Beuna Pkwy., Haslett; spoke in support of Okemos Rd Boardwalk, suggested Gaylord Service Center have solar panels, have under rail lighting activated at night on Boardwalk, spoke on Okemos Bridge, tax bills up 50% due to Township and County millages – plus 3 millage renewals in next election, encourages more use of solar energy.

Supervisor Styka Closed Public Remarks at 7:47 pm.

8. OTHER MATTERS AND BOARD MEMBER COMMENTS

Clerk Dreyfus:

- Spoke on upcoming March 10, 2020 Presidential Primary & election. Voters will be selecting from three options: 1) Democratic ballot, 2) Republican ballot, 3) ballot without a Republican or Democratic presidential nomination – just the Ingham County proposals on the ballot.
- Absentee voters and Early voters need to indicate on Application for Absentee Ballot their voting selection mentioned above.
- Requesting partisan Presidential Primary ballot is required by state law to vote for Presidential nominee.

9. ADJOURNMENT

Trustee Opsommer moved to adjourn the meeting. Seconded by Wisinski.

VOICE VOTE: Motion carried: 7-0

Supervisor Styka adjourned the meeting at 7:50 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK



To: Board Members
From: Miriam Mattison, Finance Director
Date: January 7, 2020
Re: Board Bills

**Charter Township of Meridian
Board Meeting
1/7/2020**

**MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:**

COMMON CASH	\$	955,929.36
PUBLIC WORKS	\$	541,891.78
TRUST & AGENCY	\$	2,671,796.81
TOTAL CHECKS:	\$	4,169,617.95
CREDIT CARD TRANSACTIONS		
Dec 5th - Jan 1	\$	35,461.82
TOTAL PURCHASES:	\$	<u>4,205,079.77</u>
ACH PAYMENTS	\$	<u>5,254,651.01</u>

Vendor Name	Description	Amount	Check #
1. ACCOUNTEMP	SUBTOTAL WEEK ENDING 12/6/19 -REY	439.40	101969
	WEEKENDING 12/13/19	439.40	101969
	WEEKENDING 12/20/19 - REYNOLDS	439.40	
	TOTAL	1,318.20	
2. ACE CLEANING CARE	OFFICE CHAIR CLEANING	699.50	
3. AIRE SERV OF MICHIGAN	MECHANICAL PERMIT OVER PAYMENT	15.00	
4. AIRGAS GREAT LAKES	MEDICAL OXYGEN	109.18	
	MEDICAL OXYGEN	81.02	
	MEDICAL OXYGEN	386.00	
	STANDING PO FOR MEDICAL OXYGEN	126.85	
	MEDICAL OXYGEN	512.85	
	MEDICAL OXYGEN	46.07	
	TOTAL	1,261.97	
5. ALLGRAPHICS CORP	JERSEYS FOR OKEMOS AND HASLETT TEAMS	4,955.00	
	JERSEYS FOR OKEMOS AND HASLETT TEAMS	4,460.00	
	UTILITY WORKERS SHIRTS	245.75	
	TOTAL	9,660.75	
6. ANTHONY RANDAZZO	50% REFUND- PERMIT WAS CANCELLED AFTER ISSUED	62.50	
	50% REFUND - PERMIT WAS CANCELLED AFTER IT WAS ISS	70.00	
	TOTAL	132.50	
7. ANTHONY TREVINO	TRAVEL MEAL REIMBURSEMENT - MFR CLASS	141.48	
8. APEX SOFTWARE	APEX SKETCHING SOFTWARE RENEWAL 1/1/20-1/1/21	1,435.00	
9. APOLLO FIRE EQUIPMENT	FIRE FIGHTING F-500 FOAM	1,300.00	
10. ARROW INTERNATIONAL INC	EZ IO SUPPLIES	1,215.51	
11. ASAP PRINTING	FORMS AND PAMPHLET PRINTING	127.00	
	FORMS AND PAMPHLET PRINTING	292.16	
	FORMS AND PAMPHLET PRINTING	831.22	
	TOTAL	1,250.38	
12. AT & T	LEGACT TELEPHONE SERVICE	31.81	
13. AT & T	HVAC PHONE - SERVICE 11/2-12/1	164.35	
	PSB SERVICE 11/2-12/1	219.63	
	HVAC LINE SERVICE 11/2-12/1	354.93	
	HVAC PSE SERVICE 11/2-12/1	209.40	
	DS-1 LINE SERVICE FROM 11/2 - 12/1	3,816.29	
	DS1 TO STATION 92 - SERVICE 11/2-12/1	541.79	
	DS1 TO COEL SERVICE 11/2-12/1	581.79	
	TOTAL	5,888.18	
14. AT & T MOBILITY	NON-EMERGENCY DISPATCH DEC SERVICE	76.24	
15. SIERRA HOMES OF MICHIGAN	ESCROW - REFUNMD OF UNUSED ESCROW WUP 18-04	808.00	
16. SVCICC	2020 MADCAD USER GROUP FEE	271.00	
17. A1 FUSION & SUSHI	OVER PAYMENT FOR 2020 RENTAL RENEWAL (4927 SIOUX W	240.00	

Vendor Name	Description	Amount	Check #
18. AUTO VALUE OF EAST LANSING			
	UNIT #56 MINI LAMP	16.78	
	UNIT #60- HYD GR.COUPLER	4.69	
	SHOP SUPPLY - 48 EXT SNOWBROM	17.98	
	SHOP SUPPLY - 40 QT BAG OIL	25.18	
	SHOP SUPPLY - 48 EXT SNOWBROM	35.96	
	CREDIT MEMO - RETURNED U-JOINTS	(58.59)	
	SHOP SUPPLY 12MMX1.75 METRIC	7.89	
	UNIT #51 DOOR PIN & BUSHING	16.69	
	UNIT #51 LITHIUM 2032	4.99	
	SHOP SUPPLY -3IN CASTER WHEEL	67.96	
	STOCK - XP OIL FILTER	21.38	
	UNIT 118 - PM HP SYN 75W90	17.18	
	UNIT #5 LIFT SUPPORT	48.78	
	TOTAL	226.87	
19. AVI SYSTEMS INC	HOMTV REPLACEMENT PRODUCTION SWITCHER	23,361.24	
20. CHARLES BARDEL	NOV ELECTION - REISSUE	204.25	
21. BARYAMES CLEANERS			
	STANDARD POLICE UNIFORM CLEANING - KAISER, BAYLIE	12.40	
	STANDARD POLICE UNIFORM CLEANING- ALLEN, JACLYN	12.40	
	STANDARD POLICE UNIFORM CLEANING KLEIN, MEGAN	24.80	
	STANDARD POLICE UNIFORM CLEANING- LEWIS, STEPHAINE	12.40	
	STANDARD POLICE UNIFORM CLEANING- SCACCIA, CHRISSY	31.80	
	STANDARD POLICE UNIFORM CLEANING- TALBOT, WES	6.20	
	STANDARD POLICE UNIFORM CLEANING - HAGBOM, MICHAEL	19.75	
	STANDARD POLICE UNIFORM CLEANING - ADAMS, JEFF	31.00	
	STANDARD POLICE UNIFORM CLEANING- BACH, BRAD	12.40	
	STANDARD POLICE UNIFORM CLEANING- CLEMENTS, JASON	12.40	
	STANDARD POLICE UNIFORM CLEANING- LEROY, BRYAN	6.20	
	STANDARD POLICE UNIFORM CLEANING- DIETZ, AUSTIN	18.60	
	STANDARD POLICE UNIFORM CLEANING - VELASQUEZ, LORE	6.20	
	STANDARD POLICE UNIFORM CLEANING- PLAGA, KEN	18.60	
	STANDARD POLICE UNIFORM CLEANING - TREVINO, ANTONI	15.50	
	STANDARD POLICE UNIFORM CLEANING KIND, DAN	12.55	
	STANDARD POLICE UNIFORM CLEANING - HUETTNER, DANIE	6.20	
	STANDARD POLICE UNIFORM CLEANING - MASOOD, MARYAM	43.05	
	STANDARD POLICE UNIFORM CLEANING- BESONEN, EDWARD	12.40	
	STANDARD POLICE UNIFORM CLEANING- SLAVICK, ADAM	24.80	
	STANDARD POLICE UNIFORM CLEANING - DAWSON, SCOTT	3.10	
	STANDARD POLICE UNIFORM CLEANING - MCCONAUGHY, ARR	27.90	
	STANDARD POLICE UNIFORM CLEANING- REINKE, DAVID	18.60	
	STANDARD POLICE UNIFORM CLEANING- DIVNEY, MARE	3.10	
	STANDARD POLICE UNIFORM CLEANING - WHITE, LERICO	15.50	
	STANDARD POLICE UNIFORM CLEANING - KENDRICK, JOHNT	12.40	
	STANDARD POLICE UNIFORM CLEANING- TOBIAS, ANDREW	27.90	
	STANDARD POLICE UNIFORM CLEANING- HARVEY, KEVIN	21.70	
	STANDARD POLICE UNIFORM CLEANING - LINN, ERIN	8.95	
	STANDARD POLICE UNIFORM CLEANING - GRILLO, RICHARD	24.80	
	STANDARD POLICE UNIFORM CLEANING - ROYSTON, KYLE	18.00	
	STANDARD POLICE UNIFORM CLEANING- SQUIRES, CURT	12.40	
	STANDARD POLICE UNIFORM CLEANING - CANEN, BRIAN	6.20	
	STANDARD POLICE UNIFORM CLEANING - LEFLER, CODY	9.30	
	STANDARD POLICE UNIFORM CLEANING- ANDERSON, BLANE	9.30	
	STANDARD POLICE UNIFORM CLEANING- METTS, DAVE	18.60	
	STANDARD POLICE UNIFORM CLEANING- DHESPINA, QIPO	27.90	
	STANDING PO FOR DRY CLEANING - HAMEL, MICHAEL	48.35	
	TOTAL	653.65	
22. BECKS PROPANE	CEMETARY BUILDING PROPANE	205.51	
23. BETH & MALCOLM MEAD-O'BRIEN	REIMBURSEMENT FOR SIGNING RELEASE	375.00	
24. BLUE CROSS BLUE SHIELD OF MICHIGAN	BSBS PPO HEALTH INSURNACE - JAN 2020	2,109.21	

Vendor Name	Description	Amount	Check #
25. BOBCAT OF LANSING	TOOLCAT WINDSHIELD UNIT #55	662.78	
26. BOYNTON FIRE SAFETY SERVICE	ANNUAL FIRE SURPRESSION, BACKFLOW, AND EXTINGUISHE	297.00	
	ANNUAL FIRE SURPRESSION, BACKFLOW, AND EXTINGUISHE	226.00	
	ANNUAL FIRE SURPRESSION, BACKFLOW, AND EXTINGUISHE	187.00	
	TOTAL	710.00	
27. JEFFORY BROUGHTON	STANDING PO FOR RADIO MAINTENANCE/PARTS/EQUIP.	1,435.70	
	STANDING PO FOR RADIO MAINTENANCE/PARTS/EQUIP.	297.50	
	TOTAL	1,733.20	
28. CHRIS BUCK	MILEAGE REIMBURSEMENT	294.56	
29. DELL MARKETING LP	DELL LATITUDE 7490	7,061.10	
30. CBL #0379	FARMERS MARKET RENT FOR WINTER MARKET IN MERIDIAN	250.00	
31. CITY OF EAST LANSING	SHARED ASSESSOR SERVICES - NOV	5,637.23	
32. CITY PULSE	TWP NOTICES- 2020 TOWNSHIP BOARD MEETING SCHEDULE	301.80	
33. COMCAST	1/1/20-1/15/20 SCADA INTERNET	80.93	
	12/16/19-12/31/19 SCADA INTERNET	80.92	
	SERVICE 12/20/19-12/31/19	2.73	
	SERVICE 1/1/20-1/19/20	4.73	
	TOTAL	169.31	
34. DANIEL KONTRA	INSTRUCTOR FEE FOR DEC 2019	64.00	
35. DAVID CHAPMAN AGENCY	2020 PACKAGE RENEWAL	179,092.00	
	2020 UMBRELLA RENEWAL	5,800.00	
	2020 CYBER RENEWAL	2,515.00	
	TOTAL	187,407.00	
36. DBI	PAPER X 3 FOR POLICE DEPARTMENT	98.70	101970
	DESK FOR HARRIS NATURE CENTER	827.00	101970
	WALL CALENDAR, DESK PAD X 5 AND CALENDAR REFILL	52.02	101970
	PAPER X3 #20	98.70	101970
	WALL CALENDAR	15.99	101970
	TOTAL	1,092.41	
37. DEBORAH LEAHY	REFUND OF \$500 BOND FOR VENDOR PERMIT	500.00	101966
38. PHIL DESCHAIINE	EMPLOYEE EXPENSE REPORT - 2019 MMTAC	132.24	
39. DETROIT SALT CO	SEASONAL BACKUP BULK SALT	2,867.74	
40. DICKINSON WRIGHT PLLC	STREET IMPROVEMENT BONDS	41,750.00	101973
41. BRETT DREYFUS	MILEAGE REIMBURSEMENT - JAN 2019	39.44	
	MILEAGE REIMBURSEMENT - MARCH 2019	10.44	
	MILEAGE REIMBURSEMENT - SEPT 2019	102.08	
	MILEAGE REIMBURSEMENT - AUG 2019	14.50	
	MILEAGE REIMBURSEMENT - JUNE 2019	10.44	
	MILEAGE REIMBURSEMENT - APRIL 2019	37.70	
	TOTAL	214.60	
42. DVT ELECTRIC INC	OVER PMT OF ELECTRICAL PERMIT	15.00	
43. EYDE COMPANY LLC	2852 EYDE PARKWAY-BUILDING #9 1 CANOPY TREE REFUND	250.00	

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44. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES	2,377.00	101975
	LEGAL FEES	4,914.00	101975
	LEGAL FEES	3,351.00	101975
	LEGAL FEES	42.00	101975
	LEGAL FEES	6,585.50	101975
	LEGAL FEES	1,288.00	101975
	LEGAL FEES	15.00	101975
	LEGAL FEES	112.00	101975
	LEGAL FEES	63.00	101975
	LEGAL FEES	1,882.83	101975
	LEGAL FEES	71.93	101975
	LEGAL FEES	287.73	101975
	LEGAL FEES	2,839.66	101975
	LEGAL FEES	167.85	101975
	LEGAL FEES	184.50	101975
	LEGAL FEES	756.00	101975
	LEGAL FEES	427.50	101975
	LEGAL FEES	1,161.00	101975
	LEGAL FEES	161.00	101975
	TOTAL	26,687.50	
45. FD HAYES ELECTRIC	ELECTRIC REPAIRS/MAINTENACE 2019 - TOWNHALL LOT LI	752.50	
	REPLACE MUNICIPAL BUILDING PARKING LOT LED LIGHT	1,174.00	
	TOTAL	1,926.50	
46. FIRST ADVANTAGE LNS OCC HEALTH	MDOT RANDOM DRUG TESTING - CLINIC COLLECTION	70.34	
47. FIRST COMMUNICATIONS	ANALOG TELEPHONE	931.54	
48. FISHBECK, THOMPSON, CARR & HUBER	PROFESSIONAL SERVICES RENDERED	70.50	
	MUNI BLDG ENGINEERING SERVICES- PROJECT 190363	535.50	
	TOTAL	606.00	
49. FOREMOST PROMOTIONS INC	DEPARTMENT PROMOTIONAL ITEMS	776.75	
50. FORESIGHT GROUP	INTERCEPTOR LETTERING - EXTRA NUMBER SETS	112.49	
	FARMERS MARKET - WINTER POSTERS IN MALL	147.66	101968
	NEIGHBORHOOD WATCH SIGNS	244.42	
	WATER BILLS W BACKS 11/27, POSTAGE + 1 FOREIGN POS	556.14	101968
	CYCLE 6 POSTAGE	297.92	101968
	CYCLE 1 & CYCLE 4 POSTAGE	1,150.87	101988
	TOTAL	2,509.50	
51. FRONTLINE MEDICAL	STANDING PO - AMB COT MAINTENANCE	549.90	
52. GABRIEL, ROEDER, SMITH & COMP	BENEFIT COMMUNICATIONS, PROJECT 3426-003	410.00	
53. GALLAGHER BENEFIT SERVICES, INC	DECEMBER MONTHLY CONSULTING FEE	2,765.52	101977
54. JEROME J GALLAGHER PH.D.	EVALUATIONS FOR APPLICANTS FOR EMPLOYMENT	800.00	
55. GOODYEAR COMMERCIAL TIRE	STATE CONTRACT LARGE TRUCK TIRES 2019- UNIT 60	446.04	
	STATE CONTRACT LARGE TRUCK TIRES 2019- UNIT 26	469.20	
	STATE CONTRACT LARGE TRUCK TIRES 2019- UNIT 649 ST	822.73	
	TOTAL	1,737.97	

Vendor Name	Description	Amount	Check #
56. GRANGER	RUBBISH AND RECYCLING DISPOSAL SERVICES	114.33	
	RUBBISH AND RECYCLING DISPOSAL SERVICES	256.98	
	RUBBISH AND RECYCLING DISPOSAL SERVICES	74.26	
	RUBBISH AND RECYCLING DISPOSAL SERVICES	78.28	
	RUBBISH AND RECYCLING DISPOSAL SERVICES	160.23	
	RUBBISH AND RECYCLING DISPOSAL SERVICES	87.00	
	TOTAL	771.08	
57. GREAT LAKES INTERIOR & DESIGN	TWO OFFICE CHAIRS	505.00	
58. H.C. BERGER COMPANY	COPIER LEASE - 11/15/19-12/14/19	531.35	
59. THE HARKNESS LAW FIRM PLLC	LEGAL FEES-UTC	6,680.27	
60. HASLETT PUBLIC SCHOOLS	MAINTENANCE REIMBURSEMENT FOR 2019-20	4,434.39	
61. HAZIM MOEEN	RENTAL REGISTRATION FULL REFUND (6079 POLLARD AVE	800.00	
62. HENDERSON GLASS	TOOL CAT W/S REPLACEMENT	200.00	
63. INGHAM COUNTY DRAIN COMMISSIONER	DRAIN ASSESSMENTS AT LARGE FOR 2019	406,538.10	
64. JOHN DEERE FINANCIAL	FLEET FUEL 11/17/19 & 12/8/19	18,105.00	
65. JOHN MARTIN	2019 WORK BOOT REIMBURSEMENT	125.00	
66. JONES & BARLETT LEARNING	BOOKS FOR PROMOTIONAL EXAMS	514.16	
67. KEBS INC	DESIGN AND ENGINEERING SERVICES FOR FARMERS MARKET	5,000.00	
68. KENNETH MIDDLETON	REFUND - OVER PMT FOR RENTAL AT 1555 W POND #23	100.00	
69. LANSING SANITARY SUPPLY INC	STANDING PO FOR CLEANING SUPPLIES & EQUIPMENT	156.50	
70. LANSING UNIFORM COMPANY	STANDARD POLICE UNIFORM PURCHASES	826.50	
	STANDARD POLICE UNIFORM PURCHASES	52.50	
	BOOTS	179.95	
	STANDARD POLICE UNIFORM PURCHASES	296.55	
	STANDARD POLICE UNIFORM PURCHASES	640.65	
	STANDARD POLICE UNIFORM PURCHASES	109.10	
	POLICE UNIFORM PURCHASE - SHOES AND BOOTS	169.95	
	STANDING PO FOR UNIFORMS	30.00	
	STANDING PO FOR UNIFORMS	655.45	
	STANDARD POLICE UNIFORM PURCHASES	1,419.90	
	POLICE UNIFORM PURCHASE - SHOES AND BOOTS	594.90	
	STANDARD POLICE UNIFORM PURCHASES	1,499.50	
	STANDARD POLICE UNIFORM PURCHASES	744.80	
	POLICE UNIFORM PURCHASE - SHOES AND BOOTS	838.85	
	STANDARD POLICE UNIFORM PURCHASES	982.60	
	TOTAL	9,041.20	
71. LAWSON PRINTERS	BUSINESS CARDS- PD, DP, MF, TK, LB, KA, KS, JG, LM	385.00	
	500 OF 1 CARD - PHIL DESCHAIINE	63.00	
	TOTAL	448.00	
72. LEAK PETROLEUM EQUIPMENT INC	REPLACE RACHET CHAIN	1,278.56	101971
73. L.E.O.R.T.C.	SGT TOBIAS TRAINING	105.00	101980
74. ERIN LINN	MILEAGE REIMB - OCT	29.00	
75. LORENZO VELASQUEZ	TRAVEL MEAL REIMBURSEMENT - MFR CLASS	153.34	
76. MADISON NATIONAL LIFE INS CO	JANUARY 2020 - INSURANCE	3,334.97	

Vendor Name	Description	Amount	Check #
77. MANNIK AND SMITH	2019_2020 LOCAL ROAD PLAN	3,280.00	
	2019 ROADWAY CUL-DE-SAC INSPECTION AND TESTING	6,182.75	
	2019_2020 LOCAL ROAD PLAN	8,589.50	
	TOTAL	18,052.25	
78. MAPERS	MEMBERSHIP RENEWAL FOR FRANK WALSH & MIRIAM MATTIS	200.00	
79. MAX R	32 GALLON WASTE RECYCLED PLASTIC WASTE RECEPTACLE	4,766.00	101967
80. MCLAREN HEALTH PLAN	OVERPAYMENT FOR THE PROVIDER'S FEE - REFUND #2804	93.60	101974
81. MEI TOTAL ELEVATOR SERVICES	2019 ELEVATOR SERVICE	145.00	
82. MERIDIAN CHARTER TOWNSHIP	PARCEL 33-02-02-02-452-001 WINTER TAXES	46.04	
	PARCEL 33-02-02-03-401-001 WINTER TAXES	25.72	
	PARCEL 33-02-02-03-407-017 WINTER TAXES	438.16	
	PARCEL 33-02-02-06-328-069 WINTER TAXES	41.23	
	PARCEL 33-02-02-06-401-051 WINTER TAXES	206.15	
	PARCEL 33-02-02-06-402-036 WINTER TAXES	26.84	
	PARCEL 33-02-02-11-302-006 WINTER TAX BILL	23.62	
	PARCEL 33-02-02-11-302-025 WINTER TAX BILL	23.62	
	PARCEL 33-02-02-11-302-036 WINTER TAX BILL	23.62	
	PARCEL 33-02-02-11-303-008 WINTER TAXES	23.62	
	PARCEL 33-02-02-28-306-024 WINTER TAX BILL	114.99	
	PARCEL 33-02-02-28-326-033 WITNER TAX BILL	153.33	
	PARCEL 33-02-02-28-326-036 WINTER TAX BILL	191.67	
	PARCEL 33-02-02-28-326-037 WINTER TAX BILL	76.65	
	PARCEL 33-02-02-35-200-012 WINTER TAX BILL	7.50	
	TOTAL	1,422.76	
83. MERIDIAN COMMUNITY BAND	2020 ANNUAL STIPEND	1,700.00	
84. MERIDIAN PROFESSIONAL FIREFIGHTERS	SNACKS FOR TRUNK OR TREAT @ CITY LIMITS	29.99	
85. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CHECKING FOR 12/20/19 PAYROLL	870.23	
	TRANSFER FOR FLEX CHECKING FOR 1/3/2020 PAYROLL	550.69	
	TOTAL	1,420.92	
86. MICHAEL LOVE	CDL REIMBURSEMENT	200.00	101987
	CDL LICENSE REIMBURSEMENT	33.58	101987
	TOTAL	233.58	
87. MICHIGAN POLICE EQUIPMENT CO	4 SAGE SMOKE - WHITE	55.00	
88. MI ASSOC OF CHIEFS OF POLICE	WIN 2020 CONFERENCE REGISTRATION - KEN PLAGA	305.00	
89. MICHIGAN MUNICIPAL LEAGUE	1/1/2020 - 12/31-2020 CDL CONSORTIUM DRIVERS FEE	1,575.00	
90. MICHIGAN RECYCLING COALITION	MEMBERSHIP RENEWAL THROUGH 1/23/2021	200.00	
91. MICHIGAN WATER ENVIRONMENT	MEMBERSHIP DUES 11/20/19-11/20/20 FOR DEREK PERRY	75.00	101984
92. MID MICHIGAN EMERGENCY EQUIPMENT	UPFIT 2020 POLICE INTERCEPTORS PER QUOTE UNIT 671-	9,248.00	
93. MIDWEST POWER EQUIPMENT	P.P.E FOR MIKE LOVE	136.98	
	P.P.E. FOR TOM BAKER	166.98	
	P.P.E FOR DAN INMAN	74.99	
	CHAINSAW, MS462 SAW, POWERHEAD, POLE PRUNNER	1,958.52	
	TOTAL	2,337.47	
94. MILLENNIA TECHNOLOGIES	TELEPHONE SYSTEM TRAINING - FOLLOW UP	1,200.00	

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95. MCKESSON MEDICAL-SURGICAL	GOC SOL		
	MEDICAL SUPPLIES AND EQUIPMENT	1,547.36	
	MEDICAL SUPPLIES AND EQUIPMENT	175.87	
	MEDICAL SUPPLIES AND EQUIPMENT	35.00	
	STANDING PO FOR EMS SUPPLIES/EQUIPMENT	17.90	
	MEDICAL SUPPLIES AND EQUIPMENT	28.37	
	MEDICAL EQUIPMENT/SUPPLIES	112.31	
	MEDICAL SUPPLIES AND EQUIPMENT	844.40	
	TRAINING MANIKINS	1,464.00	
	TOTAL	4,225.21	
96. OFFICE DEPOT	CHAIR WITH A HIGH BACK	319.99	
97. OKEMOS FOOD SERVICE	25.0165.1069 -HOLIDAY PARTY COOKIES - 9 DOZEN	72.00	
98. ORKIN, 551-LANSING, MI	2019 PESTICIDE TREATMENT MUNICIPAL BLDG	125.00	
99. OVERHEAD DOOR OF LANSING	OVERHEAD #6 S.C	676.80	
100 PAUL'S ENTERPRISES, LLC	ONCE FACE-CORD FIREWOOD - DELIVERED - DOG PARK EVE	75.00	
101 PC MALL GOV	DELL OPTIPLEX 7070 + MONITOR + RAM	7,665.00	
	COLOR LASERJET ENTERPRISE M553X PRINTER	999.95	
	THUNDERBOLT DOCK WD19TB 130W DOCK180W AC PD	732.87	
	DELL OPTIPLEX 7070 + MONITOR + RAM	1,290.03	
	TOTAL	10,687.85	
102 MERIDIAN TOWNSHIP PETTY CASH	REIMB PETTY CASH - KIT RICH - PARKING	2.50	
	REIMB PETTY CASH - KELSEY - PARKING	15.00	
	REIMB PETTY CASH - JANE GREENWAY- LIGHTER FLUID	5.61	
	REIMB PETTY CASH - BEVERAGES FOR EVENT	6.35	
	REIMB PETTY CASH - CORY PAT - CONFERNCE MEALS	24.79	
	REIMB PETTY CASH - K. RICH - PARKING	2.50	
	REIMB PETTY CASH - MIKE DEVIN- SPORTS FOR SHORTIES	27.98	
	REIMB PETTY CASH - K RICH - PARKING	2.50	
	REIMB PETTY CASH - DAN INMAN - FARMERS MARKET	11.72	
	REIMB PETTY CASH - RETURNED OKEMOS JERSEY	20.00	
	REIMB PETTY CASH - MIKE - BAGS FOR BASEBALL	6.25	
	REIMB PETTY CASH - RETURNED JERSEY	20.00	
	REIMB PETTY CASH - CURT SQUIRES - TRAINING LUNCHES	25.00	
	REIMB PETTY CASH - BECKY PAYNE - TRAINING LUNCH	12.50	
	RIEMB PETTY CASH - BECKY PAYNE - TRAINING LUNCH	8.47	
	REIMB PETTY CASH - CAROL HASSE- WATER FOR HEALTHCA	2.99	
	REIMB PETTY CASH - JENNIFER RAMSEY - TRAINING LUNC	7.39	
	REIMB PETTY CASH - CURT SQUIRES - TRAINING LUNCH	11.83	
	REIMB PETTY CASH - COURTLAND - PARKING	4.50	
	TOTAL	217.88	
103 ROB PORRITT	HASLETT BASKETBALL CLINIC	300.00	
104 POSTMASTER	POSTAGE FOR VENDOR MAILING OF ABSENTEE VOTER APPS	805.15	101985
105 PRINTING SYSTEMS INC	2019 END OF YEAR TAX FORMS (1099 AND W2 FORMS)	189.98	
106 PRO-TECH MECHANICAL SERVICES	2019 HVAC REPAIRS	1,198.87	101972
	2019 HVAC MAINTENANCE	4,206.25	
	2019 HVAC REPAIRS- TOWNHALL ROOM TOO HOT	360.00	
	TOTAL	5,765.12	
107 PRO-TECH SALES	1 BALLISTIC VEST (DUTY) - LEROY	859.00	
108 RATLIFF ASSOCIATES	MECHANICAL PERMIT OVER PAYMENT	15.00	

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109 RICHARD & DORIS BENEICKE FOUNDATION	OVERPAID RENTAL FEES (3184 LAKE LANSING RD)	120.00	
110 ROMANOW BUILDING SERVICES	JANITORIAL SERVICE 2019 12/1-12/31	7,607.77	
111 HASLETT-OKEMOS ROTARY	2019 MEMBER DUES 4TH QUARTER - PHIL DESCHAINED	140.00	101978
112 ROWERDINK AUTOMOTIVE PARTS	FLEET REPAIR PARTS 2019	195.00	
	FLEET REPAIR PARTS 2019 - CREDIT	(195.00)	
	FLEET REPAIR PARTS 2019 - UNIT 8	97.50	
	FLEET REPAIR PARTS 2019 - UNIT 118	173.80	
	FLEET REPAIR PARTS 2019 - UNIT 2	325.72	
	FLEET REPAIR PARTS 2019 - UNIT 144	326.25	
	FLEET REPAIR PARTS 2019	13.93	
	FLEET REPAIR PARTS 2019 - UNIT 130	43.98	
	FLEET REPAIR PARTS 2019 - UNIT 127	156.20	
	FLEET REPAIR PARTS 2019 - UNIT 23	82.50	
	FLEET REPAIR PARTS 2019 - UNIT 124	173.80	
	TOTAL	1,393.68	
113 SME	DENSITY TESTING FOR OKEMOS ROAD BOARDWALK	2,772.15	
114 SPARROW OCCUPATIONAL	1 PHYSICAL	123.00	
115 SPARTAN BARRICADING	SIDEWALK BARRICADE 11/1-11/4	221.00	
	11/19-11/30 -GRABBER CONE, SIGN ON STAND, SIDEWALK	269.28	
	TOTAL	490.28	
116 ST MARTHA CONFERENCE OF	REIMBURSEMENT FOR PAYMENT TO AVOID EVICTION J.KRAF	200.00	101979
117 STANDARD & POOR'S SERVICES, LLC	ANALYTICAL SERVICES RENDERED IN CONNECTION WITH B	17,500.00	101983
118 STATE OF MICHIGAN	QUALITY ASSURANCE ASSESSMENT AMBULANCE - QAAP 10/1	2,654.04	
119 SUPREME SANITATION	PORTABLE TOILET RENTAL- HNC 11/1-11/30	160.00	
	PORTABLE TOILET RENTAL FOR HNC	160.00	
	TOTAL	320.00	
120 SVCICC	2020 MEM APP HECKAMAN, RAU, MARTIN	45.00	
121 SWAGIT PRODUCTIONS, LLC	VIDEO STREAMING SERVICES - NOVEMBER	3,462.00	
122 TARGET SOLUTIONS	2020 YEARLY SUBSCRIPTION FOR TRAINING & RECORDS SY	3,842.50	
123 THOMAS BAKER	REIMBURSEMENT FOR CDL LICENSE	200.00	101981
	CDL REIMBURSEMENT FROM SOS RECEIPT	33.58	101981
	TOTAL	233.58	
124 TPM COMMUNICATIONS LLC	DIAGNOSE ETHERNET PROBLEM, RUN 2 NEW CABLE DROPS	891.50	
125 LEAH TRACIAK	INSTRUCTOR FEE - DEC 2019	64.00	
126 TRI-COUNTY CIT EIN: 82-4186420	CRISIS INTERVENTION TRAINING - KING, CASADAY, TREV	200.00	
127 US POSTMASTER	2019 PRIME MERIDIAN MAGAZINE POSTAGE	4,065.84	101986
128 USA TODAY NETWORK	ADVERTISING 9/29/19-10/12-19	410.00	
129 VARIPRO BENEFIT ADMINISTRATORS	FLEX ADMINISTRATION 01/20	175.00	
	FLEX ADMINISTRATION 01/20	12,805.90	
	TOTAL	12,980.90	
130 VERIZON CONNECT	VERIZON FLEET BILLING 11/1/19-11/30/19	1,591.80	

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131 WASTE MANAGEMENT	ANIMAL CARCASS REMOVAL DUMPSTER (DEAD DEER REMOVAL	116.70	
132 WEST SHORE FIRE INC	STANDING PO FOR SCBA FILL MAINTENANCE	217.71	
	SCBA TANKS, MASKS, MASK STRAPS	5,564.00	
	SCBA OAK REPAIR	75.00	
	STANDING PO FOR ALERT SIREN MAINTENANCE	2,594.75	
	TOTAL	<u>8,451.46</u>	
133 YOUNGSTROM CONTRACTING	PATHWAY BRIDGE REHAB 2017 - PAY ESTIMATE #10	14,306.95	
134 ZOLL MEDICAL CORP	ZOLL PREVENT. MAINTENANCE HEART MONITORS 2/1/2020-	1,275.00	101982
	HEART MONITOR SUPPLIES/EQUIP.	661.00	
	TOTAL	<u>1,936.00</u>	
TOTAL - ALL VENDORS		955,929.36	

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1. ACCOUNTEMPS	TOTAL FOR WEEKENDING 11/29/19	499.80	28061
	WEEK-ENDING 12/6/2019	952.00	28061
	WEEKENDED 12/13/19	868.70	28061
	WEEKENDING 12/20/19	952.00	
	TOTAL	3,272.50	
2. AMERICIAN PUBLIC WORKS ASSOC	MEMBERSHIP DUES 3/1/2020-2/28/2021 - DEREK PERRY	233.00	
3. JAMES ARNETT	MICHIGAN EGLE S-4 WATER CERTIFICATION TEST REIMBUR	70.00	
4. BARNHART & SON	REPAIR TO SEWER LATERAL CAUSED BY 2016 WATERMAIN I	1,450.00	
5. BLUE CROSS BLUE SHIELD OF MICHIGAN	BCBS PPO HEALTH INSURANCE - JAN 2020	467.55	
6. MDHHS	DHS MISTAKE TRANSFERED US A PMT FOR CLIENT IN LANS	139.75	
7. CITY OF EAST LANSING	2019-2020 ELMWSA OPERATING COST SHARE- DEC 2019	269,779.17	28059
	SEMI - ANNUAL SEWER OPERTATIONS - DEC	215,185.85	28060
	TOTAL	484,965.02	
8. FERGUSON WATERWORKS #3386	WATER SYSTEM REPAIR PARTS FALL 2019	424.50	
	WATER SYSTEM REPAIR PARTS FALL 2019	380.71	
	STOCK - LF 3/4 FLR X MTR ANG BV	101.61	
	TOTAL	906.82	
9. GALLAGHER BENEFIT SERVICES, INC	REISSUE - 8/1/2019-7/31/2020 HEALTH AND WELFARE CO	484.48	28064
	DECEMBER MONTHLY CONSULTING FEE	484.48	28063
	TOTAL	968.96	
10. IDC CORPORATION	LIFT STATION CONTROLS MAINTENANCE 2019	172.50	
	LIFT STATION CONTROLS MAINTENANCE 2019	211.50	
	TOTAL	384.00	
11. JACOB FLANNERY	CDL TRANING SCHOOL REIMBURSEMENT	200.00	28065
	CDL REIMBURSEMENT RECEIPT FROM SOS OFFICE	35.00	
	TOTAL	235.00	
12. JOEL FINNELL	REIMB 4125 TRILLIUM COURT - PGE#19-13	2,000.00	
13. KENNEDY INDUSTRIES INC	MAIN LIFT STATION FLYGT PUMP REPAIR	3,587.63	
14. TYLER KENNELL	MICHIGAN EGLE S-2 DRINKING WATER OPERATOR CERTIFIC	70.00	28067
15. LINDSEY BOYER	DOWN-001545-0000-02 DOUBLE PAID FINAL BILL	88.75	
16. MADISON NATIONAL LIFE INS CO	JANUARY 2020 - INSURANCE	385.52	
17. MATT FOREMAN	MICHIGAN EGLE S-2 DRINKING WATER OPERATOR CERTIFIC	70.00	28066
18. MICHIGAN RECREATION & PARKS ASSOC.	2020 MICHIGAN PARKS & RECREATIONS ASSOCIATION MEMB	145.00	
19. MICHIGAN SUPPLY CO	COPPER PIPE	229.20	
20. MIDWEST POWER EQUIPMENT	SEWER TOOLS	646.39	
21. MISS DIG SYSTEM	2020 MISS DIG FEES	2,248.37	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: PWHZ

Vendor Name	Description	Amount	Check #
22. MERIDIAN TOWNSHIP PETTY CASH			
	REIMB PETTY CASH - ROB MCKEN - PARKING	22.00	
	REIMB PETTY CASH - CHAD HOUCK- PARKING	14.00	
	REIMB PETTY CASH - NYAL NUNN - HEC RAS PARKING	12.50	
	TOTAL	48.50	
23. PHYLLIS & DONALD HARDEN			
	LONE-006103-0000-03 OVERPAID FINAL BILL	290.75	
24. PRO-TECH MECHANICAL SERVICES			
	INDUCER MOTOR WORK ORDER 35362	1,910.32	
25. CARL SCHLEGEL INC			
	SAND , GRAVEL & TOPSOIL 2019	794.40	
	SAND , GRAVEL & TOPSOIL 2019	794.40	
	TOTAL	1,588.80	
26. SPARTAN BARRICADING			
	SIDEWALK SIGNAGE WM PROJECT 10.16-10.31	1,796.80	28062
	ADA SIDEWALK BARRICADE AND DELIVERY/PU CHARGE	149.00	28062
	11/1-11/15 GRABBER CONE, SIGN ON STAND, SIDEWALK B	1,684.50	
	11/16-11/18 GRABBER CONE, SIGN ON STAND, SIDEWALK	336.90	
	TOTAL	3,967.20	
27. TH STEEL			
	IMPROVEMENTS TO THE NORTH AND SOUTH ELEVATED STORA	31,200.00	
28. TITLE RESOURCE AGENCY			
	CHER-004533-0000-02 OVER PIAD FINAL BILL	195.00	
	SEMI-002349-0000-03 OVERPAID FINAL BILL	12.75	
	KNGS-002433-0000-04 OVER PAID CUSTOMERS FINAL BILL	115.00	
	TOTAL	322.75	
TOTAL - ALL VENDORS		541,891.78	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: TA

Vendor Name	Description	Amount	Check #
1. SAGAR & PUJA AGRAWAL	PARCEL # 33-02-02-22-228-030 BOARD OF REVIEW REFUN	1,657.73	12801
2. BERNARD & SUSAN GUGGEMOS	PARCEL # 33-02-02-09-103-002 BOARD OF REVIEW REFUN	2,524.43	12790
3. BOSWORTH PROPERTIES LLC	PARCEL 33-02-02-90-200-123 OVERPMT OF WINTER PROPE	7.82	12781
4. CAPITAL AREA DISTRICT LIBRARY	WINTER TAX COLLECTION	52,040.96	12782
	WINTER TAX COLLECTION	236,775.85	12808
	TOTAL	288,816.81	
5. CAPITAL REAL ESTATE TAX SERVICE	PARCEL # 33-02-02-06-428-024 BOARD OF REVIEW REFUN	934.45	12791
	PARCEL # 33-02-02-05-301-002 BOARD OF REVIEW REFUN	1,713.71	12791
	TOTAL	2,648.16	
6. CAPITAL REGION AIRPORT AUTHORITY	WINTER TAX COLLECTION	23,317.31	12784
	WINTER TAX COLLECTION	106,089.93	12810
	TOTAL	129,407.24	
7. CAPITAL AREA TRANSPORTATION	WINTER TAX COLLECTION	100,313.77	12783
	WINTER TAX COLLECTION	456,260.28	12809
	TOTAL	556,574.05	
8. CHENYAN SUN & JIAN JUN SUN	PARCEL # 33-02-02-33-328-015 BOARD OF REVIEW REFUN	1,054.80	12792
9. CORELOGIC TAX SERVICES LLC	PARCEL # 33-02-02-05-477-010 BOARD OF REVIEW REFUN	5,706.70	12793
	PARCEL # 33-02-02-03-253-018 BOARD OF REVIEW REFUN	1,448.95	12793
	PARCEL # 33-02-02-12-101-007 BOARD OF REVIEW REFUN	2,759.69	12793
	PARCEL # 33-02-02-29-127-002 BOARD OF REVIEW REFUN	1,714.67	12793
	PARCEL # 33-02-02-26-103-016 BOARD OF REVIEW REFUN	1,294.42	12793
	PARCEL # 33-02-02-32-276-070 BOARD OF REVIEW REFUN	1,141.71	12793
	PARCEL # 33-02-02-33-328-034 BOARD OF REVIEW REFUN	1,257.14	12793
	TOTAL	15,323.28	
10. DIVERSIFIED NATIONAL TITLE AGENCY	PARCEL 33-02-02-02-429-002 OVERPMT OF WINTER PROPE	460.97	12785
11. FRANCESCA DWAMENA	PARCEL 33-02-02-09-163-016 OVERPMT OF WINTER PROPE	20.00	12811
12. GREGORY HOSHAL	PARCEL # 33-02-02-21-401-009 BOARD OF REVIEW REFUN	632.63	12794
13. HARVEY & ELAINE MESSING	PARCEL 33-02-02-04-104-013 TRIBUNAL REFUND	814.22	12806
14. HASLETT PUBLIC SCHOOLS	WINTER TAX COLLECTION	58,700.12	12786
	WINTER TAX COLLECTION	225,761.16	12812
	TOTAL	284,461.28	
15. JING MING JIANG	PARCEL # 33-02-02-21-179-010 BOARD OF REVIEW REFUN	347.37	12795
16. JOSEPH & ANN GARRETT	PARCEL # 33-02-02-04-451-011 BOARD OF REVIEW REFUN	738.18	12796
17. JULIE ALCHIN	PARCEL # 33-02-02-09-402-017 BOARD OF REVIEW REFUN	542.67	12797
18. KENNETH G WHITMYER TRUST	PARCEL # 33-02-02-10-328-021 BOARD OF REVIEW REFUN	1,902.84	12798
19. LANSING COMMUNITY COLLEGE	WINTER COLLECTION	127,009.04	12787
	WINTER TAX COLLECTION	577,863.63	12813
	TOTAL	704,872.67	
20. LERETA	PARCEL 33-02-02-33-428-026 TRIBUNAL REFUND	677.10	12807

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: TA

Vendor Name	Description	Amount	Check #
21. M VANI & V SHAH	PARCEL # 33-02-02-22-226-012	1,599.84	12799
22. MEMBER FIRST MORTGAGE	PARCEL # 33-02-02-35-300-023 BOARD OF REVIEW REFUN	627.21	12800
23. OKEMOS PUBLIC SCHOOLS	WINTER TAX COLLECTION	93,475.23	12788
	WINTER TAX COLLECTION	562,622.25	12814
	TOTAL	656,097.48	
24. SOLDAN'S FEED & PET SUPPLIES	PARCEL # 33-02-02-90-523-160 BOARD OF REVIEW REFUN	216.20	12802
25. SUMAN THIRUMANI	PARCEL # 33-02-02-14-379-010 BOARD OF REVIEW REFUN	2,013.44	12803
26. WARREN & TESSA KRUEGER III	PARCEL # 33-02-02-14-379-022 BOARD OF REVIEW REFUN	1,541.67	12804
27. WILLIAMSTON SCHOOLS	WINTER TAX COLLECTION	1,015.69	12789
	WINTER TAX COLLECTION	14,152.95	12815
	TOTAL	15,168.64	
28. YUANBO LIU	PARCEL # 33-02-02-33-325-016 BOARD OF REVIEW REFUN	1,048.08	12805
TOTAL - ALL VENDORS		2,671,796.81	

Credit Card Report 12/5/2019 to 12/31/2019

Posting Date	Merchant Name	Amount	Name
2019/12/05	GRAINGER	\$114.60	TYLER KENNEL
2019/12/05	MIDWEST POWER EQUIPMENT	\$6.04	WILLIAM RICHARDSON
2019/12/05	ALRO STEEL CORP	\$76.74	TODD FRANK
2019/12/05	AMZN MKTP US*IS52R6I63 AM	\$12.99	MICHELLE PRINZ
2019/12/05	TOP HAT CRICKET FARM INC	\$27.85	CATHERINE ADAMS
2019/12/05	THE HOME DEPOT #2723	\$77.96	CATHERINE ADAMS
2019/12/06	FEDEX OFFIC40600004069	\$51.54	LAWRENCE BOBB
2019/12/06	QUALITY DAIRY 31280027	\$54.43	BRAD BACH
2019/12/06	WAL-MART #2866	\$70.90	BRAD BACH
2019/12/06	WAL-MART #2866	\$93.71	BRAD BACH
2019/12/06	BIGGBY COFFEE #0121	\$37.98	BRAD BACH
2019/12/06	THE HOME DEPOT #2723	\$8.49	TYLER KENNEL
2019/12/06	CHARLOTTE SHOE REPAIR	\$80.00	KYLE ROYSTON
2019/12/06	AMZN MKTP US*7R1161G13 AM	\$119.98	KRISTI SCHAEING
2019/12/06	LANGUAGE LINE	\$5.28	KRISTI SCHAEING
2019/12/06	SKILLPATH / NATIONAL	\$299.00	BRETT DREYFUS
2019/12/06	EXOTIC AUTOMATION&SUPPLY	\$54.43	TODD FRANK
2019/12/06	GRAINGER	\$8.34	ROBERT MACKENZIE
2019/12/09	THE HOME DEPOT #2723	\$75.73	LAWRENCE BOBB
2019/12/09	WAL-MART #2866	\$74.69	BRAD BACH
2019/12/09	JETS PIZZA - MI-053 - MOT	\$48.50	BRAD BACH
2019/12/09	BESTBUYCOM805674303216	\$24.99	BENJAMIN MAKULSKI
2019/12/09	PAYPAL *EBAY SQUARETRADE	\$14.99	BENJAMIN MAKULSKI
2019/12/09	PAYPAL *EBAY MCCOM INC	\$137.57	BENJAMIN MAKULSKI
2019/12/09	THE HOME DEPOT #2723	\$4.90	BENJAMIN MAKULSKI
2019/12/09	MARATHON PETRO31724	\$36.00	NYAL NUNN
2019/12/09	THE HOME DEPOT #2723	\$17.36	KYLE ROYSTON
2019/12/09	THE HOME DEPOT #2723	\$28.94	KYLE FOGG
2019/12/09	LEXISNEXIS RISK SOL EPIC	\$150.00	KRISTI SCHAEING
2019/12/09	4ALLPROMOS	\$346.70	KRISTI SCHAEING
2019/12/09	AMAZON.COM*SJ6WJ1JD3 AMZN	\$83.10	KRISTI SCHAEING
2019/12/09	FLICKR PRO 1 YEAR	\$49.99	ANDREA SMILEY
2019/12/09	DOLLAR TREE	\$32.00	ROBIN FAUST
2019/12/09	OFFICEMAX/OFFICEDEPT#3379	\$10.18	RICHARD GRILLO
2019/12/09	THE HOME DEPOT #2723	\$38.26	DAN PALACIOS
2019/12/09	THE HOME DEPOT #2723	\$21.10	DAN PALACIOS
2019/12/09	AMZN MKTP US*PJ1VI7TB3 AM	\$79.14	MICHELLE PRINZ
2019/12/09	AMZN MKTP US*LW04H1SU3 AM	\$11.99	MICHELLE PRINZ
2019/12/09	AMZN MKTP US*4B34G6KI3	\$29.91	MICHELLE PRINZ
2019/12/09	AMZN MKTP US*TX7TS9GS3	\$74.37	MICHELLE PRINZ
2019/12/09	SEARS ROEBUCK 1170	\$221.89	WILLIAM PRIESE
2019/12/09	SEARS ROEBUCK 1170	\$187.65	WILLIAM PRIESE
2019/12/09	SOLDANS FEEDS & PET S	\$10.74	CATHERINE ADAMS
2019/12/10	CANCUN MEXICAN GRILL	\$19.32	BART CRANE
2019/12/10	HASLETT TRUE VALUE HARDW	\$7.99	TODD FRANK
2019/12/10	WALGREENS #11286	\$76.50	BRANDIE YATES
2019/12/10	OCC WEB PAYMENT	\$1,500.00	ANDREW MCCREADY
2019/12/10	SIGNARAMA OF LANSING	\$15.87	MICHELLE PRINZ
2019/12/11	THE HOME DEPOT #2723	\$48.35	LAWRENCE BOBB
2019/12/11	AMZN MKTP US*M61LN06K3 AM	\$27.66	BENJAMIN MAKULSKI
2019/12/11	SIMPLISAFE	(\$164.89)	KYLE ROYSTON
2019/12/11	SIMPLISAFE	\$363.58	KYLE ROYSTON

2019/12/11	SIMPLISAFE	\$396.77	KYLE ROYSTON
2019/12/11	AMAZON.COM*QB64Z7FK3 AMZN	\$61.38	KRISTI SCHAEING
2019/12/11	MOORE MEDICAL LLC	\$152.68	KRISTI SCHAEING
2019/12/11	LUCKY'S STEAKHOUSE	\$53.32	RICHARD GRILLO
2019/12/11	MEIJER # 025	\$9.08	RICHARD GRILLO
2019/12/11	AMZN MKTP US*TZ7PH0EB3 AM	\$19.89	MICHELLE PRINZ
2019/12/11	KOHL'S #0738	\$49.99	WILLIAM PRIESE
2019/12/11	STATE OF MI EMS	\$75.00	WILLIAM PRIESE
2019/12/11	MSU POLICE DEPT	\$2.00	CATHERINE ADAMS
2019/12/11	PARKING EP/PS	\$2.50	CATHERINE ADAMS
2019/12/12	TST* SADDLEBACK BBQ OSHT	\$20.49	KRISTI SCHAEING
2019/12/12	AMZN MKTP US*6R7XJ7F03	\$30.98	KRISTI SCHAEING
2019/12/12	JETS PIZZA - MI-053 - MOT	\$27.98	KRISTEN COLE
2019/12/12	PANERA BREAD #608017	\$176.17	ROBIN FAUST
2019/12/12	FEDEX 778760874200	\$9.77	JAY GRAHAM
2019/12/12	FEDEX 778760915064	\$9.77	JAY GRAHAM
2019/12/12	AMAZON.COM*MY36H0W63 AMZN	\$39.93	DARLA JACKSON
2019/12/12	THE HOME DEPOT #2723	\$8.48	MATT FOREMAN
2019/12/12	AMZN MKTP US*L44S57SD3	\$7.10	MICHELLE PRINZ
2019/12/12	AMZN MKTP US*W36CK1FI3	\$24.13	MICHELLE PRINZ
2019/12/12	AMZN MKTP US*CH0DV0RT3	\$9.99	MICHELLE PRINZ
2019/12/12	AMAZON.COM*GZ9CT9GF3	\$21.96	MICHELLE PRINZ
2019/12/12	KOHL'S #0372	\$179.96	WILLIAM PRIESE
2019/12/12	THE HOME DEPOT 2723	\$83.97	WILLIAM PRIESE
2019/12/13	SQ *HUMPHREY ENTERP	\$225.00	LAWRENCE BOBB
2019/12/13	NOR*NORTHERN TOOL	\$598.48	TYLER KENNEL
2019/12/13	FLAP JACK SHACK	\$10.69	CHRIS BUCK
2019/12/13	SIMPLISAFE	\$274.89	KYLE ROYSTON
2019/12/13	MMTA	\$99.00	PHIL DESCHAI
2019/12/13	QUALITY DAIRY 31280027	\$4.19	ROBIN FAUST
2019/12/13	WAL-MART #2866	\$18.92	ROBIN FAUST
2019/12/13	KIMBALL MIDWEST PAYEEZY	\$162.30	TODD FRANK
2019/12/13	MEIJER # 025	\$64.13	JANE GREENWAY
2019/12/13	CATHEY COMPANY	\$4.27	ROBERT MACKENZIE
2019/12/13	BIG LOTS #4679	\$18.47	TAVIS MILLEROV
2019/12/13	DOLLAR TREE	\$8.00	TAVIS MILLEROV
2019/12/13	BLUE GILL GRILL	\$100.00	MICHELLE PRINZ
2019/12/13	AMZN MKTP US*700KC7R93	\$18.42	MICHELLE PRINZ
2019/12/13	WAL-MART #2866	\$104.20	CATHERINE ADAMS
2019/12/16	THE HOME DEPOT #2723	\$40.21	LAWRENCE BOBB
2019/12/16	HOBBY LOBBY #360	(\$7.96)	CHRIS BUCK
2019/12/16	HOBBY LOBBY #360	\$6.33	CHRIS BUCK
2019/12/16	MMTA	\$150.00	PHIL DESCHAI
2019/12/16	TST* MAYFAIR BAR	\$25.00	ROBIN FAUST
2019/12/16	SCHRAM AUTO TRUCK PARTS	\$140.00	TODD FRANK
2019/12/16	MID MICHIGAN EMERGENCY E	\$175.00	TODD FRANK
2019/12/16	CULVER S OF OKEMOS #238	\$100.00	RICHARD GRILLO
2019/12/16	TARGET 00003657	\$198.82	RICHARD GRILLO
2019/12/16	TARGET 00003657	\$179.63	RICHARD GRILLO
2019/12/16	TARGET 00003657	\$494.57	RICHARD GRILLO
2019/12/16	TARGET 00003657	\$112.97	RICHARD GRILLO
2019/12/16	TARGET 00003657	\$161.97	RICHARD GRILLO
2019/12/16	TARGET 00003657	\$242.45	RICHARD GRILLO
2019/12/16	TARGET 00003657	\$281.42	RICHARD GRILLO
2019/12/16	TARGET 00003657	\$223.39	RICHARD GRILLO

2019/12/16	TARGET	00003657	\$286.41	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$187.47	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$193.96	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$445.91	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$421.91	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$532.32	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$416.93	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$450.89	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$1,173.88	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$441.89	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$390.91	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$309.87	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$304.79	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$361.89	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$1,127.66	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$137.96	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$197.96	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$139.97	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$110.98	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$119.98	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$76.98	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$489.94	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$449.95	RICHARD GRILLO
2019/12/16	TARGET	00003657	\$434.92	RICHARD GRILLO
2019/12/16	SPECIALIZED DEER PROCES		\$743.52	RICHARD GRILLO
2019/12/16	JETS PIZZA - MI-053 - MOT		\$222.41	RICHARD GRILLO
2019/12/16	SPORTS STOP		\$74.20	RICHARD GRILLO
2019/12/16	MEIJER # 025		\$25.00	DARLA JACKSON
2019/12/16	THE HOME DEPOT #2723		\$12.60	DAN PALACIOS
2019/12/16	MIDWEST POWER EQUIPMENT		\$90.62	KEITH HEWITT
2019/12/16	MARK'S WATERSHED TAVER		\$120.00	MICHELLE PRINZ
2019/12/16	GHB - OKEMOS		\$100.00	MICHELLE PRINZ
2019/12/16	AMZN MKTP US*MF5S06Y23 AM		\$8.92	MICHELLE PRINZ
2019/12/16	BUDDIES PUB & GRILL		\$100.00	MICHELLE PRINZ
2019/12/16	CITY LIMITS		\$377.00	MICHELLE PRINZ
2019/12/16	CITY LIMITS		\$727.16	MICHELLE PRINZ
2019/12/16	OFFICEMAX/OFFICEDEPT#3379		\$154.32	WILLIAM PRIESE
2019/12/16	ZORO TOOLS INC		\$198.64	WILLIAM PRIESE
2019/12/16	SOLDANS FEEDS & PET S		\$10.74	CATHERINE ADAMS
2019/12/16	MEIJER # 025		\$51.28	CATHERINE ADAMS
2019/12/17	CATHEY COMPANY		\$46.66	TYLER KENNEL
2019/12/17	COVERT WIRELESS COM		\$18.99	BART CRANE
2019/12/17	COMPLETE BATTERY SOURCE		\$21.21	KYLE FOGG
2019/12/17	AMZN MKTP US*LJ6ZJ6I03		\$234.99	KRISTI SCHAEING
2019/12/17	BIG LOTS #4679		\$499.98	WILLIAM PRIESE
2019/12/18	THE UPS STORE 0811		\$12.17	BENJAMIN MAKULSKI
2019/12/18	CELEBRATION GROUP SALES		\$100.00	BRANDIE YATES
2019/12/19	THE HOME DEPOT #2723		\$28.97	LAWRENCE BOBB
2019/12/19	THE HOME DEPOT 2723		\$93.63	LAWRENCE BOBB
2019/12/19	THE HOME DEPOT 2723		\$223.91	KYLE FOGG
2019/12/19	BEST BUY 00004168		\$89.97	TROY KAMINGA
2019/12/19	AMZN MKTP US*5U7CH5FW3		\$36.98	KRISTI SCHAEING
2019/12/19	EB THE STEWARDSHIP NE		\$250.00	JANE GREENWAY
2019/12/19	THE HOME DEPOT #2723		\$67.62	KEITH HEWITT
2019/12/20	MIDWEST POWER EQUIPMENT		(\$149.96)	LAWRENCE BOBB

2019/12/20	MIDWEST POWER EQUIPMENT	\$250.00	LAWRENCE BOBB
2019/12/20	OFFICEMAX/OFFICEDEPT#3379	\$49.99	YOUNES ISHRAIDI
2019/12/20	AMAZON.COM AMZN.COM/BILL	(\$2.26)	DARLA JACKSON
2019/12/20	MEIJER # 025	\$427.92	DARLA JACKSON
2019/12/20	STATE OF MI MIDEAL	\$230.00	ROBERT MACKENZIE
2019/12/20	THE HOME DEPOT #2723	\$13.94	DAN PALACIOS
2019/12/20	MICHIGAN MUNICIPAL LEAGUE	\$140.00	MICHELLE PRINZ
2019/12/20	AMAZON.COM*PV33T9D43	\$218.92	MICHELLE PRINZ
2019/12/20	MEIJER # 210	\$162.47	WILLIAM PRIESE
2019/12/20	AMZN MKTP US*N80KL7UE3	\$84.79	WILLIAM PRIESE
2019/12/23	THE HOME DEPOT #2723	\$60.98	LAWRENCE BOBB
2019/12/23	THE HOME DEPOT #2723	\$38.49	LAWRENCE BOBB
2019/12/23	THE HOME DEPOT #2723	\$8.24	LAWRENCE BOBB
2019/12/23	SHERWIN WILLIAMS 701339	\$221.35	TYLER KENNEL
2019/12/23	OFFICEMAX/OFFICEDEPT#3379	\$28.49	KYLE ROYSTON
2019/12/23	MIDWAYUSA COM	\$206.97	KYLE ROYSTON
2019/12/23	AMAZON.COM*DO4P95O03	\$48.84	KRISTI SCHAEING
2019/12/23	AMZN MKTP US*1W92H8E13	\$19.16	KRISTI SCHAEING
2019/12/23	COMCAST	\$306.49	ANDREA SMILEY
2019/12/23	SCHRAM AUTO TRUCK PARTS	\$65.00	TODD FRANK
2019/12/23	MID MICHIGAN EMERGENCY E	\$175.00	TODD FRANK
2019/12/23	SNAPON TOOLS	\$1,249.01	TODD FRANK
2019/12/23	QUALITY TIRE	\$45.00	TODD FRANK
2019/12/23	THE PRINTING KING	\$250.00	BRANDIE YATES
2019/12/23	EIG*HOSTMONSTER.COM	\$194.76	MICHAEL DEVLIN
2019/12/23	TRACTOR SUPPLY #1149	\$10.98	MATT FOREMAN
2019/12/23	THE HOME DEPOT #2723	\$19.96	MATT FOREMAN
2019/12/23	AMAZON.COM*X57AE1DO3	\$109.46	MICHELLE PRINZ
2019/12/23	AMAZON.COM*UG8KS3EQ3	\$218.92	MICHELLE PRINZ
2019/12/23	AMAZON.COM*KI5I31IG3	\$14.89	MICHELLE PRINZ
2019/12/23	AMAZON.COM*PU9MA2VG3	\$32.90	MICHELLE PRINZ
2019/12/23	MEIJER # 025	\$34.99	WILLIAM PRIESE
2019/12/23	SOLDANS FEEDS & PET S	\$44.72	CATHERINE ADAMS
2019/12/24	BESTBUYCOM805681405484	\$619.98	BENJAMIN MAKULSKI
2019/12/24	NINJAPOPSUNFITWORLD	\$199.00	ANDREA SMILEY
2019/12/24	HASLETT TRUE VALUE HARDW	\$1.59	DAN PALACIOS
2019/12/24	AMERICAN PUBLIC WORKS	\$81.83	DEREK PERRY
2019/12/24	THE HOME DEPOT 2723	\$215.41	KEITH HEWITT
2019/12/24	MICHIGANNUR	\$35.00	MATT FOREMAN
2019/12/24	CROWN AWARDS INC	\$3.50	MICHELLE PRINZ
2019/12/24	FORESIGHT GROUP INC	\$354.73	WILLIAM PRIESE
2019/12/26	THE HOME DEPOT 2723	\$286.75	CHAD HOUCK
2019/12/26	CROWN AWARDS INC	(\$0.80)	ANDREA SMILEY
2019/12/26	4ALLPROMOS	\$120.10	ANDREA SMILEY
2019/12/26	CROWN AWARDS INC	\$130.98	ANDREA SMILEY
2019/12/26	CROWN AWARDS INC	\$924.99	ANDREA SMILEY
2019/12/26	CROWN AWARDS INC	\$0.27	ANDREA SMILEY
2019/12/26	HOMEDEPOT.COM	\$76.12	ANDREA SMILEY
2019/12/26	THE HOME DEPOT #2723	\$2.83	DAN PALACIOS
2019/12/26	THE HOME DEPOT 2723	\$374.88	DAN PALACIOS
2019/12/26	ADOBE ACROPRO SUBS	\$15.89	DEREK PERRY
2019/12/26	AMZN MKTP US*0X54728L3	\$4.72	MICHELLE PRINZ
2019/12/26	ADOBE ACROPRO SUBS	\$15.89	DENISE GREEN
2019/12/27	B&H PHOTO MOTO	\$547.98	BART CRANE
2019/12/27	PAYPAL *MICHIGANLAK	\$45.00	YOUNES ISHRAIDI

2019/12/27	ASFPM MADISON WI	\$165.00	YOUNES ISHRAIDI
2019/12/27	AMZN MKTP US*TK9BZ7383	\$28.41	MICHELLE PRINZ
2019/12/30	THE HOME DEPOT #2723	\$64.23	LAWRENCE BOBB
2019/12/30	THE HOME DEPOT #2723	\$31.66	LAWRENCE BOBB
2019/12/30	THE HOME DEPOT #2723	\$13.98	LAWRENCE BOBB
2019/12/30	THE HOME DEPOT #2723	\$38.98	LAWRENCE BOBB
2019/12/30	AMZN MKTP US*SH7955F63	\$144.72	BENJAMIN MAKULSKI
2019/12/30	WEB*NETWORKSOLUTIONS	\$39.99	BENJAMIN MAKULSKI
2019/12/30	MITA, INC.	\$50.00	NYAL NUNN
2019/12/30	AMAZON.COM*E43LJ8W33	\$109.99	KRISTI SCHAEDING
2019/12/30	AMZN MKTP US*HU92N6TT3	\$70.30	KRISTI SCHAEDING
2019/12/30	ACCO BRANDS DIRECT	\$40.87	BRETT DREYFUS
2019/12/30	ASCE PURCHASING	\$273.00	YOUNES ISHRAIDI
2019/12/30	HOBBY LOBBY #360	(\$40.79)	WILLIAM PRIESE
2019/12/30	HOBBY LOBBY #360	\$76.96	WILLIAM PRIESE
2019/12/30	HOBBY LOBBY #360	\$40.79	WILLIAM PRIESE
2019/12/31	B&H PHOTO 800-606-6969	\$177.00	BENJAMIN MAKULSKI
2019/12/31	MICHIGAN ASSOCIATION OF F	\$52.50	MICHAEL HAMEL
2019/12/31	MERIDIAN AREA BUSINESS AS	\$125.00	PHIL DESCHAINED
2019/12/31	MID MICHIGAN EMERGENCY E	\$175.00	TODD FRANK
2019/12/31	FIRE TRAINING RESOURCES	\$295.00	TAVIS MILLEROV
2019/12/31	TARGET 00003657	\$41.98	WILLIAM PRIESE

Total	\$35,461.82
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ACH Transactions

Date	Payee	Amount	Purpose
12/5/2019	Health Equity	\$ 325.68	Employee Health Savings Contribution
12/06/19	MBS -Pershing LLC	\$ 3,985,829.94	Investment for road bonds
12/06/19	ICMA	\$ 37,197.89	Payroll Deductions 12/6/19
12/06/19	Nationwide	\$ 3,254.42	Payroll Deductions 12/6/19
12/06/19	Invoice Cloud	\$ 910.60	Utility Transaction Fees
12/06/19	Various Financial Institutions	\$ 292,297.78	Direct Deposit 12/6/19
12/06/19	IRS	\$ 111,193.36	Payroll Taxes 12/6/19
12/19/19	Delta Dental	\$ 14,571.32	Employee Dental Insurance
12/11/19	Blue Care Network	\$ 25,864.55	Employee Health Insurance
12/18/19	Blue Care Network	\$ 8,389.87	Employee Health Insurance
12/16/2019	Consumers	\$ 49,436.54	Utilities
12/17/2019	Consumers	\$ 1,056.18	Utilities
12/17/2019	ELAN	\$ 16,105.80	Credit Card Payment
12/18/2019	Consumers	\$ 2,669.11	Utilities
12/20/2019	ICMA	\$ 45,017.29	Payroll Deduction 12/20/19
12/20/2019	Nationwide	\$ 3,159.57	Payroll Deductions 12/20/19
12/20/2019	Various Financial Institutions	\$ 279,344.99	Direct Deposit 12/20/19
12/20/2019	IRS	\$ 111,400.37	Payroll Taxes 12/20/19
12/23/2019	State of MI	\$ 31,431.12	MI Bus Tax
12/23/2019	MERS	\$ 235,505.31	Employee Retirement
12/23/2019	MCT-Utilities	\$ 15.00	Water/Sewer for MCT
12/27/2019	Blue Care Network	\$ 11,659.39	Employee Health Insurance
Total ACH Payments		<u><u>\$ 5,254,651.01</u></u>	



To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development

Date: January 2, 2020

Re: Rezoning #19060 (Okemos Land Investment, LLC) - Final Adoption

The Township Board approved Rezoning #19060 for introduction at its meeting on December 10, 2019. Rezoning #19060 is a request to rezone approximately 96 acres located on the north side of Bennett Road, east of Hagadorn Road, and west of Hulett Road from RR (Rural Residential), RAA (Single Family-Low Density), and RAAA (Single Family-Low Density) and PO (Professional and Office) with conditions. As directed by the Board a notice of the introduction for the rezoning has been published. A motion to approve the rezoning with conditions for final adoption has been provided for the Board's consideration.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RR (Rural Residential), RAA (Single Family-Low Density), and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) with conditions. If the Board amends the proposal the request may be referred back to the Planning Commission for a recommendation. A resolution to approve the rezoning subject to the conditions offered by the applicant is provided.

- **Move to adopt the resolution for final adoption of Rezoning #19060 to rezone approximately 96 acres located on the north side of Bennett Road, east of Hagadorn Road, and west of Hulett Road from RR (Rural Residential), RAA (Single Family-Low Density), and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) with conditions.**

Attachment

1. Resolution for Final Adoption.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2019\REZ 19060 (Bennett Road Holding LLC)\REZ 19060.tb6.docx

**RESOLUTION TO APPROVE – FINAL ADOPTION
Bennett Road, west of Hulett Road**

**Rezoning #19060
Okemos Land Investments LLC**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 7th day of January, 2020, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Okemos Land Investment LLC requested the rezoning of 96 acres located on the north side of Bennett Road, west of Hulett Road from RR (Rural Residential), RAA (Single Family-Low Density), and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) with conditions, which includes the following properties: 2862 Bennett Road (Parcel I.D. #29-30-008), 2824 Bennett Road (Parcel I.D. #29-300-020), 2806 Bennett Road (Parcel I.D. #29-300-021), 2800 Bennett Road (Parcel I.D. #29-300-026), Parcel I.D. #29-300-025, Parcel I.D. #29-300-023, and Parcel I.D. #29-251-009; and

WHEREAS, in a letter dated November 25, 2019 the applicant offered the following seven voluntary conditions on the rezoning: 1) 93 acres of RAA zoning is to be a PUD. Three acres are to be zoned PO. 2) Maximum of 150 single family detached homes. 3) No vehicular connection to Champion Woods or Woods of Heron Creek for perpetuity. An emergency only access will connect Silverleaf to Sophiea Parkway in Champion Woods. This will be a 20' asphalt pathway with bollards to prevent normal vehicular traffic. 4) A 75' minimum distance between homes in Champion Woods and homes in Silverleaf. 5) The northern approximately 20 acres to be dedicated as open space to Meridian Township. 6) A 3-acre site will be zoned P.O. The office space will not exceed 20,000 sq. ft. No apartments will be built in the P.O. zoned site. This will be on Bennett Road at the southeast corner of the property abutting the Schultz Veterinary Clinic. 7) The storm drainage will be designed to avoid impact on Champion Woods and Woods of Heron Creek. Mayberry Homes will cooperate with the resolution of the existing drainage issues with Champion Woods and Woods of Heron Creek; and

WHEREAS, the Planning Commission held a public hearing at its regular meeting on October 14, 2019 and voted to recommend approval of the rezoning request at its meeting on October 28, 2019; and

WHEREAS, the Township Board discussed the proposed rezoning at its meetings on November 19, 2019 and December 3, 2019 and has reviewed the staff and Planning Commission materials provided under cover memorandums dated November 14, 2019 and November 26, 2019; and

Resolution to Approve - Final Adoption
Rezoning #19060 (Okemos Land Investment LLC)
Page 2

WHEREAS, the proposed rezoning to RAA is consistent with the R2 Residential 0.5 to 3.5 dwelling units per acre designation on the Future Land Use Map in the 2017 Master Plan; and

WHEREAS, the proposed RAA zoning is consistent with the zoning of adjacent Champion Woods and Woods of Heron Creek developments to the east; and

WHEREAS, the proposed PO zoning is consistent with adjacent nonresidential land uses along Bennett Road in the vicinity of the subject site such as the Schultz Vet Clinic, Bennett Road Elementary School and associated bus garage, 242 Community Church, and College Fields Golf Course; and

WHEREAS, the proposed rezoning is consistent with Objective E of Goal 2 of the 2017 Master Plan to preserve greenbelts, open spaces, and natural areas and create pathways by encouraging the use of planned unit development or other suitable strategies for new residential developments; and

WHEREAS, public water and sanitary sewer are available for extension to serve the subject site; and

WHEREAS, the Township Board introduced Rezoning #19060 for publication and subsequent adoption at its meeting on December 10, 2019.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby INTRODUCES FOR FINAL ADOPTION Ordinance No. 2020-01, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #19060" from RR (Rural Residential), RAA (Single Family-Medium Density), and RAAA (Single Family-Low Density) to RAA (Single Family-Low Density) and PO (Professional and Office) subject to the following conditions voluntarily offered by the applicant:

1. 93 acres of RAA zoning is to be a PUD. Three acres are to be zoned PO.
2. Maximum of 150 single family detached homes.
3. No vehicular connection to Champion Woods or Woods of Heron Creek for perpetuity. An emergency only access will connect Silverleaf to Sophiea Parkway in Champion Woods. This will be a 20' asphalt pathway with bollards to prevent normal vehicular traffic.
4. A 75' minimum distance between homes in Champion Woods and homes in Silverleaf.
5. The northern approximately 20 acres to be dedicated as open space to Meridian Township.
6. A 3-acre site will be zoned P.O. The office space will not exceed 20,000 sq. ft. No apartments will be built in the P.O. zoned site. This will be on Bennett Road at the southeast corner of the property abutting the Schultz Veterinary Clinic.
7. The storm drainage will be designed to avoid impact on Champion Woods and Woods of Heron Creek. Mayberry Homes will cooperate with the resolution of the existing drainage issues with Champion Woods and Woods of Heron Creek.

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is adopted within 15 days of this meeting.

ORDINANCE NO. 2020-01
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #19060

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RR (Rural Residential), RAA (Single Family-Medium Density), and RAAA (Single Family-Low Density) District symbols and indication as shown on the Zoning District Map, for Parcel I.D. #29-251-009, Parcel I.D. #29-300-026, Parcel I.D. ##29-300-020, Parcel I.D. #29-30-008, and portions of Parcel I.D. #29-300-023, Parcel I.D. #29-300-020, and Parcel I.D. #29-300-025, for the land legally described as:

A parcel of land in the Southwest 1/4 and the Northwest 1/4 of Section 29, T4N, R1 W, Meridian Township, Ingham County, Michigan, the boundary of said area described as: Commencing at the South 1/4 corner of said Section 29; thence West along the South line of said Section 29 a distance of 635.00 feet to the point of beginning of this description; thence West continuing along said South line 688.18 feet to the West line of the East 1/2 of said Southwest 1/4; thence N00°13'20"W along said West line 2640.04 feet to the East-West 1/4 line of said Section 29; thence S89°57'52"E along said East-West 1/4 line 934.24 feet; thence N69°45'18"E, 280.00 feet; thence N24°45'18"E, 230.00 feet; thence N15°14'42"W, 140.00 feet; thence N71°33'39"W, 340.00 feet; thence N00°14'42"W, 408.03 feet; thence N53°44'46"E, 182.00 feet; thence S84°10'47"E, 238.74 feet to the North-South 1/4 line of said Section 29; thence S00°14'42"E along said North-South 1/4 line 1040.06 feet to the Center of said Section 29; thence S00°16'21 "E along the North-South 1/4 line of Section 29 a distance of 2139.16 feet; thence S79°14'28"W 250.38 feet; thence S49°08'47"W 135.18 feet; thence Southwesterly 136.11 feet on a curve to the right, said curve having a radius of 205.00 feet, a delta angle of 38°02'32" and a chord length of 133.63 feet bearing S68°10'03"W; thence S8T11°19"W 84.57 feet; thence Northwesterly 50.30 feet on a curve to the right, said curve having a radius of 215.00 feet, a delta angle of 13°24'19" and a chord length of 50.19 feet bearing N86°06'32"W; thence N79°24'22"W 26.26 feet; thence South perpendicular to said South line 319.29 feet to the point of beginning; said area containing 80.27 acres more or less, including 0.52 acre, more or less, presently in use as public right of way, said area subject to all easements and restrictions if any.

to that of RAA (Single Family-Low Density) with conditions.

B. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RR (Rural Residential) and RAAA (Single Family-Low Density) District symbols and indication as shown on the Zoning District Map, for Parcel I.D. #29-300-021 and a portion of Parcel I.D. #29-300-025, for the land legally described as:

A parcel of land in the Southwest 1 /4 of Section 29, T4N, R1 W, Meridian Township, Ingham County, Michigan, the boundary of said area described as: Commencing at the South 1/4 corner of said Section 29; thence West along the South line of said Section 29 a distance of 200.00 feet to the point of beginning of this description; thence West continuing along said South line 435.00 feet; thence North perpendicular to said South line 319.29 feet; thence S79'24'22"E 26.26 feet; thence Southeasterly 50.30 feet on a curve to the left, said curve having a radius of 215.00 feet, a delta angle of 13'24'19" and a chord length of 50.19 feet bearing S86'06'32"E; thence N8T11'19"E 84.57 feet; thence Northeasterly 136.11 feet on a curve to the left, said curve having a radius of 205.00 feet, a delta angle of 38'02'32" and a chord length of 133.63 feet bearing N68'10'03"E; thence N49'08'47"E 21.18 feet; thence S30'18'55"E 175.77 feet; thence Southeasterly 174.36 feet on a curve to the right, said curve having a radius of 332.88 feet, a delta angle of 30'00'41" and a chord length of 172.37 feet bearing S15'18'55"E; thence S00'18'55"E 60.77 feet to the point of beginning; said area containing 3.03 acres more or less, including 0.33 acre, more or less, presently in use as public right of way; said area subject to all easements and restrictions if any.

to that of PO (Professional and Office) with conditions.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Ronald J. Styka, Township Supervisor

Brett Dreyfus, Township Clerk



12.B

To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development

Date: January 2, 2020

Re: Rezoning #19070 (Fedewa Holdings)

The Township Board last discussed Rezoning #19070, a request to rezone approximately 2.99 acres located at 4515 Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre) at its last meeting on December 10, 2019.

The applicant has offered three conditions on the rezoning: an 85 foot building setback from the west property line, a 50 foot parking setback from the west property line, and limit the density to a maximum of eight units per acre. In addition to the conditions the applicant has proposed to increase the area of the rezoning from 2.99 acres to 3.63 acres. The change in land area requires a new public hearing on the rezoning before the Planning Commission. A motion to refer the rezoning to the Planning Commission is provided.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RAA (Single Family-Low Density) to RC (Multiple Family). A motion to refer the rezoning to the Planning Commission for a new public hearing and recommendation is provided.

- **Move to refer Rezoning #19070 to the Planning Commission for a new public hearing and recommendation.**

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2019\REZ 19070 (Fedewa Holdings)\REZ 19070.tb3.docx



To: Township Board

From: Mark Kieselbach, Director Community and Planning and Development

Date: January 2, 2020

Re: Property Maintenance Code – Final Adoption

Attached for the Board’s approval is a resolution for final adoption of the 2018 International Property Maintenance Code with Township amendments. As directed by the Board, the proposed ordinance has been published. The following motion has been provided for the Board’s consideration:

- **Move to approve the resolution for final adoption of Ordinance No. 2020-02, pursuant to an amendment to Chapter 14 Article III of the Code of Ordinances to adopt the 2018 International Property Maintenance Code with Township amendments.**

Attachment

1. Resolution for Final Adoption.

G:\Community Planning & Development\Building\Property Maintenance Code\2018 PMC\Property Maintenance Code.tb2.docx

RESOLUTION TO APPROVE

**Amendment to Chapter 14
Property Maintenance Code
(Township Board)
FINAL ADOPTION**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 7th day of January, 2020, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board has reviewed the amendment to Chapter 14, Article III, Property Maintenance Code of the Code of Ordinances for the adoption of the 2018 International Property Maintenance Code (IPMC) with Township amendments; and

WHEREAS, the IPMC is a nationally recognized code and is used by the State of Michigan in the Michigan Building Code and the Michigan Residential Code; and

WHEREAS, the Township Property Maintenance Code regulates the conditions and maintenance of all property, buildings and structures to ensure that structures and premises are safe, sanitary and fit for use; and

WHEREAS, the adoption of the 2018 IPMC with Township amendments will help protect the health, safety and welfare of Township residents, building owners and the general public; and

WHEREAS, the Township Board introduced the proposed amendment for publication and subsequent adoption at its meeting on December 10, 2019.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2020-02, entitled "Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 14, Article III, Property Maintenance Code by adopting the 2018 International Property Maintenance Code with Township amendments."

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is adopted.

ADOPTED: YEAS: _____

NAYS: _____

ORDINANCE NO. 2020-02

**ORDINANCE AMENDING THE CODE OF THE
CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN
CHAPTER 14, ARTICLE III PROPERTY MAINTENANCE CODE
BY ADOPTING THE 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE
WITH TOWNSHIP AMENDMENTS**

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1.

- A. Amendment to Chapter 14, Article III Property Maintenance Code.** Section 14-56 entitled Adoption by reference of the code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 14-56 Adoption by reference.

The International Property Maintenance Code, 2018 edition, as published by the International Code Council is hereby adopted by reference with the Charter Township of Meridian amendments.

Section 14-57 Code References.

Remain as written.

- B. Amendment to Chapter 14, Article III Property Maintenance Code.** Section 14-58 entitled International Property Maintenance Code of the code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

Section 14-58 International Property Maintenance Code.

The International Property Maintenance Code adopted by Section 14-56 is hereby changed, altered, deleted, or amended in the following respects, and all references to this section shall refer to the like numbered sections of the International Property Maintenance Code.

Section 102.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code and Michigan Residential Code, International Mechanical Code with Michigan Mechanical Code, ICC Electrical Code with Michigan Electrical Code and International Zoning Code with Zoning Ordinance of the Charter Township of Meridian.

Section 102.7 of the International Property Maintenance Code is hereby amended to read as follows:

102.7 Referenced codes and standards.

The codes and standards referenced are considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply.

Sections 102.7.1 and 102.7.2 of the International Property Maintenance Code is hereby deleted.

Section 103 of the International Property Maintenance Code is hereby amended to change the title of the section to Property Maintenance Inspection.

Section 103.1 of the International Property Maintenance Code is hereby amended to read as follows:

103.1 General.

The administration and enforcement of this code shall be the responsibility of the Director of Community Planning and Development and for purpose of this code shall be known as the code official.

Section 103.2 of the International Property Maintenance Code is hereby deleted.

Section 103.3 of the International Property Maintenance Code is hereby amended to read as follows:

103.3 Deputies.

The code official may delegate such responsibility to the administration and enforcement of this code to the appropriate Township employees or officers. Such officers shall have the authority to enforce this code in accordance with the requirements and procedures set forth.

Section 103.4 of the International Property Maintenance Code is hereby deleted.

Section 103.5 of the International Property Maintenance Code is hereby amended to read as follows:

103.5 Fees.

The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be established by the Township Board.

Section 104.3 of the International Property Maintenance Code is hereby amended to read as follows:

104.3 Right of entry.

The code official is authorized to request entry to a structure or premises at reasonable times to inspect. The inspection shall be subject to constitutional restrictions on unreasonable searches and seizures. If entry is refused or not obtained, the code official is authorized to pursue recourse as provided by law.

Section 106.3 of the International Property Maintenance Code is hereby deleted.

Section 106.4 of the International Property Maintenance Code is hereby deleted.

Section 107.1 of the International Property Maintenance Code is hereby amended to read as follows:

107.1 Notice to person responsible.

Whenever the code official determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given in the manner prescribed in Section 107.2 and 107.3 to the person responsible for the violation as specified in this code.

Section 107.2.6 of the International Property Maintenance Code is hereby deleted.

Section 108 of the International Property Maintenance Code is hereby deleted.

Section 109 of the International Property Maintenance Code is hereby deleted.

Section 110 of the International Property Maintenance Code is hereby deleted.

Section 111.1 of the International Property Maintenance Code is hereby amended to read as follows:

111.1 Application for appeal.

Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the Board of Appeals, as established by § 14-27 of the Charter Township of Meridian Code of Ordinances and consistent with state law, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

Section 111.2 and Subsections 111.2.1—111.2.5 of the International Property Maintenance Code are hereby deleted.

Section 111.3 of the International Property Maintenance Code is hereby deleted.

Section 111.4 and Subsection 111.4.1 of the International Property Maintenance Code are hereby deleted.

Section 111.5 of the International Property Maintenance Code is hereby deleted.

Section 111.6 and Subsections 111.6.1—111.6.2 of the International Property Maintenance Code are hereby deleted.

Section 111.7 of the International Property Maintenance Code is hereby deleted.

Section 111.8 of the International Property Maintenance Code is hereby deleted.

Section 112 of the International Property Maintenance Code is hereby deleted.

Section 201.3 of the International Property Maintenance Code is hereby amended to read as follows:

201.3 Terms defined in other codes.

Words and phrases which are not defined in this ordinance shall be construed according to the following, in order listed: Charter Township of Meridian Zoning Ordinance, Michigan Building Code, Michigan Residential Code, Michigan Rehabilitation Code for Existing Buildings, Michigan Plumbing Code, Michigan Mechanical Code, Michigan Electrical Code, and International Fire Code with Meridian Township amendments. If not otherwise defined, such words and phrases shall be construed consistent with the common and approved usage of the language, and technical words, technical phrases and words and phrases that have acquired peculiar but appropriate meaning in law shall be construed according to such meanings.

Section 201.4 of the International Property Maintenance Code is hereby deleted.

Section 302.4 of the International Property Maintenance Code is hereby deleted.

Section 302.8 of the International Property Maintenance Code is hereby amended to read as follows:

302.8 Motor vehicles.

Except as provided for in other regulations, no inoperative or unlicensed motor vehicle shall be parked, kept or stored outside on any premises, and no vehicle shall be stored outside in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Spray painting of vehicles is prohibited unless conducted inside an approved spray booth.

Section 303 of the International Property Maintenance Code is hereby deleted.

Section 304.14 of the International Property Maintenance Code is hereby amended to include the dates of March 31 to November 1.

Section 305.3 of the International Property Maintenance Code is hereby amended to read as follows:

305.3 Interior surfaces.

All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Excessive peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Excessive cracked or loose plaster, decayed wood, broken windows and other defective surface conditions shall be corrected.

Section 308.5 of the International Property Maintenance Code is hereby amended to read as follows:

308.5 Occupant.

The occupant of any structure shall be responsible for the continued pest-free condition of the structure.

Exception: Where the infestations are caused by defects in the structure, the owner shall be responsible for extermination.

Section 401.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code and Michigan Residential Code.

Section 404.5 of the International Property Maintenance Code is hereby deleted.

Section 404.6 of the International Property Maintenance Code is hereby deleted.

Section 505.1 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 602.2 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 602.3 of the International Property Maintenance Code is hereby amended to include the dates of October 1 to April 30.

Section 602.3.1 of the International Property Maintenance Code is hereby amended by replacing International Plumbing Code with Michigan Plumbing Code.

Section 702.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 702.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 702.3 of the International Property Maintenance Code is hereby amended by replacing International Building Code with Michigan Building Code.

Section 703.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.1.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.1.3 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.3 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.3.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.4.2 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments and replacing International Building Code with Michigan Building Code.

Section 704.4.3 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.5.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 704.6.4 subsection 1., 2., and 3 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments.

Section 705.1 of the International Property Maintenance Code is hereby amended by replacing International Fire Code with International Fire Code with Meridian Township amendments and replacing International Residential Code with Michigan Residential Code.

Chapter 8 of the International Property Maintenance Code is hereby deleted.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall become effective thirty (30) days following the date of publication.

Ronald J. Styka, Township Supervisor

Brett Dreyfus, Township Clerk



To: Board Members
From: Frank L. Walsh, Township Manager
Date: January 3, 2020
Re: 2020 Township Goals Action Plan

On behalf of our Management Team (M-Team), I want to thank you for the time you allocated to reviewing our 2019 performance and setting your new vision for 2020.

To reiterate, in 2019 we took a big step forward in many ways including downtown Haslett, the Village of Okemos, road funding, Marketplace on the Green, Redi-Ride and seeking statewide police accreditation. The Okemos Road Boardwalk is a great attraction as well. Certainly, it took a very talented and formidable M-Team to fulfill our 2019 vision. However, there is much lingering for us to tackle in the coming year.

Our concentration in 2020 is detailed in the attached 2020 Goals and Action Plan. In my mind, the most important thing for us to accomplish in 2020 is accountability. We must hold ourselves accountable for the 2020 road funding plan as outlined to the Board in early December. Our residents expect that every dollar from the 2019 road tax will be properly accounted for. There is statewide skepticism in Michigan anytime you mention road funding. It is incumbent upon us to provide the audited bids and payment schedules to the public. We will deliver on our promise.

Our team is prepared to deliver pride, passion and performance in the coming year. It's an honor to serve Meridian Township.

The following motion has been prepared for Board consideration:

MOVE TO ADOPT THE ATTACHED 2020 MERIDIAN TOWNSHIP ACTION PLAN.

Attachment:

1. 2020 Action Plan



2020 GOALS ACTION PLAN- DRAFT

- A. Fulfill our August 2019 promise to allocate, and account for, 100% of the local road bond revenue in an effective and transparent process. At a minimum, we shall complete work on 26.94 miles of local roads and enhance our PASER rating from a 4.48 to 5.08.
- B. Serve as an active partner in redeveloping the Village of Okemos and Downtown Haslett.
- C. Enhance Township diversity and inclusion initiatives that promote equal opportunity in workforce recruitment, employee retention, flexible work environment and housing opportunities.
- D. Fulfill our promises made to voters in 2017 by allocating enhanced pension payments to MERS, maintaining 73 emergency responders and submitting our purchase order for a new ladder truck.
- E. Expand our branding efforts to include new community pride signage at the major entry points to Meridian Township. We shall also include welcoming signs at the Marsh Road and Central Park Drive ingress points to our Municipal Building.
- F. Open our much-anticipated Meridian Township Marketplace on the Green.
- G. Continue progress on the Meridian Township Sustainability Plan by expanding our solar energy capacity through installing two 20KW photovoltaic panels on township property, by joining with Michigan State University on their solar panel project, and by increasing energy efficiency at township facilities by replacing the outdated HVAC system.
- H. Complete a thorough cost/benefit analysis for a potential new site to construct an environmentally sound Meridian Township Recycling Center.
- I. Be diligent in our efforts to have a successful 2020 Meridian Township Census Count.
- J. Continue to work to connect the Township's pathway system, including beginning construction of the MSU to Lake Lansing phase one and two in the fall of 2020.



To: Board Members
From: Michael McDonald, Chair
Park Commission
Date: January 2, 2020
Re: Park Commission Appointment Recommendation

On November 9, 2019, Annika Schaetzl submitted her letter of resignation from the Park Commission effective November 23, 2019. Her term officially expires following the election in November 2020. A notice announcing the vacancy was published in the Towne Courier and on the Meridian Township website requesting interested persons submit an Application for Public Service to the Clerk's office. The following residents expressed interest.

Mary Nardo Farris
Kayla Sanford
Dave Rainone
Terrance Warren
David Seidl
DeShaune Turner
Jennifer Soria
Zachary Kreiger
Bob Wilson (withdrew)

At their December 10, 2019 regular meeting, the Park Commission reviewed all the applications and unanimously recommend Mary Nardo-Farris to fill the vacant Park Commission seat

The Park Commission respectfully requests that **Mary Nardo-Farris** receive the official appointment to the Park Commission to fill the seat vacated by Annika Schaetzl.

Motion for Consideration:

MOVE TO SUPPORT THE RECOMMENDATION FROM THE PARK COMMISSION TO APPOINT MARY NARDO-FARRIS TO THE MERIDIAN TOWNSHIP PARK COMMISSION TO FILL THE SEAT VACATED BY AKKIKA SCHAEZTL ON NOVEMBER 23, 2019. THE TERM OF THE APPOINTMENT WILL EXPIRE FOLLOWING THE NOVEMBER 2020 GENERAL ELECTION AT WHICH TIME THE SEAT WILL BE FILLED BY POPULAR VOTE.

Mary

Nardo

Farris

Thank you,
Meridian Township, MI

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

December 9, 2019

Ms. LuAnn Maisner, Director
Parks & Recreation Department
Meridian Township

Subject: Public Service Application, Park Commission

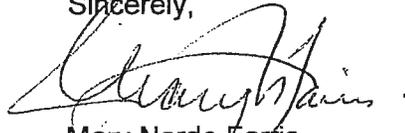
Please consider me an applicant for a position on the Park Commission for Meridian Township. I have been a resident of Meridian Township for the past 28 years. My family and I have enjoyed being part of the community and have participated in various community parks and recreation activities in conjunction with school, Boy Scouts, and family recreation outings.

My educational degrees include a Bachelors of Landscape Architecture, with a focus in Resource Development, and a Masters in Urban Planning, with minor work in Environmental Sociology and Organizational Development & Behavior.

My professional work experience has been diverse, and I have had the opportunity to be professionally employed in a managerial and technical specialist capacity with the Federal Government, State of Michigan, local governments and private industry. My work experiences have involved effectively handling multiple assignments and prioritization of statewide program and associated project issues. My work has involved strategic planning and business application strategies, presentations to communities, commissions and boards, and implementation of new initiatives. Additional work that I have been involved with has included budget programming for both State and Federal activities and projects.

Thank you for your consideration and please contact me if you need any additional information.

Sincerely,



Mary Nardo Farris
5696 Shaw St., Unit 10
Haslett, Michigan 48840
Ph: 517-930-4760
Email: farrism291@me.com

Mary Nardo Farris

Professional Experience

Development Unit Manager 2011-2018

State of Michigan, Department of Natural Resources, Parks & Recreation Division; Lansing, MI
Responsibility for management of personnel, programs and budgets, for statewide planning & development of PRD-administered facilities, including state parks, recreation areas, harbors, boating access sites and state forest campgrounds. Supervision of 10 professional staff positions (four in Lansing and six Field Planners).

Park Planning Unit Manager 2001-2011

State of Michigan, Department of Natural Resources, Parks & Recreation Division; Lansing, MI
Responsibility for management of personnel, programs and budgets, for statewide planning & development of state park and recreation areas throughout Michigan, in addition to incoming grants coordination for the Division; programs included Long Range/Management Planning, Development Planning, and Lands Programs (acquisitions, sales, leases, mineral extraction coordination and reclamation plans for properties within the PRD-administered system). Supervision of six staff positions and technical direction to four Field Planners.

Program / Project Manager 1991-2001

State of Michigan, Department of Natural Resources, Recreation Division; Lansing, MI
Management of Waterways State Harbors and Grant-in-Aid Mooring development programs for the State; development of proposals, grants and lease packages for joint venture public-private and public partnership projects, including coordination of land acquisition and facility construction; monitoring of Waterways capital outlay funds and associated projects; development and analysis of guidelines, policies and procedures; presentation of reports before the Michigan State Waterways Commission; public relations work with communities, industry groups, special interest groups and State and Federal agencies.

Assistant Director of Community Development 1988-1990

Village of Hoffman Estates; Hoffman Estates, IL
Evaluation of land development proposals; review and coordination of staff reports and presentation before the Village Plan Commission; site inspection of final plans and preparation of portions of the municipal code. Supervision of professional, technical and clerical support personnel.

Senior Planner 1987-1988

Allen L. Kracower and Associates, Inc.; Vernon Hills, IL
Preparation of fiscal impact studies and land development plans; negotiation of annexation agreements; coordination with various governmental units on zoning, land use and planning.

Project / Program Manager 1983-1987

Department of the Army, Directorate of Engineering and Housing; Fort Sheridan, IL
Implementation of the Land Management Program, involving: prioritization of projects and funding schedules, policy development for environmentally sensitive and historic areas, technical support, design review, cost estimates, project administration, site inspections, and contract negotiations. Supervision of technical and clerical support personnel.

Graduate Assistant 1982-1983

Michigan State University, School of Urban Planning & Design; East Lansing, MI
Assistance for undergraduate Mining Reclamation Course.

Planning Consultant 1982

City of Springdale; Springdale, Ohio
Preparation of planning reports for the City Planning Commission.

Environmental and Planning Analyst 1979-1981

State of Michigan, Department of Natural Resources, Geological Survey Division; Lansing, MI
Review of Environmental Impact Statements; coordination and participation in the field inspection program for mining and reclamation activities in the state; participation in hearings; preparation of exhibits and promulgation of rules.

Education

Masters of Urban Planning

Michigan State University, East Lansing, Michigan, 1982-1984

University of Cincinnati, Ohio, 1981-1982

Bachelors of Landscape Architecture

Michigan State University, East Lansing, Michigan, 1974-1978

Honors

Integrity, Inclusion & Excellence Award, State of Michigan, 2005

Special Act Award, Department of the Army, 1986

Exceptional Performance Award, Department of the Army, 1985-1986

Department Representative, University Council of Graduate Students, M.S.U., 1982-1983

University Graduate Scholarship, University of Cincinnati, 1981-1982

Jury Member, Bradford Williams Merit Award for Writing, American Society of Landscape Architects, 1980



To: Board Members
From: Ronald J. Styka, Township Supervisor
Date: January 3, 2020
Re: Appointments to Boards and Commissions

Please see attached list of current incumbent candidates whose terms expire on 12/31/2019 (with exception to the Corridor Improvement Authority which has a 2/1/20 expiration). These incumbent candidates have been contacted and wish to be reappointed for an additional term. The Supervisor recommends these reappointments.

MOVE TO REAPPOINT DIANE GALBRAITH AS AN ALTERNATE TO THE BOARD OF REVIEW FOR A 2 YEAR TERM ENDING 12/31/2021.

MOVE TO REAPPOINT JEFF THEUER TO THE BROWNFIELD REDEVELOPMENT AUTHORITY FOR A 3 YEAR TERM ENDING 12/31/2022.

MOVE TO REAPPOINT CHRIS NUGENT AND CHRIS RIGERINK TO THE CORRIDOR IMPROVEMENT AUTHORITY FOR A 4 YEAR TERM ENDING 2/1/2024.

MOVE TO REAPPOINT RITI ADHI AS AN ALTERNATE TO THE COMMUNICATIONS COMMISSION FOR A 1 YEAR TERM ENDING 12/31/2020. MOVE TO REAPPOINT LESLIE CHARLES TO THE COMMUNICATIONS COMMISSION FOR A 3 YEAR TERM ENDING 12/31/2022. MOVE TO APPOINT WALTER BENENSON FROM THE POSITION OF CHAIR TO THE POSITION OF COMMISSIONER TO THE COMMUNICATIONS COMMISSION FOR A 1 YEAR TERM ENDING 12/31/2020. MOVE TO APPOINT TUNGA KIYAK FROM THE POSITION OF COMMISSIONER TO THE POSITION OF CHAIR TO THE COMMUNICATIONS COMMISSION FOR A 3 YEAR TERM ENDING 12/31/2022.

MOVE TO REAPPOINT SUZANNE BROUSE, KATHLEEN LANGHALS, KATHERINE LINCOLN, AND ANGIE WILSON TO THE COMMUNITY RESOURCE COMMISSION FOR A 2 YEAR TERM ENDING 12/31/2021.

MOVE TO REAPPOINT SCOTT WEAVER, JIM SPANOS, AND SUSAN FULK TO THE DOWNTOWN DEVELOPMENT AUTHORITY FOR A 4 YEAR TERM ENDING 12/31/2023.

MOVE TO REAPPOINT JIM KIELBASO AND BILL MCCONNELL TO THE ENVIRONMENTAL COMMISSION FOR A 3 YEAR TERM ENDING 12/31/2022.

MOVE TO REAPPOINT ADAM CARLSON TO THE ECONOMIC DEVELOPMENT CORPORATION FOR A 6 YEAR TERM ENDING 12/31/2025.



MOVE TO REAPPOINT YU MAN LEE TO THE LAND PRESERVATION ADVISORY BOARD FOR A 4 YEAR TERM ENDING 12/31/2023.

MOVE TO REAPPOINT KELLI MARTIN TO THE PENSION BOARD FOR A 3 YEAR TERM ENDING 12/31/2022.

MOVE TO REAPPOINT TIM POTTER AND KARLA HUDSON TO THE TRANSPORTATION COMMISSION FOR A 2 YEAR TERM ENDING 12/31/2021.

MOVE TO APPROVE THE REAPPOINTMENTS MADE BY SUPERVISOR STYKA OF HOLLY CORDILL AND ALISANDE SHREWSBURY TO THE PLANNING COMMISSION FOR A 3 YEAR TERM ENDING 12/31/2022.

Attachment:

1. 2020 Recommended Appointments

Below are my recommendations for appointments to the Township Board and Commission vacancies.

The Communications Commission has one alternate vacancy.

The following motion has been prepared for Board consideration:

MOVE TO APPOINT DEBORAH GUTHRIE AS AN ALTERNATE TO THE COMMUNICATIONS COMMISSION FOR A 1 TERM ENDING 12/31/20.

The Environmental Commission has one vacancy.

The following motion has been prepared for Board consideration:

MOVE TO APPOINT ROSE VADNAIS TO THE ENVIRONMENTAL COMMISSION FOR A 3 YEAR TERM ENDING 12/31/21.

The Land Preservation Advisory Board has one vacancy.

The following motion has been prepared for Board consideration:

MOVE TO APPOINT STEVE THOMAS TO THE LAND PRESERVATION ADVISORY BOARD FOR A 4 YEAR TERM ENDING 12/31/23.

Attachment:

2. Applications for Public Service

2020 Recommended Reappointments

FIRST NAME	LAST NAME	PUBLIC BODY FULL	TERM EXPIRATION DATE	NEW EXPIRATION DATE
Diane	Galbraith	Board of Review- Alternate (2 year term)	12/31/2019	12/31/2021
Jeff	Theuer	Brownfield Redevelopment Authority (3 year term)	12/31/2019	12/31/2022
Chris	Nugent	Corridor Improvement Authority (4 year term)	2/1/2020	2/1/2024
Chris	Rigerink	Corridor Improvement Authority (4 year term)	2/1/2020	2/1/2024
Rita	Adhi	Communications Commission (3 year term)	12/31/2019	12/31/2022
Walter	Benenson	Communications Commission (3 year term)	12/31/2019	12/31/2022
Leslie	Charles	Communications Commission (3 year term)	12/31/2019	12/31/2022
Suzanne	Brouse	Community Resources Commission (2 year term)	12/31/2019	12/31/2021
Kathleen	Langhals	Community Resources Commission (2 year term)	12/31/2019	12/31/2021
Katherine	Lincoln	Community Resources Commission (2 year term)	12/31/2019	12/31/2021
Angie	Wilson	Community Resources Commission (2 year term)	12/31/2019	12/31/2021
Scott	Weaver	Downtown Development Authority (4 year term)	12/31/2019	12/31/2023
Susan	Fulk	Downtown Development Authority (4 year term)	12/31/2019	12/31/2023
Jim	Spanos	Downtown Development Authority (4 year term)	12/31/2019	12/31/2023
Adam	Carlson	Economic Development Corp (6 year term)	12/31/2019	12/31/2025
Jim	Kielbaso	Environmental Commission (3 year term)	12/31/2019	12/31/2022
Bill	McConnell	Environmental Commission (3 year term)	12/31/2019	12/31/2022
Roland	Harmes	Land Preservation Advisory Board (4 year term)	12/31/2019	12/31/2023
Yu Man	Lee	Land Preservation Advisory Board (4 year term)	12/31/2019	12/31/2023
Jon	Mayes	Land Preservation Advisory Board (4 year term)	12/31/2019	12/31/2023
Charles	Lawler	Local Officials Compensation Commission (5 year term)	12/31/2019	12/31/2024
Kelli	Martin	Pension Board (3 year term)	12/31/2019	12/31/2022
Holly	Cordill	Planning Commission (3 year term)	12/31/2019	12/31/2022
Alisande	Shrewsbury	Planning Commission (3 year term)	12/31/2019	12/31/2022
Tim	Potter	Transportation Commission (2 year term)	12/31/2019	12/31/2021
Karla	Hudson	Transportation Commission (2 year term)	12/31/2019	12/31/2021
	Interested in reappointment			
	Needs follow up about serving			
	Not interested in reappointment			
	Resigned			

Submitter DB ID 9110
IP Address 173.167.20.118
Submission Recorded On 11/14/2019 5:41 PM
Time to Take the Survey 21 minutes, 36 secs.

Page 1

Public Service Application Form

I am interested in service on one or more of the following public bodies as checked below:

***Special conditions restrict eligibility for appointment**

1.

Communications Commission*

2. Occupation:

Communications Consultant

3. Indicate areas not included above which may warrant special attention or study that are of interest to you:

I am highly interested in the ongoing transparency of government communications with Meridian Township residents. I am interested in the continued efforts of the Communications Department to build a HOMTV alumni network and strong brand presence within the community. My last day as an employee with Meridian Township will be December 31, 2019. It would be an honor to be a Communications Commissioner and continue to serve the public in this capacity.

4. Describe education, experience or training which will assist you if appointed:

Currently I am the Communications Director/Public Information Officer (PIO), Brand Manager and Content Management Strategist for Meridian Township. I filed my LLC this year; Guthrie Communications and currently provide some services on a very small scale. During my time with Meridian Township, I developed communications best practices and procedures through digital and print communications including Media and Public Relations.

In 2012, I created the Communications Department with Communications Specialist Brandie Yates. Together, we created best practices for social media including comment use policy and procedures. As part of Meridian Township becoming Redevelopment Ready Certified, I created the Community Engagement Plan and Marketing and Promotion Strategy.

I graduated from Michigan State University in 1997 with a Communication Arts and Sciences degree. I authored the Township's Community Engagement Plan, Marketing and Promotion Strategy, Social Media Policies, CAMTV Operating Policies and Procedures and HOMTV Internship Policies and Procedures. I have represented that township in providing social media and communications presentations at local, regional and national levels.

I have hosted several HOMTV programs focusing on the local community in Haslett, Okemos and Meridian Township; where I've spent a majority of my time.

5. Contact Information:

Name: Deborah Guthrie **Occupation:** Communications Director/PIO

Place of Employment: Meridian Township **Home Address:** 2575 Dustin Rd.

Phone (days): 5172141530 **Phone (evenings):** Not answered

Date: 11.14.19

**Deborah Guthrie
Communications Consultant
Guthrie Communications, LLC
2575 Dustin Rd., Okemos, MI. 48864
517.214.1530**

**Communications Director/PIO, Meridian Township
June 2011 – December 2019**

Communications Director/Public Information Officer, Brand Manager, Content Specialist/Manager, Media and Public Relations Manager and Social Media Manager for Meridian Township. Specialized in video franchising and compliance, METRO permitting and small cell applications and rights of way permitting. Staff Liaison to the Communications Commission. Content Producer, Writer and HOMTV Program host.

**Chapter President (Elected), Michigan NATOA
2010 – Present**

Work with local member government agencies to provide up-to-date information about local, state and national legislation to help maximize the effective use of cable and telecommunication systems. Requires extensive knowledge on franchise regulation, administration and public rights of way at the state and national level.

**Board Member (Elected), Michigan Alliance for Community Media
December 2014 – December 2017**

Drive legislative initiatives to preserve public, educational and government programming and channels. Provide legislative updates.

**National Board Member (Elected), NATOA
September 2012 – December 2014**

Provide support to members on many local, state, and federal communications laws, administrative rulings, judicial decisions and technology issues impacting the interests of local governments. Actively analyze and address emerging telecommunication issues.

**Producer/Station Manager/Intern Coordinator, HOMTV 21
April 1998 – June 2011**

Executive Producer of Programming and Stories. Oversee the multimedia student training HOMTV Internship Program including the creation and implementation of policies and procedures. Franchise Compliance Specialist overseeing cable complaints, METRO permits and staff liaison to the Meridian Township Cable Communications Commission.

Michigan State University – 1997
BA, Communications Arts and Sciences
Field Of Study, Telecommunications

EMPLOYMENT AGREEMENT

This Employment Agreement ("Agreement") is made between the Charter Township of Meridian ("the Township") and Deborah Guthrie ("Ms. Guthrie").

WHEREAS, the Township desires that Ms. Guthrie serve as the Communications Director of the Township and Ms. Guthrie desires to hold such position under the terms and conditions of this Agreement;

WHEREAS, the Township Board of the Township (the "Board") has approved and authorized the Township to enter into this Agreement with Ms. Guthrie;

THEREFORE, the parties agree as follows:

1. **Employment.** The Township employs Ms. Guthrie, and Ms. Guthrie accepts continued employment with the Township, upon the terms and conditions set forth in this Agreement.
2. **Term.** The term of the employment of Ms. Guthrie by the Township (the "Term") is for an initial period commencing on or about January 1, 2012, and terminating as set forth in paragraph 11 below.
3. **Position.** Ms. Guthrie shall serve at the pleasure of the Township Manager as Communications Director of the Township, which shall be a position reporting to the Township Manager. In such capacity, Ms. Guthrie's authority, duties and responsibilities shall be to perform such services as described in the Job Description included as Exhibit A, and to provide such other services that may periodically be assigned by the Township Manager. In consideration for such employment, Ms. Guthrie agrees to devote her full employment activities and best personal abilities exclusively to the service of the Township and shall not be engaged in any other employment or business activity, whether or not it is pursued for gain or profit, without the consent of the Township Manager. Ms. Guthrie shall not engage in any activity that conflicts or interferes with the performance of her duties as assigned in this Agreement or as directed by the Township Manager.
4. **Salary.** In consideration of services to be rendered by Ms. Guthrie, the Township shall pay to Ms. Guthrie an initial gross annual salary ("Annual Salary") of sixty-nine thousand three hundred and twenty-six dollars (\$69,326), prorated for 2012. The Annual Salary will be less applicable withholdings and deductions and subject to annual step increases where applicable.

The salary specified above is for the responsibilities performed for the position of Communications Director, as detailed in the attached job description.

Commencing January 1, 2012 the Board may review the Annual Salary Schedule

and may approve in its sole discretion such adjustments in the Annual Salary Schedule from time to time as it may deem advisable effective January 1 of each year. Except as set forth above, the Annual Salary shall be payable to Ms. Guthrie in substantially equal installments in accordance with the Township's normal payroll practices.

5. **Membership and Dues.** The Township agrees to pay the membership dues and fees associated with professional registrations in the communications and cable television field and organizations as deemed appropriate by the Township Manager.
6. **Professional Associations and Conferences.** Upon the approval of the Township Manager, Ms. Guthrie may attend one out-of-state professional conference or seminar annually at the cost of the Township. Attendance at in-state conferences and seminars may be approved by the Township Manager, as finances and work schedules allow.
7. **Vacation and Holidays.** Ms. Guthrie shall be entitled to paid vacation and paid holidays in accordance with the policies in the Township's Personnel Policy as of the date of this Agreement, or as such benefits may be changed from time to time.
8. **Insurance and Other Benefits.** During her employment, Ms. Guthrie shall be eligible to participate fully in such insurance and other benefits that the Township may make available to employees generally and as are described generally in Section 12 of the Township's Personnel Policies.
9. **Reimbursement.** The Township will reimburse Ms. Guthrie at the IRS allowable rate for miles driven for Township business. Mileage reimbursement must be documented and approved by the Township Manager.
10. **General Expenses.** The Township recognizes that certain reasonable expenses of a non-personal, community or job affiliated nature may be incurred by Ms. Guthrie and hereby agrees to reimburse or to pay said reasonable expenses, upon the approval of the Township Manager and upon receipt of duly executed expense or petty cash vouchers, with the appropriate receipts, statements or personal affidavits attached.
11. **Termination of Agreement.** Upon termination of this Agreement, Ms. Guthrie shall be entitled to receive all Annual Salary and benefits to be paid or provided to Ms. Guthrie under this Agreement through the Date of Termination, as defined in subsection (a) of this Section 11.
 - (a) **Date of Termination.** Ms. Guthrie's Date of Termination shall be: (i) the date upon which the parties mutually agree, (ii) the date of Ms. Guthrie's death, (iii) the effective date of the Notice of Termination if Ms. Guthrie's employment by the Township is terminated pursuant to subsection 11(b), (iv) the date of notice to Ms. Guthrie in the event of her disability as set forth in subsection (c), or the date of notice to Ms. Guthrie as set forth in subsection (d).

- (b) **By the Township for Cause.** For purposes only of determining whether severance pay is due, this Agreement may be terminated by the Township through written notice to Ms. Guthrie ("Notice of Termination") upon the occurrence of any of the following events (each of which shall constitute "Cause" for termination) under this subsection:
- (i) Ms. Guthrie commits any act of gross negligence, fraud, theft, or dishonesty causing harm to the Township;
 - (ii) Ms. Guthrie is convicted of any felony;
 - (iii) Ms. Guthrie intentionally obtains significant personal gain, profit or enrichment at the expense of the Township or from any transaction in which Ms. Guthrie has an interest that is adverse to the interest of the Township unless Ms. Guthrie shall have obtained the prior written consent of the Township Board;
 - (iv) Ms. Guthrie acts in a manner that is materially detrimental or damaging to the Township's reputation, business operations or relations with its employees, citizens, suppliers or customers; or
 - (v) Ms. Guthrie's performance is grossly deficient or she otherwise breaches this Agreement.

In the event that the Township terminates Ms. Guthrie's employment pursuant to this subsection (b), Ms. Guthrie shall be eligible to receive only the Annual Salary and benefits to be paid or provided to her under this Agreement through the Date of Termination, shall not be entitled to any severance as provided in subsection (d) or otherwise.

Ms. Guthrie may appeal termination of the Agreement under this sub-section 11(b) pursuant to the provisions of Section 8 of the Township's Personnel Policy, which are expressly incorporated herein by reference and which shall be Ms. Guthrie's sole and exclusive remedy.

- (c) **Disability.** Ms. Guthrie's employment pursuant to this Agreement may be terminated by written notice to Ms. Guthrie at the option of the Township in the event that: (i) Ms. Guthrie becomes unable to perform the essential functions of her job, with or without accommodation, by reason of physical or mental illness or accident for more than one hundred eighty (180) days in the aggregate during any twelve month period, or (ii) the Township receives written opinions from both a physician for the Township and a physician for Ms. Guthrie that Ms. Guthrie will be so disabled.

In the event that this Agreement is terminated by the Township pursuant to this subsection, Ms. Guthrie shall be eligible for the following:

- (i) All Annual Salary to be paid or provided to Ms. Guthrie under this Agreement until the Date of Termination; and
 - (ii) "Severance Pay" equal to one hundred eight (180) days of Ms. Guthrie's Annual Salary at the time of disability, less applicable withholdings and deductions. In addition, the Township shall reimburse Ms. Guthrie for those insurance premiums associated with benefits continued under COBRA for the same time period.
 - (d) **By the Township for Any or No Reason.** The Township may terminate this Agreement for any or no reason and Ms. Guthrie recognizes that she serves at-will and at the pleasure of the Township Manager. In the event that the Township exercises its right to terminate Ms. Guthrie under this subsection, she will be eligible to receive all Annual Salary and benefits to be paid or provided to her under this Agreement through the Date of Termination and severance pay in an amount equal to one hundred eighty (180) days of Ms. Guthrie's Annual Salary at the time of termination less applicable withholdings and deductions. In addition, the Township shall reimburse Ms. Guthrie for those insurance premiums associated with benefits continued under COBRA for the same time period.
12. **Mitigation.** Ms. Guthrie shall not be required to mitigate the amount of any payment provided for by this Agreement by seeking other employment.
13. **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of Ms. Guthrie and Ms. Guthrie's personal or legal representatives, executors, administrators and heirs, and shall be binding upon and inure to the benefit of the successors, assigns and representatives of the Township. Without the written consent of the Township, neither this Agreement nor any of its benefits may be assigned by Ms. Guthrie other than such rights or benefits as are transferred by will or by operation of law upon Ms. Guthrie's death.
14. **Representations.**
- (a) The Township represents and warrants that this Agreement has been authorized by all necessary Board action and is a valid and binding agreement of the Township enforceable against it in accordance with its terms.
 - (b) Ms. Guthrie represents and warrants that she is not a party to any agreement or instrument that would prevent her from entering into or performing her duties in any way under this Agreement.
15. **Cooperation Covenant.** During the Term of this Agreement, and after the Date of Termination explained in Section 11(a), Ms. Guthrie agrees to fully and voluntarily cooperate and assist in defending any actions against the Township in which Ms. Guthrie is named as a defendant or witness or about which she has knowledge. The

Township agrees to compensate Ms. Guthrie for her expenses for any time that she spends after the Date of Termination in assisting the Township at its request to defend against actions against the Township. The provisions of this Section shall survive the expiration or termination of this Agreement.

16. **Confidentiality Covenant.** Ms. Guthrie agrees that she will not at any time during the Term or at any time thereafter, directly or indirectly, use for her own account, or disclose to any person, firm or corporation, other than authorized officers, directors and employees of the Township, Confidential Information (as hereinafter defined) of the Township. As used in this Agreement, "Confidential Information" of the Township means information of any kind, nature or description that is disclosed to or otherwise known to Ms. Guthrie as a direct or indirect consequence of her association with the Township, which information is not generally known to the public and not otherwise subject to disclosure under the laws of the State of Michigan.
17. **Return of Materials.** Ms. Guthrie acknowledges that all equipment, files, records, lists, books, documents, and other materials, whether owned by the Township at the time of employment or developed or obtained during the course of employment, used in connection with the conduct of its operation, shall at all times remain the property of the Township. Upon the termination of the employment relationship with the Township, Ms. Guthrie shall return all such items and all records, documents, software, and other written, printed, photographic or physical materials of any type that belong to or pertain to the Township then in Ms. Guthrie's possession or control, and Ms. Guthrie shall not make or retain any copies or extracts, including handwritten summations, of any such documents.
18. **Notices.** Any notice permitted or deemed to be required under this Agreement will be in writing and will be delivered by hand, facsimile transmission with subsequent written confirmation, overnight delivery service or U.S. registered or certified mail, postage prepaid with return receipt requested, to the other party's last known address until notice of a change in address is delivered as provided in this Section. Notices will be deemed to be given, in the case of (i) hand delivery or facsimile transmission, upon receipt; (ii) overnight delivery service, on the business day after timely delivery of a properly addressed notice, with appropriate fees paid, to a recognized overnight delivery service that guarantees overnight delivery; and (iii) U.S. mail, upon the third business day after proper deposit with the U.S. mail of a properly addressed notice with appropriate postage paid.
19. **Defense and Indemnification.** The Township will provide Ms. Guthrie with such insurance coverage and such defense or indemnification as may be available to employees of the Township generally under applicable law for acts or omissions occurring during the course of her employment and within the scope of her responsibilities.
20. **Section Headings.** Section, subsection and other headings contained in this Agreement are for reference purposes only and will not affect in any way the meaning or interpretation of this Agreement.

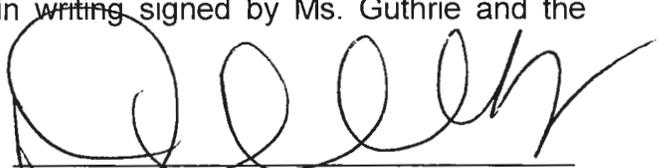
21. **Severability of Provisions.** Each provision in this Agreement is separate. If any provisions of this Agreement are ever held by a court to be unreasonable, the parties agree that this Agreement shall be enforced to the extent it is deemed to be reasonable and in such a manner as to afford the Township the fullest protection commensurate with making this Agreement, as modified, legal and enforceable under applicable laws, and the balance of this Agreement shall not be affected, the balance being construed as severable and independent.

22. **No Waiver.** The Township's failure to exercise, or delay in exercising, any power or right under this Agreement shall not operate as a waiver, nor shall any single or partial exercise of any such right or power preclude any other or further exercise thereof or the exercise of remedies otherwise available in equity or at law.

23. **Law of Michigan.** This Employment Agreement shall be governed by the laws of the State of Michigan. Any action brought to enforce the terms of this Employment Agreement or to remedy violations of this Agreement shall be brought in Ingham County, Michigan, and each party submits itself to that jurisdiction.

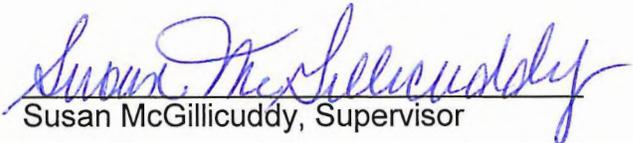
24. **Entire Agreement.** This Agreement contains all the understandings between the parties pertaining to the matters referred to in this Agreement, and supersedes any other undertakings and agreements, whether oral or in writing, previously entered into by them with respect to Ms. Guthrie's employment. Ms. Guthrie represents that, in executing this Agreement, she does not rely on and has not relied upon any representation or statement not set forth in this Agreement made by the Township with regard to the subject matter or effect of this Agreement or otherwise. The terms of this Agreement may be altered only in writing signed by Ms. Guthrie and the Township Board.

Dated: 11/8/12

By: 
 Deborah K. Guthrie

CHARTER TOWNSHIP OF MERIDIAN

Dated: 11/8/12

By: 
 Susan McGillicuddy, Supervisor

Dated: 11/8/2012

By: 
 Mary M.G. Helmbrecht, Clerk

Submitter DB ID 9100
IP Address 2601:405:4a80:7b70:8cd:cdd2:d7ca:8958
Submission Recorded On 11/07/2019 3:17 PM
Time to Take the Survey 55 minutes, 15 secs.

Page 1

Public Service Application Form

I am interested in service on one or more of the following public bodies as checked below:

***Special conditions restrict eligibility for appointment**

1.

Environmental Commission

2. Occupation:

Realtor, architectural designer

3. Indicate areas not included above which may warrant special attention or study that are of interest to you:

Not answered

4. Describe education, experience or training which will assist you if appointed:

My background is in art and architecture with a strong emphasis on green practices. I am formerly LEED accredited and have participated on many small office wide sustainability committees in the past. My specific interests lie in sustainable design, adaptive reuse and preservation. I served briefly on the Urban Form Committee for the 5 year Comprehensive Plan for the city of East Lansing and am a former member of both the East Lansing Commission the Environment and East Lansing Art Festival boards. I also spent two years as a volunteer docent at the Broad Museum at MSU. I have worked part-time for the past three years at Montessori Radmoor as the manager of their greenhouse program.

Projects I was directly involved in with the EL Commission on the Environment included the pollinator initiative, municipal foam recycling, green building initiative, green school committee, downtown recycling receptacle campaign and annual East Lansing recycling events. I also participated minimally in the resilience dialogues last year.

I currently work as a realtor for Coldwell Banker in East Lansing and Okemos and occasionally will do some architectural work on the side.

5. Contact Information:

Name: Rose Vadnais

Occupation: Realtor

Place of Employment: Coldwell Banker Hubbell Briarwood **Home Address:** 2426 Maumee Okemos MI 46664

Phone (days): 541-515-5150

Phone (evenings): Not answered

ROSE VADNAIS / 541-515-5150 / RVADNAIS77@GMAIL.COM
2426 MAUMEE OKEMOS, MI 48864

EDUCATION

2005 MASTERS of ARCHITECTURE / University of Oregon

su 04 Danish International School of Design, Copenhagen DK
sp 03 City Planning Investigation and Studio, Martha's Vineyard, MA
su 02 Historic Preservation Field School, Whidby Island, WA

2000 BACHELOR of FINE ARTS in FIBERS / Arizona State University

fa 99 Studio and Art History: SACI, Florence IT
sp 99 Intern: Auxier Textiles, Phoenix, AZ
su 97 Spanish Studies: Centro Bilingue, Cuernavaca MX

EXPERIENCE

2017-present Coldwell Banker Hubbell Briarwood /LICENSED REALTOR

2013-2016 Eli and Edythe Broad Art Museum at MSU / EDUCATION STAFF

Managed docent, touring, family and special programs including Gesso, ElderheArt and summer camp. Provided administrative support for education department, developed and implemented curriculum and interpretation for museum staff and visitors alike.

2009-2011 Works Partnership Architecture / OFFICE MANAGER / ARCH STAFF

Managed daily operations of a small, concept-driven firm. Was responsible for bookkeeping, HR, reception, event planning and general office management tasks. Assisted with design projects, drafting and presentation preparation. Helped launch a related art-based non-profit, Project Cityscope which organized and hosted Pecha Kucha and other design-related events in Portland, OR. www.worksarchitecture.net

2007-2008 Thomas Hacker Architects / ARCHITECTURAL STAFF

Worked on various teams taking projects from pre-design through construction documents. Generated graphics and 3D media for presentations and design reviews. Projects included the Mercy Corps headquarters in Portland, OR. Started an office-wide composting program and was a member of the Sustainability Committee. www.thaarchitecture.com

2006-2007 Yost Grube Hall Architecture / ARCHITECTURAL STAFF

Worked directly with a principal on master planning and generating design guidelines for a community for Chevron Oil in Nigeria. www.ygh.com

2001-2002 Eugene Glass School / ADMINISTRATOR & TEACHING ASSISTANT

Managed database and accounts, gallery transactions, mailings, class coordination and PR. Developed instruction and safety manuals for studios. Launched membership and rental program. Assisted visiting artists, managed/maintained studio equipment and co-taught fusing workshops. www.eugeneglassschool.org

November 7, 2019

To Whom it May Concern:

I would like to formally apply for a seat on the Meridian Township Environmental Commission. I grew up in the area but left when I was eighteen for college. I lived on the west coast for sixteen years where eco-friendly practices were (and sadly still are) much more common and accessible; while there I decided to pursue a master's degree in sustainable architecture. I returned several years ago (abandoning my rain barrels and edible lawn and daily bike commuting habits) to raise my young children here closer to family. After being here for a bit I am surprised by the amount of resistance I hear when concepts of environmental practices are brought up. I think the key is community education and helping community members understand that sustainability doesn't have to mean a big upheaval or threat to their daily routine or way of life; a few thoughtful choices and changes here and there go a long way.

If nothing else, I am passionate about these concepts in relation to design especially. After living and working in several progressive cities and firms in the area of sustainability I would like to bring some of the energy and ideas I picked up on back here. I enjoyed my time on East Lansing's Commission on the Environment and would love the opportunity to continue some similar work with Meridian Township.

Thank you,

Rose Vadnais

Submitter DB ID 9082
IP Address 2602:306:ce03:4aa0:ac09:332f:22cb:aad9
Submission Recorded On 10/27/2019 8:49 PM
Time to Take the Survey 12 minutes, 50 secs.

Page 1

Public Service Application Form

I am interested in service on one or more of the following public bodies as checked below:

***Special conditions restrict eligibility for appointment**

1.

Land Preservation Advisory Board

2. Occupation:

Ecologist

3. Indicate areas not included above which may warrant special attention or study that are of interest to you:

Not answered

4. Describe education, experience or training which will assist you if appointed:

I am a professional ecologist and a fifteen year resident of Meridian Township. Please refer to the attached letter and resume. Thank you.

5. Contact Information:

Name: Steve Thomas

Occupation: Ecologist

Place of Employment:

Home Address: 2372 Sower Blvd., Okemos, MI 48864

Environmental Consulting & Technology, Inc. (ECT Inc.)

Phone (days): (517) 755-0851

Phone (evenings): (517) 755-0851

Date: 10/27/2019

6. Attach Resume

Resume is attached [S.Thomas.resume.2019.pdf](#)

7. Attach Cover Letter

Cover Letter is attached [S.Thomas.letter.2019.pdf](#)

Steve A. Thomas

Ecological Assessment and Planning Soil, Water, Vegetation, and Natural Communities

Skills and Experience

- *Wetlands and Hydrology* – wetland delineations, integrity assessments, functional assessments, mapping, mitigation design and monitoring, wetland use permits and review, hydrological measurement and analysis, streambank stability assessments, erosion control.
- *Natural Communities* – natural community classification and mapping, ecological restoration planning and implementation, fire ecology, prairie and forest development and succession, threatened and endangered species habitat assessments, wildlife impact assessments.
- *Vegetation* – plant identification, threatened and endangered species surveys, vegetation surveys, tree surveys, invasive plant surveys and control, planting plans.
- *Landuse* – environmental impact assessment, rare species protection, relations between land cover, vegetation, and water.
- *Technical Writing* – prepare and edit technical reports, EIS documents, permit applications, plans, proposals, and correspondence.
- *Additional* – teaching, Chicago Wilderness collaboration, incorporating community values, LEED Neighborhood Design, complex system sustainability, Native American tribal liaison, working with volunteers, working with youths, ArcGIS, Microsoft Word and Excel, helicopter flight.

Education

MS in Watershed Science, 2003, Colorado State University, Fort Collins.

BS in Botany and in Mechanical Engineering, 1991, University of Wisconsin, Madison.

Employment History

Senior Ecologist – 2018 to present, Environmental Consulting and Technology, Lansing, Michigan.

Ecologist III – 2012 to 2018, Atwell LLC, Southfield, Michigan.

Associate Ecologist – 2009 to 2011, with Michigan Natural Features Inventory, Lansing, Michigan.

Wetland Ecologist – 2005 to 2008, with Wetland & Coastal Resources, Inc., Lansing, Michigan.

Restoration Ecologist – 1995 to 1999, with the Forest Preserve District of Cook County, Illinois.

Additional Positions from 1988 – 2004: *Environmental Specialist* - Coeur d'Alene Tribe, Idaho. *Teaching Assistant for Land Use Hydrology* - Colorado State University. *Range Vegetation Surveyor* - Colorado State University. *Wetland/Riparian Technician* - City of Boulder Open Space, Colorado. *Tree Inventory Surveyor* - Natural Path Forestry Consultants, suburban Chicago, Illinois. *Restoration Technician* - Forest Preserve District of Cook County, Illinois. *Restoration Project Leader* - Forest Preserve District of Cook County, Illinois. *Exotic Plant Control Crew Member* - Student Conservation Association (SCA), Everglades National Park, Florida. *Biological Inventory Technician* - Forest Preserve District of Cook County and The Nature Conservancy, Illinois. *Assistant to Resource Manager* - SCA, North Cascades National Park, Washington. *Prairie Creation Internship* - Chicago Botanic Garden, Illinois.

Contact

2372 Sower Blvd., Okemos, MI 48864 • (517) 349-1274 *home* • (517) 755-0851 *cell* • stevet16@att.net

Steve A. Thomas
2372 Sower Boulevard
Okemos, Michigan 48864
October 27, 2019

Meridian Township
5151 Marsh Road
Okemos Michigan, 48864

Dear Meridian Township Staff:

I would like to offer to volunteer for the Land Preservation Advisory Board. In the fifteen years that I have resided in Meridian Township, I have visited and revisited many of the Township Land Preserves. In doing so, and in befriending other Township residents, I have learned how important these public lands are for the community. Among other things they provide homes for so many types of plants and animals, a place to learn about nature, a place for family recreation and outings, great scenery, and a sense of neighborhood identity, all practically right around the corner from where people live. Because I believe strongly in the value of these lands for our community, it would be a privilege to serve on their behalf.

If selected to serve on the Land Preservation Advisory Board, I would attempt to utilize my experience and professional background to the benefit of the preserve system. I am a trained ecologist with over 20 years of professional experience. My higher education includes botany, plant ecology, hydrology, and environmental conservation. I have field and planning experience with issues such as invasive species control, forestry, ecological restoration, habitat fragmentation, threatened and endangered species regulations, wetland regulations, wildlife issues, soil health, runoff and water quality, and many other conservation issues. In addition, I have been involved in stewardship within the Township since about 2009, and I have been actively conducting and leading ecological stewardship at Sower Woods for the last six years.

Please refer to the attached resume and do not hesitate to contact me if you have any questions or would like more information. I appreciate your consideration. Thank you.

Sincerely,

Steve A. Thomas



13.A

To: Township Board

From: Mark Kieselbach, Director of Community Planning & Development
Peter Menser, Director of Community Planning & Development

Date: January 2, 2020

Re: Trash Receptacle Ordinance

The Township Board last discussed the proposed ordinance amendment regarding the placement and storage of trash and recycling receptacles at its meeting on December 10, 2019. At the meeting the Board voted to table the proposed ordinance amendment. Based on Board discussion staff has removed the language requiring receptacles to be stored in a side yard and substituted language requiring receptacles be stored either in an enclosed building or adjacent to a building.

Attachment

1. Draft ordinance language dated December 18, 2019.

G:\Community Planning & Development\Planning\ORDINANCES\Trash Receptacles\Trash Receptacle Ordinance.tb7.docx

Chapter 46 Nuisances

Section 46-2 Nuisances per se.

The following acts, apparatus, accumulations, violations, and activities are hereby declared to be public nuisances:

(1) – (9) Remain as written.

(10) Trash and recycling receptacles shall not be placed at the street or curbside for collection purposes earlier than 12:00 p.m. the day preceding the scheduled collection day and shall be returned to a storage place located either in an enclosed building or adjacent to a building no later than 1:00 p.m. on the day following the scheduled collection day.

a. A person who violates any provision of this subsection is responsible for a municipal civil infraction, subject to payment of a civil fine of \$25, plus costs, including all direct and indirect expenses incurred by the Township in connection with the municipal civil infraction as provided in Section 1-8 of the Township Code of Ordinances. As to violations of this article that are continuous with respect to time, each day that the violation continues is a separate offense. Abatements shall not be considered as payment or part of a violation's penalty. In addition to all other remedies, including the penalties provided in this article, the Township may commence and prosecute appropriate actions in the county circuit court or any other court having jurisdiction to restrain or prevent any noncompliance with or violation of any of the provisions of this subsection or to correct, remedy, or abate such noncompliance or violation.



To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development
Mackenzie Dean, Assistant Planner

Date: January 2, 2020

Re: Rezoning #19090 (Planning Commission) Hagadorn Road

At its meeting on October 28, 2019, the Planning Commission initiated the rezoning of five parcels totaling approximately 2.2 acres addressed as 4036, 4038, 4046, 4108, and 4118 Hagadorn Road from RP (Research Park) to RAA (Single Family-Low Density). The properties are located on the east side of Hagadorn Road, north of Bennet Road, and south of Mount Hope Road.

The Planning Commission held the public hearing on the rezoning request at its November 25, 2019 meeting and voted to recommend approval at the December 9, 2019 meeting, citing the following reasons for its decision:

- The proposed rezoning to RAA (Single Family-Low Density) is consistent with the 2017 Future Land Use Map designation of R2 Residential 0.5 – 3.5 dwelling units per acre.
- The properties proposed for rezoning meet or exceed the minimum standards for lot area and lot width of the proposed RAA (Single Family-Low Density) zoning district.
- The properties included in the rezoning are developed with single family residences, which are uses allowed by right in the proposed RAA (Single Family-Low Density) zoning district.
- The area proposed for rezoning is located adjacent to properties used for single family purposes to the east and south.
- The current zoning of RP (Research Park) imposes nonconforming status on the existing single family houses, requiring variances from the Zoning Board of Appeals to make improvements to the properties beyond general upkeep and limits property owners from rebuilding if the structures are removed or destroyed.
- The proposed rezoning to RAA (Single Family-Low Density) will allow homeowners to maintain the existing use of the properties in conformance with the ordinance.

Staff memorandums outlining the rezoning and minutes from the Planning Commission meetings at which the rezoning was discussed are attached for the Board’s review.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RP (Research Park) to RAA (Single Family-Low Density). If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution will be provided at a future meeting.

Attachments

1. Staff memorandums dated October 11, 2019, October 24, 2019, November 21, 2019, and December 5, 2019 with attachments.
2. Resolution recommending approval dated December 9, 2019.
3. Planning Commission minutes dated October 14, 2019 (discussion), October 28, 2019 (discussion), November 25, 2019 (public hearing) and December 9, 2019 (decision).

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2019\REZ 19090 (Planning Commission)\REZ 19090.tb1.docx



To: Planning Commission

From: Peter Menser, Principal Planner
Mackenzie Dean, Assistant Planner

Date: October 11, 2019

Re: Research Park to Residential Rezoning Request—4038, 4046, & 4108 Hagadorn Road

Darren and Kristina Bolinger, along with two of their neighbors, have requested the Planning Commission to consider initiating the rezoning of three parcels totaling approximately 1.62 acres addressed as 4038, 4046, and 4108 Hagadorn Road from RP (Research Park) to a residential zoning classification that is more appropriate for the current use of land. The properties are located on the east side of Hagadorn Road, north of Bennett Road and south of Mount Hope Road.

The properties are currently zoned RP (Research Park), which requires a minimum of 200 feet of lot width and a minimum of two acres of lot area. The RP zoning district was established for the purpose of encouraging the development of park-like office centers, laboratories or pilot production research facilities, and similar activities compatible with adjacent residential or educational areas. The area was rezoned from RR (Rural Residential) to RP (Research Park) sometime between 1960 and 1963. Residential structures are not a permitted use under the RP zoning district.

The RP zoning makes the single family homes nonconforming uses, which may not be increased, expanded, enlarged, or structurally altered unless the use of the structure is changed to a use permitted in the district. Each property proposed to be rezoned is under the two acre lot requirement of the RP district. The applicant is requesting the rezoning of the three parcels to be more consistent with the size, width, and use of the single family homes.

Attachment

1. Letter from Darren and Kristina Bolinger dated September 28, 2019, and received by the Township on October 2, 2019.
2. Zoning map of the property and surrounding area.

Darren and Kristina Bolinger
4038 Hagadorn Rd
Okemos, MI 48864
September 28, 2019

Peter Menser
Principal Planner
Meridian Township Community Planning & Development
5151 Marsh Rd
Okemos, MI 48864

Dear Mr. Menser:

We are requesting to have the following properties rezoned:

- 4038 Hagadorn Rd
- 4046 Hagadorn Rd
- 4108 Hagadorn Rd

The current zoning, RP-Research Park, is not appropriate for the following reasons:

- The existing houses are non-conforming with the current zoning, since they are single family homes and each parcel is less than 2 acres.
- These properties are being used as residential and will continue to be used in that manner for the foreseeable future.
- If our homes were destroyed by more than 50%, then we would not be allowed to rebuild.

We are requesting to be rezoned to a district that is appropriate for the size and width of our parcels.

Sincerely,

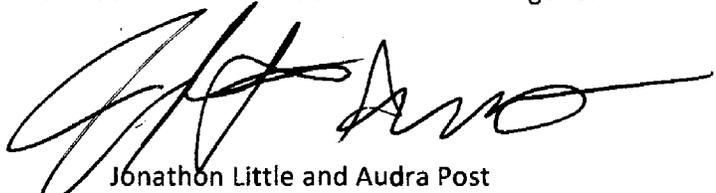


Darren and Kristina Bolinger

I agree to participate in this rezoning procedure and authorize Darren and Kristina Bolinger to represent me in this process.



Mary Denise Johnson
4108 Hagadorn Rd



Jonathon Little and Audra Post
4046 Hagadorn Rd

RAAA

Hagadorn Rd

Hinterman
Dental

RP

RR

Bennett Rd

Medinah Dr



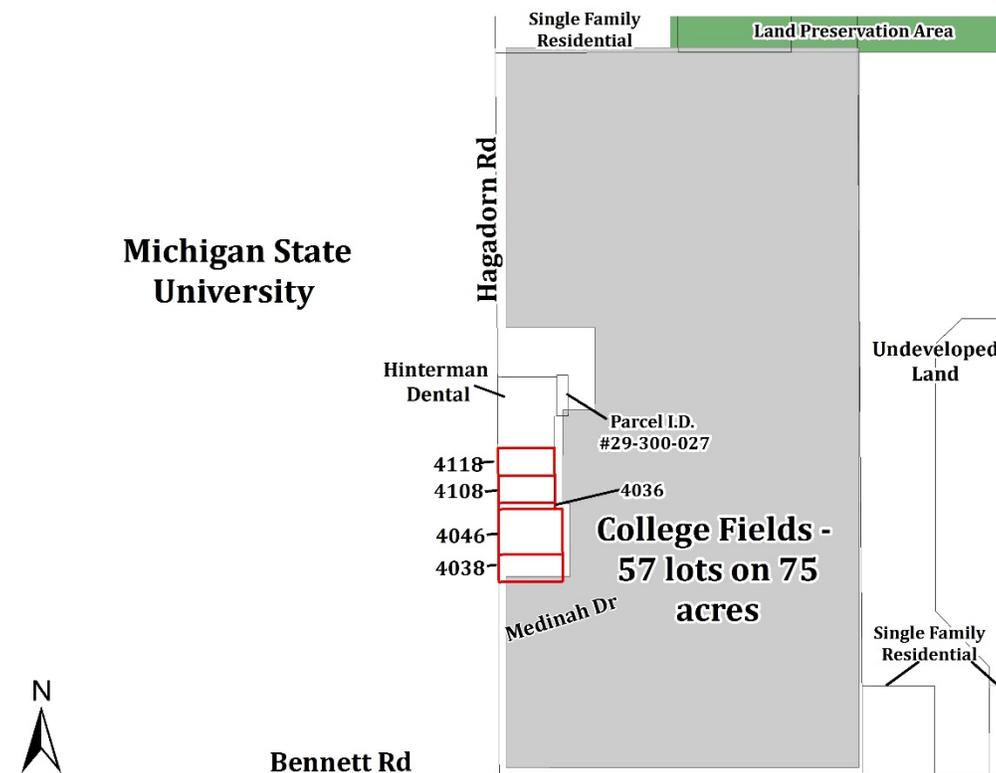


To: Planning Commission
From: Peter Menser, Principal Planner
Mackenzie Dean, Assistant Planner
Date: October 24, 2019
Re: Research Park to Residential Rezoning

Darren and Kristina Bolinger, along with two of their neighbors, have requested the Planning Commission to consider initiating the rezoning of three parcels totaling approximately 1.62 acres addressed as 4038, 4046, and 4108 Hagadorn Road from RP (Research Park) to a residential zoning classification that is more appropriate for the current use of land.

At its meeting on October 14, 2019 the Planning Commission discussed the rezoning of the three parcels and shared general support for the proposition. Since the last meeting, staff has identified two additional parcels identified as 4036 Hagadorn Road, and 4118 Hagadorn Road that may also benefit from the proposed rezoning.

EXISTING LAND USE MAP



**Hagadorn Road/Research Park rezoning
 Planning Commission (October 28, 2019)
 Page 2**

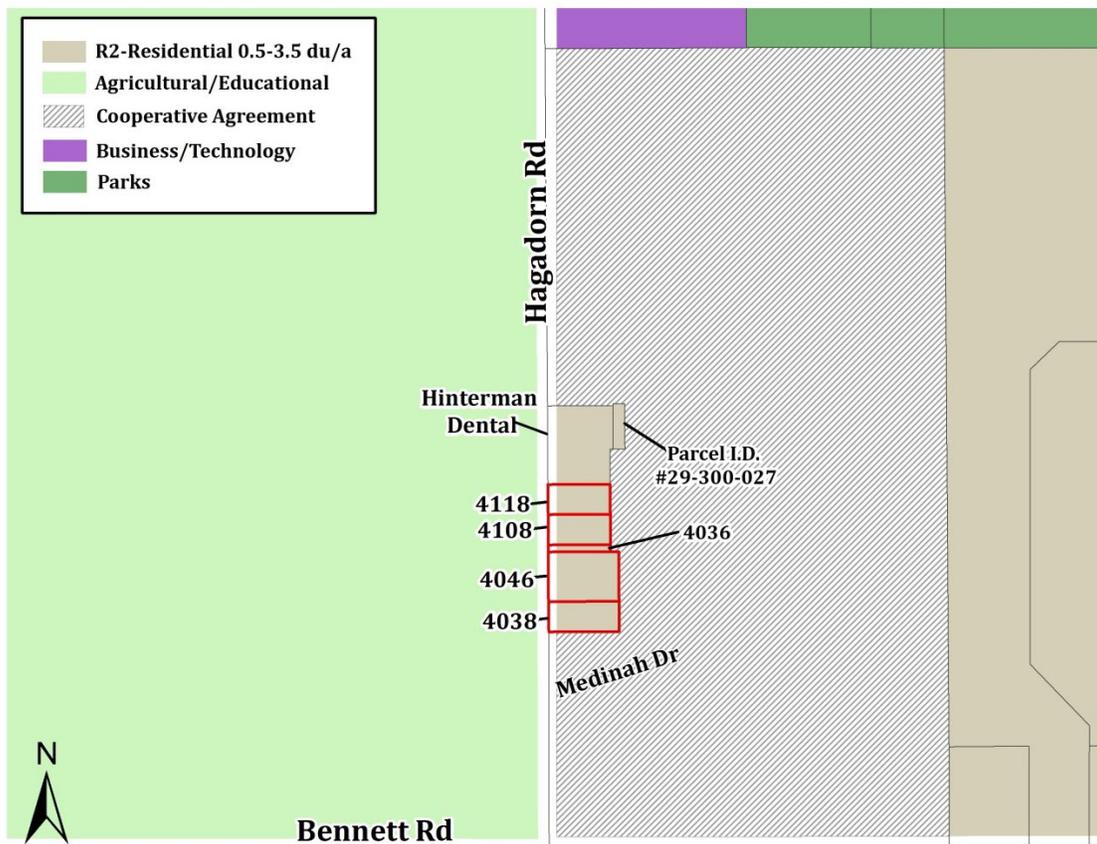
The following chart provides information on each parcel located in the RP zoning district along Hagadorn Road:

Address	Year Built	Lot Area (sq. ft.)	Lot Frontage (feet)	Building Size (sq. ft.)
4036 Hagadorn Road* (undeveloped)	N/A	4,826	23.40	N/A
4038 Hagadorn Road*	1925	20,037	100	946
4046 Hagadorn Road*	1946	33,105	165	1,246
4108 Hagadorn Road*	1955	17,424	100	1,306
4118 Hagadorn Road*	1926	20,603	100	2,052
4132 Hagadorn Road (Hinterman Dental)	2014	56,192	206.25	4,476
Parcel I.D. 29-300-027	N/A	6,011	0	N/A

Note: Asterisks signify the parcels that could be included in the rezoning proposal.

2017 FUTURE LAND USE MAP

The Future Land Use Map from the 2017 Master Plan designates the properties in the R2 Residential 0.5 – 3.5 dwelling units per acre (du/a) category.

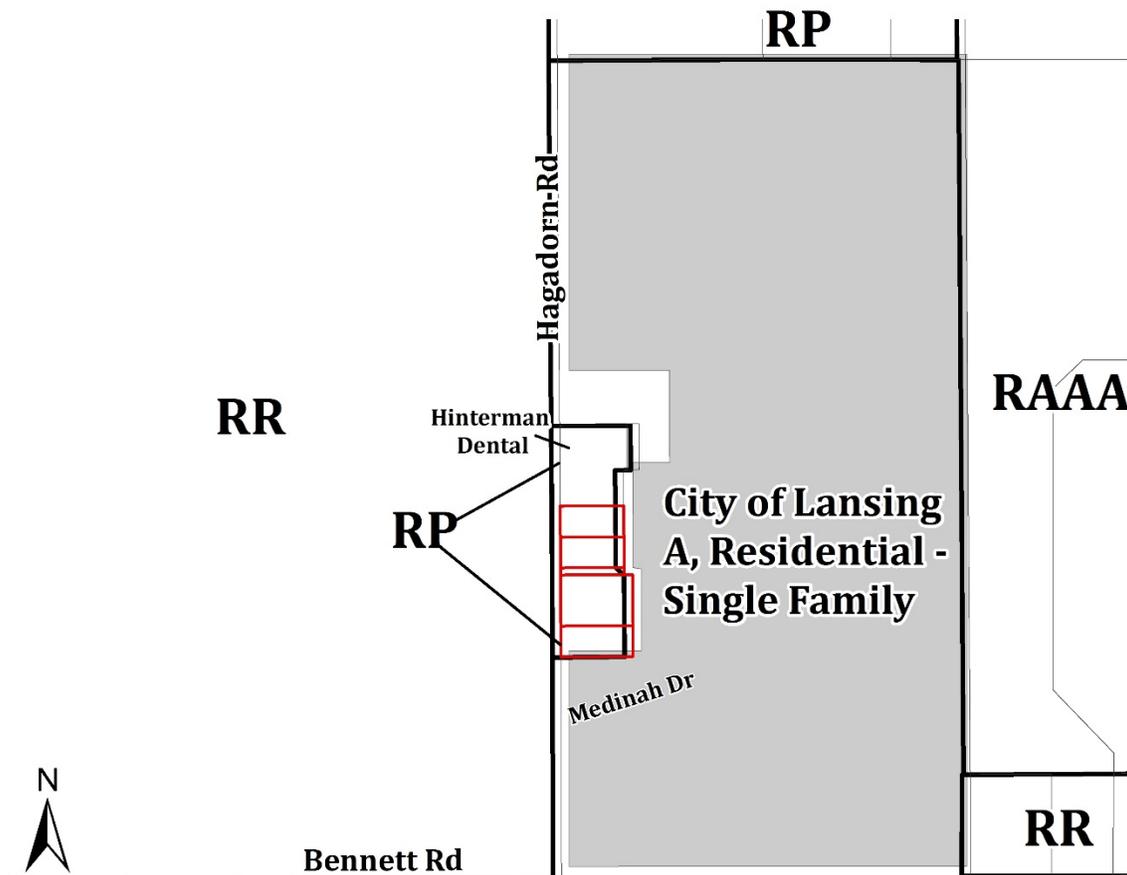


Zoning

The lots are located in the RP (Research Park) zoning district, which requires a minimum of 200 feet of lot width and two acres of lot area. The following table illustrates the lot width and lot area standards for the existing RP and potential residential zoning districts that are more consistent with the current use of the properties:

ZONING DISTRICT	MINIMUM LOT AREA	MINIMUM LOT WIDTH
RP(current zoning)	87,120 sq. ft. (2 acres)	200 ft.
RR	40,000 sq. ft.	200 ft.
RAAA	20,000 sq. ft.	100 ft.
RAA	13,500 sq. ft.	90 ft.

ZONING MAP



Physical Features

With the exception of the undeveloped lot, all of the properties proposed for rezoning are developed with single family residences. The Township Wetland Map and the Flood Insurance Rate Map (FIRM) for Meridian Township indicate neither wetlands nor floodplain are present on or near the properties.

Staff Analysis

The subject parcels were rezoned from RR (Rural Residential) to RP sometime between 1960 and 1963. The RP zoning district was established for the purpose of encouraging the development of park-like office centers, laboratories or pilot production research facilities, and similar activities compatible with adjacent residential or educational areas. Residential structures are not a permitted use under the RP zoning district. The current RP zoning of the parcels makes the single family homes in this area nonconforming uses, which may not be increased, expanded, enlarged, or structurally altered unless the use of the structure is changed to a use permitted in the RP district. Additionally, each property proposed to be rezoned is under the two acre lot requirement of the RP district. The rezoning of proposed area from RP to a residential zoning district would make the parcels more consistent with the lot area, lot width, and current use of the properties.

Setbacks

Rezoning from RP to a residential zoning district would impact the RP-zoned Hinterman Dental property to the north by establishing greater setbacks than are currently required, therefore making the property nonconforming. Dentist offices are allowed by right in the RP zoning district, though ordinance requirements of the RP zoning district establish a 100 foot setback from a residential zoning district boundary. Currently Hinterman Dental is 40 feet away from the residential district boundary to the south addressed as 4118 Hagadorn Road.

Nonconforming structures may be altered, expanded, or modernized provided structural alterations or extensions do not increase the extent of the structure; however any renovation that increases the area, height, bulk, use, or extent of a structure would require approval from the Zoning Board of Appeals (ZBA).

**Hagadorn Road/Research Park rezoning
 Planning Commission (October 28, 2019)
 Page 5**

The following chart outlines the differences in lot area, lot width, and building setbacks between the current RP zoning designation and potential residential zoning districts based on the existing single family residential homes:

	RP	RR	RAAA	RAA
Side Setback:	<i>21.6 feet*</i>	20 feet	10 feet	10 feet
Rear Setback:	<i>26.55 feet*</i>	35 feet	30-40 feet	30-40 feet
Setback when adjacent to Residential district:	<i>100 feet (60 feet with interlocking trees)</i>	N/A	N/A	N/A
Lot Area:	<i>87,120 square feet</i>	40,000 square feet	20,000 square feet	13,500 square feet
Lot Width:	<i>200 feet</i>	200 feet	100 feet	90 feet
Maximum Impervious Surface/Lot Coverage:	<i>60 percent</i>	20 percent	30 percent	30 percent
Building Height:	<i>40 feet</i>	35 feet	35 feet	35 feet

Based on the size of the lots and lot widths, staff is suggesting the parcels to be rezoned from RP to RAAA (One-Family Low-Density Residential). It is important to note that any residential lot created and recorded prior to 1974 and zoned in a single-family category may be used for single-family residential purposes even though the lot area and/or dimensions are less than those required for the district in which such a lot is located, provided that any lot so excepted shall be no less than 40 feet in width at the street line and that the other requirements of the residential district are met.

Planning Commission Options

The Planning Commission may initiate the rezoning of 4036, 4038, 4046, 4108, and 4118 Hagadorn Road from RP (Research Park) to _____. A motion to initiate the rezoning of the identified parcels is provided below.

- **Motion to initiate the rezoning of 4036, 4038, 4046, 4108, and 4118 Hagadorn Road from RP (Research Park) to _____.**

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2019\RP Hagadorn\RP to Residential.pc2.docx





To: Planning Commission

From: Peter Menser, Principal Planner

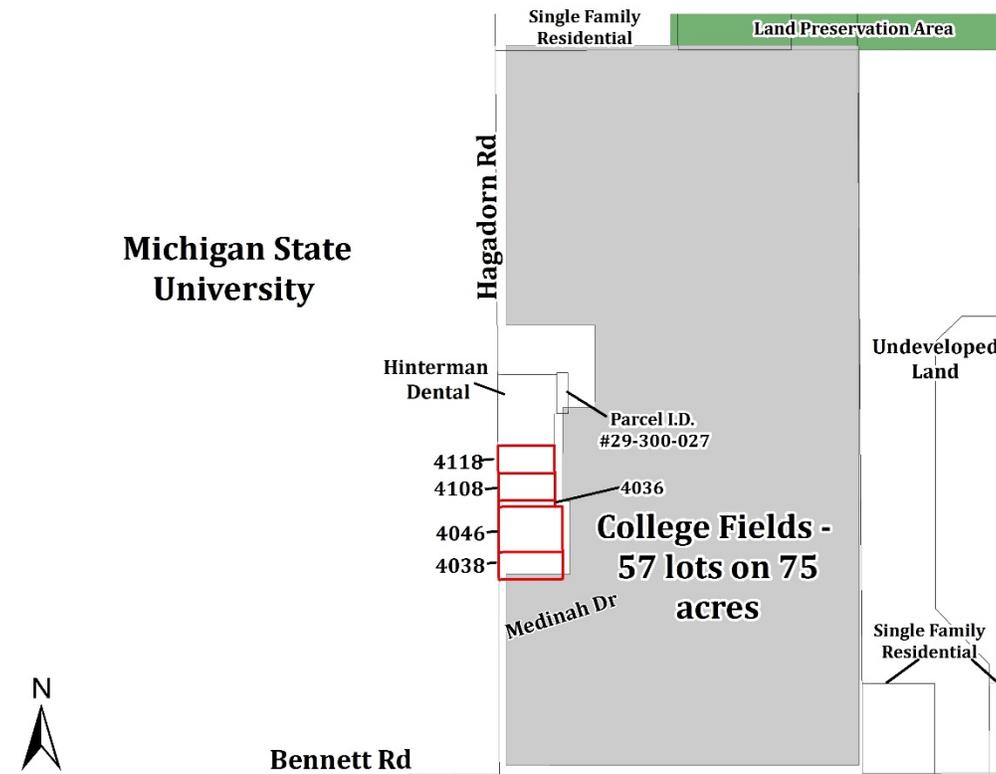
Mackenzie Dean, Assistant Planner

Date: November 21, 2019

Re: Rezoning #19090 (Planning Commission), rezone approximately 1.62 acres addressed as 4036, 4038, 4046, 4108, and 4118 Hagadorn Road from RP (Research Park) to RAA (Single Family-Low Density).

At its meeting on October 28, 2019, the Planning Commission initiated the rezoning of five parcels totaling approximately 1.62 acres addressed as 4036, 4038, 4046, 4108, and 4118 Hagadorn Road from RP (Research Park) to RAA (Single Family-Low Density). The properties are located on the east side of Hagadorn Road, north of Bennet Road, and south of Mount Hope Road.

LOCATION MAP



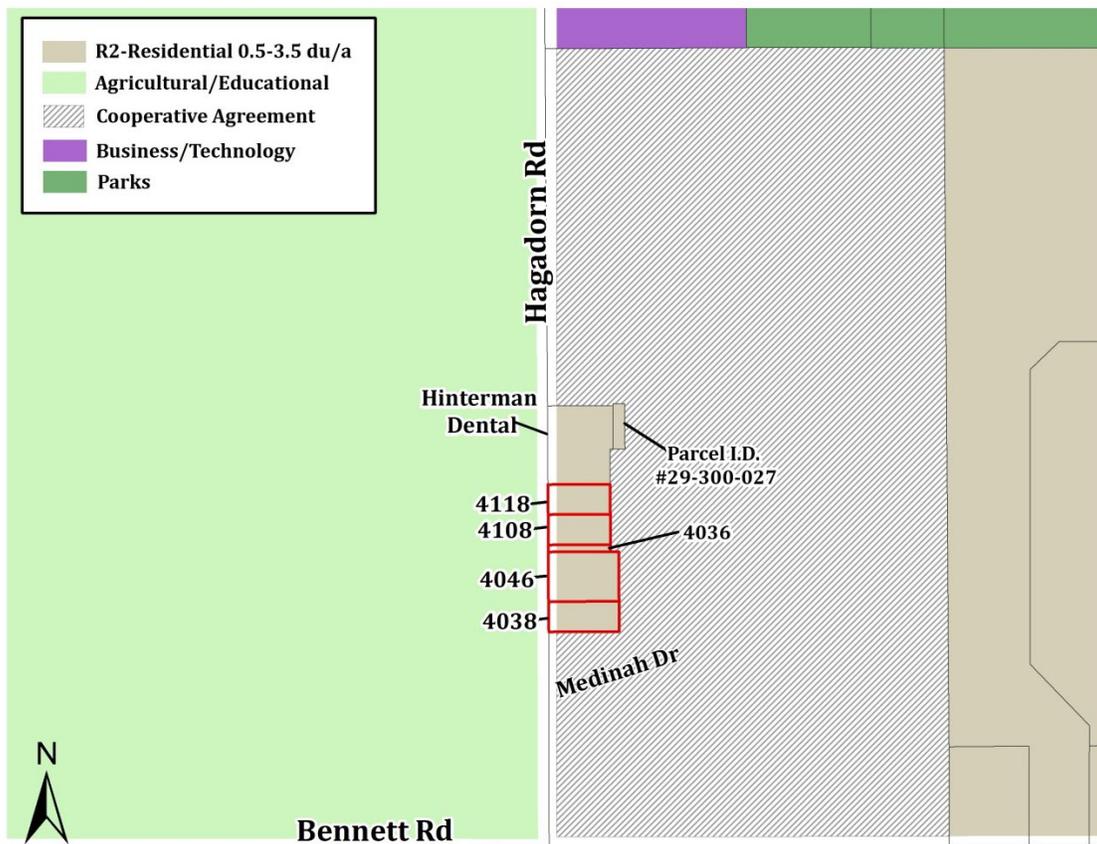
The following chart provides information on each parcel located in the RP zoning district along Hagadorn Road:

Address	Year Built	Lot Area (sq. ft.)	Lot Frontage (feet)	Building Size (sq. ft.)
4036 Hagadorn Road* (undeveloped)	N/A	4,826	23.40	N/A
4038 Hagadorn Road*	1925	20,037	100	946
4046 Hagadorn Road*	1946	33,105	165	1,246
4108 Hagadorn Road*	1955	17,424	100	1,306
4118 Hagadorn Road*	1926	20,603	100	2,052
4132 Hagadorn Road (Hinterman Dental)	2014	56,192	206.25	4,476
Parcel I.D. 29-300-027	N/A	6,011	0	N/A

Note: Asterisks signify the parcels that are included in the rezoning proposal.

2017 FUTURE LAND USE MAP

The Future Land Use Map from the 2017 Master Plan designates the properties in the R2 Residential 0.5 – 3.5 dwelling units per acre (du/a) category.



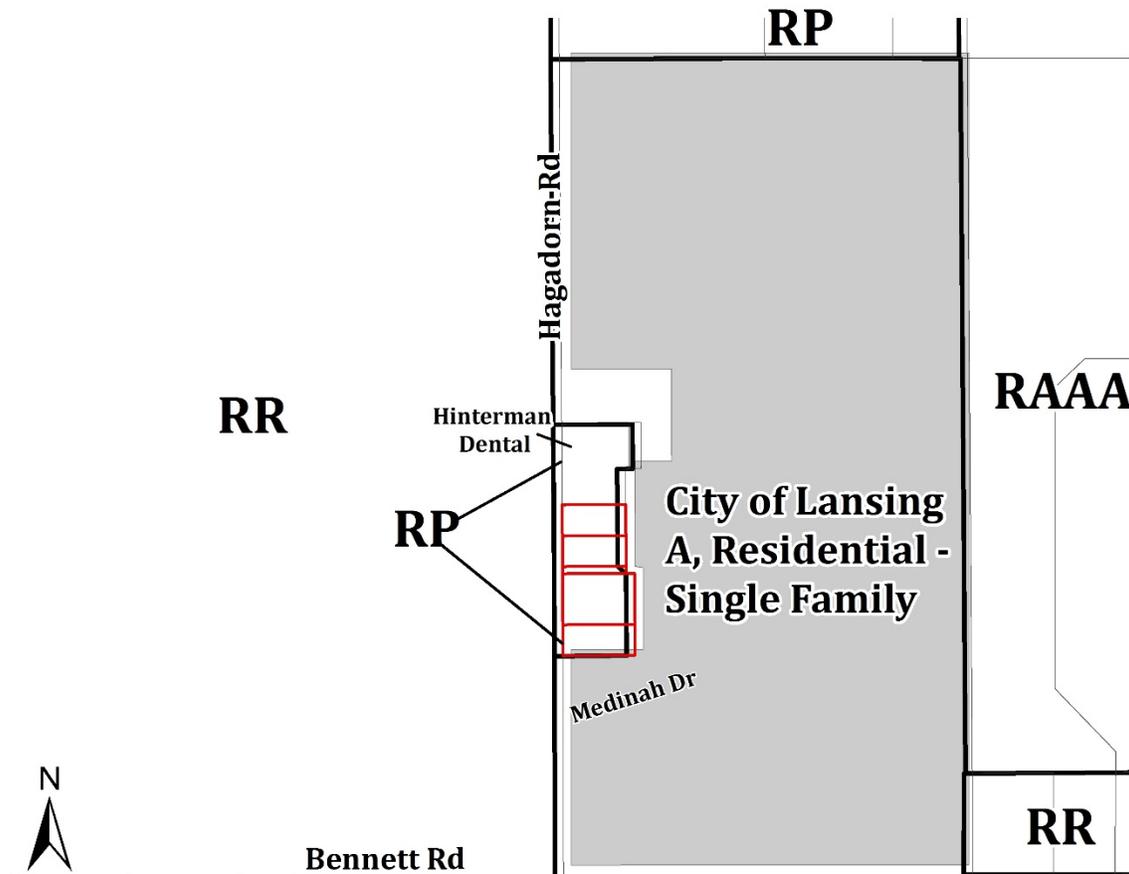
Zoning

The lots are currently zoned RP, which requires a minimum of 200 feet of lot width (street frontage) and two acres of lot area. The proposed RAA zoning district requires a minimum of 90 feet of lot width and 13,500 square feet of lot area.

None of the lots included in the proposal meet minimum standards for both the lot area and lot width of the RP zoning district. With the exception of the undeveloped parcel, all of the lots meet the minimum standards for both lot area and lot width of the RAA zoning district. The following table illustrates the lot width and lot area requirements for the existing RP and proposed RAA zoning districts:

ZONING DISTRICT	MINIMUM LOT AREA	MINIMUM LOT WIDTH
RP(current zoning)	87,120 sq. ft. (2 acres)	200 ft.
RAA	13,500 sq. ft.	90 ft.

ZONING MAP



Physical Features

With the exception of the property at 4036 Hagadorn Road, all of the properties proposed for rezoning are developed with single family residences. The Township Wetland Map and the Flood Insurance Rate Map (FIRM) for Meridian Township indicate neither wetlands nor floodplain are present on or near the properties.

Streets & Traffic

The parcels front on Hagadorn Road between Mount Hope and Bennett Road. The portion of Hagadorn Road near the proposed rezoning does not have curb and gutter. Hagadorn Road is classified as a Minor Arterial on the Street Setbacks and Service Drives Map in the zoning ordinance. The most recent (2018) traffic count information from the Michigan Department of Transportation (MDOT) for Hagadorn Road, between Mount Hope Road and Bennett Road, showed a total of 11,013 vehicle trips in a 24 hour period.

Utilities

Municipal water and sanitary sewer are available to serve the subject site. The location and capacity of utilities for any proposed development will be reviewed in detail by the Department of Public Works and Engineering at the time of a development submittal.

Staff Analysis

The subject parcels were rezoned from RR (Rural Residential) to RP sometime between 1960 and 1963. The RP zoning district was established for the purpose of encouraging the development of park-like office centers, laboratories or pilot production research facilities, and similar activities compatible with adjacent residential or educational areas. Residential structures are not a permitted use under the RP zoning district. The current RP zoning of the parcels makes the single family homes in this area nonconforming uses, which may not be increased, expanded, enlarged, or structurally altered unless the use of the structure is changed to a use permitted in the RP district. Additionally, each property proposed to be rezoned is under the two acre lot area requirement of the RP district. The rezoning of proposed area from RP to RAA would make the parcels more consistent with the required lot area, lot width, and current use of the properties.

Section 86-654(c) of the Code of Ordinances lists nonresidential uses that may be permitted in residential zoning districts by special use permit, which include uses such as institutions for human care, religious institutions, and educational and social institutions. Development of the subject property with a nonresidential use could occur under the proposed RAA zoning, however continued use as single family residential is expected.

Setbacks

Rezoning from RP to RAA zoning would impact the RP-zoned Hinterman Dental property to the north by establishing greater setbacks than are currently required, therefore making the dental office nonconforming. Dentist offices are allowed by right in the RP zoning district, though ordinance requirements of the RP zoning district establish a 100 foot setback from a residential zoning district boundary. Currently Hinterman Dental is 40 feet away from the residential district boundary to the south. Nonconforming structures may be altered, expanded, or modernized provided structural alterations or extensions do not increase the extent of the structure; however any renovation that increases the area, height, bulk, use, or extent of a structure would require approval from the Zoning Board of Appeals (ZBA).

The following chart outlines the differences in lot area, lot width, and building setbacks between the current RP zoning designation and the potential RAA zoning district:

	<i>RP</i>	<i>RAA</i>
Side Setback:	<i>21.6 feet*</i>	10 feet
Rear Setback:	<i>26.55 feet*</i>	30-40 feet
Setback when adjacent to Residential district:	<i>100 feet (60 feet with interlocking trees)</i>	N/A
Lot Area:	<i>87,120 square feet</i>	13,500 square feet
Lot Width:	<i>200 feet</i>	90 feet
Maximum Impervious Surface/Lot Coverage:	<i>60 percent</i>	30 percent
Building Height:	<i>40 feet</i>	35 feet

Planning Commission Options

The Planning Commission may recommend approval or denial of the request, or it may recommend a different zoning designation. A resolution will be provided at a future meeting.

Attachment

1. Rezoning criteria.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2019\REZ 19090 (Planning Commission)\REZ 19090.pc3.docx



Part II

REASONS FOR REZONING REQUEST

Respond only to the items which you intend to support with proof. Explain your position on the lines below, and attach supporting information to this form.

A. Reasons why the present zoning is unreasonable:

- 1) There is an error in the boundaries of the Zoning Map, specifically: _____

- 2) The conditions of the surrounding area have changed in the following respects: _____

- 3) The current zoning is inconsistent with the Township's Master Plan, explain: _____

- 4) The Township did not follow the procedures that are required by Michigan laws, when adopting the Zoning Ordinance, specifically: _____

- 5) The Township did not have a reasonable basis to support the current zoning classification at the time it was adopted; and the zoning has exempted the following legitimate uses from the area: _____

- 6) The current zoning restrictions on the use of the property do not further the health safety or general welfare of the public, explain: _____

B. Reasons why the requested zoning is appropriate:

- 1) Requested rezoning is consistent with the Township's Master Plan, explain: _____

- 2) Requested rezoning is compatible with other existing and proposed uses surrounding the site, specifically: _____

- 3) Requested rezoning would not result in significant adverse impacts on the natural environment, explain: _____

- 4) Requested rezoning would not result in significant adverse impacts on traffic circulation, water and sewer systems, education, recreation or other public services, explain: _____

- 5) Requested rezoning addresses a proven community need, specifically: _____

- 6) Requested rezoning results in logical and orderly development in the Township, explain: _____

- 7) Requested rezoning will result in better use of Township land, resources and properties and therefore more efficient expenditure of Township funds for public improvements and services, explain: _____



To: Planning Commission

From: Peter Menser, Principal Planner
Mackenzie Dean, Assistant Planner

Date: December 5, 2019

Re: Rezoning #19090 (Planning Commission), rezone approximately 2.2 acres addressed as 4036, 4038, 4046, 4108, and 4118 Hagadorn Road from RP (Research Park) to RAA (Single Family-Low Density).

The Planning Commission held the public hearing for Rezoning #19090 at its last meeting on November 25, 2019. At the meeting the Planning Commission agreed to consider a resolution to recommend approval of the rezoning to the Township Board.

At a previous meeting a member of the Planning Commission requested information on the size of the parcels in the College Fields development located to the east of the properties proposed for rezoning. College Fields was approved in 2000 as a Planned Residential Development using the City of Lansing zoning ordinance. The lots on the north side of Bennett Road are zoned by the City of Lansing as A-Residential (Single Family), which requires minimum 6,000 square foot lots with 60 feet of lot frontage. The A-Residential district requires minimum 20 foot front yard setbacks, 30 foot rear yard setbacks, and six foot side yard setbacks.

Planning Commission Options

The Planning Commission may recommend approval or denial of the request, or it may recommend a different zoning designation. A resolution to recommend approval of the rezoning is provided.

- **Motion to adopt the attached resolution recommending approval of Rezoning #19090.**

Attachment

1. Resolution to recommend approval.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2019\REZ 19090 (Planning Commission)\REZ 19090.pc4.docx

RESOLUTION TO RECOMMEND APPROVAL

**Rezoning #19090
Planning Commission
4036, 4038, 4046, 4108, and
4118 Hagadorn Road**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 9th day of December, 2019, at 7:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Planning Commission initiated the rezoning of five parcels approximately 2.2 acres in total size identified as 4036, 4038, 4046, 4108, and 4118 Hagadorn Road from RP (Research Park) to RAA (Single Family-Low Density); and

WHEREAS, the Planning Commission held a public hearing at its regular meeting on November 25, 2019 and discussed the staff material forwarded under cover a memorandum dated November 21, 2019; and

WHEREAS, the proposed rezoning to RAA (Single Family-Low Density) is consistent with the 2017 Future Land Use Map designation of R2 Residential 0.5 – 3.5 dwelling units per acre; and

WHEREAS, the properties proposed for rezoning meet or exceed the minimum standards for lot area and lot width of the proposed RAA (Single Family-Low Density) zoning district; and

WHEREAS, the properties included in the rezoning are developed with single family residences, which are uses allowed by right in the proposed RAA (Single Family-Low Density) zoning district; and

WHEREAS, the area proposed for rezoning is located adjacent to properties used for single family purposes to the east and south; and

WHEREAS, the current zoning of RP (Research Park) imposes nonconforming status on the existing single family houses, requiring variances from the Zoning Board of Appeals to make improvements to the properties beyond general upkeep and limits property owners from rebuilding if the structures are removed or destroyed; and

WHEREAS, the proposed rezoning to RAA (Single Family-Low Density) will allow homeowners to maintain the existing use of the properties in conformance with the ordinance.

RESOLUTION TO RECOMMEND APPROVAL

**Rezoning #19090
Planning Commission
4036, 4038, 4046, 4108, and
4118 Hagadorn Road**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 9th day of December, 2019, at 7:00 p.m., Local Time.

PRESENT: Chair Lane, Vice-Chair Hendrickson, Secretary Premoe, Commissioners Cordill, Shrewsbury, Richards, Trezise, Clark

ABSENT: None

The following resolution was offered by Vice-Chair Hendrickson and supported by Commissioner Shrewsbury.

WHEREAS, the Planning Commission initiated the rezoning of five parcels approximately 2.2 acres in total size identified as 4036, 4038, 4046, 4108, and 4118 Hagadorn Road from RP (Research Park) to RAA (Single Family-Low Density); and

WHEREAS, the Planning Commission held a public hearing at its regular meeting on November 25, 2019 and discussed the staff material forwarded under cover a memorandum dated November 21, 2019; and

WHEREAS, the proposed rezoning to RAA (Single Family-Low Density) is consistent with the 2017 Future Land Use Map designation of R2 Residential 0.5 – 3.5 dwelling units per acre; and

WHEREAS, the properties proposed for rezoning meet or exceed the minimum standards for lot area and lot width of the proposed RAA (Single Family-Low Density) zoning district; and

WHEREAS, the properties included in the rezoning are developed with single family residences, which are uses allowed by right in the proposed RAA (Single Family-Low Density) zoning district; and

WHEREAS, the area proposed for rezoning is located adjacent to properties used for single family purposes to the east and south; and

WHEREAS, the current zoning of RP (Research Park) imposes nonconforming status on the existing single family houses, requiring variances from the Zoning Board of Appeals to make improvements to the properties beyond general upkeep and limits property owners from rebuilding if the structures are removed or destroyed; and

WHEREAS, the proposed rezoning to RAA (Single Family-Low Density) will allow homeowners to maintain the existing use of the properties in conformance with the ordinance.

Principal Planner Menser provided an overview of the rezoning proposal. He also noted a letter was received from the applicant to clarify a condition after the packet was sent out.

The applicant, Matt Durbin from Pittsburgh, PA discussed the project and noted this would be an appropriate use of the area.

The owner's representative David Pierson spoke on behalf of Minerva Realty Capital LLC. He provided additional clarification on the request for rezoning with conditions.

Public Comments:

1. Kelly Rogers, 2924 Briarcliff, East Lansing, MI spoke in opposition to Rezoning #19080.

Planning Commission Discussion:

- The rezoning request is in line with the Future Land Use Map.
- The rezoning is appropriate for the property.
- The existing auxiliary building would remain for future office use.

A straw poll indicated the Planning Commission would be in favor of recommending approval of Rezoning #19080 (Minerva Realty Capital LLC) at the next meeting.

Chair Scott-Craig closed the public hearing at 9:30 P.M

7. Unfinished Business - None

8. Other Business

- A. Form based code initiative.

The Planning Commission held a work session at 6:00 P.M. prior to the meeting to continue working on Section 4 of the draft form based code. Due to the length of the meeting tonight the Planning Commission agreed to continue the work at another work session scheduled for 6:00 P.M. prior to the next Planning Commission meeting on October 28, 2019. The group will finish up working on Section 4 and begin working on Section 5 Parking. The work session is open to the public and will be held in the Town Hall Room.

- B. Hagadorn Road (RP) Research Park rezoning request.

Principal Planner Menser provided a review of the request and noted he would have more information regarding the underlying zoning of Section 425 of the City of Lansing property in the nearby area off Hagadorn Road.



ROLL CALL VOTE:

YEAS: Commissioners Hendrickson, Cordill, Premoe, Trezise, Lane, Shrewbury, Richards and Scott-Craig.

NAYS: None

MOTION CARRIED: 8-0

- C. Rezoning #19080 (Minerva Realty Capital LLC), rezone approximately 4.99 acres at 4606 Hagadorn Road from RR (Rural Residential) to PO (Professional and Office) with conditions.

Motion by Commissioner Lane to adopt the resolution to recommend approval of Rezoning #19080 with conditions.

Supported by Commissioner Trezise.

ROLL CALL VOTE:

YEAS: Commissioners Lane, Trezise, Cordill, Premoe, Shrewbury, Hendrickson, Richards and Scott-Craig.

NAYS: None

MOTION CARRIED: 8-0

8. Other Business

Chair Scott-Craig asked if agenda items 8A and 8B could be switched around in order to allow a guest to speak to the Planning Commission regarding the Hagadorn Road (RP) Research Park rezoning request. The Planning Commission agreed to switch the agenda items.

- 
- B. Hagadorn Road (RP) Research Park rezoning request.

Principal Planner Menser reviewed the request and noted more information is also available in the staff memorandum.

Commissioner Hendrickson asked if RAA zoning might be an acceptable option noting a recent rezoning to RAA in the surrounding area.

David Pierson, representative of one of the owners of the six parcels in question provided some additional history of the parcels and expressed general support for the proposition.

Chair Scott-Craig agreed with Commissioner Hendrickson's suggestion of rezoning to RAA instead of the staff's recommendation of RAAA based on the size of the lots in the area under consideration.

Commissioner Cordill asked how big the lot sizes are in the adjacent College Fields development and Principal Planner Menser stated he would have the information at the public hearing.

Motion by Commissioner Hendrickson to initiate the rezoning from RP to RAA.

Supported by Commissioner Richards.

ROLL CALL VOTE:

YEAS: Commissioners Hendrickson, Richards, Shrewbury, Lane, Cordill, Trezise, Premoe and Scott-Craig.

NAYS: None

MOTION CARRIED: 8-0

A. Form based code initiative.

The Planning Commission held a work session at 6:00 P.M. prior to the meeting to continue working on Section 4 of the draft form based code. Due to the length of the meeting tonight the Planning Commission agreed to continue the work at another work session scheduled for 7:00 P.M. on November 4, 2019. The group will finish up working on Section 4 and begin working on Section 5. The work session is open to the public and will be held in the Town Hall Room.

Principal Planner Menser noted he would not be in attendance for the meeting however Director of Community Planning & Development Mark Kieselbach and Economic Development Director Chris Buck would be in attendance.

Principal Planner Menser mentioned he would be reaching out to the Township Engineering Department to gather additional examples and information on the remaining issues regarding the right of way and 20 foot setbacks and have feedback to provide at a future meeting.

9. Reports and Announcements

A. Township Board updates.

Principal Planner Menser provided a recap of Planning related items on previous Township Board meeting agendas and an overview of the upcoming November 5, 2019 Township Board meeting agenda. He further noted the newly appointed Planning Commissioner, Amber Clark, may be attending the November 25, 2019 Planning Commission meeting.

The next Township Board meeting will be November 5, 2019 and not November 7, 2019 as previously published.

10. Project Updates

A. New Applications – None

B. Site Plans Received

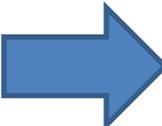
1. Site Plan Review #19-16 (Jarratt), install port cochere at existing Knights Inn hotel at 2736 Grand River Avenue.
2. Site Plan Review #19-78-15 (6025 Partners LLC), enclose drive-through banking terminals for building addition at 6025 Hagadorn Road.

C. Site Plans Approved

1. Site Plan Review #19-14 (Huntsman Advanced Materials), install an approximately 50 foot tall dust collector on the west side of the building located at 4917 Dawn Avenue.

11. Public Remarks - None

6. Public Hearings

- 
- A. Rezoning #19090 (Planning Commission), rezone approximately 2.2 acres located on the east side of Hagadorn Road, east of Hagadorn Road, north of Bennett Road from RP (Research Park) to RAA (Single Family-Low Density).

Chair Lane opened the public hearing at 7:04 P.M.

Principal Planner Menser provided an overview of the proposed rezoning request that includes 5 parcels and approximately 2.2 acres. He noted that staff was approached by a resident who wanted to sell their home and while marketing the property discovered the zoning listed for the property.

Public Comments – None

Planning Commission Discussion:

- During a previous meeting a question was asked regarding what the lot dimensions are for the Section 425 of City of Lansing A zoning. Principal Planner Menser noted he would have the information at the next meeting scheduled for December 9, 2019.
- The proposed rezoning is more consistent with the lot sizes, existing land uses, and the Future Use Land Map.

A straw poll indicated the Planning Commission would be in favor of recommending approval of Rezoning #19090 at the next meeting.

Chair Lane closed the public hearing at 7:15 P.M.

7. Unfinished Business - None

8. Other Business

- A. Haslett Market Assessment.

Director Buck provided an overview of the Haslett Market Study and stated the entire study is in the meeting packet. He noted the assessment is a marketing tool for developers to increase confidence that future potential projects would be successful in the Haslett area.

- B. Form Based Code initiative.

Principal Planner Menser discussed the progress of the initiative thus far and shared an outline of the draft code. He further noted he would provide a working draft for the December 9, 2019 meeting.

The Planning Commissioners discussed how they would present the draft to the Township Board and Principal Planner Menser stated he would talk to the Township Manager Frank Walsh and follow up at the next meeting.

The Planning Commission decided as a group to hold another Work Session on December 9, 2019 prior to the regular meeting at 6:00 P.M. to continue working on the draft of the form based code. The work session is open to the public and will be held in the Town Hall Room.

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

DRAFT

**December 9, 2019
5151 Marsh Road, Okemos, MI 48864-1198
517-853-4560, Town Hall Room, 7:00 P.M.**

**PRESENT: Commissioners Lane, Hendrickson, Trezise, Richards, Premoe, Shrewsbury
Clark and Cordill
ABSENT: None
STAFF: Director of Community Planning & Development Mark Kieselbach and Principal
Planner Peter Menser**

Note: There was no audio available for the meeting.

1. Call meeting to order

Chair Lane called the regular meeting to order at 7:00 P.M.

2. Public Remarks - None

3. Approval of Agenda

Commissioner Cordill moved to approve the agenda as written.
Seconded by Commissioner Shrewsbury.
VOICE VOTE: Motion approved unanimously.

4. Approval of Minutes

A. November 25 2019 Regular Meeting

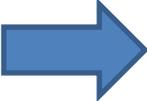
Commissioner Trezise moved to approve the minutes as written.
Seconded by Commissioner Hendrickson.
VOICE VOTE: Motion approved unanimously.

5. Communications

Chair Lane noted the communications listed in the meeting packet for consideration.

6. Public Hearings – None

7. Unfinished Business

 A. Rezoning #19090 (Planning Commission), rezone approximately 2.2 acres located on the east side of Hagadorn Road, east of Hagadorn Road, north of Bennett Road from RP (Research Park) to RAA (Single Family-Low Density).

Motion by Commissioner Hendrickson to adopt the resolution recommending approval of Rezoning #19090.

Supported by Commissioner Shrewsbury.

ROLL CALL VOTE:

YEAS: Commissioner Hendrickson, Shrewsbury, Premoe, Trezise, Cordill, Lane, Clark, and Richards

NAY: None

MOTION CARRIED: 8-0

8. Other Business

A. Form Based Code initiative.

Chair Lane noted this item was discussed at length during a work session preceding the regular meeting.

9. Reports and Announcements

A. Township Board updates.

Principal Planner Menser provided a summary of the December 3, 2019 Township Board meeting and provided a preview of what is on the agenda for the December 10, 2019 Township Board meeting.

Commissioner Premoe provided an update from the December 4, 2019 Environmental Commission meeting.

10. Project Updates

Chair Lane noted there have been no applications received or site plans approved since the last meeting.

11. Public Remarks - None

12. Adjournment

Commissioner Richards moved to adjourn the meeting.

Supported by Commissioner Shrewsbury.

VOICE VOTE: Motion carried unanimously.

Chair Lane adjourned the regular meeting at 7:12 P.M.

Respectfully Submitted,

Debbie Budzynski, Recording Secretary